



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2022

To 31/08/2023

Charity name: Cuckoo Meadow Pre-School

Charity registration number: 1077815

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance development and education of children under school age. <ul style="list-style-type: none">- Offering play, education and care facilities.- Encouraging study of the needs of children and their families.- Adhering to aims of Pre-School Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cuckoo Meadow offer high quality early years childcare to the local community. It has excellent links to the local primary school and collaborates frequently with the village community. It supports national charities e.g. Children in Need. Trustees have over-riding duty to act lawfully and in the best interests of the charity and its beneficiaries. They are responsible for the effective running of the charity to further its charitable aims.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the time period specified, Cuckoo Meadow Pre-School ran morning and afternoon supervised pre-school session for children aged 2-4years, reaching 21 children for the 38 week school year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To hold six months running costs which equates to £58,628 at the end of August 2023. This meets fluctuations in receipts or payments. It also covers unforeseen financial circumstances.
Amount of reserves held	Para 1.22	£58, 628
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Not less than two weeks before the date of the Next Annual General Meeting of the Pre-School at which the election of elected Committee members will take place, each member shall be sent a form which any member wishing to stand as candidate for election to the committee must complete and return to the Secretary to indicate their willingness to act as a member of the Committee if elected.</p> <p>At the AGM, the prospective new elected members of the Committee will be those candidates receiving the highest number of votes from the Members, up to a max of 12 elected Committee members in total.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cuckoo Meadow Pre-School
Other name the charity uses	
Registered charity number	1077815
Charity's principal address	Rathbone Pavilion Church Road North Waltham Basingstoke, Hants RG25 2BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Harman			
2	Fiona Cotterell			
3	Hayley Thomas	Chair		
4	Ewelina O'Reilly	Treasurer		
5	Asher Simpson	Secretary		
6	Kirsty Guy			
7	Arabella Laxton			
8	Letticia Gilbert			
9	Jon Turner			
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		



Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hayley Thomas	Leticia Gilbert
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date	24/06/2024
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CUCKOO MEADOW PRE-SCHOOL
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING 31ST AUGUST 2023

Charity Number 1077815

CUCKOO MEADOW PRE-SCHOOL

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CUCKOO MEADOW PRE-SCHOOL

CHARITY INFORMATION

Trustees

Hayley Thomas - Chair
Asher Simpson - Secretary
Ewelina O'Reilly - Treasurer
Jo Harman - Joint Manager
Fiona Cotterell - Joint Manager
Kirsty Guy
Leticia Gilbert
Jon Turner

Charity registration number

1077815

Charity address

Rathbone Pavilion
Church Road
North Waltham
Basingstoke
Hampshire
RG25 2BL

Independent Examiner

Julie Masefield
Kingsey Cottage
Down Street
Dummer
RG25 2AD

Bankers

Santander
Bootle
Merseyside
G1R 0AA

Signed on behalf of the Trustees



Hayley Thomas (Chair)



Leticia Gilbert (Secretary)

Cuckoo Meadow Pre-School
Receipts and Payments Account
for the Period 1st September 2022 to 31st August 2023

		2023	2022
<u>INCOME</u>			
Grants - Hampshire County Council		66,545	57,116
Grant - DofE Expert & Mentors Programme (Kat)		6,000	0
Fees	Note 2	25,645	23,184
Fundraising	Note 3	2,480	4,101
Donations - Charity of William Batchelor		300	370
Sale of uniform		147	431
Gift Aid		0	185
Bank Interest		29	6
Other	Note 4	2,165	925
		103,311	86,318
<u>EXPENDITURE</u>			
<u>Charitable Expenditure</u>			
Rent		9,034	8,570
Staff Salaries	Note 5	84,064	68,874
Training		765	145
Nursery Consumables & Classroom Supplies		1,502	1,082
Management and Administration Costs	Note 6	2,481	3,051
Other Costs	Note 7	519	1,824
		(98,365)	(83,547)
<u>Costs of Generating Funds</u>			
Fundraising costs	Note 8	357	1,150
		(357)	(1,150)
		(98,722)	(84,697)
TOTAL surplus of Expenditure Over Income	Note 1	4,588	1,622

There were no other gains and losses during the year apart from the Income and Expenditure shown.

All funds held are unrestricted and available to be applied in furtherance of Cuckoo Meadow Pre-School's charitable objectives at the discretion of the Trustees.



Cuckoo Meadow Pre-School
Notes to the Financial Statements
for the Period Ended 31st August 2023

	<u>2023</u> £	<u>2022</u> £
1. BALANCE OF ACCOUNTS		
Santander Business Account - balance as at 1st September 2022	13,698	14,377
Santander Business Account - balance as at 1st September 2022	58,599	58,593
Petty cash in hand - balance as at 1st September 2022	4,271	1,976
	<hr/>	<hr/>
Total Funds Held at the Start of the Year	76,568	74,946
TOTAL surplus of Income Over Expenditure	4,588	1,622
	<hr/>	<hr/>
TOTAL FUNDS HELD as at the 31st August 2023	<u>81,157</u>	<u>76,568</u>
Represented by:		
Santander Business Account - balance as at 31st August 2023	18,018	13,698
Santander Business Account - balance as at 31st August 2023	58,628	58,599
Petty cash in hand - balance as at 31st August 2023	4,510	4,271
	<hr/>	<hr/>
TOTAL FUNDS HELD as at the 31st August 2023	<u>81,157</u>	<u>76,568</u>
2. FEE INCOME		
Fees invoiced	25,545	23,109
Deposits taken	100	75
	<hr/>	<hr/>
	<u>25,645</u>	<u>23,184</u>
3. FUNDRAISING INCOME		
Charities Trust	389	0
Easter Raffle	0	203
Your School Lottery	235	415
Sale of Hand Sanitizer	0	0
Dinosaur Raffle	0	0
Amazon Europe	138	128
Sale of Christmas Cards	32	50
Christmas Party	0	85
Sale of Tea Towels	0	355
Christmas Raffle	911	811
Clothing collection commission	269	300
Easyfundraising commission	95	30
The Big Lunch (2 held in 2022)	411	1,697
Football	0	28
	<hr/>	<hr/>
	<u>2,480</u>	<u>4,101</u>
4. OTHER INCOME		
Parental Donations	2,165	925
	<hr/>	<hr/>
	<u>2,165</u>	<u>925</u>

Cuckoo Meadow Pre-School
Notes to the Financial Statements
for the Period Ended 31st August 2023
(continued)

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
5. STAFF SALARIES		
Gross Salaries	78370.56	65,665
Employers National Insurance Contributions	0	0
Workplace Pension Contributions	5693.73	3,209
	<u>84,064</u>	<u>68,874</u>
6. MANAGEMENT AND ADMINISTRATION COSTS		
Administration (printing/photocopying/office supplies/new laptop)	222	310
Website costs	0	384
Advertising - Facebook	0	0
Membership of Ofsted	50	50
Early Years Alliance Membership	196	109
British Telecom - Telephone & Internet	692	660
Insurance	541	486
Accountancy (independent examination x 2 in 2022)	705	987
DBS Checks & Updates	75	65
	<u>2,481</u>	<u>3,051</u>
7. OTHER COSTS		
Activities from parental donations: Creative Form Studio (ActivKids)	0	330
Junk Jodie Session	0	80
Zoolab Workshop	0	275
Children's Uniform & Book Bags	222	300
Staff Uniform	0	180
Staff Christmas Meal	213	145
New Sign	0	108
Gifts - childrens & committee leavers	84	407
	<u>519</u>	<u>1,824</u>
8. FUNDRAISING COSTS		
Fundraising costs: Bouncy Castle for The Big Lunch	357	1,150
	<u>357</u>	<u>1,150</u>

9. TRUSTEES' EXPENSES

No expenses were paid to any Trustees during the year, except to re-imburse them for purchases made on behalf of the charity.

10. TRUSTEES' INDEMNITY INSURANCE

No charitable funds have been used to purchase insurance to indemnify the Trustees against the consequences of any neglect or default on their part.

11. ACCOUNTING POLICIES

Cuckoo Meadow Pre-School is a registered charity and as such is governed by the Charities Act 2011.

As the charity's gross income does not exceed £250,000 in any financial year and does not have gross assets over £3.26 million, we elect to prepare a receipts and payments account, and a statement of assets and liabilities instead of a statement of accounts under section 132(1). An audit is not required due to the gross income and assets not being exceeded, but an independent examination is carried out as the charity's income exceeds £25,000 pa. This offers some independent assurance that the charity's money has been properly accounted for and accounting records kept.



Cuckoo Meadow Pre-School
Statement of Assets and Liabilities
as at 31st August 2023

Current account - Santander

Bank statement at this date	31/08/2023	18,018.04
Less: outstanding cheques	-	0.00
	Total	<u>0.00</u>
Plus: outstanding deposits	-	0.00
	Total	<u>0.00</u>
Reconciled bank balance		18,018.04

Deposit account - Santander

Bank statement at this date	31/08/2023	58,628.17
Less: outstanding payments	-	0.00
Plus: outstanding deposits	-	0.00
Reconciled bank balance		58,628.17 *
* 6 months running costs & redundancy packages		

Petty Cash

Cash book balance	31/08/2023	4,510.42
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TOTAL FUNDS HELD - as at 31st August 2023	81,156.63
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All funds held are unrestricted and available to be applied in furtherance of Cuckoo Meadow Pre-School's charitable objectives at the discretion of the Trustees.

Signed on behalf of the Trustees



Hayley Thomas
Chair

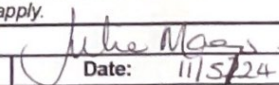


Leticia Gilbert (Secretary)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

Report to the trustees/ members of		Charity Name CUCKOO MEADOW PRE-SCHOOL
On accounts for the year ended		Charity no (if any) 1077815
Set out on pages		1-2 <small>(Remember to add on the page numbers of additional sheets)</small>
Responsibilities and basis of report		<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>
Independent examiner's statement		<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• accounting records were not kept in accordance with section 130 of the Act or• the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please delete the words in the brackets if they do not apply.</p>
Signed:		 Date: 11/5/24
Name:		JULIE MASEFIELD
Relevant professional qualification(s) or body (if any):		FCCA CTA
Address:		KINGSEY COTTAGE DOWN STREET DUMMER, HANTS RG25 2AP

	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	