



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2021

To 31/08/2022

Charity name: Cuckoo Meadow Pre-School

Charity registration number: 1077815

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance development and education of children under school age. <ul style="list-style-type: none"><li>- Offering play, education and care facilities.</li><li>- Encouraging study of the needs of children and their families.</li><li>- Adhering to aims of Pre-School Learning Alliance.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cuckoo Meadow offer high quality early years childcare to the local community. It has excellent links to the local primary school and collaborates frequently with the village community. It supports national charities e.g. Children in Need. Trustees have over-riding duty to act lawfully and in the best interests of the charity and its beneficiaries. They are responsible for the effective running of the charity to further its charitable aims.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the time period specified, Cuckoo Meadow Pre-School ran morning and afternoon supervised pre-school session for children aged 2-4years, reaching 21 children for the 38 week school year.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To hold six months running costs which equates to £58,599 at the end of August 2022. This meets fluctuations in receipts or payments. It also covers unforeseen financial circumstances.
Amount of reserves held	Para 1.22	£58, 599
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Not less than two weeks before the date of the Next Annual General Meeting of the Pre-School at which the election of elected Committee members will take place, each member shall be sent a form which any member wishing to stand as candidate for election to the committee must complete and return to the Secretary to indicate their willingness to act as a member of the Committee if elected.</p> <p>At the AGM, the prospective new elected members of the Committee will be those candidates receiving the highest number of votes from the Members, up to a max of 12 elected Committee members in total.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Cuckoo Meadow Pre-School
Other name the charity uses	
Registered charity number	1077815
Charity's principal address	Rathbone Pavilion Church Road North Waltham Basingstoke, Hants RG25 2BL



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Harman		October 2017 - present	
2	Fiona Cotterell		October 2017 - present	
3	Sarah Prickett	Chair	October 2020 – present	
4	Hayley Thomas	Treasurer	October 2019 - present	
5	Sarah Austin	Secretary	October 2018 - present	
6	Kirsty Guy		October 2021 - present	
7	Arabella Laxton		October 2020 - present	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

Fiona Cotterell & Jo Harman, Joint Managers
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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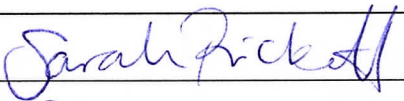
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hayley Thomas	SARAH PRICKETT.
Position (eg Secretary, Chair, etc)	Chair (current)	CHAIR.
Date	27/06/2023	



**CUCKOO MEADOW PRE-SCHOOL**

**FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDING 31ST AUGUST 2022**

Charity Number 1077815

Page	
1	Charity Information
2	Receipts and Payments Account
3 - 4	Notes to the Financial Statements
5	Statement of Assets and Liabilities

CUCKOO MEADOW PRE-SCHOOL  
CHARITY INFORMATION

Trustees

Sarah Prickett - Chair  
Sarah Austin - Secretary  
Hayley Thomas - Treasurer  
Kirsty Guy  
Arabella Laxton  
Joanne Harman  
Fiona Cotterell

Charity registration number

1077815

Charity address

Rathbone Pavilion  
Church Road  
North Waltham  
Basingstoke  
Hampshire  
RG25 2BL

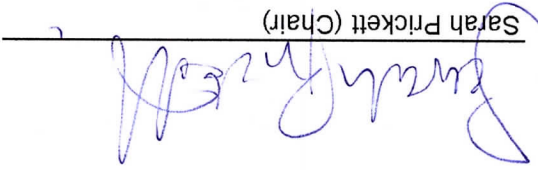
Independent Examiner

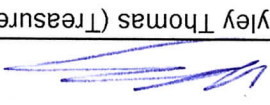
Julie Masefield  
Kingsley Cottage  
Down Street  
Dummer  
RG25 2AD

Bankers

Santander  
Bootle  
Merseyside  
G1R 0AA

Signed on behalf of the Trustees

  
Sarah Prickett (Chair)

  
Hayley Thomas (Treasurer)

**Cuckoo Meadow Pre-School**  
**Receipts and Payments Account**  
**for the Period 1st September 2021 to 31st August 2022**

<b>INCOME</b>		<b>NOTE</b>	<b>2022</b>	<b>2021</b>
Grants - Hampshire County Council			57,116	43,990
Fees		Note 2	23,184	14,404
Fundraising		Note 3	4,101	1,898
Donations			370	5
Sale of uniform			431	246
Gift Aid			185	0
Bank Interest			6	287
Other		Note 4	925	1,010
			<b>86,319</b>	<b>61,839</b>
<b>EXPENDITURE</b>				
<b>Charitable Expenditure</b>				
Rent			8,570	5,248
Staff Salaries		Note 5	68,874	51,719
Training			145	0
Nursery Consumables & Classroom Supplies			1,082	657
Management and Administration Costs		Note 6	3,051	3,509
Other Costs		Note 7	1,824	875
			<b>(83,547)</b>	<b>(62,007)</b>
<b>Costs of Generating Funds</b>				
Fundraising costs		Note 8	1,150	97
			<b>(1,150)</b>	<b>(97)</b>
			<b>(84,697)</b>	<b>(62,104)</b>
<b>TOTAL surplus of Expenditure Over Income</b>		<b>Note 1</b>	<b>1,622</b>	<b>-266</b>

There were no other gains and losses during the year apart from the Income and Expenditure shown.

All funds held are unrestricted and available to be applied in furtherance of Cuckoo Meadow Pre-School's charitable objectives at the discretion of the Trustees.

**Cuckoo Meadow Pre-School**  
**Notes to the Financial Statements**  
**for the Period Ended 31st August 2022**

2022	2021
£	£
15,622	58,306
14,377	1,284
58,593	
1,976	
74,946	75,212
1,622	-266
76,568	74,946
TOTAL FUNDS HELD as at the 31st August 2022	
Represented by:	
Santander Business Account - balance as at 31st August 2021	14,377
Santander Business Account - balance as at 1st September 2021	58,593
Petty cash in hand - balance as at 1st September 2021	1,976
Total Funds Held at the Start of the Year	74,946
TOTAL surplus of Income Over Expenditure	1,622
TOTAL FUNDS HELD as at the 31st August 2022	76,568
2. FEE INCOME	
Fees invoiced	23,109
Deposits taken	75
23,184	14,354
14,404	50
3. FUNDRAISING INCOME	
Paypal Giving Fund	0
Easter Raffle	203
Your School Lottery	415
Sale of Hand Sanitizer	0
Dinosaur Raffle	0
Amazon Europe	128
Sale of Christmas Cards	50
Christmas Party	85
Sale of Tea Towels	355
Christmas Raffle	811
Clothing collection commission	300
Easyfundraising commission	30
The Big Lunch (x2)	1,697
Football	28
4,101	1,898
4. OTHER INCOME	
Parental Donations	925
925	1,010
1,010	1,010

**Cuckoo Meadow Pre-School**  
**Notes to the Financial Statements**  
**for the Period Ended 31st August 2022**  
**(continued)**

2022	2021
£	£
65,665	48,267
0	0
3,209	3,452
68,874	51,719
<b>6. MANAGEMENT AND ADMINISTRATION COSTS</b>	
Administration (printing/photocopying/office supplies/new laptop)	310
Website costs	384
Advertising - Facebook	0
Membership of Ofsted	50
Pre-School Learning Alliance	109
British Telecom - Telephone & Internet	660
Insurance	486
Accountancy (inc independent examination x 2)	987
DBS Checks & Updates	65
310	1,226
384	36
0	20
50	50
109	109
660	993
486	428
987	452
65	195
3,051	3,509
<b>7. OTHER COSTS</b>	
Activities from parental donations: Rugby Tots	0
Junk Jodie Session	80
Zoolab Workshop	275
Creative Form Studio (ActivKids)	330
Children's Uniform & Book Bags	300
Staff Uniform	180
Hand Sanitizer Bottles	0
Staff Christmas Meal	145
New Sign	108
Gifts - childrens & committee leavers	407
1,824	875
1,150	97
1,150	97
<b>8. FUNDRAISING COSTS</b>	
Fundraising costs	
1,150	97
1,150	97
<b>9. TRUSTEES' EXPENSES</b>	
No expenses were paid to any Trustees during the year, except to re-imburse them for purchases made on behalf of the charity.	
<b>10. TRUSTEES' INDEMNITY INSURANCE</b>	
No charitable funds have been used to purchase insurance to indemnify the Trustees against the consequences of any neglect or default on their part.	
<b>11. ACCOUNTING POLICIES</b>	

Cuckoo Meadow Pre-School is a registered charity and as such is governed by the Charities Act 2006. Under this Act and the Charities (Accounts and Reports) Regulations 2008, it is classified as a small charity since it has gross income of £500,000 or less and gross assets £2.8m or less and may elect to have an independent examination. This is a simpler form of scrutiny than an audit, but still provides trustees and the public with an assurance that the accounts have been reviewed by an independent person. As in prior years, only a Receipts and Payments Account has been prepared and presented.



**Cuckoo Meadow Pre-School  
Statement of Assets and Liabilities  
as at 31st August 2022**

Current account - Santander			
Bank statement at this date	31/08/2022	13,698.28	
Less: outstanding cheques	-	0.00	
Total		0.00	
Plus: outstanding deposits	-	0.00	
Total		0.00	
Reconciled bank balance		13,698.28	

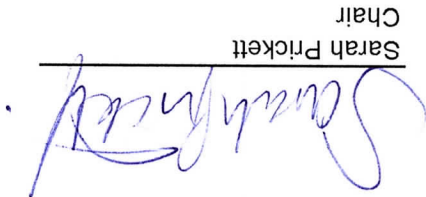
Deposit account - Santander			
Bank statement at this date	31/08/2022	58,599.33	
Less: outstanding payments	-	0.00	
Plus: outstanding deposits	-	0.00	
Reconciled bank balance		58,599.33	*
* 6 months running costs & redundancy packages			

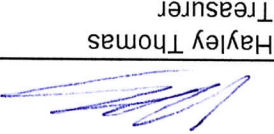
Petty Cash			
Cash book balance	31/08/2022	4,270.59	
Petty Cash count	31/08/2022	4,270.59	

TOTAL FUNDS HELD - as at 31st August 2022	76,568.20
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All funds held are unrestricted and available to be applied in furtherance of Cuckoo Meadow Pre-School's charitable objectives at the discretion of the Trustees.

Signed on behalf of the Trustees

  
Sarah Prickett  
Chair

  
Hayley Thomas  
Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Cuckoo Meadow Pre-School

On accounts for the year  
ended

31/08/2022

Charity no  
(if any) 1077815

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Julie Masfield*

Date:

17/6/23

Name:

Julie Masfield

Relevant professional  
qualification(s) or body  
(if any):

FCCA, CTA

Address:

Kingsey Cottage, Down Street, Dummer, Hampshire RG25 2AD

**Section II****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

