

PAKISTANI WELFARE ORGANISATION

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

PAKISTANI WELFARE ORGANISATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

STATUS

Bristol Pakistani Welfare Organisation is a registered charity governed by its constitution. Charity number 1077548.

TRUSTEES

Shenaz Dar	Chairperson
Tahira Dar	Vice Chair
Sultana Begum	
Saliha Ahmed	Treasurer
Mudasar Sajad	
Jagdish Kaur	
Jamila Butt	
Mudasar Sajad	

REGISTERED OFFICE

101 St Marks Road
Bristol
BS5 6HY

CHARITY NUMBER

1077548

BANKERS

NatWest Bank plc
778 Fishponds Road
Fishponds
Bristol
BS16 3TX

INDEPENDENT EXAMINERS

Adam House
Chartered Accountants
123 Fishponds Road
Bristol
BS5 6PR

PAKISTANI WELFARE ORGANISATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

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PAKISTANI WELFARE ORGANISATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

STRUCTURES, GOVERNANCE AND MANAGEMENT

Organisation

The Trustees are appointed or re-appointed annually at an AGM held in March.

OBJECTIVES AND ACTIVITIES

Objects of the Charity

The objects of the charity are:

To contribute to improving the quality of life for the local Pakistani community, as well as individuals from other ethnic minority communities in Bristol, by removing barriers and improving access to main stream services and entitlements.

REVIEW OF ACTIVITIES

Summary of main objectives

Arrange and facilitate social, cultural, educational and recreational activities and events in consultation with the community concerned and other organisations.

We will achieve that by delivery of a range of direct services such as information and advice, education and training courses, cultural awareness training,

SUMMARY OF MAIN ACTIVITIES

The highlight of the year 2017 to 2019 has been a very successful year and we have managed to achieve our targets by building strong partnerships with the members of the community, main stream organisations and statutory service providers.

Over the year 2017 to 2019 the following achievements have been delivered:-

For Service users

A range of learning courses and activities delivered including English language courses for Men and Women, introduction to employment related courses like sewing, translations and interpreting, introduction to teaching, as well as British citizenship preparation, driving theory test and IT courses beginners, ESOL entry level 1, 2 & 3, Mini Beauty courses, form filling and CV checking and completion of advanced books, weight management, healthy eating classes and Yoga Exercise classes for ladies, women wellbeing and cookery classes, establishment of 50 plus men and women social club.

The best part of 2015/16 has the initiation of ESOL entry level 1, 2 & 3, computer classes which we hope to expand upon and grow on.

Currently men have used the centre for information and advice and now learning English, ICT classes as well as computer repairing classes.

We have also achieved a good base of more professional volunteers and individual for work experience.

For Professional users

We have become more advanced and have run interpreting and training courses for main stream service providers, for the likes of Banks, insurance companies, Bristol City Council, NHS, Housing department, Avon

PAKISTANI WELFARE ORGANISATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

& Bristol constabulary, Re think mental charity, Bristol University, Millpond youth centre and APPS.

As a result of this training we have developed strong working relationships & secured links for an on-going basis. This includes Bristol City Council, Bristol Libraries, Avon and Bristol constabulary NHS, Avon and Bristol law centre, well women's information services, Ashaayana housing association, Bangladesh women group, city of academy, learning community teams, local school, city of Bristol colleagues and universal peace federations & other local organisation along with UWE, Easton Community centre, AQA examination centre, the Old Co-op, Next link, BCFM and salaam Shalom, BIG issues centre, Bristol Women voice and Easton Community Health Project, also with champion's of Fishponds Food & Nutrition and Bristol age beeter (BAB). St Monicas Trust, Bristol Meet The world Project and Bristol join up.

For Internal improvement to the organisation

We arrange and deliver for volunteers and for the management a training session to enhance their knowledge and skill in the role of management community and manage project, awareness of charity expectations and how to monitor and evaluate the services, with tips provided.

Also arrange training courses for staff as we wish to enhance their skills build and promote staff work performance and to ensure motivation & team building is provided.

Over all summary

The charity has been fortunate not to have any set backs.

The Charity has shown user progressing to future courses and some how found employment in Creche work plus have helped to improve their self and family life, we wish to continue providing support opportunities, in spite of limited resources, this is because of the commitment and hard work of management committee, staff and volunteers, we wish to thank them.

Fundraising

Funds has been raised by:-

Membership fee

Interperpretation from English to Urdu, Somali and Bengali.

Using our resources , like skills and knowledge base with in staff and management committee, plus centre resources.

Organising and raising events, like working with partnership like Eid party, summer Asian events.

Course fees

We are also having secure diversity funding.

Fees from courses.

Room hire for meetings.

Feedback from the end users & external parties to the charity

Charity Members comment's (independent valuation report comments)

For The year Ended 31st March 2018

" The atmosphere of the organisation is very pleasent and we would like to come back again and again"

" I like this organisation. The staff are friendly. I think need more course's"

" This is a very good organisation. I gained more knowledge. I feel good atmosphere, so I like to come here"

" I think this organisation is good for us because there are lots of courses running here and it's changed our life. English language is very good"

Professional user feedback:-

PAKISTANI WELFARE ORGANISATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

"I think this excellent way of becoming more competent culturally"

" was very informative and felt like it was breaking barriers"

" I particularly enjoy the opportunity for open and honest communication... due to presenters skill in providing a trustful atmosphere

The feedback from the professional users highlights the value; importance and need for this style of learning coupled with the majority of staff having a positive effect on their working practice.

The general consensus from the charity users have stated that the organisation has helped them integrate, improve and enhance their lifestyles and to become more independent to go out and work and support themselves.

Although at present the trustees have no formal policy, they intend to build unrestricted reserves to cover salaries and running costs from between 3 to 6 months, but due to present financial position this has not been possible to date.

The coming year we expect to:-

Increase community consultations

Strengthen the working partnerships

Maintain and grow our links, users and contacts

Expand the men's educational and training provisions

To address unmet needs

Expand youth provision for the welfare of young people, educational sports and social activities expansions.

Driving theory test centre opportunity.

Physical exercise activities, eg, Yoga classes for both men and women.

Cookery sessions for 50 + Ladies

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Law applicable to charities in England and Wales require the trustee to prepare financial statements for each financial year which give a true view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statement, the trustee are required to:

- 1) Select suitable policies and then apply them consistently;
- 2) make judgement and estimates that are reasonable and prudent;
- 3) state whether applicable accounting standards and statements of recommended practices have been followed subject to any departures disclosed and explained in the financial statement; and
- 4) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

Ms S Dar

Saliha Ahmed

Date: 1 March 2023

PAKISTANI WELFARE ORGANISATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts of the Charity for the year ended 31 March 2022 which are set out on page 9-12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustee are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 43 of the 1993 Act;
to follow the procedures laid down in the general directions given by the Charity Commission under section 43(7) of the 1993 Act; and
to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seek explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ' true and fair view' and the report is limited to those matters set in the statement below..

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1) which gives me accounting cause to believe that in my material respect the requirement:

to keep accounting records in accordance with section 41 of the 1993 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2) to which, in my opinion , attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Adam House.....

Adam House
Chartered Accountants
123 Fishponds Road
Bristol
BS5 6PR

1 March 2023

PAKISTANI WELFARE ORGANISATION
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	2,874	-	2,874	1,178
<i>Incoming resources from charitable activities</i>	3	27,600	2,445	30,045	7,920
Total incoming resources		<u>30,474</u>	<u>2,445</u>	<u>32,919</u>	<u>9,098</u>
Resources expended					
<i>Costs of generating funds</i>					
Charitable activities	4	3,960	1,370	5,330	3,502
Governance costs	5	284	-	284	338
Total resources expended		<u>4,244</u>	<u>1,370</u>	<u>5,614</u>	<u>3,840</u>
Net incoming resources		26,230	1,075	27,305	5,258
Total funds at 1 April 2021		(6,047)	(1,466)	(7,513)	(2,255)
Total funds at 31 March 2022		<u>32,277</u>	<u>2,541</u>	<u>34,818</u>	<u>7,513</u>

All of the activities of the charity are classed as continuing.

The notes on pages 9-12 form part of these financial statements

PAKISTANI WELFARE ORGANISATION

Charity number: 1077548

BALANCE SHEET AT 31 MARCH 2022

	Note	2022 £	£	2021 £
FIXED ASSETS				
Tangible assets	9		748	996
CURRENT ASSETS				
Cash at bank		34,333		7,320
Cash		54		54
		34,387		7,374
CREDITORS: Amounts falling due within one year	10	317		857
NET CURRENT ASSETS			34,070	6,517
NET ASSETS			£ 34,818	£ 7,513
FUNDS				
Restricted funds			2,541	12,991
Unrestricted funds			32,277	(5,478)
TOTAL FUNDS			£ 34,818	£ 7,513

These financial statements were approved by the trustees on 1 March 2023

.....
S Dar
Chairman

.....
T Shereen
Treasurer

The notes on pages 9-12 form part of these financial statements

PAKISTANI WELFARE ORGANISATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

1a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and follow the recommendations of Statements of Recommended Practices, Accounting and Reporting by Charities issued in March 2005.

1b Income from donations is included incoming resources when these are receivable, except as follows:

1) When donors specify that donations given to the charity must be in future accounting periods, the income is deferred until those periods.

2) When donors impose conditions which have to be fulfilled before the charity becomes entitled to such income, the income is deferred until the per-condition have been met.

1c Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

1d Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.

1e Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life by the reducing balance method.

	2022	2021
	%	%
Plant and equipment	25	25
Fixtures and fittings	25	25
Equipment	25	25

1f Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

1g Restricted funds can only be used for particular restricted purposes within the object of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

PAKISTANI WELFARE ORGANISATION
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

2 VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Miscellaneous	2,874	-	2,874	1,178
	<u>2,874</u>	<u>-</u>	<u>2,874</u>	<u>1,178</u>

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Grants	27,600	2,445	30,045	7,920
	<u>27,600</u>	<u>2,445</u>	<u>30,045</u>	<u>7,920</u>

4 CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Salaries and social security costs	-	1,370	1,370	1,934
<u>Support costs</u>				
Telephone	-	-	-	144
Refurbishment	-	-	-	220
Rent and rates	2,200	-	2,200	1,165
Miscellaneous	270	-	270	39
Event expenses	1,395	-	1,395	-
Stationery and office supplies	95	-	95	-
	<u>3,960</u>	<u>1,370</u>	<u>5,330</u>	<u>3,502</u>

5 GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank charges	36	-	36	-
Depreciation	248	-	248	331
Insurance	-	-	-	7
	<u>284</u>	<u>-</u>	<u>284</u>	<u>338</u>

6 TAXATION

The charity is exempt from corporation tax on its charitable activities.

PAKISTANI WELFARE ORGANISATION
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

7 NET INCOME RESOURCES FOR THE YEAR

This is stated after charging:

	2022	2021
	£	£
Depreciation	248	331
Independent examiners fee	-	-
	<u> </u>	<u> </u>

8 STAFF COST AND NUMBERS

The aggregate payroll costs were:

	2022	2021
	£	£
Wages and salaries	1,370	1,934
	<u> </u>	<u> </u>

No employee received emoluments of more than £60,000.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

2022	2021
No.	No.
<u> </u>	<u> </u>
1	1

9 TANGIBLE FIXED ASSETS

	Plant & Machinery £	Fixtures & Equipment £	Total £
Cost			
At 1 April 2021	6,798	13,627	20,425
At 31 March 2022	<u>6,798</u>	<u>13,627</u>	<u>20,425</u>
Depreciation			
At 1 April 2021	6,478	12,951	19,429
For the year	80	168	248
At 31 March 2022	<u>6,558</u>	<u>13,119</u>	<u>19,677</u>
Net Book Amounts			
At 31 March 2022	<u>£ 240</u>	<u>£ 508</u>	<u>£ 748</u>
At 31 March 2021	<u>£ 320</u>	<u>£ 676</u>	<u>£ 996</u>

PAKISTANI WELFARE ORGANISATION
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	-	221
Other creditors	-	6
Accruals and deferred income	317	630
	<u>£ 317</u>	<u>£ 857</u>