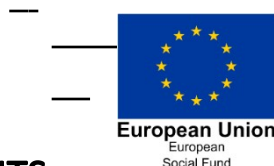


DRAFT

**ANNUAL REPORT**  
**1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022**  
**ANNUAL GENERAL MEETING**  
**5<sup>th</sup> June 2023**  
**3-5 Oakham Court**  
**Avenham Lane**  
**Preston**  
**PR1 3XP**  
**Tel: 01772 822700**  
**Email: [enquiries@pukar.org.uk](mailto:enquiries@pukar.org.uk)**  
**Website: [www.pukar.org.uk](http://www.pukar.org.uk)**

REGISTERED CHARITY NUMBER: 1077534



**CONTENTS**

Chairperson's Report .....	3
Treasurer's Report .....	4
Service Development Manager's Report .....	5
Carers/Outreach Officer's Report .....	6
Volunteer coordinator .....	7
Management Committee .....	8
Pukar's Service Provision .....	8-11
Pukar Confidence Building .....	12
Employment Support .....	12
Volunteer Support .....	12
Referrals .....	13
Financial Report .....	14-15
Case-Studies .....	16-17
Quotes .....	18
Words of Gratitude .....	19
Images .....	20

## **Chairperson's Report**

It is with great pleasure I present this Annual Report for Pukar Disability Resource Centre.

I would like to thank all our supporters and stakeholders, who have made it possible to further our service provision and enabled us to continue our work programs for the BAME disabled people, carers and their families in Preston and the surrounding areas. It has again been another challenging and dynamic year for Pukar and all staff, members, volunteers and board members are to be congratulated on their efforts and dedication to the services of Pukar in the last year. Everyone has made efforts to ensure Pukar strives to meet the needs of service users.

Pukar has reached out increasingly to many more people with a diverse range of needs in the last year and it is commendable to see in effect just how much the Preston community has benefited from the services delivered, so increasing community cohesion and social inclusion for the most vulnerable client groups in Preston and surrounding areas. We have been able to achieve this with current resources but constant demand proves the need for a service like Pukar's to continuously expand our resources in order to increase the capacity for delivery to meet the demand. All this has been possible with the in-depth partnerships that have been built with other organisation's and mainstream service providers, to break down barriers and encourage an equal and fair access to services.

We look forward to working with all our partners, supporters and stakeholders in the forth-coming year, to ensure our services continue to be provided.

Once again I would like to thank all who have contributed, for their continued support and hard work for Pukar.

We want to thank all our Funders including the team at Reaching communities. WEA, CAB, Preston City Council and others.

**Keith Holden**  
**Chairperson**

## **Treasurer's Report**

I would like to thank Mr Keith Holden Chair of Pukar, my fellow trustees, our dedicated staff members, volunteers, all tutors and supporters. During this challenging year.

Please see enclosed our financial report for 2021 - 2022. Pukar is in a sustainable position and goes from strength to strength, in a challenging environment. If anyone wants to see the full accounts please let myself or contact the centre manager.

I would personally like to give special thanks to supporters-funding providers, partners that supported Pukar during the past years.

**Khalid Akram**  
**Treasurer Pukar**

## **Service Development Manager's Report**

I am pleased to forward key points for the annual report.

There has been a continued increase in carers and disabled people requesting support from Pukar, this effort has been coupled with support from all the staff at Pukar to identify, support and meet these needs.

The courses and training at Pukar are carefully considered and designed to develop confidence and learning as well as provide opportunities for teamwork. Feedback from people attending the learning is positive and beneficial. The tutors have experience and have built a positive learning and understanding specific needs of learners, some with special needs. Pukar has been able to support various learning needs of people through student support. Pukar has been true to its values of promoting learning since its inception. Many people have learned skills

The current service provision has supported people with multiple needs including supporting people access IT resources, reducing poverty levels amongst a large number of people.

Projects at Pukar have been successfully delivered. This has enabled multiple supports to people. The value of service provision has increased as well as referral process increased through joint work. Future success will involve continued partnership working. Pukar has invested time and resources in ensuring the organisation is in a capable position to meet the multiple needs of people accessing the organisation. Pukar has identified strategic opportunities to deliver services. The success of these opportunities will result in future sustainability.

Sustainable funding remains a key challenge for Pukar, the organisation is working hard to ensure future funding is sourced to enable this to benefit services users.

I would like to thank, trustees, staff, volunteers, funders and teachers for their continued support to the organisation

**Younus Khan,**  
**Service Development Manager**

## **Carers'/Outreach Officer Report**

Pukar aims to provide a link between disabled people and carers from diverse communities and mainstream agencies/service providers to try and improve the accessibility of service provision for carers and disabled people.

Our service users receive information in several diverse languages to enable them to better understand the services that are available and what other form of help they can receive.

*Referrals have been made to many organisations including social services, occupational therapy assessments. Referrals have been made to many other organisations including, ICANN, Galloways Society for the blind, Ncompass, DENW, PMF, and, CAB, Nelson and Colne college.*

Outreach Officer and volunteers have provided support to service users at medical appointments, provided housing advice, form filling, advocacy debt advice as well as various other learning, advice and guidance.

Existing and New Carers continue to benefit with carers breaks and courses during the year. Carers' have also received advocacy support on a range of matters. Home visits have formed a key part of the support for those unable to attend the centre. There has been an Increase in numbers of carers that attend the centre particularly those that are hidden and isolated carers and identified to enable them to link into service provision.

Outreach work has involved visiting people in their own homes who struggle being able to access the centre for help and advice. The provision of this service is valuable in ensuring people are not excluded and are aware of the services they can receive. Throughout the year the numbers of Personal Independent form fillings have risen along with DLA and ESA form filling. Outreach work has required maintaining accurate records and files of client interactions and what referrals were made. These documents include outreach visits, referrals as well as case file, and follow-up reports on client activity.

The services that are provided by Pukar are much needed by the vulnerable people, and I hope that Pukar continues to progress and develop its services further with many more people coming through its doors.

**Suraya Bashir      Outreach Officer**

## **Volunteer Coordinator**

The Volunteer Coordinators' role is to recruit volunteers to support the works at Pukar Centre. Volunteer recruitment has been conducted keeping in mind the ethos of the Pukar with most volunteers being either carers or people with health conditions or disabilities. Every volunteer undertakes induction where we identify and find ways to support them in carrying out their volunteering duties. Feedback has been positive and even with the restrictions on activities during the pandemic volunteers have adapted and carried on supporting service users through online sessions. This includes online English classes, groups, and one on one and regular online meetings with the Embrace group.

Pukar has embarked on reading project with partner Shannon trust, that will aim to improve reading for people whose struggle with reading.

The plan for next year is to identify more volunteers who can be linked to current and future projects. This will help ensure the sustainability of the organization as well as develop skills and transferable skills for volunteers.

**Nahid Qurban Volunteer Coordinator**

## **Project Support Officer**

We have been successful in sustaining a number of projects at Pukar. I have collated, captured and reported evidence by monitoring all the work carried out by staff. This is reported monthly and is an integral part of the work. We have improved our systems of evidence gathering. I frequently update and improve the systems to ensure the reporting is up to date and meets the requirements for funders. Marketing and promotion and arranging assessments has been successful and increased the numbers of service users attending the centre.

**Swarn Tiwari    Project Support Officer**

## **Management Committee Trustees**

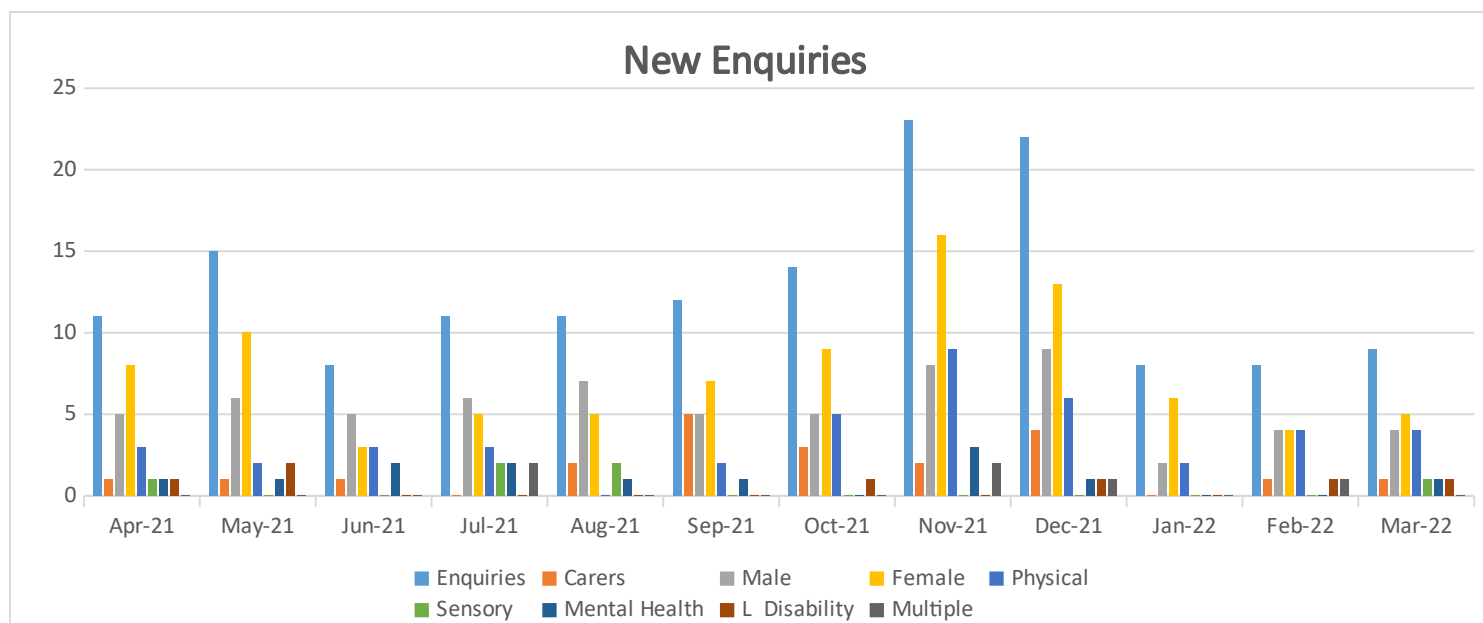
Keith Holden	-	<b>Chairperson</b>
Khalid Akram	-	<b>Treasurer</b>
Yasmin Shakir	-	<b>Secretary</b>
Ayas Isap		
Chabildas Parmar		
Sarwar Ali		
Saajad Tagari		
Yakub Gangat		



## Pukar's Service Provision

### Carers & Disability Work

Work with carers has been an ongoing daily through our service delivery i.e. such as information advice and guidance, advocacy, carers break, trips, form filling, referrals to partner organizations, and carers meetings. There are 21 new carers that have been identified and supported by Pukar over the year. In addition 77 carers have been supported by Pukar, with direct work, arranging classes and activities, form filling, as well as home visits.



Month	Enquiries	Carers	Male	Female	Physical	Sensory	Mental Health	Learning Disability	Multiple
Apr-21	11	1	5	8	3	1	1	1	0
May-21	15	1	6	10	2	0	1	2	0
Jun-21	8	1	5	3	3	0	2	0	0
Jul-21	11	0	6	5	3	2	2	0	2

Aug-21	11	2	7	5	0	2	1	0	0
Sep-21	12	5	5	7	2	0	1	0	0
Oct-21	14	3	5	9	5	0	0	1	0
Nov-21	23	2	8	16	9	0	3	0	2
Dec-21	22	4	9	13	6	0	1	1	1
Jan-22	8	0	2	6	2	0	0	0	0
Feb-22	8	1	4	4	4	0	0	1	1
Mar-22	9	1	4	5	4	1	1	1	0

Total new people enquiring intensive support 152

Total number of new Carers is 21 and existing 47

Total number of new people with disability is 71

Total number of new Volunteer is 23

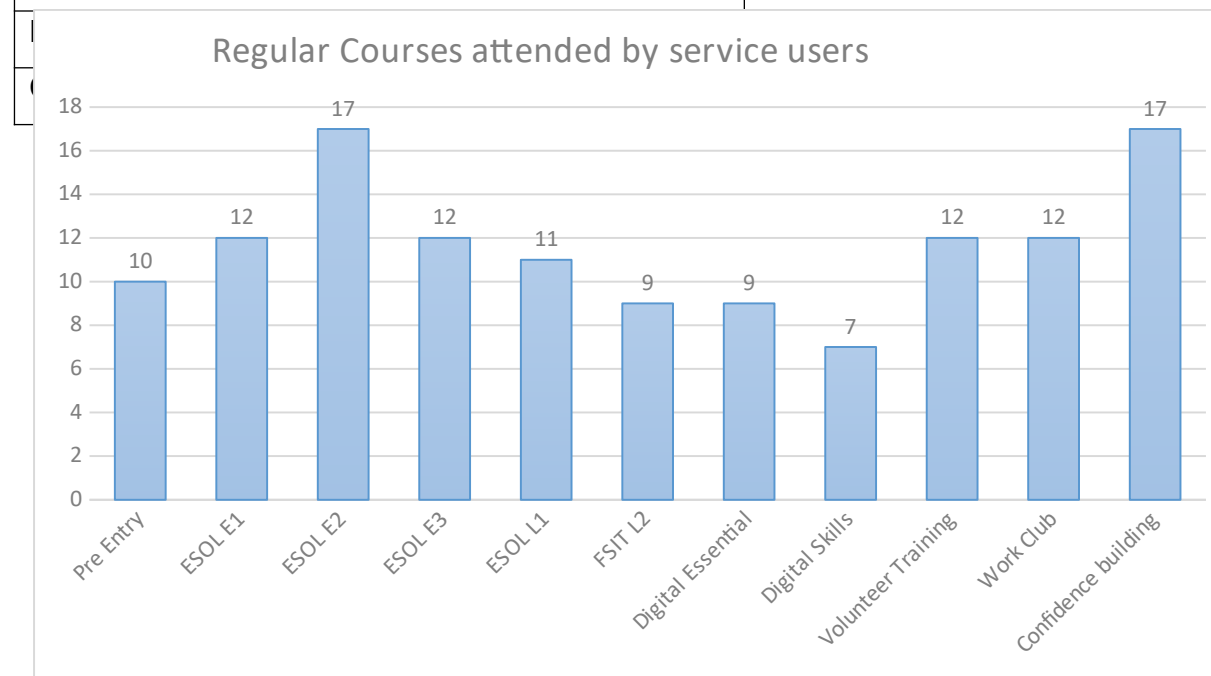
On average dealing with 24 queries per week dealing with personal issues and on the telephone, related to health, education, social care, welfare, debt, financial inclusion, home energy, volunteering, complex casework mental health, work, advocacy, translating

In addition regular carers meetings are organised for carers. Guest speakers are invited to provide further information.

Intensive Casework is carried out with many people that is person centered.

## Types of Disabilities we have supported people that includes

Multiple Disabilities
Learning Disabilities
Mental Health / Depression
Sensory
Physical



Most courses are accredited with certificates and recognized qualifications.

## **Ethnicity of Service Users and Students Accessing Pukar**

<b>Ethnicity</b>	
Asian or Asian British – Bangladeshi	Asian or Asian British – Indian
Asian or Asian British – Pakistani	Asian or Asian British – any other Asian Background
Black or Black British - African	Black or Black British – Caribbean
Black or Black British – any other Black background	Chinese
Mixed – White and Asian	Mixed – White and Black African
Mixed – White and Black Caribbean	Mixed – any other mixed background
White – British	White – Irish
White – any other white background	Arab
Gypsy or Traveler	Persian

## **Events organised and attended by Pukar**

Health & Social Care Conferences	Health Expo / Mela
Assessment Days	AGM's
Trips	BME Forums
Carers Meetings	Careers Support
Volunteer celebration Day	Wellbeing Event
Carers Day	Funding Workshops
Information Advice & Guidance	Enrolment Days
UCLAN Meetings	Disability- Carers Information days.
	Disability Exhibitions

## **Service Provision at Pukar**

- PIP/Attendance Allowance/Carers Allowance Form Filling
- Advocacy
- Outreach Visits
- Workshops
- Volunteer Recruitment & Support
- Education & Training
- Language Support
- Job seeking Support
- Joint Assessments
- Other Form Filling
- Disability Training
- Student Support( Placement)
- Home Visits
- Using Computers
- Interpretation

- Joint visits to hospitals
- Carers meetings

Carers Support

## **Pukar Confidence building & improvement in English**

Pukar had a substantial increase in people learning English and waiting to learn English.

People are attending regular classes to improve their English skills. Pukar has recruited volunteers who were trained by the college to enable them using the Basic English framework and resources and able to deliver the Basic English reading, speaking and confidence building classes.

**Pukar Disability Resource Centre  
Statement of Financial Activities  
for the year ended 31 March 2019**

	Note	Unrestricted Funds	Restricted Funds	2019 £	2018 £
<b>Incoming Resources</b>					
Donations/fund raising		1,033	-	1,033	970
Grants received	2	5,250	28,110	33,361	35,935
Service fees		17,622	15,196	32,817	33,861
<b>Total Incoming Resources</b>		<u>23,905</u>	<u>43,306</u>	<u>67,211</u>	<u>70,766</u>
<b>Resources Expended</b>					
<b>Total Incoming Resources</b>		<u>23,905</u>	<u>43,306</u>	<u>67,211</u>	<u>70,766</u>
<b>Other Expenditure</b>					
Staff costs	3	13,115	30,002	43,117	42,152
Events		64	-	64	605
Travel and subsistence		163	-	163	107
Course fees		23	-	23	892
Rent		3,737	8,719	12,456	12,456
Utilities		2,204	1,250	3,454	3,186
Cleaning		371	41	412	739
Postage, stationery and telephone		436	535	971	1,460
Insurance		134	540	674	(209)
Repairs and maintenance		421	-	421	403
Computer and maintenance		709	158	867	640
Depreciation		188	741	929	1,066
Sundry expenses, Advertising and PR		363	195	558	1,485
Accountancy fees and bookkeeping		2,565	-	2,565	2,466
Legal Fees		15	-	15	-
<b>Total Resources Expenditure</b>	4	<u>24,508</u>	<u>42,181</u>	<u>66,689</u>	<u>67,448</u>
Net Incoming Resources before transfers		(603)	1,125	522	3,318
Transfers between Funds :-					
Unrestricted		-	-	-	-
Restricted		-	-	-	-
<b>Net Incoming Resources for the Year</b>		<u>(603)</u>	<u>1,125</u>	<u>522</u>	<u>3,318</u>
Fund Balances brought forward					
as at 1 April 2018		31,749	1,938	33,687	30,369
Fund Balances carried forward					
as at 31 March 2019		<u>31,146</u>	<u>3,063</u>	<u>34,209</u>	<u>33,687</u>

The project has been successful in achieving outcomes for learners to enable them to gain confidence by developing their skills in conversation. Volunteers have provided an invaluable service to provide learning for the service user, we would like to thank our volunteer tutor

## **Employment support**

Information gathered from service users, Pukar partners and people, who gained employment with the support and help of Pukar centre. People were supported with basic IT support, interview skills, CV building, accessing employment and basic information and advice. People with complex needs have been supported into employment, with one to one support.

## **Volunteer Support**

Pukar has recruited and supported volunteers during the year to complement and support the services of Pukar. Volunteers have gained a number of skills including administration, IT, Person Centred Support and learning about organisations that support people from BME communities, people with disabilities from diverse communities

Volunteers have supported Pukar centre to compliment the support and services. Pukar are the backbone of the organisation. Many volunteers have gained valuable work experience and gained employed after volunteering at the centre.

Health and wellbeing

## **Organisation Referrals**

-

### **Received and Sent**

Active Lancashire	Primary Care Trust
CAB	Preston City Council
DENW	Preston College
Galloways	Preston City Council Debt Advice
Gujarati Hindu Society	Prince's Trust
ICANN	Racial Equality Council (REC)
Lancashire Advocacy	RNIB
Lancashire County Council	Sahara
Lancashire Constabulary	Safe Net Sendias
Lancashire Fire & Rescue	Sendias
Lancashire Wellbeing Service	Sir Tom Finney
LMBE	Stoneygate
Minerva Health Centre	Solicitor
Ncompass	UCLAN
Preston Muslim Forum	Welfare Benefits
Primary Schools	Welfare Rights
Places of Worship	

## Financial Report

Pukar Disability Resource Centre

Statement of Financial Activities for the year ended 31 March 2022

	Note	Unrestricted Funds	Restricted Funds	2022 £	2021 £
Incoming Resources					
Donations/fund raising		585	-	585	660
Grants received	2	-	94,259	84,264	113,951
Service fees		<u>12,967</u>		22,961	13,312
Total Incoming Resources		<u>13,552</u>	<u>94,259</u>	<u>107,811</u>	<u>127,923</u>



Staff costs	3	6,434	57,909	64,343	62,599
Events		3,444	101	3,545	36
Travel and subsistence		-	81	81	72
Course fees		81	-	81	172
Rent		9,965	2,491	12,456	12,456
Utilities		1,406	3,280	4,686	2,663
Cleaning		411	1,643	2,053	707
Postage, stationery and telephone		459	3,059	3,518	2,092
Insurance		60	540	600	600
Repairs and maintenance		471	1,112	1,583	14,398
Computer and maintenance		-	-	-	158
Depreciation		324	80	405	526
Sundry expenses, Advertising, Charges		167	2,315	2,482	499
Accountancy fees and bookkeeping		590	2,362	2,952	2,680
Tuition Fees			7,473	7,473	1,234
Legal Fees		-	700	700	66
<b>Total Resources Expenditure</b>	<b>4</b>	<b><u>23,812</u></b>	<b><u>83,146</u></b>	<b><u>106,958</u></b>	<b><u>100,958</u></b>
Unrestricted		-	-	-	-
Restricted		-	-	-	-
<b>Net Incoming Resources for the Year</b>		<b>(10,260)</b>	<b>11,113</b>	<b>853</b>	<b>26,965</b>
<b>Fund Balances brought forward</b>					
as at 1 April 2021		43,799	30,440	74,239	47,274
<b>Fund Balances carried forward as at 31 March 2022</b>		<b><u>43,799</u></b>	<b><u>30,440</u></b>	<b><u>74,239</u></b>	<b><u>47,274</u></b>
<b>Balance Sheet as at 31</b>		<b><u><del>33,539</del></u></b>	<b><u><del>41,553</del></u></b>	<b><u><del>75,092</del></u></b>	<b><u><del>74,239</del></u></b>
<b>March 2022</b>					
	Notes		2022		2021
			£		£
Fixed assets					
Tangible assets	5		<u>1,728</u>		<u>2,132</u>
Current assets					

Debtors	6	3,277	870
Cash at bank and in hand - HSBC		95,678	87,480
		<hr/>	<hr/>
		98,955	88,350
Creditors: amounts falling due			
Within one year	7	(25,590)	(16,238)
		<hr/>	<hr/>
Net current assets		73,365	72,112
Net assets	8	<del>75,092</del>	<del>74,239</del>
Funds			
Unrestricted funds		33,539	43,799
Restricted funds		41,553	30,440
		<hr/>	<hr/>
Total Charity Funds	9	<del>75,092</del>	<del>74,239</del>

The Statement of Financial Activities, the Balance Sheet and related notes were approved by the Board of Trustees on 6 September 2022 and signed on its behalf by:

Khalid Akram (Treasurer)  
Trustee

## **CASE STUDIES**

### **Case Study 1.**

Case Study: N.K.

N.K. was referred to me as a potential volunteer with a work history in the banking industry, but had been out of work for an extended period of time due to health issues and visual impairment. After an initial induction, we mutually agreed that N.K. would shadow me in order to gain experience and eventually assist with applying for blue badges.

To assist with N.K.'s job search, we referred her to the Pukar work club where she received support in completing her CV and conducting job searches. Additionally, N.K. provided assistance to the job coach during sessions. Throughout her volunteering period with Pukar, N.K. has demonstrated her commitment to personal and professional development by completing the introduction to volunteering course and currently pursuing the Digital Essentials course.

## **Case Study 2.**

One of our service users who is a carer suffered from lower back pain for many years. This pain was making her feel very low and hindered her from participating in many activities. She lost confidence and mostly stayed at home because she felt she was not able to physically do any activities and also did not have the confidence to go out and socialise. She attended a coffee morning at Pukar and finally agreed to try out some swimming sessions. She feels it was the best decision she made as her back pain has significantly reduced and she has also learnt how to swim. She had never been in a swimming pool before these sessions and wasn't aware of the benefits of water and muscle relaxation. She felt the sessions were very friendly and welcoming. As well as making new friends, she is now much happier and more confident. She now regularly attends swimming classes by herself and is much more mobile.

-

## **QUOTES**

### **A word from our service users**

"I'm so happy! I wish I had come and spoken to you sooner- I would have got my problems sorted."

"You're amazing! Thank you so much for your help- I honestly could not have done it without you"

“I feel comfortable and safe at Pukar. I know that I have someone to talk to and you will help me properly. Thank you so much for all your help.”

“I *feel* comfortable coming to Pukar I can discuss my needs and feel I receive solutions”

“Without language support I would struggle with form filling and am really pleased for the support”

“Thank you for all the support”

#### Quotes from organisations

“ Pukar meets the needs of BAME people with disabilities”

“ We appreciate the feedback from Pukar”

“ Pukar has a good understanding of needs of people”

## **Words of Gratitude**

Pukar Disability Resource Centre would like to thanks to all who, supported us during this year! We would also like to show our appreciation to all our valuable partnership organisations & supporters!

Adult & Community  
Services

Stoneygate

CAB

Reaching Communities

WEA

RESTART

Red Rose Sports

Princess Trust

Wellbeing Service

Gujarat Hindu Society

Lancashire County Council

Duchy of Lancaster

Community Foundations

Tutors

Disability Action

DENW

Nelson & Colne College

UCLAN

Lancashire Adult College

Lancashire Care Trust

Lancashire Constabulary

Preston Muslim Forum

UK Online

Preston City Council

Preston Community  
Network

LBME PACT

Debt Advice PCC

Lancashire Constabulary

Jobcentre Plus

Age Concern

Galloways

Active Lancashire

Sahara

Diabetes Association

Advance Social Care

## Images

### Class Activities



We would also like to thanks our Board Members, Staff, & Volunteers for all their help and support,

**THE MUSLIM WELFARE ASSOCIATION OF CHESTERFIELD  
AND NORTH DERBYSHIRE**

**FINANCIAL STATEMENTS  
FOR  
31 March 2023**

**Charity Number 1117487**



## **Financial Statements**

### **For the year ended 31 May 2023**

<b>Contents</b>	<b>Page</b>
Members of the board and professional advisers	<b>1</b>
Trustees' annual report	<b>2-4</b>
Independent Examiner's report	<b>5</b>
Statement of financial activities	<b>6</b>
Balance sheet	<b>7</b>
Notes to the financial statements	<b>8-14</b>

## **Members Of The Board And Professional Advisers**

### **The Board of Trustees**

Farooq Saddique – Chairman  
Mahroof Saddique – Treasurer  
Zafar Iqbal – Secretary  
Stephen Price – Trustee  
Omar Hammadi – Trustee

### **Registered Office**

10A Marsden Street  
Chesterfield  
S40 1JY

### **Independent Examiner**

Mothin Ali  
My Leeds Accountant Ltd  
Leeds  
LS8 2TB

### **Trustees Annual Report – Year Ended 31 March 2023**

The trustees have the pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023

### **Objectives And Activities**

The objectives of the charity are to support CIF work and the running of a luncheon club for the benefit of the Muslim community of Chesterfield and Northeast Derbyshire. The charity also supports the interests of Muslim women within the designated area.

### **Summary of The Main Activities Undertaken for The Public Benefit In Relation To These Objects**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustees' meetings and ensure that this is the driving force behind our activities.

### **Achievements And Performance**

It has been a very busy but also a very rewarding year with fundraising at the heart of our efforts to raise enough funds to repair the roof and install new windows and fans to provide ventilation in the summer and warmth in the winter. I am pleased to announce that as I write this, we are just over £10,000 short of the required £130,000 to carry out the above repairs and make our wonderful premises secure and watertight. This I feel has been an absolutely wonderful achievement by all the community and I feel so proud of everyone who has given up their time and money in order to get to this point.

We have continued to establish Youth forums for children from 8-18 years old to tackle everyday issues and allow children to address any questions that they have about Islam and how it affects their daily lives. This project is also ongoing and was started last summer as it was felt that our children needed a platform to air their queries and concerns and discuss matters which they perhaps otherwise would not broach at home such as online bullying and eating disorders.

Ladies' classes are being provided to allow our mothers and sisters to congregate in a safe environment and discuss Islam and better educate themselves. We hope that such classes will also help to alleviate the big problem of Isolation and depression that many Muslims especially women feel living in a small community.

Funeral Service - One of our key objectives was to be totally independent and be able to carry out the ghusl of the deceased in our own community rather than having to travel many miles to do this and rely on the permission and understanding of others. We will be looking at completing this project once our new community centre has been up and running for a few years.

Interfaith Forum - we have built on our extremely successful inter-faith Project where members of the non-Muslim community are welcomed into the Mosque to allow them to sit with us and see Islam being practised in front of their eyes rather than letting the media drive an anti-Islamic narrative. We have made many new friends and we provide a platform for them discuss new and interesting subjects.

Interpreting/Signposting - We have been providing an interpretation and signposting service from the mosque as quite a few members of our community do not have English as their first language, and we will use signposting to point members to the varied services available to help make their daily lives more fulfilling.

Over the past year we have been extremely active in providing a foodbank initiative for vulnerable members of not only the local Muslim community but also the wider population . We have an open-door policy where families who are struggling to make ends meet are encouraged to come into our premises and help themselves to basic necessities. We have set up a fund where members can provide financial assistance to the most vulnerable in Chesterfield & North Derbyshire.

Finally, we have been at the forefront in welcoming Refugee families from Syria who have suffered horrifically both physically and mentally. We have worked with such families to help provide them with food, medical assistance, schooling and interpretation as and when required and the whole community has pitched in together to make these families ( who are dispersed throughout Derbyshire ) welcome.

## **FINANCIAL REVIEW**

### **Reserves Policy**

The reserves policy is to build up reserves to sustain our activities.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Charity is based at 10a Marsden Street, Chesterfield, Derbyshire, S40 1JY which is the principal address of the charity (Registered Charity No. 1117487).

### **Induction and Training of Trustees**

A skills audit has been undertaken to discover those skills which are required by the trustee body. Efforts are made to recruit trustees who meet the skill requirement. The overall composition of the trustee body aims to be as representative of the community as is possible.

### **Risk Management Policy**

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

### **Independent Examiner**

Mothin Ali of My Leeds Accountant Ltd, has been appointed as the independent examiner for the year ending 31 March 2023.

Signed on behalf of the trustees:

F Saddique  
Chairman

Approved by the trustees on: 03 October 2023

## **Independent Examiners Reports to The Trustees for The Year Ended 31 March 2023**

### **Independent Examiners Report to the Trustees**

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 6 to 14.

### **Respective Responsibilities of Trustees and The Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, as amended); and state whether matters have come to my attention.

### **Basis Of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention other than that disclosed below:

1 Which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Act; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Concerns encountered during the course of the independent examination were: -  
Records and evidence were incomplete with respect to income received relating to donations and fundraising.

Mothin Ali FCCA  
My Leeds Accountant Ltd  
Leeds

LS8 2TB

# Statement Of Financial Activities Year Ended 31 March 2023

	Unrestric ted funds £	Restrict ed income funds £	Endowm ent funds £	Total this year £	Total last year £
<b>Incoming resources (Note 3)</b>					
Donations	34,622	-	-	34,622	10,435
Grants Receivable	18,286			18,286	1,907
Other Income		-	-		16,059
<b>Other incoming resources</b>	-		-	-	-
<b>Total incoming resources</b>	52,908		-	52,908	140,419
<b>Resources expended (Note 4)</b>					
<b>Costs of Generating Funds</b>	109,073		-	109,073	71,437
		-	-		
<b>Total resources expended</b>	109,073	-	-	109,073	71,437
<b>Net incoming/(outgoing) resources before transfers</b>	56,165	-	-	56,165	68,982
<b>Gross transfers between funds</b>	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	56,165	-	-	56,165	68,982
<b>Net movement in funds</b>	56,165	-	-	56,165	68,982
<b>Total funds brought forward</b>	293,470	-	-	293,470	224,488
<b>Total funds carried forward</b>	237,305	-	-	237,305	293,470

## Balance Sheet As At 31 March 2023

		Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Tangible assets (Note 9)		266,113	-	-	266,113	271,775
<b>Total fixed assets</b>		266,113	-	-	266,113	271,775
<b>Current assets</b>						
Cash at bank and in hand		9,311	-	-	9,311	64,814
<b>Total current assets</b>		9,311	-	-	9,311	64,814
<b>Net current assets/(liabilities)</b>		9,311	-	-	9,311	64,814
<b>Total assets less current liabilities</b>		275,424	-	-	275,424	336,589
<b>Creditors: amounts falling due after one year</b> (Note 12)		38,119	-	-	38,119	43,119
<b>Net assets</b>		237,305	-	-	237,305	293,470
<b>Funds of the Charity</b>						
Unrestricted funds		237,305			237,305	293,470
Restricted income funds (Note 13)			-		-	
<b>Total funds</b>		237,305	-	-	237,305	293,470

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Director's responsibilities**

- The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

.....  
Date

The notes on pages 9 to 13 form part of these financial statements.



## **Notes To The Financial Statements for the Year Ended 31 March 2023**

### **1 Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Charity information**

The Muslim Welfare Association of Chesterfield and North Derbyshire is a registered charity. The charity's registered office is 10A Marsden Street, Chesterfield S40 1JY. At the end of the year there were five Trustees.

#### **1.1 Accounting convention**

These accounts have been prepared in accordance with FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling which is the functional currency of the charity. Monetary amounts in these financial statements to the nearest £.

The accounts have been prepared on historical cost convention apart from freehold property that is carried at market value. The principal accounting policies adopted are set out below.

These are the accounts for the year ended 31 March 2021 are prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2015.

#### **1.2 Going concern.**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for defined purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

## **1.4 Incoming resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

## **1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities.

## **1.6 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## **1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

## **1.8 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## **1.9 Financial instruments**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

## **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or

section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 1.12 Depreciation

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line balance basis as follows: -

#### Asset category

Equipment

Land and Properties

#### Annual rate

- 4 Years straight line

50 Years Straight Line

## 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimated and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

### Note 3

#### Analysis of incoming resources

	Analysis	This year	Last year
		£	£
Voluntary income	Donations	34,622	104,353
	Grants	18,286	16,995
	Other Income	-	19,071
	<b>Total</b>	<b>52,908</b>	<b>140,419</b>

**Note 4 Analysis of resources expended**

	<b>Analysis</b>	<b>This year £</b>	<b>Last year £</b>
<b>Costs of generating voluntary income</b>	Travel expenses	289	
	Rates	251	287
	Light and heat	10,354	7,209
	Water rates	661	698
	Repairs and maintenance	82,799	49,399
	Cleaning	626	2,255
	Computer software, consumables and maintenance	-	1,129
	Insurance	1,853	1,659
	Postage	4	-
	Stationery	162	392
	Telecommunications and data costs	698	354
	Accountancy fees	400	400
	Professional fees	-	1,300
	Bank charges	61	25
	Charitable donations	2,748	-
	Other office costs	1,336	-
	Depreciation of freehold land and property	5,662	5,662
	Entertaining	1,170	667
	Sundry expenses	- 1	1
	<b>Total</b>	<b>109,073</b>	<b>71,437</b>

**Notes To The Financial Statements  
Year Ended 31 March 2023**

## Note 5 Tangible fixed assets

### 5.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	283,099	-	-	-	-	283,099
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	283,099	-	-	-	-	283,099

### 5.2 Accumulated depreciation and impairment provisions

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	5,662	-	5,662
Depreciation charge for year	5,662	-	-	-	-	5,662
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	5,662	-	-	5,662	-	11,324

### 5.3 Net book value

Brought forward	283,099	-	-	-	-	277,437
Carried forward	277,437	-	-	-	-	271,775

## Notes To The Financial Statements Year Ended 31 March 2023

**Note 6**

**Creditors and accruals**

**6.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
<b>Ummah Welfare Trust</b>	5 ,000	15 ,000	-	-
<b>Qurban Ali</b>	15 ,000	25 ,000	-	-
<b>Sherko Ismal</b>	10 ,039	10 ,039	-	-
<b>Funeral Deposits</b>	13 ,080	13 ,080	-	-
<b>Omar Hammadi</b>	-	2 ,000	-	-
<b>Total</b>	43 ,119	65 ,119	-	-

**THE MUSLIM WELFARE ASSOCIATION OF CHESTERFIELD  
AND NORTH DERBYSHIRE**

**FINANCIAL STATEMENTS  
FOR  
31 March 2023**

**Charity Number 1117487**

## **Financial Statements**

### **For the year ended 31 May 2023**

<b>Contents</b>	<b>Page</b>
Members of the board and professional advisers	<b>1</b>
Trustees' annual report	<b>2-4</b>
Independent Examiner's report	<b>5</b>
Statement of financial activities	<b>6</b>
Balance sheet	<b>7</b>
Notes to the financial statements	<b>8-14</b>

## **Members Of The Board And Professional Advisers**



### **The Board of Trustees**

Farooq Saddique – Chairman  
Mahroof Saddique – Treasurer  
Zafar Iqbal – Secretary  
Stephen Price – Trustee  
Omar Hammadi – Trustee

### **Registered Office**

10A Marsden Street  
Chesterfield  
S40 1JY

### **Independent Examiner**

Mothin Ali  
My Leeds Accountant Ltd  
Leeds  
LS8 2TB

### **Trustees Annual Report – Year Ended 31 March 2023**

The trustees have the pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023

### **Objectives And Activities**

The objectives of the charity are to support CIF work and the running of a luncheon club for the benefit of the Muslim community of Chesterfield and Northeast Derbyshire. The charity also supports the interests of Muslim women within the designated area.

### **Summary of The Main Activities Undertaken for The Public Benefit In Relation To These Objects**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustees' meetings and ensure that this is the driving force behind our activities.

### **Achievements And Performance**

It has been a very busy but also a very rewarding year with fundraising at the heart of our efforts to raise enough funds to repair the roof and install new windows and fans to provide ventilation in the summer and warmth in the winter. I am pleased to announce that as I write this, we are just over £10,000 short of the required £130,000 to carry out the above repairs and make our wonderful premises secure and watertight. This I feel has been an absolutely wonderful achievement by all the community and I feel so proud of everyone who has given up their time and money in order to get to this point.

We have continued to establish Youth forums for children from 8-18 years old to tackle everyday issues and allow children to address any questions that they have about Islam and how it affects their daily lives. This project is also ongoing and was started last summer as it was felt that our children needed a platform to air their queries and concerns and discuss matters which they perhaps otherwise would not broach at home such as online bullying and eating disorders.

Ladies' classes are being provided to allow our mothers and sisters to congregate in a safe environment and discuss Islam and better educate themselves. We hope that such classes will also help to alleviate the big problem of Isolation and depression that many Muslims especially women feel living in a small community.

Funeral Service - One of our key objectives was to be totally independent and be able to carry out the ghusl of the deceased in our own community rather than having to travel many miles to do this and rely on the permission and understanding of others. We will be looking at completing this project once our new community centre has been up and running for a few years.

Interfaith Forum - we have built on our extremely successful inter-faith Project where members of the non-Muslim community are welcomed into the Mosque to allow them to sit with us and see Islam being practised in front of their eyes rather than letting the media drive an anti-Islamic narrative. We have made many new friends and we provide a platform for them discuss new and interesting subjects.

Interpreting/Signposting - We have been providing an interpretation and signposting service from the mosque as quite a few members of our community do not have English as their first language, and we will use signposting to point members to the varied services available to help make their daily lives more fulfilling.

Over the past year we have been extremely active in providing a foodbank initiative for vulnerable members of not only the local Muslim community but also the wider population . We have an open-door policy where families who are struggling to make ends meet are encouraged to come into our premises and help themselves to basic necessities. We have set up a fund where members can provide financial assistance to the most vulnerable in Chesterfield & North Derbyshire.

Finally, we have been at the forefront in welcoming Refugee families from Syria who have suffered horrifically both physically and mentally. We have worked with such families to help provide them with food, medical assistance, schooling and interpretation as and when required and the whole community has pitched in together to make these families ( who are dispersed throughout Derbyshire ) welcome.

## **FINANCIAL REVIEW**

### **Reserves Policy**

The reserves policy is to build up reserves to sustain our activities.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Charity is based at 10a Marsden Street, Chesterfield, Derbyshire, S40 1JY which is the principal address of the charity (Registered Charity No. 1117487).

### **Induction and Training of Trustees**

A skills audit has been undertaken to discover those skills which are required by the trustee body. Efforts are made to recruit trustees who meet the skill requirement. The overall composition of the trustee body aims to be as representative of the community as is possible.

### **Risk Management Policy**

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

### **Independent Examiner**

Mothin Ali of My Leeds Accountant Ltd, has been appointed as the independent examiner for the year ending 31 March 2023.

Signed on behalf of the trustees:

F Saddique  
Chairman

Approved by the trustees on: 03 October 2023

## **Independent Examiners Reports to The Trustees for The Year Ended 31 March 2023**

### **Independent Examiners Report to the Trustees**

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 6 to 14.

### **Respective Responsibilities of Trustees and The Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, as amended); and state whether matters have come to my attention.

### **Basis Of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

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2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Concerns encountered during the course of the independent examination were: -  
Records and evidence were incomplete with respect to income received relating to donations and fundraising.

Mothin Ali FCCA  
My Leeds Accountant Ltd  
Leeds

LS8 2TB

# Statement Of Financial Activities Year Ended 31 March 2023

	Unrestric ted funds £	Restrict ed income funds £	Endowm ent funds £	Total this year £	Total last year £
<b>Incoming resources (Note 3)</b>					
Donations	34,622	-	-	34,622	10,435
Grants Receivable	18,286			18,286	1,907
Other Income		-	-		16,059
<b>Other incoming resources</b>	-		-	-	-
<b>Total incoming resources</b>	52,908		-	52,908	140,419
<b>Resources expended (Note 4)</b>					
<b>Costs of Generating Funds</b>	109,073		-	109,073	71,437
		-	-		
<b>Total resources expended</b>	109,073	-	-	109,073	71,437
<b>Net incoming/(outgoing) resources before transfers</b>	56,165	-	-	56,165	68,982
<b>Gross transfers between funds</b>	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	56,165	-	-	56,165	68,982
<b>Net movement in funds</b>	56,165	-	-	56,165	68,982
<b>Total funds brought forward</b>	293,470	-	-	293,470	224,488
<b>Total funds carried forward</b>	237,305	-	-	237,305	293,470

## Balance Sheet As At 31 March 2023

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Tangible assets (Note 9)		266,113	-	-	266,113	271,775
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Unrestricted funds		237,305			237,305	293,470
Restricted income funds (Note 13)			-		-	
<b>Total funds</b>		237,305	-	-	237,305	293,470

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Director's responsibilities**

- The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

.....  
Date

The notes on pages 9 to 13 form part of these financial statements.

## **Notes To The Financial Statements for the Year Ended 31 March 2023**

### **1 Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Charity information**

The Muslim Welfare Association of Chesterfield and North Derbyshire is a registered charity. The charity's registered office is 10A Marsden Street, Chesterfield S40 1JY. At the end of the year there were five Trustees.

#### **1.1 Accounting convention**

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<b>Costs of generating voluntary income</b>	Travel expenses	289	
	Rates	251	287
	Light and heat	10,354	7,209
	Water rates	661	698
	Repairs and maintenance	82,799	49,399
	Cleaning	626	2,255
	Computer software, consumables and maintenance	-	1,129
	Insurance	1,853	1,659
	Postage	4	-
	Stationery	162	392
	Telecommunications and data costs	698	354
	Accountancy fees	400	400
	Professional fees	-	1,300
	Bank charges	61	25
	Charitable donations	2,748	-
	Other office costs	1,336	-
	Depreciation of freehold land and property	5,662	5,662
	Entertaining	1,170	667
	Sundry expenses	- 1	1
	<b>Total</b>	<b>109,073</b>	<b>71,437</b>

**Notes To The Financial Statements  
Year Ended 31 March 2023**

## Note 5 Tangible fixed assets

### 5.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	283,099	-	-	-	-	283,099
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	283,099	-	-	-	-	283,099

### 5.2 Accumulated depreciation and impairment provisions

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	5,662	-	5,662
Depreciation charge for year	5,662	-	-	-	-	5,662
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	5,662	-	-	5,662	-	11,324

### 5.3 Net book value

Brought forward	283,099	-	-	-	-	277,437
Carried forward	277,437	-	-	-	-	271,775

## Notes To The Financial Statements Year Ended 31 March 2023

**Note 6**

**Creditors and accruals**

**6.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
<b>Ummah Welfare Trust</b>	5 ,000	15 ,000	-	-
<b>Qurban Ali</b>	15 ,000	25 ,000	-	-
<b>Sherko Ismal</b>	10 ,039	10 ,039	-	-
<b>Funeral Deposits</b>	13 ,080	13 ,080	-	-
<b>Omar Hammadi</b>	-	2 ,000	-	-
<b>Total</b>	43 ,119	65 ,119	-	-