

# DIAL LEEDS LTD

England & Wales · Charity number 1077524

## Details

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**Other names** D.I.A.L (LEEDS) LIMITED, DIAL (LEEDS), DIAL LEEDS LTD

**Status** Registered

**Legal form** Charitable company

**Company number** [03818253](#)

**Registered** 1999-09-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Office 2  
Denis Healey Centre  
Foundry Mill Street  
Leeds  
LS14 6RD

**Phone** 01134676984

**Email** [managers@dial-leeds.org.uk](mailto:managers@dial-leeds.org.uk)

**Website** [www.dial-leeds.org.uk](http://www.dial-leeds.org.uk)

## Activities

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**Objects:** TO PROMOTE THE RELIEF OF DISABLED PERSONS PRINCIPALLY WITHIN LEEDS AND THE SURROUNDING AREA AND ASSIST THOSE PERSONS BY PROVISION OF A DIRECT INFORMATION AND ADVICE SERVICE

**Activities:** DIAL LEEDS's purpose is to ensure that disabled people & their carers are not disadvantaged through lack of knowledge of their rights, or a lack of awareness of available opportunities, and to provide support when needed to allow people to express their needs and wishes effectively.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Disability, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** People With Disabilities, Other Defined Groups

## Geography

- **Area of benefit:** LEEDS AND THE SURROUNDING AREA
- Leeds City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£28,423	£30,177	-	-
2024-03-31	£23,414	£34,001	-	-
2023-03-31	£32,722	£39,619	-	-
2022-03-31	£42,769	£34,601	-	-
2021-03-31	£32,169	£37,039	-	-

## Trustees

Name	Role	Appointed
<b>PAUL JARVIS</b>	Chair	2015-12-07
AMANDA JANE FOSTER		
Donald Fletcher		2018-12-11
EMMA STEWART		
IAN GREGORY ENGLISH		
LYNNE LAW		
Rebecca Woledge-Wilkinson		2019-09-18

**DIAL LEEDS LTD**

England & Wales - Charity number 1077524

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# Accounts

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Supporting disabled  
people since 1979

Registered Charity Number 1077524

Company Limited by Guarantee number 3818253

**DIAL LEEDS Annual Report/Review  
April 2024 – March 2025.**

**46 years as the first and leading  
Disabled People's User Led  
Organisation (DPULO) in Leeds!**



Follow us on Twitter: <https://twitter.com/DialLeeds>



Follow us on Facebook: <https://www.facebook.com/DIAL-LEEDS-1616885815248602/>

## **DIAL LEEDS Vision**

**DIAL LEEDS is a very small but active grassroots charity that was established by volunteers in 1979 as a local Disabled People's User Led Organisation (DPULO). We were the first such organisation in Leeds and one of the earliest to be formed in the UK.**

**The Management Committee, paid staff and volunteers are disabled people who sustain this unique community initiative built on the involvement of local individuals and supporters.**

**As a value driven organisation, we work with very diverse clients and continuously learn from the ingenuity, flexibility and experiences of disabled people and others facing disadvantage within our local neighbourhoods.**

**We aim to be representative of the people who use, or are likely to use our services including people with: physical and sensory impairments, learning disabilities/difficulties, mental health issues or long-term conditions.**

**We believe in rights, choices and opportunities for all within our community of interest for mutual benefit of everyone involved.**

**Our work has its roots in the social model of disability and ensuring equality, diversity and inclusion. The DIAL LEEDS model of service delivery is peer support where disabled people come together to support and provide services for other disabled people. DIAL LEEDS offers a friendly, safe and supportive environment for all disabled people.**

**We do this through direct lived experience, understanding, knowledge, skills and training.**

**We empower disabled people to overcome discrimination and disadvantage by raising awareness of abilities, choices, rights and opportunities. Our work is all about maximising choice and control for people over their lives. Alongside free support (through grant funding) we offer a variety of affordable pay for services for disabled people, carers and professionals delivered through lived experience of disability and long-term health conditions.**

**Everything that we do contributes to independent living, inclusion and empowerment. Currently we support around 300 disabled people and their families each year. We aim to increase our direct and indirect beneficiaries through further successful fundraising activities.**

## **The services we offer are:**

- ◆ **Not for profit – any surplus income is used to develop and deliver more and better services for disabled people**
- ◆ **Personalised and flexible – tailored to the needs of the individual disabled person**
- ◆ **Confidential**
- ◆ **Independent**
- ◆ **Impartial – always in the best interests of the individual disabled person**
- ◆ **Accessible and empowering**

## **Mission:**

**DIAL LEEDS exists to:**

- **Ensure that disabled people are not disadvantaged through a lack of knowledge of their rights or the awareness of available opportunities**
- **Provide support when necessary to enable disabled people to express their needs and wishes effectively**

## **Chairperson's Report 2024-25**

**DIAL LEEDS's work as a small Disabled People's User Led Organisation (DPULO) has been very busy again this year. Both supporting individuals through awareness raising, information, advice and casework as well as representing the interests of disabled people in local networks and forums. A new meetings and networking volunteering opportunity was created for Anne to put her skills to good use for giving our community of interest a strong voice.**

**We need to keep on building this community as disabled people are undoubtedly stronger together. These continue to be unprecedented times with many challenges and uncertainties for the future.**

**Demand for our essential brand of peer support remains high as unfortunately poverty, health, social and economic disadvantages persist within our local communities.**

**Financial challenges are ever present for our service users and for our small grassroots charity. We are fortunate to have been able to continue working closely with Trussell foodbanks across Leeds, as the cost of living crisis and the cumulative effects of successive welfare reforms and wider austerity measures within public services present ongoing difficulties due to their disproportionate adverse effects on disabled people and individuals with long-term health conditions.**

**We strive to offer choices, opportunities and activities for boosting health and wellbeing and to secure rights and entitlements for all who need us.**

**Securing a further 2 years of Vulnerability and Carbon Monoxide Allowance from Northern Gas Networks (NGN) and a 12 months grant from Jimbo's Fund to continue Healthy-Connected-Supported across Leeds with an East Leeds focus has been central to sustainability and development of our organisation.**

**You can read more about these projects and others running during the year in the following section of the report.**

**We are extremely grateful to all funders and supporters during 2024-25 for their generosity, interest and belief in DIAL LEEDS and the niche services we offer.**

**Our heartfelt thanks also go out to everyone else connected to DIAL LEEDS - staff, volunteers, management committee, other stakeholders and service users. Without your ongoing commitment we would not be here!**

**Paul Jarvis**

**Chairperson**

## **DIAL LEEDS projects 2024-25:**

- **Brelms Trust CIO** is funding a holistic peer support programme for individuals facing disadvantage and social welfare problems. It is running from 01/07/21 - 30/06/24.
- **Healthy-Connected-Supported 2024-25** is a Jimbo's fund project running from 01/04/24 - 31/03/25. It has an East Leeds focus and offers mental health peer support and anti-poverty initiatives for individuals with any type of impairment or health condition. There are drop-in support sessions at the Denis Healey Centre and follow-up assistance and casework through home visits and meetings in community locations including foodbanks across Leeds.
- **Energy Confident!** is funded by a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance focusing on Priority Services Register (PSR) sign-ups, carbon monoxide awareness raising and holistic utilities support for vulnerable individuals and households through one-to-one assistance and casework.
- **Stay Well This Winter** - is a Leeds Public Health / Leeds Community Foundation funded project offering holistic winter wellbeing support through home visits and small group meet-up sessions at indoor and outdoor venues to build social connections and support networks throughout the winter months (01/10/24 - 28/02/25).



## **The DIAL LEEDS Team**

### **Charity Trustees/Company Directors at 31<sup>st</sup> March 2025:**

Paul Jarvis	Chairperson
Mandy Foster	Treasurer
Don Fletcher	Honorary Secretary
Ian English	
Lynne Law	
Becky Woledge	
Emma Stewart	

Co-opted non voting member: Cllr David Jenkins

### **Paid staff at 31<sup>st</sup> March 2025**

Mike Johnston	Project Worker
Kath Harrison	Project Worker
Paul Arrowsmith	Mental Health Peer Support (Permitted Work)

### **Volunteers at 31<sup>st</sup> March 2025**

Barry Jarrett	Happiness Café peer support/ Volunteer driver
Ian English	Happiness Café peer support Peer
Don Fletcher	Support / Disability Rights Social
Paul Jarvis	Enterprise support
Anne Tuddenham	Meeting and Networking Volunteer

The following individuals will continue to volunteer their time and skills (as they have since 01/04/17) in order to ensure that DIAL LEEDS is able to strive and thrive:

- ⇒ Kath Harrison as Company Secretary/Manager.
- ⇒ Mike Johnston as Deputy Manager

# Comments and Thanks

- I honestly can't thank you enough for all your help. What our daughter has been awarded is a massive help. I got her a private tutor out of it as her school work is 2-3 years behind.
- You are so kind, positive and caring. I am really appreciative of your support.
- Thank you so much for helping my daughter. It's awful when you don't know which way to jump regarding your work when you are used to working and you just can't!
- So pleased that you have made a plan with her as sometimes you need a helping hand to plough through different stages.
- Thank you for helping us with everything. You have been so kind.
- We would like to thank you for assisting us this year in sorting out our son's entitlement to his benefits.
- Thank you for all your help and kindness.
- Thank you once again for all your help and kindness and as always you have been amazing and a true friend.
- I just want you to know that you are a very special person, who has been so kind, caring and supportive and I don't know what I would have done without you. I appreciate everything you have done for me and would like to say a big 'thank you!'
- Thank you Mike I am so grateful don't know what I'd do without you.
- Thank you for all your help, I was lost and couldn't see a way out until I spoke to you, it's good to know that there are people like you out there, thank you.



**We would like to thank the following agencies and individuals for all their help and support in 2024 - 2025:**

- **Leeds Community Foundation**
- **Leeds City Council Localities Team**
- **Cllr David Jenkins**
- **Imogen Wilson - Senior Localities Officer**
- **Northern Gas Networks**
- **Seacroft Library and Community Hub**
- **Lee and Company Accountants**
- **Electroville/E-Biz**
- **Leeds Forum Central**
- **Voluntary Action Leeds**
- **Leeds North & West Foodbank**
- **Leeds South & East Foodbank**
- **Seacroft Community On Top (SCOT)**
- **Annie Guthrie Memorial Trust**
- **Brelms Trust CIO**
- **Rodley Nature Reserve**
- **Money Buddies**
- **Linking Leeds**
- **The Ark Middleton**
- **Leeds Public Health**
- **Jimbo's Fund**
- **Rothwell Library and Community Hub**
- **Green Doctors**
- **Yorkshire Energy Doctors**

**Contact us:**

**DIAL LEEDS can be contacted in the following ways:**

**By post or appointment:**

Denis Healey Centre  
Foundry Mill Street  
Leeds  
LS14 6RD

**By Email:**

[admin@dial-leeds.org.uk](mailto:admin@dial-leeds.org.uk)

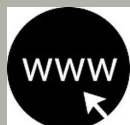
[managers@dial-leeds.org.uk](mailto:managers@dial-leeds.org.uk)

**By phone:**

Mobile: 07734

174206

**More details of our services are available on our website::**



[www.dial-leeds.org.uk](http://www.dial-leeds.org.uk)

**Happiness Café Session meet up:**



**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2025**

## DIAL LEEDS LIMITED

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Anna McClean FCA 13 Wensley View Leeds LS7 3QL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## **DIAL LEEDS LIMITED**

### **Trustee's Report**

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2025.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2025/26 should equate to approximately £750. At present the reserves amount to £3,148 (2024 - £3,230).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 5th December 2025.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2025.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

13 Wensley View  
Leeds  
LS7 3QL

Anna McClean FCA  
Chartered Accountant

5th December 2025

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2025**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£	£
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	220	-	220	124
Grants receivable (see Note 2)	-	28,016	28,016	22,767
Investment income	176	-	176	163
Other income	11	-	11	360
	407	28,016	28,423	23,414
	407	28,016	28,423	23,414
<u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	96	29,688	29,784	32,618
Other expenditure (see Note 3)	393	-	393	1,383
	489	29,688	30,177	34,001
	489	29,688	30,177	34,001
Net income	(82)	(1,672)	(1,754)	(10,587)
Balance brought forward	3,230	3,408	6,638	17,225
Balance carried forward	3,148	1,736	4,884	6,638
	3,148	1,736	4,884	6,638

The notes on pages 7 to 9 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2025**

	<u>Notes</u>	£	<u>2024</u> £
<u>Current assets</u>			
Debtors		-	1,767
Cash at Bank		4,882	5,162
Cash in Hand		2	9
		4,884	6,938
 <u>Creditors: amounts falling due within one year</u>			
Creditors and accruals		0	300
		4,884	6,638
 <u>Net Assets</u>			
 <u>Unrestricted Funds</u>			
General fund		3,148	3,230
 <u>Restricted fund</u>		1,736	3,408
 <u>Total funds</u>	6	4,884	6,638

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2025, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 5th December 2025 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 9 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2025

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2025</u>	<u>2024</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>28,016</u>	<u>22,767</u>

3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Salaries	96	23,468	23,564	25,430
Rent, rates and utilities	389	-	389	1,383
General administration costs	-	6,220	6,220	7,188
	<u>485</u>	<u>29,688</u>	<u>30,173</u>	<u>34,001</u>

4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Salaries	<u>96</u>	<u>23,468</u>	<u>23,564</u>	<u>25,430</u>

The average number of employees during the year was 3

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £14,447

5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £207 (2024 - £323) was paid to one of the Trustees.

6. Statement of Funds

	<u>At</u>	<u>Incoming</u>	<u>Resources</u>	<u>At</u>
	<u>01.04.24</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.25</u>
	£	£	£	£
Unrestricted funds	<u>3,230</u>	<u>407</u>	<u>489</u>	<u>3,148</u>
<u>Restricted funds</u>				
Charitable grants	-	375	375	-
Stay Well this Winter	171	2,652	2,823	-
Healthy-Connected-Supported	37	-	37	-
Healthy-Connected-Supported 2024/25	-	12,173	11,757	416
The Brelms Trust CIO	1,442	-	1,442	-
Vulnerability & Carbon Monoxide	210	12,816	11,706	1,320
CAF Happiness Café	475	-	475	-
Drop into DIAL	1,073	-	1,073	-
Total restricted funds	<u>3,408</u>	<u>28,016</u>	<u>29,688</u>	<u>1,736</u>
Total funds	<u>6,638</u>	<u>28,423</u>	<u>30,177</u>	<u>4,884</u>

### The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Stay Well This Winter** - is a Leeds Public Health/ Leeds Community Foundation project (1st November 2024 to 29th February 2025) offering holistic winter wellbeing support through home visits and small group meet-up sessions at indoor and outdoor venues to build social connections and support networks throughout the winter months.

**Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.

**The Brelms Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It ran from 1st July 2021 to 30th June 2024.

**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

**CAF Happiness Cafe** is a Charities Aid Foundation (CAF)/Scope fund provided a Connecting Communities Fund grant for Happiness Cafe social connections and wellbeing support. The project ran from 1st December 2022 to 31st March 2024.

**Drop into DIAL** - was a Jimbo's Fund project (1st April 2023 to 31st March 2024) for drop-in support sessions at the Denis Healey Centre community cafe and follow up casework through home visits and meetings in community locations including foodbanks.

**Healthy-Connected-Supported 2024-25** - is a Jimbo's Fund project running from 1st April 2024 - 31st March 2025. It has an East Leeds focus and offer mental health peer support and anti poverty initiatives for individuals with any type of impairment or health condition. There are drop-in support sessions at the Denis Healey Centre and follow up assistance and casework through home visits and meeting in community locations including foodbanks across Leeds.



**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2025**

## DIAL LEEDS LIMITED

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Anna McClean FCA 13 Wensley View Leeds LS7 3QL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## **DIAL LEEDS LIMITED**

### **Trustee's Report**

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2025.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2025/26 should equate to approximately £750. At present the reserves amount to £3,148 (2024 - £3,230).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 5th December 2025.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2025.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

13 Wensley View  
Leeds  
LS7 3QL

Anna McClean FCA  
Chartered Accountant

5th December 2025

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2025**

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds</u> £	<u>Total Funds 2024</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	220	-	220	124
Grants receivable (see Note 2)	-	28,016	28,016	22,767
Investment income	176	-	176	163
Other income	11	-	11	360
	<u>407</u>	<u>28,016</u>	<u>28,423</u>	<u>23,414</u>
<u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	96	29,688	29,784	32,618
Other expenditure (see Note 3)	393	-	393	1,383
	<u>489</u>	<u>29,688</u>	<u>30,177</u>	<u>34,001</u>
Net income	(82)	(1,672)	(1,754)	(10,587)
Balance brought forward	3,230	3,408	6,638	17,225
Balance carried forward	<u>3,148</u>	<u>1,736</u>	<u>4,884</u>	<u>6,638</u>

The notes on pages 7 to 9 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2025**

	<u>Notes</u>	£	<u>2024</u> £
<u>Current assets</u>			
Debtors		-	1,767
Cash at Bank		4,882	5,162
Cash in Hand		2	9
		4,884	6,938
 <u>Creditors: amounts falling due within one year</u>			
Creditors and accruals		0	300
		4,884	6,638
 <u>Net Assets</u>			
 <u>Unrestricted Funds</u>			
General fund		3,148	3,230
 <u>Restricted fund</u>		1,736	3,408
 <u>Total funds</u>	6	4,884	6,638

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2025, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 5th December 2025 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 9 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2025

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2025</u>	<u>2024</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>28,016</u>	<u>22,767</u>

3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Salaries	96	23,468	23,564	25,430
Rent, rates and utilities	389	-	389	1,383
General administration costs	-	6,220	6,220	7,188
	<u>485</u>	<u>29,688</u>	<u>30,173</u>	<u>34,001</u>

4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
Salaries	<u>96</u>	<u>23,468</u>	<u>23,564</u>	<u>25,430</u>

The average number of employees during the year was 3

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £14,447

5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £207 (2024 - £323) was paid to one of the Trustees.

6. Statement of Funds

	<u>At</u>	<u>Incoming</u>	<u>Resources</u>	<u>At</u>
	<u>01.04.24</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.25</u>
	£	£	£	£
Unrestricted funds	<u>3,230</u>	<u>407</u>	<u>489</u>	<u>3,148</u>
<u>Restricted funds</u>				
Charitable grants	-	375	375	-
Stay Well this Winter	171	2,652	2,823	-
Healthy-Connected-Supported	37	-	37	-
Healthy-Connected-Supported 2024/25	-	12,173	11,757	416
The Brelms Trust CIO	1,442	-	1,442	-
Vulnerability & Carbon Monoxide	210	12,816	11,706	1,320
CAF Happiness Café	475	-	475	-
Drop into DIAL	1,073	-	1,073	-
Total restricted funds	<u>3,408</u>	<u>28,016</u>	<u>29,688</u>	<u>1,736</u>
Total funds	<u>6,638</u>	<u>28,423</u>	<u>30,177</u>	<u>4,884</u>

### The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Stay Well This Winter** - is a Leeds Public Health/ Leeds Community Foundation project (1st November 2024 to 29th February 2025) offering holistic winter wellbeing support through home visits and small group meet-up sessions at indoor and outdoor venues to build social connections and support networks throughout the winter months.

**Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.

**The Brelms Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It ran from 1st July 2021 to 30th June 2024.

**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

**CAF Happiness Cafe** is a Charities Aid Foundation (CAF)/Scope fund provided a Connecting Communities Fund grant for Happiness Cafe social connections and wellbeing support. The project ran from 1st December 2022 to 31st March 2024.

**Drop into DIAL** - was a Jimbo's Fund project (1st April 2023 to 31st March 2024) for drop-in support sessions at the Denis Healey Centre community cafe and follow up casework through home visits and meetings in community locations including foodbanks.

**Healthy-Connected-Supported 2024-25** - is a Jimbo's Fund project running from 1st April 2024 - 31st March 2025. It has an East Leeds focus and offer mental health peer support and anti poverty initiatives for individuals with any type of impairment or health condition. There are drop-in support sessions at the Denis Healey Centre and follow up assistance and casework through home visits and meeting in community locations including foodbanks across Leeds.



**DIAL LEEDS LTD**

England & Wales - Charity number 1077524

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# Accounts

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Supporting disabled  
people since 1979

Registered Charity Number 1077524

Company Limited by Guarantee number 3818253

**DIAL LEEDS Annual Report/Review  
April 2022 – March 2023.**

**44 years as the first and leading  
Disabled People's User Led  
Organisation (DPULO) in Leeds!**



Follow us on Twitter: <https://twitter.com/DialLeeds>



Follow us on Facebook: <https://www.facebook.com/DIAL-LEEDS-1616885815248602/>

## **DIAL LEEDS Vision**

**DIAL LEEDS is a very small but active grassroots charity that was established by volunteers in 1979 as a local Disabled People's User Led Organisation (DPULO). We were the first such organisation in Leeds and one of the earliest to be formed in the UK.**

**The Management Committee, paid staff and volunteers are disabled people who sustain this unique community initiative built on the involvement of local individuals and supporters.**

**As a value driven organisation, we work with very diverse clients and continuously learn from the ingenuity, flexibility and experiences of disabled people and others facing disadvantage within our local neighbourhoods.**

**We aim to be representative of the people who use, or are likely to use our services including people with: physical and sensory impairments, learning disabilities/difficulties, mental health issues or long-term conditions.**

**We believe in rights, choices and opportunities for all within our community of interest for mutual benefit of everyone involved.**

**Our work has its roots in the social model of disability and ensuring equality, diversity and inclusion. The DIAL LEEDS model of service delivery is peer support where disabled people come together to support and provide services for other disabled people. DIAL LEEDS offers a friendly, safe and supportive environment for all disabled people.**

**We do this through direct lived experience, understanding, knowledge, skills and training.**

**We empower disabled people to overcome discrimination and disadvantage by raising awareness of abilities, choices, rights and opportunities. Our work is all about maximising choice and control for people over their lives. Alongside free support (through grant funding) we offer a variety of affordable pay for services for disabled people, carers and professionals delivered through lived experience of disability and long-term health conditions.**

**Everything that we do contributes to independent living, inclusion and empowerment. Currently we support around 300 disabled people and their families each year. We aim to increase our direct and indirect beneficiaries through further successful fundraising activities.**

## **The services we offer are:**

- ◆ **Not for profit – any surplus income is used to develop and deliver more and better services for disabled people**
- ◆ **Personalised and flexible – tailored to the needs of the individual disabled person**
- ◆ **Confidential**
- ◆ **Independent**
- ◆ **Impartial – always in the best interests of the individual disabled person**
- ◆ **Accessible and empowering**

## **Mission:**

**DIAL LEEDS exists to:**

- **Ensure that disabled people are not disadvantaged through a lack of knowledge of their rights or the awareness of available opportunities**
- **Provide support when necessary to enable disabled people to express their needs and wishes effectively**

## **Chairperson's Report 2022-23**

**April 2022- March 2023 has been another very busy year for DIAL LEEDS as a small grassroots disabled people's organisation.**

**Financial challenges are ever present both for the people who rely on our services and for the charity itself in terms of meeting core costs.**

**The need for our unique brand of empowering peer support has certainly not diminished. Disabled people and individuals with long-term health conditions still continue to be severely and disproportionately adversely affected by successive welfare reforms, austerity measures within public services, the ongoing effects of the Covid-19 pandemic, high energy prices and the wider cost of living crisis.**

**We are working with individuals and households facing multiple vulnerabilities linked to health, social and economic disadvantages in their daily lives. Poverty is undoubtedly on the increase.**

**DIAL LEEDS represents a community of interest across Leeds and throughout these unprecedented times with much uncertainty for the future we are most definitely stronger together.**

**Fortunately our continuing Brelms Trust CIO 3 year grant (01/07/21 - 30/06/24) is enabling us to offer welfare rights casework and other anti-poverty initiatives to help with maximising incomes and reducing outgoings.**

**During the year we also ran our in-house utilities support programme Energy Confident! This was made possible with a second year of funding from Northern Gas Networks and Yorkshire Water. There was an additional pilot project at Moortown Foodbank.**

**A Charities Aid Foundation (CAF) / Scope Connecting Communities Fund grant to deliver Happiness Café sessions for building social connections and peer support networks was a very boost to the range of services that we have been able to provide.**

**You can read more about these in following sections of the report .We are extremely grateful to all our project funders and individual donors for their ongoing support.**

**My thanks also go out to everyone else connected to DIAL LEEDS – the staff, volunteers, management committee members, supporters/ stakeholders and the people use our services on an ad hoc or regular basis. Without you, the organisation would not be all that it is today!**

**Paul Jarvis**

**Chairperson**

## **DIAL LEEDS projects 2022-23:**

- **Brelms Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It is running from 01/07/21 – 30/06/24.
- **Northern Gas Networks VCMA Pilot Project** is funded by a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance (VCMA) it ran at Leeds North West Foodbank sessions from 1st September 2022 - 31st March 2023. It focused on Priority Services Register awareness and utilities casework support for vulnerable individuals and households.
- **Safe and Well** is a Tesco Community Fund grant to provide £20 supermarket vouchers during times of crisis for DIAL LEEDS casework clients and other disabled people facing financial hardship causing food insecurity.
- **Peer Power!** Holistic health, wellbeing and social welfare support programme for Leeds North and West Foodbank users and local residents facing deprivation and disadvantage (Leeds CCG Harnessing Power of Communities – HPOC).
- **CAF Happiness Café** - Charities Aid Foundation (CAF)/Scope provided a Connecting Communities Fund grant for Happiness Cafe social connections and wellbeing support. The project runs from 1st December 2022 to 31st March 2024.
- **Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.
- **Energy Confident!** is funded by a Yorkshire Water Vulnerability Fund grant focusing on Priority Services Register awareness raising, sign-ups and wider support plus a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance. This funds a holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.
- **Community Partnering Top-Up** - following the end of our Community Confident! programme we were awarded further funding from Northern Gas Networks and Northern Powergrid to offer food and fuel vouchers for vulnerable disabled people and individuals with long-term health issues who were severely affected by the emerging cost of living crisis.

**If you would like to know more about any of the DIAL LEEDS projects, please ask for an evaluation report or talk to a worker.**

## **The DIAL LEEDS Team**

### **Charity Trustees/Company Directors at 31<sup>st</sup> March 2023:**

Paul Jarvis	Chairperson
Mandy Foster	Treasurer
Don Fletcher	Honorary Secretary
Ian English	
Lynne Law	
Becky Woledge	
Emma Stewart	

Co-opted non voting member: Cllr David Jenkins

### **Paid staff at 31<sup>st</sup> March 2023:**

Mike Johnston	Project Worker
Kath Harrison	Project Worker
Paul Arrowsmith	Mental Health Peer Support (Permitted Work)

### **Volunteers at 31<sup>st</sup> March 2023:**

Annemarie Mason	Happiness Café peer support
Barry Jarrett	Happiness Café peer support
Ian English	Happiness Café peer support
Don Fletcher	Peer Support / Disability Rights
Paul Jarvis	Social Enterprise support

The following individuals will continue to volunteer their time and skills (as they have since 01/04/17) in order to ensure that DIAL LEEDS is able to strive and thrive:

- ⇒ Kath Harrison as Company Secretary/Manager.
- ⇒ Mike Johnston as Deputy Manager

# Comments and Thanks

- Thank you I wouldn't have survived without your help, you are so easy to talk to, its not just the help with benefits it's the support and time you always give me, always willing to listen
- I was treading water and starting to sink before you came along, you where always there to listen to my concerns and to reassure me
- I couldn't have done this without your help [re PIP form]
- Your knowledge and understanding helped me through this nightmare of a process, where would we be without you
- Thank you so much for letting me know. I really appreciate it. That is really great news about your funding bid. I would very much like to join you. Thank you so much for doing all this on our behalf.
- I am very much looking forward to seeing you all tomorrow.
- Bless you for giving me some perspective. I'm really looking forward to having a cuppa with you outside today. So pleased to be able to join you.
- Ah 3<sup>rd</sup> March sounds just perfect. I can put it in my diary now. Lovely. Will keep my eye out for when the crocuses appear at the gates of Roundhay Park and let you know. Usually mid/end of Feb that they first appear so hopefully in full bloom first couple of weeks of March.
- Nothing ever stresses you out does it, you're amazing. I'm still a bit confused at times probably need you more than eva! You really are a superstar my friend. (post emergency hospital admission support for a lady in her 50s with multiple physical and mental health conditions living alone in an isolated rural area who a volunteer visits at home)
- A food parcel would be enormously helpful. Thanks so much. Excellent, are we going to the café next Wed? I will look forward to it. (Mum of 4, in her late 30s who had to let her husband take over her dog walking business after she had a sudden onset of severely disabling neurological symptoms. We are also helped with ESA, PIP and Carer's Allowance claims to increase their income from just basic Universal Credit)
- Thank you, will definitely pop down to see everyone this afternoon. Thank you for helping me and good news my Blue Badge is on its way. (support for a gentleman with severe mobility issues in his mid 70s, living alone who after prompting agreed to us assisting him to successfully claim Attendance Allowance and apply for a Blue Badge}



**We would like to thank the following agencies and individuals for all their help and support in 2022 - 2023:**

- **Leeds Community Foundation**
- **Leeds City Council Localities Team**
- **Cllr David Jenkins**
- **Imogen Wilson - Senior Localities Officer**
- **Northern Gas Networks**
- **Northern Powergrid**
- **Yorkshire Water**
- **Charities Aid Foundation (CAF)/Scope**
- **Lee and Company Accountants**
- **Electroville/E-Biz**
- **Leeds Forum Central**
- **Voluntary Action Leeds**
- **Leeds CCG Harnessing the Power of Communities (HPOC)**
- **Leeds North & West Foodbank**
- **Leeds South & East Foodbank**
- **Seacroft Community On Top (SCOT)**
- **Hill Dickinson Foundation**
- **Annie Guthrie Memorial Trust**
- **Brelms Trust CIO**
- **Local Care Direct**
- **Slate Leeds**
- **Linking Leeds**
- **Leeds Gate**

**Contact us:**

**DIAL LEEDS can be contacted in the following ways:**

**By post or appointment:**

Denis Healey Centre  
Foundry Mill Street  
Leeds  
LS14 6RD

**By Email:**

[admin@dial-leeds.org.uk](mailto:admin@dial-leeds.org.uk)

[socialenterprise@dial-leeds.org.uk](mailto:socialenterprise@dial-leeds.org.uk)

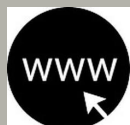
[managers@dial-leeds.org.uk](mailto:managers@dial-leeds.org.uk)

**By phone:**

General: 0113

Mobile: 07734 174206

**More details of our services are available on our website::**



[www.dial-leeds.org.uk](http://www.dial-leeds.org.uk)

**Fresh Air at the Happiness Café Session:**



**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2023**

**DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## DIAL LEEDS LIMITED

### Trustee's Report

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2023.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2023/24 should equate to approximately £1,500. At present the reserves amount to £4,032 (2022 - £7,505).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 30th November 2023.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

30th November 2023

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2023**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2022</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	499	-	499	567
Grants receivable (see Note 2)	-	32,174	32,174	42,137
Investment income	30	-	30	2
Other income	19	-	19	63
	<u>548</u>	<u>32,174</u>	<u>32,722</u>	<u>42,769</u>
<u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	-	35,598	35,598	32,133
Other expenditure (see Note 3)	4,021	-	4,021	2,468
	<u>4,021</u>	<u>35,598</u>	<u>39,619</u>	<u>34,601</u>
Net income	(3,473)	(3,424)	(6,897)	8,168
Balance brought forward	7,505	16,617	24,122	15,954
Balance carried forward	<u>4,032</u>	<u>13,193</u>	<u>17,225</u>	<u>24,122</u>

The notes on pages 7 to 9 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2023**

	<u>Notes</u>	£	<u>2022</u> £
<u>Current assets</u>			
Debtors		-	1,088
Cash at Bank		21,516	23,278
Cash in Hand		3	6
		21,519	24,372
<u>Creditors: amounts falling due within one year</u>			
Creditors and accruals		4,294	250
		17,225	24,122
<u>Net Assets</u>			
<u>Unrestricted Funds</u>			
General fund		4,032	7,505
<u>Restricted fund</u>			
		13,193	16,617
<u>Total funds</u>	6	17,225	24,122

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2023, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 30th November 2023 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 9 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2023

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2023</u>	<u>2022</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>32,174</u>	<u>42,067</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Salaries	-	25,868	25,868	25,600
Rent, rates and utilities	3,809	-	3,809	2,079
General administration costs	212	9,730	9,942	6,922
	<u>4,021</u>	<u>35,598</u>	<u>39,619</u>	<u>34,601</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Salaries	<u>1,392</u>	<u>24,476</u>	<u>25,868</u>	<u>25,600</u>

The average number of employees during the year was 3

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £18,141

### 5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £113 (2022 - £190) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>At</u>
	<u>01.04.22</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.23</u>
	£	£	£	£
Unrestricted funds	<u>7,505</u>	<u>548</u>	<u>4,021</u>	<u>4,032</u>
<u>Restricted funds</u>				
Charitable grants	-	750	500	250
Peer Power	3,765	-	3,765	-
Stay Well this Winter	150	-	150	-
Happiness Café 2021/22	57	-	57	-
Community Partnering	4,550	-	4,550	-
Healthy-Connected-Supported	6,740	10,000	9,974	6,766
The Brelms Trust CIO	1,355	5,000	5,086	1,269
Vulnerability & Carbon Monoxide	-	6,000	6,000	-
Yorkshire Water	-	2,409	2,409	-
VCMA Pilot Project	-	1,887	1,887	-
Safe and Well	-	1,000	-	1,000
CAF Happiness Café	-	5,128	1,220	3,908
Total restricted funds	<u>16,617</u>	<u>32,174</u>	<u>35,598</u>	<u>13,193</u>
Total funds	<u>24,122</u>	<u>32,722</u>	<u>39,619</u>	<u>17,225</u>

## The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Peer Power!** Funded by a Harnessing Power Of Communities (HPOC) grant from Leeds Clinical Commissioning Group (CCG) is a holistic health and wellbeing support project for Leeds North and West Foodbank users and local disabled people facing social and economic disadvantage which is running between the 1st July 2020 and 30th June 2022.

**Community Partnering Top-Up** is a Northern Powergrid and Northern Gas Networks funded initiative offering food and fuel vouchers to vulnerable disabled people severely affected by the cost of living crisis

**Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.

**The Brems Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It is running from 1st July 2021 to 30th June 2024.

**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

**Yorkshire Water** is a Vulnerability Fund Grant for Priority Services Register (PSR) awareness raising, sign-ups and wider support for disabled people and individuals with health conditions.

**VCMA Pilot Project** is a pilot project funded by a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance (VCMA) ran at Leeds North West Foodbank sessions from 1st September 2022 - 31st March 2023. It focused on Priority Services Register awareness and utilities casework support for vulnerable individuals and households.

**Safe and Well** is a Tesco Community Fund grant to provide £20 supermarket vouchers during times of crisis for DIAL LEEDS casework clients and other disabled people facing financial hardship causing food insecurity.

**CAF Happiness Cafe** is a Charities Aid Foundation (CAF)/Scope fund provided a Connecting Communities Fund grant for Happiness Cafe social connections and wellbeing support. The project runs from 1st December 2022 to 31st March 2024.

**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2023**

**DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## DIAL LEEDS LIMITED

### Trustee's Report

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2023.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2023/24 should equate to approximately £1,500. At present the reserves amount to £4,032 (2022 - £7,505).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 30th November 2023.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

30th November 2023

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2023**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2022</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	499	-	499	567
Grants receivable (see Note 2)	-	32,174	32,174	42,137
Investment income	30	-	30	2
Other income	19	-	19	63
	548	32,174	32,722	42,769
 <u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	-	35,598	35,598	32,133
Other expenditure (see Note 3)	4,021	-	4,021	2,468
	4,021	35,598	39,619	34,601
Net income	(3,473)	(3,424)	(6,897)	8,168
Balance brought forward	7,505	16,617	24,122	15,954
Balance carried forward	4,032	13,193	17,225	24,122

The notes on pages 7 to 9 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2023**

	<u>Notes</u>	£	<u>2022</u> £
<u>Current assets</u>			
Debtors		-	1,088
Cash at Bank		21,516	23,278
Cash in Hand		3	6
		21,519	24,372
<u>Creditors: amounts falling due within one year</u>			
Creditors and accruals		4,294	250
		17,225	24,122
<u>Net Assets</u>			
<u>Unrestricted Funds</u>			
General fund		4,032	7,505
<u>Restricted fund</u>			
		13,193	16,617
<u>Total funds</u>	6	17,225	24,122

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2023, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 30th November 2023 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 9 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2023

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2023</u>	<u>2022</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>32,174</u>	<u>42,067</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Salaries	-	25,868	25,868	25,600
Rent, rates and utilities	3,809	-	3,809	2,079
General administration costs	212	9,730	9,942	6,922
	<u>4,021</u>	<u>35,598</u>	<u>39,619</u>	<u>34,601</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
Salaries	<u>1,392</u>	<u>24,476</u>	<u>25,868</u>	<u>25,600</u>

The average number of employees during the year was 3

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £18,141

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The management of the charity is undertaken by volunteers. During the year travelling expenses of £113 (2022 - £190) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming</u>	<u>Resources</u>	<u>At</u>
	<u>01.04.22</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.23</u>
	£	£	£	£
Unrestricted funds	<u>7,505</u>	<u>548</u>	<u>4,021</u>	<u>4,032</u>
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Happiness Café 2021/22	57	-	57	-
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Yorkshire Water	-	2,409	2,409	-
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**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

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**VCMA Pilot Project** is a pilot project funded by a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance (VCMA) ran at Leeds North West Foodbank sessions from 1st September 2022 - 31st March 2023. It focused on Priority Services Register awareness and utilities casework support for vulnerable individuals and households.

**Safe and Well** is a Tesco Community Fund grant to provide £20 supermarket vouchers during times of crisis for DIAL LEEDS casework clients and other disabled people facing financial hardship causing food insecurity.

**CAF Happiness Cafe** is a Charities Aid Foundation (CAF)/Scope fund provided a Connecting Communities Fund grant for Happiness Cafe social connections and wellbeing support. The project runs from 1st December 2022 to 31st March 2024.

**DIAL LEEDS LTD**

England & Wales - Charity number 1077524

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# Accounts

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Supporting disabled  
people since 1979

Registered Charity Number 1077524

Company Limited by Guarantee number 3818253

## **DIAL LEEDS Annual Report/Review April 2021 – March 2022.**

**43 years as the first and leading  
Disabled People's User Led  
Organisation (DPULO) in Leeds!**



Follow us on Twitter: <https://twitter.com/DialLeeds>



Follow us on Facebook: <https://www.facebook.com/DIAL-LEEDS-1616885815248602/>

## **DIAL LEEDS Vision**

**DIAL LEEDS is a very small but active grassroots charity that was established by volunteers in 1979 as a local Disabled People's User Led Organisation (DPULO). We were the first such organisation in Leeds and one of the earliest to be formed in the UK.**

**The Management Committee, paid staff and volunteers are disabled people who sustain this unique community initiative built on the involvement of local individuals and supporters.**

**As a value driven organisation, we work with very diverse clients and continuously learn from the ingenuity, flexibility and experiences of disabled people and others facing disadvantage within our local neighbourhoods.**

**We aim to be representative of the people who use, or are likely to use our services including people with: physical and sensory impairments, learning disabilities/difficulties, mental health issues or long-term conditions.**

**We believe in rights, choices and opportunities for all within our community of interest for mutual benefit of everyone involved.**

**Our work has its roots in the social model of disability and ensuring equality, diversity and inclusion. The DIAL LEEDS model of service delivery is peer support where disabled people come together to support and provide services for other disabled people. DIAL LEEDS offers a friendly, safe and supportive environment for all disabled people.**

**We do this through direct lived experience, understanding, knowledge, skills and training.**

**We empower disabled people to overcome discrimination and disadvantage by raising awareness of abilities, choices, rights and opportunities. Our work is all about maximising choice and control for people over their lives. Alongside free support (through grant funding) we offer a variety of affordable pay for services for disabled people, carers and professionals delivered through lived experience of disability and long-term health conditions.**

**Everything that we do contributes to independent living, inclusion and empowerment. Currently we support around 300 disabled people and their families each year. We aim to increase our direct and indirect beneficiaries through further successful fundraising activities.**

## **The services we offer are:**

- ◆ **Not for profit – any surplus income is used to develop and deliver more and better services for disabled people**
- ◆ **Personalised and flexible – tailored to the needs of the individual disabled person**
- ◆ **Confidential**
- ◆ **Independent**
- ◆ **Impartial – always in the best interests of the individual disabled person**
- ◆ **Accessible and empowering**

## **Mission:**

**DIAL LEEDS exists to:**

- **Ensure that disabled people are not disadvantaged through a lack of knowledge of their rights or the awareness of available opportunities**
- **Provide support when necessary to enable disabled people to express their needs and wishes effectively**

## **Chairperson's Report 2021-22**

**The reporting year April 2021 to March 2022 has been a very busy one for DIAL LEEDS with some existing project extensions and quite a few new ones starting. You can read more about these below.**

**We are very grateful to all our project funders and individual donors for their generosity of support which in turn, has enabled us to continue offering vital peer support for individuals facing health, social and economic disadvantages, poverty and multiple vulnerabilities.**

**Our particular type of empowering peer support is more important than ever before as disabled people continue to be severely and disproportionately adversely affected by successive welfare reforms, the ongoing Covid-19 pandemic, rising energy prices and the emerging cost of living crisis.**

**We were very pleased to welcome Paul Arrowsmith back to the staff team through the Permitted Work scheme as Mental Health Peer Support Worker in a new Healthy-Connected-Supported project running from 01/12/21 - 30/11/23. Brelms Trust CIO funding for our peer support programme focusing on social welfare issues and casework through a 3 years grant running from 01/07/21 - 30/06/24 is also a major boost for sustainability within DIAL LEEDS as a small grassroots disabled people's organisation.**

**My thanks go to everyone connected to DIAL LEEDS - funders, supporters, staff, volunteers, management committee members and the people who use our services on a one-off or a regular basis year on year. We make up a community of interest in Leeds and although we may face an uncertain future in these unprecedented times, we are undoubtedly stronger together.**

**Paul Jarvis**

**Chairperson**

## **DIAL LEEDS projects 2021-22:**

- **Brelms Trust CIO is funding a peer support programme for individuals facing disadvantage and social welfare problems. It is running from 01/07/21 – 30/06/24.**
- **Community Confident! Utilities support personally tailored to meet individual disabled people's needs (Northern Gas Networks and Northern Powergrid's Community Partnering Fund).**
- **Actively Better physical health and wellbeing support programme (Liz and Terry Bramall Foundation Trust).**
- **Peer Power! Holistic health, wellbeing and social welfare support programme for Leeds North and West Foodbank users and local residents facing deprivation and disadvantage (Leeds CCG Harnessing Power of Communities – HPOC).**
- **Stay Well This Winter (Leeds Public Health) winter health and wellbeing support programme**
- **Healthy-Connected-Supported is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.**
- **Connections for Recovery is a pandemic poetry project bringing disabled people and individuals with long-term health issues safely together to build social connections and Covid-19 recovery strategies. It is funded by the Local Connections Fund (National Lottery Community Fund).**
- **Arnold Clark are funding anti-poverty welfare rights casework through their winter priorities support programme for local charities.**
- **Energy Confident! is funded by a Yorkshire Water Vulnerability Fund grant focusing on Priority Services Register awareness raising, sign-ups and wider support plus a Northern Gas Networks (NGN) Vulnerability and Carbon Monoxide Allowance. This funds a holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.**
- **Community Partnering Top-Up - following the end of our Community Confident! programme we were awarded further funding from Northern Gas Networks and Northern Powergrid to offer food and fuel vouchers for vulnerable disabled people and individuals with long-term health issues who were severely affected by the emerging cost of living crisis.**

**If you would like to know more about any of the DIAL LEEDS projects, please ask for an evaluation report or talk to a worker.**

## **The DIAL LEEDS Team**

### **Charity Trustees/Company Directors at 31<sup>st</sup> March 2022:**

Paul Jarvis	Chairperson
Mandy Foster	Treasurer
Don Fletcher	Honorary Secretary
Ian English	
Lynne Law	
Becky Woledge	
Emma Stewart	

Co-opted non voting member: Cllr David Jenkins

### **Paid staff at 31<sup>st</sup> March 2022:**

Mike Johnston	Project Worker
Kath Harrison	Project Worker
Paul Arrowsmith	Mental Health Peer Support (Permitted Work)

### **Volunteers at 31<sup>st</sup> March 2022:**

Annemarie Mason	Happiness Café peer support
Barry Jarrett	Happiness Café peer support
Ian English	Happiness Café peer support
Don Fletcher	Peer Support / Disability Rights
Paul Jarvis	Social Enterprise support

The following individuals will continue to volunteer their time and skills (as they have since 01/04/17) in order to ensure that DIAL LEEDS can continue to strive and thrive:

- ⇒ Kath Harrison as Company Secretary/Manager.
- ⇒ Mike Johnston as Deputy Manager

# Comments and Thanks

- **That's amazing, thank you! - Wellbeing Coordinator, Leeds Mind / Linking Leeds in response to our Food and Fuel Voucher Scheme**
- **You are much appreciated. – The SLATE Team re our work with vulnerable people**
- **Thanks so much Mike, it's just come through to my account. I'm popping up to Curry's later to get it ordered. Honestly this will save us so much money, I can't express how grateful we both are. Thank you for everything you've done for us Mike. – A disabled single mother who we helped with income maximisation, utility debt and funding for a freezer**
- **Thank you so much I couldn't survive without your help – A disabled client in response to help with a PIP renewal claim**
- **I can't thank you enough for all you have done – Man with mental health issues who we helped with various issues at Moortown Foodbank**
- **I came in here feeling suicidal but after speaking to you and the Foodbank volunteers I feel I can go on. – Young man with severe mental health issues**
- **The work you do for people is needed more and more, look how many people you have helped, how many leave here with hope – Moortown Foodbank volunteer**



**We would like to thank the following agencies and individuals for all their help and support in 2021 - 2022:**

- **Leeds Community Foundation**
- **Leeds City Council Localities Team**
- **Cllr David Jenkins**
- **Imogen Wilson - Senior Localities Officer**
- **Northern Gas Networks**
- **Northern Powergrid**
- **Yorkshire Water**
- **Liz and Terry Bramall Foundation**
- **Charities Aid Foundation**
- **Lee and Company Accountants**
- **Electroville/E-Biz**
- **Leeds Forum Central**
- **Voluntary Action Leeds**
- **Leeds CCG Harnessing the Power of Communities (HPOC)**
- **Leeds North & West Foodbank**
- **Leeds South & East Foodbank**
- **Seacroft Community On Top (SCOT)**
- **Leeds City Council Public Health**
- **Hill Dickinson Foundation**
- **Annie Guthrie Memorial Trust**
- **ASDA Foundation**
- **Brelms Trust CIO**
- **Local Connections Fund (National Lottery Community Fund)**
- **Local Care Direct**
- **Arnold Clark**

**Contact us:**

**DIAL LEEDS can be contacted in the following ways:**

**By post or appointment:**

Denis Healey Centre  
Foundry Mill Street  
Leeds  
LS14 6RD

**By Email:**

[admin@dial-leeds.org.uk](mailto:admin@dial-leeds.org.uk)

[socialenterprise@dial-leeds.org.uk](mailto:socialenterprise@dial-leeds.org.uk)

[managers@dial-leeds.org.uk](mailto:managers@dial-leeds.org.uk)

**By phone:**

General: 0113 467 6981

Managers (Direct line): 0113  
467 6984

Mobile: 07734 174206

**More details of our services are available on our website::**



[www.dial-leeds.org.uk](http://www.dial-leeds.org.uk)

**Food and Fuel voucher scheme - SLATE volunteers receive vouchers:**



**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2022**

**DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
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Company No	3818253
Registered Charity No	1077524

## DIAL LEEDS LIMITED

### Trustee's Report

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2022.

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The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
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R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2022/23 should equate to approximately £5,100. At present the reserves amount to £7,505 (2021 - £10,185).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 2nd December 2022.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

2nd December 2022

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2022**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2021</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	567	-	567	1,195
Grants receivable (see Note 2)	-	42,137	42,137	30,935
Investment income	2	-	2	5
Other income	63	-	63	34
	632	42,137	42,769	32,169
 <u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	844	31,289	32,133	36,940
Other expenditure (see Note 3)	2,468	-	2,468	99
	3,312	31,289	34,601	37,039
Net income	(2,680)	10,848	8,168	(4,870)
Balance brought forward	10,185	5,769	15,954	20,824
Balance carried forward	7,505	16,617	24,122	15,954

The notes on pages 7 to 10 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2022**

	<u>Notes</u>	£	<u>2021</u> £
<u>Current assets</u>			
Debtors		1,088	1,063
Cash at Bank		23,278	14,832
Cash in Hand		6	59
		<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
		24,372	15,954
<u>Creditors: amounts falling due within one year</u>			
Accruals		250	-
		<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
<u>Net Assets</u>		<u>24,122</u>	<u>15,954</u>
<u>Unrestricted Funds</u>			
General fund		7,505	10,185
<u>Restricted fund</u>		16,617	5,769
<u>Total funds</u>	6	<hr style="width: 100%;"/> <u>24,122</u>	<hr style="width: 100%;"/> <u>15,954</u>

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2021, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 2nd December 2022 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 10 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2022

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2022</u>	<u>2021</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>42,067</u>	<u>28,524</u>
<u>General funds</u>		
Grants for overheads etc	<u>-</u>	<u>2,411</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
Salaries	844	24,756	25,600	29,930
Rent, rates and utilities	2,079	-	2,079	349
General administration costs	389	6,533	6,922	6,760
	<u>3,312</u>	<u>31,289</u>	<u>34,601</u>	<u>37,039</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
Salaries	844	24,756	25,600	29,930

The average number of employees during the year was 2

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £19,952

### 5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £190 (2021 - £216) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>At</u>
	<u>01.04.21</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.22</u>
	£	£	£	£
Unrestricted funds	<u>10,185</u>	<u>632</u>	<u>3,312</u>	<u>7,505</u>
<u>Restricted funds</u>				
Charitable grants	30	270	300	-
Community Confident!	410	-	410	-
Actively Better	301	-	301	-
Peer Power	2,648	5,000	3,883	3,765
Stay Well this Winter	80	2,495	2,425	150
Happiness Café 2021/22	2,300		2,243	57
Community Partnering	-	7,857	3,307	4,550
Connections for Recovery	-	2,015	2,015	-
Healthy-Connected-Supported	-	10,000	3,260	6,740
The Brelms Trust CIO	-	5,000	3,645	1,355
Vulnerability & Carbon Monoxide	-	6,000	6,000	-
Arnold Clark	-	1,000	1,000	-
Yorkshire Water	-	2,500	2,500	-
Total restricted funds	<u>5,769</u>	<u>42,137</u>	<u>31,289</u>	<u>16,617</u>
Total funds	<u>15,954</u>	<u>42,769</u>	<u>34,601</u>	<u>24,122</u>

## The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Peer Power!** Funded by a Harnessing Power Of Communities (HPOC) grant from Leeds Clinical Commissioning Group (CCG) is a holistic health and wellbeing support project for Leeds North and West Foodbank users and local disabled people facing social and economic disadvantage which is running between the 1st July 2020 and 30th June 2022.

**Stay Well This Winter** funded by Leeds Public Health is a holistically focused user-defined peer support programme to empower disabled people and those with long-term conditions to be resilient and control their wellbeing. We will offer any combinations of social, emotional and practical support to ensure that individuals have the ability to stay warm this winter both remotely and face to face and ran between 1st November 2021 and 31st March 2022.

**Happiness Café 2021/22** funded by Hill Dickinson Foundation Grant allows pop-up “cafés” providing a free source of peer support, mood boosting activities and social connections remotely and face to face in community locations for participants and volunteers which is running between the 1st March 2021 and 28th February 2022.

**Community Partnering Top-Up** is a Northern Powergrid and Northern Gas Networks funded initiative offering food and fuel vouchers to vulnerable disabled people severely affected by the cost of living crisis

**Connections for Recovery** is a pandemic poetry project bringing disabled people and individuals with long-term health issues safely together to build social connections and Covid-19 recovery strategies. It is funded by the Local Connections Fund (National Lottery Community Fund).

**Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.

**The Brelms Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It is running from 01/07/21 – 30/06/24.

**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

**Arnold Clark** are funding anti-poverty welfare rights casework through their winter priorities support programme for local charities.

**Yorkshire Water** is a Vulnerability Fund Grant for Priority Services Register (PSR) awareness raising, sign-ups and wider support for disabled people and individuals with health conditions.

**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2022**

**DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## DIAL LEEDS LIMITED

### Trustee's Report

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2022.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2022/23 should equate to approximately £5,100. At present the reserves amount to £7,505 (2021 - £10,185).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 2nd December 2022.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

2nd December 2022

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2022**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2021</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	567	-	567	1,195
Grants receivable (see Note 2)	-	42,137	42,137	30,935
Investment income	2	-	2	5
Other income	63	-	63	34
	632	42,137	42,769	32,169
<u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	844	31,289	32,133	36,940
Other expenditure (see Note 3)	2,468	-	2,468	99
	3,312	31,289	34,601	37,039
Net income	(2,680)	10,848	8,168	(4,870)
Balance brought forward	10,185	5,769	15,954	20,824
Balance carried forward	7,505	16,617	24,122	15,954

The notes on pages 7 to 10 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2022**

	<u>Notes</u>	£	<u>2021</u> £
<u>Current assets</u>			
Debtors		1,088	1,063
Cash at Bank		23,278	14,832
Cash in Hand		6	59
		<hr/>	<hr/>
		24,372	15,954
<u>Creditors: amounts falling due within one year</u>			
Accruals		250	-
		<hr/>	<hr/>
<u>Net Assets</u>		<u>24,122</u>	<u>15,954</u>
<u>Unrestricted Funds</u>			
General fund		7,505	10,185
<u>Restricted fund</u>		16,617	5,769
<u>Total funds</u>	6	<hr/> <u>24,122</u> <hr/>	<hr/> <u>15,954</u> <hr/>

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2021, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 2nd December 2022 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 10 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2022

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2022</u>	<u>2021</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>42,067</u>	<u>28,524</u>
<u>General funds</u>		
Grants for overheads etc	<u>-</u>	<u>2,411</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
Salaries	844	24,756	25,600	29,930
Rent, rates and utilities	2,079	-	2,079	349
General administration costs	389	6,533	6,922	6,760
	<u>3,312</u>	<u>31,289</u>	<u>34,601</u>	<u>37,039</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	£	£	£	£
Salaries	844	24,756	25,600	29,930

The average number of employees during the year was 2

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £19,952

### 5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £190 (2021 - £216) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>At</u>
	<u>01.04.21</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.22</u>
	£	£	£	£
Unrestricted funds	<u>10,185</u>	<u>632</u>	<u>3,312</u>	<u>7,505</u>
<u>Restricted funds</u>				
Charitable grants	30	270	300	-
Community Confident!	410	-	410	-
Actively Better	301	-	301	-
Peer Power	2,648	5,000	3,883	3,765
Stay Well this Winter	80	2,495	2,425	150
Happiness Café 2021/22	2,300		2,243	57
Community Partnering	-	7,857	3,307	4,550
Connections for Recovery	-	2,015	2,015	-
Healthy-Connected-Supported	-	10,000	3,260	6,740
The Brelms Trust CIO	-	5,000	3,645	1,355
Vulnerability & Carbon Monoxide	-	6,000	6,000	-
Arnold Clark	-	1,000	1,000	-
Yorkshire Water	-	2,500	2,500	-
Total restricted funds	<u>5,769</u>	<u>42,137</u>	<u>31,289</u>	<u>16,617</u>
Total funds	<u>15,954</u>	<u>42,769</u>	<u>34,601</u>	<u>24,122</u>

## The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Peer Power!** Funded by a Harnessing Power Of Communities (HPOC) grant from Leeds Clinical Commissioning Group (CCG) is a holistic health and wellbeing support project for Leeds North and West Foodbank users and local disabled people facing social and economic disadvantage which is running between the 1st July 2020 and 30th June 2022.

**Stay Well This Winter** funded by Leeds Public Health is a holistically focused user-defined peer support programme to empower disabled people and those with long-term conditions to be resilient and control their wellbeing. We will offer any combinations of social, emotional and practical support to ensure that individuals have the ability to stay warm this winter both remotely and face to face and ran between 1st November 2021 and 31st March 2022.

**Happiness Café 2021/22** funded by Hill Dickinson Foundation Grant allows pop-up “cafés” providing a free source of peer support, mood boosting activities and social connections remotely and face to face in community locations for participants and volunteers which is running between the 1st March 2021 and 28th February 2022.

**Community Partnering Top-Up** is a Northern Powergrid and Northern Gas Networks funded initiative offering food and fuel vouchers to vulnerable disabled people severely affected by the cost of living crisis

**Connections for Recovery** is a pandemic poetry project bringing disabled people and individuals with long-term health issues safely together to build social connections and Covid-19 recovery strategies. It is funded by the Local Connections Fund (National Lottery Community Fund).

**Healthy-Connected-Supported** is a Local Care Direct funded mental health peer support and anti-poverty project for individuals with any type of impairment or health condition.

**The Brelms Trust CIO** is funding a peer support programme for individuals facing disadvantage and social welfare problems. It is running from 01/07/21 – 30/06/24.

**Vulnerability and Carbon Monoxide Allowance (VCMA)** is a Northern Gas Networks funded holistic utilities support programme for vulnerable individuals and households through one-to-one casework assistance.

**Arnold Clark** are funding anti-poverty welfare rights casework through their winter priorities support programme for local charities.

**Yorkshire Water** is a Vulnerability Fund Grant for Priority Services Register (PSR) awareness raising, sign-ups and wider support for disabled people and individuals with health conditions.

**DIAL LEEDS LTD**

England & Wales - Charity number 1077524

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# Accounts

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Supporting disabled  
people since 1979

**DIAL LEEDS Annual Report/  
Review April 2020 – March 2021.**  
**42 years as the first and leading  
Disabled People's User Led  
Organisation (DPULO) in Leeds!**



Follow us on Twitter: <https://twitter.com/DialLeeds>



Follow us on Facebook: <https://www.facebook.com/DIAL-LEEDS-1616885815248602/>

## **DIAL LEEDS Vision**

**DIAL LEEDS is a very small but active grassroots charity that was established by volunteers in 1979 as a local Disabled People's User Led Organisation (DPULO). We were the first such organisation in Leeds and one of the earliest to be formed in the UK.**

**The Management Committee, paid staff and volunteers are disabled people who sustain this unique community initiative built on the involvement of local individuals and supporters.**

**As a value driven organisation, we work with very diverse clients and continuously learn from the ingenuity, flexibility and experiences of disabled people and others facing disadvantage within our local neighbourhoods.**

**We aim to be representative of the people who use, or are likely to use our services including people with: physical and sensory impairments, learning disabilities/difficulties, mental health issues or long-term conditions.**

**We believe in rights, choices and opportunities for all within our community of interest for mutual benefit of everyone involved.**

**Our work has its roots in the social model of disability and ensuring equality, diversity and inclusion. The DIAL LEEDS model of service delivery is peer support where disabled people come together to support and provide services for other disabled people. DIAL LEEDS offers a friendly, safe and supportive environment for all disabled people.**

**We do this through direct lived experience, understanding, knowledge, skills and training.**

**We empower disabled people to overcome discrimination and disadvantage by raising awareness of abilities, choices, rights and opportunities. Our work is all about maximising choice and control for people over their lives. Alongside free support (through grant funding) we offer a variety of affordable pay for services for disabled people, carers and professionals delivered through lived experience of disability and long-term health conditions.**

**Everything that we do contributes to independent living, inclusion and empowerment. Currently we support around 300 disabled people and their families each year. We aim to increase our direct and indirect beneficiaries through further successful fundraising activities.**

## **The services we offer are:**

- ◆ **Not for profit – any surplus income is used to develop and deliver more and better services for disabled people**
- ◆ **Personalised and flexible – tailored to the needs of the individual disabled person**
- ◆ **Confidential**
- ◆ **Independent**
- ◆ **Impartial – always in the best interests of the individual disabled person**
- ◆ **Accessible and empowering**

## **Mission:**

**DIAL LEEDS exists to:**

- **Ensure that disabled people are not disadvantaged through a lack of knowledge of their rights or the awareness of available opportunities**
- **Provide support when necessary to enable disabled people to express their needs and wishes effectively**

## **Chairperson's Report April 2020 – March 2021**

Like all other charities we entered this reporting year in the height of lockdown. DIAL LEEDS as a Disabled People's User Led Organisation (DPULO) faced particular challenges linked to the coronavirus pandemic.

The majority of our staff, volunteers, trustees and service users are clinically extremely vulnerable to the risks of Covid-19. The others are clinically vulnerable.

The Denis Healey Centre where DIAL LEEDS is based had closed overnight on 18/03/20 to comply with the Covid-19 control measures. It was to remain closed for the entirety of the year covered by this report from 01/04/20 – 31/03/21.

Thanks to the flexibility and ingenuity of Kath and Mike as project workers and the volunteers we quickly switched from office based to home working in order to ensure the continuity of support for highly vulnerable individuals including foodbank users, people living alone without any source of help and those experiencing poverty.

Fortunately we were very lucky to receive the following grants that enabled us to change our way of working and kept DIAL LEEDS afloat at a time when many small charities were forced to wind up:

- Charities Aid Foundation (CAF) Coronavirus Emergency Fund grant £7,688
- Leeds Community Foundation Resilience Fund grant £10,000 (to help us to build resilience for organisational sustainability)
- Leeds City Council Digitisation grant £685
- Sir George Martin Trust £650 (for equipment and operational continuity)
- Neighbourly Community Fund (Heineken) £400 for supporting individuals socially during lockdown and meeting essential needs.
- Leeds City Council MICE (Money In Case of Emergencies) £300

Without the speed and generosity of these funders DIAL LEEDS would have been in big trouble. As it was, we had the opportunity to develop Covid-19 secure ways of working both remotely and face to face for providing essential support and in response to emergency situations. We successfully managed to protect the health, safety and wellbeing of all our service users (as well as staff and volunteers). Everyone had access to sufficient food, medications and other essentials in addition to an all important source of social connection to counter isolation and loneliness.

**Continued on next page:**

### **Chairperson's Report continued:**

I am very pleased to report that DIAL LEEDS is a fully Covid-19 vaccinated organisation. Our staff and volunteers willingly had their vaccinations at the earliest opportunity and made good use of the essential health and social care worker scheme coordinated via Forum Central. This allowed us to safely support clinically extremely vulnerable individuals in their own homes as necessary.

Our Covid-19 learning and development work also helped us deliver the projects listed below both efficiently and effectively throughout 2020-21. Our project funding was equally essential for DIAL LEEDS sustainability and uninterrupted availability of services. We are extremely grateful to all our funders and individual donors for securing our future prospects in such a difficult year.

Likewise, the DIAL LEEDS staff and volunteers worked tirelessly, especially new Volunteer Driver, Andy Smith for keeping our organisation going through unprecedented times.

We remained fit for purpose and able to face the future with the determination and commitment that is associated with the DIAL LEEDS way!

My thanks to everyone involved for your unwavering support.

Paul Jarvis

Chairperson

### **DIAL LEEDS projects 2020-21:**

- Moortown Foodbank Advice and Support programme (Jimbo's Fund)
- Leeds South and East Foodbank Advice and Support programme (Trussell Trust More Than Food development project)
- Peer Power! Holistic health, wellbeing and social welfare support programme for Leeds North and West Foodbank users and local residents facing deprivation and disadvantage (Leeds CCG Harnessing Power of Communities – HPOC)
- Happiness Café sessions remotely and in local parks across Leeds (Jimbo's Fund up to 28/02/21 and Hill Dickinson Foundation from 01/03/21)
- Actively Better physical health and wellbeing support programme (Liz and Terry Bramall Foundation Trust)
- Stay Well This Winter (Leeds Public Health) winter health and wellbeing support programme
- Community Confident! Utilities support personally tailored to meet individual disabled people's needs (Northern Gas Networks and Northern Powergrid's Community Partnering Fund)

If you would like to know more about any of the DIAL LEEDS projects please ask for our evaluation report or talk to a worker.

## **The DIAL LEEDS Team**

### **Charity Trustees/Company Directors at 31<sup>st</sup> March 2021:**

Paul Jarvis	Chairperson
Mandy Foster	Treasurer
Don Fletcher	Honorary Secretary
Ian English	
Lynne Law	
Becky Woledge	
Emma Stewart	

Co-opted non voting member: Cllr David Jenkins

### **Paid staff at 31<sup>st</sup> March 2021:**

Mike Johnston	Project Worker
Kath Harrison	Project Worker

### **Volunteers at 31<sup>st</sup> March 2021:**

Andy Smith	Volunteer Driver
Annemarie Mason	Happiness Café peer support
Paul Jarvis	Social Enterprise support
Ian English	Happiness Café peer support
Don Fletcher	Peer Support / Disability Rights

The following individuals will continue to volunteer their time and skills (as they have since 01/04/17) in order to ensure that DIAL LEEDS can continue to strive and thrive:

- ⇒ Kath Harrison as Company Secretary/Manager.
- ⇒ Mike Johnston as Deputy Manager





**We would like to thank the following agencies and individuals for all their help and support in 2020 - 2021:**

- **People's Health Trust**
- **Leeds Community Foundation**
- **Leeds City Council Localities Team**
- **Cllr David Jenkins**
- **Imogen Wilson - Senior Localities Officer**
- **Northern Gas Networks**
- **Northern Powergrid**
- **Yorkshire Water**
- **Liz and Terry Bramall Foundation**
- **Charities Aid Foundation**
- **Lee and Company Accountants**
- **Electroville/E-Biz**
- **Leeds Forum Central**
- **Voluntary Action Leeds**
- **Leeds CCG Harnessing the Power of Communities (HPOC)**
- **Heineken/Neighbourly**
- **Leeds City Council (MICE)**
- **Waitrose Tubes**
- **Jimbo's Fund**
- **Leeds North & West Foodbank**
- **Leeds South & East Foodbank**
- **Seacroft Community On Top (SCOT)**
- **Leeds City Council Public Health**
- **Leeds Digitisation Fund**
- **Sir George Martin Trust**
- **Trussell Trust More Than Food Programme**
- **Hill Dickinson Foundation**
- **Annie Guthrie Memorial Trust**

**Contact us:**

**DIAL LEEDS can be contacted in the following ways:**

**By post or appointment:**

Denis Healey Centre  
Foundry Mill Street  
Leeds  
LS14 6RD

**By Email:**

[admin@dial-leeds.org.uk](mailto:admin@dial-leeds.org.uk)

[socialenterprise@dial-leeds.org.uk](mailto:socialenterprise@dial-leeds.org.uk)

[managers@dial-leeds.org.uk](mailto:managers@dial-leeds.org.uk)

**By phone:**

General: 0113 467 6981

Managers (Direct line): 0113 467 6984

Mobile: 07734 174206

**More details of our services are available on our website::**



[www.dial-leeds.org.uk](http://www.dial-leeds.org.uk)

**Covid safe meet up of DIAL LEEDS Happiness Café:**



**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2021**

## **DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## **DIAL LEEDS LIMITED**

### **Trustee's Report**

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2021.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2021/22 should equate to approximately £5,100. At present the reserves amount to £10,185 (2020 - £5,184).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 26th November 2021.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

26th November 2021

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2021**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2020</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	1,195	-	1,195	4,576
Grants receivable (see Note 2)	2,411	28,524	30,935	29,977
Investment income	5	-	5	6
Other income	34	-	34	18
	3,645	28,524	32,169	34,577
 <u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	-	36,940	36,940	32,280
Other expenditure (see Note 3)	99	-	99	1,951
	99	36,940	37,039	34,231
Net income	3,546	(8,416)	(4,870)	346
Transfer between funds	382	(382)		
Balance brought forward	6,257	14,567	20,824	20,478
Balance carried forward	10,185	5,769	15,954	20,824

The notes on pages 7 to 10 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2021**

	<u>Notes</u>	£	<u>2020</u> £
<u>Current assets</u>			
Debtors		1,063	5,103
Cash at Bank		14,832	15,535
Cash in Hand		59	186
<u>Net Assets</u>		15,954	20,824
<u>Unrestricted Funds</u>			
General fund		10,185	6,257
<u>Restricted fund</u>		5,769	14,567
<u>Total funds</u>	6	15,954	20,824

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2021, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 26th November 2021 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 10 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2021

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2021</u>	<u>2020</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>28,524</u>	<u>29,977</u>
<u>General funds</u>		
Grants for overheads etc	<u>2,411</u>	<u>-</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Salaries	-	29,930	29,930	21,841
Rent, rates and utilities	-	349	349	3,368
General administration costs	99	6,661	6,760	9,022
	<u>99</u>	<u>36,940</u>	<u>37,039</u>	<u>34,231</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Salaries	-	29,930	29,930	21,841

The average number of employees during the year was 2

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £29,930

### 5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £216 (2020 - £76) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming</u>	<u>Resources</u>	<u>At</u>
	<u>01.04.20</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.21</u>
	£	£	£	£
Unrestricted funds	<u>6,257</u>	<u>4,027</u>	<u>99</u>	<u>10,185</u>
<u>Restricted funds</u>				
Charitable grants	30	250	250	30
Moortown Foodbank (Hesco Bastian/Jimbo's Fund)	417	-	417	-
Leeds S & E Foodbank	1,225	-	1,225	-
George Martin Trust	650	-	650	-
Community Confident!	4,364	-	3,954	410
Mental Health Peer Support	382	-	382	-
Happiness Café Extension	2,500	-	2,500	-
Actively Better	4,999	-	4,698	301
Charities Aid Foundation	-	6,840	6,840	-
Peer Power	-	5,000	2,352	2,648
Resilience Fund Grant	-	10,000	10,000	-
Stay Well this Winter	-	3,934	3,854	80
Happiness Café 2021/22	-	2,500	200	2,300
Total restricted funds	<u>14,567</u>	<u>28,524</u>	<u>37,322</u>	<u>5,769</u>
Total funds	<u>20,824</u>	<u>32,551</u>	<u>37,421</u>	<u>15,954</u>

## The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Moortown Foodbank Advice and Support Project** (Extension) funded by Hesco Bastion/Jimbo's Fund is an advice and support project for foodbank users of Leeds North Foodbanks which ran from 1st November 2019 to 30th April 2020.

**Leeds South and East Foodbank** advice and support project is an advice and support project for foodbank users of Leeds South and East Foodbanks which ran from 1st October 2019 until 30th September 2020.

**Sir George Martin Trust** is a capital investment in order to set up a peer support reiki service which will be added to our pay for services (Social Enterprise) for disabled people throughout West Yorkshire.

**Community Confident!** Funded by Northern Gas Networks & Northern Powergrid Community Partnering Fund is a peer support project that will use and share our knowledge, skills and life experiences to enable others to be confident, resilient and in control of their finances (incomings and outgoings) health and personal wellbeing which ran between 1st January 2020 and 28th February 2021.

**Happiness Café extension** funded by the Hesco Bastian Jimbo's Fund allows pop-up "cafés" providing a free source of peer support, mood boosting activities and social connections for participants and volunteers.

**Actively Better** funded by Liz and Terry Bramall Foundation Fund is a peer support programme to empower people with impairments and long-term conditions to eat better, be more active and engaged in taking care of their own physical health and wellbeing which ran from 1st May 2020 to 31st May 2021.

**Charities Aid Foundation (CAF)** Coronavirus Emergency Fund for social welfare support and poverty relief work throughout the Covid 19 pandemic.

**Peer Power!** Funded by a Harnessing Power Of Communities (HPOC) grant from Leeds Clinical Commissioning Group (CCG) is a holistic health and wellbeing support project for Leeds North and West Foodbank users and local disabled people facing social and economic disadvantage which is running between the 1st July 2020 and 30th June 2022.

**Resilience Fund Grant** (Leeds Community Foundation) to support ongoing development and sustainability of charitable activities.

**Stay Well This Winter** funded by Leeds Public Health is a holistically focused user-defined peer support programme to empower disabled people and those with long-term conditions to be resilient and control their wellbeing. We will offer any combinations of social, emotional and practical support to ensure that individuals have the ability to stay warm this winter both remotely and face to face and ran between 1st November 2020 and 31st March 2021.

**Happiness Café 2021/22** funded by Hill Dickinson Foundation Grant allows pop-up “cafés” providing a free source of peer support, mood boosting activities and social connections remotely and face to face in community locations for participants and volunteers which is running between the 1st March 2021 and 28th February 2022.

**DIAL LEEDS LIMITED**  
(a company limited by guarantee)

**REPORT AND ACCOUNTS**

**31st MARCH 2021**

## **DIAL LEEDS LIMITED**

Directors/Trustees	I English A J Foster L Law E Stewart P Jarvis D Fletcher R A Woledge-Wilkinson
Company Secretary	K Harrison
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Bankers	Lloyds Bank Plc Leeds City Centre PO Box 1000 BX1 1LT
Registered Office	Denis Healey Centre Foundry Mill Street Leeds LS14 6RD
Company No	3818253
Registered Charity No	1077524

## DIAL LEEDS LIMITED

### Trustee's Report

The Trustees who are also the directors of the charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March 2021.

#### **Structure, Governance & Management**

##### Governing Document

DIAL Leeds Limited is a company limited by guarantee and is governed by its Memorandum and Article of Association.

##### Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels will provide resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

##### Trustees

The Trustees who served during the year were:

I English  
A J Foster  
L Law  
E Stewart  
P Jarvis  
D Fletcher  
R A Woledge-Wilkinson

#### **Objects of the Charity/Public Benefit**

The Charity's principal activity and Public Benefit is to ensure that disabled people are not disadvantaged through a lack of knowledge of their rights, or a lack of awareness of available opportunities and to provide support when needed to allow disabled people to express their needs and wishes effectively.

#### **Reserves Policy**

The Trustees have established a policy whereby the unrestricted funds held by the charity should represent 6 months of the resources expended, which in 2021/22 should equate to approximately £5,100. At present the reserves amount to £10,185 (2020 - £5,184).

This report has been prepared in accordance with the Charities Statement of Recommended Practice (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the Board on 26th November 2021.

P JARVIS  
Chairperson

**Independent Examiner's Report to the Trustees of  
DIAL LEEDS LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

This report is made solely to the charity, as a body. My reporting work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Photon House  
Percy Street  
Leeds  
LS12 1EL

Anna McClean FCA  
Lee & Company  
Chartered Accountants

26th November 2021

**DIAL LEEDS LIMITED**

**Statement of Financial Activities  
(including Income and Expenditure Account)  
for the year ended 31st March 2021**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> <u>2020</u> £
<u>Incoming Resources</u>				
<u>Income from:</u>				
Donations and gifts	1,195	-	1,195	4,576
Grants receivable (see Note 2)	2,411	28,524	30,935	29,977
Investment income	5	-	5	6
Other income	34	-	34	18
	3,645	28,524	32,169	34,577
<u>Resources Expended</u>				
<u>Expenditure on:</u>				
Charitable activities	-	36,940	36,940	32,280
Other expenditure (see Note 3)	99	-	99	1,951
	99	36,940	37,039	34,231
Net income	3,546	(8,416)	(4,870)	346
Transfer between funds	382	(382)		
Balance brought forward	6,257	14,567	20,824	20,478
Balance carried forward	10,185	5,769	15,954	20,824

The notes on pages 7 to 10 form part of the accounts.

**DIAL LEEDS LIMITED**  
**Company Number 3818253**

**Balance Sheet as at 31st March 2021**

	<u>Notes</u>	£	<u>2020</u> £
<u>Current assets</u>			
Debtors		1,063	5,103
Cash at Bank		14,832	15,535
Cash in Hand		59	186
<u>Net Assets</u>		<u>15,954</u>	<u>20,824</u>
<u>Unrestricted Funds</u>			
General fund		10,185	6,257
<u>Restricted fund</u>		5,769	14,567
<u>Total funds</u>	6	<u>15,954</u>	<u>20,824</u>

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

For the financial year ended 31st March 2021, the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476. The Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 286 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board on 26th November 2021 and signed on its behalf by:

P JARVIS

The notes on pages 7 to 10 form part of the accounts.

## DIAL LEEDS LIMITED

### Notes to the accounts 31st March 2021

#### 1. Accounting Policies

##### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### Company Status

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

##### Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

##### Fixed assets

Office furniture is written-off in the year of purchase.

##### Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

#### 2. Incoming Resources

Grants were received as follows:

	<u>2021</u>	<u>2020</u>
	£	£
<u>Restricted funds</u>		
Grants for specific client purpose	<u>28,524</u>	<u>29,977</u>
<u>General funds</u>		
Grants for overheads etc	<u>2,411</u>	<u>-</u>

### 3. Resources Expended

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Salaries	-	29,930	29,930	21,841
Rent, rates and utilities	-	349	349	3,368
General administration costs	99	6,661	6,760	9,022
	<u>99</u>	<u>36,940</u>	<u>37,039</u>	<u>34,231</u>

### 4. Staff costs

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Salaries	-	29,930	29,930	21,841

The average number of employees during the year was 2

The Trustees have identified 2 Key Management Personnel and their total remuneration in the year was £29,930

### 5. Trustees Remuneration and expenses

The management of the charity is undertaken by volunteers. During the year travelling expenses of £216 (2020 - £76) were paid to two of the Trustees.

### 6. Statement of Funds

	<u>At</u>	<u>Incoming</u>	<u>Resources</u>	<u>At</u>
	<u>01.04.20</u>	<u>Resources</u>	<u>Expended</u>	<u>31.03.21</u>
	£	£	£	£
Unrestricted funds	<u>6,257</u>	<u>4,027</u>	<u>99</u>	<u>10,185</u>
<u>Restricted funds</u>				
Charitable grants	30	250	250	30
Moortown Foodbank (Hesco Bastian/Jimbo's Fund)	417	-	417	-
Leeds S & E Foodbank	1,225	-	1,225	-
George Martin Trust	650	-	650	-
Community Confident!	4,364	-	3,954	410
Mental Health Peer Support	382	-	382	-
Happiness Café Extension	2,500	-	2,500	-
Actively Better	4,999	-	4,698	301
Charities Aid Foundation	-	6,840	6,840	-
Peer Power	-	5,000	2,352	2,648
Resilience Fund Grant	-	10,000	10,000	-
Stay Well this Winter	-	3,934	3,854	80
Happiness Café 2021/22	-	2,500	200	2,300
Total restricted funds	<u>14,567</u>	<u>28,524</u>	<u>37,322</u>	<u>5,769</u>
Total funds	<u>20,824</u>	<u>32,551</u>	<u>37,421</u>	<u>15,954</u>

## The funds

The general reserve represents free funds of the charity which are not designated for any particular purpose.

The charitable grants are monies received from other charities to assist clients of DIAL with specific needs.

**Moortown Foodbank Advice and Support Project** (Extension) funded by Hesco Bastion/Jimbo's Fund is an advice and support project for foodbank users of Leeds North Foodbanks which ran from 1st November 2019 to 30th April 2020.

**Leeds South and East Foodbank** advice and support project is an advice and support project for foodbank users of Leeds South and East Foodbanks which ran from 1st October 2019 until 30th September 2020.

**Sir George Martin Trust** is a capital investment in order to set up a peer support reiki service which will be added to our pay for services (Social Enterprise) for disabled people throughout West Yorkshire.

**Community Confident!** Funded by Northern Gas Networks & Northern Powergrid Community Partnering Fund is a peer support project that will use and share our knowledge, skills and life experiences to enable others to be confident, resilient and in control of their finances (incomings and outgoings) health and personal wellbeing which ran between 1st January 2020 and 28th February 2021.

**Happiness Café extension** funded by the Hesco Bastian Jimbo's Fund allows pop-up "cafés" providing a free source of peer support, mood boosting activities and social connections for participants and volunteers.

**Actively Better** funded by Liz and Terry Bramall Foundation Fund is a peer support programme to empower people with impairments and long-term conditions to eat better, be more active and engaged in taking care of their own physical health and wellbeing which ran from 1st May 2020 to 31st May 2021.

**Charities Aid Foundation (CAF)** Coronavirus Emergency Fund for social welfare support and poverty relief work throughout the Covid 19 pandemic.

**Peer Power!** Funded by a Harnessing Power Of Communities (HPOC) grant from Leeds Clinical Commissioning Group (CCG) is a holistic health and wellbeing support project for Leeds North and West Foodbank users and local disabled people facing social and economic disadvantage which is running between the 1st July 2020 and 30th June 2022.

**Resilience Fund Grant** (Leeds Community Foundation) to support ongoing development and sustainability of charitable activities.

**Stay Well This Winter** funded by Leeds Public Health is a holistically focused user-defined peer support programme to empower disabled people and those with long-term conditions to be resilient and control their wellbeing. We will offer any combinations of social, emotional and practical support to ensure that individuals have the ability to stay warm this winter both remotely and face to face and ran between 1st November 2020 and 31st March 2021.

**Happiness Café 2021/22** funded by Hill Dickinson Foundation Grant allows pop-up “cafés” providing a free source of peer support, mood boosting activities and social connections remotely and face to face in community locations for participants and volunteers which is running between the 1st March 2021 and 28th February 2022.