

Friends of SMSP Trustees Annual Report

Who we are?

The Friends is the name we give to the Parent Teachers' Association (PTA) at SMSP. If you are a parent of a child at SMSP or a member of staff at the school, you're automatically a member of the Friends.

What do we do?

The main aim of the Friends is to raise funds to purchase equipment and provide resources and facilities for the children that are not normally paid for by the Local Authority. But it is just as important that we have fun doing this and that parents get to meet other parents. In "normal" years we organise two big events each year – the Summer Fair and Christmas Fair – and a host of other events including some very popular social events, such as Comedy and Quiz nights and the School of Rock. We really welcome input directly from parents who may not have been involved with the Friends before or are new parents to SMSP.

When do we meet?

The Friends meet twice a term to discuss events, fund raising and spending. We have a committee to oversee the organisation and our meetings are attended by Mr. Logan or Mrs. Bateman. However, we are a very open organisation and rely on contributions from all our parents. You have an open invitation to come to the meetings, get involved and volunteer for as many of the fund raising events as you would like. The dates for the Friends' meetings are on the school calendar on the website.

What can I do to help?

We need people to get involved. You don't need any special skills. Can you make coffee? Can you pour wine? Keep spirits from flagging when it's nearly midnight and the kitchen needs to be tidied after an event? There's a huge variety of ways you can be part of the Friends - as a committee member, on an ad hoc basis at different events or as a class rep. In particular, we rely on and appreciate the support of our class reps.

Who decides where the money is spent?

You do! The focus for the year's fund-raising is discussed at the first Friends' meeting in September. Mr. Logan or Mrs Bateman will make a number of suggestions which we will consider at the meeting. These may be revised in the course of the year. So do come along to the meetings to be part of the process of deciding where the money should go.

How much do we raise?

We raised £25,214 in FY20 through fundraising and events. This was an amazing achieving considering COVID cancelled some of our events and is down to the hard work and dedication of all the parents, staff, governors, children and friends of the school.

The table below sets out what each event raised in FY20:

	£
Comedy Night	4,580
Christmas Trees	1,120
Christmas Fair	11,759
School of Rock	4,903
Race Night	858
Summer Fair	1,017
Other Income	977
	<b>25,214</b>

What your money raises:

We usually have one "signature" project and we then fund a range of smaller items required by the school throughout the year. The table below sets out how the money was spent in FY20:

	£
Curriculum Resources	(9,965)
Library Books & Guided Reading Books	(219)
Pantomime	(600)
Pre-School	(250)
Arts Week & Equipment	(1,988)
Yr6 Leavers Party	(187)
Miscellaneous	(505)
	<b>(13,714)</b>

Treasurer's Report - 31 August 2020

Income	12m to 31/08/20	12m to 31/08/19	Expenditure	31/08/20	12m to 31/08/19
	*Actual	*Actual		*Actual	*Actual
<b>Events</b>	<b>£</b>	<b>£</b>	<b>Donations</b>	<b>£</b>	<b>£</b>
Comedy Night	4,580	2,658	Curriculum Resources	-9,965	-19,854
Christmas Trees	1,120	930	Library Books & Guided Reading Books	-219	-793
Christmas Fair	11,759	11,731	Pantomime	-600	-600
School of Rock	4,903	5,919	Christmas Lunch		
Race Night (was Quiz Night PY)	858	2,256	Pre-School	-250	-500
Bingo		445	Curriculum Week & Equipment	-1,988	-2,844
Summer Fair	1,017	12,037	SATS Disco		-481
			Yr6 Leavers Party	-187	-1,350
			Reception Parents Evening		-209
			IT Equipment (c/f of hard drives)		-1,348
	<b>24,237</b>	<b>35,975</b>		<b>-13,209</b>	<b>-27,978</b>
<b>Other Income</b>			<b>Other Expenses</b>		
Partnership Schemes	115	367	Miscellaneous	-505	-376
Uniform Sales	-378	879			
Christmas Cards	1,318	1,611			
Fireworks		129			
Northbrook Giftwrap		135			
	<b>1,054</b>	<b>3,121</b>		<b>-505</b>	<b>-376</b>
Prior year adjustments	-78	467			
<b>Total Income for FY19/20</b>	<b>25,214</b>	<b>39,564</b>	<b>Total Expenditure for FY19/20</b>	<b>-13,714</b>	<b>-28,354</b>
			<b>Net movement for FY19/20</b>	<b>11,500</b>	<b>11,209</b>
* Adjusted to include uncashed cheques/ exclude payments & receipts for forecast events					

Cash Reconciliation	FY20
	£
Opening Cash at 01/09/19	44,657
Events	24,237
Other Income	1,054
Donations	-13,209
Other Expenses	-505
Prior year adjustments	-78
Cash at 31/8/20	56,157
Actual cash movement FY19/20	11,500

Proposed Donations	Donation
	Agreed
	£
Proposed for FY20/21 - Annual:	
Library Books	2,000
Curriculum Resources	10,000
Arts Week Including Author Visit	3,000
Pantomime	600
Christmas Lunch	150
Pre-School	500
SATS Disco	500
Y6 Leavers Party	1,400
Reception Parents Evening	100
Proposed for FY20/21 - One-off - TBC:	
IT Equipment- Chromebooks and Hard Drives	6,500
WIFI Upgrade	20,000
Total Proposed for FY20/21	44,750





## Friends Accounts for Year Ended 31 August 2020



You replied on Sat 01/05/2021 08:16

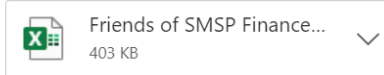


Stephen Bergin <stephenbergin@yahoo.co.uk>

Sat 01/05/2021 08:15



To: You



Dear Helen

I have reviewed the attached file and paper copies of the bank statements and invoices and can confirm there are no material issues with the Friends' Accounts for Year Ended 31 August 2020.

I therefore believe there are no matters that require further disclosure.

Regards  
Stephen Bergin  
07812 466250