

2021

PRAISE GATE TEMPLE

TRUSTEES' REPORT

AND

ACCOUNTS FOR THE YEAREND

30 APRIL 2021

LQ & Co.
Accountancy



CHARITY NO. 1077422

PRAISE GATE TEMPLE

TRUSTEES' ANNUAL REPORT

&

ACCOUNTS

FOR THE YEAR ENDED 30 APRIL 2021

PRAISE GATE TEMPLE

The Report of the Trustees For the year ended 30 April 2021

The Trustees present their report of the financial statements of the charity for the year ended 30 April 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Name and Registered Office

Name: PRAISE GATE TEMPLE

Registered Charity Number: 1077422

Registered Office: UNIT 5, 46 PILTON ESTATE, PITLAKE. CROYDON. CR0 3RA.

Trustees:

- Nana Osei Tutu
- Mr. Edward Fenten-Twum
- Mr. Anthony Phillips
- Pastor Richard Ayetey
- Evelyn Adusei

Head Pastor - Rev. Joseph Adusei [Chairman]

Secretary - Mrs. C. Adusei

Accountants - LQ & Co. Accountancy

Bankers - HSBC, Brixton Road. Brixton, London. SW9 8ER

The Directors of the Charity are its Trustees for the purposes of the Charity Law and throughout this report are collectively referred to as the Trustees. Their responsibilities include all the responsibilities of Directors under the Companies' Acts and of Trustees under the Charities Act.

Objectives achieved in the year

The board of trustees is satisfied with the performance of the charity during the year and the position at 30 April 2021. It considers that the charity is in a strong position to continue its activities in the coming year and that its assets are adequate to fulfil its obligations.

During the year, amid COVID-19 restrictions, the Praise Gate Temple did her best to hold regular meetings for worship, prayer, teaching, and evangelism mostly via zoom. Members who were financially affected were giving some assistance as well as counselling. The church also provided:

- spiritual and material support to its members
- training for volunteers and youth workers.
- continued with the food bank project for the community

Contributions of volunteers

In additions to members' financial contributions to the charity, some do provide very valuable voluntary services. Some of these roles and activities voluntarily provided include counselling, teachings in the schools, community work, administrative duties, music ministry and other areas of church life. Measurement issues including attributing an economic value to such unpaid contributions, prevents inclusion of such contributions within the Statement of Financial Activities.

Structure, Governance and Management

The pastors and the deacons retain oversight of all church matters. These are the managing trustees. The trustees meet regularly to discuss and plan objectives and implementation thereof. Matters of general concern are raised with all members.

All matters are subject to prayer and God's direction and the Trustees of the Church. Major decisions at any church meetings are determined by simple majority votes cast by members present with each member having one vote. In the event of equal votes, the chair may exercise a second vote as a casting vote.

Financial Review

Transactions and Financial Position

The financial accounts are set out on pages 6 to 7. The financial statements have been prepared implementing the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). The Trustees consider the financial position of the charity during the year has been satisfactory.

The statement of financial activities shows gross resources for the year of revenue nature a £118,920. Total resources expended were £109,140 leaving a surplus of £9,780. Reserves as at the yearend totalled £180,602.

Reserves Policy

The reserves fund represents the unrestricted funds arising from past operating results. The reserves are earmarked for future undertakings as the trustees consider necessary to enhance the operations of the charity.

The board of trustees is satisfied that the charity's assets are available and adequate to fulfil its obligations in the foreseeable future.

Principal funding sources

The charity relies on offerings, tithes, and various donations from the members as identified in the accounts, whose support is greatly valued.

Other areas of sources of funds are Covenant Gift Aid and bank investment income. These funds enable the charity to carry out its obligations during the year.

Major risks to which the charity is exposed and systems to mitigate those risks

Financial

The charity is open to the usual financial risks of any organisation and the charity has introduced controls to minimise these risks, such as two signatures being required for payments from the bank account, an appointed member of the church is required to authorise payments for purchases, and also the accounts are regularly explained to members of the charity and are open for members' inspection at any time.

Children and Vulnerable adults

Work with children and vulnerable adults are open to risks. The policy is that, visitations, counselling and any work involving children and vulnerable adults are done by trained persons who work in pairs. New volunteers to the children ministry are recruited on the basis of Baptist Union's policy for the recruitment of volunteers for children's ministry which are in line with Government policy.

Statement of Directors' and Trustees Responsibilities

Charity Law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and the surplus or deficit of the charity. In preparing those financial statements, the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity which is sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the Board of Trustees on10/10/2021.....

Signed: *J. Anane-Adusei*

Name Rev. Joseph Anane-Adusei
(Chairman)

Praise Gate Temple

Independent Examiner's Report on the Accounts For the year ended 30 April 2021

Report to the trustees of Praise Gate Temple on the accounts for the year ended 30 April 2021 as set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for the year (under section 43(2) of the Charities Act 1993(the Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 43(3)(a) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements
 - . to keep accounting records in accordance with section 41 of the 1993 Act; and
 - . to prepare accounts which accord with the accounting records and comply with the account requirements of the Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:- *E. Addo-Quarshie*

Date: ...13/10/2021

E. Addo-Quarshie FCCA

Praise Gate Temple
Statement of Financial Activities

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30TH APRIL 2021

	Note	2021 £	2020 £
Income	19	118,920	130,005
Expenditure:			
Charitable activities	18	109,140	126,890
Surplus/(deficit)		<u>9,780</u>	<u>3,115</u>

Praise Gate Temple
Statement of Financial Activities
BALANCE SHEET AS AT 30 APRIL 2021

		2021	2020
	Notes	£	£
ASSETS			
Fixed Assets	14	35,771	44,984
leasehold Property	15	<u>163,189</u>	<u>117,889</u>
		<u>198,960</u>	<u>164,873</u>
CURRENT ASSETS			
Debtors		4,638	8,310
Cash in hand and at bank		29,430	9,846
Total Current Assets		34,068	18,156
Current liabilities: amounts falling due			
Within one year	17	(12,000)	(12,000)
Current Assets less current liabilities		22,068	16,156
Total Assets less Current liabilities		221,028	181,029
Creditors: amounts falling due after	17		
more than one year		(30,126)	(10,707)
NET ASSETS		<u>180,602</u>	<u>170,822</u>
FUNDED BY:			
General fund balance b/fwd		170,822	167,707
Surplus/(deficit) for the year		<u>9,780</u>	<u>3,115</u>
		<u>180,602</u>	<u>170,822</u>

The Board of Trustees acknowledge their responsibility for ensuring the organisation keeps proper accounting records in accordance with the requirements of the Charities Act 2005 as more fully set out under 'Trustees' Responsibilities' in the report of the Trustees.

Signature: *J. Anane-Adusei*

Date:.....10/10/2021.....

[Rev. Joseph Anane-Adusei]

Approved by the Board of Trustees.

PRAISE GATE TEMPLE

Notes to the accounts

For the year ended 30 April 2021

1. Accounting policies

Accounts preparation

The financial statements have been prepared in accordance with the Charities Act 1993 and with the Financial Reporting Standard for Small Entities (FRSSE), and all other applicable accounting standards, effective June 2002, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective October 2000, adapted to meet the needs of unincorporated organisations.

Accounting Convention

The financial statements are prepared, on a going concern basis, under the historical cost convention.

2. Incoming Resources

Incoming resources are accounted for on a receivable basis

3. Deferred Income

In accordance with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales grants, received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are included as creditors in the accounts.

4. Recognition of Liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales.

5. Charitable Expenditure

Charitable expenditure includes all expenditure directly related to the objects of the charity and comprises the following:-

6. Activities in furtherance of the charity's objectives

The cost of activities in furtherance of the charity's objectives represent the cost of goods and services and ancillary trading costs that have been incurred in charitable activities.

Praise Gate Temple
Notes to the accounts
For the year ended 30 April 2021

7. Management and administration of the charity

Management and administration costs represent expenditure incurred in the management of the charity's assets, organisational administration and compliance with the charitable and statutory requirements.

8. Allocation of costs within types of resources expended

The charity's operating costs include staff costs, rent, and other related costs. Such costs are allocated between types of resources expended on the basis of estimates made by the trustees.

Administration expenditure includes all expenditure not directly related to direct charitable activity. In respect of certain items of expenditure it is a matter of judgement as to whether such items are direct charitable expenditure or administrative, and the trustees have applied what they consider to be reasonable judgement in apportioning such costs.

The Companies Act 1985 requires all properties belonging to companies to be depreciated. However, this requirement conflicts with the generally accepted principle set out in SSAP19 and the overriding requirement to show a true and fair view. The board of trustees considers that because the property is not held for consumption, but for its investment potential, to depreciate it would not give a true and fair view, and that although the charity is exempt from the full application of SSAP 19, and has not had a formal professional valuation, of the property, but has relied on the best of the board of the market value, in order to conserve funds for the charitable purposes of the charity.

If this policy had not been adopted, the deficit for the financial year would have been increased by depreciation. However, the amount of depreciation cannot reasonably be quantified because depreciation is only one of many factors reflected in the annual valuation and the amount which might otherwise have been shown cannot be separately identified.

9. Fixed Asset and Depreciation

The tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful lives.

A regular annual review of the likelihood of asset impairment is undertaken.

The principal annual rates used for depreciation are as follows:

Office Equipment.....	30% per annum straight line
Furniture, Fixtures and Fittings.....	20% per annum straight line.
Musical Equipment	10% per annum straight line.

Praise Gate Temple

Notes to the Accounts for the year ended 30 April 2021

10. Capital Grants

The board of trustees considers that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales (effective October 2000), grants of a capital nature given for specific purposes and fully utilised in the furtherance of the purposes of the charity should be credited to the fixed asset fund after the funds have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the cost of acquisition or subsequent valuation.

The related assets are subject to restrictions by the grant making organisation on their use and disposal, and these restrictions are noted in the fixed asset section of these accounts. The fixed asset fund so created is treated as a restricted fund.

11. Taxation

As a charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax (VAT) is not recoverable by the organisation, and is therefore included in the relevant costs in the Statement of Financial Activities.

12. Funds Structure Policy

The charity maintains a General unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Where restricted funds have been provided to the charity for particular purposes, it is the policy of the trustees to carefully monitor application of those funds in accordance with the restrictions placed upon them.

There is no formal policy on the allocation of funds to designated funds.

There is no formal policy to transfer between funds, other than that described under the Capital Gains policy above. Any proposed transfer between funds would be considered on the particular circumstances.

13. Analysis of incoming resources and analysis of management and administration costs

The details required by the Statement of Recommended Practice for the Accounting and Reporting issued by the Charity Commissioners for England and Wales are shown in the detailed schedule to the Statement of Financial Activities on pages.....

There are no full-time employees.

Number of workers receiving allowances is 0.

Praise Gate Temple

**Statement of Financial Activities
Year Ended 30th April 2021**

NOTES TO THE ACCOUNTS

14. FIXED ASSETS	Computer & Equipment	Furniture & fittings	Musical Equipment	Total
	£	£	£	£
Cost Brought fwd at 1/5/2020	11,681	49,557	30,243	92,584
Additions	-	-	-	-
Cost at 30 th April 2021	11,681	49,557	30,243	92,584
Accumulated Depreciation				
at 1/5/20	8,481	13,098	24,021	45,600
Depn. for the year	800	8,857	1,556	11,213
Accm Depn. 30/4/2021	9,281	21,955	25,577	56,813
Net Book Value 30/4/2021	2,400	28,705	4,666	35,771
Net Book Value 30/4/2020	3,200	35,459	6,222	46,984

15. Leasehold property

	£
Cost at 1/5/2020	117,889
Additions during year	45,300
Cost at 30/04/2021	<u>163,189</u>

2021

£

16 . Debtors

4,638

Praise Gate Temple

Statement of Financial Activities

Year end 30 April 2021

Notes to the accounts

	2021
	£
17. Creditors amounts payable within one year	12,000
Creditors amounts payable after more than one year	30,126
Total Creditors	42,126

	2021	2020
18.Charitable Expenditure	£	£
Honorarium	4,450	1,000
Postage, Telephone, internet & fax	3,249	3,153
Stationery	3,411	4,441
Music & media ministry	-	35,530
Welfare & support	2,761	2,168
Pastoral, Conferences & training	745	1,221
Donations to other charities	650	1,500
Children, youth, & women ministry	55	355
Accountancy costs	1,950	1,300
Depreciation	11,213	31,029
Service charges	2,796	8
Sundry expenses	2,215	2,302
Subscriptions	106	352
lease rental	36,408	13,772
Rates	3,404	6,082
Motor Expenses	2,027	1,427
House- keeping	2,176	2,142
Salaries and wages	9,185	-
Insurances	774	1,177
Publicity & advertisement	522	-
Rent	12,000	13,800
Repairs & maintenance	3,689	871
Interest on loans	<u>1,500</u>	<u>1,500</u>
_Total	<u>109,140</u>	<u>126,890</u>

Praise Gate Temple

Statement of Financial Activities

Year end 30 April 2021

Notes to the accounts

	2021	2010
19. Income	£	£
Donations	99,987	103,135
Charitable Gift Aid received	14,934	26,870
Rental Income	4,000	-
Total Income	<u>118,920</u>	<u>130,005</u>