

1st Bardsey Scout Group Council

Trustees' Annual Report

1st April 2023 to 31st March 2024

Administration, Structure, Governance and Management

TRUSTEES: Ex-Officio

Chair: Andrew John Butterworth

Treasurer: Richard James Foulds

Secretary: Jonathan Kay

Acting GSL: Michael Bee

Beaver Section Leader: Izzy Bee

Cub Section Leader: Angus Browne

Scout Leader: Rachel Israel

TRUSTEES: Elected

Robert Siekierkowski

Claire Gray-Nicholson

Kieran Osborne

Principal Bankers

National Westminster Bank, High Street, Wetherby, LS22 6LS

Independent Examiner

Parker Hartley & Co.

2 Waverley Street, The Groves, York, YO31 7QZ

Scout HQ Registration Number

10011606

Charity Registration Number

1077402

Contact Name & Address

Andrew John Butterworth

29 Foxglove Avenue

Leeds

LS8 2QR

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. These benefits are available to all young people and are therefore considered to be a public benefit under section 4 of the Charities Act 2011.

1st Bardsey Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter, which gives authority to the Bye Laws and the Policy, Organisation and Rules of The Scout Association. The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group.

The trustees have assessed the major risks to which the Group is exposed, in particular those related to its operations and finances. It is satisfied that the systems and procedures in place provide reasonable assurance against material mismanagement or loss and these are reviewed regularly. They include two authorisations being required for all payments, insurance policies to cover any significant insurable risks and data protection policies and procedures.

Activities, Achievements and Performance

The Trustee Board's overarching ambition is to ensure the long-term health of the 1st Bardsey Scout Group whilst delivering to the needs of our current sections.

Over the last few years, the major focus has been to ensure that our Scout HQ undergoes fundamental renovation to ensure that it fit and safe for scouting for many years to come. This year has seen a major milestone with the completion of a new roof along with many other improvements that will benefit our existing and future sections (see below for a more detailed update on building work). Our Treasurer, Richard Foulds and trustees Kieran Osborne and Rachel Israel must once again be thanked for driving the process forward, whether it be managing grant applications, finances or actual building work. And of course mention need to go to Mick Bee for continuing to ensure that things progressed in a timely manner.

We are in a healthy position both in terms of number of children and group leadership. Thanks must go to Mick and the rest of the Leadership Team for this, but as always, this can be made stronger if we can encourage more parents to get involved.

Building Update

The Scout Hut has recently undergone some huge renovation work, which the committee have been trying to arrange for the past 50 years. The works have improved the building and will ensure it can be used for many more years to come. The works have also rendered the building more energy efficient and reduced its carbon footprint.

The existing trusses and roof have been replaced throughout, increasing the height and usable space of the entire upstairs. The roof is also now fully insulated. All four walls have been crack stitched and tied to limit the amount of movement in such an old building which occupies quite a steep slope built into a verge. A lot of the decayed mortar externally has also been replaced.

The upstairs floor has been completely replaced and new carpet tiles laid. All the electrics upstairs have been fully replaced with new energy efficient lighting including new energy efficient sensor and timed floodlights installed.

We have also undertaken to install instant Warm Air Heating for the Winter months and Air Conditioning for the Summer Months.

The downstairs was also fully repainted with a brand new ceiling and kitchen floor installed.

All external drains have been rodded and cleared of several decades of debris build up.

Financial Review

For Treasurer's Report please see Appendix 1

For Accounts & Independent Examiner's Report please see Appendix 2

The Trustee Board would like to thank John Hartley for his continued support to 1st Bardsey Group, acting as our Independent Examiner.

Reserves Policy

The Trustee Board aim is to maintain reserves at a level sufficient to cover the general running expenses of the Group should income unexpectedly reduce or unforeseen expenditure be required. Currently a major project is ongoing to replace the Group HQ roof and an amount higher than usual is shown in the reserves.

Investment Policy

As a result of the ongoing HQ roof and refurbishment project the Group does not have any significant free reserves and so the Trustee Board has adopted a low risk strategy in the investment of its funds.

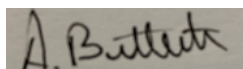
Consequently, all funds are held in current and deposit accounts that are low risk. This will be reviewed at a later date.

Declaration

The trustees have approved the trustees' report.

Signed on behalf of the trustees:

Signature



Full name

Andrew John Butterworth

Position

Chair

Date

30.9.2024

APPENDIX 1 – TREASURER’S REPORT

The 2023/24 accounts for the 1st Bardsey Scout Group are attached along with the Scrutineer’s report.

1st Bardsey Scout Group is still in an excellent financial position with cash balances at 31st March 2024 totalling £30,957.

We have seen another full year of scouting activities across thriving Beavers, Cubs and Scouts sections, with total subscriptions from members totalling £7608, against membership fees to Wetherby District of £3107. Total income for the year, including that to cover scouting activities, came to £42139, against total outgoings of £50,947. This included significant investment of £34,740 on building works, of which £27,800 was funded through grants. Building works continued into the current financial year. Overall, we saw a net decrease in our funds during the financial year of £8808.

Overall, Bardsey Scouts’ finances provide a secure basis for the Group to thrive and continue providing the exciting activities that we know our children all enjoy.

During the 2024/25 financial year we will see a continuation of investment into our HQ, including the new roof, air to air heating system, and new kitchen that you might have noticed in the building. We are grateful for financial support received from various external bodies to support this work, along with the time and effort by Rachel Israel, Kieran Osbourne and Clare Gray-Nicholson within the Bardsey Scouting family to secure these much needed but greatly appreciated resources.

Richard Foulds

12th September 2024

APPENDIX 2 - ACCOUNTS & INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of the

Wetherby and District Scout Council

We report on the Accounts of the District for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 4.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for our examination work.

Respective responsibility of Trustees and Examiner

The District's trustees are responsible for the preparation of the Accounts. They consider that an audit is not required for this year [under Section 144 of the Charities Act 2011 (the Charities Act)] and that an independent examination is needed.

It is our responsibility to:

- Examine the Accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention -

1. which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which in our opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Parker Hartley & Co

Parker Hartley & Co
Incorporated Financial Accountants
2 Waverley Street
The Groves
York
YO31 7QZ

24th September 2024

1st Bardsey Scout Group

Receipts and Payments Account

For the year from 1st April 2023 to 31st March 2024

Receipts and payments

		2023/24	2022/23
		Unrestricted funds	Unrestricted funds
		£	£
Receipts			
Donations, legacies and similar income			
Membership subscriptions		7,608	7,486
Net membership subscriptions retained		7,608	7,486
Donations		20	240
Legacies			
Gift Aid	See note 5		1,625
Other similar income			
Sub total		7,628	9,351
Scouting activities			
Activities and events	See note 4	6,615	6,649
Other activities			
Sub total		6,615	6,649
Grants			
Maintenance grant		27,800	
Other grants			-
Sub total		27,800	-
Fundraising (gross)			
Fundraising activities		96	115
Sub total		96	115
Investment income			
Bank interest		-	-
Building Society interest		-	-
Property Rent income		-	-
Other investment income		-	-
Sub total		-	-
Total Gross Income		42,139	16,114
Asset and investment sales, etc.			
Total receipts		42,139	16,114

1st Bardsey Scout Group

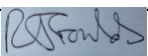
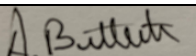
Receipts and Payments Account

	For the year from	1st April 2023	to	31st March 2024
Receipts and payments				
		2023/24		2022/23
		Unrestricted		Unrestricted
		funds		funds
		£		£
Payments				
Charitable Payments				
Scouting Membership Fees		3,107		3,090
Youth programme and activities		9,350		5,106
Adult support and training				
Business Rates		30		67
Utilities		659		591
Insurance		921		795
Maintenance				371
Activity Equipment		1,049		286
Camping Equipment				2,145
Badges & neckers		600		200
Management & admin		491		325
GoCardless & OSM fees	Note 3	502		482
Building Works		34,740		
Miscellaneous				
Sub total		50,947		12,975
Fundraising expenses				
Fundraising costs		-		-
Sub total		-		-
Total Gross Expenditure		50,947		12,975
Asset and investment purchases, etc.		-		-
Total payments		50,947		12,975
Net of receipts/(payments)		- 8,808		3,139
Cash funds last year end				30,593
Cash funds this year end		- 8,808		33,732

Statement of assets and liabilities at the end of the year

		31st March 2024	31st March 2023
		Unrestricted funds	Unrestricted funds
		£	£
Cash funds			
Bank current account		27,421	36,228
GoCardless account			-
Fundraising account		3,536	3,536
The Scout Association Short Term Investment		-	-
Cash/Floats		-	-
Total cash funds		30,957	39,765
Other monetary assets			
Tax claim			
Debts due		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings	Note 2	-	-
Motor vehicles		-	-
Scouting equipment, furniture etc	Note 1	-	-
Other		-	-
Sub total		-	-
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (TBC) and signed on their behalf by

Signature		Print Name	
		Richard Foulds	Treasurer
		Andy Butterworth	Chair

1st Bardsey Scout Group				
Notes to the Accounts				
1st April 2023 to 31st March 2024				
<u>Note 1</u>				
Scouting equipment has not been valued				
<u>Note 2</u>				
Land and buildings have not been valued				
<u>Note 3</u>				
GoCardless fees taken before payment received, so fees not in addition to the funds received.				
Total funds received through GoCardless -	£13,972.41			
<u>Note 4</u>				
Scouting events have not been broken down by section				
<u>Note 5</u>				
Gift aid to be reclaimed at a later point				

APPENDIX 3 - ACTING GROUP SCOUT LEADER'S REPORT

(Up until period including AGM)

This year it has been great to see scouting almost back to pre-covid levels and it was most rewarding to see Bardsey beavers, cubs and scouts making an excellent appearance at County Camp at Bramham Park in July 2023.

All sections are now looking forward to District Camp again first week of July 2024 and again at Bramham Park.

The Bardsey group goes from strength to strength and all sections are full as I write. The only way to now join the group is either via joining at beaver level as and when vacancies occur or parents becoming part of the leadership team. This is because nearly all beavers stay with the group through cubs and scouts and we have a limited number of leaders.

Focus is on providing a planned, interesting, outdoor, challenging and exciting programme to our young people whilst at the same time ensuring that they gain badges and awards and learn new skills and make new friends.

The scout section is now becoming top heavy with there being only 2 leaders and 22 scouts. Help is required please to ensure that the leaders can effectively continue their good work in a safe manner so if you are available at any time to help please speak to either Rachel or Simon who I know would be very grateful.

Finally I would like to take this opportunity of thanking all our leaders for their dedication and hard work in not only planning each terms programme but being at the hut each week to ensure our young people grow and develop and have a brilliant time, without your commitment none of this would be possible.

I would also like to thank our trustee board for their hard work and those parents that give up their time to help support the leaders when asked.

Yours in scouting

Mick Bee

Group Scout Leader

1st Bardsey Scout Group

APPENDIX 4 - BEAVER GROUP LEADER'S REPORT

(Up until period including AGM)

Another great year, Beavering away, mostly at Bardsey Village Hall due to the roof being replaced. This brought some challenges, one of them being the very slippery and therefore fun floor!

We moved back into the HQ in time for the summer term, which gave us more scope for outdoor activities in the grounds. We are looking forward to using the refurbished bouldering wall in the very near future.

Over the summer we have recruited another two Section Assistants, Andrew Hughes and Chris Park; which is great news as this helps the current leadership team and ensures that we have plenty of cover each week and no one has to do every week.

Unfortunately, we no longer have an Explorer Scout Young Leader, but are hopeful that we may be able to recruit a Scout who has left our Group.

We attended District Camp, which was enjoyed by all – day visitors and campers alike.

A big thank you to from me to all the adults on our team for their commitment and great ideas for Beaver nights. We continue to have great teamwork at 1st Bardsey and hope that it will continue into next year.

Izzy Bee

Beaver Scout Leader

1st Bardsey Scout Group

APPENDIX 5 - CUB GROUP LEADER'S REPORT

(Up until period including AGM)

We have had a great year at Cubs, taking part in a huge range of activities and having a lot of fun. Our activities have ranged from go-karting to ice skating and even a day trip sailing up and down the canals on a canal boat!

The renovations on the hut, whilst disruptive, have transformed the place and will make the building a much more pleasant place to be over winter. The Cubs can't wait to make use of the new kitchen and try out some cooking activities.

At the end of the summer, we had a few Cubs move up, but only one Beaver join us, so numbers have dropped to 15, a big difference from the 26 we had a year or so ago, however this will increase by next summer as more Beavers move up.

The Cubs had a great turnout at District Camp and had a great time, so it was a great way to end the year.

We have had great support from the parents this year when it came to running activities. Whether it was a parent organising a bike ride, showing us around the ambulance station that they worked at, or coming along and supporting us at the hut, it has all been gratefully received. Oscar, our young leader, is still with us, despite increased work load from school. And our core leadership team of Chloe, Alyson and Steve has been invaluable this year, so to all them I want to extend my gratitude.

Angus Browne

Cub Scout Leader

1st Bardsey Scout Group

APPENDIX 6 - SCOUT GROUP LEADER'S REPORT

(Up until period including AGM)

Scouts have had a good strong year and we are now full with a waiting list. We 've had great attendance to the external camps, however, we are looking to join up with Cubs for more Overnight camps until the current Scout Leader completes their overnight qualifications to run a camp.

We still only have a headcount of 2 Leaders. We are trying to actively recruit, as we need to think about long term succession, but we will need to rely on parent helpers, especially when we are away from the hut.

With regards to numbers, we had 6 new cubs joining us before Summer and we have said goodbye to our 2 oldest Scouts this summer, both leaving with their Gold Scouts Award, which is something that we strive to achieve for all Scouts during their time with us. This leaves the headcount at 20.

Rachel Israel

Scout Leader

1st Bardsey Scout Group