

R J C PRODUCTIONS LIMITED
(A Company Limited by Guarantee)

UNAUDITED FINANCIAL STATEMENTS
Year ended: 31 March 2021

Charity no: 1077369
Company no: 3458069

DIRECTORS' REPORT
31 March 2021

The directors are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OUR PURPOSES AND ACTIVITIES

The company's objects and principal activities are to provide dance training, performance / entertainment and education.

In shaping our objectives for the year and planning our activities we have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity (PB2)" at our directors' meetings. We seek to promote the above aim by providing our services to the neediest regardless of their financial circumstances.

ACHIEVEMENTS AND PERFORMANCE

In 2020/21 the direct impact of CV19 meant a huge loss to income generation for the company including:

- On-going temporary closure of the company studio at the Mandela Centre, Leeds
- Our base at the Mandela Centre becoming a CV19 testing centre.
- Loss of subscription income from the company Youth Provision members
- Loss of Income from studio hires
- Loss of Income from 3 Summer 2020 Dance Camps
- Losses from partnership/collaboration work
- Loss of fundraising monies, due to postponement of the company annual fundraiser event, due to be held on 18th March 2020.
- Loss of earning from minibus usage.

We averted furloughing staff and maintained freelancers as a very small team losing any staff resource would have detrimental consequences to our resilience. We mitigated the shortfall through additional grant applications aiming to maintain consistent delivery for stakeholders/beneficiaries, securing work for freelance artists and tutors and support our long-term sustainability and survival during CV19.

Mitigating against loss of income our fundraising activities resulted in 7 successful applications totalling **£22,588**.

Ecclesiastical Fund £1000 (April 2020)

Leeds Resilience Fund £9,655 (August – December 2020)

Leeds Dance Partnership £3,000 (August 2020)

Leeds Let's Get Active £4,378 (January – March 2021)

Inner North East Community Committee £2,645 Dance Camps (October 2020 & February 2021)

Adults & Elders £1,910 (January – March 2021)

DIRECTORS' REPORT
31 March 2021

Due to the closure of the Mandela Centre and its use as a CV19 testing centre the company quickly responded by embracing digital and taking Dance activity online, alongside securing work for freelance artists and tutors, thus supporting our long-term sustainability.

Achievements:

- Development of a creative digital strategy for online provision to retain community engagement and monetise some delivery to ensure artists were remunerated.
- Creation of a remote working structure to support staff and avert furloughing/job losses.
- Implementation of a fundraising strategy to mitigate against the challenges of loss of income.
- Launched new website to enable the delivery of a monetised booking system and present increased film content.

Activity RJC Dance / Where U R & Youth Provision

Menu of Weekly Online Engagement sessions undertaken during Lockdowns:

- Mash Up
- Boxercise
- Socacise
- Youth Dance
- Juniors
- Kidz Zone
- Boys Group
- Youth Theatre
- Adult Community Class
- Active Communities Adults & Elders

"RJCD has been an important part of my children's life, giving them structure, focus and a sense of belonging through expression and teamwork. "IG email 6.11.20

"RJCD online sessions have kept our mental health and wellbeing as a family going at times when we really struggled." DT Facebook 15.5.20

Engagement with RJC Dance Youth Provision members, the Adult Community class, the wider dance community and beyond, continued through our creative digital response to the CV19 throughout summer, along with a virtual Celebrate Mandela in Art event delivered on 18th July in partnership with award winning designer Rhian K. Millar. This summer RJCD delivered an energizing spirit lifting virtual Carnival celebration via Facebook live on August Bank Holiday Monday via 'RJC Dance Where U R'.

To secure the organisations future security, resilience, sustainability and legacy, RJC Dance is seeking a Community Asset Transfer of the Mandela Centre, the building where we are based.

In September 2020 RJC Dance commenced 3 new contracts:

- 12 creative dance workshops leading to a sharing/performance of work in education at Dixons Trinity Academy, High school, Chapeltown Leeds.
- IVE (creative education organisation) Teachers Well Being session.
- Xen Arts based in Norfolk, a non-profit organisation. Xen Arts connect people and cultures. 2x's Carnival dance workshops for young people 11 years+ & elders 60+ years.

During October half term 2020 RJCD delivered an Autumn Online Dance Camp via Zoom for 9-12 years.

DIRECTORS' REPORT
31 March 2021

During February half term 2021 RJCD delivered a Spring Online Dance Camp via Zoom for 9-12 year olds.

In addition to online engagement via Facebook /YouTube/ zoom with dance, exercise & movement sessions, we commissioned short films shot by young people in lockdown to create further online content and record young peoples' feelings & voices during this time.

Youth Up In Lockdown | Reflections from RJC Dance Youth Provision

<https://www.youtube.com/watch?v=MVpEA9KSw78&t=17s>
<https://www.youtube.com/watch?v=ZgzGEUielmg&t=1s>
<https://www.youtube.com/watch?v=lcx7wj4fRK8>

In November 2020 our new website was launched with functionality to take payment; within the site we can now monetise all classes & events, upload numerous videos/ films, podcasts with a page dedicated to investment & fundraising.

Digital content development continued to enhance, increase and support our digital offer. The Broadband was updated to fibre and we are in the process of upgrades to the office / IT systems, telephone system upgrade, memory upgrade on PC's and installation of 4 data points, this necessary and essential work has incurred further unplanned costs. Unfortunately our server is still offline which is hindering any work undertaken via the desk top computers in the office. This matter is being addressed however it is still unresolved further challenged by CV19 restrictions/guidelines.

In the new year 2021 we were commissioned by Ilkley Literature Festival Fringe, Chain Reactions and produced 2 short films in which RJC Dance Youth Provision members shared their urban life interrupted by 'lockdown' and sparked by the joy of movement and dance. Chain Reactions invited work to be presented by 2 male members of RJC Dance Youth Provision. RJC Dance continued to engage, nurture and inspire children & young people, despite the CV19 pandemic, encouraging self-expression and counteracting isolation.

In partnership with Yorkshire Dance the company engaged with the Youth Dance Platform RE-FRESH 2021. A dance solo from a member of the company Youth Project 'Youth Up In Lockdown' created in response to the death of George Floyd (an African American) on May 25th 2020 & Black Lives Matter was shared via Yorkshire Dance event/website, 27th March @7pm, Performance Episode 4. RJC Dance also delivered a Musical Theatre and 2x's Soca Dance workshops for RE-FRESH.

Reflections: Youth Up in Lockdown, in context of Black Lives Matter
<https://www.youtube.com/watch?v=WDR4dRyXetE&t=16s>

In 2020/21 RJC Dance Director was honoured with several accolades & acknowledgements:

- Certificate of Appreciation awarded to Kathy Williams, Director RJC Dance – In recognition of outstanding and tireless services within the local Community during the CV19 pandemic – Councillor Eileen Taylor, Lord Mayor of Leeds.
- One Dance UK Lifetime Achievement Award in Dance of the African Diaspora awarded to Kathy Williams, Director RJC Dance.
- Director, Kathy Williams OLY nominated as a Leeds Hero, part of the Waterfront Arts Project 2021.

DIRECTORS' REPORT
31 March 2021

RJCD Social Media Report April 2020 – March 2021

Website

- 92% increase in website users compared to the same period last year (1,667)

Facebook

- 6,000 minutes spent watching RJC Dance content

YouTube

- 50 films uploaded to YouTube
10,290 views
1.3K hours viewing time.

FINANCIAL REVIEW

Overview

During the year under review the company's had net expenditure on unrestricted funds £16,725

Principal Funding Sources

The principal funding sources of the company are grants from Arts Council England and Leeds City Council.

Investment Policy

Under the Memorandum and Articles of Association the company has the power to make any investment which the Directors see fit.

Reserves Policy and Going Concern

The directors have reviewed the company's needs for reserves in line with the guidance issued by the Charity Commission.

At 31 March 2021 unrestricted general funds stood at £64,102 and designated funds stood at £9,500. The company intends to access £8,500 of these reserves as a temporary measure in the forthcoming year, year ending 31 March 2022, to ensure the negative effects of the pandemic on earned income do not prevent the company continuing its work with its vulnerable beneficiaries. Our intention is to maintain unrestricted reserves at a minimum of 6 months running costs.

The Restricted Funds at 31 March 2021 stood at £37,185.

The directors consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

DIRECTORS' REPORT
31 March 2021

PLANS FOR FUTURE PERIODS

Following the 'Re-Opening' RJC Dance plan to:

- Develop a strategy for a blended service face to face & online delivery to children, young people, adults & elders.
- Deliver in partnership with Yorkshire Dance 'Company of People', a 3-year project which explores the creation of a community performance company representing the intersections of ages, genders, abilities and ethnic backgrounds.
- Offer a Live Stream #Carnivalathome on Leeds West Indian Carnival Day August bank holiday 2021.
- Work in partnership with Leeds Playhouse, continuing to develop the Youth Theatre strand of the provision via multi platforms Zoom and face to face when CV19 safe.
- Offer 3 Dance Camps during school holiday time to children & young people.
- Deliver the Black Cultural Exchange Project 2021 with 10 culturally diverse artists - a series of creative online presentations for children, young people and their families using Black Culture as the catalyst via: spoken word, storytelling, music, black history & dance.
- Deliver In Your Shoes Project – partnership project with NHS (funding pending) *Supporting initiatives that seek to remove health inequalities and disparity in health outcomes with a focus on diversity in the population.* The project brings together two diverse groups of young people who would not normally have access to, or opportunity to access, the arts, creating and performing together, building confidence, self-esteem, pride and cohesion.
- Deliver a Boyz Performance Project (funding pending) to consolidate/re-engage with young males from RJC Dance Youth Provision, who due to COVID19 have become inactive and disengaged.
- Deepen our practice and partnership with the Northern School of Contemporary Dance to build talent development, provide opportunities and support teachers/artists and creative leaders to develop confidence, broaden horizons and expand their currency of skills.
- Remain inclusive and relevant and continue grass root talent development to nurture the next generation of young, Black, Asian & ethnically diverse artists and practitioners in the creative industries.
- Offer continuing support, as members, to Leeds Dance Partnership and Leeds City Council in its Cultural ambitions for Leeds 2023.
- Commence plans to mark and celebrate RJCD 30th anniversary in 2023.
- Develop outreach and education relationships.
- Increase income through capital assets; RJC Dance studio, Creative Space/Kitchen at the Mandela Centre and minibus usage.
- Continue RJC Dance interest in Community Asset Transfer of the Mandela Centre.

DIRECTORS' REPORT
31 March 2021

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: R J C Productions Limited

Charity Registration Number: 1077369

Company Registration Number: 3458069

Registered Office The Mandela Centre
Chapeltown Road
Leeds
LS7 3HY

Directors

The Directors who have served during the year were:

B M Brown
R Bunday
A J Huxtable
S Morgan

Post 31 March 2021 Junier Browne and Adam Ogilvie were appointed directors.

Secretary

W S Gascoigne

Senior Management Team

K Williams	Executive Director
W S Gascoigne	Administrator

Independent Examiners

O'Brien & Co
Chartered Accountants
31A Finkle Street
Selby
YO8 4DT

Bankers

Barclays Bank plc
Business Centre
PO Box 100
Leeds LS1 4PA

DIRECTORS' REPORT
31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 30 October 1997 and registered as a charity on 10 September 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up during the period of membership, or within one year afterwards, members are required to contribute an amount not exceeding £10.

Recruitment and Appointment to Board of Directors

The directors of the company are also charity trustees for the purposes of charity law.

Board members have considerable skills and experience of working across a range of youth, community, dance and educational settings. Other representation includes finance and management skills to ensure the most effective running of the company. The Board regularly undertakes a skills audit and in the event of a particular skill being lost, or new skills being required, will approach individuals to offer themselves for election to the Board.

Directors' Induction and Training

Upon being approached to stand for election to the Board, potential directors are sent an information pack that details both the legal and financial obligations of directors and specific information regarding the ethos and activities of the company. Once appointed, the director receives an induction information pack, drawn from Charity Commission, Arts Council and other relevant publications. An introduction to the company with the Chair and senior management team is also undertaken. This covers:

- The obligations of Board members and specific applications of skills brought by the individual Board member.
- The main documents which set out the operational framework for the company including the Memorandum and Articles of Association.
- Funding sources and the current financial position as set out in the latest accounts.
- Future plans and objectives.

Additionally, all directors are asked to attend events and activities on a regular basis and an annual Away Day to familiarise and update themselves with the company and the context within which it operates. Further training opportunities are offered through sessions run by other Board members and voluntary sector support organisations.

Organisation

R J C Productions Limited had a Board of 4 directors (now 6 directors) who meet quarterly and are responsible for the strategic direction and policy of the company. The directors are from a variety of professional backgrounds relevant to the work and skills needs of the company.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the senior management team. The senior management team are responsible for ensuring that the company delivers the services specified and that key performance indicators are met.

Related Parties

Arts Council England and Leeds City Council provide essential core funding for the company.

DIRECTORS' REPORT
31 March 2021

Pay policy for senior staff

The board of directors, who are the charitable company's trustees, and the senior management team comprise the key management personnel of the charitable charity in charge of directing and controlling, running and operating the company on a day to day basis. All directors give of their time freely and no director received remuneration or expenses in the year.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings of other organisations in the care sector of similar size run on a voluntary basis.

Risk Management

Appropriate systems and procedures have been established to mitigate the risks facing the company. External risks to funding have led to the development of a business plan which will allow for a mixed economy approach to financial management. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients, audiences and visitors to the building. These procedures are annually reviewed to ensure that they continue to meet the needs of the company.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

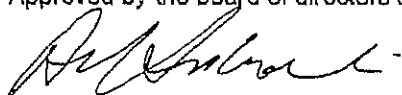
The directors (who are directors for the purpose of Company Law and trustees for the purpose of Charity Law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue in business.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of directors on 7 June 2021 and signed on its behalf by:



A HUXTABLE
Director

STATEMENT OF FINANCIAL ACTIVITIES
(Including an Income and Expenditure Account) for the year ended 31 March 2021

	Note	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
INCOME						
Donations	3	24,475	0	0	24,475	17,058
Income from Charitable Activities	4	96,847	0	0	96,847	134,278
Investment Income		78	0	0	78	273
Total Income		<u>121,400</u>	<u>0</u>	<u>0</u>	<u>121,400</u>	<u>151,609</u>
EXPENDITURE						
Costs of Raising Funds		80	0	0	80	500
Expenditure on Charitable Activities	5	138,045	0	12,573	150,618	150,822
Total Expenditure		<u>138,125</u>	<u>0</u>	<u>12,573</u>	<u>150,698</u>	<u>151,322</u>
Net (expenditure) / Income for the year	7	(16,725)	0	(12,573)	(29,298)	287
Transfers between Funds for the year		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Movement in Funds		(16,725)	0	(12,573)	(29,298)	287
Reconciliation of Funds						
FUND BALANCES B/F		80,827	9,500	49,758	140,085	139,798
FUND BALANCES C/F	14	<u>64,102</u>	<u>9,500</u>	<u>37,185</u>	<u>110,787</u>	<u>140,085</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

R J C PRODUCTIONS LIMITED
(A Company Limited by Guarantee)

10

BALANCE SHEET
31 March 2021

		2021		2020	
	note	£	£	£	£
FIXED ASSETS					
Tangible Assets	11		33,822		45,095
CURRENT ASSETS					
Debtors	12	8,810		9,819	
Cash at bank & In hand		88,432		93,695	
		<u>97,242</u>		<u>103,514</u>	
LIABILITIES					
Creditors falling due within one year	13	<u>20,277</u>		<u>8,524</u>	
NET CURRENT ASSETS			76,985		94,990
NET ASSETS			<u>110,787</u>		<u>140,085</u>
FUNDS	14				
Unrestricted Funds			64,102		80,827
Designated Funds			9,500		9,500
Restricted Funds			37,185		49,758
			<u>110,787</u>		<u>140,085</u>

For the financial year ended 31 March 2021 the charitable company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The financial statements were approved by the Board of Directors on 7 June 2021 and signed on its behalf by:


A HUXTABLE
Director

Company no: 3458069

NOTES TO THE FINANCIAL STATEMENTS
31 March 2021

1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

RJC Productions Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and the amount can be measured reliably.

Donated Services and Facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

1 ACCOUNTING POLICIES (continued)

Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes direct project costs, staff costs and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of Support Costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the company's activities. The bases on which support costs have been allocated are set out in note 6.

Tangible Fixed Assets

Tangible fixed assets are depreciated on a reducing balance basis over their estimated useful lives as follows:

	Annual Rate	
Plant & Equipment	25%	reducing balance basis
Minibus	100%	straight line

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at Bank and in Hand

Cash at bank and cash in hand is in respect of bank balances.

Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments.

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

1 ACCOUNTING POLICIES (continued)

Pension Costs

The company has a defined Contribution Pension Scheme. The pension costs charged to the Statement of Financial Activities are the premiums payable in respect of the accounting period.

Significant Judgements and Estimates

In applying its accounting policies the company did not have to make any significant judgements, or estimates

2 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. At 31 March 2021 there were 4 members.

3	DONATIONS	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
	Fundraising	22,817	0	0	22,817	15,047
	Donations	1,658	0	0	1,658	2,011
		<u>24,475</u>	<u>0</u>	<u>0</u>	<u>24,475</u>	<u>17,058</u>

4 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Grants					
Arts Council England	76,608	0	0	76,608	75,224
Arts Council England: Catalyst	0	0	0	0	2,076
Leeds City Council arts@leeds	13,104	0	0	13,104	11,875
Total Grants	<u>89,712</u>	<u>0</u>	<u>0</u>	<u>89,712</u>	<u>89,175</u>
Fees & Other Income	7,135	0	0	7,135	45,103
	<u>96,847</u>	<u>0</u>	<u>0</u>	<u>96,847</u>	<u>134,278</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

5 ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Youth / Community Dance 2021 £
Staffing	97,022
Administration	6,814
Premises	7,005
Depreciation	11,273
Other Expenditure	15,115
Shows & Residencies	1,734
Support Costs (see note 6)	8,085
Governance Costs (see note 6)	3,570
	<u>150,618</u>

The company undertakes participatory creative activity with both young people (4yrs-19yrs) and also adults including dance, theatre skills, gymnastics, residencies & performance alongside personal and social development.

6 ANALYSIS OF GOVERNANCE AND SUPPORT COSTS

The company initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. The table below sets out the basis for apportionment and the analysis of support and governance costs.

	General Support £	Governance Function £	Total £	Basis of Apportionment
Staffing	6,856	0	6,856	<i>actual costs</i>
Administration	734	0	734	<i>pro rata</i>
Premises	495	0	495	<i>pro rata</i>
Independent Examination & Payroll Services	0	3,570	3,570	<i>actual costs</i>
	<u>8,085</u>	<u>3,570</u>	<u>11,655</u>	

7 NET (EXPENDITURE) / INCOME FOR THE YEAR

is stated after charging:

	2021 £	2020 £
Depreciation	11,273	15,032
Independent Examination, Accountancy & Payroll Services	<u>3,570</u>	<u>3,480</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

8	STAFF COSTS & NUMBERS	2021 £	2020 £
	Salaries	82,550	75,703
	Social Security Costs	2,542	2,848
	Pension Costs	1,729	1,502
		<u>86,821</u>	<u>80,053</u>

No employees earned in excess of £60,000 p.a.

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2021 Number	2020 Number
Directors	4	4
Artistic Team	3	3
Administration	1	1
	<u>8</u>	<u>8</u>

Key Management Personnel

The key management personnel comprise the trustees, the executive director and the administrator.

No remuneration was paid to any trustees (2020: £nil).

No expenses were reimbursed to trustees during the year (2020: £nil).

The total emoluments of the key management personnel (salaries, employer's NIC and pension costs) during the year was £64,874 (2020: £60,042).

9 RELATED PARTY TRANSACTIONS

No director or other person related to the Charitable Company had any personal interest in any contract or transaction entered into by the Charitable Company during the year (2020 - Nil).

10 CORPORATION TAXATION

As a charity R J C Productions Limited is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

11	TANGIBLE FIXED ASSETS	Plant & Equipment	Minibus	Total
	COST	£	£	£
	At 1 April 2020	157,618	35,000	192,618
	Additions	0	0	0
	Disposals	0	0	0
	At 31 March 2021	<u>157,618</u>	<u>35,000</u>	<u>192,618</u>
	DEPRECIATION			
	At 1 April 2020	112,523	35,000	147,523
	Charge for the Year	11,273	0	11,273
	Disposals	0	0	0
	At 31 March 2021	<u>123,796</u>	<u>35,000</u>	<u>158,796</u>
	NET BOOK VALUE			
	At 31 March 2021	<u>33,822</u>	<u>0</u>	<u>33,822</u>
	At 31 March 2020	<u>45,095</u>	<u>0</u>	<u>45,095</u>

All fixed assets are used in direct furtherance of the charity's objects.

At 31 March 2021 the company had made no capital commitments (2020: £0).

		2021	2020
12	DEBTORS: amounts falling due within one year:	£	£
	Trade Debtors	7,143	8,152
	Prepayments	1,667	1,667
		<u>8,810</u>	<u>9,819</u>
		2021	2020
13	CREDITORS: amounts falling due within one year:	£	£
	Other Creditors & Accruals	18,477	6,996
	Other Taxes & Social Security Costs	1,800	1,528
		<u>20,277</u>	<u>8,524</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
31 March 2021

14	FUNDS	B/F 01.04.20	Incoming Resources	Resources Expended	Transfers	C/F 31.03.21
		£	£	£	£	£
	Unrestricted Funds					
	General	80,827	121,400	138,125	0	64,102
	Designated Funds					
	Building Development Fund	9,500	0	0	0	9,500
	Total Unrestricted Funds	90,327	121,400	138,125	0	73,602
	Restricted Funds					
	Capital Funding Programme	45,095	0	11,273	0	33,822
	Catalyst	4,663	0	1,300	0	3,363
		49,758	0	12,573	0	37,185
	TOTAL FUNDS	140,085	121,400	150,698	0	110,787

Purpose of Designated Fund:

Building Development Fund: This fund is to support the ongoing development of the RJC Dance Studio and Office at the Mandela Centre.

Purpose of Restricted Funds:

The Capital Funding Programme provides grants to fund the refurbishment and upgrade of the company's studio facilities.

Catalyst

Catalyst is an Ace Council England grant to build the company's fundraising capacity.

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted 2021 £	Designated 2021 £	Restricted 2021 £	Total 2021 £
Tangible Fixed Assets	0	0	33,822	33,822
Current Assets	84,379	9,500	3,363	97,242
Creditors: due within one year	(20,277)	0	0	(20,277)
	64,102	9,500	37,185	110,787

16 FUTURE FINANCIAL COMMITMENTS

At 31 March 2021 the company had total commitments under operating leases over the remaining life of these assets of £11,667 (2020: £21,667).

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RJC PRODUCTIONS LIMITED

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 9 to 17.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

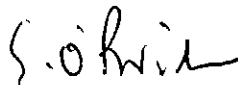
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those accounting records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S W O'BRIEN
O'BRIEN & CO
Chartered Accountants
31a Finkle Street
Selby
YO8 4DT

7 June 2021

INCOME & EXPENDITURE
For the year ended 31 March 2021

	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income					
Fundraising	22,817	0	0	22,817	15,047
Donations	1,658	0	0	1,658	2,011
ACE: Catalyst	0	0	0	0	2,076
Grants	89,712	0	0	89,712	87,099
Fees & Other Income	7,135	0	0	7,135	45,103
Bank Interest	78	0	0	78	273
Total Income	121,400	0	0	121,400	151,609
Expenditure					
Staffing	86,821	0	0	86,821	80,053
Hired & Contracted	17,057	0	0	17,057	16,265
Administration	11,118	0	0	11,118	9,328
Rent	7,500	0	0	7,500	10,000
Insurance	1,225	0	0	1,225	1,205
Minibus Running Costs	2,020	0	0	2,020	3,794
Depreciation	0	0	11,273	11,273	15,032
Other Expenditure	10,570	0	0	10,570	9,799
Fundraising	80	0	0	80	500
Carnival	0	0	0	0	1,535
ACE: Catalyst Programme	0	0	1,300	1,300	0
Projects	1,734	0	0	1,734	3,811
Total Expenditure	138,125	0	12,573	150,698	151,322
Net (expenditure) / income	(16,725)	0	(12,573)	(29,298)	287
Transfers between Funds	0	0	0	0	0
Net Movement in Funds	(16,725)	0	(12,573)	(29,298)	287
Funds brought forward	80,827	9,500	49,758	140,085	139,798
Funds carried forward	64,102	9,500	37,185	110,787	140,085