

Company registration number: 03802384

Charity registration number: 1077339

# Age UK Doncaster

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Axholme Associates Limited  
Chartered Certified Accountants & Registered Auditors  
35 Thorne Road  
Doncaster  
South Yorkshire  
DN1 2HD

# **Age UK Doncaster**

## **Contents**

Reference and Administrative Details	1
Strategic Report	2
Trustees' Report	3 to 6
Statement of Trustees' Responsibilities	7
Independent Auditors' Report	8 to 10
Statement of Financial Activities	11 to 12
Balance Sheet	13
Statement of Cash Flows	14
Notes to the Financial Statements	15 to 27

## **Age UK Doncaster**

### **Reference and Administrative Details**

<b>Chief Executive Officer</b>	H A Boyce
<b>Trustees</b>	C Ellingworth M Green B Leach L Rodgers S Rogerson (Resigned 28 October 2020) G Stafford M Ovington (appointed 22 July 2020)
<b>Principal Office</b>	Ten Pound Walk Doncaster South Yorkshire DN4 5HX The charity is incorporated in England.
<b>Company Registration Number</b>	03802384
<b>Charity Registration Number</b>	1077339
<b>Auditor</b>	Axholme Associates Limited Chartered Certified Accountants & Registered Auditors 35 Thorne Road Doncaster South Yorkshire DN1 2HD

## **Age UK Doncaster**

### **Strategic Report for the Year Ended 31 March 2021**

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 March 2021, in compliance with s414C of the Companies Act 2006.

#### **Financial review**

##### ***Policy on reserves***

The present level of reserves are adequate to support the continuation of the charities activities now in operation for the short term.

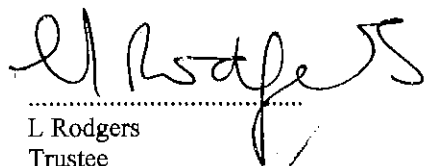
Based on the budgeted total of charitable expenditure for the 2021/2022 year the reserves represent approximately 5 months of ongoing expenditure.

The trustees are satisfied that this meets the requirements of its current reserves policy.

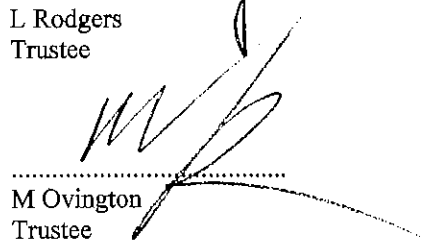
##### ***Investment policy and objectives***

The trustees have put in place strict instructions with regard to its investment policy. Mainly being that only low risk investment is sought and that an ethical analysis be undertaken by the charities investment advisors prior to any investment being undertaken.

The strategic report was approved by the trustees of the charity on 9 August 2021 and signed on its behalf by:



.....  
L Rodgers  
Trustee



.....  
M Ovington  
Trustee

## **Age UK Doncaster**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

#### **Objectives and activities**

##### ***Objectives, strategies and activities***

##### ***Public benefit***

Throughout the year ending 31st March 2021 Age UK Doncaster (AUKD) continued to provide services in line with its charitable objects. In line with our mission to take the fear out of ageing by empowering and supporting older people in Doncaster to live and age well, we worked with around 3,000 beneficiaries in total, many of whom are amongst the most vulnerable in the area. Each week we made about 2,000 contacts with approximately 800 people. This was of especial significance in a year dominated by Covid-19 during which older people across the country were disproportionately affected by the severity of the virus and also by the early restrictions which enforced isolation for the over 70s.

It has been a year of highs and lows which has brought challenges – a shift to working at a distance from colleagues, limiting face-to-face services, a drop in income, a reduction of staff due to furlough, retirement and redundancy – but also successes – providing a lifeline to many older people, a demonstration of resilience and adaptability, understanding the benefits of blended working, establishment as a key partner in the borough's response and recovery from Covid, access to short-term emergency funding. Despite complexities, we have consistently balanced business as usual, emergency response and operational development in line with our 2019-22 strategic plan.

#### **Services delivered in the home**

We continued to provide both Council-commissioned and private homecare in areas spanning the south and central parts of Doncaster. The homecare team bore the brunt of frontline working including the difficulty of accessing PPE in the earlier part of the pandemic. While they did brilliantly in ensuring service safety and continuity, it proved impossible to grow our service. This was due to the challenges faced nationally with recruitment and retention of care staff combined with the impact of self-isolation. We continued to engage with local commissioners of homecare around fair and realistic remuneration for care packages to get us closer to paying the Real Living Wage for skilled and responsible work. We were not successful in the achieving our full ambition but we were able to offer an uplift in hourly pay for carers at the end of the year.

Delivery of our Home from Hospital services continued to provide bespoke support to around 400 people to help them adjust to living back at home and prevent an unplanned return to hospital. Our Hospital Avoidance part of the service had been under-utilised due to lack of referrals from the single commissioned pathway. Covid allowed us to negotiate a widening of referral pathways in order to provide basic but essential support to older people forced to isolate and with no other means of help.

At the start of the year, our other services delivered within the home had to be paused and staff were furloughed. This provision reopened in the summer although many clients remained cautious about restarting the service and we were unable to viably reopen our handyperson offer. This had a knock-on effect on our income. Towards the end of the year we developed a business case for the final restructuring of Home Support Services which will allow us to provide a more flexible offer to clients with a view to them buying time not task from us. This work will continue into the following year.

## **Age UK Doncaster**

### **Trustees' Report**

#### **Services delivered in the community**

Our community operations had to adapt the most significantly to the challenges of Covid however by the end of the year, the only part of our offer we had had to shelve was transport provision and we managed to develop and implement new offers including a helpline to help people navigate our services easily, veterans support and a small digital technology project.

Having received funding through the Better Care Fund to transform our day service offer and establish an ageing well centre and outreach programme, we were forced to change plans with the advent of Covid. This caused us to temporarily close our centre and furlough staff, eventually having to make several redundancies of part-time workers. With a severely reduced team our focus became reopening the centre for limited numbers who were most in need of social contact and activity, and whose carers were most in need of respite. By the end of the year, the centre was running co-designed sessions four days a week for up to ten people at a time and we were able to roll over some of the original funding into the next financial year.

Circles entered its fourth year and continued to improve social resilience by pairing volunteers, often older people themselves, with others who wanted support in achieving a goal. Evaluations showed a consistent increase in confidence and wellbeing and a reduction in isolation.

Our Information & Advice (I&A) team had to change its way of working from face-to-face to phone-based support but still managed to bring in additional income of around £3,700 per person. The team was responsible for around £4.5m of benefits that would not have been claimed otherwise during the year.

Our partnership continued with Making Space in the Doncaster Admiral Service as we provided two part-time dementia advisors to support people living with dementia and their families.

At any one time we had 70-80 active volunteers supporting our range of services within the community and our Volunteer Coordinator recruited volunteers into newly developed Keeping in Touch and Helping Hands roles.

## **Age UK Doncaster**

### **Trustees' Report**

#### **Influencing and partnership**

We are now firmly embedded as part of the wider Doncaster community in order to help get better outcomes for older residents and to ensure that their voices and needs get taken into consideration. To this end we remained active members of the Health and Social Care Forum, Registered Managers' Forum, Social Isolation Alliance and Doncaster Chamber. Our senior leaders continued to chair the Ageing Well Board and be joint drivers of the Age Friendly agenda with Public Health, and also became co-chair of a Team Doncaster group that helps drive borough strategy, a trustee of Voluntary Action Doncaster (VAD) and started to lead the Older People and Alcohol group. In conjunction with VAD and other third sector partners, we engaged constructively with local commissioners in order to help ensure a fairly-funded third sector that is positioned to thrive in future years.

On a regional and national level, we remain the Yorkshire and Humber representative for engagement with Age UK nationally and chair of regional meetings. We utilised our good relationships with other local Age UKs in order to find a solution to back-office costs and infrastructure. With local Age UKs in Sheffield, North Yorkshire, Wakefield and York, we laid the groundwork for the establishment of a new Community Interest Company which will eventually make cost-savings in a shared finance team and system, and which is a potential source of future income generation.

#### **Funding**

Our three biggest sources of income remained funding from commissioned services, grants and income from clients. While income from clients showed a significant drop and expenditure on PPE and other infection, prevention and control (IPC) measures increased, we were able to access additional grants from the Council and elsewhere in order to support the organisation and our clients during Covid. We continued to receive funding from Doncaster Council and Doncaster CCG for our homecare service, Home from Hospital, dementia befriending and the Admiral service. We received grants from the National Lottery Community Fund (NLCF) for Circles and for our Information & Advice service, this last also being in receipt of funding from Henry Smith. These grants will end in 2021 meaning the biggest challenge in the year ahead will be replacing these at a similar level. We anticipate a likelihood of success of renewed funding from Henry Smith and NLCF. In the final quarter, we were notified of the success of four smaller grant applications totalling about £70k that we will be able to invest in existing and new ways of working in the year to come.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Structure, governance and management**

##### **Financial instruments**

##### ***Objectives and policies***

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

##### ***Cash flow risk***

The charity's activities expose it primarily to the financial risks of the potential loss of contracts and the impact thereon.

## Age UK Doncaster

### Trustees' Report

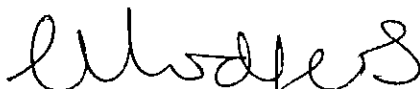
#### *Credit risk*

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments. The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

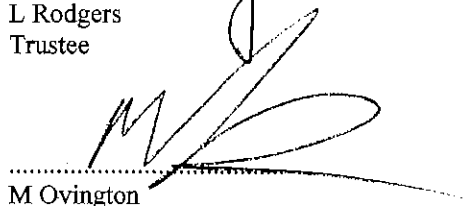
The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

The annual report was approved by the trustees of the charity on 9 August 2021 and signed on its behalf by:



L Rodgers  
Trustee



M Ovington  
Trustee



## Age UK Doncaster

### Statement of Trustees' Responsibilities


The trustees (who are also the directors of Age UK Doncaster for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

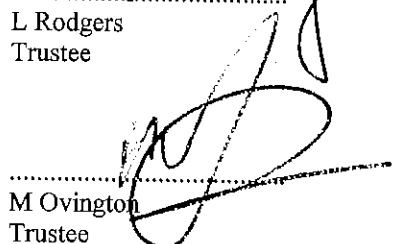
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 9 August 2021 and signed on its behalf by:

  
.....  
L Rodgers  
Trustee

  
.....  
M Ovington  
Trustee

## **Age UK Doncaster**

### **Independent Auditor's Report to the Members of Age UK Doncaster**

#### **Opinion**

We have audited the financial statements of Age UK Doncaster (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Age UK Doncaster**

### **Independent Auditor's Report to the Members of Age UK Doncaster**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 7], the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

## Age UK Doncaster

### Independent Auditor's Report to the Members of Age UK Doncaster

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the charity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the charity audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Mr Andrew John Cane (Senior Statutory Auditor)  
For and on behalf of Axholme Associates Limited, Statutory Auditor

35 Thorne Road  
Doncaster  
South Yorkshire  
DN1 2HD

Date: 9/8/21

## Age UK Doncaster

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

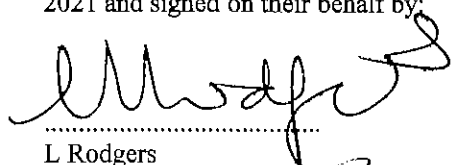
	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Grants/Contracts	3, 15	1,208,612	510,638	1,719,250
Investment income	4	11,713	-	11,713
Other income	5	81,715	-	81,715
Total Income		<u>1,302,040</u>	<u>510,638</u>	<u>1,812,678</u>
<b>Expenditure on:</b>				
Central administration expenses	16	(22,330)	-	(22,330)
Charitable activities	6	(1,295,655)	(537,383)	(1,833,038)
Total Expenditure		<u>(1,317,985)</u>	<u>(537,383)</u>	<u>(1,855,368)</u>
Gains/losses on investment assets		<u>74,031</u>	<u>-</u>	<u>74,031</u>
Net income/(expenditure)		<u>58,086</u>	<u>(26,745)</u>	<u>31,341</u>
Net movement in funds		58,086	(26,745)	31,341
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,339,029</u>	<u>90,585</u>	<u>1,429,614</u>
Total funds carried forward		<u>1,397,115</u>	<u>63,840</u>	<u>1,460,955</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Grants	3, 15	1,548,787	524,888	2,073,675
Investment income	4	14,319	-	14,319
Other income	5	15,000	-	15,000
Total Income		<u>1,578,106</u>	<u>524,888</u>	<u>2,102,994</u>
<b>Expenditure on:</b>				
Central administration expenses	16	(21,446)	-	(21,446)
Charitable activities	6	(1,521,926)	(520,163)	(2,042,089)
Total Expenditure		<u>(1,543,372)</u>	<u>(520,163)</u>	<u>(2,063,535)</u>
Net income		<u>34,734</u>	<u>4,725</u>	<u>39,459</u>
Transfers between funds		<u>(14,240)</u>	<u>14,240</u>	<u>-</u>
Net movement in funds		20,494	18,965	39,459
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,318,535</u>	<u>71,621</u>	<u>1,390,156</u>
Total funds carried forward		<u>1,339,029</u>	<u>90,586</u>	<u>1,429,615</u>

# Age UK Doncaster

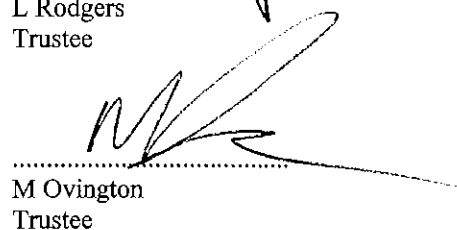
(Registration number: 03802384)  
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	10	510,232	525,951
Investments	11	<u>511,676</u>	<u>437,645</u>
		<u>1,021,908</u>	<u>963,596</u>
<b>Current assets</b>			
Debtors	12	106,236	126,828
Cash at bank and in hand		<u>1,001,695</u>	<u>693,091</u>
		1,107,931	819,919
<b>Creditors: Amounts falling due within one year</b>	13	<u>(668,884)</u>	<u>(353,900)</u>
<b>Net current assets</b>		<u>439,047</u>	<u>466,019</u>
<b>Net assets</b>		<u>1,460,955</u>	<u>1,429,615</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		63,840	90,586
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>1,397,115</u>	<u>1,339,029</u>
<b>Total funds</b>	15	<u>1,460,955</u>	<u>1,429,615</u>

The financial statements on pages 11 to 27 were approved by the trustees, and authorised for issue on 9 August 2021 and signed on their behalf by:



L Rodgers  
Trustee



M Ovington  
Trustee

## Age UK Doncaster

### Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash income		31,341	39,459
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		20,285	21,705
Investment income	4	(11,713)	(14,319)
Financial instrument net (gains) losses through statement of financial activities		(69,692)	-
Revaluation of investments		<u>(74,031)</u>	<u>31,084</u>
		(103,810)	77,929
<b>Working capital adjustments</b>			
Decrease in debtors	12	20,592	48,158
Increase/(decrease) in creditors	13	<u>314,984</u>	<u>(37,120)</u>
Net cash flows from operating activities		<u>231,766</u>	<u>88,967</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	10	(4,566)	(14,099)
Purchase of investments	11	-	(100,000)
Investment income		<u>81,404</u>	<u>14,319</u>
Net cash flows from investing activities		<u>76,838</u>	<u>(99,780)</u>
Net increase/(decrease) in cash and cash equivalents		308,604	(10,813)
Cash and cash equivalents at 1 April		<u>693,091</u>	<u>703,904</u>
Cash and cash equivalents at 31 March		<u><u>1,001,695</u></u>	<u><u>693,091</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

## **Age UK Doncaster**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Charity status**

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Age UK Doncaster meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.



## **Age UK Doncaster**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £100.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	15% reducing balance
Motor vehicles	25% reducing balance
Land and buildings	2% straight line

## **Age UK Doncaster**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

## **Age UK Doncaster**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## **Age UK Doncaster**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### ***Debt instruments***

Debt instruments which meet the following conditions are subsequently measured at amortised cost using the effective interest method:

(a) The contractual return to the holder is (i) a fixed amount; (ii) a positive fixed rate or a positive variable rate; or (iii) a combination of a positive or a negative fixed rate and a positive variable rate.

(b) The contract may provide for repayments of the principal or the return to the holder (but not both) to be linked to a single relevant observable index of general price inflation of the currency in which the debt instrument is denominated, provided such links are not leveraged.

(c) The contract may provide for a determinable variation of the return to the holder during the life of the instrument, provided that (i) the new rate satisfies condition (a) and the variation is not contingent on future events other than (1) a change of a contractual variable rate; (2) to protect the holder against credit deterioration of the issuer; (3) changes in levies applied by a central bank or arising from changes in relevant taxation or law; or (ii) the new rate is a market rate of interest and satisfies condition (a).

(d) There is no contractual provision that could, by its terms, result in the holder losing the principal amount or any interest attributable to the current period or prior periods.

(e) Contractual provisions that permit the issuer to prepay a debt instrument or permit the holder to put it back to the issuer before maturity are not contingent on future events, other than to protect the holder against the credit deterioration of the issuer or a change in control of the issuer, or to protect the holder or issuer against changes in levies applied by a central bank or arising from changes in relevant taxation or law.

(f) Contractual provisions may permit the extension of the term of the debt instrument, provided that the return to the holder and any other contractual provisions applicable during the extended term satisfy the conditions of paragraphs (a) to (c).

Debt instruments that are classified as payable or receivable within one year on initial recognition and which meet the above conditions are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

With the exception of some hedging instruments, other debt instruments not meeting these conditions are measured at fair value through profit or loss.

Commitments to make and receive loans which meet the conditions mentioned above are measured at cost (which may be nil) less impairment.

#### ***Investments***

Investments are measured at market value at the charities balance sheet date. All investment income and associated expenditure is included within the statement of financial activities.

#### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Grants

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds	2021	2020
		£	£	£
Donations and legacies;				
Legacies	7,407	-	7,407	12,761
Grants, including capital grants;				
Grants from other charities	<u>1,201,205</u>	<u>510,638</u>	<u>1,711,843</u>	<u>2,060,914</u>
	<u><u>1,208,612</u></u>	<u><u>510,638</u></u>	<u><u>1,719,250</u></u>	<u><u>2,073,675</u></u>

#### 4 Investment income

	Unrestricted funds			
	General	Total	Total	
	£	2021	2020	
		£	£	
Other investment income	<u>11,713</u>	<u>11,713</u>	<u>14,319</u>	

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Other income

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
JRS/SSP Grant Income	66,715	66,715	-
Age UK retainer payments	15,000	15,000	15,000
	<u>81,715</u>	<u>81,715</u>	<u>15,000</u>

#### 6 Expenditure on charitable activities

£1,295,655 (2020 - £1,521,926) of the above expenditure was attributable to unrestricted funds and £537,383 (2020 - £520,163) to restricted funds.

#### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

#### 8 Staff costs

The aggregate payroll costs were as follows:

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Average number of staff	<u>110</u>	<u>134</u>

	2021 £	2020 £
Salaries	1,293,936	1,387,253
Social security and national insurance	80,437	79,637
Employers pension contributions	28,351	32,106
	<u>1,402,724</u>	<u>1,498,996</u>

No employee received emoluments of more than £60,000 during the year.

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2020	510,263	267,970	191,960	970,193
Additions	-	4,566	-	4,566
At 31 March 2021	<u>510,263</u>	<u>272,536</u>	<u>191,960</u>	<u>974,759</u>
<b>Depreciation</b>				
At 1 April 2020	47,946	212,424	183,872	444,242
Charge for the year	9,246	9,017	2,022	20,285
At 31 March 2021	<u>57,192</u>	<u>221,441</u>	<u>185,894</u>	<u>464,527</u>
<b>Net book value</b>				
At 31 March 2021	<u>453,071</u>	<u>51,095</u>	<u>6,066</u>	<u>510,232</u>
At 31 March 2020	<u>462,317</u>	<u>55,546</u>	<u>8,088</u>	<u>525,951</u>

#### 11 Fixed asset investments

	2021 £	2020 £
Other investments	<u>511,676</u>	<u>437,645</u>

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Other investments

	Listed investments £	Total £
<b>Cost or Valuation</b>		
At 1 April 2020	437,645	437,645
Revaluation	<u>74,031</u>	<u>74,031</u>
At 31 March 2021	<u>511,676</u>	<u>511,676</u>
<b>Net book value</b>		
At 31 March 2021	<u>511,676</u>	<u>511,676</u>
At 31 March 2020	<u>437,645</u>	<u>437,645</u>

The market value of the listed investments at 31 March 2021 was £511,676 (2020 - £437,645).

The above investments are in respect of a managed portfolio. They are managed on the core instruction that any investments made are low risk and wholly ethical.

#### 12 Debtors

	2021 £	2020 £
Trade debtors	91,687	108,598
Prepayments	<u>14,549</u>	<u>18,230</u>
	<u>106,236</u>	<u>126,828</u>

#### 13 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	26,711	35,961
Other creditors	585,093	308,160
Accruals	<u>57,080</u>	<u>9,779</u>
	<u>668,884</u>	<u>353,900</u>



## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 14 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
<b>Other</b>		
Within one year	6,692	6,692
Between one and five years	<u>13,386</u>	<u>20,078</u>
	<u>20,078</u>	<u>26,770</u>

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 15 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
General	(1,339,029)	(1,302,040)	1,317,985	(74,031)	(1,397,115)
<b>Restricted funds</b>	<u>(90,585)</u>	<u>(510,638)</u>	<u>537,383</u>	<u>-</u>	<u>(63,840)</u>
<b>Total funds</b>	<u>(1,429,614)</u>	<u>(1,812,678)</u>	<u>1,855,368</u>	<u>(74,031)</u>	<u>(1,460,955)</u>
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
Domestic Cleaning	-	117,609	(128,450)	10,841	-
Daycare Services	-	-	(37,368)	37,368	-
Domiciliary Care	-	1,090,990	(1,126,025)	35,035	-
Gardening Services	-	14	(3,812)	3,798	-
	<u>-</u>	<u>1,208,613</u>	<u>(1,295,655)</u>	<u>87,042</u>	<u>-</u>
<b>Restricted funds</b>					
Home from Hospital	16,247	95,918	(73,566)	-	38,599
Admiral service	5,968	29,228	(22,054)	-	13,142
Befriending	16,158	25,206	(32,208)	-	9,156
Silver Link	-	183,922	(183,922)	-	-
Information and advice(BSBC,H Smith)	28,204	92,248	(119,350)	-	1,102
Community circles	<u>24,009</u>	<u>84,115</u>	<u>(106,283)</u>	<u>-</u>	<u>1,841</u>
<b>Total restricted funds</b>	<u>90,586</u>	<u>510,637</u>	<u>(537,383)</u>	<u>-</u>	<u>63,840</u>
<b>Total funds</b>	<u>90,586</u>	<u>1,719,250</u>	<u>(1,833,038)</u>	<u>87,042</u>	<u>63,840</u>

## Age UK Doncaster

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 16 Central administration expenses

	2021	2020
	£	£
Maintenance/relocation costs	4,340	4,380
Professional fees	10,941	10,576
Bank charges/broker fees	7,049	6,490
	<u>22,330</u>	<u>21,446</u>

Included within the above professional fees are Audit Assurance fees in the amount of £7,740 (Inclusive of Vat) (2020 - £7,740, Inclusive of Vat).

#### 17 Analysis of net funds

	At 1 April 2020 £	Cash flow £	At 31 March 2021 £
Cash at bank and in hand	693,091	308,604	1,001,695
Net debt	<u>693,091</u>	<u>308,604</u>	<u>1,001,695</u>

