



SAHIR HOUSE

HIV support, prevention, information and training centre in Merseyside

ANNUAL REPORT
APRIL 2020 - MARCH 2021

In 2020, Sahir House refreshed its Articles of Association to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. As a charity, we are committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers, supporters and asylum and refugee communities.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination, can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum. This reflects the progress made in HIV awareness and treatment, and enables us to formally develop all of our service.

We firmly believe that HIV stigma is fuelled by fear, so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

Front Cover: Image designed by Graeme Lavery.

PEER SUPPORT

Sahir House provide safe and dedicated spaces for marginalised communities to learn from shared experience.

VOLUNTEER SUPPORT

Sahir House volunteers provide invaluable support to the communities we support and raise much needed funds and awareness.

HIV PREVENTION AND COMMUNITY OUTREACH

Sahir House reduces transmission of HIV and other sexually transmitted infections through risk reduction interventions in public sex environments, condom distribution schemes and community rapid HIV testing.

HIV HEALTH PROMOTION

Sahir House promotes HIV awareness through community engagement to reduce stigma and improve understanding of the issues faced by those living with HIV, and the marginalised groups we support.

HIV SUPPORT

Sahir House provides advice, information and advocacy to those living with and affected by HIV that enables individuals to address their needs and live independently.

HIV AWARENESS AND STIGMA REDUCTION TRAINING

Sahir House delivers HIV related myth busting to increase knowledge, reduce prejudice and promote access to testing that empowers local services to better support communities they care for.

This year, like everyone else, all of us involved with Sahir House have had to face challenges that we did not expect. The Trustees would like to thank all the staff, volunteers, partners and supporters of Sahir House for their hard work and commitment in facing these challenges and contributing to making this another successful year.

Changes to the governing documents we made last year are beginning to be felt. Alongside the continued support of many of our existing funders we have been able to secure new funding, not only to support us to keep staff and service users safe during this time of COVID-19, but also to develop some existing projects.

Staff and Trustees have been engaged in an organisational planning exercise during the past year and even though we have been limited to online activities the exercise has given us space to think about how well we provide our services and to identify ways to improve and develop. The high level of expertise, commitment and passion shown by everyone involved in Sahir House means we are able to maintain our well respected service, the reflection on our practice and willingness to show flexibility to develop and improve is an essential part of our success.

I'd like to thank the two Trustees who retired at the end of the year and welcome the four new members that following a strong recruitment process we have co-opted to the Board. We have a renewed energy and confidence and look forward to another challenging but successful year.



UK AIDS Memorial Quilt, panel remembering Brian King.

FINANCE STATEMENT

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This Financial Statement has been prepared from the records of the charity. The full audited accounts are presented annually at the Annual General Meeting.

SAHIR HOUSE STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021	Restricted Funds 2021	Totals 2021	Totals 2020
	£	£	£	£
Income and endowments from:				
Donations and legacies	62,488	-	62,488	6,443
Charitable activities	318,722	147,794	466,516	470,271
Investments	335	-	335	406
Other trading activities	-	-	-	4,761
Total income	381,545	147,794	529,339	481,881
Expenditure on:				
Charitable activities	324,856	146,594	471,450	538,157
Fundraising	-	-	-	401
Total expenditure	324,856	146,594	471,450	538,558
Net income/ (expenditure)	56,689	1,200	57,889	(56,677)
Total funds brought forward	226,482	13,270	239,752	296,429
Total funds carried forward	283,371	14,470	297,641	239,752

CHIEF EXECUTIVE

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If there is one word to sum up the year April 2020 - March 2021, it is “resilience”. Staff, trustees and volunteers worked together to maintain services in challenging conditions, whilst ensuring that changes put in place met the needs of people who come to Sahir House for advice and support.

This year saw staff having to adapt to a very different way of working at incredibly short notice because of national lockdown and the team adapted superbly to this new way of working (once we had made all the necessary arrangements to work safely and comfortably from home).

We introduced more frequent team meetings, some fun activities, wellbeing sessions, etc, so that we could stay in contact with each other as a team while we adapted to working from our spare rooms, kitchen and dining tables, and, occasionally, gardens! All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and beneficiaries, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help, information and training. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

We also adapted our services to meet the restrictions in place and delivered support and information through



digital platforms and by phone. We secured funding to be able to provide mobile data top-ups and devices to those who needed them, so they could stay in touch with us, with their friends and family, and with healthcare professionals. We talked people through how to use Zoom, so they could join in peer support groups and other activities we offered this way, and this made a huge difference to the wellbeing of many of our service users. We were also able to increase our counselling capacity enabled by Covid emergency funding, and meet the increased demand for this type of support as people started to experience worsening mental health as a result of the pandemic and restrictions.

Each year Sahir House raises thousands of pounds from fundraising activities and training income. Both were dramatically affected. Nevertheless, we adapted to Covid safe online fundraising and training and were fortunate in securing COVID-19 emergency funding to replace reduced fundraising and training income.

Towards the end of this reporting year, I decided it was time for me to move on. I will continue to be a supporter of Sahir House in whatever way I can and I wish all the best to my successor, who is fortunate to be working with such a passionate and dedicated group of people.

Tessa Willow

“ IF THERE IS ONE WORD TO
SUM UP THE YEAR
APRIL 2020 - MARCH 2021,
IT IS “RESILIENCE” ”

HIV POSITIVE PEER SUPPORT

Peer groups are an invaluable way to keep connected and benefit from shared experience and gain encouragement and support to maintain good wellbeing. Through the service user feedback survey we carried out, service users living with HIV felt combining the HIV positive women's and men's groups into one virtual weekly drop in for everyone living with HIV in Merseyside, would be a advantageous adjustment during lockdown. Attendance by in large has been positive. Some service users having the skill set and access opportunity to attend online activities. However, some service users have not experienced digital inclusion. This may be due to a variety of reasons including older age, neuro diversity, being 'zoomed out' and tire from its effects. However, by combining peer groups to share peer support space has enabled contact with a wider pool of peers. Sahir House have utilised volunteers with different and complimentary skill set to staff to co-host sessions to add variety. Grants secured has enabled Sahir House to loan equipment and access to data top ups to address the economic challenges many people living with HIV still continue to face.

"Online group sessions really make a difference on helping me socialising with others. Being more confidence about me. People in the group are really friendly and supportive."

HIV positive male



"Sahir House has helped me to know more about HIV, how important the medication is and to improve my life."

HIV positive female

"I am unable to attend the virtual drop ins due to my neuro diversity issues, online activities are too challenging for me. I miss seeing people and I can't wait to see people face to face."

HIV positive male



MANY HANDS ONE HEART

The impact of COVID-19 and lockdown has highlighted the benefits and importance of peer support and the contribution they make to health and wellbeing. Hosting Many Hands One Heart (MHOH) during the pandemic has reinforced the core values of why the group was started approximately 7 years ago.

MHOH participants have valued the social connection to maintain a sense of belonging; build on the mutual trust and experience shared to galvanise and harness in the group's network.

One off grants enabled us to increase the activities that brought people together, building support and resilience. Navigating through the asylum system during lockdown has been a real challenge and the peer support has provided that vital lifeline for many.

This year we have been able to trial out a new piece of group work called Stresses and Strengths. It was hosted by Jennie Geddes, a therapist with extensive experience working with asylum communities and trauma along with our lead counsellor Donna Jackson. This group work enabled participants to explore their stresses and points

PEER SUPPORT

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of anxiety and build on their life skills and qualities to build more resilience and coping strategies. Feedback received was positive and participants valued the group work experience.

Comments from MHOH Stresses and Strengths participants:

"I have learned that self-love is everything."

"These sessions have helped me to accept myself and change how I see things."

"I am my own best friend."

"I don't get defined by others."



87.5% indicated that they
were more
knowledgeable U=U



85% agree that they
understand more about PrEP

WIRRAL LGBT NETWORK

Initially after the UK first locked down, we were not clear as to how people would engage with online peer support provision. We were pleasantly surprised to find that many people who regularly attended the Wirral LGBT Network were technically able to get onto calls easily. Moreover, some of those attending found online peer support comfortable in that there could be a choice of how to connect; with camera and audio, with just audio or by using the chat function.

However, not everyone found Zoom calls easy preferring face to face interaction, the group facilitator provided one to one calls with those people who felt excluded from online engagement. Their concerns included lack of privacy in their place of residence, shared internet facilities or they just didn't feel the same level of connection when online.



The group set up a Facebook chat facility to support around isolation and loneliness, which worked well initially but engagement with this method of communication fluctuated.

The group were regularly updated using online wellbeing activities, creative online courses, LGBT online events, such as LCR Pride, Trans Day of Visibility, World AIDS Day.

"Attending the Wirral LGBT Network has helped me and others so much. Without the support from this group we would be quite isolated and have no support and ability to meet others in the community."

Wirral LGBT network member

TRANS HEALTH MERSEYSIDE

Similar to the experiences of other peer groups, some of those attending found online working comfortable due to that choice as previously mentioned.

Not everyone found Zoom calls easy preferring face to face interaction, and for some a level of “Zoom fatigue” particularly if attending other online events such as working themselves online, LGBT choir/drama practice and online creative courses.

That said, between Sahir House and other trans/non binary/ intersex peer support groups in Merseyside there was a maintained delivery of service provision of one trans peer support group per week throughout each lockdown.

“I attend the Trans Health Merseyside group. This has been such a lifeline for me. I now know more people in similar circumstances and by attending the group it has allowed me to connect with other people and not feel so isolated.”

THM member



Imogen Christie.

Reflecting back, it has been such a long time to not have contact with our amazing volunteer team. Our volunteers are the red ribbon tentacles reaching out into the community. They bring such expertise, life stories, positivity and enthusiasm; qualities desperately in need during these challenging times.

Over half of our volunteers have likely to have had to shield or self-isolate because of age, health, family circumstances, employment issues or staying at home for caring or schooling commitments. Some were keen to help out and were able to have helped out in other voluntary services who have utilised the skill of some of our great volunteers.

Sahir House set up monthly volunteer team meetings online to meet, talk, connect, update our learning, have fun and laugh, swap ideas, talk about the digital divide, share stories and feelings, and see each other with staff hosting the space to come together.

We have managed **28** volunteers this year and they are still providing invaluable support to Sahir House and the communities we support. We look forward to when we can resume volunteering in a way that enables safe contact whilst making the amazing difference they do.

We will explore how we can re-launch volunteering at Sahir House whilst respecting guidelines and safety. This year has given us much food for thought about change and moving forward to continue to raise awareness of HIV and combat the stigma and prejudice and keep HIV on the public's health agenda.

Volunteers have provided important support roles this year:

- Our positive speaker team have been busy via our online placements educating nearly **100** University of Liverpool School of Medicine medical students
- Our monthly bulletin, website maintenance and social media presence especially given the importance of how much of our work is now online
- The World AIDS Day planning group providing expert advice for the Sahir House You Tube channel to launch the online vigil and community engagement activities for World AIDS Day 2020 and service user activities
- Help with our fundraising efforts by kindly nominating Sahir House as their Facebook birthday charity
- Writing articles for the monthly bulletin and contributing to the community feedback event after the TV series, It's a Sin

- Linking into our health and social campaigns via social media
- Attending our monthly team meetings on Zoom to meet up, connect and link in to Sahir House community issues
- Our board of trustees who volunteer their expertise have ensured the governance of the charity has been maintained to ensure services are still delivered to our vulnerable client groups
- The board, along with management team, have set up an emergency funding group to address the impact of reduction of funds from our grant making, community and training fundraising efforts

Volunteer acknowledgements:

- Big thanks to all our past and present amazing volunteers, you are all stars, stay safe and well and see you all soon x
- Thank you to our Bob Silcock who retired this year. He started volunteering in 1985 and has dedicated over **35** years volunteering service to Sahir House. Thank you Bob and hope you have got your feet up for a well-earned rest
- Special thank you to all the positive speakers who continue to inspire, inform and make wonderful change in the world

- Thank you to Stuart Turner, our outgoing treasurer, who has been an outstanding member of our board; what an expert, we have learnt so much from you, thanks and we wish you well
- Sad loss of Our Tracy, who died last year, we miss her very much and are proud to have been her workmate. She made such a great difference to many people xx



Left: Tracy
Bottom: Bob Silcock. 35 years
volunteering at Sahir House.



Thoughts from our volunteers:

"I've really missed volunteering this year. It's always lovely to help out on reception, have a good natter and catch up with staff and service users. And I've not had anyone to help me eat donuts! "

Paul C

"This last year has been quite challenging for me on many levels, as I'm sure it has for many connected to Sahir House, I miss my role in reception and the responsibilities that go with it. I also miss the warmth and friendliness from the staff and other volunteers. The monthly volunteer meetings have been helpful for me, have always felt valued and appreciated at Sahir house. I am so looking forward to Sahir house opening up again, (when it is safe to do so), and being part of a team that does such great work."

Peter L

LIVERPOOL FAST TRACK CITY INITIATIVE

Sahir House remains to be a vital player in the Liverpool Fast Track City Initiative and being part of the global impact and response to HIV and value the links with our partners.



HIV PREVENTION

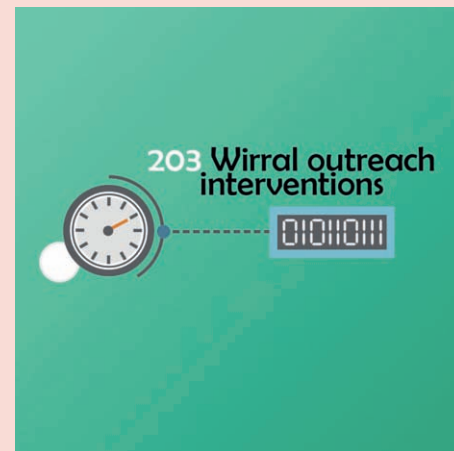
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Sadly due to lockdown restrictions this service was suspended and our outreach staff were furloughed for a significant part of this year. When it was able to restart, feedback from clients utilising support and condoms from the sexual health outreach team were welcomed back. The outreach team provide HIV prevention in Wirral's public sex environments and local saunas. Disseminating condoms, advice and signposting to STI services remains a busy part of our service.

The community point of care testing clinic has also been closed as per government and public health guidelines, and is being re-opened early in the new financial year. We have planned the usual weekly clinic but also to work closely with our partners in the community to reach people who require HIV and STI testing.

We would like to acknowledge and thank Emma Richards for her long term dedication in delivering this service over many years in Wirral. Emma provided HIV testing for vulnerable groups and individuals and ensured ongoing support with those at risk of HIV and other STIs. Emma has been the key lead with the Wirral LGBT Network providing advice and guidance to local LGBT people.

Right: Emma Richards with Beverly Macca.



Sahir House Health Promotion Service provides information about HIV and sexual health. Sahir House provides a safe, stigma free environment for people living with, affected by or at risk of HIV.

Even though most of the face to face activities were on hold this year we have continued to disseminate information, circulate the monthly newsletter to approx. **300** service users. We continued to work with national charities such as British HIV Association and National AIDS Trust to ensure the information circulated was up to date as many received mixed messages about the link with COVID-19 and HIV. Translated information has been an invaluable resource to service users where English is not their first language.

Additional monthly newsletter has included more targeted information about how to access support during lockdown.

Many articles were published throughout the year in local and national press reaching **1000's** of readers/viewers around the UK.

Russell T Davies's powerful drama 'It's A Sin' was shown at the start of National HIV Testing Week. This generated a lot of discussions about HIV and the AIDS epidemic. The programme started new and old conversations about how

HIV affected our different communities, on our lives and loved ones and the tragedy of how many people we lost in the 80s when so little was understood about the virus.

"I binged watched the entire series in one day! It left me floored, it was so accurate, it was like I was reliving that era, life when I was first diagnosed back in 1984, the attitude, the fear, isolation, exclusion and the ignorance. Only someone who lived through those two decades and greatly affected could write this so raw and emotional and near to the bone."

Andrew

"The fact that It's a Sin is on TV at all is a sign that things have got better and Russell T Davis, who's written it, is very good at pushing those buttons to get people to think about things. And the more you talk about anything the less the stigma there is attached to it because it makes it more accessible. A TV programme like this gives people permission to talk about these things because it puts it back in the mainstream. It's not wallowing in the past, it's about reflecting where we've been, how far we've come and what we still need to do next."

Steve

WORLD AIDS DAY

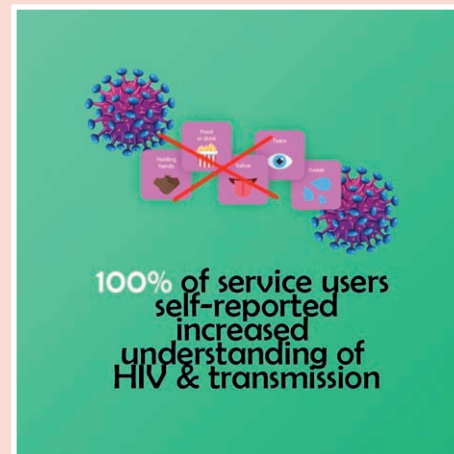
World AIDS Day Planning Group is coordinated by Sahir House and is a group of local health and social care professionals. It works collaboratively to deliver campaign activities that increase awareness and access to testing whilst reducing the stigma surrounding HIV.



This year we have collaborated creatively to support this year's campaign:

- Rock the red ribbon art competition was a virtual art competition partnered with Tate Liverpool, Cass Art and dot art. Welcoming the public to create a piece of art work focusing on the red ribbon
- Sahir House website resources for World AIDS Day campaign pack promoting the activities
- HIV testing clinics/sites listings
- #HIVChampions twitter campaign
- Light the town RED with many local buildings lit up red for World AIDS Day
- YouTube World AIDS Day teasers - short clips premiering the lead up to World AIDS Day
- World AIDS Day online Vigil with contributions from partner agencies, groups and supporters

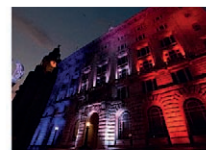
Knowledge
is power!



Right: Lighting the town red for World AIDS Day.

“Radio City is proud to get involved and turn our tower lights to red to support this on December 1st. Red symbolising the Red Ribbon, shining a light on our city, showing support to those affected by the virus.”

Vicki Allison, Station Director, Radio City



Cunard Building, Liverpool



Town Hall, Liverpool



Liverpool School of Tropical Medicine



St Helens Bridge



St Georges Hall, Liverpool



Town Hall, Bootle

Sahir House YouTube Channel

The Sahir House YouTube Channel is a great resource to stay connected with service users and the general public. The channel has various videos with **87** subscribers at end of reporting year, an increase of over **100%** from the last year.



Website

60% of our website visitors land on the home page of the site. The website has been maintained to ensure vital information about HIV, Covid and welfare services are provided. Listings of our services and bulletins are also available.



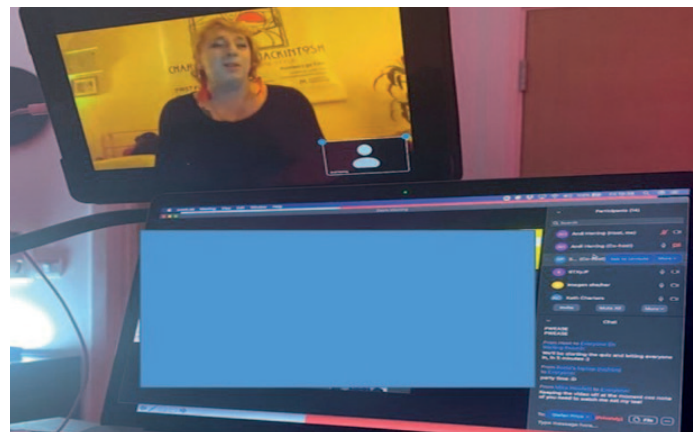
Twitter and Facebook

Both social media platforms continued to grow with visitors and followers increasing on average around **20%** a quarter. This has enabled Sahir House to link in with local and national HIV campaigns and developments and update on current guidance of Covid for our service user groups.



COMMUNITY AND CORPORATE FUNDRAISING

During lockdown when fundraising has been limiting, we have utilised all the tools available to raise much needed funds. Some of the ways we have kept our fundraising efforts include [easyfundraising.org.uk](https://www.easyfundraising.org.uk) raising free donations while shopping online. Individual donors continue to support Sahir House with regular online donations and supporters have used online platforms such as Zoom and Facebook to host fundraising events.



WAD quiz hosted by Imogen Christie.

Whilst COVID-19 restrictions impacted on service user support during this time, our wonderful staff team rose to the challenge to carry on supporting and helping combat the effect the pandemic has had on the isolation and mental health of our service users.



We quickly adapted as many services as possible on line, this included access to counselling, wellbeing and peer support which were available via phone or video services.

The day to day contact with people was increased through regular phone check in's and vital information about COVID-19, HIV and external support services was disseminated weekly.

We were also fortunate to be awarded some specific funding to enable us to keep in touch by providing regular phone and data top ups and pieces of equipment such as tablets to help address digital inequality for those with low or no income.

The pandemic hasn't meant that other day to day aspects of people's lives have stopped so we have been busy helping to ensure that people had access to medical support through hospital appointments, dealing with asylum issues, helping with housing problems and the continued assessment and review of benefits.

It has been a difficult time for all but we hope that we have managed to keep our community connected and informed until it is time for us all to meet face to face again.

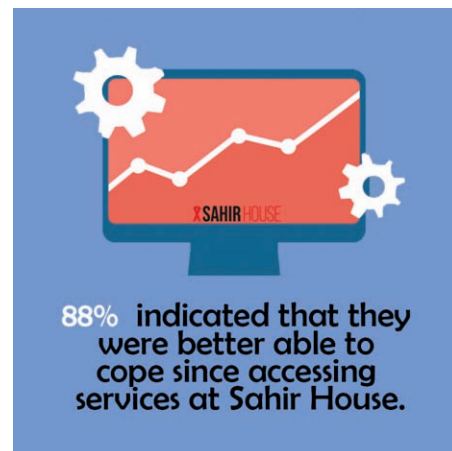
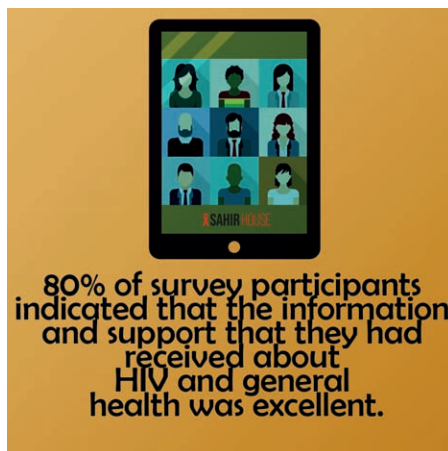
"I am so glad Sahir is here to help me because I wouldn't be around if you weren't here."

HIV positive male

HIV SUPPORT

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The Sahir House service user satisfaction survey is an annual evaluation tool that enables service users to provide feedback on the services received and indicates areas for improvement or change, and ways of working that are particularly highly valued which could be developed. The survey assists Sahir House in the planning and identification of future projects, which in turn will help to secure funding to support change.



“Without the help and support available to me at Sahir House, I would without a doubt not be here today.”

HIV positive female

“Although Zoom has been a lifeline, I will be glad to meeting in person again. The messages and zoom calls have been very appreciated.”

Service user response from satisfaction survey



CHILDRENS HIV ASSOCIATION (CHIVA) SECONDMENT



Sahir House has continued this year with its partnership with CHIVA supporting children and young people locally who live with HIV. The partnership has built on existing networks and enabled a clearer pathway for parents and children living with HIV into wider support services locally. Support may be help attending clinic, talking about HIV in the family, education of HIV and importance of a good adherence to medication as well as meeting with other younger peers to share experience of living with HIV and the challenges that face our younger HIV community.

Sahir House would like to thank and acknowledge the specialist support from CHIVA throughout this secondment. There are plans to progress this project in the future.

COUNSELLING

The effect of living long-term with stigma, prejudice and discrimination on our service users' mental health cannot be underestimated; whilst new HIV diagnoses are

dropping, the stigma still exists for the people we support. The majority of those we see experience mental health problems to some extent, with many unable or unwilling to access help elsewhere.

During the COVID-19 crisis we saw high levels of anxiety among service users, confusion about government advice for people living with HIV, difficulties accessing food supplies, anxieties about medication supplies and concerns about welfare issues. We continue to support those newly diagnosed who need help to come to terms with their diagnosis.

Our COVID-19 impact survey reported high levels of hardship, with **34%** reporting worsened mental health; **26%** poorer physical health and **34%** feeling their financial situation is worse than pre-crisis.

For people with HIV and COVID-19, health outcomes are poorer compared to people without HIV, which is compounded by age, poverty, discrimination. The pandemic has caused PTSD for some as high levels of COVID-19-related deaths and fears has triggered memories of multiple loss and prejudice experienced during the HIV pandemic before effective treatments were available.

Service users reported that adherence to social distancing (i.e. moving away from people to respect the 2 metres rule) impacted negatively on their wellbeing. This triggered fears (real or perceived) of being avoided due to pre-existing prejudice with a deepened sense of self-stigmatisation as a result.

The one to one support alongside the group work programmes have enabled Sahir House to expand its therapeutic offer and capacity. This has helped focus on the benefits of self-care and resilience and build on the commonality as well as the diversity of our communities.

87.5% indicated that they were more knowledgeable about HIV, its transmission and health conditions.



“I have help from councillors, a support worker and Wellbeing and Peer Support Zoom calls with activities. I feel I would have had no one to turn to without their help.”

Service user response from satisfaction survey

“I miss being able to meet in person due to Covid. I live alone I see very few people, am almost isolated. If it was not for the contact via zoom, phone calls, txt, and emails I would have given up. Just knowing Sahir House is still operating is of great comfort to me.”

Service user response from satisfaction survey

“Counselling support has been my rock and I’m eternally grateful for the support over the pandemic.”

Service user response from satisfaction survey

HIV SUPPORT

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Sahir House would like to thank Donna Jackson for her support of many service users over her 23 years of service. We wish her well with her onward adventures.

"Sahir House is a crucial life line for me. The online counselling has been so important to my mental, emotional wellbeing. I would not cope without Sahir House."

HIV positive female

WELLBEING

Through lockdown Sahir House made good use of its You Tube Channel, with inspiring videos to support people with wellbeing exercises and activities. Other wellbeing and social activities hosted by other community partners were featured in the monthly newsletter to encourage engagement to combat isolation and loneliness and keep morale boosted.



TWENTY FOUR



**100% of service users
self-reported
improved adherence
to HIV medication**

HIV AWARENESS AND STIGMA REDUCTION TRAINING

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After the steep learning curve that everyone has faced, Sahir House have been delivering its training and community education online to continue to raise awareness of HIV and challenge the stigma and prejudice that sadly still exists.

This year saw a total of **300** participants attend one of our many training and information sessions delivered to over **40** agencies. We trained over **160** participants from University of Liverpool's School of Medicine, School of Health Sciences and the Liverpool Tropical School of Medicine.

Our regular commissioned courses are now held online zoom. We are reaching existing and new training participants due to the accessibility of online opportunities and whilst it lacks the authenticity of our face to face work, participants have found it beneficial to make connection and gain the HIV update they require.



Comments from participants attending the HIV updates:

"Thanks Cath, thought it was really informative today, really enjoyed it."

"Thanks for the info! I definitely found the Zoom meeting really informative, thanks for your help."

"Thank you so much I found the session very informative. I really enjoyed it. I will definitely be attending the rest of the sessions I am booked on."

"It was very informative and the positive speaker was amazing!"

"Thank-you for these resources, absolutely loved today's session!"

Merseyside Police.

TWENTY FIVE

HIV AWARENESS AND STIGMA REDUCTION TRAINING

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HIV awareness & stigma reduction courses included:

- HIV awareness and stigma reduction
- World AIDS Day
- National HIV Testing Week
- Lived experience, the power of the positive speaker
- PEP and PrEP
- HIV stigma and impact of U=U
- Improving communication skills and confidence when supporting LGBT patients
- Local LGBT and HIV history

This year saw the welcomed return of the University of Liverpool's School of Medicine health in the community student placements. Sahir House value being part of medical students education to ensure they are empowered with up to date information, U=U, improving access to HIV testing and reducing stigma with input from our positive speaker team who share the human face of HIV.

Comments from medical students about their placements at Sahir House:

"It was really engaging and informative. I really enjoyed my placements."

"The session felt very interactive and everyone had the opportunity to speak. I think it was carried out very well considering the circumstances."

"There was a large amount of opportunity to ask questions which made the placement interactive and personal and a chance to further your understanding. The size of the group and group work also helped with this."

"The session ran smoothly and was extremely interesting and insightful, I think the positive speakers at the end was really touching."

"I really liked the engagement and interactions we had with the people who have HIV, it was eye opening and heart-warming. Really was inspiring. I would have loved to have met them in person, but despite this I really enjoyed it."

ACKNOWLEDGING THOSE WE HAVE LOST TO HIV -



we wear the red ribbon to remember you all

Sahir House has helped many individuals and their families during times of loss. To remember and be inspired by people who have died of an HIV related death, is an important part of the support Sahir House offers.

The counselling and psychotherapy team provide bereavement counselling creating space to grieve and time to heal. Lost loved ones are remembered through the annual World AIDS Day event held every year on 1st December.

Sahir House can include people on the remembrance list in ways that protect confidentiality. If you have lost someone close to you through HIV then you can contact Sahir House for more information and support.

SAHIRHOUSE

Acknowledgements and thanks to:

All Sahir House service users, volunteers, trustees and staff.
All our donors, supporters and partners during this reporting year.
All grant and charitable funders.

COMMISSIONERS

April 2020 – March 2021



Thank you to all our funders who assist our important work in delivering a needs led service.

Infographic design Arthur Britney Joestar and rawpixel.com/Freepik.



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Facebook: [sahirhouse](https://www.facebook.com/sahirhouse)

Twitter: [@sahirhouse](https://twitter.com/sahirhouse)



Charity number: 1077327



Undetectable equals untransmittable

A person living with HIV, who is on effective treatment and has an undetectable viral load, will not transmit HIV to their sexual partners.

The majority of people diagnosed with HIV are on treatments and are undetectable.....what about the undiagnosed?

**SAHIR HOUSE
TRUSTEES' ANNUAL REPORT &
FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST MARCH 2021**

**Company Registration No. 03821749
Charity Registration No. 1077327**

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles and Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

OBJECTIVES AND ACTIVITIES

Sahir House refreshed its Articles of Association in 2020 to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. The charity is committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers and supporters.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum and a broader wellbeing and prevention agenda. This reflects the progress made in HIV awareness and treatment, and enables us to move proactively into the wellbeing and prevention space.

For several years Sahir House has supported people from these groups through Many Hands One Heart and Trans Health Merseyside; this change to the governing documents means that funds can now be sought to offer more support and activities to existing and new members of these groups as this area of work is currently unfunded.

The objectives of the charity are to:

- preserve and promote the good health, and in particular the sexual, mental and emotional health of: people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities
- advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions
- preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support and practical assistance to people living with HIV, their partners, carers, dependants, children and friends

In considering the objectives and activities, the Trustees have considered Charity Commission guidance to ensure that the Charity is meeting its Public Benefit requirements.

The wide range of services provided include:

- Peer support groups
- Advocacy and advice
- Volunteer support
- Drop-in and access to IT facilities
- HIV prevention, community testing, outreach work, education and awareness
- Information sessions for children, young people and the general public

- Training for the public, health, social care and related professionals
- Practical and emotional support for HIV positive people on a wide range of issues
- Counselling and psychotherapy
- Access to Community Nurse Health Sessions

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ACHIEVEMENTS AND PERFORMANCE

1) GOVERNANCE AND COMPLIANCE

Sahir House continues to measure compliance with the Code of Governance for Charities, and progress has been made increasing scrutiny and governance in key areas such as finance, risk management and developing plans to ensure the organisation has a viable future.

Sahir House Trustee Board, the Chief Executive and senior staff have progressed key strategic issues including:

- Identifying barriers to growth and how they might be overcome
- Building capacity in key areas such as fundraising, bid-writing and financial management and developing the skills of the team for blended service delivery in the future
- Trustee recruitment
- Reviewing reserves and the risk register

The Board reviews and continues to develop its own skills and capabilities, using targeted Trustee recruitment to address identified gaps in knowledge and skills.

2) FINANCIAL VIABILITY

Sahir House operates in a very challenging funding environment. The Charity continues its efforts to diversify income streams in order to deliver work areas identified by the organisational strategy.

The Chief Executive, Office Manager and Treasurer have worked together to develop management accounts that are accessible to all, which has added to the Board's confidence in their overview and scrutiny of the organisation's financial position. Staff members continue to develop their finance management skills and qualifications.

The Finance sub-committee, chaired by the Treasurer and reporting into the Trustee Board, met regularly during the year, providing additional oversight and assurance to Trustees of the Organisation's financial position, planned resource allocation and actual use. The Finance sub-committee is also responsible for reviewing and recommending changes to the Organisation's accounting and finance related policies.

At the time of writing, there has been change at the leadership level with a new Chief Executive joining the charity in May 2021 and a new Treasurer also taking up post in May 2021. A review of the charity's financial sustainability and further improvements to support financial viability are in process.

3) CAPABILITY AND SERVICE PLANNING

3a) Performance

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House has grant and service level agreements of varying financial value with 5 local authorities across Merseyside and a range of other small covid related grant funds.

Over the reporting year Sahir House has had significant impact on a range of beneficiaries across the Mersey region in all local authority areas (and beyond) due to online delivery of our services and support.

Performance and service delivery in 2020-2021 was impacted by the pandemic and national lockdowns. Sahir House's offices remained closed to service users, and the public in line with social distancing guidelines. This was to ensure safety, business continuity and the maintenance of services and support at this challenging time for our service users, including the most vulnerable and those shielding.

As expected due to changes in the external operating environment outside of Sahir House's control, there was inevitably a significant reduction in attendance for peer support, drop in, social connections, and access to IT with the offices being closed to service users and the public in 2020-2021.

The numbers receiving HIV information sessions was also adversely impacted. Over half of 3000 HIV Information Sessions received were young people in school or college in 2019-2020. Home learning, school and college closures in 2020-2021 meant inevitably that HIV Information sessions were not a priority given the adaptations required for home learning and this being the priority for learners, parents, and educationalists.

Figures for people receiving in depth training around HIV and stigma reduction were also impacted. Sahir House pivoted services and delivered online training throughout the year via Zoom. Our HIV outreach and prevention work in the community was also limited by the pandemic context. As lockdown restrictions eased, and as we developed routes to reach out online and through the telephone, we adapted our services. In spite of these challenging conditions, and the inevitable impact on some of our core services, performance in this year compared favorably to the previous year.

Funding was secured to enable some pilot projects to provide facilitated group work to members of the Many Hands One Heart (MHOH) and Trans Health Merseyside (THM) groups. The impact of this work will be evaluated and, if benefit to participants is demonstrated, will form the basis of future funding proposals.

3b) Partnership Working

Partnership working and strategic collaboration continues to be a central and invaluable component of Sahir House's delivery of services enabling us to signpost to other specialist areas of support (e.g., housing advice) and work with mainstream services.

The sheer number of formal and informal partnership projects makes it impossible to record them all here. Some highlights by work area include:

- **Liverpool Fast-Track City Initiative** – Sahir House is a key player in the Fast-Track Steering Group in Liverpool, leading on stigma reduction elements of the initiative, facilitating the involvement of HIV positive people and working alongside HIV consultants, Public Health professionals, Liverpool School of Tropical Medicine and other key stakeholders.
- **UK Fast Track City Initiative network** - Sahir House is a key player in the Fast-Track City UK network, enabling knowledge sharing, and learning from other UK partners

- **Sahir House is a member of the LCVS Wellbeing Network** – this is a forum of third sector providers, and organisations working in the wellbeing space in Liverpool – strengthening our partnerships, signposting and referrals to other sources of support for our service users is a key priority for the future. Links to other CVS networks in other local authority areas is also a priority for the future, strengthening Sahir House's presence and footprints in the Mersey region (and beyond)
- **Community Clinical Support** – we worked more closely than ever with the community nurses during lockdown, even though we could not host their usual sessions at our premises; between us we ensured people had access to medication, food, benefits advice and housing support, as well as accurate information about COVID-19.
- **Prevention work** – this area proved the biggest challenge under COVID-19 restrictions, but we took part in many national and local initiatives to promote HIV awareness and the postal HIV testing options available during lockdown.
- **Policy development and campaigning** – working with over 30 other HIV and sexual health charities as an active member of the National HIV Providers Forum; campaigns on equality issues, including Trans rights, access to PrEP

The Board would like to thank all of the partners and supporters of Sahir House, including those above. A full list of acknowledgements is available in the Sahir House Annual Report available for download from our website: www.sahir.org.uk or in hard copy from our offices.

4) MARKETING AND FUNDRAISING

4a) Marketing

Two significant events were held this year that were adapted and delivered through digital platforms:

The World AIDS Day vigil was held via Zoom and was a great success, as the result of a great deal of work by all those involved. Meticulous planning resulted in a very professionally delivered event.

In June 2020 the organisation held an Emergency General Meeting via Zoom, at which as noted above, it was unanimously agreed to make additions to the charity's objects and Articles of Association.

Social media and digital platforms played an essential role in the pandemic year in the charity's communications and marketing activities; as it did in adapting our service delivery. Related social media policies were reviewed and developed to ensure that they are in line with good practice.

Strengthening Sahir House's digital offer will be critical moving forward. As with many organisations, the pandemic accelerated the pace of change in this area; maintaining agility and maximising the opportunities of providing blended and hybrid services is a priority for the future.

4b) Fundraising

Sahir House does not have core funding. Without grant and service level agreements with local authorities, Sahir House could not exist.

There is a need to diversify sources of income to secure more income from trusts and foundations, and legacy income. There is also a need to shift to a three year planning cycle and to focus on multi-year funding streams where possible. This will be a priority of the incoming Chief Executive.

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House continues to target funding bids to deliver work streams. A funding group involving the Senior Management team, the Office Manager, Treasurer, and other trustees was established in 2020-2021 to address the immediate shortfall. The work of this group will continue in 2021-2022 with the emphasis on developing a sustainable model to support our activities moving forward. A new fundraising plan for 2021-2024 needs to be developed to align with the refreshed strategic plan, following the revised Articles of Association.

Outside of charitable trust and contract income, Sahir House also generates unrestricted income through community fundraising activities and the delivery of a range of training courses. During the reporting year, this was severely affected by the Coronavirus pandemic, with a substantial reduction seen in these sources of income; however, success in some applications for COVID-19 emergency funding enabled the organisation to cover this income and to continue to operate at existing staffing levels.

Our surplus this year has primarily been enabled by an unexpected legacy donation of £60,000. Had Sahir House not received this, our position at year end would have been in deficit, reflecting the underlying financial cost base of the charity.

5) Building and Assets

Sahir House resides on Dale Street with other members of the voluntary and community sector. The offices were under-used in 2020-2021 due to lockdown and homeworking. The Board saw the opportunity for reducing overhead costs. Discussions took place in this financial year with the landlord with the aim of reducing office space, securing savings and reducing overheads.

The new Chief Executive who took up post in May 2021 actioned an office move, swiftly producing gains to the budget bottom line. As a result, Sahir House has reduced its office overheads. The new Chief Executive will explore with staff and stakeholders the potential for hybrid working, alongside blended service delivery including the potential for the Sahir House team to 'pop up' in key locations throughout the region as part of strengthening its roots and presence in the community. This could reduce overheads further in the medium to long term.

The CRM system was implemented to ensure data was captured, so far as possible in one place, meeting the organisation's needs, and making reporting to funders easier. Whilst not all performance data is yet captured in the CRM, more of the data is. The next stage is to review the ease of use, and integration with the website with a focus on the client experience and the development of the digital shop front and services. There is a need to strengthen the digital skills and capability of the Sahir House team, and its service users to exploit the opportunities that blended delivery can provide in maximising reach and offering more choice to service users. Improving the website and strengthening integration with digital platforms to enhance the service user experience is also likely to produce efficiency gains internally freeing up time for service development and delivery. This is a strategic priority for the new Chief Executive who took up post in May 2021. The other key priority for 2021-2022 will be to strengthen the impact reporting framework so we tell the Sahir House impact story more fully using all our platforms and channels of influencing.

6) OUR PEOPLE

6a) Service users

Our annual service user survey continues to show increasingly engaged and satisfied service users, with higher levels of satisfaction reported in all areas this year. We carried out a specific survey on the impact on our service users of COVID-19 and the restrictions put in place. We shared the findings of this report with our commissioners, to assist in the planning of COVID-19 responses for local people .

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

6b) Volunteers

During this year of remote working, Sahir House staff kept in regular touch with our volunteers, holding meetings and social activities by Zoom.

A special thanks goes to all our volunteers who have remained committed to the work of Sahir House when it was not possible for most of them to carry out their normal volunteering activities.

6c) Staff

This year saw staff having to adapt to a very different way of working at incredibly short notice, and they handled this with the professionalism and flexibility that characterises their work. All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and each other, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help and information. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

During this reporting year one member of staff was on maternity leave; existing staff members increased their hours and took on additional responsibilities to cover the absence and provide continuity of casework during her absence. One member of our team was on long sickness absence and again, other team members adapted their workload to ensure we were able to maintain the basic level of service possible during the pandemic. Some staff members also contracted Covid. We are proud that in spite of these challenges, we maintained business continuity, and pivoted our services and we thank all staff for their professionalism and commitment.

We retained Office of the Immigration Services Commissioner (OISC) accreditation to offer Level 1 immigration advice to people seeking asylum in the UK.

6d) Students and research placements

Sahir House continues to provide information and placement opportunities for students. During the reporting year despite lockdown, we successfully supervised three social work students and provided many medical students with up-to-date information on HIV.

FINANCIAL REVIEW

Incoming resources for the year totaled £529,339 (2020: £481,881) of which £147,794 (2020: £151,294) related to funding for projects upon which restrictions are placed.

Income has been received from local authorities, primarily public health departments. The charity has also received income raised by grants and donations from involvement in other public fund-raising initiatives that promote awareness of the charity's objectives.

The total expenditure by the charity incurred in accordance with its aims amounted to £471,450 (2020 : £538,558), leaving a surplus for the year of £57,889 (2020: Deficit £56,677).

At 31st March 2021, the charitable company's reserves stood at £297,641 (2020: £239,752) of which £14,470 (2020: £13,270) represented restricted funds.

Reserves policy (including designated funds)

1. The Trustees aim to maintain levels of unrestricted reserves in the range of three to six months' projected operating expenses. This enables the charity to operate during periods when there is a significant drop in funding whilst new funding sources are secured.

Total unrestricted funds at 31 March 2021 stood at £283,371 (2020 : £226,482) of which general unrestricted funds are £183,371 (2020 : £126,482).

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

2. In addition, the Trustees have set aside designated funds in order to fulfil their duties under the Charities Act to cover redundancy and associated costs in the event the charity was unable to continue and had to be wound up. This designated fund has been estimated at £100,000.

The Reserves Policy and due diligence on the restricted reserves has been undertaken in Q2 of 2021-2022.

Risk policy

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. There is a weighted risk assessment system and risk is discussed at Trustee Board meetings. The incoming Chief Executive and Treasurer are reviewing the risk methodology and the identified risks.

A register of risks is maintained and reviewed regularly by the Trustees. The following risks have been identified as the most significant for the charity:

- Financial sustainability: recognising that maintaining income levels is essential to the charity's financial sustainability. Sahir House needs to diversify its funding sources and income basis, whilst reviewing its overheads and assets. The charity continues to monitor the risks associated with fraud or major error and other risks associated with its diverse voluntary income streams. The charity aims to maintain sufficient reserves to continue to operate through periods when income streams change.
- Reputation and brand; the charity monitors the risks associated with all aspects of reputation and has put in place strategies to reach and engage with beneficiaries and other organisations.
- Recruitment and retention of staff: the charity aims to be an organization where staff are supported and developed and where employees have a sense of fulfilment. During the year all managers participated in bespoke management training to extend their skills and staff are positively encouraged to benefit from courses that can support their personal and professional development.
- Technological risks; the charity monitors and reviews its Information Governance and risks around any potential data breach.
- General Data Protection Regulations: the charity has reviewed and implemented procedures and policies in line with the GDPR standards and requirements.

COVID-19 ongoing impacts

At the time of preparation of this report and accounts (July 2021) the impacts of the pandemic on society, and the community we serve, and Sahir House's operations is ongoing. We continue to adapt service delivery in light of the COVID-19 pandemic, with all staff working from home on or before 20 March 2020.

A phased return to the new office is in process to support clients face to face with strict social distancing measures in place and we are cautiously returning with some face to face services. On June 23 2021, we re-opened our Clinic in Wirral as part of our outreach and prevention work after a thorough risk assessment. We provide weekly HIV outreach (POCT) point of care testing clinic on Wednesday evenings 5 – 8pm at the Bodyline Clinic in Birkenhead. The clinic provides HIV and STI prevention and treatment information and onsite testing. Our Public Sex

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Environment outreach team have been also working since April 2021 providing condoms, lube and HIV prevention information to people using PSE's for hook ups and sexual play. We continue to take cautious steps to think about how we can reopen our face to face services.

Nevertheless, the vast majority of our wellbeing and support services continue to be delivered remotely, including casework support and advocacy; counselling and psychotherapy; peer support and wellbeing activities; advice and information on HIV. Our networking, training and events are still being delivered online.

We are planning and exploring hybrid working, and blended service delivery in recognition of the ongoing impacts of the pandemic and the potential of digital services to reach and engage new audiences. We also recognise that blended delivery and providing diversity in our service offer is important as we focus on life beyond the pandemic, Care is being taken to ensure safety for staff, and service users, and business continuity, in view of ongoing pandemic, and 'pingdemic' impacts and we are reviewing risks on an ongoing basis.

The move to remote working resulted in marginal cost savings to the organisation in 2020-2021 but did provide opportunities to re-examine how some of the organisation's work is delivered. The move to new offices has taken place under the direction of the new Chief Executive, reducing organisational overheads and enhancing overall organisational sustainability in 2021-2022.

FUTURE PLANS

Sahir House entered 2021-2022 with a projected deficit of £100k and increased reserves due to the surplus generated in 2020-2021, due to the legacy income.

Whilst no significant impact on contract income is anticipated for the financial year 2021-2022, the Board recognises that COVID-19 emergency funding secured in 2020-2021 enabled the organisation to cover anticipated reduction in fundraised income and revenue generated through training. It is recognised that COVID emergency funding of this nature is less likely in 2021-2022. A donation of £60,000 also made the 2020-2021 end of year position positive in terms of surplus generated. As this was unplanned and a one off, the Board recognise that this cannot be relied on for 2021-2022.

The Board and the new Chief Executive who joined the organisation in May 2021 are developing the strategic plan, reviewing the organisation's overall sustainability, finances, service development and realistic funding targets moving forward. 2021-2022 is seen as a year of transition – not just because of changes in the external operating environment (the pandemic, and resumption of safe services after lockdown) but also because of internal changes: with a new CEO and new Board members joining the Sahir team with an opportunity to take stock and collectively shape the organisation's future strategic direction.

2021 has also been a milestone year for HIV activism. It is the 40th year anniversary since the CDC (US Centre For Diseases Control and Prevention) first reported on a mystery illness affecting five young, previously healthy, gay men in Los Angeles and that marked the start of the HIV/AIDS pandemic. Since June 5th 1981, there have been 40 years of activism, challenge and change. HIV has changed. Living with HIV has changed.

Effective medication now means people living with HIV cannot pass HIV on to sexual partners - known as Undetectable = Untransmissible or U = U. There have also been revolutionary medical developments like PeP and PrEP which prevent HIV. Whilst so much about HIV has changed for the better – one major challenge still exists and that's the impact of stigma and discrimination which hasn't kept pace with the medical advances. We firmly believe that HIV stigma is fuelled by the fear of HIV transmission so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

This is a timely moment for the Board of Sahir to pause and reflect on the journey travelled and prepare for the the journey that lies ahead engaging staff, service users and stakeholders in shaping the organisation's future strategic direction with the emphasis on wellbeing, and prevention, empowering our service users and contributing to the social movement for change we are a part of.

2021-2022 is also a time for Sahir House to lay foundations for medium to long term sustainability, whilst strengthening blended service delivery, and providing breathing space to support existing staff on the change journey after a challenging year of service delivery. Management energy will focus on developing Sahir House's vision and strategic plan with a focus on diversifying funding and securing multi-year funding streams and with an emphasis on the wellbeing and prevention agenda, and embedding Sahir House's work in the mainstream, whilst maintaining our areas of expertise.

The Board is committed to maintain existing staffing levels in 2021-2022 and investing reserves to cover the anticipated shortfall at year end (2021-2022). Plans are underway to divest of the charity's % share in Bellart Farm. This could serve the purpose of providing a financial cushion in 2021-2022 and rebuild the reserves. However, the Board and Chief Executive are not planning around its sale. The Board's decision to run 2021-2022 with a projected deficit of £83,000 is based on a positive decision to draw down on the reserves to enable Sahir House to lay the foundations for its future.

Over the coming year work will be focused on:

- Refreshing the organisational strategy and 3-year strategic plan
- Strengthening our impact reporting with a new impact reporting framework
- Developing partnerships and collaboratively strategically to embed and mainstream Sahir House into the heart of wellbeing services, whilst maintaining our profile, reputation, and expertise in the niche social prescribing areas where we have proven expertise
- Developing digital skills and capability with our staff to inform service delivery, and to support our service users
- Developing our volunteer strategy and action plan
- Developing current services and ensuring they continue to meet identified needs, with the best possible outcomes for our service users, retaining successful elements of remote / digital working and blended service delivery where appropriate.
- Developing a funding plan to diversify the organisation's sources of income in order to reduce the risk of becoming over reliant on one or two sources of funding
- Developing new ways to engage minority / marginalised groups with point of care HIV testing
- Meeting the increasing needs of LGBT people seeking asylum, in partnership with key stakeholders
- Sustaining the work of the Trans Health Merseyside Project
- Developing services in line with the recently expanded objects to meet identified health and related support needs in local communities, particularly LGBT+ people, refugees and people seeking asylum

STRUCTURE. GOVERNANCE AND MANAGEMENT

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association. As noted the Articles were reviewed and refreshed in 2020.

The members of the company's Board of Trustees are also its Directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minuted parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

Small company provisions

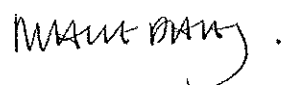
This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

SAHIR HOUSE**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Sahir House	
Company Number	03821749	
Charity Number	1077327	
Registered Office	2 nd Floor, 151 Dale Street Liverpool, Merseyside, L2 2AH	
Board of Trustees	The Board of Trustees are also its Directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:	
Chair	M Daley	
Trustees	L Brown	(Resigned 11 th August 2021)
	K Burgess	
	P Childs	
	L Metcalf	(Resigned on 5 th May 2021)
	R Eley	(Appointed 5 th May 2021)
	R S Harrison	(Appointed 5 th May 2021)
	C Marks	(Appointed 5 th May 2021)
	P Clark Wright	(Appointed 5 th May 2021)
	S Turner	(Resigned 10 th March 2021)
Company Secretary	T Willow	(Resigned on 31 st May 2021)
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street, Liverpool, L2 2AH	
Bankers	Co-Operative Bank PO Box 101, 1 Balloon Street, Manchester, M60 4EP	

The trustees' report was approved by the Board of Trustees.



M Daley
Trustee

Dated: 26 July 2021

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

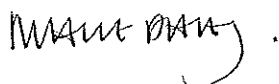
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

Signed on behalf of the Board of Trustees



M Daley
Trustee

2nd Floor,
151 Dale Street,
Liverpool,
Merseyside,
L2 2AH

Date: 26 July 2021

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 14 to 31.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 17 September 2021

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Totals 2021 £	Totals 2020 £
Income and endowments from:					
Donations and legacies	3a	62,488	-	62,488	6,443
Charitable activities	3b	318,722	147,794	466,516	470,271
Investments	3c	335	-	335	406
Other trading activities	3d	-	-	-	4,761
Total income		381,545	147,794	529,339	481,881
Expenditure on:					
Charitable activities	4	324,856	146,594	471,450	538,157
Fundraising	5	-	-	-	401
Total expenditure		324,856	146,594	471,450	538,558
Net income/ (expenditure)		56,689	1,200	57,889	(56,677)
Total funds brought forward	14,15	226,482	13,270	239,752	296,429
Total funds carried forward	13-15	283,371	14,470	297,641	239,752

The notes on pages 17 to 31 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE

COMPANY NUMBER 03821749

BALANCE SHEET AS AT 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Fixed assets			
Tangible fixed assets	6	7,074	9,649
Intangible fixed assets	7	8,018	11,038
		-----	-----
		15,092	20,687
Current assets			
Stocks	9	-	-
Debtors	10	43,207	51,117
Cash at bank and in hand		329,855	182,272
		-----	-----
		373,062	233,389
Current liabilities			
Creditors: amounts falling due within one year	11	(90,513)	(14,324)
		-----	-----
Net current assets		282,549	219,065
		-----	-----
Total assets less current liabilities		297,641	239,752
		=====	=====
Funds:			
Unrestricted funds	13,14	283,171	226,482
Restricted funds	13-15	14,470	13,270
		-----	-----
		297,641	239,752
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

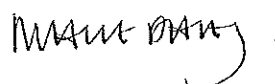
For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: ...26th July 2021



R Eley
Treasurer



M Daley
Trustee

SAHIR HOUSE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Cash flows from operating activities			
Cash (used)/generated from operations	17	148,129	(38,623)
Investing activities			
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(881)	-
Interest received		335	406
		-----	-----
Net cash generated from/ (used) in investing activities		(546)	406
Net cash generated from financing activities		-	-
		-----	-----
Net increase/(Decrease) in cash and cash equivalents		147,583	(38,217)
Cash and cash equivalents at beginning of year		182,272	220,489
		-----	-----
Cash and cash equivalents at end of year		329,855	182,272
		=====	=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, no significant impact on contract income is anticipated for the financial year 2021-22; some Covid-19 emergency funding has been received to cover the anticipated reduction in fundraised income and revenue generated through training. Through this, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
-------------------	-----------------------------------

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Plant and machinery	20% per annum straight line basis
Fixtures, fittings and equipment	20% per annum straight line basis
Computers	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies:				
Donations	62,488	-	62,488	6,443
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from donations and legacies relating to restricted funding and £6,443 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable activities:				
Services provided under contract	306,973	-	306,973	305,474
Sales of services	11,749	-	11,749	13,503
Performance related grants	-	7,630	7,630	151,294
Furlough	-	7,433	7,433	-
Grants	-	13,489	13,489	-
Covid Funds	-	119,242	119,242	-
	-----	-----	-----	-----
	318,722	147,794	466,516	470,271
	=====	=====	=====	=====

During the year ended 31st March 2020, there was £151,294 income received from charitable activities relating to restricted funding and £318,977 to unrestricted funding.

	2021 £	2020 £
Analysis of performance related grants		
Reaching Communities 3	-	97,996
M.A.C Aids Fund	-	6,000
Macmillan	1,055	33,448
Our Liverpool	6,575	13,150
Other	-	700
	-----	-----
	7,630	151,294
	=====	=====

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
c. Investment income				
Bank interest	335	-	335	406
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from investment income relating to restricted funding and £406 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
d. Other trading activities				
Fundraising	-	-	-	4,761
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from other trading activities relating to restricted funding and £4,761 to unrestricted funding.

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends	464,224	7,226	471,450	538,157
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	355,913	390,016
Office and administration costs	79,522	136,374
Project Costs	21,356	-
Furlough Costs	7,433	-
	-----	-----
	464,224	526,390
	-----	-----
<i>Support & governance costs:</i>		
Independent examination/audit fees	750	750
Accountancy	-	4,717
Depreciation on tangible assets	3,456	3,281
Amortisation on intangible assets	3,020	3,019
	-----	-----
	7,226	11,767
	-----	-----
Total expenditure on charitable activities	471,450	538,157
	=====	=====

£146,594 (2020: £158,329) of the above expenditure relates to restricted funding.

	2021	2020
	£	£
b. Analysis of staff costs		
Salaries	318,580	354,529
Social security	29,124	26,354
Pension	8,209	9,133
	-----	-----
	355,913	390,016
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
Project workers	8.5	10.1
Administration	2.4	2.4
	----	----
Total	10.9	12.5
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2020: none).

£15 out of pocket expenses were reimbursed to one Trustee in the year (2020: £15; one Trustee).

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2021	2020
	£	£
Aggregate compensation	52,794	52,369
	=====	=====

5. Expenditure on Fundraising activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
World Aids Day and other events	-	-	-	401
	=====	=====	=====	=====

During the year ended 31st March 2020, £10 of fundraising expenditure related to restricted funding and £391 related to unrestricted funding

6. Tangible fixed assets

	Plant and Machinery	Fixtures, fittings and equipment	Computers	Total
Cost	£	£	£	£
Balance at 1 st April 2020	730	674	24,439	25,843
Additions	-	-	881	881
Balance at 31st March 2021	730	674	25,320	26,724
Accumulated Depreciation				
Balance at 1 st April 2020	527	674	14,993	16,194
Charge for the year	90	-	3,366	3,456
Balance at 31st March 2021	617	674	18,359	19,650
Net Book Value at 31st March 2021	113	-	6,961	7,074
Net Book Value at 31 st March 2020	203	-	9,446	9,649

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

7. Intangible fixed assets

	Computer software	Total
Cost	£	£
Balance at 1 st April 2020	15,097	15,097
Balance at 31st March 2021	15,097	15,097
Accumulated amortisation		
Balance at 1 st April 2020	4,059	4,059
Charge for the year	3,020	3,020
Balance at 31st March 2021	7,079	7,079
Net Book Value at 31st March 2021	8,018	8,018
Net Book Value at 31 st March 2020	11,038	11,038

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

8. Financial Instruments

	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	373,062	233,389
	=====	=====
Carrying amount of financial liabilities		
Measured at amortised cost	86,529	14,324
	=====	=====

9. Stocks

There were no stocks of good for resale at 31st March 2021 (2020: nil).

10. Debtors

	2021 £	2020 £
Trade debtors	9,798	13,975
Prepayments	10,956	8,114
Other debtors	22,453	29,028
	-----	-----
	43,207	51,117
	=====	=====

11. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,508	4,313
Accruals	16,635	9,891
Deferred income (note 12)	67,260	-
Other creditors	110	120
	-----	-----
	90,513	14,324
	=====	=====

12. Deferred income

	2021 £	2020 £
Balance at 1 st April 2020 (2019)	-	6,000
Amount deferred in the year	67,260	-
Amount released to incoming resources	-	(6,000)
	-----	-----
Balance at 31 st March 2021 (2020)	67,260	-
	=====	=====

13. Analysis of Net Assets between Funds – current year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	8,018	7,074	168,079	183,171
Designated Fund (note 14)	-	-	100,000	100,000
	8,018	7,074	268,079	283,171
Restricted Funds				
Children In Need	-	-	100	100
Impact Growth Award	-	-	4,695	4,695
MacMillan	-	-	1,055	1,055
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre MAD	-	-	45	45
Vicar's Relief Fund	-	-	45	45
	-	-	14,470	14,470
Totals	8,018	7,074	282,549	297,641

Analysis of Net Assets between Funds – previous year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	11,038	9,649	105,795	126,482
Designated Fund (note 14)	-	-	100,000	100,000
	11,038	9,649	205,795	226,482
Restricted Funds				
Impact Growth Award	-	-	4,695	4,695
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre Mad	-	-	45	45
	-	-	13,270	13,270
Totals	11,038	9,649	219,065	239,752

14. Unrestricted Funds – Current financial year

	Funds at 1 st April 2020 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2021 £
		Income £	Expenditure £		
General Fund	126,482	381,545	(324,856)	-	183,371
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	226,482	381,545	(324,856)	-	283,371
	=====	=====	=====	=====	=====

Unrestricted Funds – Previous financial year

	Funds at 1 st April 2019 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2020 £
		Income £	Expenditure £		
General Fund	176,634	330,587	(380,219)	(520)	126,482
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	-				
	276,634	330,587	(380,219)	(520)	226,482
	=====	=====	=====	=====	=====
	=				

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

Redundancy Fund exists to maintain a level of reserves sufficient for redundancy and winding up costs of the charitable company.

15. Restricted Funds – Current financial year

	<u>Movements in the year</u>				
	Funds at 1 st April 2020 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2021 £
Children in Need	-	100	-	-	100
Cosaraf	-	100	(100)	-	-
Duchy of Lancaster Benevolent Fund	-	2,252	(2,252)	-	-
Eleanor Rathbone	-	1,000	(1,000)	-	-
Hemby Charitable Trust	-	2,000	(2,000)	-	-
Elizabeth Rathbone	-	902	(902)	-	-
Family Fund	-	300	(300)	-	-
Furlough	-	7,433	(7,433)	-	-
Gilead Sciences LTD	-	13,800	(13,800)	-	-
Groundwork	-	500	(500)	-	-
Impact Growth Award	4,695	-	-	-	4,695
Independent Age	-	12,440	(12,440)	-	-
John Moores Foundation	-	3,333	(3,333)	-	-
LCVS Suicide Prevention Fund	-	4,895	(4,895)	-	-
Liverpool CCG	-	500	(500)	-	-
LCR COVID	-	4,980	(4,980)	-	-
Macmillan	-	1,055	-	-	1,055
Mind	-	9,714	(9,714)	-	-
National Lottery Community Fund	-	32,650	(32,650)	-	-
Neighbourly Community Fund	-	400	(400)	-	-
Our Liverpool	3,344	6,575	(6,575)	-	3,344
PH Holt	-	9,660	(9,660)	-	-
Reaching Communities 3	5,186	-	-	-	5,186
Refugee Action	-	7,500	(7,500)	-	-
Resourcing Racial Justice	-	6,353	(6,353)	-	-
Steve Morgan Foundation	-	12,360	(12,360)	-	-
Theatre MAD	45	-	-	-	45
Vicar's Relief Fund	-	359	(314)	-	45
Viva Healthcare	-	6,633	(6,633)	-	-
	13,270	147,794	(146,594)	-	14,470
	=====	=====	=====	=====	=====

Restricted Funds – Previous financial year

		Movements in the Year			
	Funds at 1 st April 2019 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2020 £
Impact Growth Award	7,695	-	(3,000)	-	4,695
Glasspool Trust	-	150	(670)	520	-
LCVS Community Impact Fund	2,758	-	(2,758)	-	-
MAC Aids Fund	-	6,000	(6,000)	-	-
Macmillan	4,199	33,448	(37,647)	-	-
Our Liverpool	-	13,150	(9,806)	-	3,344
Reaching Communities 2	1,561	-	(1,561)	-	-
Reaching Communities 3	3,537	97,996	(96,347)	-	5,186
Theatre MAD	45	-	-	-	45
THT Hardship Fund	-	200	(200)	-	-
Vicar's Relief Fund	-	350	(350)	-	-
	19,795	151,294	(158,339)	520	13,270

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Cosaraf - grant applied for on behalf of a service user to purchase goods to set up the home

Awards for all – funded a series of community events aimed to raise awareness about HIV locally. It looked back on the history of how the HIV community worked together in the early days and looked at the journey of the virus to the present day. Reconnect and Remember engaged with the public and media to reduce the stigma that still surrounds the virus, helped dispel the myths and educated individuals on living with HIV today.

Eleanor Rathbone – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Hemby Charitable Trust - funded IT equipment to loan to service users who are digitally excluded

Elizabeth Rathbone - contribution towards our work supporting women asylum seekers.

Family Fund – financial support to purchase school equipment for a service user

Gilead Sciences LTD – Sahir House are delivering a collaborative project with Fast Track City Initiative colleagues to develop a HIV pathway of care for people living with HIV in Merseyside.

Groundwork - funding to help our service users access data

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

Independent Age - supporting our work to our older service users including delivery of a series of workshops about combatting loneliness

John Moores Foundation - contribution towards our work supporting women asylum seekers.

LCVS Suicide Prevention Fund - small grant to deliver building men's confidence to service users over 45

Liverpool CCG - funding a coronavirus engagement activity for our service users

LCR COVID - contribution towards our Covid response work

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind - provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Community Fund - the National Lottery Emergency Covid Fund assisted the charity with its Covid/lockdown responses to our service users with the support and counselling. It has also enabled us to trial out the Stresses and Strengths group work programme with the Many Hands One Heart (LGBT asylum group) to identify stress and build resilience. This grant has enabled us to focus on our LGBTQI+ offer and help identify future development.

Neighbourly Community Fund - a one off micro-grant for part of our Covid response work

Our Liverpool - This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities. By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

PH Holt - assisting our Covid response work

Reaching Communities 3 – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Refugee Action - The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice - RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Steve Morgan Foundation - – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund - one off grants to help our service users purchase products of necessity
Viva Healthcare – assisting our Covid response work

16. Commitments Under Operating Leases

The charitable company had outstanding commitments for future minimum lease payments for a photocopier, which fall due as follows:

	2021	2020
	£	£
Within one year	3,060	2,971
Between two and five years	1,550	4,549
	-----	-----
	4,590	7,520
	=====	=====

17. Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	57,889	(56,677)
Adjustments for:		
Investment income	(335)	(406)
Depreciation	3,456	3,281
Amortisation	3,020	3,019
Movements in working capital:		
Decrease in stocks	-	-
Decrease in debtors	7,910	9,848
Increase in creditors	8,929	8,312
Increase/(Decrease) in deferred income	67,260	(6,000)
	-----	-----
Cash (used in)/generated from operations	148,129	(38,623)
	=====	=====

18. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2020: none).

19. Contingent Assets

The charitable company has two thirds ownership in land with a property which was gifted a number of years ago. The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant and it does not currently provide any economic benefits to the charitable company.

20. Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2021 or 31st March 2020.

21. Guarantees

As at 31st March 2021, 10 members had given a guarantee of £1 each in the event of the charitable company winding-up; total: £10 (2020: 13 members, total: £13).

**SAHIR HOUSE
TRUSTEES' ANNUAL REPORT &
FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST MARCH 2021**

**Company Registration No. 03821749
Charity Registration No. 1077327**

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles and Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

OBJECTIVES AND ACTIVITIES

Sahir House refreshed its Articles of Association in 2020 to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. The charity is committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers and supporters.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum and a broader wellbeing and prevention agenda. This reflects the progress made in HIV awareness and treatment, and enables us to move proactively into the wellbeing and prevention space.

For several years Sahir House has supported people from these groups through Many Hands One Heart and Trans Health Merseyside; this change to the governing documents means that funds can now be sought to offer more support and activities to existing and new members of these groups as this area of work is currently unfunded.

The objectives of the charity are to:

- preserve and promote the good health, and in particular the sexual, mental and emotional health of: people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities
- advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions
- preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support and practical assistance to people living with HIV, their partners, carers, dependants, children and friends

In considering the objectives and activities, the Trustees have considered Charity Commission guidance to ensure that the Charity is meeting its Public Benefit requirements.

The wide range of services provided include:

- Peer support groups
- Advocacy and advice
- Volunteer support
- Drop-in and access to IT facilities
- HIV prevention, community testing, outreach work, education and awareness
- Information sessions for children, young people and the general public

- Training for the public, health, social care and related professionals
- Practical and emotional support for HIV positive people on a wide range of issues
- Counselling and psychotherapy
- Access to Community Nurse Health Sessions

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ACHIEVEMENTS AND PERFORMANCE

1) GOVERNANCE AND COMPLIANCE

Sahir House continues to measure compliance with the Code of Governance for Charities, and progress has been made increasing scrutiny and governance in key areas such as finance, risk management and developing plans to ensure the organisation has a viable future.

Sahir House Trustee Board, the Chief Executive and senior staff have progressed key strategic issues including:

- Identifying barriers to growth and how they might be overcome
- Building capacity in key areas such as fundraising, bid-writing and financial management and developing the skills of the team for blended service delivery in the future
- Trustee recruitment
- Reviewing reserves and the risk register

The Board reviews and continues to develop its own skills and capabilities, using targeted Trustee recruitment to address identified gaps in knowledge and skills.

2) FINANCIAL VIABILITY

Sahir House operates in a very challenging funding environment. The Charity continues its efforts to diversify income streams in order to deliver work areas identified by the organisational strategy.

The Chief Executive, Office Manager and Treasurer have worked together to develop management accounts that are accessible to all, which has added to the Board's confidence in their overview and scrutiny of the organisation's financial position. Staff members continue to develop their finance management skills and qualifications.

The Finance sub-committee, chaired by the Treasurer and reporting into the Trustee Board, met regularly during the year, providing additional oversight and assurance to Trustees of the Organisation's financial position, planned resource allocation and actual use. The Finance sub-committee is also responsible for reviewing and recommending changes to the Organisation's accounting and finance related policies.

At the time of writing, there has been change at the leadership level with a new Chief Executive joining the charity in May 2021 and a new Treasurer also taking up post in May 2021. A review of the charity's financial sustainability and further improvements to support financial viability are in process.

3) CAPABILITY AND SERVICE PLANNING

3a) Performance

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House has grant and service level agreements of varying financial value with 5 local authorities across Merseyside and a range of other small covid related grant funds.

Over the reporting year Sahir House has had significant impact on a range of beneficiaries across the Mersey region in all local authority areas (and beyond) due to online delivery of our services and support.

Performance and service delivery in 2020-2021 was impacted by the pandemic and national lockdowns. Sahir House's offices remained closed to service users, and the public in line with social distancing guidelines. This was to ensure safety, business continuity and the maintenance of services and support at this challenging time for our service users, including the most vulnerable and those shielding.

As expected due to changes in the external operating environment outside of Sahir House's control, there was inevitably a significant reduction in attendance for peer support, drop in, social connections, and access to IT with the offices being closed to service users and the public in 2020-2021.

The numbers receiving HIV information sessions was also adversely impacted. Over half of 3000 HIV Information Sessions received were young people in school or college in 2019-2020. Home learning, school and college closures in 2020-2021 meant inevitably that HIV Information sessions were not a priority given the adaptations required for home learning and this being the priority for learners, parents, and educationalists.

Figures for people receiving in depth training around HIV and stigma reduction were also impacted. Sahir House pivoted services and delivered online training throughout the year via Zoom. Our HIV outreach and prevention work in the community was also limited by the pandemic context. As lockdown restrictions eased, and as we developed routes to reach out online and through the telephone, we adapted our services. In spite of these challenging conditions, and the inevitable impact on some of our core services, performance in this year compared favorably to the previous year.

Funding was secured to enable some pilot projects to provide facilitated group work to members of the Many Hands One Heart (MHOH) and Trans Health Merseyside (THM) groups. The impact of this work will be evaluated and, if benefit to participants is demonstrated, will form the basis of future funding proposals.

3b) Partnership Working

Partnership working and strategic collaboration continues to be a central and invaluable component of Sahir House's delivery of services enabling us to signpost to other specialist areas of support (e.g., housing advice) and work with mainstream services.

The sheer number of formal and informal partnership projects makes it impossible to record them all here. Some highlights by work area include:

- **Liverpool Fast-Track City Initiative** – Sahir House is a key player in the Fast-Track Steering Group in Liverpool, leading on stigma reduction elements of the initiative, facilitating the involvement of HIV positive people and working alongside HIV consultants, Public Health professionals, Liverpool School of Tropical Medicine and other key stakeholders.
- **UK Fast Track City Initiative network** - Sahir House is a key player in the Fast-Track City UK network, enabling knowledge sharing, and learning from other UK partners

- **Sahir House is a member of the LCVS Wellbeing Network** – this is a forum of third sector providers, and organisations working in the wellbeing space in Liverpool – strengthening our partnerships, signposting and referrals to other sources of support for our service users is a key priority for the future. Links to other CVS networks in other local authority areas is also a priority for the future, strengthening Sahir House's presence and footprints in the Mersey region (and beyond)
- **Community Clinical Support** – we worked more closely than ever with the community nurses during lockdown, even though we could not host their usual sessions at our premises; between us we ensured people had access to medication, food, benefits advice and housing support, as well as accurate information about COVID-19.
- **Prevention work** – this area proved the biggest challenge under COVID-19 restrictions, but we took part in many national and local initiatives to promote HIV awareness and the postal HIV testing options available during lockdown.
- **Policy development and campaigning** – working with over 30 other HIV and sexual health charities as an active member of the National HIV Providers Forum; campaigns on equality issues, including Trans rights, access to PrEP

The Board would like to thank all of the partners and supporters of Sahir House, including those above. A full list of acknowledgements is available in the Sahir House Annual Report available for download from our website: www.sahir.org.uk or in hard copy from our offices.

4) MARKETING AND FUNDRAISING

4a) Marketing

Two significant events were held this year that were adapted and delivered through digital platforms:

The World AIDS Day vigil was held via Zoom and was a great success, as the result of a great deal of work by all those involved. Meticulous planning resulted in a very professionally delivered event.

In June 2020 the organisation held an Emergency General Meeting via Zoom, at which as noted above, it was unanimously agreed to make additions to the charity's objects and Articles of Association.

Social media and digital platforms played an essential role in the pandemic year in the charity's communications and marketing activities; as it did in adapting our service delivery. Related social media policies were reviewed and developed to ensure that they are in line with good practice.

Strengthening Sahir House's digital offer will be critical moving forward. As with many organisations, the pandemic accelerated the pace of change in this area; maintaining agility and maximising the opportunities of providing blended and hybrid services is a priority for the future.

4b) Fundraising

Sahir House does not have core funding. Without grant and service level agreements with local authorities, Sahir House could not exist.

There is a need to diversify sources of income to secure more income from trusts and foundations, and legacy income. There is also a need to shift to a three year planning cycle and to focus on multi-year funding streams where possible. This will be a priority of the incoming Chief Executive.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House continues to target funding bids to deliver work streams. A funding group involving the Senior Management team, the Office Manager, Treasurer, and other trustees was established in 2020-2021 to address the immediate shortfall. The work of this group will continue in 2021-2022 with the emphasis on developing a sustainable model to support our activities moving forward. A new fundraising plan for 2021-2024 needs to be developed to align with the refreshed strategic plan, following the revised Articles of Association.

Outside of charitable trust and contract income, Sahir House also generates unrestricted income through community fundraising activities and the delivery of a range of training courses. During the reporting year, this was severely affected by the Coronavirus pandemic, with a substantial reduction seen in these sources of income; however, success in some applications for COVID-19 emergency funding enabled the organisation to cover this income and to continue to operate at existing staffing levels.

Our surplus this year has primarily been enabled by an unexpected legacy donation of £60,000. Had Sahir House not received this, our position at year end would have been in deficit, reflecting the underlying financial cost base of the charity.

5) Building and Assets

Sahir House resides on Dale Street with other members of the voluntary and community sector. The offices were under-used in 2020-2021 due to lockdown and homeworking. The Board saw the opportunity for reducing overhead costs. Discussions took place in this financial year with the landlord with the aim of reducing office space, securing savings and reducing overheads.

The new Chief Executive who took up post in May 2021 actioned an office move, swiftly producing gains to the budget bottom line. As a result, Sahir House has reduced its office overheads. The new Chief Executive will explore with staff and stakeholders the potential for hybrid working, alongside blended service delivery including the potential for the Sahir House team to 'pop up' in key locations throughout the region as part of strengthening its roots and presence in the community. This could reduce overheads further in the medium to long term.

The CRM system was implemented to ensure data was captured, so far as possible in one place, meeting the organisation's needs, and making reporting to funders easier. Whilst not all performance data is yet captured in the CRM, more of the data is. The next stage is to review the ease of use, and integration with the website with a focus on the client experience and the development of the digital shop front and services. There is a need to strengthen the digital skills and capability of the Sahir House team, and its service users to exploit the opportunities that blended delivery can provide in maximising reach and offering more choice to service users. Improving the website and strengthening integration with digital platforms to enhance the service user experience is also likely to produce efficiency gains internally freeing up time for service development and delivery. This is a strategic priority for the new Chief Executive who took up post in May 2021. The other key priority for 2021-2022 will be to strengthen the impact reporting framework so we tell the Sahir House impact story more fully using all our platforms and channels of influencing.

6) OUR PEOPLE

6a) Service users

Our annual service user survey continues to show increasingly engaged and satisfied service users, with higher levels of satisfaction reported in all areas this year. We carried out a specific survey on the impact on our service users of COVID-19 and the restrictions put in place. We shared the findings of this report with our commissioners, to assist in the planning of COVID-19 responses for local people .

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

6b) Volunteers

During this year of remote working, Sahir House staff kept in regular touch with our volunteers, holding meetings and social activities by Zoom.

A special thanks goes to all our volunteers who have remained committed to the work of Sahir House when it was not possible for most of them to carry out their normal volunteering activities.

6c) Staff

This year saw staff having to adapt to a very different way of working at incredibly short notice, and they handled this with the professionalism and flexibility that characterises their work. All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and each other, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help and information. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

During this reporting year one member of staff was on maternity leave; existing staff members increased their hours and took on additional responsibilities to cover the absence and provide continuity of casework during her absence. One member of our team was on long sickness absence and again, other team members adapted their workload to ensure we were able to maintain the basic level of service possible during the pandemic. Some staff members also contracted Covid. We are proud that in spite of these challenges, we maintained business continuity, and pivoted our services and we thank all staff for their professionalism and commitment.

We retained Office of the Immigration Services Commissioner (OISC) accreditation to offer Level 1 immigration advice to people seeking asylum in the UK.

6d) Students and research placements

Sahir House continues to provide information and placement opportunities for students. During the reporting year despite lockdown, we successfully supervised three social work students and provided many medical students with up-to-date information on HIV.

FINANCIAL REVIEW

Incoming resources for the year totaled £529,339 (2020: £481,881) of which £147,794 (2020: £151,294) related to funding for projects upon which restrictions are placed.

Income has been received from local authorities, primarily public health departments. The charity has also received income raised by grants and donations from involvement in other public fund-raising initiatives that promote awareness of the charity's objectives.

The total expenditure by the charity incurred in accordance with its aims amounted to £471,450 (2020 : £538,558), leaving a surplus for the year of £57,889 (2020: Deficit £56,677).

At 31st March 2021, the charitable company's reserves stood at £297,641 (2020: £239,752) of which £14,470 (2020: £13,270) represented restricted funds.

Reserves policy (including designated funds)

1. The Trustees aim to maintain levels of unrestricted reserves in the range of three to six months' projected operating expenses. This enables the charity to operate during periods when there is a significant drop in funding whilst new funding sources are secured.

Total unrestricted funds at 31 March 2021 stood at £283,371 (2020 : £226,482) of which general unrestricted funds are £183,371 (2020 : £126,482).

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

2. In addition, the Trustees have set aside designated funds in order to fulfil their duties under the Charities Act to cover redundancy and associated costs in the event the charity was unable to continue and had to be wound up. This designated fund has been estimated at £100,000.

The Reserves Policy and due diligence on the restricted reserves has been undertaken in Q2 of 2021-2022.

Risk policy

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. There is a weighted risk assessment system and risk is discussed at Trustee Board meetings. The incoming Chief Executive and Treasurer are reviewing the risk methodology and the identified risks.

A register of risks is maintained and reviewed regularly by the Trustees. The following risks have been identified as the most significant for the charity:

- Financial sustainability: recognising that maintaining income levels is essential to the charity's financial sustainability. Sahir House needs to diversify its funding sources and income basis, whilst reviewing its overheads and assets. The charity continues to monitor the risks associated with fraud or major error and other risks associated with its diverse voluntary income streams. The charity aims to maintain sufficient reserves to continue to operate through periods when income streams change.
- Reputation and brand; the charity monitors the risks associated with all aspects of reputation and has put in place strategies to reach and engage with beneficiaries and other organisations.
- Recruitment and retention of staff: the charity aims to be an organization where staff are supported and developed and where employees have a sense of fulfilment. During the year all managers participated in bespoke management training to extend their skills and staff are positively encouraged to benefit from courses that can support their personal and professional development.
- Technological risks; the charity monitors and reviews its Information Governance and risks around any potential data breach.
- General Data Protection Regulations: the charity has reviewed and implemented procedures and policies in line with the GDPR standards and requirements.

COVID-19 ongoing impacts

At the time of preparation of this report and accounts (July 2021) the impacts of the pandemic on society, and the community we serve, and Sahir House's operations is ongoing. We continue to adapt service delivery in light of the COVID-19 pandemic, with all staff working from home on or before 20 March 2020.

A phased return to the new office is in process to support clients face to face with strict social distancing measures in place and we are cautiously returning with some face to face services. On June 23 2021, we re-opened our Clinic in Wirral as part of our outreach and prevention work after a thorough risk assessment. We provide weekly HIV outreach (POCT) point of care testing clinic on Wednesday evenings 5 – 8pm at the Bodyline Clinic in Birkenhead. The clinic provides HIV and STI prevention and treatment information and onsite testing. Our Public Sex

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Environment outreach team have been also working since April 2021 providing condoms, lube and HIV prevention information to people using PSE's for hook ups and sexual play. We continue to take cautious steps to think about how we can reopen our face to face services.

Nevertheless, the vast majority of our wellbeing and support services continue to be delivered remotely, including casework support and advocacy; counselling and psychotherapy; peer support and wellbeing activities; advice and information on HIV. Our networking, training and events are still being delivered online.

We are planning and exploring hybrid working, and blended service delivery in recognition of the ongoing impacts of the pandemic and the potential of digital services to reach and engage new audiences. We also recognise that blended delivery and providing diversity in our service offer is important as we focus on life beyond the pandemic, Care is being taken to ensure safety for staff, and service users, and business continuity, in view of ongoing pandemic, and 'pingdemic' impacts and we are reviewing risks on an ongoing basis.

The move to remote working resulted in marginal cost savings to the organisation in 2020-2021 but did provide opportunities to re-examine how some of the organisation's work is delivered. The move to new offices has taken place under the direction of the new Chief Executive, reducing organisational overheads and enhancing overall organisational sustainability in 2021-2022.

FUTURE PLANS

Sahir House entered 2021-2022 with a projected deficit of £100k and increased reserves due to the surplus generated in 2020-2021, due to the legacy income.

Whilst no significant impact on contract income is anticipated for the financial year 2021-2022, the Board recognises that COVID-19 emergency funding secured in 2020-2021 enabled the organisation to cover anticipated reduction in fundraised income and revenue generated through training. It is recognised that COVID emergency funding of this nature is less likely in 2021-2022. A donation of £60,000 also made the 2020-2021 end of year position positive in terms of surplus generated. As this was unplanned and a one off, the Board recognise that this cannot be relied on for 2021-2022.

The Board and the new Chief Executive who joined the organisation in May 2021 are developing the strategic plan, reviewing the organisation's overall sustainability, finances, service development and realistic funding targets moving forward. 2021-2022 is seen as a year of transition – not just because of changes in the external operating environment (the pandemic, and resumption of safe services after lockdown) but also because of internal changes: with a new CEO and new Board members joining the Sahir team with an opportunity to take stock and collectively shape the organisation's future strategic direction.

2021 has also been a milestone year for HIV activism. It is the 40th year anniversary since the CDC (US Centre For Diseases Control and Prevention) first reported on a mystery illness affecting five young, previously healthy, gay men in Los Angeles and that marked the start of the HIV/AIDS pandemic. Since June 5th 1981, there have been 40 years of activism, challenge and change. HIV has changed. Living with HIV has changed.

Effective medication now means people living with HIV cannot pass HIV on to sexual partners - known as Undetectable = Untransmissible or U = U. There have also been revolutionary medical developments like PeP and PrEP which prevent HIV. Whilst so much about HIV has changed for the better – one major challenge still exists and that's the impact of stigma and discrimination which hasn't kept pace with the medical advances. We firmly believe that HIV stigma is fuelled by the fear of HIV transmission so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

This is a timely moment for the Board of Sahir to pause and reflect on the journey travelled and prepare for the the journey that lies ahead engaging staff, service users and stakeholders in shaping the organisation's future strategic direction with the emphasis on wellbeing, and prevention, empowering our service users and contributing to the social movement for change we are a part of.

2021-2022 is also a time for Sahir House to lay foundations for medium to long term sustainability, whilst strengthening blended service delivery, and providing breathing space to support existing staff on the change journey after a challenging year of service delivery. Management energy will focus on developing Sahir House's vision and strategic plan with a focus on diversifying funding and securing multi-year funding streams and with an emphasis on the wellbeing and prevention agenda, and embedding Sahir House's work in the mainstream, whilst maintaining our areas of expertise.

The Board is committed to maintain existing staffing levels in 2021-2022 and investing reserves to cover the anticipated shortfall at year end (2021-2022). Plans are underway to divest of the charity's % share in Bellart Farm. This could serve the purpose of providing a financial cushion in 2021-2022 and rebuild the reserves. However, the Board and Chief Executive are not planning around its sale. The Board's decision to run 2021-2022 with a projected deficit of £83,000 is based on a positive decision to draw down on the reserves to enable Sahir House to lay the foundations for its future.

Over the coming year work will be focused on:

- Refreshing the organisational strategy and 3-year strategic plan
- Strengthening our impact reporting with a new impact reporting framework
- Developing partnerships and collaboratively strategically to embed and mainstream Sahir House into the heart of wellbeing services, whilst maintaining our profile, reputation, and expertise in the niche social prescribing areas where we have proven expertise
- Developing digital skills and capability with our staff to inform service delivery, and to support our service users
- Developing our volunteer strategy and action plan
- Developing current services and ensuring they continue to meet identified needs, with the best possible outcomes for our service users, retaining successful elements of remote / digital working and blended service delivery where appropriate.
- Developing a funding plan to diversify the organisation's sources of income in order to reduce the risk of becoming over reliant on one or two sources of funding
- Developing new ways to engage minority / marginalised groups with point of care HIV testing
- Meeting the increasing needs of LGBT people seeking asylum, in partnership with key stakeholders
- Sustaining the work of the Trans Health Merseyside Project
- Developing services in line with the recently expanded objects to meet identified health and related support needs in local communities, particularly LGBT+ people, refugees and people seeking asylum

STRUCTURE. GOVERNANCE AND MANAGEMENT

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association. As noted the Articles were reviewed and refreshed in 2020.

The members of the company's Board of Trustees are also its Directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minuted parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

Small company provisions

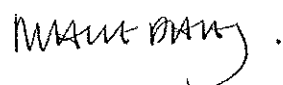
This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

SAHIR HOUSE**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Sahir House	
Company Number	03821749	
Charity Number	1077327	
Registered Office	2 nd Floor, 151 Dale Street Liverpool, Merseyside, L2 2AH	
Board of Trustees	The Board of Trustees are also its Directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:	
Chair	M Daley	
Trustees	L Brown	(Resigned 11 th August 2021)
	K Burgess	
	P Childs	
	L Metcalf	(Resigned on 5 th May 2021)
	R Eley	(Appointed 5 th May 2021)
	R S Harrison	(Appointed 5 th May 2021)
	C Marks	(Appointed 5 th May 2021)
	P Clark Wright	(Appointed 5 th May 2021)
	S Turner	(Resigned 10 th March 2021)
Company Secretary	T Willow	(Resigned on 31 st May 2021)
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street, Liverpool, L2 2AH	
Bankers	Co-Operative Bank PO Box 101, 1 Balloon Street, Manchester, M60 4EP	

The trustees' report was approved by the Board of Trustees.



M Daley
Trustee

Dated: 26 July 2021

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

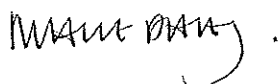
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

Signed on behalf of the Board of Trustees



M Daley
Trustee

2nd Floor,
151 Dale Street,
Liverpool,
Merseyside,
L2 2AH

Date: 26 July 2021

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 14 to 31.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 17 September 2021

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Totals 2021 £	Totals 2020 £
Income and endowments from:					
Donations and legacies	3a	62,488	-	62,488	6,443
Charitable activities	3b	318,722	147,794	466,516	470,271
Investments	3c	335	-	335	406
Other trading activities	3d	-	-	-	4,761
Total income		381,545	147,794	529,339	481,881
Expenditure on:					
Charitable activities	4	324,856	146,594	471,450	538,157
Fundraising	5	-	-	-	401
Total expenditure		324,856	146,594	471,450	538,558
Net income/ (expenditure)		56,689	1,200	57,889	(56,677)
Total funds brought forward	14,15	226,482	13,270	239,752	296,429
Total funds carried forward	13-15	283,371	14,470	297,641	239,752

The notes on pages 17 to 31 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE

COMPANY NUMBER 03821749

BALANCE SHEET AS AT 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Fixed assets			
Tangible fixed assets	6	7,074	9,649
Intangible fixed assets	7	8,018	11,038
		-----	-----
		15,092	20,687
Current assets			
Stocks	9	-	-
Debtors	10	43,207	51,117
Cash at bank and in hand		329,855	182,272
		-----	-----
		373,062	233,389
Current liabilities			
Creditors: amounts falling due within one year	11	(90,513)	(14,324)
		-----	-----
Net current assets		282,549	219,065
		-----	-----
Total assets less current liabilities		297,641	239,752
		=====	=====
Funds:			
Unrestricted funds	13,14	283,171	226,482
Restricted funds	13-15	14,470	13,270
		-----	-----
		297,641	239,752
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

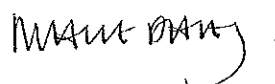
For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: ...26th July 2021



R Eley
Treasurer



M Daley
Trustee

SAHIR HOUSE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Cash flows from operating activities			
Cash (used)/generated from operations	17	148,129	(38,623)
Investing activities			
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(881)	-
Interest received		335	406
		-----	-----
Net cash generated from/ (used) in investing activities		(546)	406
Net cash generated from financing activities		-	-
		-----	-----
Net increase/(Decrease) in cash and cash equivalents		147,583	(38,217)
Cash and cash equivalents at beginning of year		182,272	220,489
		-----	-----
Cash and cash equivalents at end of year		329,855	182,272
		=====	=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, no significant impact on contract income is anticipated for the financial year 2021-22; some Covid-19 emergency funding has been received to cover the anticipated reduction in fundraised income and revenue generated through training. Through this, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
-------------------	-----------------------------------

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Plant and machinery	20% per annum straight line basis
Fixtures, fittings and equipment	20% per annum straight line basis
Computers	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies:				
Donations	62,488	-	62,488	6,443
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from donations and legacies relating to restricted funding and £6,443 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable activities:				
Services provided under contract	306,973	-	306,973	305,474
Sales of services	11,749	-	11,749	13,503
Performance related grants	-	7,630	7,630	151,294
Furlough	-	7,433	7,433	-
Grants	-	13,489	13,489	-
Covid Funds	-	119,242	119,242	-
	-----	-----	-----	-----
	318,722	147,794	466,516	470,271
	=====	=====	=====	=====

During the year ended 31st March 2020, there was £151,294 income received from charitable activities relating to restricted funding and £318,977 to unrestricted funding.

	2021 £	2020 £
Analysis of performance related grants		
Reaching Communities 3	-	97,996
M.A.C Aids Fund	-	6,000
Macmillan	1,055	33,448
Our Liverpool	6,575	13,150
Other	-	700
	-----	-----
	7,630	151,294
	=====	=====

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
c. Investment income				
Bank interest	335	-	335	406
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from investment income relating to restricted funding and £406 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
d. Other trading activities				
Fundraising	-	-	-	4,761
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from other trading activities relating to restricted funding and £4,761 to unrestricted funding.

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends	464,224	7,226	471,450	538,157
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	355,913	390,016
Office and administration costs	79,522	136,374
Project Costs	21,356	-
Furlough Costs	7,433	-
	-----	-----
	464,224	526,390
	-----	-----
<i>Support & governance costs:</i>		
Independent examination/audit fees	750	750
Accountancy	-	4,717
Depreciation on tangible assets	3,456	3,281
Amortisation on intangible assets	3,020	3,019
	-----	-----
	7,226	11,767
	-----	-----
Total expenditure on charitable activities	471,450	538,157
	=====	=====

£146,594 (2020: £158,329) of the above expenditure relates to restricted funding.

	2021	2020
	£	£
b. Analysis of staff costs		
Salaries	318,580	354,529
Social security	29,124	26,354
Pension	8,209	9,133
	-----	-----
	355,913	390,016
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
Project workers	8.5	10.1
Administration	2.4	2.4
	-----	-----
Total	10.9	12.5
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2020: none).

£15 out of pocket expenses were reimbursed to one Trustee in the year (2020: £15; one Trustee).

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2021	2020
	£	£
Aggregate compensation	52,794	52,369
	=====	=====

5. Expenditure on Fundraising activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
World Aids Day and other events	-	-	-	401
	=====	=====	=====	=====

During the year ended 31st March 2020, £10 of fundraising expenditure related to restricted funding and £391 related to unrestricted funding

6. Tangible fixed assets

	Plant and Machinery	Fixtures, fittings and equipment	Computers	Total
Cost	£	£	£	£
Balance at 1 st April 2020	730	674	24,439	25,843
Additions	-	-	881	881
Balance at 31st March 2021	730	674	25,320	26,724
Accumulated Depreciation				
Balance at 1 st April 2020	527	674	14,993	16,194
Charge for the year	90	-	3,366	3,456
Balance at 31st March 2021	617	674	18,359	19,650
Net Book Value at 31st March 2021	113	-	6,961	7,074
Net Book Value at 31 st March 2020	203	-	9,446	9,649

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

7. Intangible fixed assets

	Computer software	Total
Cost	£	£
Balance at 1 st April 2020	15,097	15,097
Balance at 31st March 2021	15,097	15,097
Accumulated amortisation		
Balance at 1 st April 2020	4,059	4,059
Charge for the year	3,020	3,020
Balance at 31st March 2021	7,079	7,079
Net Book Value at 31st March 2021	8,018	8,018
Net Book Value at 31 st March 2020	11,038	11,038

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

8. Financial Instruments

	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	373,062	233,389
	=====	=====
Carrying amount of financial liabilities		
Measured at amortised cost	86,529	14,324
	=====	=====

9. Stocks

There were no stocks of good for resale at 31st March 2021 (2020: nil).

10. Debtors

	2021 £	2020 £
Trade debtors	9,798	13,975
Prepayments	10,956	8,114
Other debtors	22,453	29,028
	-----	-----
	43,207	51,117
	=====	=====

11. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,508	4,313
Accruals	16,635	9,891
Deferred income (note 12)	67,260	-
Other creditors	110	120
	-----	-----
	90,513	14,324
	=====	=====

12. Deferred income

	2021 £	2020 £
Balance at 1 st April 2020 (2019)	-	6,000
Amount deferred in the year	67,260	-
Amount released to incoming resources	-	(6,000)
	-----	-----
Balance at 31 st March 2021 (2020)	67,260	-
	=====	=====

13. Analysis of Net Assets between Funds – current year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	8,018	7,074	168,079	183,171
Designated Fund (note 14)	-	-	100,000	100,000
	8,018	7,074	268,079	283,171
Restricted Funds				
Children In Need	-	-	100	100
Impact Growth Award	-	-	4,695	4,695
MacMillan	-	-	1,055	1,055
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre MAD	-	-	45	45
Vicar's Relief Fund	-	-	45	45
	-	-	14,470	14,470
Totals	8,018	7,074	282,549	297,641

Analysis of Net Assets between Funds – previous year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	11,038	9,649	105,795	126,482
Designated Fund (note 14)	-	-	100,000	100,000
	11,038	9,649	205,795	226,482
Restricted Funds				
Impact Growth Award	-	-	4,695	4,695
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre Mad	-	-	45	45
	-	-	13,270	13,270
Totals	11,038	9,649	219,065	239,752

14. Unrestricted Funds – Current financial year

	Funds at 1 st April 2020 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2021 £
		Income £	Expenditure £		
General Fund	126,482	381,545	(324,856)	-	183,371
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	<u>226,482</u>	<u>381,545</u>	<u>(324,856)</u>	<u>-</u>	<u>283,371</u>

Unrestricted Funds – Previous financial year

	Funds at 1 st April 2019 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2020 £
		Income £	Expenditure £		
General Fund	176,634	330,587	(380,219)	(520)	126,482
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	<u>276,634</u>	<u>330,587</u>	<u>(380,219)</u>	<u>(520)</u>	<u>226,482</u>

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

Redundancy Fund exists to maintain a level of reserves sufficient for redundancy and winding up costs of the charitable company.

15. Restricted Funds – Current financial year

	<u>Movements in the year</u>				
	Funds at 1 st April 2020 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2021 £
Children in Need	-	100	-	-	100
Cosaraf	-	100	(100)	-	-
Duchy of Lancaster Benevolent Fund	-	2,252	(2,252)	-	-
Eleanor Rathbone	-	1,000	(1,000)	-	-
Hemby Charitable Trust	-	2,000	(2,000)	-	-
Elizabeth Rathbone	-	902	(902)	-	-
Family Fund	-	300	(300)	-	-
Furlough	-	7,433	(7,433)	-	-
Gilead Sciences LTD	-	13,800	(13,800)	-	-
Groundwork	-	500	(500)	-	-
Impact Growth Award	4,695	-	-	-	4,695
Independent Age	-	12,440	(12,440)	-	-
John Moores Foundation	-	3,333	(3,333)	-	-
LCVS Suicide Prevention Fund	-	4,895	(4,895)	-	-
Liverpool CCG	-	500	(500)	-	-
LCR COVID	-	4,980	(4,980)	-	-
Macmillan	-	1,055	-	-	1,055
Mind	-	9,714	(9,714)	-	-
National Lottery Community Fund	-	32,650	(32,650)	-	-
Neighbourly Community Fund	-	400	(400)	-	-
Our Liverpool	3,344	6,575	(6,575)	-	3,344
PH Holt	-	9,660	(9,660)	-	-
Reaching Communities 3	5,186	-	-	-	5,186
Refugee Action	-	7,500	(7,500)	-	-
Resourcing Racial Justice	-	6,353	(6,353)	-	-
Steve Morgan Foundation	-	12,360	(12,360)	-	-
Theatre MAD	45	-	-	-	45
Vicar's Relief Fund	-	359	(314)	-	45
Viva Healthcare	-	6,633	(6,633)	-	-
	13,270	147,794	(146,594)	-	14,470
	=====	=====	=====	=====	=====

Restricted Funds – Previous financial year

		Movements in the Year			
	Funds at 1 st April 2019 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2020 £
Impact Growth Award	7,695	-	(3,000)	-	4,695
Glasspool Trust	-	150	(670)	520	-
LCVS Community Impact Fund	2,758	-	(2,758)	-	-
MAC Aids Fund	-	6,000	(6,000)	-	-
Macmillan	4,199	33,448	(37,647)	-	-
Our Liverpool	-	13,150	(9,806)	-	3,344
Reaching Communities 2	1,561	-	(1,561)	-	-
Reaching Communities 3	3,537	97,996	(96,347)	-	5,186
Theatre MAD	45	-	-	-	45
THT Hardship Fund	-	200	(200)	-	-
Vicar's Relief Fund	-	350	(350)	-	-
	19,795	151,294	(158,339)	520	13,270

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Cosaraf - grant applied for on behalf of a service user to purchase goods to set up the home

Awards for all – funded a series of community events aimed to raise awareness about HIV locally. It looked back on the history of how the HIV community worked together in the early days and looked at the journey of the virus to the present day. Reconnect and Remember engaged with the public and media to reduce the stigma that still surrounds the virus, helped dispel the myths and educated individuals on living with HIV today.

Eleanor Rathbone – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Hemby Charitable Trust - funded IT equipment to loan to service users who are digitally excluded

Elizabeth Rathbone - contribution towards our work supporting women asylum seekers.

Family Fund – financial support to purchase school equipment for a service user

Gilead Sciences LTD – Sahir House are delivering a collaborative project with Fast Track City Initiative colleagues to develop a HIV pathway of care for people living with HIV in Merseyside.

Groundwork - funding to help our service users access data

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

Independent Age - supporting our work to our older service users including delivery of a series of workshops about combatting loneliness

John Moores Foundation - contribution towards our work supporting women asylum seekers.

LCVS Suicide Prevention Fund - small grant to deliver building men's confidence to service users over 45

Liverpool CCG - funding a coronavirus engagement activity for our service users

LCR COVID - contribution towards our Covid response work

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind - provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Community Fund - the National Lottery Emergency Covid Fund assisted the charity with its Covid/lockdown responses to our service users with the support and counselling. It has also enabled us to trial out the Stresses and Strengths group work programme with the Many Hands One Heart (LGBT asylum group) to identify stress and build resilience. This grant has enabled us to focus on our LGBTQI+ offer and help identify future development.

Neighbourly Community Fund - a one off micro-grant for part of our Covid response work

Our Liverpool - This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities. By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

PH Holt - assisting our Covid response work

Reaching Communities 3 – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Refugee Action - The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice - RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Steve Morgan Foundation - – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund - one off grants to help our service users purchase products of necessity
Viva Healthcare – assisting our Covid response work

16. Commitments Under Operating Leases

The charitable company had outstanding commitments for future minimum lease payments for a photocopier, which fall due as follows:

	2021	2020
	£	£
Within one year	3,060	2,971
Between two and five years	1,550	4,549
	-----	-----
	4,590	7,520
	=====	=====

17. Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	57,889	(56,677)
Adjustments for:		
Investment income	(335)	(406)
Depreciation	3,456	3,281
Amortisation	3,020	3,019
Movements in working capital:		
Decrease in stocks	-	-
Decrease in debtors	7,910	9,848
Increase in creditors	8,929	8,312
Increase/(Decrease) in deferred income	67,260	(6,000)
	-----	-----
Cash (used in)/generated from operations	148,129	(38,623)
	=====	=====

18. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2020: none).

19. Contingent Assets

The charitable company has two thirds ownership in land with a property which was gifted a number of years ago. The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant and it does not currently provide any economic benefits to the charitable company.

20. Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2021 or 31st March 2020.

21. Guarantees

As at 31st March 2021, 10 members had given a guarantee of £1 each in the event of the charitable company winding-up; total: £10 (2020: 13 members, total: £13).