

SAHIR HOUSE

England & Wales · Charity number 1077327

Details

Status Registered

Legal form Charitable company

Company number [03821749](#)

Registered 1999-09-08

Register [View on the Charity Commission register](#)

Contact

Address 4th Floor 151 Dale Street
Liverpool
L2 2AH

Phone 01516731972

Email info@sahir.uk.com

Website www.sahir.org.uk

Activities

Objects: To preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support and practical assistance to people living with HIV, their partners, carers, dependants, children and friends. To advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions. To preserve and promote the good health, and in particular the sexual, mental and emotional health of: people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities

Activities: Supporting, and advocating for the health and wellbeing of the LGBTQ community and people living with/affected by, HIV.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Knowsley
- Liverpool City
- Sefton
- St Helens
- Wirral

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£607,158	£523,717	£199,303	12
2024-03-31	£262,027	£428,076	-	-
2023-03-31	£457,007	£453,168	-	-
2022-03-31	£435,619	£461,808	-	-
2021-03-31	£529,339	£471,450	£297,641	10

Trustees

Name	Role	Appointed
Connie Frankish Houghton		2026-05-04
Dr Shantanu Kundu		2025-02-19
Gerard Bowers-McIntyre		2025-02-19
Mark Christopherson		2025-05-21
Paul Childs		2025-02-19
Paul Clark-Wright		2025-02-26
Phillipa Marler		2025-02-19

SAHIR HOUSE

England & Wales - Charity number 1077327

Accounts

SAHIR HOUSE

TRUSTEES ANNUAL REPORT &
UNAUDITED FINANCIAL STATEMENTS
FOR YEAR ENDED 31st MARCH 2025

Company Registration No. 03821749
Charity Registration No . 1077327

SAHIR HOUSE

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Trustees' Annual Report 2024/25

1. Reference and Administrative Details

Charity name (legal name)
Sahir House

Operating name
Sahir

Charity registration number
1077327

Company registration number
03821749

Registered office and principal address
4th Floor
151 Dale Street
Liverpool
L2 2AH
United Kingdom

Independent Examiner
Alexander Myerson & Co Ltd
61 Rodney Street
Liverpool
L1 9ER

Bankers
The Co-operative Bank plc
1 to 3 Parker Street
Liverpool
L1 1DJ

2. Trustees

The Trustees of Sahir House, who are also the Directors of the charitable company for the purposes of company law, during the year and up to the date of approval of this report were as follows:

Trustees appointed during the year

- Gerard Bowers McIntyre, Chair, appointed 19 February 2025
- Philippa Marler, Vice Chair, appointed 19 February 2025
- Paul Childs, Trustee, appointed 19 February 2025
- Dr Shantanu Kundu, Trustee, appointed 19 February 2025
- Paul Clark Wright, Trustee, appointed 26 February 2025
- Carl Cashman, Trustee, appointed 26 February 2025

Trustees who resigned during the year

- Rebecca Eley, resigned 26 February 2025
- Caitlin Marks, resigned 26 February 2025
- Anika Neill, resigned 26 February 2025
- Samuel East, resigned 26 February 2025
- Rebecca Adams, resigned 8 March 2025

The Trustees confirm that all appointments and resignations were made in accordance with the charity's governing document and that appropriate handover and induction arrangements were in place to support continuity of governance.

3. Board Composition and Governance Continuity

During the latter part of the reporting period, Sahir House undertook a planned programme of Board renewal, resulting in a change in the composition of the Board of Trustees. This process was overseen in accordance with the charity's governing document and with due regard to continuity, skills balance and effective oversight.

The refreshed Board brings a complementary mix of professional expertise, lived experience and strategic capability, including experience in governance, finance, health, community leadership and organisational development. This has strengthened the Board's collective capacity to provide robust challenge, strategic direction and effective stewardship of the charity.

Appropriate induction arrangements were implemented for newly appointed trustees, including briefings on the charity's services, finances, safeguarding responsibilities, risk profile and regulatory duties. The Trustees are satisfied that the transition was well managed and that governance arrangements remained effective throughout the period.

The Board continues to review its effectiveness and skills mix on an ongoing basis to ensure it remains equipped to support Sahir House, operating as Sahir, in delivering its charitable objectives and navigating future opportunities and risks.

4. Structure, Governance and Management

Legal Structure

Sahir House is a charitable company limited by guarantee, incorporated on 9 August 1999 and registered as a charity on 8 September 1999. The charity operates under the name Sahir. It is governed by its Memorandum and Articles of Association as amended from time to time.

The Trustees are also the Directors of the charitable company for the purposes of company law and are responsible for ensuring that the charity complies with its governing document, charity law and other relevant legislation.

Governance and Trustee Oversight

The Board of Trustees has overall responsibility for the governance, strategic direction and financial stewardship of Sahir House. The Board meets regularly and is responsible for setting strategy, approving budgets, overseeing risk, safeguarding, ensuring regulatory compliance and monitoring organisational performance.

Trustees act collectively and in the best interests of the charity. During the year, the Board maintained oversight of safeguarding, financial performance, risk management and organisational sustainability. The Trustees delegate authority where appropriate while retaining accountability for decision making.

Where necessary, the Board establishes subgroups or task and finish arrangements to support effective oversight and to draw on specific skills and expertise.

Delegation and Management

Day to day operational management of Sahir House, operating as Sahir, is delegated by the Trustees to the Chief Executive, who is accountable to the Board for the delivery of strategy, operational performance, financial management and staff leadership.

The Chief Executive is supported by a senior management team with responsibility for service delivery, safeguarding, finance, people management and partnership working. Clear reporting lines, delegated authorities and performance frameworks are in place to support effective management and accountability.

Senior Management

The Chief Executive of Sahir House is Ant Hopkinson.

Staff and Volunteers

At 31 March 2025, Sahir House employed 17 staff, equivalent to 12.2 full time equivalent posts. Staff work across a range of specialist roles including service delivery, counselling, outreach, advocacy, community engagement and organisational support.

The charity was also supported by 33 volunteers during the year. Volunteers contributed across peer support, outreach, community engagement, events and governance activity and play a vital role in extending the reach and impact of Sahir's work.

Sahir House is committed to supporting staff and volunteers through appropriate supervision, training and development, recognising the demands of working with communities experiencing significant disadvantage and trauma.

Trustee Recruitment, Induction and Development

Trustees are recruited through open and targeted processes designed to ensure an appropriate balance of skills, experience and lived experience relevant to the charity's work. Recruitment takes account of the existing skills profile of the Board and future strategic needs.

All new trustees receive an induction covering the charity's services, governance responsibilities, safeguarding duties, financial oversight and regulatory requirements. Ongoing training and development opportunities are provided to support effective governance and continuous improvement.

Policies, Safeguarding and Risk Management

Sahir House maintains a comprehensive suite of policies and procedures covering safeguarding, health and safety, equality and inclusion, data protection, finance and risk management.

Safeguarding remains a standing agenda item for the Board, with clear reporting structures, training and escalation processes in place. The Trustees review safeguarding arrangements regularly and are satisfied that appropriate systems operate to protect beneficiaries, staff and volunteers.

5. Objects and Activities

Charitable Objects

Sahir House exists to promote the health and wellbeing of:

- people living with and affected by HIV
- LGBTQ+ communities, including refugees and people seeking asylum

across the Liverpool City Region and beyond.

The charity seeks to achieve its objects by providing care, support, advocacy, education and practical assistance, and by challenging stigma, discrimination and health inequalities.

Activities Undertaken to Achieve the Objects

In pursuit of its charitable objects, Sahir House, operating as Sahir, delivers a range of specialist, trauma informed services and community led activities, including:

- HIV prevention, testing and support services
- Intensive support for people living with HIV with complex and overlapping needs
- Specialist support for children and young people living with HIV
- Support services for LGBTQ+ refugees and people seeking asylum
- LGBTQ+ peer support, social prescribing and community engagement
- Counselling and emotional support services
- Outreach, engagement, research and campaigning activity
- Partnership working to influence policy, commissioning and systems change

All services are provided free of charge to beneficiaries.

In planning and delivering its activities, the Trustees have had due regard to the Charity Commission's guidance on public benefit.

6. Achievements, Performance and Community Leadership 2024 to 2025

Year in Context

The year ended 31 March 2025 continued to be shaped by significant external pressures, including sustained cost of living impacts, increasing complexity of mental health need, and a challenging public discourse affecting LGBTQ+ communities and people living with HIV. Trustees remained focused on balancing financial sustainability, service quality and workforce wellbeing while responding to rising demand and persistent health inequalities across the Liverpool City Region.

Sahir House, operating as Sahir, works with a clear dual purpose. We are both a provider of specialist, trauma informed frontline services and a strategic partner influencing policy, commissioning and public understanding. Our work is grounded in compassion, co-production, lived experience and a commitment to equity and dignity. This enables us to respond to immediate need while addressing the structural drivers of stigma, exclusion and poor health outcomes.

Between April 2024 and March 2025, we supported a total of 517 service users, delivering 4583 individual support activities.

Service Delivery and Reach

Sahir provides HIV prevention, testing and support services across Wirral, Knowsley, Sefton and St Helens. These services include one to one practical and emotional support, facilitated peer support groups, counselling outreach, community-based HIV testing, education and prevention activity.

Across borough-based HIV services, 166 unique individuals living with or affected by HIV were supported through 587 support activities, alongside 127 HIV tests delivered via the Wirral prevention service.

In Liverpool, Sahir delivers an intensive support service for people living with HIV who present with complex and overlapping needs. This includes intensive one to one support, counselling, facilitated peer support and delivery of the Sahir Community HIV Clinic. The service supports individuals who face barriers to traditional clinical environments or who are at risk of disengaging from care, with a strong focus on improving health outcomes, medication adherence and wellbeing.

Our HIV Intensive support service reached 53 individuals, delivering a total of 727 intensive support interventions in response to complex and high-need circumstances.

Sahir also delivers a specialist support service for children and young people living with, and affected by, HIV across the Liverpool City Region and into North Wales. This includes one to one support, facilitated peer support groups and counselling outreach, with particular emphasis on emotional wellbeing, reducing isolation and supporting safe transitions into adult services.

A total of 64 individuals, including families, children, and young people, were supported through 355 support activities.

Alongside this, Sahir provides a specialist support service for LGBTQ+ refugees and people seeking asylum across the Liverpool City Region. This includes one to one practical and emotional support, facilitated peer support groups, counselling outreach, advocacy and safeguarding support. The service is co-developed with those it supports and benefits from strong peer leadership and lived experience.

Refugee and asylum services supported 71 individuals across a total of 725 1:1 support sessions.

Sahir provides wider LGBTQ+ community support focused on tailored facilitated peer support groups and befriending alongside limited one to one support and social prescribing. These services address isolation, poor mental health and barriers to accessing mainstream support, particularly in areas where dedicated LGBTQ+ provision is limited.

Peer support services reached 163 individuals through 14 active groups, demonstrating strong participation and broad community reach.

During the year, Sahir progressed the development of a dedicated support service for trans, non-binary and gender diverse community members resident in the Liverpool City Region. Building on existing peer support and engagement, this service is being launched in partnership with NHS colleagues and grass roots organisations.

This work has already included sustained involvement in trans community networks and domestic abuse awareness work, support for Trans Day of Remembrance activity, participation in regional trans and non-binary events, and regular safeguarding input to hosted sessions. Ongoing one-to-one social prescribing

has provided practical support around housing, safety, healthcare access, asylum processes, and daily living needs, alongside delivery of Gender Proud support groups and identification of growing demand for Friends, Families and Allies provision.

Free, specialist counselling continued to be provided for people living with HIV and LGBTQ+ people across the Liverpool City Region. The service is trauma informed and BACP accredited, supporting individuals experiencing anxiety, depression, trauma, bereavement, domestic abuse and complex life experiences.

The service delivered 810 counselling sessions to 127 unique individuals, highlighting strong utilisation and ongoing engagement with individuals requiring continued support.

Outcomes and Difference Made

Across services, outcome monitoring, service user feedback and practitioner assessment indicate improvements in emotional wellbeing, reduced isolation, increased engagement with health and care services, and greater confidence in navigating complex systems. Trustees are satisfied that Sahir's community led, trauma informed approach continues to deliver meaningful outcomes for individuals and communities most affected by inequality.

In the 2024/25 snapshot survey, 90% of service users reported meeting their support goals.

Community Leadership, Voice and Collective Action

Alongside direct service delivery, Sahir played a distinctive leadership role as a trusted convener, facilitator and advocate for LGBTQ+ communities and people living with HIV.

The Queer Town Hall programme remained a central pillar of Sahir's community leadership approach. These thematically led events brought together community members, activists, practitioners, researchers and statutory partners to explore priority issues such as LGBTQ+ health inequalities, Pride and public space, and post pandemic wellbeing. Events combined lived experience testimony, expert insight and facilitated discussion, generating learning and recommendations that informed service development and wider system conversations.

Four Queer Town Hall sessions were delivered, with approximately 200 people attending.

Complementing this planned programme, Sahir also delivered a more reactive strand of engagement through its Let's Talk About programme. These sessions were convened in response to emerging issues or events affecting community wellbeing, providing timely and safe spaces for peer connection, collective reflection and access to accurate information and support.

Three Let's Talk About sessions were convened with 55 people attending overall. The sessions included a facilitated discussion at Sahir bringing community members together to discuss the Cass Review, to identify actions to support the gender-diverse community, and stand up for trans rights.

During the year, Sahir also brought communities together to organise and coordinate a large memorial vigil in memory of James Lee Williams, known to many as The Vivienne. The vigil provided a powerful moment of collective remembrance and solidarity, reflecting Sahir's long-standing role as a trusted steward of community space at times of loss and grief.

Systems Change and Strategic Influence

Sahir worked closely with Liverpool City Council Public Health to drive forward a Joint Strategic Needs Assessment exploring health inequalities faced by the city's LGBTQ+ population. Acting as the primary

community partner, Sahir supported engagement activity, focus groups and stakeholder interviews, ensuring that lived experience informed strategic understanding and future planning.

Fundraising and Partnership Development

Sahir operated within a challenging funding environment during the year, with rising costs and increased competition for charitable funding. Income was generated through a mixed funding model including statutory contracts, grants from trusts and foundations, community fundraising, events, individual giving and donations.

Total organisational income is drawn from a balanced mix of sources, supporting both sustainability and growth:

- Donations & Fundraising: 54%
- Grants: 22%
- Contracts: 22%
- Training & Earned Income: 2%

This income profile reflects strong community backing, diversified funding streams, and a growing blend of unrestricted and project-based income.

Community fundraising and events played an important role in generating unrestricted income while also strengthening Sahir's profile and relationships within the LGBTQ+ community. Alongside established initiatives, Sahir delivered targeted fundraising activity in partnership with local venues, artists and volunteers.

Partnership working remained central to Sahir's impact. The charity collaborated with NHS partners, local authorities, universities and voluntary sector organisations to extend reach, influence systems and avoid duplication.

Liverpool John Moores University

In partnership with Sahir, Liverpool John Moores University contributed to research examining the impact of the COVID-19 response on the health and wellbeing of LGBTQ+ people living across the Liverpool City Region.

The National Lottery Community Fund

Sahir has secured significant five-year funding from The National Lottery Community Fund to power and expand community-focused projects. This includes vital support for LGBTQ+ refugees, people seeking asylum, and wider social inclusion initiatives.

Steve Morgan Foundation

The Steve Morgan Foundation has provided multi-year regional funding to Sahir, including support for a dedicated Children's Support Worker role, strengthening services for vulnerable young people and families.

The Trustees confirm that Sahir adheres to recognised ethical fundraising standards and that no fundraising complaints were upheld during the year.

Workforce and Volunteers

The Trustees recognise the dedication, skill and resilience of Sahir's staff and volunteers. In a demanding operating environment, the team continued to deliver high quality, compassionate services while maintaining strong safeguarding, professional and ethical standards.

Volunteers remained integral to peer support, outreach, community engagement, and governance activity, with volunteering at Sahir providing opportunities for skill-building, empowerment, and meaningful connection within the community.

7. Public Benefit

The Trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and activities, setting objectives and planning future work.

Sahir House, operating as Sahir, addresses significant health inequalities experienced by people living with and affected by HIV and by LGBTQ+ communities, including refugees and people seeking asylum. These groups face disproportionate levels of poor mental health, social isolation, stigma and barriers to accessing health and social care.

The charity delivers public benefit through free, specialist, trauma informed services that improve physical health, emotional wellbeing and social inclusion. These include HIV prevention, testing and support, intensive casework, counselling, peer support, advocacy and community engagement. By supporting individuals to engage with care and navigate complex systems, Sahir helps prevent crisis, exclusion and deterioration in health.

Sahir's work also delivers wider public benefit by reducing pressure on statutory services through improved engagement, stability and early intervention. In addition, Sahir provides public benefit through community leadership, advocacy and systems change activity, ensuring lived experience informs policy, commissioning and service design.

The Trustees are satisfied that the charity's activities are carried out in furtherance of its charitable objects and that the benefits arising from its work are clear, identifiable and accessible to the public, particularly those facing the greatest disadvantage.

8. Financial Review

Financial Performance

During the year ended 31 March 2025, Sahir House generated total income of £607,158, derived from a combination of statutory contracts, grants from trusts and foundations, community fundraising, events, donations and other income.

Total expenditure for the year amounted to £523,717. The majority of this expenditure was incurred on charitable activities, including frontline service delivery, outreach, counselling, peer support, community engagement and the support costs required to operate the charity safely, effectively and in compliance with regulatory requirements.

The Trustees are satisfied that the charity's resources have been applied in furtherance of its charitable objects and in accordance with approved budgets, delegated authorities and appropriate financial controls.

Income and Funding Mix

Public sector contracts and grants continued to form a significant proportion of the charity's income during the year, reflecting Sahir House's role as a trusted delivery partner for HIV, sexual health and related services across the Liverpool City Region. Alongside this, the charity continued to secure funding from trusts and foundations and to generate income through community fundraising, events and individual giving.

The Trustees recognise the importance of maintaining a diverse funding base and of growing unrestricted income to support organisational resilience, enable innovation and ensure the charity can respond flexibly to emerging and unmet need.

Reserves Policy and Position

The Trustees review the reserves policy annually, taking account of the charity's risk profile, cashflow requirements, funding volatility and future commitments.

The current reserves policy is to hold unrestricted reserves sufficient to:

- meet redundancy and notice obligations
- cover at least three months of core operating and salary costs
- provide a modest buffer against unforeseen events

At 31 March 2025, unrestricted reserves stood at £194,608, which the Trustees consider to be in line with the agreed reserves policy.

Where reserves fall below the target level, the Trustees have plans in place to rebuild reserves over time through prudent financial management and income diversification.

Going Concern

In assessing the charity's ability to continue as a going concern, the Trustees have considered the current financial position, cashflow forecasts, committed and anticipated income, and the ongoing demand for Sahir House's services.

While acknowledging the challenging external environment, the Trustees believe that Sahir House has appropriate plans in place and that there are no material uncertainties that cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from the date of approval of these financial statements.

Accordingly, the financial statements have been prepared on a going concern basis.

9. Principal Risks and Uncertainties

The Trustees recognise their responsibility for identifying, assessing and managing risks that may affect the charity's ability to deliver its charitable objectives.

Sahir House maintains a risk register which is reviewed regularly by the Board and updated to reflect changes in the operating environment.

The Trustees are satisfied that appropriate systems and controls are in place to manage these risks and that risk management remains embedded within the charity's governance and operational processes.

During the year, the principal risks and uncertainties identified by the Trustees included the following:

Funding and Income Volatility

There is a risk that reductions in statutory funding, the ending of time limited grants or pressures on charitable giving could adversely affect the charity's financial sustainability.

Mitigation

The Trustees mitigate this risk through diversification of income streams, active relationship management with funders, development of community fundraising and individual giving, regular financial monitoring and cashflow forecasting.

Rising Demand and Complexity of Need

The charity continues to experience increased demand for services, with service users presenting with more complex and overlapping needs linked to the cost-of-living crisis, housing instability, mental health pressures and hostile environments for marginalised communities.

Mitigation

Mitigations include prioritisation and triage of referrals, partnership working with statutory and voluntary sector organisations, trauma informed practice, and regular supervision and support for staff.

Workforce Capacity, Wellbeing and Retention

There is a risk that sustained pressure on services could impact staff wellbeing, retention and the charity's ability to recruit and retain skilled staff in a competitive labour market.

Mitigation

The charity addresses this through structured supervision, reflective practice, attention to workload management and boundaries, access to training and development, and a focus on staff wellbeing and organisational culture.

Safeguarding and Service Quality

There is a risk of harm to beneficiaries, staff or volunteers, or of reputational damage, should safeguarding arrangements or service quality systems fail.

Mitigation

The Trustees oversee safeguarding policies and procedures, training, safer recruitment practices, clear reporting and escalation processes, and a culture of learning and continuous improvement.

Reputational and Partnership Risk

As Sahir House plays an increasingly visible role in advocacy, community leadership and public discourse, there is a risk of reputational harm or strain on partnerships.

Mitigation

The charity mitigates this risk through clear communications, community led engagement approaches, strong partnership governance and effective complaints and feedback procedures.

10. Plans for Future Periods

2025 marks the 40th anniversary of Sahir House. Building on learning from the year under review, the Trustees have identified a set of strategic and operational priorities to ensure the charity remains resilient, relevant and impactful.

Key priorities for 2025 to 2026 include:

- a) Celebrating and leveraging the 40th anniversary**
Delivering a programme that honours Sahir House's history in HIV activism and LGBTQ+ community support while using the milestone to strengthen profile, partnerships and long-term sustainability.
- b) Strengthening and embedding services**
Consolidating and expanding borough-based provision, particularly in underserved areas, and continuing to develop intensive support models for people living with HIV with complex needs.
- c) Embedding new trans, non-binary and gender diverse services**
Fully implementing the new social prescribing and peer support offer in partnership with NHS colleagues and grass roots organisations.
- d) Deepening systems change and research partnerships**
Building on work with local authorities, health partners and universities to ensure lived experience continues to inform commissioning, policy and service design.
- e) Sustaining and diversifying income**
Increasing unrestricted fundraising through community events, individual giving and partnerships, while maintaining strong relationships with statutory funders and trusts and foundations.
- f) Strengthening organisational resilience**
Continuing to invest in governance, digital infrastructure, workforce wellbeing and policy development to ensure the charity is well equipped to manage risk and future growth.

Throughout the coming period, Sahir House will remain focused on its core mission of supporting people living with and affected by HIV, standing alongside LGBTQ+ communities and challenging stigma, discrimination and health inequality.

11. Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles of the Charities Statement of Recommended Practice
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps to prevent and detect fraud and other irregularities.

12. Approval

This Trustees' Annual Report was approved by the Board of Trustees and signed on its behalf by:

.....

Gerard Bowers McIntyre
Chair of Trustees

Date 24 Mar 2026

SAHIR HOUSE

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2025 set out on pages 14 to 27.

Respective responsibilities of Trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purpose of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in, any material respect, the requirements
- to keep accounting records in accordance with Section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

Have not met; or

- (2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Katie Dillon BA(Hons) BFP FCA
Alexander Myerson & Co Ltd
Alexander House
61 Rodney Street
Liverpool
L1 9ER

K. Dillon

Date 26/3/26

SAHIR HOUSE**STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account)**
FOR THE YEAR ENDED 31ST March 2025

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Totals 2025 £	Totals 2024 £
Income and endowments from:					
Donations and legacies	3a	28,187		28,187	12,405
Charitable Activities	3b	158,685	104,637	263,322	238,218
Other Trading activities	3c	5,026		5,026	10,158
Investments	3d	3,489		3,489	1,246
Other income	3e	307,134		307,134	
Total income		502,521	104,637	607,158	262,027
Expenditure on:					
Charitable activities	4	412,196	111,521	523,717	428,076
Total expenditure		412,196	111,521	523,717	428,076
Net (expenditure)/income, net movement		90,325	(6,884)	83,441	-166,049
Total funds brought forward restated		104,283	11,579	115,862	281,911
		194,608	4,695	199,303	115,862

The notes on pages 18 to 27 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE

COMPANY NUMBER 03821749

BALANCE SHEET AS AT 31st MARCH 2025

		31ST March 2025	31ST March 2024
		£	£
Fixed Assets			
Tangible Fixed Assets	5	946	1,308
Current Assets			
Debtors	6	13,828	26,387
Cash at bank and in hand		<u>187,534</u>	<u>94,325</u>
		201,362	120,712
Current liabilities			
Creditors: amounts falling due within one year	7	<u>(3,005)</u>	<u>(6,158)</u>
Net current assets		198,357	114,554
Total assets less current liabilities		<u>199,303</u>	<u>115,862</u>
Funds :			
Unrestricted finds	8, 9	194,608	104,283
Restricted funds	8 - 10	<u>4,695</u>	<u>11,579</u>
		<u>199,303</u>	<u>115,862</u>

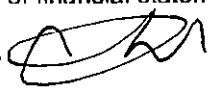
These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006 relating to small companies.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the board on .. 
Gerard Bowers McIntyre

24 Mar 2026

SAHIR HOUSE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31st MARCH 2025

	Notes	31.03.25 £	31.03.24 £
Cash flows from operating activities			
Cash generated from operations	1	93,578	(178,568)
Net cash from operating activities		<u>93,578</u>	<u>(178,568)</u>
 Cash flows from investing activities			
Cash paid for purchase of capital items		(369)	-
Net cash from investing activities		<u>(369)</u>	<u>-</u>
 Increase/(decrease) in cash and cash equivalents		93,209	(178,568)
 Cash and cash equivalents at beginning of year	2	94,325	272,893
		<u>187,534</u>	<u>94,325</u>

SAHIR HOUSE
NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31st MARCH 2025

**1 RECONCILIATION OF DEFECIT BEFORE TAXATION TO CASH
GENERATED FROM OPERATIONS**

	31.03.25 £	31.03.24 £
Surplus/(defecit) before taxation	83,441	(169,049)
loss on disposal of plant & machinery	-	62
Depreciation charges	<u>731</u>	<u>977</u>
	84,172	(168,010)
(Increase)/Decrease in trade and other debtors	12,559	(10,367)
Decrease in trade and other creditors	<u>(3,135)</u>	<u>(3,191)</u>
Cash generated from operations	<u>93,596</u>	<u>(181,568)</u>

2 CASH AND CASH EQUIVALENTS

The amounts disclosed on the Cash Flow Statement in respect of cash and cash equivalents are in respect of these balance sheet amounts

Year ended 31 March 2025

	31.03.25 £	31.03.24 £
cash and cash equivalents	<u>187,534</u>	<u>94,325</u>

Year ended 31 March 2024

	31.03.24 £	31.03.23 £
cash and cash equivalents	<u>94,325</u>	<u>272,893</u>

3 ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	cash flow £	At 1.4.24 £
Net cash			
Cash at bank and in hand	<u>94,325</u>	<u>93,209</u>	<u>187,534</u>

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £10.

2. Accounting Policies

Basis of Accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) as amended for accounting periods commencing from 1st January 2019 and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going Concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund Accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the funds.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accrual's basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relates to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	20% per annum straight line basis
General Equipment	20% per annum straight line basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Gifted property and disposal

In 2012, the charitable company was gifted a two thirds interest in a farm property. At the date it was gifted, the property was subject to a lifetime tenancy arrangement. Because this prevented the charitable company from determining a reliable fair value for its interest, the property was not recognised as a fixed asset, in accordance with the Charities Statement of Recommended Practice (FRS102), but disclosed instead. In April 2024, following the termination of the tenancy, the farm was sold. The charitable company received £307,137 for its two thirds interest(after costs deducted). As the farm had not previously been recognised in the balance sheet, the entire proceeds are recognised as a gain on disposal of a fixed asset in the Statement of Financial Activities.

3. Income and endowments from:

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Totals 2025 £	Totals 2024 £
a. Donations and legacies:				
Donations	<u>28,187</u>	<u>-</u>	<u>28,187</u>	<u>12,405</u>

Income from donations and legacies for 2024 related wholly to unrestricted funds.

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025**

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Totals 2025 £	Totals 2024 £
3b. Charitable activities				
Central Liverpool Primary Care Network (Diverse Bodies)	-	-	-	1,000
Central Liverpool Primary Care Network (Many Hands)	-	-	-	1,000
Contract income	147,070	-	147,070	185,346
John Moores Foundation	-	6,300	6,300	5,000
One Knowsley	-	1,200	1,200	-
National Lottery (MHOH)	-	73,762	73,762	-
Merseyside Police Community cashback	-	-	-	5,000
Rental Income	538	-	538	2,786
Steve Morgan Foundation	-	23,375	23,375	26,875
Training and Consultancy income	11,077	-	11,077	4,199
UKSPF Digital Connectivity for Community	-	-	-	7012
	<u>158,685</u>	<u>104,637</u>	<u>263,322</u>	<u>238,218</u>

Income from charitable activities in 2024 comprised £192,331 unrestricted funds and £45,887 related to restricted funds.

	£	£	£	£
3c. Other Trading activities				
Fundraising	<u>5,026</u>	<u>-</u>	<u>5,026</u>	<u>10,158</u>
3d. Investment income				
Bank interest	<u>3,489</u>	<u>-</u>	<u>3,489</u>	<u>1,246</u>
3e. Other Income				
Proceeds from sale of gifted property	<u>307,134</u>	<u>-</u>	<u>307,134</u>	<u>-</u>

4. Expenditure on charitable activities

	Direct Charitable costs £	Support & Governance costs £	Totals 2025 £	Totals 2024 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends.	<u>297,456</u>	<u>226,261</u>	<u>523,717</u>	<u>428,076</u>

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025****a. Analysed as follows :**

	2025	2024
	£	£
<i>Direct charitable expenditure :</i>		
Staff salary costs	243,733	205,229
Pension	5,821	4,942
Project costs	47,902	34,074
	<u>297,456</u>	<u>244,245</u>
<i>Support & governance costs :</i>		
Staff salary costs	95,220	85,664
Pension	2,622	2,373
Redundancy costs	22,462	-
Rental expenditure	150	1,453
External bid writing	5,832	4,800
Fundraising costs	3,853	12,876
Computer support & software costs	13,641	8,725
Equipment hire	1,192	1,192
HR services	4,160	2,760
Marketing	8,826	9,465
Insurance	4,279	4,463
Office equipment costs	6,408	-
Telephone & internet costs	6,254	5,871
Printing, stationery & postage	1,707	969
Rent & service charges	31,882	28,372
Staff wellbeing	543	491
Subscriptions & membership	4,966	3,893
Cleaning & waste removal	592	700
Website costs	5,441	6,561
Bank charges	53	51
Loss on disposal of tangible assets	-	62
HMRC charges	-	200
Payroll fees	723	561
Accountancy	3,070	1,352
Legal	1,654	-
Depreciation	731	977
	<u>226,261</u>	<u>183,831</u>
Total expenditure on charitable activities	<u>523,717</u>	<u>428,076</u>

£111,521 (2024: £140,546) of the above expenditure relates to restricted funding.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

	2025	2024
	£	£
b. Analysis of staff costs		
Salaries	316,765	273,042
Tax and Social security	22,188	17,851
Pension	8,443	7,315
Redundancy	22,462	-
	<u>369,858</u>	<u>298,208</u>

c. Particulars of employees :

The average number of employees during the year 12.2 (2024: 12.82) calculated on the basis of full-time equivalents, was as follows:

	2025	2024
Project workers	7	7
Administration	2	2
Total	<u>9</u>	<u>9</u>

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2024: none).

No out-of-pocket expenses were reimbursed to trustees in the year (2024: £ nil).

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2025	2024
	£	£
Key management	<u>54,000</u>	<u>53,000</u>

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025****5. Tangible fixed assets**

	Computer equipment £	Total £
Cost		
Balance at 1st April 2024	3,901	3,901
Additions during the year	369	369
Balance at 31st March 2025	<u>4,270</u>	<u>4,270</u>
Accumulated Depreciation		
Balance at 1st April 2024	2,593	2,593
Charge for the year	731	731
Balance at 31st March 2025	<u>3,324</u>	<u>3,324</u>
Net book value at 31st March 2025	<u>946</u>	<u>946</u>
Net book value at 31st March 2024	<u>1,308</u>	<u>1,308</u>

There were no material commitments at the year end (2024: none). All assets used in the charitable activities of the charitable company.

6. Debtors

	2025 £	2024 £
Trade debtors	9,502	12,282
Prepayments	4,326	3,719
Other debtors	-	10,386
	<u>13,828</u>	<u>26,387</u>

7. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	-	4,893
Accruals	3,000	1,265
Other creditors	5	-
	<u>3,005</u>	<u>6,158</u>

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

8. Analysis of Net Assets between funds	Tangible	Net current	Total
2025	Fixed assets	assets	
	£	£	£
Unrestricted funds			
General Fund	<u>946</u>	<u>193,662</u>	<u>194,608</u>
Restricted Funds			
Steve Morgan Foundation	-	4,695	4,695
	<u>0</u>	<u>4,695</u>	<u>4,695</u>
Totals	<u>946</u>	<u>198,357</u>	<u>199,303</u>

	Tangible	Net current	Total
2024	Fixed assets	assets	
	£	£	£
Unrestricted funds			
General Fund	<u>1,308</u>	<u>102,975</u>	<u>104,283</u>
Restricted Funds			
Merseyside Police Community cashback	-	4,567	4,567
UKSPF Digital Connectivity for Community	-	7,012	7,012
	<u>0</u>	<u>11,579</u>	<u>11,579</u>
Totals	<u>1,308</u>	<u>114,554</u>	<u>115,862</u>

9. Unrestricted Funds

		<u>Movements in funds</u>		
2025	Reserves at	Income	Expenditure	Reserves at
	01/04/2024			31/03/2025
General fund	<u>104,283</u>	<u>502,521</u>	<u>(412,196)</u>	<u>194,608</u>
2024	Reserves at	Income	Expenditure	Reserves at
	01/04/2024			31/03/2025
General fund	<u>175,673</u>	<u>216,140</u>	<u>(287,530)</u>	<u>104,283</u>

General Fund is used to finance the charitable company's general activities as outlined in the Trustees Report.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

10. Restricted Funds

2025	Reserves at 01/04/2024	<u>Movements in funds</u>		Reserves at 31/03/2025
		Income	Expenditure	
John Moores Foundation	-	6,300	(6,300)	-
One Knowsley	-	1,200	(1,200)	-
National Lottery (MHOH)	-	73,762	(73,762)	-
Merseyside Police Community cashback	4,567	-	(4,567)	-
Steve Morgan Foundation	-	23,375	(18,680)	4,695
UKSPF Digital Connectivity for Community	7,012	-	(7,012)	-
	<u>11,579</u>	<u>104,637</u>	<u>(111,521)</u>	<u>4,695</u>

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Merseyside Police Community Cashback - Contribution towards 'LCR Queer Town Hall' project.

ASKPF Digital Connectivity for Community- Contribution towards support VCFSE organisations to improve their public-facing IT facilities.

John Moore Foundation - contributions to our work supporting women asylum seekers.

One Knowsley - grant to deliver community project as part of Knowsley Pride celebrations.

National Lottery - funding to power and expand community focused projects. This includes vital support for LGBTQ+ refugees, people seeking asylum and wider social inclusion activities.

Steve Morgan Foundation - Contribution toward 'Children and Young People's HIV Support Service'.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2025

11. Commitments Under Operating Leases

Financial commitments under non-cancellable operating leases relating to one months notice as per licence agreement at 151 Dale Street L2. Also there is a photocopier agreement for the period of five years.

	2025 £	2024 £
Premises		
Due within one year	2,126	2,126
Photocopier		
Due within 1 year	1,094	1,094
Due 1 - 2 years	1,094	1,094
Due 2 - 5 years	548	1,642
	<u>2,736</u>	<u>3,830</u>
	<u>4,862</u>	<u>5,956</u>

12. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2024: none).

13. Contingent Assets

The charitable company did not have any contingent assets as at 31st March 2025.

At 31st March 2024 they owned 2/3rds of the land and property Bellart How Farm, which was sold during the year to 31st March 2025.

Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2025 (2024: none).

14. Guarantees

As at 31st March 2025, 12 Members had given a guarantee of £10 each in the event of the charitable company winding-up; total £120 (2024: 6 members, total: £60).



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Mon, 23rd Mar 2026 14:27:05 GMT	Mr Gerard Eric Bowers-McIntyre signed the envelope (109.147.249.147)
Mon, 23rd Mar 2026 14:27:05 GMT	This envelope has been signed by all parties (109.147.249.147)
Mon, 23rd Mar 2026 14:27:05 GMT	Signed document confirmation emailed to party email (109.147.249.147)
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SAHIR HOUSE

England & Wales - Charity number 1077327

Accounts

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2024

Company Registration No. 03821749
Charity Registration No. 1077327

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

The Trustees present their report and accounts for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

OBJECTIVES AND ACTIVITIES

Preserve and promote the good health, and in particular the sexual, mental and emotional health of people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities.

Advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions.

Preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support, and practical assistance to people living with HIV, their partners, carers, dependants, children and friends.

Sahir House is one of the longest surviving HIV charities in the United Kingdom (UK). Since 1987, the Charity has been providing support to people living with HIV and to those affected by HIV.

Sahir House works with children, young people, and adults, providing practical and emotional support through relevant interventions, which focus on confidence-building, empowerment, and education. Our ambition is to help all service users to experience fuller and healthier lives with HIV.

Sahir House is a much-loved regional charity and is authentically embedded within the communities it serves. The charity has always retained a spirit of grassroots activism and campaigning.

In 2020, Sahir House expanded its charitable objects to acknowledge the organisation's position as a long-serving LGBT+ charity and to allow for the development of services centred specifically around its expertise and reputation for supporting people from LGBT+ communities, refugees, and asylum seekers.

Sahir House is currently headquartered in Liverpool, providing services for people across the Liverpool City Region. All services are provided free of charge.

Our Service Portfolio

The wide range of services provided include:

HIV+ Refugee & Asylum Support Service

This is a specialist service for individuals seeking asylum, experiencing immigration issues or who have been trafficked and are living with HIV. This service offers a safe, confidential, and supportive space and can offer ongoing emotional and practical support.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

HIV+ Advice & Support Service

Our advice and support service can help with a range of matters from financial to housing to employment and other issues. The service can be accessed by anyone living with or affected by HIV as many times as they need. We offer a person-centred service which can range from one-off advice to regular meetings for those who need ongoing support. Our aim is to improve the quality of life and independence of those we assist.

Counselling Service

We offer free counselling to people living with HIV who may be experiencing difficulties with their sexuality, sexual health, and relationships. We work with adults experiencing issues of a psychosexual nature. We also specialise in working with people from the LGBTQ+ community. We offer sessions to people impacted and concerned about isolation, anxiety, depression, bereavement, loss of family relationships, coming out, gender identity, internalised homophobia, self-harm, suicide-ideation, childhood sexual abuse, victims of intimate partner violence and victims of homophobic hate crime, multiple rape and forced marriage.

Community Support

We aim to empower people to live confidently with HIV. We offer a broad range of activities and events focussed on improving the health and wellbeing outcomes - including HIV-focused and general health information sessions, peer support groups, practical workshops and cultural activities.

Training & Education

We offer training on HIV and sexual health topics. We have delivered training to local authorities, NHS trusts, housing providers, community and voluntary groups – and we've run seminars, workshops, action learning experiences, presentations and team briefings.

Testing & Prevention Services

We offer a confidential rapid self-administered HIV testing service using a finger prick test, which gives results in minutes. Any positive result is fast tracked to GUM clinics in Merseyside for clinical support and further testing. Condoms and lubricant are available at our head-office, service delivery sites and at all educational and training events. We provide prevention education and resources to community members and other service providers working with populations that are most vulnerable to HIV transmission.

Outreach

We offer outreach services for people living with, affected by, or at-risk of HIV – with a particular focus on disenfranchised and underserved communities.

Public Benefit Statement

The Board of Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Punctuated by a variety of high-profile events and engagements across the Liverpool City Region, Sahir House continues to strive to further develop its profile and extend its public engagement.

We continue to expand, develop, and create dynamic, and inclusive LGBTQ+ peer support groups, strengthening our portfolio of community outreach, engagement and collaboration.

In 2023 – 2024, Sahir House delivered 4,465 support activities to 422 service users across the Liverpool City Region.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

The nature of issues people present with are becoming more complex by nature and so longer-term support plans with a maximum of 12 weeks are agreed with service user.

The Sahir House Wirral Outreach workers reached 657 individuals offering 1,281 support activities including advice on safer sex.

A total of 17,215 email communications were sent to 659 individuals currently registered with Sahir House.

Our commitment to serving our service users with passion and authenticity is more important than ever. Our staff and volunteers have been creative, innovative, and brave to make sure we can continue to provide the best possible support, advice and advocacy to:

- People living with HIV (regardless of sexual orientation and/or gender identity)
- Individuals and communities at higher risk of poor sexual and reproductive health
- Members of the LGBTQ+ community

We held a strong presence at Pride House during Eurovision in May, and attended and promoted our services at Pride events across the Liverpool City Region.

We have many exciting projects lined up which will benefit and centre the needs of the LGBTQ+ community in the Liverpool City Region, including people living with, or affected by HIV.

Our Community HIV Support Services, including 1:1 practical and emotional support, counselling, and peer support is commissioned by **St Helens Borough Council, Metropolitan Borough of Knowsley and Ormskirk and District General Hospital NHS Trust**. Our Community HIV Testing and STI Screening Service, which includes Services, including 1:1 practical and emotional support, counselling, peer support, and HIV/STI testing and prevention is commissioned by **Wirral Council**.

Our Liverpool HIV Intensive Support Service funded by **Liverpool City Council** completed its second year of a three-year pilot. Since its inception in September 2022, the impact and vital role this service plays in improving the lives of people living with HIV, especially when they face complex, multi-layered challenges is evident in the brilliant progress this pilot has made so far.

The Steve Morgan Foundation funds our Children and Young People's HIV Support Service, having completed its second year, provides specialist support for children and young people living with HIV, particularly around physical and psycho-social wellbeing, mental health and educational attainment.

The Central Liverpool Primary Care Network Access to Mental Health and Well Being Grants 2023 funded two Sahir projects.

'Diverse Bodies' which brought together Sahir House's diverse trans and non-binary peer support group and creatives from Queer Bodies a local poetry collective. Six workshops were held at Sahir House over the course of 4-6 months for members of our trans and non-binary community wishing to explore creative and enjoyable ways of enhancing their self-expression, reflection and wellbeing through writing.

'Many Hands One Heart (MHOH)' brought together our Many Hands One Heart Peer Support Group, creatives from community organisation EAT ME and producers from the social arts organisation Heart of Glass. The project centred around a series of person-centred art and performance workshops for Many Hands One Heart (MHOH) members under the banner of "Together Always: United in Diversity" which was the theme of this year's International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT).

Sahir's was proud to be part of the Wirral VCFSE Mental Health Alliance (18 - 64 sub-group), an initiative commissioned by **Cheshire and Wirral Partnership (CWP) NHS Foundation Trust**.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

A collaborative effort, we were proud to stand alongside our esteemed partners; Heart 4 Refugees, Community Capacity Builders, Tomorrows Women Wirral (TWW), and the Spider Project, to work towards making significant progress in how people, aged 18 -64 and living with serious long-term mental health issues (SMI), are supported in the community. The alliance identified three key priorities: peer support, education & training, and community activities.

Sahir House was successful in its application for a **Creative Underground Community Grant**, a National Lottery Heritage Fund initiative administered by St Helens Library Service. Our proposal was for some visual art and performance workshops exploring St Helens' LGBTQIA+ heritage and cultural identity, culminating in a public showcase. In partnership with Heart of Glass, we commissioned Queer Bodies Poetry Collective and EAT ME who led on the development of the project which resulted in 'Queer, Here', an artistic and intelligent response to worrying rise in LGBTQ+ hate crime across the LCR.

We were part of the **Transforming Futures** project, a collaboration with Spirit Level and the Central Liverpool Primary Care Network. The project funded additional counselling and support hours to deliver an enhanced offer of our existing services to trans and gender diverse service users. The offer included, counselling, 1:1 emotional/practical support, HIV self-testing, and sexual health advice, and guidance. This service was Liverpool centric, however, we envision similar programmes across the Liverpool City Region in the future.

We were successful in our application to the **UKSPF 'Digital Connectivity for Local Community Facilities' Grants Programme**. The overall purpose of the grants programme is to support VCFSE organisations to improve their public-facing IT facilities (i.e. computer drop-in facilities), and to create new facilities in areas of need, where there may currently be no, or limited provision.

Our application to the **Community Cashback Fund** was successful to support our *LCR Queer Town Hall* project. Coordinated by Sahir House, the project brought together a plethora of grass-roots LGBTQ+ organisations, hyper-local queer activists and pertinent community leaders from across the Liverpool City Region. The project centred around an annualised programme of 'Town Hall' forums for the Liverpool City Region's diverse LGBTQ+ community - to debate and discuss community safety, health & wellbeing inequalities, community cohesion and other important matters. The project promoted diversity, equality and inclusion in a unique and community-led manner.

We led a successful World AIDS Day (WAD) campaign, with the theme '*The Many Faces of HIV*'. A full programme of events took place including our annual candlelit Vigil, Lighting the Town Red, a photography exhibition, and a display of the beautiful, poignant AIDS Memorial Quilts, a historical, unique artwork which documents the lives lost to AIDS and related illnesses. The special display, created in partnership with Homotopia, and National Museums Liverpool, provided the central point of an LCR wide presentation of smaller, local memorial quilts.

Sahir was excited to welcome in 2024, with many different projects, initiatives, ideas and plans across the Liverpool City Region. New peer groups, collaborations, new website, and branding will see the ongoing evolution of Sahir.

As we make our way through this, our 39th year, (and start planning our 40th next year!), our small, but dedicated team, along with our volunteers, trustees, supporters and service users, continue to make, and be part of Sahir's legacy.

We look forward to further fostering environments where LGBTQ+ individuals and people living with HIV can thrive and receive the support they need.

And we thank you, our funders, who help make it all possible.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

FINANCIAL REVIEW

Total income for the year totalled £262,027 (2023: £457,007) of which £45,887 (2023: £210,398) related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £428,076 (2023: £453,168), leaving a deficit for the year of £166,049 (2023: surplus £3,839).

At 31st March 2024, the charitable company's reserves stood at £115,862 (2023: £281,911) of which £11,579 (2023: £106,238) represented restricted funds.

Risk policy

The Trustees have compiled an organisational risk register of the major risks that the charity is exposed to, together with an action plan for mitigating these risks. Progress against the action plan is reviewed regularly by the Board of Trustees. The full organisational risk register is reviewed by Trustees annually.

Reserves policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy and notice provision and three months' running costs and lease commitments should no further funding be secured.

At the end of the financial year, unrestricted funds totalled £104,283 of which £1,308 is represented by tangible assets, leaving surplus free unrestricted reserves of £102,975. The charitable company requires £45,441 for redundancy provision £71,882 for three months running' costs, and £5,956 for lease commitments (total £123,279).

The trustees plans to increase the unrestricted reserves through the sale proceeds of the farm

PLANS FOR THE FUTURE

In recent years there has been an increase of contracted income with funders wanted to achieve more results for the same level of income and contract values allowing no provision for inflationary increases. Sahir have also seen an increase in competition for these contracts with more providers entering the market. Sahir will also be utilising the sales proceeds to invest in income generating capacity within the charity in order to diversify income streams and reduce overall reliance on contract income. Two primary areas of focus will include individual giving and training income that will boost general funds.

As the UK works towards the 2030 goal of no new HIV transmissions, the funding available for HIV services is reducing. Sahir has been working to expand their focus and work more broadly to support the health and wellbeing of the LGBTQ+ community. At the end of the year the charity was successful in securing £390k over 5 years of National Lottery reaching communities funding for a project focused on asylum seekers.

STRUCTURE. GOVERNANCE AND MANAGEMENT

Sahir House is a charitable company limited by guarantee (registered in England and Wales, No. 03821749) incorporated on 9th August 1999 and registered as a charity (number 1077327) on 8th September 1999.

The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 28th July 1999, revised by special resolution 22nd September 1999, 21st November 2007, 19th June 2020.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

The members of the company's Board of Trustees are also its directors. Board members are elected by the Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minutes parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

REFERENCE AND ADMINISTRATIVE DETAILS

Name Sahir House

Company Number 03821749

Charity Number 1077327

Registered Office LCVS Building
4th Floor,
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Board of Trustees The Board of Trustees are also its directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2024

Trustees

R Adams
S W H East
R Eley – Co Chair
R S Harrison (Resigned 27th March 2024)
C Marks
A Neill (Appointed 31st August 2023)

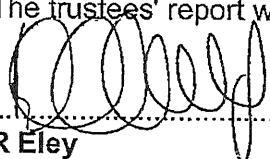
Independent Examiner

Mrs Ying Huang ACCA
LCVS
151 Dale Street,
Liverpool,
L2 2AH

Bankers

Co-Operative Bank
PO Box 101,
1 Balloon Street,
Manchester,
M60 4EP

The trustees' report was approved by the Board of Trustees.


.....
R Eley
Trustee

Dated: 17th DECEMBER 2024

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

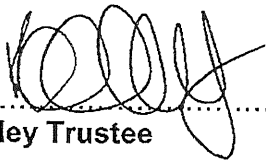
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

Signed on behalf of the Board of Trustees



.....
R Eley Trustee

LCVS Building
4th Floor,
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Date: 17th DECEMBER 2016

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2024, which are set out on pages 10 to 23.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mrs Ying Huang**



Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 17/12/2024.....

SAHIR HOUSE**STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account)
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	Unrestricted Funds 2024	Restricted Funds 2024	Totals 2024	Restated Totals 2023
Income and endowments from:		£	£	£	£
Donations and legacies	3a	12,405	-	12,405	12,910
Charitable activities	3b	192,331	45,887	238,218	444,008
Other trading activities	3c	10,158	-	10,158	89
Investments	3d	1,246	-	1,246	-
Total income		216,140	45,887	262,027	457,007
Expenditure on:					
Charitable activities	4	287,530	140,546	428,076	453,168
Total expenditure		287,530	140,546	428,076	453,168
Net (expenditure)/income, net movement in funds		(71,390)	(94,659)	(166,049)	3,839
Total funds brought forward					
Restated	8,9	175,673	106,238	281,911	278,072
Total funds carried forward	8-10	104,283	11,579	115,862	281,911

The notes on pages 12 to 23 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE
BALANCE SHEET AS AT 31ST MARCH 2024

COMPANY NUMBER 03821749

	Notes	31 st March 2024		31 st March 2023	
Fixed assets		£	£	£	£
Tangible fixed assets	5		1,308		2,347
Current assets					
Debtors	6	26,387		16,020	
Cash at bank and in hand		94,325		272,893	
		-----		-----	
		120,712		288,913	
Current liabilities					
Creditors: amounts falling due within one year	7	(6,158)		(9,349)	
		-----		-----	
Net current assets			114,554		279,564
			-----		-----
Total assets less current liabilities			115,862		281,911
			=====		=====
Funds:					
Unrestricted funds	8, 9		104,283		175,673
Restricted funds	8-10		11,579		106,238
			-----		-----
			115,862		281,911
			=====		=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

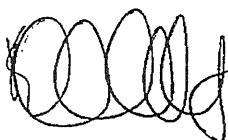
The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: 17TH DECEMBER 2024

R Eley
Trustee



Date 17TH DECEMBER 2024

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £10.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) as amended for accounting periods commencing from 1st January 2019 and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accrual's basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relates to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	20% per annum straight line basis
General Equipment	20% per annum straight line basis
Fixtures and Fittings	20% per annum straight line basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£
a. Donations and legacies:				
Donations	12,405	-	12,405	12,910
	=====	=====	=====	=====

Income from donations and legacies for 2023 related wholly to unrestricted funds.

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
b. Charitable activities:				
Central Liverpool Primary Care Network (Diverse Bodies)	-	1,000	1,000	-
Central Liverpool Primary Care Network (Many hands)	-	1,000	1,000	-
Contract income	185,346	-	185,346	226,389
Garfield Weston Foundation	-	-	-	20,000
John Moores Foundation	-	5,000	5,000	5,000
Liverpool City Council	-	-	-	150,000
Liverpool School of Tropical Medicine	-	-	-	5,310
Merseyside Police Community Cashback	-	5,000	5,000	-
Rental income	2,786	-	2,786	2,786
Skelton Charity	-	-	-	1,500
Steve Morgan Foundation	-	26,875	26,875	28,588
Training and Consultancy income	4,199	-	4,199	4,435
UKSPF Digital Connectivity for Community	-	7,012	7,012	-
	<u>192,331</u>	<u>45,887</u>	<u>238,218</u>	<u>444,008</u>

Income from charitable activities in 2023 comprised £233,610 unrestricted funds and restated £210,398 related to restricted funds.

c. Other trading activities	£	£	£	£
Fundraising	<u>10,158</u>	<u>-</u>	<u>10,158</u>	<u>89</u>

Income from other trading activities for 2023 related wholly to unrestricted funds.

d. Investment income	£	£	£	£
Bank interest	<u>1,246</u>	<u>-</u>	<u>1,246</u>	<u>-</u>

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2024 £	Total 2023 £
To provide information, support and guidance to people living with or affected by HIV, their family, and friends	<u>244,245</u>	<u>183,831</u>	<u>428,076</u>	<u>453,168</u>

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024****a. Analysed as follows:**

	2024	2023
	£	£
<i>Direct charitable expenditure:</i>		
Staff salary costs	205,229	306,639
Pension	4,942	7,716
Project Costs	34,074	53,836
	244,245	368,191
<i>Support & governance costs:</i>	£	£
Staff salary costs	85,664	-
Pension	2,373	-
Rental expenditure	1,453	1,261
External bid writing	4,800	2,800
Consultancy	12,876	-
DBS fees	-	80
Computer support and software costs	8,725	20,910
Equipment hire	1,192	3,393
Health and safety	-	30
HR services	2,760	2,003
Marketing	9,465	-
Insurance	4,463	5,285
Office equipment costs	-	277
Telephone and internet costs	5,871	5,934
Printing, stationery, and postage	969	918
Rent and service charges	28,372	23,289
Staff wellbeing	491	4,139
Subscriptions and memberships	3,893	2,360
Cleaning and waste removal	700	396
Website costs	6,561	1,669
Bank charges	51	50
Loss on disposal of tangible assets	62	2,797
HMRC charges	200	-
Payroll fees	561	563
Accountancy	1,352	1,448
Amortisation	-	3,019
Depreciation	977	2,356
	183,831	84,977
Total expenditure on charitable activities	428,076	453,168

£115,862 (2023: £122,870) of the above expenditure relates to restricted funding.

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024**

	2024	2023
	£	£
b. Analysis of staff costs		
Salaries	273,042	286,133
Tax and Social security	17,851	20,506
Pension	7,315	7,716
	-----	-----
	298,208	314,355
	=====	=====

c. Particulars of employees:

The average number of employees during the year 12.82 (2023: 12.92), and calculated on the basis of full-time equivalents, was as follows:

	2024	2023
Project workers	7	9.6
Administration	2	2.4
	-----	-----
Total	9	12.0
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2023: none).

No out-of-pocket expenses were reimbursed to trustees in the year (2023: £nil)

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2024	2023
	£	£
Key management	53,000	51,528
	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024****5. Tangible fixed assets**

	Computer Equipment	Total
Cost	£	£
Balance at 1 st April 2023	8,754	8,754
Disposals during the year	(4,853)	(4,853)
Balance at 31st March 2024	3,901	3,901
Accumulated Depreciation		
Balance at 1 st April 2023	6,407	6,407
Charge for the year	977	977
Disposals during the year	(4,791)	(4,791)
Balance at 31st March 2024	2,593	2,593
Net Book Value at 31st March 2024	1,308	1,308
Net Book Value at 31 st March 2023	2,347	2,347

There were no material commitments at the year-end (2023: none). All assets used in the charitable activities of the charitable company.

6. Debtors

	2024	2023
	£	£
Trade debtors	12,282	3,065
Prepayments	3,719	3,902
Other debtors	10,386	9,053
	26,387	16,020

7. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	4,893	7,764
Accruals	1,265	1,400
Other creditors	-	185
	6,158	9,349

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

8. Analysis of Net Assets between Funds

2024	Tangible Fixed assets	Net Current assets	Total
Unrestricted Funds	£	£	£
General Fund	1,308	102,975	104,283
Restricted Funds			
Merseyside Police	-	4,567	4,567
Community Cashback	-	7,012	7,012
UKSPF Digital Connectivity for Community	-	11,579	11,579
Totals	1,308	114,554	115,862

2023	Tangible Fixed assets	Net Current assets	Total
Unrestricted Funds	£	£	£
General Fund	2,347	173,326	175,673
Restricted Funds			
Liverpool City Council	-	100,000	100,000
Liverpool School of Tropical Medicine	-	543	543
Our Liverpool	-	4,816	4,816
Skelton Charity	-	879	879
Totals	2,347	279,564	281,911

9. Unrestricted Funds

2024	Movements in funds			
	Reserves at beginning of year	Income	Expenditure	Reserves at end of year
	£	£	£	£
General Fund	175,673	216,140	(287,530)	104,283

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024**

2023	<u>Movements in funds</u>			
	Reserves at beginning of year	Income	Expenditure	Reserves at end of year
	£	£	£	£
General Fund	259,362	246,609	(330,298)	175,673
	=====	=====	=====	=====

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

10. Restricted Funds

2024	<u>Movements in funds</u>			
	Reserves at beginning of year	Income	Expenditure	Reserves at end of year
	£	£	£	£
Central Liverpool Primary Care Network (Diverse Bodies)	-	1,000	(1,000)	-
Central Liverpool Primary Care Network (Many hands)	-	1,000	(1,000)	-
John Moores Foundation	-	5,000	(5,000)	-
Liverpool City Council	100,000	-	(100,000)	-
Liverpool School of Tropical Medicine	543	-	(543)	-
Merseyside Police Community Cashback	-	5,000	(433)	4,567
Our Liverpool	4,816	-	(4,816)	-
Skelton Charity	879	-	(879)	-
Steve Morgan Foundation	-	26,875	(26,875)	-
UKSPF Digital Connectivity for Community	-	7,012	(-)	7,012
	-----	-----	-----	-----
	106,238	45,887	(140,546)	11,579
	=====	=====	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024**

2023	Reserves at beginning of year £	<u>Movements in funds</u>		Reserves at end of year £
		Income £	Expenditure £	
Eleanor Rathbone Charitable Trust	2,035	-	(2,035)	-
Garfield Weston Foundation	-	20,000	(20,000)	-
John Moores Foundation	-	5,000	(5,000)	-
LCVS Community Impact Fund	1,300	-	(1,300)	-
LCVS Innovation in Communities Fund	7,300	-	(7,300)	-
Liverpool City Council	-	150,000	(50,000)	100,000
Liverpool School of Tropical Medicine	-	5,310	(4,767)	543
Our Liverpool	8,075	-	(3,259)	4,816
Skelton Charity	-	1,500	(621)	879
Steve Morgan Foundation	-	28,588	(28,588)	-
	<u>18,710</u>	<u>210,398</u>	<u>(122,870)</u>	<u>106,238</u>
	=====	=====	=====	=====

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Central Liverpool Primary Care Network (Diverse Bodies) – Contribution toward 'diverse bodies' project

Central Liverpool Primary Care Network (Many hands) – Contribution towards Many Hands One Heart' project.

Eleanor Rathbone Charitable Trust – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Garfield Weston Foundation – Contribution towards running costs

John Moores Foundation – contribution towards our work supporting women asylum seekers.

LCVS Community Impact Fund – Contribution towards life coaching sessions

LCVS Innovation in Communities Fund – Contribution towards the 'Set for Life, Project to help us better understand the current landscape of employment, education, and training for our service users. The project will provide information, resources and support to help service users assess their personal circumstances and priorities, identify and address barriers to explore employment and training opportunities. We will use a range of activities and resources including information and media resources, wellbeing activities, one to one advice case work support assessments and reviews, volunteer coaches, peer support groups (HIV, LGBT, LGBT/asylum and transgender. We will also tap into our counselling service.

Liverpool City Council – Contribution towards 'HIV intensive/Crisis and LGBTQ+ Empowerment' project

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

Liverpool School of Tropical Medicine – Collaboration between Sahir House and the Liverpool School of Tropical Medicine with the aim to complete three participatory workshops for the project titled 'Monkeypox Communication Strategies to Counter Stigma and Increase Health Seeking Behaviour Amongst Priority Populations'. This will involve the recruitment of 24 participants to attend participatory workshops, or a one-to-one interviews. This project seeks to contribute to the prevention and treatment of emerging infectious diseases among gay, bisexual, queer and MSM in England through improved communication strategies that are non-stigmatising and equitable.

Merseyside Police Community Cashback – Contribution towards 'LCR Queer Town Hall' project

Our Liverpool – This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities.

By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

Skelton Charity – Supported an outdoor activity to complement our Children & Young People living with HIV support service, by providing the opportunity for young people to come together and share their experiences of living with HIV, explore common interests, and build peer support.

Steve Morgan Foundation – Contribution toward 'Children and Young People's HIV Support Service'

UKSPF Digital Connectivity for Community – Contribution towards support VCFSE organisations to improve their public-facing IT facilities

11. Commitments Under Operating Leases

Financial commitments under non-cancellable operating leases relating to one month's notice as per licence agreement at 151 Dale Street L2. Also there is a photocopier agreement for the period of five year

	2024	2023
Premises	£	£
Due Within one year	2,126	2,126
Photocopier		
Due within one year	1,094	1,094
Due 1 to 2 years	1,094	1,094
Due 2 to 5 years	1,642	2,736
	-----	-----
	3,830	4,924
	-----	-----
	5,956	7,050
	=====	=====

12. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2023: none).

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

13. Contingent Assets

Sahir House owns two thirds of ownership of the land and the property Bellart How Farm, Millside, Witherslack, Grange-Over-Sands LA11 6SQ which was gifted by Rowland F Hart on 12th November 2012, the other one third is owned by Terrance Higgins Trust.

The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant.

Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2024 or 31st March 2023.

14. Guarantees

As at 31st March 2024, 6 members had given a guarantee of £10 each in the event of the charitable company winding-up; total: £60 (2023: 5 members, total: £50).

15. Post year event

Sahir House and Terrance Higgins Trust have sold the property for £318,216 to the long-term tenant family in April 2024.

SAHIR HOUSE**DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024**

	2024	2023
	£	£
INCOME		
Grant Income	45,887	210,398
Donations	12,405	12,910
Contract income	185,346	226,389
Training and consultancy income	4,199	4,435
Rental income	2,786	2,786
Bank interest	1,246	-
Fundraising	10,158	89
Total Income	262,027	457,007
EXPENDITURE		
Charitable activities		
Staff salary costs	290,893	306,639
Pension	7,315	7,716
Project costs	34,074	53,836
Rental expenditure	1,453	1,261
External bid writing	4,800	2,800
DBS fees	-	80
Computer support and software costs	8,725	20,910
Equipment hire	1,192	3,393
Health and safety	-	30
HR services	2,760	2,003
Marketing	9,465	-
Insurance	4,463	5,285
Office equipment costs	-	277
Telephone and internet costs	5,871	5,934
Printing, stationery, and postage	969	918
Rent and service charges	28,372	23,289
Staff wellbeing	491	4,139
Subscriptions and memberships	3,893	2,360
Cleaning and waste removal	700	396
Website costs	6,561	1,669
Bank charges	51	50
Consultancy	12,876	-
Loss on disposal of tangible fixed assets	62	2,797
Payroll fees	561	563
HMRC charges	200	-
Accountancy	1,352	1,448
Amortisation	-	3,019
Depreciation	977	2,356
Total expenditure on charitable activities	428,076	453,168
Net (expenditure)/income for the year	(166,049)	3,839

(This page does not form part of the statutory financial statements)

SAHIR HOUSE

England & Wales - Charity number 1077327

Accounts

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT & UNAUDITED FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2023

Company Registration No. 03821749
Charity Registration No. 1077327

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The Trustees present their report and accounts for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

OBJECTIVES AND ACTIVITIES

Preserve and promote the good health, and in particular the sexual, mental and emotional health of people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities.

Advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions.

Preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support, and practical assistance to people living with HIV, their partners, carers, dependants, children and friends.

Sahir House is one of the longest surviving HIV charities in the United Kingdom (UK). Since 1987, the Charity has been providing support to people living with HIV and to those affected by HIV.

Sahir House works with children, young people, and adults, providing practical and emotional support through relevant interventions, which focus on confidence-building, empowerment, and education. Our ambition is to help all service users to experience fuller and healthier lives with HIV.

Sahir House is a much-loved regional charity and is authentically embedded within the communities it serves. The charity has always retained a spirit of grassroots activism and campaigning.

In 2020, Sahir House expanded its charitable objects to acknowledge the organisation's position as a long-serving LGBT+ charity and to allow for the development of services centred specifically around its expertise and reputation for supporting people from LGBT+ communities, refugees, and asylum seekers.

Sahir House is currently headquartered in Liverpool, providing services for people across the Liverpool City Region. All services are provided free of charge.

Our Service Portfolio

The wide range of services provided include:

HIV+ Refugee & Asylum Support Service

This is a specialist service for individuals seeking asylum, experiencing immigration issues or who have been trafficked and are living with HIV. This service offers a safe, confidential, and supportive space and can offer ongoing emotional and practical support.

HIV+ Advice & Support Service

Our advice and support service can help with a range of matters from financial to housing to employment and other issues. The service can be accessed by anyone living with or affected by HIV as many times as they need. We offer a person-centred service which can range from one-off advice to regular meetings for those who need ongoing support. Our aim is to improve the quality of life and independence of those we assist.

Counselling Service

We offer free counselling to people living with HIV who may be experiencing difficulties with their sexuality, sexual health, and relationships. We work with adults experiencing issues of a psychosexual nature. We also specialise in working with people from the LGBTQ+ community. We offer sessions to people impacted and concerned about isolation, anxiety, depression, bereavement, loss of family relationships, coming out, gender identity, internalised homophobia, self-harm, suicide-ideation, childhood sexual abuse, victims of intimate partner violence and victims of homophobic hate crime, multiple rape and forced marriage.

Community Support

We aim to empower people to live confidently with HIV. We offer a broad range of activities and events focussed on improving the health and wellbeing outcomes - including HIV-focused and general health information sessions, peer support groups, practical workshops and cultural activities.

Training & Education

We offer training on HIV and sexual health topics. We have delivered training to local authorities, NHS trusts, housing providers, community and voluntary groups – and we've run seminars, workshops, action learning experiences, presentations and team briefings.

Testing & Prevention Services

We offer a confidential rapid self-administered HIV testing service using a finger prick test, which gives results in minutes. Any positive result is fast tracked to GUM clinics in Merseyside for clinical support and further testing. Condoms and lubricant are available at our head-office, service delivery sites and at all educational and training events. We provide prevention education and resources to community members and other service providers working with populations that are most vulnerable to HIV transmission.

Outreach

We offer outreach services for people living with, affected by, or at-risk of HIV – with a particular focus on disenfranchised and underserved communities.

Public Benefit Statement

The Board of Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Despite the challenges posed by continued economic uncertainty, inflation, recurring and new health crisis and civil unrest throughout 2022-23, Sahir House has continued to step up its efforts to support, empower and transform the lives of the community members we support across the Liverpool City Region. We are really proud of how we've come together with partners and allies to support those facing multiple disadvantage.

In 2022 – 2023, Sahir House delivered 10,115 support activities to 677 service users across the Liverpool City Region. The Sahir House Wirral Outreach workers reached 726 individuals offering 1395 support activities including advice on safer sex.

During this reporting year Sahir House distributed safe sex supplies across Merseyside including 7749 condoms and 5254 sachets of lube.

Our commitment to serving our service users - with passion and authenticity - is more important than ever. Our staff and volunteers have been creative, innovative, and brave to make sure we can continue to provide the best possible support, advice and advocacy to:

- People living with HIV (regardless of sexual orientation and/or gender identity)
- Individuals and communities at higher risk of poor sexual and reproductive health
- Members of the LGBTQ+ community

Various discussions underfoot – such as with our regional Primary Care Networks – to ensure we continue to move forward towards improved support, zero new transmissions: zero new infections and zero Stigma and discrimination.

Sahir House has entered collaboration with several Higher Education Institution's as their preferred community partner to explore health issues pertinent to our local LGBTQ+ population.

Sahir House aspires to build its position as a trusted community connector and engagement partner for relevant and empowering LGBTQ+ research and innovation.

To coincide with LGBTQ+ History Month (February 2023), Liverpool City Council officially launched the LGBTQ+ needs assessment with a health needs assessment survey for local LGBTQ+ people. The survey, which was a first for Liverpool, incorporated information from a range of sources, including national level evidence and data from the 2021 census. Sahir House took a lead role in promoting the survey and actively encouraged participation through 1:1 engagement, peer-to-peer promotion (volunteers), workshops partnership working as well as press engagement and digital marketing/communications. In total, our collective efforts garnered 600 responses with 450 fully completed forms. Initial findings from the survey paint a picture of poor health outcomes, lack of health literacy and, service provision that needs to be significantly overhauled - specifically in matters relating to mental health, sexual health, respiratory health & comorbidities.

We are now planning for the next phase of Liverpool's LGBTQ+ Needs Assessment. This phase will include targeted interviews and focus groups.

Owing to the introduction of our new LGBTQ+ Support Worker we have been able to strengthen our existing LGBTQ+ peer support offering and launch several new LGBTQ+ focussed groups. Sahir House has also been able to strengthen and extend its peer group offer for PLWHIV. Sahir House plans to launch several new peer support programmes in the near future including a LGBTQIA+ Neurodivergent Peer Support Service in collaboration with Merseyside Autistic Adults.

Sahir House has also introduced a weekly 'Social Space' forum for all service users. This takes place every Thursday at Sahir House. We actively invite and welcome visits from partner organisations to promote key health and wellbeing services.

Sahir House is currently in talks with various partner organisations with regards to arts and cultural programming to enrich engagement and improve community cohesion.

FINANCIAL REVIEW

Total income for the year totaled £457,007 (2022: £435,619) of which £210,398 (2022: £66,573) related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £453,168 (2022: £461,808), leaving a surplus for the year of £3,839 (2021: deficit £26,189).

At 31st March 2023, the charitable company's reserves stood at £281,911 (2022: £278,072) of which £106,238 (2022: £18,710) represented restricted funds.

Risk policy

The Trustees have compiled an organisational risk register of the major risks that the charity is exposed to, together with an action plan for mitigating these risks. Progress against the action plan is reviewed regularly by the Board of Trustees. The full organisational risk register is reviewed by Trustees annually.

Reserves policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy and notice provision and three months' running costs and three months' salary costs should no further funding be secured.

At the end of the financial year, unrestricted funds totalled £175,673 of which £2,347 is represented by tangible assets, leaving surplus free unrestricted reserves of £173,326. The charitable company requires £40,134 for redundancy provision £43,332 for three months running costs, plus three months salary costs £71,533 (total £154,999).

PLANS FOR THE FUTURE

We are excited for the future and will continue to lead on innovative, creative initiatives across the region, including;

LGBTQIA+ focussed Live Research Projects

Sahir House is working with Liverpool School of Tropical Medicine and Liverpool John Moores University on several pertinent research studies. This feeds into wider R&I centric aspirations.

Aspirations for a new LGBTQIA+ Centre for the Liverpool City Region

Sahir House pursuing initial discussions with Liverpool City Council and the LCRCA with regards to a new home for the organisation as well as the possibility for a new large LGBTQIA+ Centre for the Liverpool City Region.

Exploring the establishment of a Strategic LGBTQIA+ Research & Innovation (R&I) Network for the Liverpool City Region

Sahir House is committed to the development of a new dynamic R&I network anchored in LCR focussed on LGBTQIA+ matters.

STRUCTURE. GOVERNANCE AND MANAGEMENT

Sahir House is a charitable company limited by guarantee (registered in England and Wales, No. 03821749) incorporated on 9th August 1999 and registered as a charity (number 1077327) on 8th September 1999.

The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 28th July 1999, revised by special resolution 22nd September 1999, 21st November 2007, 19th June 2020 .

The members of the company's Board of Trustees are also its directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minutes parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Name Sahir House

Company Number 03821749

Charity Number 1077327

Registered Office LCVS Building
4th Floor,
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Board of Trustees The Board of Trustees are also its directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:

Trustees R Adams
P Childs (Resigned on 17th June 2022)
J I Christon (Appointed 27 July 2022)
(Resigned 14th February 2023)
S W H East (Appointed 27th October 2022)
R Eley – Co Chair
R S Harrison -Co Chair
C Marks

Independent Examiner Paula Sanchez ACCA
LCVS
151 Dale Street,
Liverpool,
L2 2AH

Bankers Co-Operative Bank
PO Box 101,
1 Balloon Street,
Manchester,
M60 4EP

The trustees' report was approved by the Board of Trustees.

.....
R Eley
Trustee

Dated:

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

Signed on behalf of the Board of Trustees

.....
R Eley Trustee

LCVS Building
4th Floor,
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Date:

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2023, which are set out on pages 9 to 24.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Paula Sanchez**

Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated:

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Totals 2023	Restated Totals 2022
Income and endowments from:		£	£	£	£
Donations and legacies	3a	12,910	-	12,910	14,512
Charitable activities	3b	233,610	210,398	444,008	420,923
Other trading activities	3c	89	-	89	154
Investments	3d	-	-	-	30
Total income		246,609	210,398	457,007	435,619
Expenditure on:					
Charitable activities	4	330,298	122,870	453,168	461,808
Total expenditure		330,298	122,870	453,168	461,808
Net (expenditure)/income, net movement in funds		(83,689)	87,528	3,839	(26,189)
Total funds brought forward Restated	13,14	259,362	18,710	278,072	304,261
Total funds carried forward	12-14	175,673	106,238	281,911	278,072

The notes on pages 12 to 24 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE
BALANCE SHEET AS AT 31ST MARCH 2023

COMPANY NUMBER 03821749

	Notes	31 st March 2023		31 st March 2022	
		£	£	£	£
Fixed assets					
Tangible fixed assets	5		2,347		5,521
Intangible fixed assets	6		-		4,999
			-----		-----
			2,347		10,520
Current assets					
Stocks	8		-		-
Debtors	9		16,020		25,225
Cash at bank and in hand			272,893		251,767
			-----		-----
			288,913		276,992
Current liabilities					
Creditors: amounts falling due within one year	10		(9,349)		(9,440)
			-----		-----
Net current assets			279,564		267,552
			-----		-----
Total assets less current liabilities			281,911		278,072
			=====		=====
Funds:					
Unrestricted funds	12,13		175,673		259,362
Restricted funds	12-14		106,238		18,710
			-----		-----
			281,911		278,072
			=====		=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on:

R Eley
Trustee

Date

SAHIR HOUSE**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	31 st March 2023		31 st March 2022	
Cash flows from operating activities		£	£	£	£
Cash generated/(used) from operations	16		21,126		(76,181)
Investing activities					
Purchase of tangible fixed assets		(-)		(1,907)	
		-----		-----	
Net cash generated from/ (used) in investing activities			(-)		(1,907)
Net cash generated from financing activities			-		-
		-----		-----	
Net increase/(Decrease) in cash and cash equivalents			21,126		(78,088)
Cash and cash equivalents at beginning of year			251,767		329,855
			-----		-----
Cash and cash equivalents at end of year			272,893		251,767
			=====		=====
Represented by:					
			31 st March 2023		31 st March 2022
			£		£
Cash at bank and in hand			272,893		251,767
			=====		=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £10.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) as amended for accounting periods commencing from 1st January 2019 and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
-------------------	-----------------------------------

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	20% per annum straight line basis
General Equipment	20% per annum straight line basis
Fixtures and Fittings	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow-moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
a. Donations and legacies:				
Donations	12,910	-	12,910	10,717
General grants	-	-	-	3,795
	-----	-----	-----	-----
	12,910	-	12,910	14,512
	=====	=====	=====	=====

Income from donations and legacies for 2022 related wholly to unrestricted funds.

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
b. Charitable activities:				
Austin Hope Pilkington Trust	-	-	-	3,000
Contract income	226,389	-	226,389	334,995
Duchy of Lancaster Benevolent Fund	-	-	-	1,608
Eleanor Rathbone Charitable Trust	-	-	-	3,000
Elizabeth Rathbone Charitable Trust	-	-	-	1,263
Garfield Weston Foundation	-	20,000	20,000	-
HMRC Job Retention Scheme	-	-	-	706
John Moores Foundation	-	5,000	5,000	6,667
LCVS Community Impact Fund	-	-	-	1,500
LCVS Innovation in Communities Fund	-	-	-	7,300
Liverpool City Council	-	150,000	150,000	-
Liverpool School of Tropical Medicine	-	5,310	5,310	-
Mind	-	-	-	10,286
Our Liverpool	-	-	-	13,150
Refugee Action	-	-	-	2,500
Resourcing Racial Justice	-	-	-	10,588
Rental income	2,786	-	2,786	2,786
Skelton Charity	-	1,500	1,500	-
Steve Morgan Foundation	-	28,588	28,588	2,394
Training and Consultancy income	4,435	-	4,435	15,863
Viiv Healthcare	-	-	-	3,317
	233,610	210,398	444,008	420,923

Income from charitable activities in 2022 comprised £354,350 unrestricted funds and restated £66,573 related to restricted funds.

c. Other trading activities	£	£	£	£
Fundraising	89	-	89	154
	=====	=====	=====	=====

Income from other trading activities for 2022 related wholly to unrestricted funds.

d. Investment income	£	£	£	£
Bank interest	-	-	-	30
	=====	=====	=====	=====

Income from investments for 2022 related wholly to unrestricted funds.

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2023 £	Total 2022 £
To provide information, support and guidance to people living with or affected by HIV, their family, and friends	368,191	84,977	453,168	461,808
	=====	=====	=====	=====

a. Analysed as follows:

	2023 £	2022 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	306,639	315,286
Pension	7,716	7,546
Project Costs	53,836	64,690
	-----	-----
	368,191	387,522
	-----	-----
<i>Support & governance costs:</i>		
Rental expenditure	1,261	1,878
Legal costs	-	420
External bid writing	2,800	3,900
AGM meeting costs	-	612
DBS fees	80	451
Computer support and software costs	20,910	8,081
Equipment hire	3,393	5,356
Health and safety	30	54
HR services	2,003	4,836
Insurance	5,285	6,101
Office equipment costs	277	1,867
Office moving costs	-	648
Telephone and internet costs	5,934	5,264
Printing, stationery, and postage	918	575
Utilities	-	1,149
Rent and service charges	23,289	20,498
Staff wellbeing	4,139	346
Subscriptions and memberships	2,360	2,809
Cleaning and waste removal	396	380
Website costs	1,669	602
Bank charges	50	51
Loss on disposal of tangible assets	2,797	192
Payroll fees	563	519
Accountancy	1,448	1,410
Amortisation	3,019	3,019
Depreciation	2,356	3,268
	-----	-----
	84,977	74,286
	-----	-----
Total expenditure on charitable activities	453,168	461,808
	=====	=====

£122,870 (2022: £62,333) of the above expenditure relates to restricted funding.

	2023	2022
	£	£
b. Analysis of staff costs		
Salaries	286,133	294,222
Tax and Social security	20,506	21,064
Pension	7,716	7,546
	-----	-----
	314,355	322,832
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2023	2022
Project workers	9.6	6.5
Administration	2.4	2.4
	----	----
Total	12.0	8.9
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2022: none).

No out-of-pocket expenses were reimbursed to trustees in the year (2022: £22)

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2023	2022
	£	£
Key management	51,528	44,737
	=====	=====

5. Tangible fixed assets

	Computer Equipment	Total
Cost	£	£
Balance at 1 st April 2022	14,890	14,890
Disposals during the year	(6,136)	(6,136)
	-----	-----
Balance at 31st March 2023	8,754	8,754
	-----	-----
Accumulated Depreciation		
Balance at 1 st April 2022	9,369	9,369
Charge for the year	2,356	2,356
Disposals during the year	(5,318)	(5,318)
	-----	-----
Balance at 31st March 2023	6,407	6,407
	-----	-----
Net Book Value at 31st March 2023	2,347	2,347
	=====	=====
Net Book Value at 31 st March 2022	5,521	5,521
	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023**

There were no material commitments at the year-end (2022: none). All assets used in the charitable activities of the charitable company.

6. Intangible fixed assets

	Computer software	Total
Cost	£	£
Balance at 1 st April 2022	15,097	15,097
Disposals during the year	(15,097)	(15,097)
	-----	-----
Balance at 31st March 2023	-	-
	-----	-----
Accumulated amortisation		
Balance at 1 st April 2022	10,098	10,098
Charge for the year	3,019	3,019
Disposals during the year	(13,117)	(13,117)
	-----	-----
Balance at 31st March 2023	-	-
	-----	-----
Net Book Value at 31st March 2023	-	-
	=====	=====
Net Book Value at 31 st March 2022	4,999	4,999
	=====	=====

There were no material commitments at the year-end (2022: none). All assets were used in the charitable activities of the charitable company.

7. Financial Instruments

	2023	2022
	£	£
Carrying amount of financial assets		
Debt instruments measured at cost	288,913	276,992
	=====	=====
Carrying amount of financial liabilities		
Measured at cost	9,349	9,440
	=====	=====

8. Stocks

There were no stocks of good for resale at 31st March 2023 (2022: nil).

9. Debtors

	2023	2022
	£	£
Trade debtors	3,065	11,180
Prepayments	3,902	5,517
Other debtors	9,053	8,528
	-----	-----
	16,020	25,225
	=====	=====

10. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	7,764	8,033
Accruals	1,400	1,407
Other creditors	185	-
	-----	-----
	9,349	9,440
	=====	=====

11. Deferred income

	2023	2022
	£	£
Balance at 1 st April 2022	-	67,260
Amount deferred in the year	-	-
Amount released to incoming resources	(-)	(67,260)
	-----	-----
Balance at 31 st March 2023	-	-
	=====	=====

12. Analysis of Net Assets between Funds

2023	Intangible	Tangible	Net Current	Total
	Fixed assets	Fixed assets	assets	
	£	£	£	£
Unrestricted Funds				
General Fund	-	2,347	173,326	175,673
	-----	-----	-----	-----
Restricted Funds				
Liverpool City Council	-	-	100,000	100,000
Liverpool School of Tropical Medicine	-	-	543	543
Our Liverpool	-	-	4,816	4,816
Skelton Charity	-	-	879	879
	-----	-----	-----	-----
	-	-	106,238	106,238
	-----	-----	-----	-----
Totals	-	2,347	279,564	281,911
	=====	=====	=====	=====

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023

2022	Intangible Fixed assets	Tangible Fixed assets	Net Current assets	Total
Unrestricted Funds	£	£	£	£
General Fund	4,999	5,521	248,842	259,362
	-----	-----	-----	-----
Restricted Funds				
Eleanor Rathbone	-	-	2,035	2,035
Charitable Trust	-	-	1,300	1,300
LCVS Community Impact	-	-	7,300	7,300
LCVS Innovation in	-	-	8,075	8,075
Communities Fund	-	-		
Our Liverpool	-	-		
	-----	-----	-----	-----
	-	-	18,710	18,710
	-----	-----	-----	-----
Totals	4,999	5,521	267,552	278,072
	=====	=====	=====	=====

13. Unrestricted Funds

	<u>Movements in funds</u>			
2023	Reserves at beginning of year	Income	Expenditure	Reserves at end of year
	£	£	£	£
General Fund	259,362	246,609	(330,298)	175,673
	=====	=====	=====	=====

	<u>Movements in funds</u>			
2022	Restated Reserves at beginning of year	Income	Expenditure	Reserves at end of year
	£	£	£	£
General Fund	289,791	369,046	(399,475)	259,362
	=====	=====	=====	=====

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

14. Restricted Funds

2023	Reserves at beginning of year £	<u>Movements in funds</u>		Reserves at end of year £
		Income £	Expenditure £	
Eleanor Rathbone Charitable Trust	2,035	-	(2,035)	-
Garfield Weston Foundation	-	20,000	(20,000)	-
John Moores Foundation	-	5,000	(5,000)	-
LCVS Community Impact Fund	1,300	-	(1,300)	-
LCVS Innovation in Communities Fund	7,300	-	(7,300)	-
Liverpool City Council	-	150,000	(50,000)	100,000
Liverpool School of Tropical Medicine	-	5,310	(4,767)	543
Our Liverpool	8,075	-	(3,259)	4,816
Skelton Charity	-	1,500	(621)	879
Steve Morgan Foundation	-	28,588	(28,588)	-
	-----	-----	-----	-----
	18,710	210,398	(122,870)	106,238
	=====	=====	=====	=====

2022	Reserves at beginning of year £	<u>Movements in funds</u>		Reserves at end of year £
		Income £	Expenditure £	
Austin Hope Pilkington Trust	-	3,000	(3,000)	-
Children in Need	100	-	(100)	-
Duchy of Lancaster Benevolent Fund	-	1,608	(1,608)	-
Eleanor Rathbone Charitable Trust	-	3,000	(965)	2,035
Elizabeth Rathbone Charitable Trust	-	1,263	(1,263)	-
Impact Growth Award	4,695	-	(4,695)	-
John Moores Foundation	-	6,667	(6,667)	-
LCVS Community Impact Fund	-	1,500	(200)	1,300
LCVS Innovation in Communities Fund	-	7,300	(-)	7,300
Macmillan	1,055	-	(1,055)	-
Mind	-	10,286	(10,286)	-
National Lottery Reaching Communities	5,186	-	(5,186)	-
Our Liverpool	3,344	13,150	(8,419)	8,075
Refugee Action	-	2,500	(2,500)	-
Resourcing Racial Justice	-	10,588	(10,588)	-
Steve Morgan Foundation	-	2,394	(2,394)	-
Theatre MAD	45	-	(45)	-
Vicar's Relief Fund	45	-	(45)	-
Viiv Healthcare	-	3,317	(3,317)	-
	-----	-----	-----	-----
	14,470	66,573	(62,333)	18,710
	=====	=====	=====	=====

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Austin Hope Pilkington Trust – Contribution towards the salary costs of the Wellbeing Practitioner to maintain the current number of hours per week, to meet increased need and develop on-line activities and increase peer support; increase the number of counselling sessions we can provide to meet ever-growing demand.

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Duchy of Lancaster Benevolent Fund – Contribution towards the support with COVID-19 specific additional costs to continue essential support to our service users, who are among the most marginalised and excluded in society.

A recent survey we carried out on the impact of the pandemic on Sahir House service users highlighted greatly increased levels of anxiety, isolation and loneliness; difficulties in accessing food supplies and essential sanitary items; increased reliance on telephone communication (which is difficult for those with very little income).

Eleanor Rathbone Charitable Trust – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Elizabeth Rathbone Charitable Trust – contribution towards our work supporting women asylum seekers.

Garfield Weston Foundation – Contribution towards running costs

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

John Moores Foundation – contribution towards our work supporting women asylum seekers.

LCVS Community Impact Fund – Contribution towards life coaching sessions

LCVS Innovation in Communities Fund – Contribution towards the 'Set for Life, Project to help us better understand the current landscape of employment, education, and training for our service users. The project will provide information, resources and support to help service users assess their personal circumstances and priorities, identify and address barriers to explore employment and training opportunities. We will use a range of activities and resources including information and media resources, wellbeing activities, one to one advice case work support assessments and reviews, volunteer coaches, peer support groups (HIV, LGBT, LGBT/asylum and transgender. We will also tap into our counselling service.

Liverpool City Council – Contribution towards 'HIV intensive/Crisis and LGBTQ+ Empowerment' project

Liverpool School of Tropical Medicine – Collaboration between Sahir House and the Liverpool School of Tropical Medicine with the aim to complete three participatory workshops for the project titled 'Monkeypox Communication Strategies to Counter Stigma and Increase Health Seeking Behaviour Amongst Priority Populations'. This will involve the recruitment of 24 participants to attend participatory workshops, or a one-to-one interviews. This project seeks to contribute to the prevention and treatment of emerging infectious diseases among gay, bisexual, queer and MSM in England through improved communication strategies that are non-stigmatising and equitable.

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind – provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Reaching Communities – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Neighbourly Community Fund – a one off micro-grant for part of our Covid response work

Our Liverpool – This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities.

By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

Refugee Action – The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice – RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Skelton Charity – Supported an outdoor activity to complement our Children & Young People living with HIV support service, by providing the opportunity for young people to come together and share their experiences of living with HIV, explore common interests, and build peer support.

Steve Morgan Foundation – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund – to help our service users purchase products of necessity

ViiV Healthcare – assisting our Covid response work

15. Commitments Under Operating Leases

Financial commitments under non-cancellable operating leases relating to one month's notice as per licence agreement at 151 Dale Street L2.

	2023	2022
	£	£
Within one year	2,126	2,126
	=====	=====

16. Cash generated from operations

	2023	2022
	£	£
Surplus/(Deficit) for the year	3,839	(26,189)
Adjustments for:		
Depreciation	2,356	3,268
Amortisation	3,019	3,019
Loss on Disposal of tangible fixed assets	2,797	192
Movements in working capital:		
Decrease in debtors	9,205	24,602
Increase in creditors	(90)	(81,073)
	-----	-----
Cash generated/(used) from operations	21,126	(76,181)
	=====	=====

17. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2022: none).

18. Contingent Assets

Sahir House owns two thirds of ownership of the land and the property Bellart How Farm, Millside, Witherslack, Grange-Over-Sands LA11 6SQ which was gifted by Rowland F Hart on 12th November 2012, the other one third is owned by Terrance Higgins Trust.

The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant.

Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2023 or 31st March 2022.

19. Guarantees

As at 31st March 2023, 5 members had given a guarantee of £10 each in the event of the charitable company winding-up; total: £50 (2021: 5 members, total: £50).

20. Post year event

Sahir House and Terrance Higgins Trust are considering of selling the property to the long-term tenant family as at 31st March 2023 this event has not been completed.

SAHIR HOUSE**DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023**

	2023	2022
	£	£
INCOME		
Grant Income	210,398	70,368
Donations	12,910	10,717
Contract income	226,389	334,995
HMRC Job Retention Scheme	-	706
Training and consultancy income	4,435	15,863
Rental income	2,786	2,786
Bank interest	-	30
Fundraising	89	154
	-----	-----
Total Income	457,007	435,619
	-----	-----
EXPENDITURE		
Charitable activities		
Staff salary costs	306,639	315,286
Pension	7,716	7,546
Project costs	53,836	64,690
Rental expenditure	1,261	1,878
Legal costs	-	420
External bid writing	2,800	3,900
AGM meeting costs	-	612
DBS fees	80	451
Computer support and software costs	20,910	8,081
Equipment hire	3,393	5,356
Health and safety	30	54
HR services	2,003	4,836
Insurance	5,285	6,101
Office equipment costs	277	1,867
Office moving costs	-	648
Telephone and internet costs	5,934	5,264
Printing, stationery, and postage	918	575
Utilities	-	1,149
Rent and service charges	23,289	20,498
Staff wellbeing	4,139	346
Subscriptions and memberships	2,360	2,809
Cleaning and waste removal	396	380
Website costs	1,669	602
Bank charges	50	51
Loss on disposal of tangible fixed assets	2,797	192
Payroll fees	563	519
Accountancy	1,448	1,410
Amortisation	3,019	3,019
Depreciation	2,356	3,268
	-----	-----
Total expenditure on charitable activities	453,168	461,808
	-----	-----
Net income/(expenditure) for the year	3,839	(26,189)
	=====	=====

(This page does not form part of the statutory financial statements)

SAHIR HOUSE

England & Wales - Charity number 1077327

Accounts

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2022

**Company Registration No. 03821749
Charity Registration No. 1077327**

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

The Trustees present their report and accounts for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

OBJECTIVES AND ACTIVITIES

Preserve and promote the good health, and in particular the sexual, mental and emotional health of people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities.

Advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions.

Preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support, and practical assistance to people living with HIV, their partners, carers, dependants, children and friends.

Sahir House is one of the longest surviving HIV charities in the United Kingdom (UK). Since 1987, the Charity has been providing support to people living with HIV and to those affected by HIV.

Sahir House works with children, young people, and adults, providing practical and emotional support through relevant interventions, which focus on confidence-building, empowerment, and education. Our ambition is to help all service users to experience fuller and healthier lives with HIV.

Sahir House is a much-loved regional charity and is authentically embedded within the communities it serves. The charity has always retained a spirit of grassroots activism and campaigning.

In 2020, Sahir House expanded its charitable objects to acknowledge the organisation's position as a long-serving LGBT+ charity and to allow for the development of services centred specifically around its expertise and reputation for supporting people from LGBT+ communities, refugees, and asylum seekers.

Sahir House is currently headquartered in Liverpool, providing services for people across the Liverpool City Region. All services are provided free of charge.

Our Service Portfolio

The wide range of services provided include:

HIV+ Refugee & Asylum Support Service

This is a specialist service for individuals seeking asylum, experiencing immigration issues or who have been trafficked and are living with HIV. This service offers a safe, confidential, and supportive space and can offer ongoing emotional and practical support.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

HIV+ Advice & Support Service

Our advice and support service can help with a range of matters from financial to housing to employment and other issues. The service can be accessed by anyone living with or affected by HIV as many times as they need. We offer a person-centred service which can range from one-off advice to regular meetings for those who need ongoing support. Our aim is to improve the quality of life and independence of those we assist.

Counselling Service

We offer free counselling to people living with HIV who may be experiencing difficulties with their sexuality, sexual health, and relationships. We work with adults experiencing issues of a psychosexual nature. We also specialise in working with people from the LGBTQ+ community. We offer sessions to people impacted and concerned about isolation, anxiety, depression, bereavement, loss of family relationships, coming out, gender identity, internalised homophobia, self-harm, suicide-ideation, childhood sexual abuse, victims of intimate partner violence and victims of homophobic hate crime, multiple rape and forced marriage.

Community Support

We aim to empower people to live confidently with HIV. We offer a broad range of activities and events focussed on improving the health and wellbeing outcomes - including HIV-focused and general health information sessions, peer support groups, practical workshops and cultural activities.

Training & Education

We offer training on HIV and sexual health topics. We have delivered training to local authorities, NHS trusts, housing providers, community and voluntary groups – and we've run seminars, workshops, action learning experiences, presentations and team briefings.

Testing & Prevention Services

We offer a confidential rapid self-administered HIV testing service using a finger prick test, which gives results in minutes. Any positive result is fast tracked to GUM clinics in Merseyside for clinical support and further testing. Condoms and lubricant are available at our head-office, service delivery sites and at all educational and training events. We provide prevention education and resources to community members and other service providers working with populations that are most vulnerable to HIV transmission.

Outreach

We offer outreach services for people living with, affected by, or at-risk of HIV – with a particular focus on disenfranchised and underserved communities.

Public Benefit Statement

The Board of Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning future activities.

ACHIEVEMENTS AND PERFORMANCE

In 2021-2022, Sahir House delivered **10,804** support activities to **482** service users across the Liverpool City Region. The Sahir House Wirral Outreach workers reached **702** individuals offering support and advice on safer sex.

During this reporting year Sahir House distributed **7,000** condoms throughout Merseyside.

The past year has been one of significant change for the charity in terms of its governance, management and funding.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Operationally, the focus has been on managing the impacts of the pandemic, be that with the reopening of in-person services, keeping on track with necessary service improvement activities and reviewing funding programmes to meet specific needs of our service users.

Economic factors, such as inflation, low interest rate levels and the impacts of the Government's plans to address the pandemic have caused uncertainties.

Staff and trustees along with our valued volunteers have valiantly pulled together to ensure that we continue to offer our vital services.

During the year, the Board of Trustees experienced significant turnover of the organisation's five current incumbent trustees, three trustees were co-opted in May 2021 and two further trustees were co-opted in July 2022 and September 2022 respectively.

In terms of senior leadership, the organisation saw the resignation of two Chief Executives during the financial year. This resulted in several short periods where trustees assumed direct managerial oversight of the charity to ensure uninterrupted delivery of services.

Through interim six weekly reporting to full board, trustees ensured that all possible steps were being taken to mitigate all risks against achieving the Charity's objectives.

During the 2021/22 financial year, Liverpool City Council (LCC) released an Invitation to Tender (ITT) for the provision of specialist HIV support, prevention and testing services for Liverpool. This contract supplanted the longstanding arrangement Sahir House held with LCC for the delivery of HIV Support Services (this contract expiring August 2022).

Trustees opted to utilise salary savings to bring in specialist fundraising support to boost general funds and support with the submission of our tender for the above mentioned contracted. Unfortunately, Sahir House proved unsuccessful in its bid.

In 2021-2022, most significant funders were five local authorities – Liverpool, Wirral, St Helens, Sefton and Knowsley.

FINANCIAL REVIEW

Total income for the year totaled £435,619 (2021: Restated £535,959) of which £66,573 (2021: restated £140,361) related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £461,808 (2021; £471,450), leaving a deficit for the year of £26,189 (2021: Surplus £64,509).

At 31st March 2022, the charitable company's reserves stood at £278,072 (2021: Restated £304,261) of which £18,710 (2021: £14,470) represented restricted funds.

Risk policy

The Trustees have compiled an organisational risk register of the major risks that the charity is exposed to, together with an action plan for mitigating these risks. Progress against the action plan is reviewed regularly by the Board of Trustees. The full organisational risk register is reviewed by Trustees annually.

Reserves policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy and notice provision and three to six months' running costs should no further funding be secured.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

At the end of the financial year, unrestricted funds totalled £259,362 of which £5,521 is represented by tangible assets and £4,999 of intangible assets, leaving surplus free unrestricted reserves of £248,842. The charitable company requires £86,370 for redundancy provision, notice provision £51,170 and an estimated £50,000 for three months running costs, (total £187,540).

PLANS FOR THE FUTURE

Sahir House's plans for the future are demanding and ambitious, albeit impacted as we recover from the impacts of funding loss and a great deal of operational upheaval. They build upon Sahir House's strengths, expertise and over 37-year history of serving HIV+ and LGBT+ communities across the region.

The overarching ambition of The Board of Trustees is to work to move Sahir House towards delivery of its expanded charitable objects. Development of LGBT+ services in the coming years presents a significant opportunity for Sahir House to raise its visibility and impact whilst supporting Merseyside and national movement to address LGBT+ health and care inequalities.

Plans for the year ahead will focus on:

- Expansion of existing activities – building on the success, and increasing the reach, of activities and projects that Sahir House already undertakes across our region.
- New project/service scoping – setting out compelling proposals for philanthropic support, and for delivery when funding allows.
- Financial modelling – detailing the steps necessary to deliver new projects and fund Sahir House's growth.
- Developing supporting strategies – for fundraising, marketing and communications
- Organisational design – realigning Sahir House's structure to ensure it enables delivery of plans
- Impact measurement – bringing greater rigor and consistency to the way Sahir House measures its impact across all activities.
- Appointment of new CEO

Sahir House will continue to forge new and interesting collaborations and draw on its loyal and growing community of engaged service users, volunteers, supporters and allies to strengthen reach and impact. However, the Trustees recognise that their aspirations cannot be achieved without a parallel emphasis on creating financial resilience, raising the profile of Sahir House, and caring for staff and volunteers.

STRUCTURE. GOVERNANCE AND MANAGEMENT

Sahir House is a charitable company limited by guarantee (registered in England and Wales, No. 03821749) incorporated on 9th August 1999 and registered as a charity (number 1077327) on 8th September 1999.

The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 28th July 1999, revised by special resolution 22nd September 1999, 21st November 2007, 19th June 2020

The members of the company's Board of Trustees are also its directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minuted parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Name Sahir House
Company Number 03821749
Charity Number 1077327
Registered Office Lcvs Building
4th Floor,
Lcvs Building
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Board of Trustees The Board of Trustees are also its directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:

Trustees

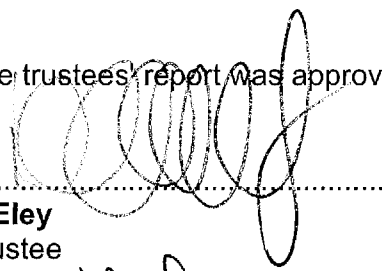
R Adams	(Appointed 9 th February 2022)
L Brown	(Resigned 11 th August 2021)
K Burgess	(Resigned 17 th September 2021)
P Childs	(Resigned on 17 th June 2022)
J I Christon	(Appointed 27 July 2022)
P Clark Wright	(Resigned 22 nd November 2021)
M Daley	(Resigned 17 th September 2021)
R Eley – Co Chair	(Appointed 5 th May 2021)
R S Harrison -Co Chair	(Appointed 5 th May 2021)
C Marks	(Appointed 5 th May 2021)
L Metcalf	(Resigned 5 th May 2021)

Company Secretary T Willow (Resigned on 31st May 2021)

Independent Examiner Paula Sanchez ACCA
LCVS
151 Dale Street,
Liverpool,
L2 2AH

Bankers Co-Operative Bank
PO Box 101,
1 Balloon Street,
Manchester,
M60 4EP

The trustees' report was approved by the Board of Trustees.


.....
R Eley
Trustee

Dated: 12 December 2022

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

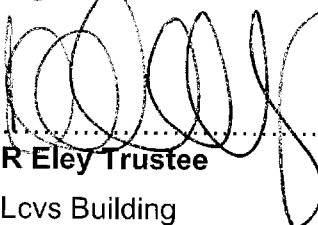
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) as amended for accounting periods commencing from 1st January 2019.

Signed on behalf of the Board of Trustees



.....
R Eley Trustee

Lcvs Building
4th Floor,
Lcvs Building
151 Dale Street
Liverpool,
Merseyside, United Kingdom
L2 2AH

Date: 12 DECEMBER 2022

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2022, which are set out on pages 9 to 27.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

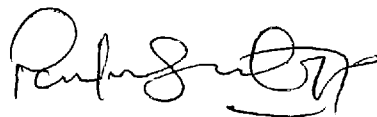
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mrs Paula Sanchez**



Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 11th January 2023

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Totals 2022 £	Restated Totals 2021 £
Income and endowments from:					
Donations and legacies	3a	14,512	-	14,512	62,488
Charitable activities	3b	354,350	66,573	420,923	473,136
Other trading activities	3c	154	-	154	-
Investments	3d	30	-	30	335
Total income		369,046	66,573	435,619	535,959
Expenditure on:					
Charitable activities	4	399,475	62,333	461,808	471,450
Total expenditure		399,475	62,333	461,808	471,450
Net (expenditure)/income, net movement in funds		(30,429)	4,240	(26,189)	64,509
Total funds brought forward Restated	13,14	289,791	14,470	304,261	239,752
Total funds carried forward	12-14	259,362	18,710	278,072	304,261

The notes on pages 12 to 27 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE
BALANCE SHEET AS AT 31ST MARCH 2022

COMPANY NUMBER 03821749

	Notes	31 st March 2022		Restated 31 st March 2021	
		£	£	£	£
Fixed assets					
Tangible fixed assets	5		5,521		7,074
Intangible fixed assets	6		4,999		8,018
			-----		-----
			10,520		15,092
Current assets					
Stocks	8	-	-	-	-
Debtors	9	25,225		49,827	
Cash at bank and in hand		251,767		329,855	
		-----		-----	
		276,992		379,682	
Current liabilities					
Creditors: amounts falling due within one year	10	(9,440)		(90,513)	
		-----		-----	
Net current assets			267,552		289,169
			-----		-----
Total assets less current liabilities			278,072		304,261
			=====		=====
Funds:					
Unrestricted funds	12,13		259,362		289,791
Restricted funds	12-14		18,710		14,470
			-----		-----
			278,072		304,261
			=====		=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: 25 November 2022

R Eley
Trustee



Date

11 January 2023

SAHIR HOUSE**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	31 st March 2022		31 st March 2021	
		£	£	£	£
Cash flows from operating activities					
Cash (used)/generated from operations	16		(76,181)		148,464
Investing activities					
Purchase of intangible fixed assets		-	-	-	-
Purchase of tangible fixed assets		(1,907)		(881)	
		-----		-----	
Net cash generated from/ (used) in investing activities			(1,907)		(881)
Net cash generated from financing activities			-		-
			-----		-----
Net increase/(Decrease) in cash and cash equivalents			(78,088)		147,583
Cash and cash equivalents at beginning of year			329,855		182,272
			-----		-----
Cash and cash equivalents at end of year			251,767		329,855
			=====		=====
Represented by:					
		31 st March 2022		31 st March 2021	
		£	£	£	£
Cash at bank and in hand			251,767		329,855
			=====		=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) as amended for accounting periods commencing from 1st January 2019 and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
-------------------	-----------------------------------

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	20% per annum straight line basis
General Equipment	20% per annum straight line basis
Fixtures and Fittings	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow-moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
a. Donations and legacies:				
Donations	10,717	-	10,717	62,488
General grants	3,795	-	3,795	-
	-----	-----	-----	-----
	14,512	-	14,512	62,488
	=====	=====	=====	=====

Income from donations and legacies for 2021 related wholly to unrestricted funds

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022**

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021 Restated
	£	£	£	£
b. Charitable activities:				
Austin Hope Pilkington Trust	-	3,000	3,000	-
Children in Need	-	-	-	100
Contract income	334,995	-	334,995	306,973
Cosaraf	-	-	-	100
Duchy of Lancaster Benevolent Fund	-	1,608	1,608	2,252
Eleanor Rathbone Charitable Trust	-	3,000	3,000	1,000
Elizabeth Rathbone Charitable Trust	-	1,263	1,263	902
Family Fund	-	-	-	300
Gilead Sciences LTD	-	-	-	13,800
Groundwork	-	-	-	500
Hemby Charitable Trust	-	-	-	2,000
HMRC Job Retention Scheme	706	-	706	7,433
Independent Age	-	-	-	12,440
John Moores Foundation	-	6,667	6,667	3,333
LCR COVID	-	-	-	4,980
LCVS Community Impact Fund	-	1,500	1,500	-
LCVS Innovation in Communities Fund	-	7,300	7,300	-
LCVS Suicide Prevention Fund	-	-	-	4,895
Liverpool City Council CCG	-	-	-	500
Macmillan	-	-	-	1,055
Mind	-	10,286	10,286	9,714
National Lottery Community Fund	-	-	-	32,650
Neighbourly Community Fund	-	-	-	400
Our Liverpool	-	13,150	13,150	6,575
PH Holt Foundation	-	-	-	9,660
Refugee Action	-	2,500	2,500	7,500
Resourcing Racial Justice	-	10,588	10,588	6,353
Rental income	2,786	-	2,786	6,620
Steve Morgan Foundation	-	2,394	2,394	12,360
Training and Consultancy income	15,863	-	15,863	11,749
Vicar's Relief Fund	-	-	-	359
Viiv Healthcare	-	3,317	3,317	6,633
	354,350	66,573	420,923	473,136

Income from charitable activities in 2021 comprised Restated £332,775 unrestricted funds and restated £140,361 related to restricted funds

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2022	2022	2022	2021
	£	£	£	£
c. Other trading activities				
Fundraising	154	-	154	-
	=====	=====	=====	=====
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2022	2022	2022	2021
	£	£	£	£
d. Investment income				
Bank interest	30	-	30	335
	=====	=====	=====	=====

Income from investments for 2021 related wholly to unrestricted funds

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2022 £	Total 2021 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends	387,522	74,286	461,808	471,450
	=====	=====	=====	=====

a. Analysed as follows:

	2022	2021
	£	£
<i>Direct charitable expenditure:</i>		
Staff salary costs	315,286	355,138
Pension	7,546	8,208
Project Costs	64,690	21,356
	-----	-----
	387,522	384,702
	-----	-----

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022**

	2022	2021
	£	£
<i>Support & governance costs:</i>		
Rental expenditure	1,878	-
Legal costs	420	-
External bid writing	3,900	-
AGM meeting costs	612	489
DBS fees	451	56
Computer support and software costs	8,081	8,788
Equipment hire	5,356	2,273
Health and safety	54	26
HR services	4,836	1,872
Insurance	6,101	3,392
Office equipment costs	1,867	1,101
Office moving costs	648	-
Telephone and internet costs	5,264	4,406
Printing, stationery, and postage	575	107
Utilities	1,149	2,760
Rent and service charges	20,498	49,955
Staff wellbeing	346	10
Subscriptions and memberships	2,809	2,584
Trustees' expenses	-	22
Cleaning and waste removal	380	72
Website costs	602	1,100
Bank charges	51	25
Loss on disposal of tangible fixed assets	192	-
Payroll fees	519	484
Accountancy	1,410	750
Amortisation	3,019	3,020
Depreciation	3,268	3,456
	74,286	86,748
	-----	-----
Total expenditure on charitable activities	461,808	471,450
	=====	=====

£146,594 (2021: £146,594) of the above expenditure relates to restricted funding.

	2022	2021
	£	Restated £
b. Analysis of staff costs		
Salaries	294,222	330,497
Tax and Social security	21,064	24,641
Pension	7,546	8,208
	322,832	363,346
	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022****c. Particulars of employees:**

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2022	2021
Project workers	6.5	8.5
Administration	2.4	2.4
	----	----
Total	8.9	10.9
	====	====

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2021: none).

No out-of-pocket expenses were reimbursed to trustees' in the year (2021: £22)

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2022	2021
	£	£
Key management	44,737	52,794
	=====	=====

5. Tangible fixed assets

	Computer Equipment	General Equipment	Fixtures and Fittings	Total
Cost	£	£	£	£
Balance at 1 st April 2021	25,320	730	674	26,724
Additions during the year	1,907	-	-	1,907
Disposals during the year	(12,337)	(730)	(674)	(13,741)
	-----	-----	-----	-----
Balance at 31st March 2022	14,890	-	-	14,890
	-----	-----	-----	-----
Accumulated Depreciation				
Balance at 1 st April 2021	18,359	617	674	19,650
Charge for the year	3,178	90	-	3,268
Disposals during the year	(12,168)	(707)	(674)	(13,549)
	-----	-----	-----	-----
Balance at 31st March 2022	9,369	-	-	9,369
	-----	-----	-----	-----
Net Book Value at 31st March 2022	5,521	-	-	5,521
	=====	=====	=====	=====
Net Book Value at 31 st March 2021	6,961	113	-	7,074
	=====	=====	=====	=====

There were no material commitments at the year-end (2021: none). All assets used in the charitable activities of the charitable company.

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022****6. Intangible fixed assets**

	Computer software	Total
Cost	£	£
Balance at 1 st April 2021	15,097	15,097
	-----	-----
Balance at 31st March 2022	15,097	15,097
	-----	-----
Accumulated amortisation		
Balance at 1 st April 2021	7,079	7,079
Charge for the year	3,019	3,019
	-----	-----
Balance at 31st March 2022	10,098	10,098
	-----	-----
Net Book Value at 31st March 2022	4,999	4,999
	=====	=====
Net Book Value at 31 st March 2021	8,018	8,018
	=====	=====

There were no material commitments at the year-end (2021: none). All assets used in the charitable activities of the charitable company.

7. Financial Instruments

	2022	2021
	£	£
Carrying amount of financial assets		
Debt instruments measured at cost	276,992	379,682
	=====	=====
Carrying amount of financial liabilities		
Measured at cost	9,440	23,253
	=====	=====

8. Stocks

There were no stocks of good for resale at 31st March 2022 (2021: nil).

9. Debtors

	2022	2021
	£	Restated £
Trade debtors	11,180	9,798
Prepayments	5,517	10,956
Other debtors	8,528	29,073
	-----	-----
	25,225	49,827
	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022****10. Creditors: amounts falling due within one year**

	2022	2021
	£	£
Trade creditors	8,033	6,508
Accruals	1,407	16,635
Deferred income (note 11)	-	67,260
Other creditors	-	110
	<u>9,440</u>	<u>90,513</u>
	=====	=====

11. Deferred income

	2022	2021
	£	£
Balance at 1 st April 201	67,260	-
Amount deferred in the year	-	67,260
Amount released to incoming resources	(67,260)	(-)
	<u>-</u>	<u>67,260</u>
	=====	=====

12. Analysis of Net Assets between Funds – current year

2022	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	4,999	5,521	248,842	259,362
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
Restricted Funds				
Eleanor Rathbone Charitable Trust	-	-	2,035	2,035
LCVS Community Impact Fund	-	-	1,300	1,300
LCVS Innovation in Communities Fund	-	-	7,300	7,300
Our Liverpool	-	-	8,075	8,075
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
	-	-	18,710	18,710
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
Totals	<u>4,999</u>	<u>5,521</u>	<u>267,552</u>	<u>278,072</u>
	=====	=====	=====	=====

SAHIR HOUSE
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

2021	Intangible fixed assets £	Tangible fixed assets £	Restated Net Current assets £	Restated Total £
Unrestricted Funds				
General Fund	8,018	7,074	274,699	289,791
Restricted Funds				
Children In Need	-	-	100	100
Impact Growth Award	-	-	4,695	4,695
MacMillan	-	-	1,055	1,055
National Lottery Reaching Communities	-	-	5,186	5,186
Our Liverpool	-	-	3,344	3,344
Theatre MAD	-	-	45	45
Vicar's Relief Fund	-	-	45	45
	-	-	14,470	14,470
Totals restated	8,018	7,074	289,169	304,261

13. Unrestricted Funds

2022	Restated Funds at beginning of year £	<u>Movements in the year</u>		Funds at end of year £
		Income £	Expenditure £	
General Fund	289,791	369,046	(399,475)	259,362

2021	Funds at beginning of year £	<u>Movements in the year</u>		Restated Funds at end of year £
		Income £	Expenditure £	
General Fund	226,482	395,598	(332,289)	289,791

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022****14. Restricted Funds**

2022	Funds at beginning of year £	<u>Movements in the year</u>		Funds at end of year £
		Income £	Expenditure £	
Austin Hope Pilkington Trust	-	3,000	(3,000)	-
Children in Need	100	-	(100)	-
Duchy of Lancaster Benevolent Fund	-	1,608	(1,608)	-
Eleanor Rathbone Charitable Trust	-	3,000	(965)	2,035
Elizabeth Rathbone Charitable Trust	-	1,263	(1,263)	-
Impact Growth Award	4,695	-	(4,695)	-
John Moores Foundation	-	6,667	(6,667)	-
LCVS Community Impact Fund	-	1,500	(200)	1,300
LCVS Innovation in Communities Fund	-	7,300	(-)	7,300
Macmillan	1,055	-	(1,055)	-
Mind	-	10,286	(10,286)	-
National Lottery Reaching Communities	5,186	-	(5,186)	-
Our Liverpool	3,344	13,150	(8,419)	8,075
Refugee Action	-	2,500	(2,500)	-
Resourcing Racial Justice	-	10,588	(10,588)	-
Steve Morgan Foundation	-	2,394	(2,394)	-
Theatre MAD	45	-	(45)	-
Vicar's Relief Fund	45	-	(45)	-
Viiv Healthcare	-	3,317	(3,317)	-
	-----	-----	-----	-----
	14,470	66,573	(62,333)	18,710
	=====	=====	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022**

2021	<u>Movements in the year</u>			
	Funds at	Restated	Restated	Funds at
	beginning of	Income	Expenditure	end of
	year			year
	£	£	£	£
Children in Need	-	100	-	100
Cosaraf	-	100	(100)	-
Duchy of Lancaster Benevolent Fund	-	2,252	(2,252)	-
Eleanor Rathbone Charitable Trust	-	1,000	(1,000)	-
Elizabeth Rathbone Charitable Trust	-	902	(902)	-
Family Fund	-	300	(300)	-
Gilead Sciences LTD	-	13,800	(13,800)	-
Groundwork	-	500	(500)	-
Hemby Charitable Trust	-	2,000	(2,000)	-
Impact Growth Award	4,695	-	-	4,695
Independent Age	-	12,440	(12,440)	-
John Moores Foundation	-	3,333	(3,333)	-
LCR COVID	-	4,980	(4,980)	-
LCVS Suicide Prevention Fund	-	4,895	(4,895)	-
Liverpool City Council CCG	-	500	(500)	-
Macmillan	-	1,055	-	1,055
Mind	-	9,714	(9,714)	-
National Lottery Community Fund	-	32,650	(32,650)	-
National Lottery Reaching Communities	5,186	-	-	5,186
Neighbourly Community Fund	-	400	(400)	-
Our Liverpool	3,344	6,575	(6,575)	3,344
PH Holt Foundation	-	9,660	(9,660)	-
Refugee Action	-	7,500	(7,500)	-
Resourcing Racial Justice	-	6,353	(6,353)	-
Steve Morgan Foundation	-	12,360	(12,360)	-
Theatre MAD	45	-	-	45
Vicar's Relief Fund	-	359	(314)	45
ViiV Healthcare	-	6,633	(6,633)	-
	<u>13,270</u>	<u>140,361</u>	<u>(139,161)</u>	<u>14,470</u>
	=====	=====	=====	=====

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Austin Hope Pilkington Trust – Contribution towards the salary costs of the Wellbeing Practitioner to maintain the current number of hours per week, to meet increased need and develop on-line activities and increase peer support; increase the number of counselling sessions we can provide to meet ever-growing demand.

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Cosaraf – grant applied for on behalf of a service user to purchase goods to set up the home

Duchy of Lancaster Benevolent Fund – Contribution towards the support with COVID-19 specific additional costs to continue essential support to our service users, who are among the most marginalised and excluded in society.

A recent survey we carried out on the impact of the pandemic on Sahir House service users highlighted greatly increased levels of anxiety, isolation and loneliness; difficulties in accessing food supplies and essential sanitary items; increased reliance on telephone communication (which is difficult for those with very little income).

Eleanor Rathbone Charitable Trust – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Elizabeth Rathbone Charitable Trust – contribution towards our work supporting women asylum seekers.

Family Fund – financial support to purchase school equipment for a service user

Gilead Sciences LTD – Sahir House are delivering a collaborative project with Fast Track City Initiative colleagues to develop a HIV pathway of care for people living with HIV in Merseyside.

Groundwork – funding to help our service users access data

Hemby Charitable Trust – funded IT equipment to loan to service users who are digitally excluded

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

Independent Age – supporting our work to our older service users including delivery of a series of workshops about combatting loneliness

John Moores Foundation – contribution towards our work supporting women asylum seekers.

LCR COVID – contribution towards our Covid response work

LCVS Community Impact Fund – Contribution towards life coaching sessions

LCVS Innovation in Communities Fund – Contribution towards the 'Set for Life, Project to help us better understand the current landscape of employment, education, and training for our service users. The project will provide information, resources and support to help service users assess their personal circumstances and priorities, identify and address barriers to explore employment and training opportunities. We will use a range of activities and resources including information and media resources, wellbeing activities, one to one advice case work support assessments and reviews, volunteer coaches, peer support groups (HIV, LGBT, LGBT/asylum and transgender. We will also tap into our counselling service.

LCVS Suicide Prevention Fund – small grant to deliver building men's confidence to service users over 45

Liverpool City Council CCG – funding a coronavirus engagement activity for our service users

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind – provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Community Fund – the National Lottery Emergency Covid Fund assisted the charity with its Covid/lockdown responses to our service users with the support and counselling. It has also enabled us to trial out the Stresses and Strengths group work programme with the Many Hands One Heart (LGBT asylum group) to identify stress and build resilience. This grant has enabled us to focus on our LGBTQI+ offer and help identify future development.

National Lottery Reaching Communities – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Neighbourly Community Fund – a one off micro-grant for part of our Covid response work

Our Liverpool – This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities.

By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

PH Holt Foundation – assisting our Covid response work

Refugee Action – The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice – RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Steve Morgan Foundation – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund – to help our service users purchase products of necessity

ViiV Healthcare – assisting our Covid response work

15. Commitments Under Operating Leases

Financial commitments under non-cancellable operating leases relating to one month's notice as per licence agreement at 151 Dale Street L2.

	2022	2021
	£	£
Within one year	2,126	3,375
	=====	=====

SAHIR HOUSE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022****16. Cash generated from operations**

	2022	2021 Restated
	£	£
Surplus/(Deficit) for the year	(26,189)	64,509
Adjustments for:		
Depreciation	3,268	3,456
Amortisation	3,019	3,020
Loss on Disposal of tangible fixed assets	192	-
Movements in working capital:		
Decrease in debtors	24,602	1,290
Increase in creditors	(81,073)	76,189
	-----	-----
Cash (used in)/generated from operations	(76,181)	148,129
	=====	=====

17. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2021: none).

18. Contingent Assets

Sahir House has two thirds of ownership in land with a property Bellart How Farm, Millside, Witherslack, Grange-Over-Sands LA11 6SQ which was gifted by Rowland F Hart on 12th November 2012, the other one third is owned by Terrance Higgins Trust.

The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant.

Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2022 or 31st March 2021.

19. Guarantees

As at 31st March 2022, 5 members had given a guarantee of £1 each in the event of the charitable company winding-up; total: £5 (2021: 10 members, total: £10).

20. Prior year adjustment

Prior year figures have been restated to reflect the introduction of Bellart How Farm two thirds share of rental income opening balance

A. Statement of financial activities for the year ended 31st March 2021

	£
Reported net movement in funds	57,889
Rental income	6,620

Restated net movement in funds	64,509
	=====

SAHIR HOUSE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

B. Balance Sheet as at 31st March 2021

	£
Reported total funds	297,641
Other debtor opening rental balance owed	6,620

Restated total funds	304,261
	=====

21. Post year event

In August 2022 the property co-owned by Sahir House and Terrance Higgins Trust was in the process of selling the property to the long-term tenant family.

SAHIR HOUSE

England & Wales - Charity number 1077327

Accounts



SAHIR HOUSE

HIV support, prevention, information and training centre in Merseyside

ANNUAL REPORT
APRIL 2020 - MARCH 2021

In 2020, Sahir House refreshed its Articles of Association to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. As a charity, we are committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers, supporters and asylum and refugee communities.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination, can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum. This reflects the progress made in HIV awareness and treatment, and enables us to formally develop all of our service.

We firmly believe that HIV stigma is fuelled by fear, so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

Front Cover: Image designed by Graeme Lavery.

PEER SUPPORT

Sahir House provide safe and dedicated spaces for marginalised communities to learn from shared experience.

VOLUNTEER SUPPORT

Sahir House volunteers provide invaluable support to the communities we support and raise much needed funds and awareness.

HIV PREVENTION AND COMMUNITY OUTREACH

Sahir House reduces transmission of HIV and other sexually transmitted infections through risk reduction interventions in public sex environments, condom distribution schemes and community rapid HIV testing.

HIV HEALTH PROMOTION

Sahir House promotes HIV awareness through community engagement to reduce stigma and improve understanding of the issues faced by those living with HIV, and the marginalised groups we support.

HIV SUPPORT

Sahir House provides advice, information and advocacy to those living with and affected by HIV that enables individuals to address their needs and live independently.

HIV AWARENESS AND STIGMA REDUCTION TRAINING

Sahir House delivers HIV related myth busting to increase knowledge, reduce prejudice and promote access to testing that empowers local services to better support communities they care for.

This year, like everyone else, all of us involved with Sahir House have had to face challenges that we did not expect. The Trustees would like to thank all the staff, volunteers, partners and supporters of Sahir House for their hard work and commitment in facing these challenges and contributing to making this another successful year.

Changes to the governing documents we made last year are beginning to be felt. Alongside the continued support of many of our existing funders we have been able to secure new funding, not only to support us to keep staff and service users safe during this time of COVID-19, but also to develop some existing projects.

Staff and Trustees have been engaged in an organisational planning exercise during the past year and even though we have been limited to online activities the exercise has given us space to think about how well we provide our services and to identify ways to improve and develop. The high level of expertise, commitment and passion shown by everyone involved in Sahir House means we are able to maintain our well respected service, the reflection on our practice and willingness to show flexibility to develop and improve is an essential part of our success.

I'd like to thank the two Trustees who retired at the end of the year and welcome the four new members that following a strong recruitment process we have co-opted to the Board. We have a renewed energy and confidence and look forward to another challenging but successful year.



UK AIDS Memorial Quilt, panel remembering Brian King.

FINANCE STATEMENT

SAHIR HOUSE | ANNUAL REPORT 2021

This Financial Statement has been prepared from the records of the charity. The full audited accounts are presented annually at the Annual General Meeting.

SAHIR HOUSE STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds 2021	Restricted Funds 2021	Totals 2021	Totals 2020
	£	£	£	£
Income and endowments from:				
Donations and legacies	62,488	-	62,488	6,443
Charitable activities	318,722	147,794	466,516	470,271
Investments	335	-	335	406
Other trading activities	-	-	-	4,761
Total income	381,545	147,794	529,339	481,881
Expenditure on:				
Charitable activities	324,856	146,594	471,450	538,157
Fundraising	-	-	-	401
Total expenditure	324,856	146,594	471,450	538,558
Net income/ (expenditure)	56,689	1,200	57,889	(56,677)
Total funds brought forward	226,482	13,270	239,752	296,429
Total funds carried forward	283,371	14,470	297,641	239,752

If there is one word to sum up the year April 2020 - March 2021, it is “resilience”. Staff, trustees and volunteers worked together to maintain services in challenging conditions, whilst ensuring that changes put in place met the needs of people who come to Sahir House for advice and support.

This year saw staff having to adapt to a very different way of working at incredibly short notice because of national lockdown and the team adapted superbly to this new way of working (once we had made all the necessary arrangements to work safely and comfortably from home).

We introduced more frequent team meetings, some fun activities, wellbeing sessions, etc, so that we could stay in contact with each other as a team while we adapted to working from our spare rooms, kitchen and dining tables, and, occasionally, gardens! All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and beneficiaries, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help, information and training. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

We also adapted our services to meet the restrictions in place and delivered support and information through



digital platforms and by phone. We secured funding to be able to provide mobile data top-ups and devices to those who needed them, so they could stay in touch with us, with their friends and family, and with healthcare professionals. We talked people through how to use Zoom, so they could join in peer support groups and other activities we offered this way, and this made a huge difference to the wellbeing of many of our service users. We were also able to increase our counselling capacity enabled by Covid emergency funding, and meet the increased demand for this type of support as people started to experience worsening mental health as a result of the pandemic and restrictions.

Each year Sahir House raises thousands of pounds from fundraising activities and training income. Both were dramatically affected. Nevertheless, we adapted to Covid safe online fundraising and training and were fortunate in securing COVID-19 emergency funding to replace reduced fundraising and training income.

Towards the end of this reporting year, I decided it was time for me to move on. I will continue to be a supporter of Sahir House in whatever way I can and I wish all the best to my successor, who is fortunate to be working with such a passionate and dedicated group of people.

Tessa Willow

“ IF THERE IS ONE WORD TO
SUM UP THE YEAR
APRIL 2020 - MARCH 2021,
IT IS “RESILIENCE” ”

HIV POSITIVE PEER SUPPORT

Peer groups are an invaluable way to keep connected and benefit from shared experience and gain encouragement and support to maintain good wellbeing. Through the service user feedback survey we carried out, service users living with HIV felt combining the HIV positive women's and men's groups into one virtual weekly drop in for everyone living with HIV in Merseyside, would be a advantageous adjustment during lockdown. Attendance by in large has been positive. Some service users having the skill set and access opportunity to attend online activities. However, some service users have not experienced digital inclusion. This may be due to a variety of reasons including older age, neuro diversity, being 'zoomed out' and tire from its effects. However, by combining peer groups to share peer support space has enabled contact with a wider pool of peers. Sahir House have utilised volunteers with different and complimentary skill set to staff to co-host sessions to add variety. Grants secured has enabled Sahir House to loan equipment and access to data top ups to address the economic challenges many people living with HIV still continue to face.

"Online group sessions really make a difference on helping me socialising with others. Being more confidence about me. People in the group are really friendly and supportive."

HIV positive male



"Sahir House has helped me to know more about HIV, how important the medication is and to improve my life."

HIV positive female

"I am unable to attend the virtual drop ins due to my neuro diversity issues, online activities are too challenging for me. I miss seeing people and I can't wait to see people face to face."

HIV positive male



MANY HANDS ONE HEART

The impact of COVID-19 and lockdown has highlighted the benefits and importance of peer support and the contribution they make to health and wellbeing. Hosting Many Hands One Heart (MHOH) during the pandemic has reinforced the core values of why the group was started approximately 7 years ago.

MHOH participants have valued the social connection to maintain a sense of belonging; build on the mutual trust and experience shared to galvanise and harness in the group's network.

One off grants enabled us to increase the activities that brought people together, building support and resilience. Navigating through the asylum system during lockdown has been a real challenge and the peer support has provided that vital lifeline for many.

This year we have been able to trial out a new piece of group work called Stresses and Strengths. It was hosted by Jennie Geddes, a therapist with extensive experience working with asylum communities and trauma along with our lead counsellor Donna Jackson. This group work enabled participants to explore their stresses and points

PEER SUPPORT

SAHIR HOUSE | ANNUAL REPORT 2021

of anxiety and build on their life skills and qualities to build more resilience and coping strategies. Feedback received was positive and participants valued the group work experience.

Comments from MHOH Stresses and Strengths participants:

"I have learned that self-love is everything."

"These sessions have helped me to accept myself and change how I see things."

"I am my own best friend."

"I don't get defined by others."



87.5% indicated that they
were more
knowledgeable U=U



85% agree that they
understand more about PrEP

WIRRAL LGBT NETWORK

Initially after the UK first locked down, we were not clear as to how people would engage with online peer support provision. We were pleasantly surprised to find that many people who regularly attended the Wirral LGBT Network were technically able to get onto calls easily. Moreover, some of those attending found online peer support comfortable in that there could be a choice of how to connect; with camera and audio, with just audio or by using the chat function.

However, not everyone found Zoom calls easy preferring face to face interaction, the group facilitator provided one to one calls with those people who felt excluded from online engagement. Their concerns included lack of privacy in their place of residence, shared internet facilities or they just didn't feel the same level of connection when online.



The group set up a Facebook chat facility to support around isolation and loneliness, which worked well initially but engagement with this method of communication fluctuated.

The group were regularly updated using online wellbeing activities, creative online courses, LGBT online events, such as LCR Pride, Trans Day of Visibility, World AIDS Day.

"Attending the Wirral LGBT Network has helped me and others so much. Without the support from this group we would be quite isolated and have no support and ability to meet others in the community."

Wirral LGBT network member

TRANS HEALTH MERSEYSIDE

Similar to the experiences of other peer groups, some of those attending found online working comfortable due to that choice as previously mentioned.

Not everyone found Zoom calls easy preferring face to face interaction, and for some a level of “Zoom fatigue” particularly if attending other online events such as working themselves online, LGBT choir/drama practice and online creative courses.

That said, between Sahir House and other trans/non binary/ intersex peer support groups in Merseyside there was a maintained delivery of service provision of one trans peer support group per week throughout each lockdown.

“I attend the Trans Health Merseyside group. This has been such a lifeline for me. I now know more people in similar circumstances and by attending the group it has allowed me to connect with other people and not feel so isolated.”

THM member



Imogen Christie.

Reflecting back, it has been such a long time to not have contact with our amazing volunteer team. Our volunteers are the red ribbon tentacles reaching out into the community. They bring such expertise, life stories, positivity and enthusiasm; qualities desperately in need during these challenging times.

Over half of our volunteers have likely to have had to shield or self-isolate because of age, health, family circumstances, employment issues or staying at home for caring or schooling commitments. Some were keen to help out and were able to have helped out in other voluntary services who have utilised the skill of some of our great volunteers.

Sahir House set up monthly volunteer team meetings online to meet, talk, connect, update our learning, have fun and laugh, swap ideas, talk about the digital divide, share stories and feelings, and see each other with staff hosting the space to come together.

We have managed **28** volunteers this year and they are still providing invaluable support to Sahir House and the communities we support. We look forward to when we can resume volunteering in a way that enables safe contact whilst making the amazing difference they do.

We will explore how we can re-launch volunteering at Sahir House whilst respecting guidelines and safety. This year has given us much food for thought about change and moving forward to continue to raise awareness of HIV and combat the stigma and prejudice and keep HIV on the public's health agenda.

Volunteers have provided important support roles this year:

- Our positive speaker team have been busy via our online placements educating nearly **100** University of Liverpool School of Medicine medical students
- Our monthly bulletin, website maintenance and social media presence especially given the importance of how much of our work is now online
- The World AIDS Day planning group providing expert advice for the Sahir House You Tube channel to launch the online vigil and community engagement activities for World AIDS Day 2020 and service user activities
- Help with our fundraising efforts by kindly nominating Sahir House as their Facebook birthday charity
- Writing articles for the monthly bulletin and contributing to the community feedback event after the TV series, It's a Sin

- Linking into our health and social campaigns via social media
- Attending our monthly team meetings on Zoom to meet up, connect and link in to Sahir House community issues
- Our board of trustees who volunteer their expertise have ensured the governance of the charity has been maintained to ensure services are still delivered to our vulnerable client groups
- The board, along with management team, have set up an emergency funding group to address the impact of reduction of funds from our grant making, community and training fundraising efforts

Volunteer acknowledgements:

- Big thanks to all our past and present amazing volunteers, you are all stars, stay safe and well and see you all soon x
- Thank you to our Bob Silcock who retired this year. He started volunteering in 1985 and has dedicated over **35** years volunteering service to Sahir House. Thank you Bob and hope you have got your feet up for a well-earned rest
- Special thank you to all the positive speakers who continue to inspire, inform and make wonderful change in the world

- Thank you to Stuart Turner, our outgoing treasurer, who has been an outstanding member of our board; what an expert, we have learnt so much from you, thanks and we wish you well
- Sad loss of Our Tracy, who died last year, we miss her very much and are proud to have been her workmate. She made such a great difference to many people xx



Left: Tracy

Bottom: Bob Silcock. 35 years volunteering at Sahir House.



Thoughts from our volunteers:

"I've really missed volunteering this year. It's always lovely to help out on reception, have a good natter and catch up with staff and service users. And I've not had anyone to help me eat donuts! "

Paul C

"This last year has been quite challenging for me on many levels, as I'm sure it has for many connected to Sahir House, I miss my role in reception and the responsibilities that go with it. I also miss the warmth and friendliness from the staff and other volunteers. The monthly volunteer meetings have been helpful for me, have always felt valued and appreciated at Sahir house. I am so looking forward to Sahir house opening up again, (when it is safe to do so), and being part of a team that does such great work."

Peter L

LIVERPOOL FAST TRACK CITY INITIATIVE

Sahir House remains to be a vital player in the Liverpool Fast Track City Initiative and being part of the global impact and response to HIV and value the links with our partners.



HIV PREVENTION

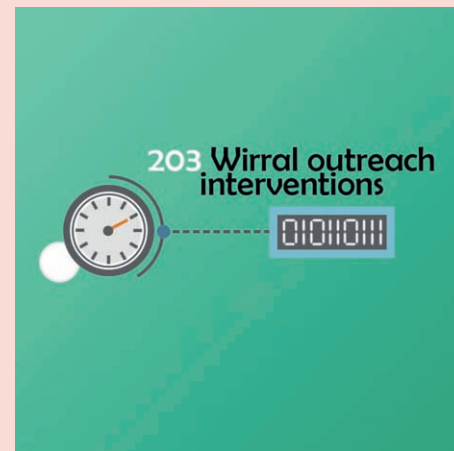
SAHIR HOUSE | ANNUAL REPORT 2021

Sadly due to lockdown restrictions this service was suspended and our outreach staff were furloughed for a significant part of this year. When it was able to restart, feedback from clients utilising support and condoms from the sexual health outreach team were welcomed back. The outreach team provide HIV prevention in Wirral's public sex environments and local saunas. Disseminating condoms, advice and signposting to STI services remains a busy part of our service.

The community point of care testing clinic has also been closed as per government and public health guidelines, and is being re-opened early in the new financial year. We have planned the usual weekly clinic but also to work closely with our partners in the community to reach people who require HIV and STI testing.

We would like to acknowledge and thank Emma Richards for her long term dedication in delivering this service over many years in Wirral. Emma provided HIV testing for vulnerable groups and individuals and ensured ongoing support with those at risk of HIV and other STIs. Emma has been the key lead with the Wirral LGBT Network providing advice and guidance to local LGBT people.

Right: Emma Richards with Beverly Macca.



Sahir House Health Promotion Service provides information about HIV and sexual health. Sahir House provides a safe, stigma free environment for people living with, affected by or at risk of HIV.

Even though most of the face to face activities were on hold this year we have continued to disseminate information, circulate the monthly newsletter to approx. **300** service users. We continued to work with national charities such as British HIV Association and National AIDS Trust to ensure the information circulated was up to date as many received mixed messages about the link with COVID-19 and HIV. Translated information has been an invaluable resource to service users where English is not their first language.

Additional monthly newsletter has included more targeted information about how to access support during lockdown.

Many articles were published throughout the year in local and national press reaching **1000's** of readers/viewers around the UK.

Russell T Davies's powerful drama 'It's A Sin' was shown at the start of National HIV Testing Week. This generated a lot of discussions about HIV and the AIDS epidemic. The programme started new and old conversations about how

HIV affected our different communities, on our lives and loved ones and the tragedy of how many people we lost in the 80s when so little was understood about the virus.

"I binged watched the entire series in one day! It left me floored, it was so accurate, it was like I was reliving that era, life when I was first diagnosed back in 1984, the attitude, the fear, isolation, exclusion and the ignorance. Only someone who lived through those two decades and greatly affected could write this so raw and emotional and near to the bone."

Andrew

"The fact that It's a Sin is on TV at all is a sign that things have got better and Russell T Davis, who's written it, is very good at pushing those buttons to get people to think about things. And the more you talk about anything the less the stigma there is attached to it because it makes it more accessible. A TV programme like this gives people permission to talk about these things because it puts it back in the mainstream. It's not wallowing in the past, it's about reflecting where we've been, how far we've come and what we still need to do next."

Steve

WORLD AIDS DAY

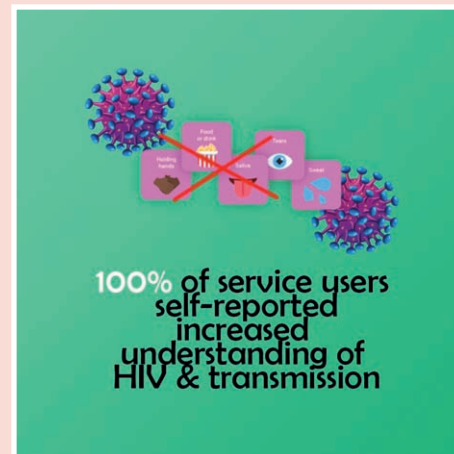
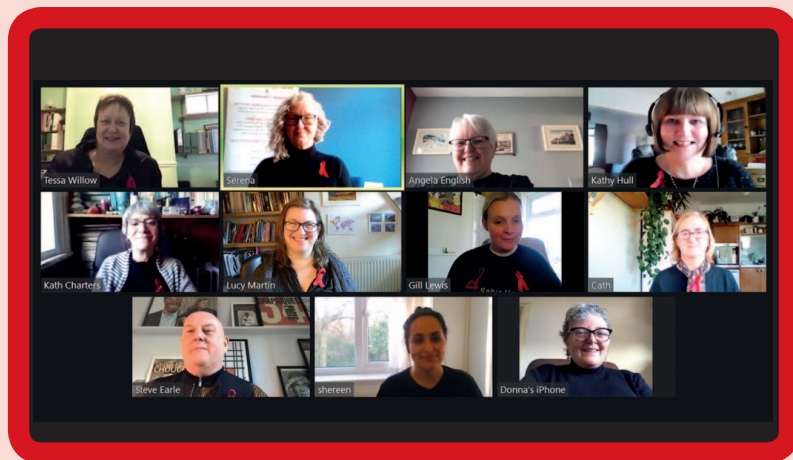
World AIDS Day Planning Group is coordinated by Sahir House and is a group of local health and social care professionals. It works collaboratively to deliver campaign activities that increase awareness and access to testing whilst reducing the stigma surrounding HIV.



This year we have collaborated creatively to support this year's campaign:

- Rock the red ribbon art competition was a virtual art competition partnered with Tate Liverpool, Cass Art and dot art. Welcoming the public to create a piece of art work focusing on the red ribbon
- Sahir House website resources for World AIDS Day campaign pack promoting the activities
- HIV testing clinics/sites listings
- #HIVChampions twitter campaign
- Light the town RED with many local buildings lit up red for World AIDS Day
- YouTube World AIDS Day teasers - short clips premiering the lead up to World AIDS Day
- World AIDS Day online Vigil with contributions from partner agencies, groups and supporters

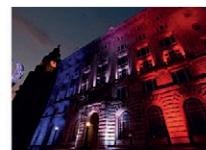
Knowledge
is power!



Right: Lighting the town red for World AIDS Day.

“Radio City is proud to get involved and turn our tower lights to red to support this on December 1st. Red symbolising the Red Ribbon, shining a light on our city, showing support to those affected by the virus.”

Vicki Allison, Station Director, Radio City



Cunard Building, Liverpool



Town Hall, Liverpool



Liverpool School of Tropical Medicine



St Helens Bridge



St Georges Hall, Liverpool



Town Hall, Bootle

Sahir House YouTube Channel

The Sahir House YouTube Channel is a great resource to stay connected with service users and the general public. The channel has various videos with **87** subscribers at end of reporting year, an increase of over **100%** from the last year.



Website

60% of our website visitors land on the home page of the site. The website has been maintained to ensure vital information about HIV, Covid and welfare services are provided. Listings of our services and bulletins are also available.



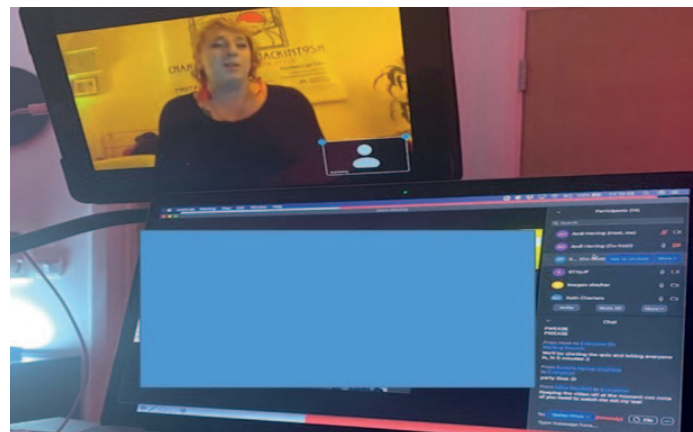
Twitter and Facebook

Both social media platforms continued to grow with visitors and followers increasing on average around **20%** a quarter. This has enabled Sahir House to link in with local and national HIV campaigns and developments and update on current guidance of Covid for our service user groups.



COMMUNITY AND CORPORATE FUNDRAISING

During lockdown when fundraising has been limiting, we have utilised all the tools available to raise much needed funds. Some of the ways we have kept our fundraising efforts include [easyfundraising.org.uk](https://www.easyfundraising.org.uk) raising free donations while shopping online. Individual donors continue to support Sahir House with regular online donations and supporters have used online platforms such as Zoom and Facebook to host fundraising events.



WAD quiz hosted by Imogen Christie.

Whilst COVID-19 restrictions impacted on service user support during this time, our wonderful staff team rose to the challenge to carry on supporting and helping combat the effect the pandemic has had on the isolation and mental health of our service users.



We quickly adapted as many services as possible on line, this included access to counselling, wellbeing and peer support which were available via phone or video services.

The day to day contact with people was increased through regular phone check in's and vital information about COVID-19, HIV and external support services was disseminated weekly.

We were also fortunate to be awarded some specific funding to enable us to keep in touch by providing regular phone and data top ups and pieces of equipment such as tablets to help address digital inequality for those with low or no income.

The pandemic hasn't meant that other day to day aspects of people's lives have stopped so we have been busy helping to ensure that people had access to medical support through hospital appointments, dealing with asylum issues, helping with housing problems and the continued assessment and review of benefits.

It has been a difficult time for all but we hope that we have managed to keep our community connected and informed until it is time for us all to meet face to face again.

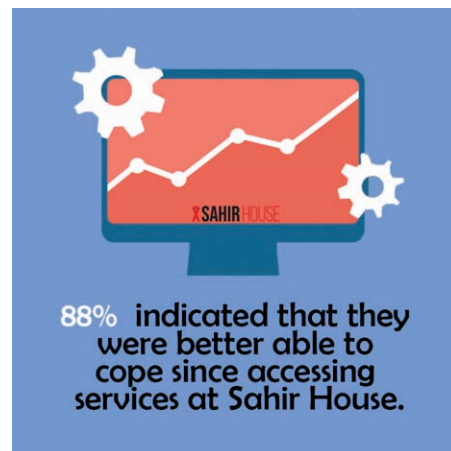
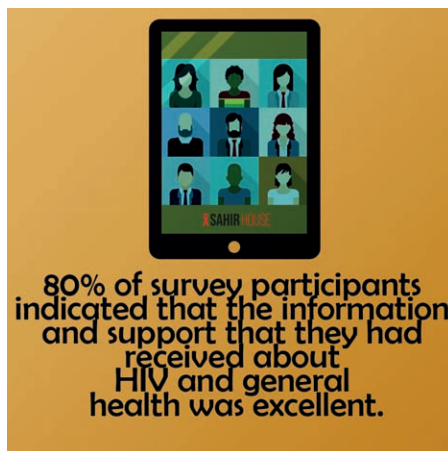
"I am so glad Sahir is here to help me because I wouldn't be around if you weren't here."

HIV positive male

HIV SUPPORT

SAHIR HOUSE | ANNUAL REPORT 2021

The Sahir House service user satisfaction survey is an annual evaluation tool that enables service users to provide feedback on the services received and indicates areas for improvement or change, and ways of working that are particularly highly valued which could be developed. The survey assists Sahir House in the planning and identification of future projects, which in turn will help to secure funding to support change.

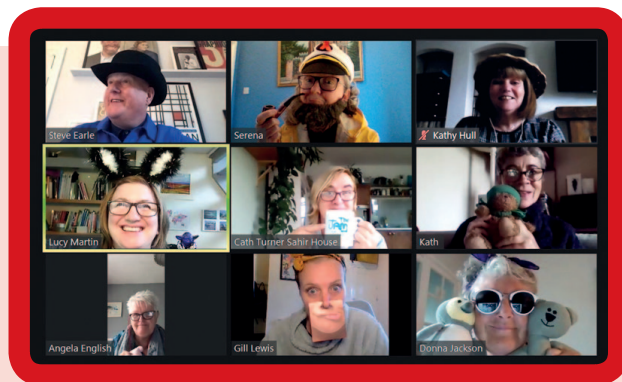


“Without the help and support available to me at Sahir House, I would without a doubt not be here today.”

HIV positive female

“Although Zoom has been a lifeline, I will be glad to meeting in person again. The messages and zoom calls have been very appreciated.”

Service user response from satisfaction survey



CHILDRENS HIV ASSOCIATION (CHIVA) SECONDMENT



Sahir House has continued this year with its partnership with CHIVA supporting children and young people locally who live with HIV. The partnership has built on existing networks and enabled a clearer pathway for parents and children living with HIV into wider support services locally. Support may be help attending clinic, talking about HIV in the family, education of HIV and importance of a good adherence to medication as well as meeting with other younger peers to share experience of living with HIV and the challenges that face our younger HIV community.

Sahir House would like to thank and acknowledge the specialist support from CHIVA throughout this secondment. There are plans to progress this project in the future.

COUNSELLING

The effect of living long-term with stigma, prejudice and discrimination on our service users' mental health cannot be underestimated; whilst new HIV diagnoses are

dropping, the stigma still exists for the people we support. The majority of those we see experience mental health problems to some extent, with many unable or unwilling to access help elsewhere.

During the COVID-19 crisis we saw high levels of anxiety among service users, confusion about government advice for people living with HIV, difficulties accessing food supplies, anxieties about medication supplies and concerns about welfare issues. We continue to support those newly diagnosed who need help to come to terms with their diagnosis.

Our COVID-19 impact survey reported high levels of hardship, with **34%** reporting worsened mental health; **26%** poorer physical health and **34%** feeling their financial situation is worse than pre-crisis.

For people with HIV and COVID-19, health outcomes are poorer compared to people without HIV, which is compounded by age, poverty, discrimination. The pandemic has caused PTSD for some as high levels of COVID-19-related deaths and fears has triggered memories of multiple loss and prejudice experienced during the HIV pandemic before effective treatments were available.

Service users reported that adherence to social distancing (i.e. moving away from people to respect the 2 metres rule) impacted negatively on their wellbeing. This triggered fears (real or perceived) of being avoided due to pre-existing prejudice with a deepened sense of self-stigmatisation as a result.

The one to one support alongside the group work programmes have enabled Sahir House to expand its therapeutic offer and capacity. This has helped focus on the benefits of self-care and resilience and build on the commonality as well as the diversity of our communities.

87.5% indicated that they were more knowledgeable about HIV, its transmission and health conditions.



“I have help from councillors, a support worker and Wellbeing and Peer Support Zoom calls with activities. I feel I would have had no one to turn to without their help.”

Service user response from satisfaction survey

“I miss being able to meet in person due to Covid. I live alone I see very few people, am almost isolated. If it was not for the contact via zoom, phone calls, txt, and emails I would have given up. Just knowing Sahir House is still operating is of great comfort to me.”

Service user response from satisfaction survey

“Counselling support has been my rock and I’m eternally grateful for the support over the pandemic.”

Service user response from satisfaction survey

HIV SUPPORT

SAHIR HOUSE | ANNUAL REPORT 2021



Sahir House would like to thank Donna Jackson for her support of many service users over her 23 years of service. We wish her well with her onward adventures.

"Sahir House is a crucial life line for me. The online counselling has been so important to my mental, emotional wellbeing. I would not cope without Sahir House."

HIV positive female

WELLBEING

Through lockdown Sahir House made good use of its You Tube Channel, with inspiring videos to support people with wellbeing exercises and activities. Other wellbeing and social activities hosted by other community partners were featured in the monthly newsletter to encourage engagement to combat isolation and loneliness and keep morale boosted.



TWENTY FOUR



HIV AWARENESS AND STIGMA REDUCTION TRAINING

SAHIR HOUSE | ANNUAL REPORT 2021

After the steep learning curve that everyone has faced, Sahir House have been delivering its training and community education online to continue to raise awareness of HIV and challenge the stigma and prejudice that sadly still exists.

This year saw a total of **300** participants attend one of our many training and information sessions delivered to over **40** agencies. We trained over **160** participants from University of Liverpool's School of Medicine, School of Health Sciences and the Liverpool Tropical School of Medicine.

Our regular commissioned courses are now held online zoom. We are reaching existing and new training participants due to the accessibility of online opportunities and whilst it lacks the authenticity of our face to face work, participants have found it beneficial to make connection and gain the HIV update they require.



Comments from participants attending the HIV updates:

"Thanks Cath, thought it was really informative today, really enjoyed it."

"Thanks for the info! I definitely found the Zoom meeting really informative, thanks for your help."

"Thank you so much I found the session very informative. I really enjoyed it. I will definitely be attending the rest of the sessions I am booked on."

"It was very informative and the positive speaker was amazing!"

"Thank-you for these resources, absolutely loved today's session!"

Merseyside Police.

TWENTY FIVE

HIV AWARENESS AND STIGMA REDUCTION TRAINING

SAHIR HOUSE | ANNUAL REPORT 2021

HIV awareness & stigma reduction courses included:

- HIV awareness and stigma reduction
- World AIDS Day
- National HIV Testing Week
- Lived experience, the power of the positive speaker
- PEP and PrEP
- HIV stigma and impact of U=U
- Improving communication skills and confidence when supporting LGBT patients
- Local LGBT and HIV history

This year saw the welcomed return of the University of Liverpool's School of Medicine health in the community student placements. Sahir House value being part of medical students education to ensure they are empowered with up to date information, U=U, improving access to HIV testing and reducing stigma with input from our positive speaker team who share the human face of HIV.

Comments from medical students about their placements at Sahir House:

"It was really engaging and informative. I really enjoyed my placements."

"The session felt very interactive and everyone had the opportunity to speak. I think it was carried out very well considering the circumstances."

"There was a large amount of opportunity to ask questions which made the placement interactive and personal and a chance to further your understanding. The size of the group and group work also helped with this."

"The session ran smoothly and was extremely interesting and insightful, I think the positive speakers at the end was really touching."

"I really liked the engagement and interactions we had with the people who have HIV, it was eye opening and heart-warming. Really was inspiring. I would have loved to have met them in person, but despite this I really enjoyed it."

ACKNOWLEDGING THOSE WE HAVE LOST TO HIV -



we wear the red ribbon to remember you all

Sahir House has helped many individuals and their families during times of loss. To remember and be inspired by people who have died of an HIV related death, is an important part of the support Sahir House offers.

The counselling and psychotherapy team provide bereavement counselling creating space to grieve and time to heal. Lost loved ones are remembered through the annual World AIDS Day event held every year on 1st December.

Sahir House can include people on the remembrance list in ways that protect confidentiality. If you have lost someone close to you through HIV then you can contact Sahir House for more information and support.

SAHIRHOUSE

Acknowledgements and thanks to:

All Sahir House service users, volunteers, trustees and staff.
All our donors, supporters and partners during this reporting year.
All grant and charitable funders.

COMMISSIONERS

April 2020 – March 2021



**Thank you to all our funders who assist our important
work in delivering a needs led service.**

Infographic design Arthur Britney Joestar and rawpixel.com/Freepik.



151 Dale Street
Liverpool
L2 2AH

Tel: 0151 237 3989

Mobile: 07964113624

Email: info@sahir.org.uk

Web: www.sahir.org.uk

Facebook: sahirhouse

Twitter: @sahirhouse

Charity number: 1077327



Undetectable equals untransmittable

A person living with HIV, who is on effective treatment and has an undetectable viral load, will not transmit HIV to their sexual partners.

The majority of people diagnosed with HIV are on treatments and are undetectable.....what about the undiagnosed?

**SAHIR HOUSE
TRUSTEES' ANNUAL REPORT &
FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST MARCH 2021**

**Company Registration No. 03821749
Charity Registration No. 1077327**

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles and Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

OBJECTIVES AND ACTIVITIES

Sahir House refreshed its Articles of Association in 2020 to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. The charity is committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers and supporters.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum and a broader wellbeing and prevention agenda. This reflects the progress made in HIV awareness and treatment, and enables us to move proactively into the wellbeing and prevention space.

For several years Sahir House has supported people from these groups through Many Hands One Heart and Trans Health Merseyside; this change to the governing documents means that funds can now be sought to offer more support and activities to existing and new members of these groups as this area of work is currently unfunded.

The objectives of the charity are to:

- preserve and promote the good health, and in particular the sexual, mental and emotional health of: people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities
- advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions
- preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support and practical assistance to people living with HIV, their partners, carers, dependants, children and friends

In considering the objectives and activities, the Trustees have considered Charity Commission guidance to ensure that the Charity is meeting its Public Benefit requirements.

The wide range of services provided include:

- Peer support groups
- Advocacy and advice
- Volunteer support
- Drop-in and access to IT facilities
- HIV prevention, community testing, outreach work, education and awareness
- Information sessions for children, young people and the general public

- Training for the public, health, social care and related professionals
- Practical and emotional support for HIV positive people on a wide range of issues
- Counselling and psychotherapy
- Access to Community Nurse Health Sessions

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ACHIEVEMENTS AND PERFORMANCE

1) GOVERNANCE AND COMPLIANCE

Sahir House continues to measure compliance with the Code of Governance for Charities, and progress has been made increasing scrutiny and governance in key areas such as finance, risk management and developing plans to ensure the organisation has a viable future.

Sahir House Trustee Board, the Chief Executive and senior staff have progressed key strategic issues including:

- Identifying barriers to growth and how they might be overcome
- Building capacity in key areas such as fundraising, bid-writing and financial management and developing the skills of the team for blended service delivery in the future
- Trustee recruitment
- Reviewing reserves and the risk register

The Board reviews and continues to develop its own skills and capabilities, using targeted Trustee recruitment to address identified gaps in knowledge and skills.

2) FINANCIAL VIABILITY

Sahir House operates in a very challenging funding environment. The Charity continues its efforts to diversify income streams in order to deliver work areas identified by the organisational strategy.

The Chief Executive, Office Manager and Treasurer have worked together to develop management accounts that are accessible to all, which has added to the Board's confidence in their overview and scrutiny of the organisation's financial position. Staff members continue to develop their finance management skills and qualifications.

The Finance sub-committee, chaired by the Treasurer and reporting into the Trustee Board, met regularly during the year, providing additional oversight and assurance to Trustees of the Organisation's financial position, planned resource allocation and actual use. The Finance sub-committee is also responsible for reviewing and recommending changes to the Organisation's accounting and finance related policies.

At the time of writing, there has been change at the leadership level with a new Chief Executive joining the charity in May 2021 and a new Treasurer also taking up post in May 2021. A review of the charity's financial sustainability and further improvements to support financial viability are in process.

3) CAPABILITY AND SERVICE PLANNING

3a) Performance

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House has grant and service level agreements of varying financial value with 5 local authorities across Merseyside and a range of other small covid related grant funds.

Over the reporting year Sahir House has had significant impact on a range of beneficiaries across the Mersey region in all local authority areas (and beyond) due to online delivery of our services and support.

Performance and service delivery in 2020-2021 was impacted by the pandemic and national lockdowns. Sahir House's offices remained closed to service users, and the public in line with social distancing guidelines. This was to ensure safety, business continuity and the maintenance of services and support at this challenging time for our service users, including the most vulnerable and those shielding.

As expected due to changes in the external operating environment outside of Sahir House's control, there was inevitably a significant reduction in attendance for peer support, drop in, social connections, and access to IT with the offices being closed to service users and the public in 2020-2021.

The numbers receiving HIV information sessions was also adversely impacted. Over half of 3000 HIV Information Sessions received were young people in school or college in 2019-2020. Home learning, school and college closures in 2020-2021 meant inevitably that HIV Information sessions were not a priority given the adaptations required for home learning and this being the priority for learners, parents, and educationalists.

Figures for people receiving in depth training around HIV and stigma reduction were also impacted. Sahir House pivoted services and delivered online training throughout the year via Zoom. Our HIV outreach and prevention work in the community was also limited by the pandemic context. As lockdown restrictions eased, and as we developed routes to reach out online and through the telephone, we adapted our services. In spite of these challenging conditions, and the inevitable impact on some of our core services, performance in this year compared favorably to the previous year.

Funding was secured to enable some pilot projects to provide facilitated group work to members of the Many Hands One Heart (MHOH) and Trans Health Merseyside (THM) groups. The impact of this work will be evaluated and, if benefit to participants is demonstrated, will form the basis of future funding proposals.

3b) Partnership Working

Partnership working and strategic collaboration continues to be a central and invaluable component of Sahir House's delivery of services enabling us to signpost to other specialist areas of support (e.g., housing advice) and work with mainstream services.

The sheer number of formal and informal partnership projects makes it impossible to record them all here. Some highlights by work area include:

- **Liverpool Fast-Track City Initiative** – Sahir House is a key player in the Fast-Track Steering Group in Liverpool, leading on stigma reduction elements of the initiative, facilitating the involvement of HIV positive people and working alongside HIV consultants, Public Health professionals, Liverpool School of Tropical Medicine and other key stakeholders.
- **UK Fast Track City Initiative network** - Sahir House is a key player in the Fast-Track City UK network, enabling knowledge sharing, and learning from other UK partners

- **Sahir House is a member of the LCVS Wellbeing Network** – this is a forum of third sector providers, and organisations working in the wellbeing space in Liverpool – strengthening our partnerships, signposting and referrals to other sources of support for our service users is a key priority for the future. Links to other CVS networks in other local authority areas is also a priority for the future, strengthening Sahir House's presence and footprints in the Mersey region (and beyond)
- **Community Clinical Support** – we worked more closely than ever with the community nurses during lockdown, even though we could not host their usual sessions at our premises; between us we ensured people had access to medication, food, benefits advice and housing support, as well as accurate information about COVID-19.
- **Prevention work** – this area proved the biggest challenge under COVID-19 restrictions, but we took part in many national and local initiatives to promote HIV awareness and the postal HIV testing options available during lockdown.
- **Policy development and campaigning** – working with over 30 other HIV and sexual health charities as an active member of the National HIV Providers Forum; campaigns on equality issues, including Trans rights, access to PrEP

The Board would like to thank all of the partners and supporters of Sahir House, including those above. A full list of acknowledgements is available in the Sahir House Annual Report available for download from our website: www.sahir.org.uk or in hard copy from our offices.

4) MARKETING AND FUNDRAISING

4a) Marketing

Two significant events were held this year that were adapted and delivered through digital platforms:

The World AIDS Day vigil was held via Zoom and was a great success, as the result of a great deal of work by all those involved. Meticulous planning resulted in a very professionally delivered event.

In June 2020 the organisation held an Emergency General Meeting via Zoom, at which as noted above, it was unanimously agreed to make additions to the charity's objects and Articles of Association.

Social media and digital platforms played an essential role in the pandemic year in the charity's communications and marketing activities; as it did in adapting our service delivery. Related social media policies were reviewed and developed to ensure that they are in line with good practice.

Strengthening Sahir House's digital offer will be critical moving forward. As with many organisations, the pandemic accelerated the pace of change in this area; maintaining agility and maximising the opportunities of providing blended and hybrid services is a priority for the future.

4b) Fundraising

Sahir House does not have core funding. Without grant and service level agreements with local authorities, Sahir House could not exist.

There is a need to diversify sources of income to secure more income from trusts and foundations, and legacy income. There is also a need to shift to a three year planning cycle and to focus on multi-year funding streams where possible. This will be a priority of the incoming Chief Executive.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House continues to target funding bids to deliver work streams. A funding group involving the Senior Management team, the Office Manager, Treasurer, and other trustees was established in 2020-2021 to address the immediate shortfall. The work of this group will continue in 2021-2022 with the emphasis on developing a sustainable model to support our activities moving forward. A new fundraising plan for 2021-2024 needs to be developed to align with the refreshed strategic plan, following the revised Articles of Association.

Outside of charitable trust and contract income, Sahir House also generates unrestricted income through community fundraising activities and the delivery of a range of training courses. During the reporting year, this was severely affected by the Coronavirus pandemic, with a substantial reduction seen in these sources of income; however, success in some applications for COVID-19 emergency funding enabled the organisation to cover this income and to continue to operate at existing staffing levels.

Our surplus this year has primarily been enabled by an unexpected legacy donation of £60,000. Had Sahir House not received this, our position at year end would have been in deficit, reflecting the underlying financial cost base of the charity.

5) Building and Assets

Sahir House resides on Dale Street with other members of the voluntary and community sector. The offices were under-used in 2020-2021 due to lockdown and homeworking. The Board saw the opportunity for reducing overhead costs. Discussions took place in this financial year with the landlord with the aim of reducing office space, securing savings and reducing overheads.

The new Chief Executive who took up post in May 2021 actioned an office move, swiftly producing gains to the budget bottom line. As a result, Sahir House has reduced its office overheads. The new Chief Executive will explore with staff and stakeholders the potential for hybrid working, alongside blended service delivery including the potential for the Sahir House team to 'pop up' in key locations throughout the region as part of strengthening its roots and presence in the community. This could reduce overheads further in the medium to long term.

The CRM system was implemented to ensure data was captured, so far as possible in one place, meeting the organisation's needs, and making reporting to funders easier. Whilst not all performance data is yet captured in the CRM, more of the data is. The next stage is to review the ease of use, and integration with the website with a focus on the client experience and the development of the digital shop front and services. There is a need to strengthen the digital skills and capability of the Sahir House team, and its service users to exploit the opportunities that blended delivery can provide in maximising reach and offering more choice to service users. Improving the website and strengthening integration with digital platforms to enhance the service user experience is also likely to produce efficiency gains internally freeing up time for service development and delivery. This is a strategic priority for the new Chief Executive who took up post in May 2021. The other key priority for 2021-2022 will be to strengthen the impact reporting framework so we tell the Sahir House impact story more fully using all our platforms and channels of influencing.

6) OUR PEOPLE

6a) Service users

Our annual service user survey continues to show increasingly engaged and satisfied service users, with higher levels of satisfaction reported in all areas this year. We carried out a specific survey on the impact on our service users of COVID-19 and the restrictions put in place. We shared the findings of this report with our commissioners, to assist in the planning of COVID-19 responses for local people .

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

6b) Volunteers

During this year of remote working, Sahir House staff kept in regular touch with our volunteers, holding meetings and social activities by Zoom.

A special thanks goes to all our volunteers who have remained committed to the work of Sahir House when it was not possible for most of them to carry out their normal volunteering activities.

6c) Staff

This year saw staff having to adapt to a very different way of working at incredibly short notice, and they handled this with the professionalism and flexibility that characterises their work. All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and each other, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help and information. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

During this reporting year one member of staff was on maternity leave; existing staff members increased their hours and took on additional responsibilities to cover the absence and provide continuity of casework during her absence. One member of our team was on long sickness absence and again, other team members adapted their workload to ensure we were able to maintain the basic level of service possible during the pandemic. Some staff members also contracted Covid. We are proud that in spite of these challenges, we maintained business continuity, and pivoted our services and we thank all staff for their professionalism and commitment.

We retained Office of the Immigration Services Commissioner (OISC) accreditation to offer Level 1 immigration advice to people seeking asylum in the UK.

6d) Students and research placements

Sahir House continues to provide information and placement opportunities for students. During the reporting year despite lockdown, we successfully supervised three social work students and provided many medical students with up-to-date information on HIV.

FINANCIAL REVIEW

Incoming resources for the year totaled £529,339 (2020: £481,881) of which £147,794 (2020: £151,294) related to funding for projects upon which restrictions are placed.

Income has been received from local authorities, primarily public health departments. The charity has also received income raised by grants and donations from involvement in other public fund-raising initiatives that promote awareness of the charity's objectives.

The total expenditure by the charity incurred in accordance with its aims amounted to £471,450 (2020 : £538,558), leaving a surplus for the year of £57,889 (2020: Deficit £56,677).

At 31st March 2021, the charitable company's reserves stood at £297,641 (2020: £239,752) of which £14,470 (2020: £13,270) represented restricted funds.

Reserves policy (including designated funds)

1. The Trustees aim to maintain levels of unrestricted reserves in the range of three to six months' projected operating expenses. This enables the charity to operate during periods when there is a significant drop in funding whilst new funding sources are secured.

Total unrestricted funds at 31 March 2021 stood at £283,371 (2020 : £226,482) of which general unrestricted funds are £183,371 (2020 : £126,482).

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

2. In addition, the Trustees have set aside designated funds in order to fulfil their duties under the Charities Act to cover redundancy and associated costs in the event the charity was unable to continue and had to be wound up. This designated fund has been estimated at £100,000.

The Reserves Policy and due diligence on the restricted reserves has been undertaken in Q2 of 2021-2022.

Risk policy

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. There is a weighted risk assessment system and risk is discussed at Trustee Board meetings. The incoming Chief Executive and Treasurer are reviewing the risk methodology and the identified risks.

A register of risks is maintained and reviewed regularly by the Trustees. The following risks have been identified as the most significant for the charity:

- Financial sustainability: recognising that maintaining income levels is essential to the charity's financial sustainability. Sahir House needs to diversify its funding sources and income basis, whilst reviewing its overheads and assets. The charity continues to monitor the risks associated with fraud or major error and other risks associated with its diverse voluntary income streams. The charity aims to maintain sufficient reserves to continue to operate through periods when income streams change.
- Reputation and brand; the charity monitors the risks associated with all aspects of reputation and has put in place strategies to reach and engage with beneficiaries and other organisations.
- Recruitment and retention of staff: the charity aims to be an organization where staff are supported and developed and where employees have a sense of fulfilment. During the year all managers participated in bespoke management training to extend their skills and staff are positively encouraged to benefit from courses that can support their personal and professional development.
- Technological risks; the charity monitors and reviews its Information Governance and risks around any potential data breach.
- General Data Protection Regulations: the charity has reviewed and implemented procedures and policies in line with the GDPR standards and requirements.

COVID-19 ongoing impacts

At the time of preparation of this report and accounts (July 2021) the impacts of the pandemic on society, and the community we serve, and Sahir House's operations is ongoing. We continue to adapt service delivery in light of the COVID-19 pandemic, with all staff working from home on or before 20 March 2020.

A phased return to the new office is in process to support clients face to face with strict social distancing measures in place and we are cautiously returning with some face to face services. On June 23 2021, we re-opened our Clinic in Wirral as part of our outreach and prevention work after a thorough risk assessment. We provide weekly HIV outreach (POCT) point of care testing clinic on Wednesday evenings 5 – 8pm at the Bodyline Clinic in Birkenhead. The clinic provides HIV and STI prevention and treatment information and onsite testing. Our Public Sex

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Environment outreach team have been also working since April 2021 providing condoms, lube and HIV prevention information to people using PSE's for hook ups and sexual play. We continue to take cautious steps to think about how we can reopen our face to face services.

Nevertheless, the vast majority of our wellbeing and support services continue to be delivered remotely, including casework support and advocacy; counselling and psychotherapy; peer support and wellbeing activities; advice and information on HIV. Our networking, training and events are still being delivered online.

We are planning and exploring hybrid working, and blended service delivery in recognition of the ongoing impacts of the pandemic and the potential of digital services to reach and engage new audiences. We also recognise that blended delivery and providing diversity in our service offer is important as we focus on life beyond the pandemic, Care is being taken to ensure safety for staff, and service users, and business continuity, in view of ongoing pandemic, and 'pingdemic' impacts and we are reviewing risks on an ongoing basis.

The move to remote working resulted in marginal cost savings to the organisation in 2020-2021 but did provide opportunities to re-examine how some of the organisation's work is delivered. The move to new offices has taken place under the direction of the new Chief Executive, reducing organisational overheads and enhancing overall organisational sustainability in 2021-2022.

FUTURE PLANS

Sahir House entered 2021-2022 with a projected deficit of £100k and increased reserves due to the surplus generated in 2020-2021, due to the legacy income.

Whilst no significant impact on contract income is anticipated for the financial year 2021-2022, the Board recognises that COVID-19 emergency funding secured in 2020-2021 enabled the organisation to cover anticipated reduction in fundraised income and revenue generated through training. It is recognised that COVID emergency funding of this nature is less likely in 2021-2022. A donation of £60,000 also made the 2020-2021 end of year position positive in terms of surplus generated. As this was unplanned and a one off, the Board recognise that this cannot be relied on for 2021-2022.

The Board and the new Chief Executive who joined the organisation in May 2021 are developing the strategic plan, reviewing the organisation's overall sustainability, finances, service development and realistic funding targets moving forward. 2021-2022 is seen as a year of transition – not just because of changes in the external operating environment (the pandemic, and resumption of safe services after lockdown) but also because of internal changes: with a new CEO and new Board members joining the Sahir team with an opportunity to take stock and collectively shape the organisation's future strategic direction.

2021 has also been a milestone year for HIV activism. It is the 40th year anniversary since the CDC (US Centre For Diseases Control and Prevention) first reported on a mystery illness affecting five young, previously healthy, gay men in Los Angeles and that marked the start of the HIV/AIDS pandemic. Since June 5th 1981, there have been 40 years of activism, challenge and change. HIV has changed. Living with HIV has changed.

Effective medication now means people living with HIV cannot pass HIV on to sexual partners - known as Undetectable = Untransmissible or U = U. There have also been revolutionary medical developments like PeP and PrEP which prevent HIV. Whilst so much about HIV has changed for the better – one major challenge still exists and that's the impact of stigma and discrimination which hasn't kept pace with the medical advances. We firmly believe that HIV stigma is fuelled by the fear of HIV transmission so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

This is a timely moment for the Board of Sahir to pause and reflect on the journey travelled and prepare for the the journey that lies ahead engaging staff, service users and stakeholders in shaping the organisation's future strategic direction with the emphasis on wellbeing, and prevention, empowering our service users and contributing to the social movement for change we are a part of.

2021-2022 is also a time for Sahir House to lay foundations for medium to long term sustainability, whilst strengthening blended service delivery, and providing breathing space to support existing staff on the change journey after a challenging year of service delivery. Management energy will focus on developing Sahir House's vision and strategic plan with a focus on diversifying funding and securing multi-year funding streams and with an emphasis on the wellbeing and prevention agenda, and embedding Sahir House's work in the mainstream, whilst maintaining our areas of expertise.

The Board is committed to maintain existing staffing levels in 2021-2022 and investing reserves to cover the anticipated shortfall at year end (2021-2022). Plans are underway to divest of the charity's % share in Bellart Farm. This could serve the purpose of providing a financial cushion in 2021-2022 and rebuild the reserves. However, the Board and Chief Executive are not planning around its sale. The Board's decision to run 2021-2022 with a projected deficit of £83,000 is based on a positive decision to draw down on the reserves to enable Sahir House to lay the foundations for its future.

Over the coming year work will be focused on:

- Refreshing the organisational strategy and 3-year strategic plan
- Strengthening our impact reporting with a new impact reporting framework
- Developing partnerships and collaboratively strategically to embed and mainstream Sahir House into the heart of wellbeing services, whilst maintaining our profile, reputation, and expertise in the niche social prescribing areas where we have proven expertise
- Developing digital skills and capability with our staff to inform service delivery, and to support our service users
- Developing our volunteer strategy and action plan
- Developing current services and ensuring they continue to meet identified needs, with the best possible outcomes for our service users, retaining successful elements of remote / digital working and blended service delivery where appropriate.
- Developing a funding plan to diversify the organisation's sources of income in order to reduce the risk of becoming over reliant on one or two sources of funding
- Developing new ways to engage minority / marginalised groups with point of care HIV testing
- Meeting the increasing needs of LGBT people seeking asylum, in partnership with key stakeholders
- Sustaining the work of the Trans Health Merseyside Project
- Developing services in line with the recently expanded objects to meet identified health and related support needs in local communities, particularly LGBT+ people, refugees and people seeking asylum

STRUCTURE. GOVERNANCE AND MANAGEMENT

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association. As noted the Articles were reviewed and refreshed in 2020.

The members of the company's Board of Trustees are also its Directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minuted parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

Small company provisions

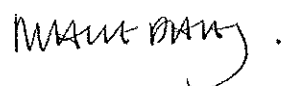
This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

SAHIR HOUSE**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Sahir House	
Company Number	03821749	
Charity Number	1077327	
Registered Office	2 nd Floor, 151 Dale Street Liverpool, Merseyside, L2 2AH	
Board of Trustees	The Board of Trustees are also its Directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:	
Chair	M Daley	
Trustees	L Brown	(Resigned 11 th August 2021)
	K Burgess	
	P Childs	
	L Metcalf	(Resigned on 5 th May 2021)
	R Eley	(Appointed 5 th May 2021)
	R S Harrison	(Appointed 5 th May 2021)
	C Marks	(Appointed 5 th May 2021)
	P Clark Wright	(Appointed 5 th May 2021)
	S Turner	(Resigned 10 th March 2021)
Company Secretary	T Willow	(Resigned on 31 st May 2021)
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street, Liverpool, L2 2AH	
Bankers	Co-Operative Bank PO Box 101, 1 Balloon Street, Manchester, M60 4EP	

The trustees' report was approved by the Board of Trustees.



M Daley
Trustee

Dated: 26 July 2021

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

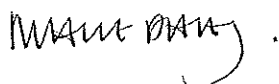
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

Signed on behalf of the Board of Trustees



M Daley
Trustee

2nd Floor,
151 Dale Street,
Liverpool,
Merseyside,
L2 2AH

Date: 26 July 2021

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 14 to 31.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 17 September 2021

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Totals 2021 £	Totals 2020 £
Income and endowments from:					
Donations and legacies	3a	62,488	-	62,488	6,443
Charitable activities	3b	318,722	147,794	466,516	470,271
Investments	3c	335	-	335	406
Other trading activities	3d	-	-	-	4,761
Total income		381,545	147,794	529,339	481,881
Expenditure on:					
Charitable activities	4	324,856	146,594	471,450	538,157
Fundraising	5	-	-	-	401
Total expenditure		324,856	146,594	471,450	538,558
Net income/ (expenditure)		56,689	1,200	57,889	(56,677)
Total funds brought forward	14,15	226,482	13,270	239,752	296,429
Total funds carried forward	13-15	283,371	14,470	297,641	239,752

The notes on pages 17 to 31 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE

COMPANY NUMBER 03821749

BALANCE SHEET AS AT 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Fixed assets			
Tangible fixed assets	6	7,074	9,649
Intangible fixed assets	7	8,018	11,038
		-----	-----
		15,092	20,687
Current assets			
Stocks	9	-	-
Debtors	10	43,207	51,117
Cash at bank and in hand		329,855	182,272
		-----	-----
		373,062	233,389
Current liabilities			
Creditors: amounts falling due within one year	11	(90,513)	(14,324)
		-----	-----
Net current assets		282,549	219,065
		-----	-----
Total assets less current liabilities		297,641	239,752
		=====	=====
Funds:			
Unrestricted funds	13,14	283,171	226,482
Restricted funds	13-15	14,470	13,270
		-----	-----
		297,641	239,752
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

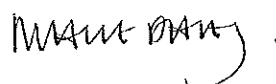
For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: ...26th July 2021



R Eley
Treasurer



M Daley
Trustee

SAHIR HOUSE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Cash flows from operating activities			
Cash (used)/generated from operations	17	148,129	(38,623)
Investing activities			
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(881)	-
Interest received		335	406
		-----	-----
Net cash generated from/ (used) in investing activities		(546)	406
Net cash generated from financing activities		-	-
		-----	-----
Net increase/(Decrease) in cash and cash equivalents		147,583	(38,217)
Cash and cash equivalents at beginning of year		182,272	220,489
		-----	-----
Cash and cash equivalents at end of year		329,855	182,272
		=====	=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, no significant impact on contract income is anticipated for the financial year 2021-22; some Covid-19 emergency funding has been received to cover the anticipated reduction in fundraised income and revenue generated through training. Through this, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
-------------------	-----------------------------------

Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Plant and machinery	20% per annum straight line basis
Fixtures, fittings and equipment	20% per annum straight line basis
Computers	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies:				
Donations	62,488	-	62,488	6,443
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from donations and legacies relating to restricted funding and £6,443 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable activities:				
Services provided under contract	306,973	-	306,973	305,474
Sales of services	11,749	-	11,749	13,503
Performance related grants	-	7,630	7,630	151,294
Furlough	-	7,433	7,433	-
Grants	-	13,489	13,489	-
Covid Funds	-	119,242	119,242	-
	-----	-----	-----	-----
	318,722	147,794	466,516	470,271
	=====	=====	=====	=====

During the year ended 31st March 2020, there was £151,294 income received from charitable activities relating to restricted funding and £318,977 to unrestricted funding.

	2021 £	2020 £
Analysis of performance related grants		
Reaching Communities 3	-	97,996
M.A.C Aids Fund	-	6,000
Macmillan	1,055	33,448
Our Liverpool	6,575	13,150
Other	-	700
	-----	-----
	7,630	151,294
	=====	=====

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
c. Investment income				
Bank interest	335	-	335	406
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from investment income relating to restricted funding and £406 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
d. Other trading activities				
Fundraising	-	-	-	4,761
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from other trading activities relating to restricted funding and £4,761 to unrestricted funding.

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends	464,224	7,226	471,450	538,157
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	355,913	390,016
Office and administration costs	79,522	136,374
Project Costs	21,356	-
Furlough Costs	7,433	-
	-----	-----
	464,224	526,390
	-----	-----
<i>Support & governance costs:</i>		
Independent examination/audit fees	750	750
Accountancy	-	4,717
Depreciation on tangible assets	3,456	3,281
Amortisation on intangible assets	3,020	3,019
	-----	-----
	7,226	11,767
	-----	-----
Total expenditure on charitable activities	471,450	538,157
	=====	=====

£146,594 (2020: £158,329) of the above expenditure relates to restricted funding.

	2021	2020
	£	£
b. Analysis of staff costs		
Salaries	318,580	354,529
Social security	29,124	26,354
Pension	8,209	9,133
	-----	-----
	355,913	390,016
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
Project workers	8.5	10.1
Administration	2.4	2.4
	-----	-----
Total	10.9	12.5
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2020: none).

£15 out of pocket expenses were reimbursed to one Trustee in the year (2020: £15; one Trustee).

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2021	2020
	£	£
Aggregate compensation	52,794	52,369
	=====	=====

5. Expenditure on Fundraising activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
World Aids Day and other events	-	-	-	401
	=====	=====	=====	=====

During the year ended 31st March 2020, £10 of fundraising expenditure related to restricted funding and £391 related to unrestricted funding

6. Tangible fixed assets

	Plant and Machinery	Fixtures, fittings and equipment	Computers	Total
Cost	£	£	£	£
Balance at 1 st April 2020	730	674	24,439	25,843
Additions	-	-	881	881
Balance at 31st March 2021	730	674	25,320	26,724
Accumulated Depreciation				
Balance at 1 st April 2020	527	674	14,993	16,194
Charge for the year	90	-	3,366	3,456
Balance at 31st March 2021	617	674	18,359	19,650
Net Book Value at 31st March 2021	113	-	6,961	7,074
Net Book Value at 31 st March 2020	203	-	9,446	9,649

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

7. Intangible fixed assets

	Computer software	Total
Cost	£	£
Balance at 1 st April 2020	15,097	15,097
Balance at 31st March 2021	15,097	15,097
Accumulated amortisation		
Balance at 1 st April 2020	4,059	4,059
Charge for the year	3,020	3,020
Balance at 31st March 2021	7,079	7,079
Net Book Value at 31st March 2021	8,018	8,018
Net Book Value at 31 st March 2020	11,038	11,038

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

8. Financial Instruments

	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	373,062	233,389
	=====	=====
Carrying amount of financial liabilities		
Measured at amortised cost	86,529	14,324
	=====	=====

9. Stocks

There were no stocks of good for resale at 31st March 2021 (2020: nil).

10. Debtors

	2021 £	2020 £
Trade debtors	9,798	13,975
Prepayments	10,956	8,114
Other debtors	22,453	29,028
	-----	-----
	43,207	51,117
	=====	=====

11. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,508	4,313
Accruals	16,635	9,891
Deferred income (note 12)	67,260	-
Other creditors	110	120
	-----	-----
	90,513	14,324
	=====	=====

12. Deferred income

	2021 £	2020 £
Balance at 1 st April 2020 (2019)	-	6,000
Amount deferred in the year	67,260	-
Amount released to incoming resources	-	(6,000)
	-----	-----
Balance at 31 st March 2021 (2020)	67,260	-
	=====	=====

13. Analysis of Net Assets between Funds – current year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	8,018	7,074	168,079	183,171
Designated Fund (note 14)	-	-	100,000	100,000
	8,018	7,074	268,079	283,171
Restricted Funds				
Children In Need	-	-	100	100
Impact Growth Award	-	-	4,695	4,695
MacMillan	-	-	1,055	1,055
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre MAD	-	-	45	45
Vicar's Relief Fund	-	-	45	45
	-	-	14,470	14,470
Totals	8,018	7,074	282,549	297,641

Analysis of Net Assets between Funds – previous year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	11,038	9,649	105,795	126,482
Designated Fund (note 14)	-	-	100,000	100,000
	11,038	9,649	205,795	226,482
Restricted Funds				
Impact Growth Award	-	-	4,695	4,695
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre Mad	-	-	45	45
	-	-	13,270	13,270
Totals	11,038	9,649	219,065	239,752

14. Unrestricted Funds – Current financial year

	Funds at 1 st April 2020 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2021 £
		Income £	Expenditure £		
General Fund	126,482	381,545	(324,856)	-	183,371
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	226,482	381,545	(324,856)	-	283,371
	=====	=====	=====	=====	=====

Unrestricted Funds – Previous financial year

	Funds at 1 st April 2019 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2020 £
		Income £	Expenditure £		
General Fund	176,634	330,587	(380,219)	(520)	126,482
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	-				
	276,634	330,587	(380,219)	(520)	226,482
	=====	=====	=====	=====	=====
	=				

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

Redundancy Fund exists to maintain a level of reserves sufficient for redundancy and winding up costs of the charitable company.

15. Restricted Funds – Current financial year

	<u>Movements in the year</u>				
	Funds at 1 st April 2020 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2021 £
Children in Need	-	100	-	-	100
Cosaraf	-	100	(100)	-	-
Duchy of Lancaster Benevolent Fund	-	2,252	(2,252)	-	-
Eleanor Rathbone	-	1,000	(1,000)	-	-
Hemby Charitable Trust	-	2,000	(2,000)	-	-
Elizabeth Rathbone	-	902	(902)	-	-
Family Fund	-	300	(300)	-	-
Furlough	-	7,433	(7,433)	-	-
Gilead Sciences LTD	-	13,800	(13,800)	-	-
Groundwork	-	500	(500)	-	-
Impact Growth Award	4,695	-	-	-	4,695
Independent Age	-	12,440	(12,440)	-	-
John Moores Foundation	-	3,333	(3,333)	-	-
LCVS Suicide Prevention Fund	-	4,895	(4,895)	-	-
Liverpool CCG	-	500	(500)	-	-
LCR COVID	-	4,980	(4,980)	-	-
Macmillan	-	1,055	-	-	1,055
Mind	-	9,714	(9,714)	-	-
National Lottery Community Fund	-	32,650	(32,650)	-	-
Neighbourly Community Fund	-	400	(400)	-	-
Our Liverpool	3,344	6,575	(6,575)	-	3,344
PH Holt	-	9,660	(9,660)	-	-
Reaching Communities 3	5,186	-	-	-	5,186
Refugee Action	-	7,500	(7,500)	-	-
Resourcing Racial Justice	-	6,353	(6,353)	-	-
Steve Morgan Foundation	-	12,360	(12,360)	-	-
Theatre MAD	45	-	-	-	45
Vicar's Relief Fund	-	359	(314)	-	45
Viva Healthcare	-	6,633	(6,633)	-	-
	13,270	147,794	(146,594)	-	14,470
	=====	=====	=====	=====	=====

Restricted Funds – Previous financial year

	Movements in the Year				
	Funds at 1 st April 2019 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2020 £
Impact Growth Award	7,695	-	(3,000)	-	4,695
Glasspool Trust	-	150	(670)	520	-
LCVS Community Impact Fund	2,758	-	(2,758)	-	-
MAC Aids Fund	-	6,000	(6,000)	-	-
Macmillan	4,199	33,448	(37,647)	-	-
Our Liverpool	-	13,150	(9,806)	-	3,344
Reaching Communities 2	1,561	-	(1,561)	-	-
Reaching Communities 3	3,537	97,996	(96,347)	-	5,186
Theatre MAD	45	-	-	-	45
THT Hardship Fund	-	200	(200)	-	-
Vicar's Relief Fund	-	350	(350)	-	-
	19,795	151,294	(158,339)	520	13,270

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Cosaraf - grant applied for on behalf of a service user to purchase goods to set up the home

Awards for all – funded a series of community events aimed to raise awareness about HIV locally. It looked back on the history of how the HIV community worked together in the early days and looked at the journey of the virus to the present day. Reconnect and Remember engaged with the public and media to reduce the stigma that still surrounds the virus, helped dispel the myths and educated individuals on living with HIV today.

Eleanor Rathbone – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Hemby Charitable Trust - funded IT equipment to loan to service users who are digitally excluded

Elizabeth Rathbone - contribution towards our work supporting women asylum seekers.

Family Fund – financial support to purchase school equipment for a service user

Gilead Sciences LTD – Sahir House are delivering a collaborative project with Fast Track City Initiative colleagues to develop a HIV pathway of care for people living with HIV in Merseyside.

Groundwork - funding to help our service users access data

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

Independent Age - supporting our work to our older service users including delivery of a series of workshops about combatting loneliness

John Moores Foundation - contribution towards our work supporting women asylum seekers.

LCVS Suicide Prevention Fund - small grant to deliver building men's confidence to service users over 45

Liverpool CCG - funding a coronavirus engagement activity for our service users

LCR COVID - contribution towards our Covid response work

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind - provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Community Fund - the National Lottery Emergency Covid Fund assisted the charity with its Covid/lockdown responses to our service users with the support and counselling. It has also enabled us to trial out the Stresses and Strengths group work programme with the Many Hands One Heart (LGBT asylum group) to identify stress and build resilience. This grant has enabled us to focus on our LGBTQI+ offer and help identify future development.

Neighbourly Community Fund - a one off micro-grant for part of our Covid response work

Our Liverpool - This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities. By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

PH Holt - assisting our Covid response work

Reaching Communities 3 – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Refugee Action - The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice - RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Steve Morgan Foundation - – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund - one off grants to help our service users purchase products of necessity
Viva Healthcare – assisting our Covid response work

16. Commitments Under Operating Leases

The charitable company had outstanding commitments for future minimum lease payments for a photocopier, which fall due as follows:

	2021	2020
	£	£
Within one year	3,060	2,971
Between two and five years	1,550	4,549
	-----	-----
	4,590	7,520
	=====	=====

17. Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	57,889	(56,677)
Adjustments for:		
Investment income	(335)	(406)
Depreciation	3,456	3,281
Amortisation	3,020	3,019
Movements in working capital:		
Decrease in stocks	-	-
Decrease in debtors	7,910	9,848
Increase in creditors	8,929	8,312
Increase/(Decrease) in deferred income	67,260	(6,000)
	-----	-----
Cash (used in)/generated from operations	148,129	(38,623)
	=====	=====

18. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2020: none).

19. Contingent Assets

The charitable company has two thirds ownership in land with a property which was gifted a number of years ago. The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant and it does not currently provide any economic benefits to the charitable company.

20. Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2021 or 31st March 2020.

21. Guarantees

As at 31st March 2021, 10 members had given a guarantee of £1 each in the event of the charitable company winding-up; total: £10 (2020: 13 members, total: £13).

**SAHIR HOUSE
TRUSTEES' ANNUAL REPORT &
FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST MARCH 2021**

**Company Registration No. 03821749
Charity Registration No. 1077327**

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SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles and Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

OBJECTIVES AND ACTIVITIES

Sahir House refreshed its Articles of Association in 2020 to reflect the increasing work we are doing to support the mental and physical wellbeing of the diverse community of service users and stakeholders we work with. The charity is committed to providing a safe environment for people questioning or exploring their sexuality and/or gender identity alongside people living with HIV, their families, carers and supporters.

Sahir House's roots and longstanding expertise will always be HIV. However, our revised Articles mean that the expertise the organisation has developed in supporting people affected by trauma, stigma and discrimination can now be developed to support others, particularly people identifying as LGBTQI+ and those seeking asylum and a broader wellbeing and prevention agenda. This reflects the progress made in HIV awareness and treatment, and enables us to move proactively into the wellbeing and prevention space.

For several years Sahir House has supported people from these groups through Many Hands One Heart and Trans Health Merseyside; this change to the governing documents means that funds can now be sought to offer more support and activities to existing and new members of these groups as this area of work is currently unfunded.

The objectives of the charity are to:

- preserve and promote the good health, and in particular the sexual, mental and emotional health of: people who are lesbian, gay, bisexual and/or transgendered; people who are questioning their sexuality/sexual orientation and/or gender identity; people experiencing discrimination on grounds of their race, ethnicity, nationality, immigration status or any protected characteristic, and associated / affected groups and communities
- advance the education of the public and provide services in all areas relating to HIV, including the prevention of HIV transmission, sexual health and related long-term conditions
- preserve and promote the good physical, mental and emotional health and welfare of people living with HIV and related long-term health conditions in Merseyside and surrounding areas, by the provision of care, support and practical assistance to people living with HIV, their partners, carers, dependants, children and friends

In considering the objectives and activities, the Trustees have considered Charity Commission guidance to ensure that the Charity is meeting its Public Benefit requirements.

The wide range of services provided include:

- Peer support groups
- Advocacy and advice
- Volunteer support
- Drop-in and access to IT facilities
- HIV prevention, community testing, outreach work, education and awareness
- Information sessions for children, young people and the general public

- Training for the public, health, social care and related professionals
- Practical and emotional support for HIV positive people on a wide range of issues
- Counselling and psychotherapy
- Access to Community Nurse Health Sessions

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ACHIEVEMENTS AND PERFORMANCE

1) GOVERNANCE AND COMPLIANCE

Sahir House continues to measure compliance with the Code of Governance for Charities, and progress has been made increasing scrutiny and governance in key areas such as finance, risk management and developing plans to ensure the organisation has a viable future.

Sahir House Trustee Board, the Chief Executive and senior staff have progressed key strategic issues including:

- Identifying barriers to growth and how they might be overcome
- Building capacity in key areas such as fundraising, bid-writing and financial management and developing the skills of the team for blended service delivery in the future
- Trustee recruitment
- Reviewing reserves and the risk register

The Board reviews and continues to develop its own skills and capabilities, using targeted Trustee recruitment to address identified gaps in knowledge and skills.

2) FINANCIAL VIABILITY

Sahir House operates in a very challenging funding environment. The Charity continues its efforts to diversify income streams in order to deliver work areas identified by the organisational strategy.

The Chief Executive, Office Manager and Treasurer have worked together to develop management accounts that are accessible to all, which has added to the Board's confidence in their overview and scrutiny of the organisation's financial position. Staff members continue to develop their finance management skills and qualifications.

The Finance sub-committee, chaired by the Treasurer and reporting into the Trustee Board, met regularly during the year, providing additional oversight and assurance to Trustees of the Organisation's financial position, planned resource allocation and actual use. The Finance sub-committee is also responsible for reviewing and recommending changes to the Organisation's accounting and finance related policies.

At the time of writing, there has been change at the leadership level with a new Chief Executive joining the charity in May 2021 and a new Treasurer also taking up post in May 2021. A review of the charity's financial sustainability and further improvements to support financial viability are in process.

3) CAPABILITY AND SERVICE PLANNING

3a) Performance

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House has grant and service level agreements of varying financial value with 5 local authorities across Merseyside and a range of other small covid related grant funds.

Over the reporting year Sahir House has had significant impact on a range of beneficiaries across the Mersey region in all local authority areas (and beyond) due to online delivery of our services and support.

Performance and service delivery in 2020-2021 was impacted by the pandemic and national lockdowns. Sahir House's offices remained closed to service users, and the public in line with social distancing guidelines. This was to ensure safety, business continuity and the maintenance of services and support at this challenging time for our service users, including the most vulnerable and those shielding.

As expected due to changes in the external operating environment outside of Sahir House's control, there was inevitably a significant reduction in attendance for peer support, drop in, social connections, and access to IT with the offices being closed to service users and the public in 2020-2021.

The numbers receiving HIV information sessions was also adversely impacted. Over half of 3000 HIV Information Sessions received were young people in school or college in 2019-2020. Home learning, school and college closures in 2020-2021 meant inevitably that HIV Information sessions were not a priority given the adaptations required for home learning and this being the priority for learners, parents, and educationalists.

Figures for people receiving in depth training around HIV and stigma reduction were also impacted. Sahir House pivoted services and delivered online training throughout the year via Zoom. Our HIV outreach and prevention work in the community was also limited by the pandemic context. As lockdown restrictions eased, and as we developed routes to reach out online and through the telephone, we adapted our services. In spite of these challenging conditions, and the inevitable impact on some of our core services, performance in this year compared favorably to the previous year.

Funding was secured to enable some pilot projects to provide facilitated group work to members of the Many Hands One Heart (MHOH) and Trans Health Merseyside (THM) groups. The impact of this work will be evaluated and, if benefit to participants is demonstrated, will form the basis of future funding proposals.

3b) Partnership Working

Partnership working and strategic collaboration continues to be a central and invaluable component of Sahir House's delivery of services enabling us to signpost to other specialist areas of support (e.g., housing advice) and work with mainstream services.

The sheer number of formal and informal partnership projects makes it impossible to record them all here. Some highlights by work area include:

- **Liverpool Fast-Track City Initiative** – Sahir House is a key player in the Fast-Track Steering Group in Liverpool, leading on stigma reduction elements of the initiative, facilitating the involvement of HIV positive people and working alongside HIV consultants, Public Health professionals, Liverpool School of Tropical Medicine and other key stakeholders.
- **UK Fast Track City Initiative network** - Sahir House is a key player in the Fast-Track City UK network, enabling knowledge sharing, and learning from other UK partners

- **Sahir House is a member of the LCVS Wellbeing Network** – this is a forum of third sector providers, and organisations working in the wellbeing space in Liverpool – strengthening our partnerships, signposting and referrals to other sources of support for our service users is a key priority for the future. Links to other CVS networks in other local authority areas is also a priority for the future, strengthening Sahir House's presence and footprints in the Mersey region (and beyond)
- **Community Clinical Support** – we worked more closely than ever with the community nurses during lockdown, even though we could not host their usual sessions at our premises; between us we ensured people had access to medication, food, benefits advice and housing support, as well as accurate information about COVID-19.
- **Prevention work** – this area proved the biggest challenge under COVID-19 restrictions, but we took part in many national and local initiatives to promote HIV awareness and the postal HIV testing options available during lockdown.
- **Policy development and campaigning** – working with over 30 other HIV and sexual health charities as an active member of the National HIV Providers Forum; campaigns on equality issues, including Trans rights, access to PrEP

The Board would like to thank all of the partners and supporters of Sahir House, including those above. A full list of acknowledgements is available in the Sahir House Annual Report available for download from our website: www.sahir.org.uk or in hard copy from our offices.

4) MARKETING AND FUNDRAISING

4a) Marketing

Two significant events were held this year that were adapted and delivered through digital platforms:

The World AIDS Day vigil was held via Zoom and was a great success, as the result of a great deal of work by all those involved. Meticulous planning resulted in a very professionally delivered event.

In June 2020 the organisation held an Emergency General Meeting via Zoom, at which as noted above, it was unanimously agreed to make additions to the charity's objects and Articles of Association.

Social media and digital platforms played an essential role in the pandemic year in the charity's communications and marketing activities; as it did in adapting our service delivery. Related social media policies were reviewed and developed to ensure that they are in line with good practice.

Strengthening Sahir House's digital offer will be critical moving forward. As with many organisations, the pandemic accelerated the pace of change in this area; maintaining agility and maximising the opportunities of providing blended and hybrid services is a priority for the future.

4b) Fundraising

Sahir House does not have core funding. Without grant and service level agreements with local authorities, Sahir House could not exist.

There is a need to diversify sources of income to secure more income from trusts and foundations, and legacy income. There is also a need to shift to a three year planning cycle and to focus on multi-year funding streams where possible. This will be a priority of the incoming Chief Executive.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Sahir House continues to target funding bids to deliver work streams. A funding group involving the Senior Management team, the Office Manager, Treasurer, and other trustees was established in 2020-2021 to address the immediate shortfall. The work of this group will continue in 2021-2022 with the emphasis on developing a sustainable model to support our activities moving forward. A new fundraising plan for 2021-2024 needs to be developed to align with the refreshed strategic plan, following the revised Articles of Association.

Outside of charitable trust and contract income, Sahir House also generates unrestricted income through community fundraising activities and the delivery of a range of training courses. During the reporting year, this was severely affected by the Coronavirus pandemic, with a substantial reduction seen in these sources of income; however, success in some applications for COVID-19 emergency funding enabled the organisation to cover this income and to continue to operate at existing staffing levels.

Our surplus this year has primarily been enabled by an unexpected legacy donation of £60,000. Had Sahir House not received this, our position at year end would have been in deficit, reflecting the underlying financial cost base of the charity.

5) Building and Assets

Sahir House resides on Dale Street with other members of the voluntary and community sector. The offices were under-used in 2020-2021 due to lockdown and homeworking. The Board saw the opportunity for reducing overhead costs. Discussions took place in this financial year with the landlord with the aim of reducing office space, securing savings and reducing overheads.

The new Chief Executive who took up post in May 2021 actioned an office move, swiftly producing gains to the budget bottom line. As a result, Sahir House has reduced its office overheads. The new Chief Executive will explore with staff and stakeholders the potential for hybrid working, alongside blended service delivery including the potential for the Sahir House team to 'pop up' in key locations throughout the region as part of strengthening its roots and presence in the community. This could reduce overheads further in the medium to long term.

The CRM system was implemented to ensure data was captured, so far as possible in one place, meeting the organisation's needs, and making reporting to funders easier. Whilst not all performance data is yet captured in the CRM, more of the data is. The next stage is to review the ease of use, and integration with the website with a focus on the client experience and the development of the digital shop front and services. There is a need to strengthen the digital skills and capability of the Sahir House team, and its service users to exploit the opportunities that blended delivery can provide in maximising reach and offering more choice to service users. Improving the website and strengthening integration with digital platforms to enhance the service user experience is also likely to produce efficiency gains internally freeing up time for service development and delivery. This is a strategic priority for the new Chief Executive who took up post in May 2021. The other key priority for 2021-2022 will be to strengthen the impact reporting framework so we tell the Sahir House impact story more fully using all our platforms and channels of influencing.

6) OUR PEOPLE

6a) Service users

Our annual service user survey continues to show increasingly engaged and satisfied service users, with higher levels of satisfaction reported in all areas this year. We carried out a specific survey on the impact on our service users of COVID-19 and the restrictions put in place. We shared the findings of this report with our commissioners, to assist in the planning of COVID-19 responses for local people .

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

6b) Volunteers

During this year of remote working, Sahir House staff kept in regular touch with our volunteers, holding meetings and social activities by Zoom.

A special thanks goes to all our volunteers who have remained committed to the work of Sahir House when it was not possible for most of them to carry out their normal volunteering activities.

6c) Staff

This year saw staff having to adapt to a very different way of working at incredibly short notice, and they handled this with the professionalism and flexibility that characterises their work. All Sahir House team members learned new skills and tried out different ways of engaging with service users, funders and each other, which resulted in the continued delivery of services to meet the needs of those who contact Sahir House for help and information. (The Board of Sahir House also had to adapt and conducted virtual Board meetings during this period).

During this reporting year one member of staff was on maternity leave; existing staff members increased their hours and took on additional responsibilities to cover the absence and provide continuity of casework during her absence. One member of our team was on long sickness absence and again, other team members adapted their workload to ensure we were able to maintain the basic level of service possible during the pandemic. Some staff members also contracted Covid. We are proud that in spite of these challenges, we maintained business continuity, and pivoted our services and we thank all staff for their professionalism and commitment.

We retained Office of the Immigration Services Commissioner (OISC) accreditation to offer Level 1 immigration advice to people seeking asylum in the UK.

6d) Students and research placements

Sahir House continues to provide information and placement opportunities for students. During the reporting year despite lockdown, we successfully supervised three social work students and provided many medical students with up-to-date information on HIV.

FINANCIAL REVIEW

Incoming resources for the year totaled £529,339 (2020: £481,881) of which £147,794 (2020: £151,294) related to funding for projects upon which restrictions are placed.

Income has been received from local authorities, primarily public health departments. The charity has also received income raised by grants and donations from involvement in other public fund-raising initiatives that promote awareness of the charity's objectives.

The total expenditure by the charity incurred in accordance with its aims amounted to £471,450 (2020 : £538,558), leaving a surplus for the year of £57,889 (2020: Deficit £56,677).

At 31st March 2021, the charitable company's reserves stood at £297,641 (2020: £239,752) of which £14,470 (2020: £13,270) represented restricted funds.

Reserves policy (including designated funds)

1. The Trustees aim to maintain levels of unrestricted reserves in the range of three to six months' projected operating expenses. This enables the charity to operate during periods when there is a significant drop in funding whilst new funding sources are secured.

Total unrestricted funds at 31 March 2021 stood at £283,371 (2020 : £226,482) of which general unrestricted funds are £183,371 (2020 : £126,482).

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

2. In addition, the Trustees have set aside designated funds in order to fulfil their duties under the Charities Act to cover redundancy and associated costs in the event the charity was unable to continue and had to be wound up. This designated fund has been estimated at £100,000.

The Reserves Policy and due diligence on the restricted reserves has been undertaken in Q2 of 2021-2022.

Risk policy

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. There is a weighted risk assessment system and risk is discussed at Trustee Board meetings. The incoming Chief Executive and Treasurer are reviewing the risk methodology and the identified risks.

A register of risks is maintained and reviewed regularly by the Trustees. The following risks have been identified as the most significant for the charity:

- Financial sustainability: recognising that maintaining income levels is essential to the charity's financial sustainability. Sahir House needs to diversify its funding sources and income basis, whilst reviewing its overheads and assets. The charity continues to monitor the risks associated with fraud or major error and other risks associated with its diverse voluntary income streams. The charity aims to maintain sufficient reserves to continue to operate through periods when income streams change.
- Reputation and brand; the charity monitors the risks associated with all aspects of reputation and has put in place strategies to reach and engage with beneficiaries and other organisations.
- Recruitment and retention of staff: the charity aims to be an organization where staff are supported and developed and where employees have a sense of fulfilment. During the year all managers participated in bespoke management training to extend their skills and staff are positively encouraged to benefit from courses that can support their personal and professional development.
- Technological risks; the charity monitors and reviews its Information Governance and risks around any potential data breach.
- General Data Protection Regulations: the charity has reviewed and implemented procedures and policies in line with the GDPR standards and requirements.

COVID-19 ongoing impacts

At the time of preparation of this report and accounts (July 2021) the impacts of the pandemic on society, and the community we serve, and Sahir House's operations is ongoing. We continue to adapt service delivery in light of the COVID-19 pandemic, with all staff working from home on or before 20 March 2020.

A phased return to the new office is in process to support clients face to face with strict social distancing measures in place and we are cautiously returning with some face to face services. On June 23 2021, we re-opened our Clinic in Wirral as part of our outreach and prevention work after a thorough risk assessment. We provide weekly HIV outreach (POCT) point of care testing clinic on Wednesday evenings 5 – 8pm at the Bodyline Clinic in Birkenhead. The clinic provides HIV and STI prevention and treatment information and onsite testing. Our Public Sex

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Environment outreach team have been also working since April 2021 providing condoms, lube and HIV prevention information to people using PSE's for hook ups and sexual play. We continue to take cautious steps to think about how we can reopen our face to face services.

Nevertheless, the vast majority of our wellbeing and support services continue to be delivered remotely, including casework support and advocacy; counselling and psychotherapy; peer support and wellbeing activities; advice and information on HIV. Our networking, training and events are still being delivered online.

We are planning and exploring hybrid working, and blended service delivery in recognition of the ongoing impacts of the pandemic and the potential of digital services to reach and engage new audiences. We also recognise that blended delivery and providing diversity in our service offer is important as we focus on life beyond the pandemic, Care is being taken to ensure safety for staff, and service users, and business continuity, in view of ongoing pandemic, and 'pingdemic' impacts and we are reviewing risks on an ongoing basis.

The move to remote working resulted in marginal cost savings to the organisation in 2020-2021 but did provide opportunities to re-examine how some of the organisation's work is delivered. The move to new offices has taken place under the direction of the new Chief Executive, reducing organisational overheads and enhancing overall organisational sustainability in 2021-2022.

FUTURE PLANS

Sahir House entered 2021-2022 with a projected deficit of £100k and increased reserves due to the surplus generated in 2020-2021, due to the legacy income.

Whilst no significant impact on contract income is anticipated for the financial year 2021-2022, the Board recognises that COVID-19 emergency funding secured in 2020-2021 enabled the organisation to cover anticipated reduction in fundraised income and revenue generated through training. It is recognised that COVID emergency funding of this nature is less likely in 2021-2022. A donation of £60,000 also made the 2020-2021 end of year position positive in terms of surplus generated. As this was unplanned and a one off, the Board recognise that this cannot be relied on for 2021-2022.

The Board and the new Chief Executive who joined the organisation in May 2021 are developing the strategic plan, reviewing the organisation's overall sustainability, finances, service development and realistic funding targets moving forward. 2021-2022 is seen as a year of transition – not just because of changes in the external operating environment (the pandemic, and resumption of safe services after lockdown) but also because of internal changes: with a new CEO and new Board members joining the Sahir team with an opportunity to take stock and collectively shape the organisation's future strategic direction.

2021 has also been a milestone year for HIV activism. It is the 40th year anniversary since the CDC (US Centre For Diseases Control and Prevention) first reported on a mystery illness affecting five young, previously healthy, gay men in Los Angeles and that marked the start of the HIV/AIDS pandemic. Since June 5th 1981, there have been 40 years of activism, challenge and change. HIV has changed. Living with HIV has changed.

Effective medication now means people living with HIV cannot pass HIV on to sexual partners - known as Undetectable = Untransmissible or U = U. There have also been revolutionary medical developments like PeP and PrEP which prevent HIV. Whilst so much about HIV has changed for the better – one major challenge still exists and that's the impact of stigma and discrimination which hasn't kept pace with the medical advances. We firmly believe that HIV stigma is fuelled by the fear of HIV transmission so the U=U campaign and the community outreach, support and health promotion and awareness raising work Sahir House does is potentially one of the most powerful ways in which HIV stigma will be defeated.

SAHIR HOUSE

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

This is a timely moment for the Board of Sahir to pause and reflect on the journey travelled and prepare for the the journey that lies ahead engaging staff, service users and stakeholders in shaping the organisation's future strategic direction with the emphasis on wellbeing, and prevention, empowering our service users and contributing to the social movement for change we are a part of.

2021-2022 is also a time for Sahir House to lay foundations for medium to long term sustainability, whilst strengthening blended service delivery, and providing breathing space to support existing staff on the change journey after a challenging year of service delivery. Management energy will focus on developing Sahir House's vision and strategic plan with a focus on diversifying funding and securing multi-year funding streams and with an emphasis on the wellbeing and prevention agenda, and embedding Sahir House's work in the mainstream, whilst maintaining our areas of expertise.

The Board is committed to maintain existing staffing levels in 2021-2022 and investing reserves to cover the anticipated shortfall at year end (2021-2022). Plans are underway to divest of the charity's % share in Bellart Farm. This could serve the purpose of providing a financial cushion in 2021-2022 and rebuild the reserves. However, the Board and Chief Executive are not planning around its sale. The Board's decision to run 2021-2022 with a projected deficit of £83,000 is based on a positive decision to draw down on the reserves to enable Sahir House to lay the foundations for its future.

Over the coming year work will be focused on:

- Refreshing the organisational strategy and 3-year strategic plan
- Strengthening our impact reporting with a new impact reporting framework
- Developing partnerships and collaboratively strategically to embed and mainstream Sahir House into the heart of wellbeing services, whilst maintaining our profile, reputation, and expertise in the niche social prescribing areas where we have proven expertise
- Developing digital skills and capability with our staff to inform service delivery, and to support our service users
- Developing our volunteer strategy and action plan
- Developing current services and ensuring they continue to meet identified needs, with the best possible outcomes for our service users, retaining successful elements of remote / digital working and blended service delivery where appropriate.
- Developing a funding plan to diversify the organisation's sources of income in order to reduce the risk of becoming over reliant on one or two sources of funding
- Developing new ways to engage minority / marginalised groups with point of care HIV testing
- Meeting the increasing needs of LGBT people seeking asylum, in partnership with key stakeholders
- Sustaining the work of the Trans Health Merseyside Project
- Developing services in line with the recently expanded objects to meet identified health and related support needs in local communities, particularly LGBT+ people, refugees and people seeking asylum

STRUCTURE. GOVERNANCE AND MANAGEMENT

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association. As noted the Articles were reviewed and refreshed in 2020.

The members of the company's Board of Trustees are also its Directors. Board members are elected by Annual General Meetings of the members of the charitable company, with casual vacancies being filled, as required, by the Board of Trustees in accordance with the company's Articles of Association.

The charity is managed and governed by the Board of Trustees consisting of the Chair, Vice Chair and Treasurer together with other trustees. Trustees meet at least four times per year and take full responsibility for all major decisions made by the charity. Responsibility is delegated to staff within agreed and minuted parameters.

Full membership of the charity is drawn from active volunteers serving a function within the aims of the charity who have successfully completed the recruitment, training and induction process; and adults utilising any of the direct services of the charity.

Senior management pay is benchmarked against other organisations based on a number of factors including:

- Management role
- Levels of responsibility (financial, safeguarding etc)
- Turnover
- Geographical location
- Operational subsector

A range of sources for comparators is sought and of particular use is the Association of Chief Executives of Voluntary Organisations (ACEVO) annual senior pay survey.

Independent examiner

The reappointment of the independent examiner will be carried out in line with company' law, charitable law and the charity's governing documents.

Disclosure of information to independent examiner

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the independent examination but of which the independent examiner is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the independent examiner is aware of such information.

Small company provisions

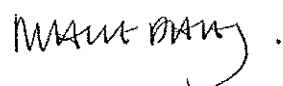
This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

SAHIR HOUSE**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Sahir House	
Company Number	03821749	
Charity Number	1077327	
Registered Office	2 nd Floor, 151 Dale Street Liverpool, Merseyside, L2 2AH	
Board of Trustees	The Board of Trustees are also its Directors. The charitable company is governed by a Board of Trustees; members of the Board of Trustees during the year are listed below:	
Chair	M Daley	
Trustees	L Brown	(Resigned 11 th August 2021)
	K Burgess	
	P Childs	
	L Metcalf	(Resigned on 5 th May 2021)
	R Eley	(Appointed 5 th May 2021)
	R S Harrison	(Appointed 5 th May 2021)
	C Marks	(Appointed 5 th May 2021)
	P Clark Wright	(Appointed 5 th May 2021)
	S Turner	(Resigned 10 th March 2021)
Company Secretary	T Willow	(Resigned on 31 st May 2021)
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street, Liverpool, L2 2AH	
Bankers	Co-Operative Bank PO Box 101, 1 Balloon Street, Manchester, M60 4EP	

The trustees' report was approved by the Board of Trustees.



M Daley
Trustee

Dated: 26 July 2021

SAHIR HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

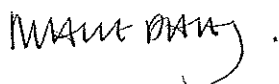
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

Signed on behalf of the Board of Trustees



M Daley
Trustee

2nd Floor,
151 Dale Street,
Liverpool,
Merseyside,
L2 2AH

Date: 26 July 2021

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF SAHIR HOUSE

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 14 to 31.

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 17 September 2021

SAHIR HOUSE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Totals 2021 £	Totals 2020 £
Income and endowments from:					
Donations and legacies	3a	62,488	-	62,488	6,443
Charitable activities	3b	318,722	147,794	466,516	470,271
Investments	3c	335	-	335	406
Other trading activities	3d	-	-	-	4,761
Total income		381,545	147,794	529,339	481,881
Expenditure on:					
Charitable activities	4	324,856	146,594	471,450	538,157
Fundraising	5	-	-	-	401
Total expenditure		324,856	146,594	471,450	538,558
Net income/ (expenditure)		56,689	1,200	57,889	(56,677)
Total funds brought forward	14,15	226,482	13,270	239,752	296,429
Total funds carried forward	13-15	283,371	14,470	297,641	239,752

The notes on pages 17 to 31 form part of these accounts. All the above amounts relate to continuing activities of the charitable company.

SAHIR HOUSE

COMPANY NUMBER 03821749

BALANCE SHEET AS AT 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Fixed assets			
Tangible fixed assets	6	7,074	9,649
Intangible fixed assets	7	8,018	11,038
		-----	-----
		15,092	20,687
Current assets			
Stocks	9	-	-
Debtors	10	43,207	51,117
Cash at bank and in hand		329,855	182,272
		-----	-----
		373,062	233,389
Current liabilities			
Creditors: amounts falling due within one year	11	(90,513)	(14,324)
		-----	-----
Net current assets		282,549	219,065
		-----	-----
Total assets less current liabilities		297,641	239,752
		=====	=====
Funds:			
Unrestricted funds	13,14	283,171	226,482
Restricted funds	13-15	14,470	13,270
		-----	-----
		297,641	239,752
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

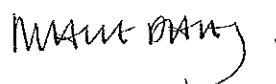
For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: ...26th July 2021



R Eley
Treasurer



M Daley
Trustee

SAHIR HOUSE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	31 st March 2021	31 st March 2020
		£	£
Cash flows from operating activities			
Cash (used)/generated from operations	17	148,129	(38,623)
Investing activities			
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(881)	-
Interest received		335	406
		-----	-----
Net cash generated from/ (used) in investing activities		(546)	406
Net cash generated from financing activities		-	-
		-----	-----
Net increase/(Decrease) in cash and cash equivalents		147,583	(38,217)
Cash and cash equivalents at beginning of year		182,272	220,489
		-----	-----
Cash and cash equivalents at end of year		329,855	182,272
		=====	=====

1. Limited Liability

The charitable company is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the accounts, no significant impact on contract income is anticipated for the financial year 2021-22; some Covid-19 emergency funding has been received to cover the anticipated reduction in fundraised income and revenue generated through training. Through this, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charitable company's free reserves available for the Trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charitable company has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Other trading income relates to all fundraising events and is recognised when the amounts are certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charitable company comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Intangible fixed assets

Intangible fixed assets are recorded at cost, net of amortisation and any impairment losses. Amortisation is charged so as to write off the cost over its expected useful life as follows:

Computer Software	20% per annum straight line basis
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Tangible fixed assets

Tangible fixed assets are stated in the balance sheet as cost or revaluation less accumulated depreciation. Capital expenditure of £250 and above is treated as a fixed asset. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Plant and machinery	20% per annum straight line basis
Fixtures, fittings and equipment	20% per annum straight line basis
Computers	20% per annum straight line basis

Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow moving items.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company's is demonstrably committed to terminate the employment of employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies:				
Donations	62,488	-	62,488	6,443
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from donations and legacies relating to restricted funding and £6,443 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable activities:				
Services provided under contract	306,973	-	306,973	305,474
Sales of services	11,749	-	11,749	13,503
Performance related grants	-	7,630	7,630	151,294
Furlough	-	7,433	7,433	-
Grants	-	13,489	13,489	-
Covid Funds	-	119,242	119,242	-
	-----	-----	-----	-----
	318,722	147,794	466,516	470,271
	=====	=====	=====	=====

During the year ended 31st March 2020, there was £151,294 income received from charitable activities relating to restricted funding and £318,977 to unrestricted funding.

	2021 £	2020 £
Analysis of performance related grants		
Reaching Communities 3	-	97,996
M.A.C Aids Fund	-	6,000
Macmillan	1,055	33,448
Our Liverpool	6,575	13,150
Other	-	700
	-----	-----
	7,630	151,294
	=====	=====

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
c. Investment income				
Bank interest	335	-	335	406
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from investment income relating to restricted funding and £406 to unrestricted funding.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
d. Other trading activities				
Fundraising	-	-	-	4,761
	=====	=====	=====	=====

During the year ended 31st March 2020, there was no income received from other trading activities relating to restricted funding and £4,761 to unrestricted funding.

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To provide information, support and guidance to people living with or affected by HIV, their family and friends	464,224	7,226	471,450	538,157
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	355,913	390,016
Office and administration costs	79,522	136,374
Project Costs	21,356	-
Furlough Costs	7,433	-
	-----	-----
	464,224	526,390
	-----	-----
<i>Support & governance costs:</i>		
Independent examination/audit fees	750	750
Accountancy	-	4,717
Depreciation on tangible assets	3,456	3,281
Amortisation on intangible assets	3,020	3,019
	-----	-----
	7,226	11,767
	-----	-----
Total expenditure on charitable activities	471,450	538,157
	=====	=====

£146,594 (2020: £158,329) of the above expenditure relates to restricted funding.

	2021	2020
	£	£
b. Analysis of staff costs		
Salaries	318,580	354,529
Social security	29,124	26,354
Pension	8,209	9,133
	-----	-----
	355,913	390,016
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
Project workers	8.5	10.1
Administration	2.4	2.4
	-----	-----
Total	10.9	12.5
	===	===

The Trustees, being also the Directors of the charitable company, are not remunerated for their services and are not included in the above number of employees.

No employees received remuneration in excess of £60,000 (2020: none).

£15 out of pocket expenses were reimbursed to one Trustee in the year (2020: £15; one Trustee).

d. Remuneration of key management personnel

The remuneration of key management personnel, being the Chief Executive, is as follows:

	2021	2020
	£	£
Aggregate compensation	52,794	52,369
	=====	=====

5. Expenditure on Fundraising activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
World Aids Day and other events	-	-	-	401
	=====	=====	=====	=====

During the year ended 31st March 2020, £10 of fundraising expenditure related to restricted funding and £391 related to unrestricted funding

6. Tangible fixed assets

	Plant and Machinery	Fixtures, fittings and equipment	Computers	Total
Cost	£	£	£	£
Balance at 1 st April 2020	730	674	24,439	25,843
Additions	-	-	881	881
Balance at 31st March 2021	730	674	25,320	26,724
Accumulated Depreciation				
Balance at 1 st April 2020	527	674	14,993	16,194
Charge for the year	90	-	3,366	3,456
Balance at 31st March 2021	617	674	18,359	19,650
Net Book Value at 31st March 2021	113	-	6,961	7,074
Net Book Value at 31 st March 2020	203	-	9,446	9,649

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

7. Intangible fixed assets

	Computer software	Total
Cost	£	£
Balance at 1 st April 2020	15,097	15,097
Balance at 31st March 2021	15,097	15,097
Accumulated amortisation		
Balance at 1 st April 2020	4,059	4,059
Charge for the year	3,020	3,020
Balance at 31st March 2021	7,079	7,079
Net Book Value at 31st March 2021	8,018	8,018
Net Book Value at 31 st March 2020	11,038	11,038

There were no material commitments at the year-end (2020: none). All assets used in the charitable activities of the charitable company.

8. Financial Instruments

	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	373,062	233,389
	=====	=====
Carrying amount of financial liabilities		
Measured at amortised cost	86,529	14,324
	=====	=====

9. Stocks

There were no stocks of good for resale at 31st March 2021 (2020: nil).

10. Debtors

	2021 £	2020 £
Trade debtors	9,798	13,975
Prepayments	10,956	8,114
Other debtors	22,453	29,028
	-----	-----
	43,207	51,117
	=====	=====

11. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,508	4,313
Accruals	16,635	9,891
Deferred income (note 12)	67,260	-
Other creditors	110	120
	-----	-----
	90,513	14,324
	=====	=====

12. Deferred income

	2021 £	2020 £
Balance at 1 st April 2020 (2019)	-	6,000
Amount deferred in the year	67,260	-
Amount released to incoming resources	-	(6,000)
	-----	-----
Balance at 31 st March 2021 (2020)	67,260	-
	=====	=====

13. Analysis of Net Assets between Funds – current year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	8,018	7,074	168,079	183,171
Designated Fund (note 14)	-	-	100,000	100,000
	8,018	7,074	268,079	283,171
Restricted Funds				
Children In Need	-	-	100	100
Impact Growth Award	-	-	4,695	4,695
MacMillan	-	-	1,055	1,055
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre MAD	-	-	45	45
Vicar's Relief Fund	-	-	45	45
	-	-	14,470	14,470
Totals	8,018	7,074	282,549	297,641

Analysis of Net Assets between Funds – previous year

	Intangible fixed assets £	Tangible fixed assets £	Net Current assets £	Total £
Unrestricted Funds				
General Fund	11,038	9,649	105,795	126,482
Designated Fund (note 14)	-	-	100,000	100,000
	11,038	9,649	205,795	226,482
Restricted Funds				
Impact Growth Award	-	-	4,695	4,695
Our Liverpool	-	-	3,344	3,344
Reaching Communities 3	-	-	5,186	5,186
Theatre Mad	-	-	45	45
	-	-	13,270	13,270
Totals	11,038	9,649	219,065	239,752

14. Unrestricted Funds – Current financial year

	Funds at 1 st April 2020 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2021 £
		Income £	Expenditure £		
General Fund	126,482	381,545	(324,856)	-	183,371
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	226,482	381,545	(324,856)	-	283,371
	=====	=====	=====	=====	=====

Unrestricted Funds – Previous financial year

	Funds at 1 st April 2019 £	Movements in the Year		Transfer between Funds £	Funds at 31 st March 2020 £
		Income £	Expenditure £		
General Fund	176,634	330,587	(380,219)	(520)	126,482
Designated Fund					
Redundancy Fund	100,000	-	-	-	100,000
	-----	-----	-----	-----	-----
	-				
	276,634	330,587	(380,219)	(520)	226,482
	=====	=====	=====	=====	=====
	=				

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

Redundancy Fund exists to maintain a level of reserves sufficient for redundancy and winding up costs of the charitable company.

15. Restricted Funds – Current financial year

	<u>Movements in the year</u>				
	Funds at 1 st April 2020 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2021 £
Children in Need	-	100	-	-	100
Cosaraf	-	100	(100)	-	-
Duchy of Lancaster Benevolent Fund	-	2,252	(2,252)	-	-
Eleanor Rathbone	-	1,000	(1,000)	-	-
Hemby Charitable Trust	-	2,000	(2,000)	-	-
Elizabeth Rathbone	-	902	(902)	-	-
Family Fund	-	300	(300)	-	-
Furlough	-	7,433	(7,433)	-	-
Gilead Sciences LTD	-	13,800	(13,800)	-	-
Groundwork	-	500	(500)	-	-
Impact Growth Award	4,695	-	-	-	4,695
Independent Age	-	12,440	(12,440)	-	-
John Moores Foundation	-	3,333	(3,333)	-	-
LCVS Suicide Prevention Fund	-	4,895	(4,895)	-	-
Liverpool CCG	-	500	(500)	-	-
LCR COVID	-	4,980	(4,980)	-	-
Macmillan	-	1,055	-	-	1,055
Mind	-	9,714	(9,714)	-	-
National Lottery Community Fund	-	32,650	(32,650)	-	-
Neighbourly Community Fund	-	400	(400)	-	-
Our Liverpool	3,344	6,575	(6,575)	-	3,344
PH Holt	-	9,660	(9,660)	-	-
Reaching Communities 3	5,186	-	-	-	5,186
Refugee Action	-	7,500	(7,500)	-	-
Resourcing Racial Justice	-	6,353	(6,353)	-	-
Steve Morgan Foundation	-	12,360	(12,360)	-	-
Theatre MAD	45	-	-	-	45
Vicar's Relief Fund	-	359	(314)	-	45
Viva Healthcare	-	6,633	(6,633)	-	-
	13,270	147,794	(146,594)	-	14,470
	=====	=====	=====	=====	=====

Restricted Funds – Previous financial year

	Movements in the Year				
	Funds at 1 st April 2019 £	Income £	Expenditure £	Transfer between funds £	Funds at 31 st March 2020 £
Impact Growth Award	7,695	-	(3,000)	-	4,695
Glasspool Trust	-	150	(670)	520	-
LCVS Community Impact Fund	2,758	-	(2,758)	-	-
MAC Aids Fund	-	6,000	(6,000)	-	-
Macmillan	4,199	33,448	(37,647)	-	-
Our Liverpool	-	13,150	(9,806)	-	3,344
Reaching Communities 2	1,561	-	(1,561)	-	-
Reaching Communities 3	3,537	97,996	(96,347)	-	5,186
Theatre MAD	45	-	-	-	45
THT Hardship Fund	-	200	(200)	-	-
Vicar's Relief Fund	-	350	(350)	-	-
	19,795	151,294	(158,339)	520	13,270

These are monies granted to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Children in Need – individual grants applied for on behalf of service users to assist with clothing, furniture, laptops.

Cosaraf - grant applied for on behalf of a service user to purchase goods to set up the home

Awards for all – funded a series of community events aimed to raise awareness about HIV locally. It looked back on the history of how the HIV community worked together in the early days and looked at the journey of the virus to the present day. Reconnect and Remember engaged with the public and media to reduce the stigma that still surrounds the virus, helped dispel the myths and educated individuals on living with HIV today.

Eleanor Rathbone – supports charities and charitable projects focused on Merseyside. The foundation has enabled Sahir House Asylum, Immigration and Destitution team to provide extra capacity to support women seeking asylum and refugees.

Hemby Charitable Trust - funded IT equipment to loan to service users who are digitally excluded

Elizabeth Rathbone - –contribution towards our work supporting women asylum seekers.

Family Fund – financial support to purchase school equipment for a service user

Gilead Sciences LTD – Sahir House are delivering a collaborative project with Fast Track City Initiative colleagues to develop a HIV pathway of care for people living with HIV in Merseyside.

Groundwork - funding to help our service users access data

Impact Growth Award – represents a project which aims to create an outcome framework that is co-designed with people living with HIV and agreed by all commissioners; a CRM system that enables improved performance management together with clear inclusion and exclusion criteria, all of which enables us to make more informed decisions about future service delivery and diversification.

Independent Age - supporting our work to our older service users including delivery of a series of workshops about combatting loneliness

John Moores Foundation - contribution towards our work supporting women asylum seekers.

LCVS Suicide Prevention Fund - small grant to deliver building men's confidence to service users over 45

Liverpool CCG - funding a coronavirus engagement activity for our service users

LCR COVID - contribution towards our Covid response work

Macmillan – supports the Macmillan LGBT Cancer Project. This is a joint partnership between Sahir House and Macmillan which works with LGBT people affected by cancer, their families, supporters, carers and clinicians. They will ensure the needs of LGBT are acknowledged and addressed in provision of services, information and support across the Liverpool City Region.

Mind - provide counselling support to vulnerable service users who have struggled with poor mental health. The grant also enabled us to trial out our Stresses and Strengths group work programmes with our Trans Health Merseyside group.

National Lottery Community Fund - the National Lottery Emergency Covid Fund assisted the charity with its Covid/lockdown responses to our service users with the support and counselling. It has also enabled us to trial out the Stresses and Strengths group work programme with the Many Hands One Heart (LGBT asylum group) to identify stress and build resilience. This grant has enabled us to focus on our LGBTQI+ offer and help identify future development.

Neighbourly Community Fund - a one off micro-grant for part of our Covid response work

Our Liverpool - This Liverpool City Council Grant supports our offer to people seeking asylum and refugee communities. By providing support, group work and organisational training we are increasing support for marginalised communities and educating organisations about the complexities experienced by LGBTQI asylum seekers/refugees in Liverpool.

PH Holt - assisting our Covid response work

Reaching Communities 3 – this project built on learning from our original successful outreach programme. As such it will allow us to support people living with HIV who find it difficult to engage with services due to a range of issues including mobility, mental health and caring responsibilities. The programme will also allow us to recruit and train more volunteers from excluded communities.

Refugee Action - The Migration Exchange Respond and Adapt grant assisted our support offer to BAME and asylum seeking and refugee communities struggling through Covid/lockdown.

Resourcing Racial Justice - RRJ grant has enabled Sahir House to dedicate support to our BAME communities marginalised and vulnerable to the Covid pandemic.

Steve Morgan Foundation - – supporting our Covid response work

Theatre MAD – project funded for staff working in partnership with the specialist HIV Community Nursing Team to provide both clinical and non-clinical support to in very difficult circumstances and/or with very chaotic lifestyles.

Vicar's Relief Fund - one off grants to help our service users purchase products of necessity
Viva Healthcare – assisting our Covid response work

16. Commitments Under Operating Leases

The charitable company had outstanding commitments for future minimum lease payments for a photocopier, which fall due as follows:

	2021	2020
	£	£
Within one year	3,060	2,971
Between two and five years	1,550	4,549
	-----	-----
	4,590	7,520
	=====	=====

17. Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	57,889	(56,677)
Adjustments for:		
Investment income	(335)	(406)
Depreciation	3,456	3,281
Amortisation	3,020	3,019
Movements in working capital:		
Decrease in stocks	-	-
Decrease in debtors	7,910	9,848
Increase in creditors	8,929	8,312
Increase/(Decrease) in deferred income	67,260	(6,000)
	-----	-----
Cash (used in)/generated from operations	148,129	(38,623)
	=====	=====

18. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2020: none).

19. Contingent Assets

The charitable company has two thirds ownership in land with a property which was gifted a number of years ago. The land and property have not been included in the accounts as an asset as there is a lifetime sitting tenant and it does not currently provide any economic benefits to the charitable company.

20. Contingent Liabilities

The charitable company did not have any contingent liabilities as at 31st March 2021 or 31st March 2020.

21. Guarantees

As at 31st March 2021, 10 members had given a guarantee of £1 each in the event of the charitable company winding-up; total: £10 (2020: 13 members, total: £13).