



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From                                      Period start date    To    01/09/2021  
Period end date 31/08/2022

**Charity name: Parcroft Out of School Care Scheme also know as Oaklands  
After School & Holiday Club Club**

**Charity registration number: 1077270**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide after school and holiday childcare</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare provision</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity made a loss during this period</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for contingencies such as we have experienced with covid and its after effects, the reserves previously held have meant the charity can continue as an ongoing concern.</b>
Amount of reserves held	Para 1.22	<b>£2689</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity can continue as before the loss was due ongoing impact from covid, staff on full time contracts not needed during holiday time due to parents using leave accrued during covid and more working from home so not needing the club to open during holidays</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Income from children using the provision.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>There is no risk to the charity as seen from the six month profit and loss account the charity is still an ongoing concern with no risks</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Board of Trustees made up from members of the management committee</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution Document</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post at AGM by vote of members and parents</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Parcroft Out of School Care Scheme also know as Oaklands After School &amp; Holiday Club Club</b>
Other name the charity uses	
Registered charity number	1077270
Charity's principal address	Oaklands Primary School Preston Grove Yeovil



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Hansford	Chair Person		
2	Marie Rice	Manager		
3	Claire Mallinson	Committee Member		
4	Victoria Mc Naught-Boyd	Committee Member		
5	Deborah Reynolds	Committee Member		
6	Elizabeth Jagelman	Committee Member		
7	Anastasia Reynolds	Committee Member		
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	R Hansford	
<b>Full name(s)</b>	Rebecca Hansford	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>		





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Parcroft out of School Care Scheme  
(Also known as Oaklands after school & Holiday club)

1077270

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## Receipts and payments accounts

For the period  
from

01/09/2021


To

31/08/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Child care fees	41,477	-	-	41,477	18,722
HMRC Grant (Furloughed wages)	-	-	-	-	21,050
SSDC (additional restrictions funding)	-	-	-	-	9,750
SASP	-	-	-	-	1,000
Bank interest received	3	-	-	3	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,480</b>	<b>-</b>	<b>-</b>	<b>41,480</b>	<b>50,523</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,480</b>	<b>-</b>	<b>-</b>	<b>41,480</b>	<b>50,523</b>
<b>A3 Payments</b>					
Wages (Incl. pensions)	49,009	-	-	49,009	41,192
Food & snack costs	821	-	-	821	730
Play costs	1,470	-	-	1,470	590
Rent & facilities costs	941	-	-	941	381
Staff training	348	-	-	348	164
Insurance	638	-	-	638	581
Telephone & Internet	187	-	-	187	172
Miscellaneous costs	137	-	-	137	-
Legal & professional fees	75	-	-	75	120
Bookkeeping & Accountancy fees	3,917	-	-	3,917	3,917
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>57,543</b>	<b>-</b>	<b>-</b>	<b>57,543</b>	<b>47,847</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer equipment	240	-	-	240	1,985
	-	-	-	-	-
<b>Sub total</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>240</b>	<b>1,985</b>
<b>Total payments</b>	<b>57,783</b>	<b>-</b>	<b>-</b>	<b>57,783</b>	<b>49,832</b>
<b>Net of receipts/(payments)</b>	<b>(16,303)</b>	<b>-</b>	<b>-</b>	<b>(16,303)</b>	<b>691</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,992</b>	<b>-</b>	<b>-</b>	<b>18,992</b>	<b>18,301</b>
<b>Cash funds this year end</b>	<b>2,689</b>	<b>-</b>	<b>-</b>	<b>2,689</b>	<b>18,992</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	1,569	-	-
	Deposit account	1,026	-	-
	Cash in hand	94	-	-
	<b>Total cash funds</b>	<b>2,689</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed assets (Play Equipment, office equip etc)	Unrestricted	-	2,607
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounts payable	Unrestricted	2024	
	PAYE	Unrestricted	82	
	Pension contributions	Unrestricted	62	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 Rebecca Hansford	Rebecca Hansford	06/06/23	

**Independent Examiners Report**  
**to the trustees of the Parcroft Out of School Care Scheme**  
**Charity number 1077270**

I report to the trustees on my examination of the accounts of Parcroft Out of School Care Scheme for the year ended 31 August 2022.

**Responsibilities and basis of report**

As the charity trustees of the Parcroft Out of School Care Scheme (otherwise known as "Oaklands after school and Holiday Care Club") you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Parcroft out of School Care Scheme accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Simon Skipper*

6 Priory Close  
Ilchester  
Somerset  
BA22 8NR

06 June 2023