

NORTH HERTS MINORITY ETHNIC FORUM
STATEMENT OF FINANCIAL ACTIVITIES AND BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

North Herts Minority Ethnic Forum

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1077201

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

August 2022

Name:

Benjamin John Terrett FCA

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)

Address:

60 Basils Road

Stevenage

SG1 3PX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None – N/A

Accounting Statement (Accruals Accounts)**North Herts Minority Ethnic Forum****Charity Commission registered number 1077201****For the financial year ended on 31 March 2022****Statement of Financial Activities**

	Unrestricted Funds	Capital Fund	Restricted Funds	Total 2022	Total 2021
<u>Incoming resources</u>					
Incoming resources from generated funds	19	-	-	19	125
Income from charitable objectives	30,475	-	134,443	164,918	160,248
Other incoming resources	14,680	-	3,186	17,866	15,502
Total incoming resources	45,174	-	137,629	182,803	175,875
<u>Resources expended</u>					
<u>Charitable expenditure</u>					
Charitable activities	4,065	-	58,137	62,202	61,521
Other resources expended	36,906	-	34,618	71,525	36,791
Total resources expended	40,971	-	92,755	133,727	98,312
Net incoming resources before transfers	4,202	-	44,874	49,076	77,563
Gross transfers between funds	-	24,912	(24,912)	-	-
Net incoming resources after transfers	4,202	24,912	19,962	49,076	77,563
Total funds brought forward	47,750	135,168	145,052	327,968	250,405
Total funds carried forward	51,952	160,080	165,014	377,044	327,968

North Herts Minority Ethnic Forum
Charity Commission registered number 1077201
For the financial year ended on 31 March 2022

Balance sheet

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
<u>Fixed assets</u>				
Tangible assets	-	-	-	-
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Current assets</u>				
Debtors	-	-	-	-
Cash at bank and in hand	51,952	325,092	377,044	327,968
Total current assets	<u>51,952</u>	<u>325,092</u>	<u>377,044</u>	<u>327,968</u>
Creditors: amounts falling due within one year		-	-	-
Net current assets	<u>51,952</u>	<u>325,092</u>	<u>377,044</u>	<u>327,968</u>
Total assets less current liabilities	<u>51,952</u>	<u>325,092</u>	<u>377,044</u>	<u>327,968</u>
<u>Income funds</u>				
Restricted funds 10	-	165,012	165,012	145,052
Capital fund 11	-	160,080	160,080	135,166
Unrestricted funds	51,952	-	51,952	47,750
Total funds	<u>51,952</u>	<u>325,092</u>	<u>377,044</u>	<u>327,968</u>

Signed by

Antoinette Timney

NORTH HERTS MINORITY ETHNIC FORUM
 Unity House, Ground Floor, Whinbush Road, Hitchin
 Hertfordshire. SG5 1PH CHARITY REG NO. 1077201

Date of approval

24/8/22

Note 1 Accounting policies

asis of accounting

These accounts have been prepared in accordance with accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and the Charities Act.

Reserves

It is the Charity's policy to maintain general reserves of at least 6 months of operating expenditure.

Note 2 Expenditure

	2022	2021
a) Fees for examining the accounts	375	340
b) Analysis of resources expended	2022	2021
Charitable activities		
Wages and salaries	54,172	47,639
General running costs	8,030	13,882
Total	62,202	61,521
Other resources expended		
Wages and salaries	31,186	26,704
General running costs	40,339	10,088
Total	71,525	36,792

Note 3 Grants made

There were no grants or donations made during the year.

Note 4 Paid employees

	2022	2021
Gross wages and salaries	78,939	68,251
Employer's national insurance costs	3,054	5,750
Employer's pension contributions	490	341
Total staff costs	82,482	74,342
Average number of employees during the year	3	3
Charitable activities	2	2
Support costs	1	1
Total	3	3

There were no employees with emoluments over £60,000.

Note 5 Trustees and other related parties

There were no expenses paid to or reimbursed to any of the trustees in either 2022 or 2021.

There were no related party transactions in either 2022 or 2021.

Note 6 Tangible Fixed Assets

	Other land & buildings	Equipment	Total
Cost or valuation			
Balance brought forward	610	14,247	14,857
Additions	-	-	-
Grants received	-	-	-
Balance carried forward	<u>610</u>	<u>14,247</u>	<u>14,857</u>
Depreciation			
Rate of depreciation	3 years straight line	3, 4, 5 years straight line	
Balance brought forward	610	14,247	14,857
Charge for the year	-	-	-
Balance carried forward	<u>610</u>	<u>14,247</u>	<u>14,857</u>
Net book value			
Brought forward	<u>-</u>	<u>-</u>	<u>-</u>
Carried forward	<u>-</u>	<u>-</u>	<u>-</u>

Note 7 Investment assets

The charity does not hold any investment assets.

Note 8 Debtors and prepayments

	2022	2021
Prepayments	<u>-</u>	<u>-</u>

Note 9 Creditors and accruals

	2022	2021
Other creditors	-	-
Accruals	-	-
Total	<u>-</u>	<u>-</u>

Note 10 Restricted income funds

<u>Fund name</u>	<u>Type</u>	<u>Purpose and restrictions</u>
Vaccine	R	To encourage members of the BAME community to take the COVID vaccines
STEM City	R	To tackle unemployment through improving the skills of the economically inactive
Household Support Grant	R	To provide provisions and assist with the payment of utility bills
Hertswise	R	To provide support to patients with dementia and memory loss
Comic Relief	R	Training for adults, education programme for children and health and wellbeing for elders
Independent Age	R	To provide emergency support to elderly people during the pandemic
Learning Support Group for parents	R	To provide support for Asian mothers and toddlers
Asian Men Club (Day Trip)	R	To provide food, culture and company
Italian Evening Club	R	To alleviate isolation and maintain cultural values
Other restricted funds	R	
Global Arts	R	To provide a range of workshops for 13 to 19 year olds
Awards for All	R	To run health and wellbeing programmes for the BAME people to tackle health inequalities
Homework Club	R	To provide homework support in English, Maths and Science to children and young people
Development Grant - TNLCF	R	Received from The National Lottery Community Fund to provide advice and support to the Charity to review and rethink its fundraising approach
Development Grant - NHDC	R	Pump priming grant from NHDC for Funding Consultant - shown in Own Funds
Sport England	R	To support the health and wellbeing of BAME women and reduce health inequality

The STEM City Fund was provided by the UK Community Renewal Fund.

Note 11 Capital Fund

The capital fund arises from contributions towards running costs and hall hire. It will be used at some point in the future to fund capital purchases.

	Opening balance	Incoming resources	Expenditure	Transfers	Closing balance
Capital fund	135,168	-	-	24,912	160,080

Note 12 Movement of the major funds

	Opening balance	Incoming resources	Expenditure	Transfers	Closing balance
Vaccine	-	5,000	1,295	3,705	-
STEM City	-	44,908	51,828	-	6,921
Household Support Grant	-	10,000	6,988	3,012	-
Hertswise	1,242	24,582	12,373	-	13,451
Comic Relief	9,000	1,000	2,380	7,620	-
Independent Age	10,653	-	78	10,576	-
Learning Support Group for parents	19,928	2,845	448	-	22,325
Asian Men Club (Day Trip)	10,670	510	738	-	10,442
Italian Evening Club	10,592	-	250	-	10,342
Other restricted funds	15,028	60	100	-	14,988
Global Arts	16,087	19,545	2,309	-	33,323
Homework Club	6,857	2,226	1,010	-	8,073
Awards for All	9,874	-	4,910	-	4,964
BME - ADV	16,651	14,478	7,599	-	23,530
Development Grant	11,777	-	-	-	11,777
Sport England	6,693	12,475	450	-	18,718
Total	145,052	137,629	92,755	24,912	165,012

In addition to these restricted funds, the charity gratefully received £10,500 from North Hertfordshire Council to fund the running expenses directly.

Also, the charity received £19,975 from North Herts Council in respect of the Health Protection Board, to fund the running of the charity.

The STEM City account runs in arrears and the negative balance at 31 March 2022 was repaid in April with the deficit being funded in the short term by the NHMEF central reserves.

Note 13 Other information

The charity has no material commitments other than those already provided for in the accounts.

The charity has not given any guarantees to any third party.

The charity made no ex-gratia payments during the year.