

**NORTH HERTS MINORITY ETHNIC FORUM**  
**STATEMENT OF FINANCIAL ACTIVITIES AND BALANCE SHEET**  
**FOR THE YEAR ENDED 31 MARCH 2021**



Section A

Independent Examiner's Report

Report to the trustees/  
members of

North Herts Minority Ethnic Forum

On accounts for the year  
ended

31 March 2021

Charity no  
(if any)

1077201

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13 September 2021

Name:

Benjamin John Terrett FCA

Relevant professional  
qualification(s) or body  
(if any):

FCA (ICAEW)

Address:

60 Basils Road

Stevenage

SG1 3PX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None – N/A

**Accounting Statement (Accruals Accounts)****North Herts Minority Ethnic Forum****Charity Commission registered number 1077201****For the financial year ended on 31 March 2021****Statement of Financial Activities**

	<b>Unrestricted Funds</b>	<b>Capital Fund</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b><u>Incoming resources</u></b>					
Incoming resources from generated funds	125	-	-	125	449
Income from charitable objectives	10,500	51,932	97,816	160,248	132,025
Other incoming resources	9,363	2,295	3,844	15,502	25,209
<b>Total incoming resources</b>	<b>19,988</b>	<b>54,227</b>	<b>101,660</b>	<b>175,875</b>	<b>157,683</b>
<b><u>Resources expended</u></b>					
<b><u>Charitable expenditure</u></b>					
Charitable activities	7,895	92	53,534	61,521	66,018
Other resources expended	24,065	-	12,726	36,791	59,838
<b>Total resources expended</b>	<b>31,960</b>	<b>92</b>	<b>66,260</b>	<b>98,312</b>	<b>125,856</b>
<b>Net incoming resources before transfers</b>	<b>(11,972)</b>	<b>54,135</b>	<b>35,400</b>	<b>77,563</b>	<b>31,827</b>
Gross transfers between funds	-	3,748	(3,748)	-	-
<b>Net incoming resources after transfers</b>	<b>(11,972)</b>	<b>57,883</b>	<b>31,652</b>	<b>77,563</b>	<b>31,827</b>
<b>Total funds brought forward</b>	<b>59,722</b>	<b>77,283</b>	<b>113,400</b>	<b>250,405</b>	<b>218,578</b>
<b>Total funds carried forward</b>	<b>47,750</b>	<b>135,166</b>	<b>145,052</b>	<b>327,968</b>	<b>250,405</b>

**North Herts Minority Ethnic Forum**  
**Charity Commission registered number 1077201**  
**For the financial year ended on 31 March 2021**

**Balance sheet**

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
<b><u>Fixed assets</u></b>				
Tangible assets	-	-	-	-
<b>Total fixed assets</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Current assets</u></b>				
Debtors	-	-	-	-
Cash at bank and in hand	47,750	280,218	327,968	250,405
<b>Total current assets</b>	<u>47,750</u>	<u>280,218</u>	<u>327,968</u>	<u>250,405</u>
<b>Creditors: amounts falling due within one year</b>		-	-	-
<b>Net current assets</b>	<u>47,750</u>	<u>280,218</u>	<u>327,968</u>	<u>250,405</u>
<b>Total assets less current liabilities</b>	<u>47,750</u>	<u>280,218</u>	<u>327,968</u>	<u>250,405</u>
<b><u>Income funds</u></b>				
Restricted funds 10	-	145,052	145,052	113,400
Capital fund 11	-	135,166	135,166	77,283
Unrestricted funds	47,750	-	47,750	59,722
<b>Total funds</b>	<u>47,750</u>	<u>280,218</u>	<u>327,968</u>	<u>250,405</u>

Signed by

*Antoniette Timney*

Date of approval 13 September 2021

**NORTH HERTS MINORITY ETHNIC FORUM**  
 Unity House, Ground Floor, Whimbush Road, Hitchin  
 Hertfordshire. SG5 1PH CHARITY REG NO. 1077201

### **Note 1 Accounting policies**

#### **Basis of accounting**

These accounts have been prepared in accordance with accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and the Charities Act.

#### **Reserves**

It is the Charity's policy to maintain general reserves of at least 6 months of operating expenditure.

### **Note 2 Expenditure**

	2021	2020
a) Fees for examining the accounts	340	340
b) Analysis of resources expended	2021	2020
Charitable activities		
Wages and salaries	47,639	56,572
General running costs	13,882	9,446
<b>Total</b>	<b>61,521</b>	<b>66,018</b>
Other resources expended		
Wages and salaries	26,704	17,032
General running costs	10,088	42,806
<b>Total</b>	<b>36,791</b>	<b>59,838</b>

### **Note 3 Grants made**

There were no grants or donations made during the year.

### **Note 4 Paid employees**

	2021	2020
Gross wages and salaries	68,251	68,093
Employer's national insurance costs	5,750	5,510
Employer's pension contributions	341	-
<b>Total staff costs</b>	<b>74,343</b>	<b>73,603</b>
<b>Average number of employees during the year</b>	<b>3</b>	<b>2</b>
Charitable activities	2	1
Support costs	1	1
<b>Total</b>	<b>3</b>	<b>2</b>

There were no employees with emoluments over £60,000.

**Note 5 Trustees and other related parties**

There were no expenses paid to or reimbursed to any of the trustees in either 2021 or 2020.

There were no related party transactions in either 2021 or 2020.

**Note 6 Tangible Fixed Assets**

	Other land & buildings	Equipment	Total
<b>Cost or valuation</b>			
Balance brought forward	610	14,247	14,857
Additions	-	-	-
Grants received	-	-	-
Balance carried forward	<u>610</u>	<u>14,247</u>	<u>14,857</u>
<b>Depreciation</b>			
Rate of depreciation	3 years straight line	3, 4, 5 years straight line	
Balance brought forward	610	14,247	14,857
Charge for the year	-	-	-
Balance carried forward	<u>610</u>	<u>14,247</u>	<u>14,857</u>
<b>Net book value</b>			
Brought forward	<u>-</u>	<u>-</u>	<u>-</u>
Carried forward	<u>-</u>	<u>-</u>	<u>-</u>

**Note 7 Investment assets**

The charity does not hold any investment assets.

**Note 8 Debtors and prepayments**

	2021	2020
Prepayments	<u>-</u>	<u>-</u>

**Note 9 Creditors and accruals**

	2021	2020
Other creditors	-	-
Accruals	-	-
<b>Total</b>	<u>-</u>	<u>-</u>

**Note 10 Restricted income funds**

<u>Fund name</u>	<u>Type</u>	<u>Purpose and restrictions</u>
CCSF	R	To provide support to the Charity to run emergency services during COVID-19
Hertswise	R	To provide support to patients with dementia and memory loss
Comic Relief	R	Training for adults, education programme for children and health and wellbeing for elders
Independent Age	R	To provide emergency support to elderly people during the pandemic
Learning Support Group for parents	R	To provide support for Asian mothers and toddlers
Asian Men Club (Day Trip)	R	To provide food, culture and company
Italian Evening Club	R	To alleviate isolation and maintain cultural values
Other restricted funds	R	
Global Arts	R	To provide a range of workshops for 13 to 19 year olds
Awards for All	R	To provide IT skills to over 50 age BAME people
Homework Club	R	To provide homework support in English, Maths and Science to children and young people
Tampon Tax	R	To improve employability prospects for BME women
Development Grant - TNLCF	R	Received from The National Lottery Community Fund to provide advice and support to the Charity to review and rethink its fundraising approach
Development Grant - NHDC	R	Pump priming grant from NHDC for Funding Consultant - shown in Own Funds
Sport England	R	To support the health and wellbeing of BAME women and reduce health inequality

**Note 11 Capital Fund**

The capital fund arises from contributions towards running costs and hall hire.

It will be used at some point in the future to fund capital purchases.

	Opening balance	Incoming resources	Expenditure	Transfers	Closing balance
Capital fund	77,283	54,227	92	3,748	135,166

**Note 12 Movement of the major funds**

	Opening balance	Incoming resources	Expenditure	Transfers	Closing balance
CCSF	-	43,105	42,993	112	-
Hertswise	-	4,097	2,855	-	1,242
Comic Relief	-	9,000	-	-	9,000
Independent Age	-	12,500	1,847	-	10,653
Learning Support Group for parents	20,028	380	480	-	19,928
Asian Men Club (Day Trip)	10,682	-	12	-	10,670
Italian Evening Club	10,592	-	-	-	10,592
Other restricted funds	16,810	1,309	1,403	1,688	15,028
Global Arts	15,251	1,260	424	-	16,087
Homework Club	5,686	2,095	924	-	6,857
Awards for All	2,680	9,875	733	1,948	9,874
BME - ADV	10,410	18,039	11,798	-	16,651
Development Grant	14,027	-	2,250	-	11,777
Sport England	7,234	-	541	-	6,693
<b>Total</b>	<b>113,400</b>	<b>101,660</b>	<b>66,260</b>	<b>3,748</b>	<b>145,052</b>

In addition to these restricted funds, the charity gratefully received £10,500 from North Hertfordshire District Council to fund the running expenses directly.

**Note 13 Other information**

The charity has no material commitments other than those already provided for in the accounts.

The charity has not given any guarantees to any third party.

There are no loans outstanding at the end of the year.

The charity made no ex-gratia payments during the year.