

Leeds Weekend Care Association Limited

(A company limited by guarantee)

Registered Charity Number 1077162

Company Number 3827833

Annual Report and Financial Statements

For The Year Ended 31 March 2021

Leeds Weekend Care Association Limited

Registered Charity Number 1077162

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For The Year Ended 31 March 2021

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Leeds Weekend Care Association Limited

Legal and Administrative Information

For The Year Ended 31 March 2021

Status

The organisation is a charitable company limited by guarantee.

Executive Management Committee

Caroline Bond	Chairperson
David Bossingham	Treasurer
Narinder Dugal	
Richard Hewson	
George Nijjar	
Pauline Bailey	

Registered Office

Suite 4, Gledhow Mount Mansion
Roxholme Grove
Leeds
LS7 4JJ

Reporting Accountants

Farrar Smith Chartered Accountants
2 Woodside Mews
Clayton Wood Close
Leeds
LS16 6QE

Leeds Weekend Care Association Limited

Report of the Management Committee

For The Year Ended 31 March 2021

The management committee presents its annual report together with the financial statements of the charity for the year ended 31 March 2021.

Our Mission

Leeds Weekend Care Association (Weekenders Club) is a local independent charity with one aim:-

To enhance the lives of children with disabilities and their families within the Leeds area.

Providing innovative leisure activities and top quality care, our committed and energetic staff strive to help every child develop their true potential. During their time with us the young people learn, they achieve and they enjoy, growing in confidence and independence. Most of all we create a place where our young people have FUN while their families can relax, knowing they are in a safe, secure and happy environment.

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 13 August 1999 and registered as a charity on 25 August 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and Appointment of Management Committee

The members of the Executive Management Committee are also charity trustees for the purposes of charity law and under the company's Articles. Existing members are required to be re-elected at the Annual General Meeting. Throughout the year, any prospective members are nominated through the monthly management committee meetings.

Some trustees are parents of children with disabilities and therefore have experience of the difficulties families face in finding suitable respite care. Trustees are encouraged to incorporate their accumulated skills and experience from personal and work related backgrounds and bring it to the organisation. Associate Committee Members are encouraged to attend the management committee meetings and are people who have, or have previously had, an interest in the charity through their employment in other agencies relating to social care of young people, respite for families and the issues surrounding disability. Associate members do not have voting rights; however the knowledge and expertise they bring is invaluable; making contributions to discussions as well as aiding us to forge links with outside agencies who are involved in similar work. The management committee welcomes associate members who may not be able to attend management committee meetings on a regular basis but are interested in helping to fund raise for the organisation.

Members of the management committee who served during the year and up to the date of this report are set out on page 1.

Trustee Induction and Training

Some trustees are active in aspects of the day-to-day organisation of LWCA. For example, the chairperson provides mentoring support, supervision and appraisal for the manager. Trustees also have a role to play in disciplinary matters and complaints. Trustees provide support to our safeguarding champion, Chantelle Pearce, Senior Play Leader. Committee members are invited to attend training courses to assist in the smooth running and efficiency of the management committee, ensuring that the skills and experience of individual members is shared to the benefit of the organisation. The safeguarding champion undertakes training on safeguarding matters.

Leeds Weekend Care Association Limited

Report of the Management Committee (Continued)

For The Year Ended 31 March 2021

Risk Management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been developed to mitigate those risks. Internal control risks are minimised by the implementation of procedures for authorisation of material transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the schemes.

Organisational Structure

The Leeds Weekend Care Association has a management committee which meets monthly and is responsible for the strategic direction and policy of the charity. At present the committee members are from a variety of professional and personal backgrounds relevant to the work of the charity. From time to time it is necessary to invite guests to management committee meetings to inform the committee on Government policy changes, new initiatives or new funding.

The short breaks services manager takes responsibility for the day-to-day operational management of the organisation. This role is part-time (25 hours per week). The role includes the supervision of the administrator, community fundraising/community engagement manager, office assistant and senior play leader. The part-time (30 hours per week) administrator supports the afore-mentioned team in the provision of quality short breaks services for children with disabilities between the ages of 5 and 18 years.

The main project is the Weekenders Club Play Scheme for children between the ages of 5 and 13 years. The play scheme operates 47 Saturdays per year. Teen Scene operates within the Weekenders Club Play Scheme for young people between the ages of 14 and 18 years. One Saturday a month is dedicated to them.

There is a group leader for the smaller LWCA project; the “Out and About Project” for teenagers with inclusive needs, supported by the short breaks service manager. The age range in this project is 14-18 years.

Those young people who fall into the 14-18 year old category will, according to their individual needs, either be placed on site at Vine Education Centre, Foxcroft Close, LS6 3NT in the Teen Scene group or they will join the Out and About Project which accesses social and leisure facilities (off-site) in the local community.

Objectives and Activities

Leeds Weekend Care Association is committed to the provision of a high quality and appropriate service which meets the needs of children and young people as individuals, and their parents/carers, promoting the development of children with disabilities. The organisation is committed to the safeguarding of children and young people.

The scheme's objects and principal activities are to:

- Offer short breaks, advice and support to families with children who have disabilities or complex care needs.
- Evaluate the level of service and of demand for short breaks.
- Recognise the needs of parents/carers and work closely with them.
- Encourage a sensitive and positive approach to children and young people with special needs and to promote their recognition as an important and integral part of society.
- Provide equality of provision and access to people regardless of their disability, gender, ethnic origin, skin colour, religion or sexual orientation.

Leeds Weekend Care Association Limited

Report of the Management Committee (Continued)

For The Year Ended 31 March 2021

Achievements and Performance of Short Breaks

The main areas of charitable activity are in the provision of short breaks for children with disabilities ranging from mild to severe disability, and includes those with complex care needs.

During 2020-21 our services were disrupted to due to the restrictions imposed throughout the pandemic. During quarter one, the Weekenders Club was suspended. During quarter two, we ran trips for small groups to various parks in the local area. We also managed to hire space at West Leeds Activity Centre LS12, and The Vinery at LS9. We adjusted our play scheme, to operate in '*safe mode*', in quarter 3 when we were allowed to be open. Half day sessions were introduced so that the 30 children and young people scheduled each Saturday, kept their session and we split the cohort into a morning session and an afternoon session, with 15 clients attending each session for a 3-hour break. Quarter four dictated a mix between suspension of the service and operating in *safe mode*. We were able to deliver a total of 2,272.5 service delivery hours for Weekenders club throughout the year. This is against a contracted target of 9,165 service delivery hours. Leeds City Council were understanding of our restricted activity and acknowledged the hard work and commitment of our staff and volunteers to remain supportive to our families throughout the pandemic.

The support we offered, when unable to serve the clients face-to-face, took the form of delivering activity packs to children, well-being gifts for families, competitions, regular phone calls to families and offering information, advice, and a sign-posting service, running errands (such as food shopping and obtaining prescriptions) as well as some face-to-face work for an individual client to support them to get daily exercise.

In April 2010 L.W.C.A. were contracted to deliver a short breaks service from Children's Social Care for two of their projects:

- 1) Weekenders Club (11,000 hours p.a.)
- 2) Out and About Club (2,124 hours p.a.)

The Weekenders Club and Out and About Club were both covered by the contract for 3 years up to 31st March 2013. They were granted an extension each year up to 31st March 2020. For the financial period April 2020 to March 2022, L.W.C.A. received a two-year contract.

Weekenders Club: At the end of the year 2020/21, we had 96 children attending Weekenders Club (the target was 120). A total of 27 clients left during 2020/21, 1 transferred to the Out and About Project. A total of 12 new children started during the year (the total was 13, but 1 client started and left in the same financial period). The 2020-21 grant from the Council for Weekenders Club was £140,000.

The table on the next page, shows the number of hours delivered for each year since 2010/11. In comparison with previous years we have had a lower number of clients overall and less service delivery hours. This is because we have been taking clients who have high needs in terms of staffing and consequently slightly reduced capacity. The statistics have been dramatically altered by the low level of service delivery hours for 2020-21 due to Covid-19 and the consequences of suspending the service and having a reduced service when open.

Leeds Weekend Care Association Limited

Report of the Management Committee (Continued)

For The Year Ended 31 March 2021

Achievements and Performance of short breaks – (Continued)

WEEKENDERS CLUB ACTIVITY TABLE

Year	Hours Delivered	Target Hours	Over/Under Delivery
2010-11	11,637.5	11,000.0	Over 637.5
2011-12	11,949.0	11,000.0	Over 949.0
2012-13	10,695.0	11,000.0	Under -305.0
2013-14	11,765.0	11,000.0	Over 765.0
2014-15	11,427.0	11,000.0	Over 427.0
2015-16	10,601.5	11,000.0	Under -398.5
2016-17	10,212.0	11,000.0	Under 788.0
2017-18	10,017.0	11,960.0	Under 1,943.0
2018-19	10,400.0	10,387.0	Over 13.0
2019-20	8,152.0	9,776.0	Under 1,624.0
2020-21	2,722.5	9,165.0	Under 6,422.5
Total after 11 years	109,578.5	109,123.0	Under 8,689.5

* Since 2010/11 we have produced an average of 9,961 service delivery hours per annum.

Weekenders Club operates a waiting list system. At the end of the year there were 54 families on the waiting list. Our intention is to keep the waiting list low. A panel meeting is held every six weeks (TADAR) to present applications and ensure each child/young person's needs are considered, with an outcome that they are either allocated to the waiting list or referred on to a different placement to ensure equity, within a structured procedure.

Weekenders Club is funded by the Leeds City Council Children's Services and receives funding in two parts in advance; April and October.

The Out and About Project is for teenagers with disabilities aged from 14-18 years old. At the end of the year 2020/21, we had 30 young people attending the Out and About Project which aims to provide each client with the same service delivery hours as Weekenders Club clients (i.e., 6.5 hours per month). There is currently no waiting list for this project. The target service delivery hours for 2020/21 was 1,397 hours. We delivered 784 hours of short breaks. The project was subjected to the same levels of disruption to service as Weekenders Club, with trips cancelled and limited opportunities for using local leisure facilities. Pre-pandemic, we were able to have between 11 and 13 events each quarter: a total of approximately 46 per annum. During 2020-21 we were able to use The Vinery in Leeds 9 for a regular youth club night each Wednesday when permissible, although numbers were restricted. The Out and About Project is funded by the Leeds City Council Children's Services and receives funding in two parts in advance: April and October. The grant for 2020/21 was £17,581.37.

Financial Review

We had a 3-year contract from Leeds City Council for Weekenders Club, which commenced 1st April 2010. From 1st April 2013 we were given year on year extensions. We are now in a position of having a two-year contract from April 2020 to March 2022. Weekenders Club will be given a grant of £140,000 for 2021/22 and the Out and About Project will be granted £17,581.37 for 2021/22. The grant from Leeds City Council will be kept the same for each project over the two-year period.

Leeds Weekend Care Association Limited

Report of the Management Committee (Continued)

For The Year Ended 31 March 2021

Financial Review – Cont'd

A significant proportion of incoming resources pay for staffing costs. The high staff to children ratio makes this an inevitable expense, our children being supervised on a 2:1 staffing ratio (for Weekenders Club). Increasingly we are finding it necessary for us to provide 1:1 staffing for children at Weekenders Club who have challenging behaviour.

Donations and fundraising during 2020/21 amounted to £46,797

Principal Funding Sources

Weekenders Club (and the subsidiary project, Teen Scene) and the Out and About Project are the two projects operating in the year 2020/21. Fees from parents/carers for the Weekenders Club are reviewed annually. For 2020/21 there was no increase from the previous two years; and they remained at £22 per session. As the session times were reduced by half, this reduced the fees to £11.00 for a morning or afternoon session. Fees represent a nominal contribution which becomes part of our unrestricted funding. The Out and About Project also has a family contribution system to represent a proportion of the cost of the outing only. This contribution varies according to the type of event. As most of the events throughout the year were youth club nights at The Vinery for 2½ hours, the cost of these was £11.00 per event. The trips we organised during the summer of 2020, when the play scheme service was suspended and the only group activities were outdoors, were offered free to families.

We use the services of a freelance fundraiser on an ad hoc basis which is to address the shortfall in our funding. Her area of expertise is in grants and trusts. We also have a part-time (18 hours) Community Fundraising Manager who supports the organisation in meeting the gap in funding from Leeds City Council. Her expertise is in corporate and community fundraising.

Reserves policy

The management committee maintains reserves such that there are sufficient finances available to maintain the short term running of its current activities in the event of a sudden decline or cessation of its funding. The level of reserves held should allow sufficient time for the management committee to find alternative sources of funding.

Plans for Future Periods

Our longevity is based on our ability to adapt to the ever-changing backdrop of social care and possible further cuts will unavoidably affect our service. To manage this, we use a Grants and Trusts Fundraiser who works for LWCA on a piecemeal basis, sending out appeal letters monthly to targeted trusts and foundations. There is a recovery period to manage, following the disruption of temporary closures and the aftermath of Covid-19.

Our funding for 2021/22 is as follows:

Weekenders Club £140,000

Out and About Project £17,581.37

This represents a small increase after a cycle of cuts. The slight uplift reflects venue hire increases, other rising costs, the number of one-to-one children we support and the demand to provide free and discounted places, which continue to increase year on year.

Leeds Weekend Care Association Limited

Report of the Management Committee (Continued)

For the Year Ended 31 March 2021

Plans for Future Periods – Cont'd

Leeds City Council are keen for targeted short breaks for Weekenders Club to come under a contract framework rather than a grant. This would mean, rather than making a grant application each year, Weekenders Club would bid for a longer-term contract; with the facility to grant year on year extensions. The Out and About Project is likely to be under grant, rather than contract conditions. The significant difference between a grant and a contract is that a contract will be prescriptive and LWCA would need to meet the criteria presented. The grant system is an opportunity for LWCA to present a model of the service and Leeds City Council make the decision on whether they are willing to fund what we offer. The advantage of a contract is that we have security for between 3 and 5 years with the opportunity to budget beyond one year. The advantage of the grant is that LWCA have more autonomy in the model of service.

We are currently (as of July 2021) in a position of operating in *safe mode* at the Weekenders Club play scheme with restrictions due to be lifted imminently. We have planned for a return to full day services in October 2021 when we anticipate we will be able to return to accommodating 30 children for a full day. One of our priorities for 2021-22 is reducing the waiting list. In the first 3 months of 2021-22 we had 31 visits, who have all been given a start date. This is a large increase in new clients compared with previous years (usually between 10 and 15 new starters). Key priorities are to ensure there is movement from the waiting list, operate at maximum capacity and increase the staff team to do so.

We have been given a grant of just under £20K from Jimbo's Fund, specifically for a Sunday Club, to operate one Sunday each month. This would last for one year. This would increase capacity and take another 30 children/young people from the waiting list. The current barrier to this being operational from October 2021 is increasing the team of staff and volunteers.

As per the payment schedule, we have received half of our Council funding in April 2021 and the remainder is scheduled for payment on 01/10/2021. Leeds City Council have confirmed that the target hours set out in the contract are not expected to be met.

Responsibilities of the management committee

Company law requires the management committee to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and also of its financial position at the end of the year. In preparing those financial statements, the management committee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The management committee is responsible for keeping proper accounting records, which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ensure that the financial statements comply with applicable laws and regulations. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the management committee by:

.....
Caroline Bond
Chair

Dated : 13 July 2021

Leeds Weekend Care Association Limited

Independent Examiner's Report to the Members of
Leeds Weekend Care Association Limited

For The Year Ended 31 March 2021

We report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Farrar Smith Chartered Accountants
2 Woodside Mews
Clayton Wood Close
Leeds
LS16 6QE

Date : 13 July 2021

Leeds Weekend Care Association Limited

Statement of Financial Activities
For The Year Ended 31 March 2021

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2021</u> £	<u>Total</u> <u>2020</u> £
INCOME					
Contributions & donations	2	48,419	-	48,419	52,118
Fees & private funding	2	4,437	-	4,437	25,256
Charitable activities	3	157,581	-	157,581	158,186
Bank interest & sundry income		<u>542</u>	<u>-</u>	<u>542</u>	<u>168</u>
TOTAL INCOME		210,979	-	210,979	235,728
EXPENDITURE					
Raising funds		31,074		31,074	32,000
Charitable activities		86,069	-	86,069	122,579
Other		<u>50,498</u>	<u>-</u>	<u>50,498</u>	<u>61,417</u>
TOTAL EXPENDITURE	4	167,641	-	167,641	215,996
NET INCOME		43,338	-	43,338	19,732
Balance brought forward at 1 April 2020		<u>179,314</u>	<u>-</u>	<u>179,314</u>	<u>159,582</u>
Balance carried forward at 31 March 2021		<u>222,652</u>	<u>-</u>	<u>222,652</u>	<u>179,314</u>

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

Leeds Weekend Care Association Limited

Balance Sheet as at 31 March 2021

	<u>Note</u>	<u>2021</u>		<u>2020</u>	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Fixed Assets					
Tangible assets	9		3,825		-
Current Assets					
Debtors and prepayments	10	340		1,220	
Short term bank deposits		41,347		41,114	
Cash at bank and in hand		<u>178,830</u>	<u>220,517</u>	<u>140,811</u>	<u>183,145</u>
			224,342		183,145
Creditors: Amounts falling due within one year	11		1,690		3,831
			<u> </u>		<u> </u>
Net assets			<u>222,652</u>		<u>179,314</u>
Unrestricted funds			222,652		179,314
Restricted funds			<u> </u>		<u> </u>
Total funds	12		<u>222,652</u>		<u>179,314</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 386 & 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 & 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Signed on behalf of the management committee by:

.....
Caroline Bond
Chairperson

Dated: 13 July 2021

Leeds Weekend Care Association Limited

Notes to the Financial Statements

For The Year Ended 31 March 2021

Note 1. Accounting Policies

General

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Income

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All expenditure is included on an accruals basis and has been classified under 'Natural' headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Grants

Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Depreciation Policy

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which is estimated at 4 years for Office Equipment and 3 years for Toys and Resources.

Fund Accounting

Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Note 2. Donations and similar incoming resources

	2021	2020
	£	£
Contributions & donations	48,419	52,118
Client fees & private funding	<u>4,437</u>	<u>25,256</u>
	<u>£52,856</u>	<u>£77,374</u>

Leeds Weekend Care Association Limited

Notes to the Financial Statements (Continued)

For The Year Ended 31 March 2021

Note 3. Charitable activities

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
Leeds Social Services	157,581	-	157,581	158,186
Awards For All	-	-	-	-
Total grants	157,581	-	157,581	158,186

Note 4. Expenditure

	<u>Raising</u>	<u>Charitable</u>	<u>Support</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Activities</u>	<u>Costs</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£	£
Staff costs & volunteer expenses	26,944	70,297	35,086	132,327	153,805
Rent & rates	1,237	5,540	4,947	11,724	16,301
Repairs & maintenance	165	-	659	824	6,540
Training	607	501	-	1,108	5,982
Scheme costs, events & travel	-	9,451	-	9,451	11,968
Audit & accountancy	-	-	1,320	1,320	1,320
Depreciation	382	-	1,529	1,911	932
Office costs	1,739	280	6,957	8,976	19,148
	31,074	86,069	50,498	167,641	215,996

Note 5. Net incoming resources for the year

This is stated after charging	<u>2021</u>	<u>2020</u>
	£	£
Depreciation	1,911	932
Independent examiners remuneration	1,320	1,320
	3,231	2,252

Leeds Weekend Care Association Limited

Notes to the Financial Statements (Continued)

For The Year Ended 31 March 2021

Note 6. Staff costs

Staff costs were as follows

	<u>2021</u>	<u>2020</u>
	£	£
Salaries & wages	128,492	148,538
Pension contributions	3,286	3,428
ISA & CRB checking fees	549	648
Social security costs	-	1,191
	<u>132,327</u>	<u>153,805</u>

Note 7. Staff Numbers

The average monthly headcount was 32 staff.

No employee received emoluments of more than £60,000 during the year.

Note 8. Trustee Remuneration and Related Party Transactions

No members of the management committee received any remuneration or travel expenses during the year.

Note 9. Tangible fixed assets

	<u>Office Equipment</u>	<u>Toys & Resources</u>	<u>Total</u>
	£	£	£
Cost			
At 1 April 2020	20,431	8,443	28,874
Additions in year	5,736	-	5,736
Disposals in year	(17,034)	-	(17,034)
At 31 March 2021	<u>9,133</u>	<u>8,443</u>	<u>17,576</u>
Depreciation			
At 1 April 2020	20,431	8,443	28,874
Charge for year	1,911	-	1,911
Eliminated on disposal	(17,034)	-	(17,034)
At 31 March 2021	<u>5,308</u>	<u>8,443</u>	<u>13,751</u>
Net book value at 31 March 2021	<u>3,825</u>	<u>-</u>	<u>3,825</u>
Net book value at 31 March 2020	<u>-</u>	<u>-</u>	<u>-</u>

Leeds Weekend Care Association Limited

Notes to the Financial Statements (Continued)

For The Year Ended 31 March 2021

Note 10. Debtors and prepayments

	<u>2021</u>	<u>2020</u>
	£	£
Funding due at the year end	-	-
Prepayments	340	1,220
	<u>340</u>	<u>1,220</u>

Note 11. Creditors : Amounts falling due within one year

	<u>2021</u>	<u>2020</u>
	£	£
Other Creditors	-	-
Accrued expenses	1,690	3,831
	<u>1,690</u>	<u>3,831</u>

Note 12. Movements in funds

	<u>At 1 April</u>	<u>Income</u>	<u>Expenditure</u>	<u>At 31 March</u>
	<u>2020</u>			<u>2021</u>
	£	£	£	£
Unrestricted funds	179,314	210,979	(167,641)	222,652
Restricted funds	-	-	-	-
Total funds	<u>179,314</u>	<u>210,979</u>	<u>(167,641)</u>	<u>222,652</u>

Note 13. Taxation

As a registered charity the Association is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.