



Trustees' Annual Report for the period

From

Period start date

Day
1st

Month
July

Year
2023

To

Period end date

Day
30th

Month
June

Year
2024

Section A Reference and administration details

Charity name

Hope and Aid Direct

Other names charity is known by

Registered charity number (if any)

1077146

Charity's principal address

18 High Street

Ingatestone

Essex

Postcode

CM4 9EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Storer	Head of Operations		Trustee resolution
2	Roger Wilson	Trustee		Ditto
3	Benjamin Western	Trustee		Ditto
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Charitable Trust

How the charity is constituted
(eg. trust, association, company)

Model Declaration of Trust for a Charitable Trust Dated 20 March 1999

Trustee selection methods
(eg. appointed by, elected by)

By resolution of the existing trustee body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All new volunteers are informally welcomed and assessed for suitability and skills, and DBS checks are undertaken for all who might be beneficiary facing as well as actively engaged with other volunteers and public.

Careful selection/identification of possible new trustees is undertaken by existing trustees, and Charity Commission trustee guidance forms part of induction procedures.

The charity's activities are led by the Head of Operations, who is also one of the trustees, and the trustee body provides strategic direction and overall governance.

The charity believes that cooperation and collaboration with and between other charities to make best use of precious and valuable resources, is desirable and in the best public interest. The Charity has informal working relationships with various UK and "in country" NGOs. The European refugee crisis resulted in the formation of many new local groups, and all work undertaken by the charity abroad in support of the relief effort, has been in close cooperation with those groups that are key players working closely with refugees of all nationalities.

The Charity has 'Public and Employer' liability insurance. All vehicles are insured comprehensively where possible, and "excesses" are reviewed continually as is vehicle risk in-country.

Because of the war risks within Ukraine, the charity's operating model has changed, and aid is sent to Ukraine in Ukrainian trucks with Ukrainian

drivers rather than being taken by the charity's own UK volunteers. (On the few occasions when taken by our own volunteers, in our own vehicles, these have only been delivered as far as surrounding countries, and then passed on to trusted partner NGO's). All our trusted in-country partner NGO's have then had responsibility for delivery and distribution.

Principal Risks: Road accidents or volunteer injury, third party injury or property damage, depletion of funds, loss of key personnel, lack of public support, Cyber security and reputational risk.

All our active volunteers involved in sorting and packaging in our storage and warehousing areas, are taught and reminded of Health and Safety and safe Manual Handling of aid.

Plans and strategies, and policies to manage all these risks are carefully thought through, monitored, and managed. Driving speeds and Tachograph regulations are strictly adhered to, funds are closely monitored and managed, exit strategy is continually under review, and responsibilities are shared out where possible. Great effort is put into public and corporate awareness and support to ensure continual achievement against objectives.

The charity has detailed internal and external Policies that it keeps under continual review. Our external policies (see below) can also be found on the Charity's website under 'Contact'

- Safeguarding – vulnerable beneficiaries
- Internal Risk Management
- Complaints Handling and code of conduct
- Bullying and Harassment
- Serious incident reporting - Whistleblowing
- Equal Opportunities and Diversity
- Campaigning and political activity
- Trustees conflicts of interest and governance
- Sanctions
- Environmental

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Model Declaration of Trust for a Charitable Trust Dated 20 March 1999 states, "The relief of poverty for the improvement of conditions of life, particularly to territories of former Yugoslavia, but also to other areas within Europe" and if practicable, Hope and Aid Direct will provide help elsewhere, worldwide.

The seven countries of '*former Yugoslavia*' are Croatia, Bosnia and Herzegovina, Kosovo, Macedonia, Montenegro, Serbia, and Slovenia. The charity has previously taken and distributed aid in all these countries, (except Macedonia and Slovenia), at one time or another.

Hope and Aid Direct has never, and does not distribute aid to individuals, organisations or Countries that are under International Sanctions at the time of distribution.

The charity's primary focus since Feb 2022 has been to support displaced people in Ukraine, and all aid sent to Ukraine has been through trusted partners or the appropriate Ukrainian Ministries.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity obtains donated goods and transports or sends and gives those goods to refugees, returnees, and to those most vulnerable or at risk, be that through poverty, natural or man-made disasters or persecution.

Since Feb 2022 The charity's primary focus has been to support displaced people in Ukraine, and all aid sent to Ukraine has been through trusted partners or the appropriate Ukrainian Ministries.

The trustees have given full regard to the guidance issued by the Charity Commission on public benefit, (and all Charity Commission advice) and continually review this.

Additional details of objectives and activities (Optional information)

The entire charitable effort of the Charity is undertaken by unpaid volunteers; there are no paid staff, neither trustee or volunteers.

The core objective of the charity is the delivery and distribution of essential humanitarian aid, but funds are very occasionally provided for a particular purpose or to fund specific projects, progress and completion of which, are reported back to the charity. Hope and Aid Direct is not a grant-making charity so any provision of funds for a specific purpose is considered on a case-by-case basis by the trustees.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The start of the war in Ukraine in Feb/March 22, galvanised and brought about very significant public support for Ukraine with funding and goods donations, and the charity's income levels jumped significantly. These donations continued well into 2022, and 2023. Donations have slowed, but the charity finances remain prudently healthy.

Our previously successful strategy to make full use of shipping container transport, was switched to overland 'back-load' transport directly into

Section D

Achievements and performance

Ukraine, in addition to renewed use of our own trucks, to countries surrounding Ukraine.

Most goods are donated free of charge to the Charity for distribution, so a low nominal value applies for customs purposes.

The charity's bulk donations of aid are from corporates, but with highly valued public donations made through a network of National Drop-off-points run by volunteers.

No donated goods are ever sold or resold by the Charity. Damaged or unsuitable clothing that is not fit for purpose, is recycled.

All funds are donated and used solely to fund the charitable activities of the charity; to acquire and get aid to its destination recipients.

The Charity has established working relationships with various in-country NGOs.

The Charity employs no staff, and everyone involved does so voluntarily.

All the charity's fundraising and charitable objectives – to obtain and deliver essential aid, have been successfully completed against self-imposed targets.

During this financial year, a total of 19 trucks of aid (2 x 7.5 ton, and 17 articulated 40 ton) full of aid have been taken or sent to Ukraine (or to Poland and transhipped into a Ukrainian truck) to support displaced people or refugees from or in Ukraine.

Following a specific fundraising appeal, and significant support from a corporate donor, the charity made a donation of £10,000 to support teacher training in educational and psychosocial activities in rural areas for families and children that were hit following the earthquakes in eastern Turkey.

Section E

Financial review

Brief statement of the charity's policy on reserves

All funds that are raised are unrestricted, unless allocated by the charity for a specific purpose or relief effort. All funds that have been donated for a specific purpose or relief effort are separately recorded and accounted for and used solely for those purposes. All income is used to fund the objectives of the Charity.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);

The major sources of funds are donations from individuals and groups.

The charity receives no government or institutional funding.

The Charity encourages the use of gift aid to maximise income.

Increased internet fundraising has been achieved through an improved

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

website and use of its fundraising tools.

All expenditure has been directed towards getting aid to those who need it. Expenditure on administration is kept to a minimum. Normal banking facilities are used, although funds are now split between banks to reduce bank-failure risk.

Section F Other optional information

The charity's financial position is considered robust and enables it to fully meet all its current activities.

The charity practices 'good governance' as expected by the Charity Commission and keeps this under continual review.


Public donations come through word of mouth, fundraising by volunteers, sponsorship activities, use of social media, internet fundraising and Corporate partnership cooperation with other charities.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Charles Storer

Position (eg Secretary, Chair, etc)

Head of Operations

Date

14th October 2024

Receipts and payments accounts

CC16a

For the period from

Period start date

1-Jul-23

To

Period end date

30-Jun-24

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Voluntary receipts - Non Gift Aid Donations	44,121	-	-	44,121	70,700
Voluntary receipts - Gift Aidable Donations	25,610	-	-	25,610	30,863
Investment Interest	5,752	-	-	5,752	262
Gift Aid Tax claim received	10,029	-	-	10,029	21,444
Non Income Transfer Receipts between accounts	-	-	-	-	-
VAT refund	20,543	-	-	20,543	-
	-	-	-	-	-
Sub total(Gross income for AR)	106,055	-	-	106,055	123,269
A2 Asset and investment sales, (see table).					
Disposal proceeds of Asset	6,500	-	-	6,500	-
	-	-	-	-	-
Sub total	6,500	-	-	6,500.00	-
Total receipts	112,555	-	-	112,555	123,269
A3 Payments					
Charitable activities	36,290	-	-	36,290	44,783
Charitable activities Cost of Aid Purchased	17,558	-	-	17,558	25,501
Charitable activities Vehicle Servicing	12,022	-	-	12,022	15,659
Charitable activities Vehicle Insurance	4,862	-	-	4,862	7,036
Support Costs	5,701	-	-	5,701	4,435
Costs for generating voluntary income	3,078	-	-	3,078	2,456
Administrative costs	1,610	-	-	1,610	964
Projects	-	-	-	-	-
Non Exp Transfers Payments between accounts	-	-	-	-	-
VAT Recoverable	-	-	-	-	603
	-	-	-	-	-
	-	-	-	-	-
Sub total	81,121	-	-	81,121	101,437
A4 Asset and investment purchases, (see table)					
Capital expenditure	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	81,121	-	-	81,121	101,437
Net of receipts/(payments)	31,434	-	-	31,434	21,832
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	314,689	-	-	314,689	292,857
Cash funds this year end	346,123	-	-	346,123	314,689

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds		to nearest £	to nearest £	to nearest £
	Cash	345,778		-
	VAT receivable	345		-
		-	-	-
	Total cash funds	346,123	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Charles Storer MBE		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hope and Aid Direct

On accounts for the year
ended

30th June 2024

Charity no
(if any)

1077146

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 06 2024**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income did not exceed £250,000

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14.11.2024

Name:

Daniel Mobbs

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Whittington Raymond Ltd