

CHARITY REGISTRATION NUMBER 1077083  
COMPANY REGISTRATION NUMBER 3628231

**NETHERTHORPE AND UPPERTHORPE  
COMMUNITY ALLIANCE**

**GROUP ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	T Hunt (Chair) D S Thornett A Abdulrub H M Sims K Mudge J A Grist L Smith S Jones	(Appointed 29 October 2020)
<b>Chief Executive Officer</b>	M Dean	
<b>Secretary</b>	S Markham	
<b>Charity number</b>	1077083	
<b>Company number</b>	3628231	
<b>Registered office</b>	18 Upperthorpe Sheffield South Yorkshire S6 3NA	
<b>Auditors</b>	UHY Hacker Young 6 Broadfield Court Broadfield Way Sheffield S8 0XF	
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB	
<b>Solicitors</b>	Graysons with Watson Esam Solicitors 4 – 12 Paradise Square Sheffield S1 1TB	
	Taylor Bracewell 17-23 Thorne Road Doncaster, DN1 2RP	
	Bhayani HR and Employment Law 59 Shoreham Street Sheffield S1 4SB	

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

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# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

The object of the charity, which has the trading name of Zest, as defined in the memorandum and articles of association is:

The promotion for the benefit of the public of urban regeneration in areas of social and economic deprivation (and in particular in the Netherthorpe, Upperthorpe and Langsett areas of Sheffield).

Further details of the charity's objects are set out in the charity's memorandum and articles of association.

Zest's vision is: 'To enable everyone in our communities to lead healthy and successful lives'.

Zest's mission is:

1. To provide a healthy living center delivering responsive services to tackle local inequalities, including:
  - a. Health and wellbeing
  - b. Employment and skills
  - c. Sport, leisure and recreation
2. To foster communities where everyone feels welcomed, valued and can fully participate in the life of the community.
3. To play an active role in supporting other disadvantaged communities in Sheffield.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. All the activities are undertaken to further the charity's charitable purposes for the public benefit.

We have **four distinct values** that underpin our work and everything we do:

#### **Personalised**

To achieve the best personal outcomes we navigate individuals and families through a tailored journey of support that can involve accessing a range of joined up wellbeing support services provided and hosted by Zest.

#### **Inclusive**

We strive to keep our services and facilities affordable, physically and culturally accessible. We run a range of tailored sessions including women only and disability specific swim sessions, and host the only ramp access swimming pool in the city.

#### **Asset based**

We empower local people and address local need by identifying the strengths within our community.

#### **Collaborative**

We collaborate by default to develop innovative approaches and achieve the best outcomes for our local communities.

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### Achievements and performance

*"I wanted to express my personal gratitude for the effort and extra time you have contributed to making our children happy during this difficult time. Thank you so much for everyone in Zest for helping the community...!"* Abdullah, Father of 7, Children attended Zest for the past 3 years.

Zest has demonstrated effective leadership and collaboration during an unprecedented period of operational challenge defined by the Covid-19 pandemic. A skilful, experienced and dedicated team of Trustees, staff and volunteers have worked with a range of stakeholders to adapt and respond; to ensure we reach those most in need, to ensure organisational stability and lay the foundations for recovery.

Zest employed 56 contracted staff and was supported by a team of dedicated volunteers to deliver an adapted suite of services during 2020-21.

In challenging circumstances, the charity was able to secure its financial base, ensure business continuity and provide the foundations for a strong recovery. Contributory factors included, savings on organisational overheads, due to temporary premises closure, effectively securing emergency Covid-19 grants, including accessing the furlough scheme, and a flexible approach from our local commissioners, in allowing us to retain resources to adapt and deliver services online and in order to respond to need stemming from the pandemic.

Zest have worked to ensure financial stability in a very challenging trading environment, achieving a surplus position and a modest uplift in freely available reserves, to 85% of the reserves target.

#### Strategic Development Activities

The Central Team have been focussed on managing the Covid-19 response, ensuring business continuity, stability and responsivity throughout the pandemic. This has been centred on regular, weekly management meetings throughout the pandemic to ensure effective leadership and coordination. Key activities included:

- **Zest Centre closure:** managing and coordinating the safe closure of the building during lockdown, including all library and leisure services and the subsequent decision to furlough the majority of the operational staff team, and undertake an operational staffing review.
- **Accessing Covid-19 emergency funding:** working to successfully access Government grants, Local Authority grants, National Lottery grants and a Power to Change community business emergency trading grant helped plug a 'business as usual' funding gap and ensure financial stability. This included accessing the furlough scheme throughout the reporting period.
- **Service adaptation:** coordinating the reorganisation of services to a. create a Covid-19 Community Response Hub to provide single point of access for essential services and b. develop new ways of delivering existing services, including online, over the phone and in outdoor settings and c. adapting to changing needs, for example, handling an increase in clients with mental health issues.
- **Staff support:** managing the shift to home working, including practical requirements such as ensuring effective online access through to ensuring we supported staff health & wellbeing, thorough regular contact and access to mental health support and guidance.
- **Covid-19 Hub network:** participating in a city-wide network of cross-sector partners, coordinated by Voluntary Action Sheffield, to ensure that we could share and respond to the latest intelligence, covering issues from outbreak control through to responding to the uneven social and financial impact of Covid-19. Related to this, Zest also coordinated the development of a local Covid-19 test site on the Shipton Street car park.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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- **Equality & diversity:** Zest developed an Equality & Diversity Group made up of staff and trustees with a view to taking a stronger stance and collective action at organisational level to redress institutional racism, inequality and improve diversity and representation. The first steps have been made in establishing baseline data, which will flow from an all staff survey and recorded small group conversations undertaken in Summer 2021.

#### **The Zest Centre: Leisure & Library Service**

The pandemic had a marked impact on the delivery of services hosted at the Zest Centre. Leisure, library and café services were subject to enforced closure.

There was a brief reprieve for leisure services in the early Autumn, but this was short lived.

The main focus, therefore, was on ensuring we could protect and retain staff, undertake essential repairs, remain open for essential services, for example, food parcel collection, and be ready to mobilise when the lockdown measures were eased.

Key activities included:

- **Undertaking building changes and improvements:** the replacement of the flat roof that adjoins the original buildings was completed, the swimming pool was emptied and pool tiles re-grouted ready for reopening.
- **Managing furlough:** the organisation placed the majority of the leisure staff team on furlough, taking steps to top up pay to 100% throughout the period in order to safeguard jobs.
- **Operational staffing review:** Zest undertook a voluntary redundancy process in the Autumn, recognising it was not financially viable to retain the full staff team given the prolonged period of closure.
- **Obtaining financial support:** including a successful £25k grant application to Power to Change to bridge the trading income gap, and welcome support from our Local Authority partners, who allocated an additional £87k to the Centre in recognition of the unprecedented budget pressures.

Zest were able to host school swimming session in the latter part of the year, facilitating 1336 attendances and also delivered a programme of Sport England funded *This Girl Can* online exercise classes, with 342 female attendances, 292 of whom were aged 50 plus and 19% were from a Black and Minority Ethnic minority background.

Zest continued to provide tenancies to a range of community providers, including the NHS Integrated Care Team, The SCC West Multi Agency Service Team, Langsett Advice & Advocacy, the Sheffield Young Women's Housing Project and YAFA.

#### **Health & Wellbeing**

##### **Our Local Health Offer**

*As well as the online classes which I like very much, I also benefitted greatly from the Saturday disabled swimming sessions at Zest and hope that post - pandemic I can return to those sessions. It was so good to chat to the other people there too.'* Mrs B, S10, This Girl Can Client

The team continued to deliver services under the local People Keeping Well framework and in partnership with local Primary Care Networks and other key stakeholders.

## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### TRUSTEES' REPORT (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2021

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The team as a whole supported **442** individual clients during 2020/2021.

Of those clients **232 (52.5%)** were women and **53 (25%)** were from a Black and Minority Ethnic background.

**182 (7.4%)** of clients reported some level of disability or long-term condition or illness.

Highlights include:

- **Covid-19 Support**

Supporting people through the pandemic was the primary activity for the health team at the beginning of 2020/2021 and staff made wellbeing calls in person and by telephone to new and existing clients. This included providing lots of emotional as well as practical support including fetching shopping and making foodbank referrals.

- **Vaccination Clinic Support**

Zest volunteers and also staff members volunteered their time during Spring 2021 to support vaccination clinics by welcoming and receiving patients, registering their attendance and patient observation post-vaccine.

Zest worked with local community leaders, clinicians and colleagues at ShipShape to deliver 2 video vaccination Q&A sessions aimed at local black and minority ethnic communities.

**Community Wellbeing Programme and Social Prescribing:**

The Community Wellbeing programme is delivered by the Health and Wellbeing coaches who support people to improve their health and wellbeing by making lifestyle changes- usually around becoming more physically active and by eating more healthily.

Support included:

- **Mental Health Support**

The local health team delivered two dedicated mental health services during 2020/21:

*Emotional Wellbeing service* - delivered to patients registered with Central GP practices, the Mental Health Key worker supported patients with mild to moderate mental health conditions to focus on their health and wellbeing and navigate support from a range of agencies.

*Student Mental Health Project* – delivered to students aged 18+ registered with both University GP practices. This supports patients with moderate to severe mental health conditions referred to Zest by Sheffield MIND for emotional and practical support

- **Small grants**

Local community organisations and groups successfully bid for £19k in small grants to fund equipment and services that help people to experience the “5 ways to wellbeing”. Successful bids secured equipment to help make activities Covid-safe and IT equipment to enable people to connect with others from home, pitch/room hire and kit for local football, rugby, running and walking groups, and enrichment activities for isolated people.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2021**

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**Looking ahead**, the local Health Team will:

- Continue to support people diagnosed with dementia and their carers, to understand the condition and access support from appropriate agencies.
- Continue to support and facilitate networking and co-operation between local health and wellbeing organisations.
- Continue to extend our Physical Activity offer and engage more women and people from black and minority ethnic communities with coaching opportunities through the This Girl Can and Leading the Way projects.
- Develop and evaluate the student mental health service project and secure further opportunities to enhance our mental health offer.
- Enhance our workplace wellbeing policies to ensure staff feel well supported.

#### **Our City Health Offer**

##### **Live Lighter Sheffield**

*I would love to thank Live Lighter for all the help & advice they've given me through my 12 week course & for showing me how to eat well & better. I'm just so happy that I've been given this opportunity & chance to finally get where I so want to be & to give me my life back, thank you'* Live Lighter Bariatric Client

The Live Lighter team developed a new virtual offering that our clients could access online, whilst still receiving the same level of quality support and advice to help manage their weight and promote healthy lifestyles.

In the Zoom sessions this year we have supported 449 adults, children and families towards a healthier lifestyle. Of the adult completers, 76% were female and 20% were from a Black and Minority Ethnic background. Of the child completers, 69% were from a Black and Minority Ethnic background.

An additional 199 individuals have accessed our Universal web-based support which provides lifestyle information that clients can access at their own pace, as well as weekly emails offering encouragement.

The **children and family's sessions** have also benefitted from weekly Zoom physical activity sessions. Children on the programme also received a skipping rope and cones to encourage them to engage in physical activity outside of the sessions.

Here's what some of the participating families had to say about their time on the programme:

*Found the sessions really great so far, it has been helpful to have space to talk about healthy eating/ being active because while D is aware he is overweight, he finds it hard to talk to me about changing his habits...it is also good to have the same practitioner delivering the sessions each week for continuity. D said he likes being able to talk to people and the recipe ideas...I also like the play trail that you sent, were going to try that at the weekend also.'*

Zest have trained a total of 112 health professionals in 'raising the issue of overweight and obesity.' This includes NHS and STH staff.



## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### TRUSTEES' REPORT (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2021

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Zest continue to support our clients waiting for bariatric surgery. Additional support for these clients has included ongoing monthly drop in sessions since February on Zoom lasting 1 hour, covering various different topics such as sleep, healthy routines, and staying motivated.

*Thank you so much. I'm in tears here as I just can't thank you enough for all the help I've been given and that I'm finally going to get the surgery"* Live Lighter Bariatric Client.

#### **Young People's Smokefree Service**

Despite the challenges faced this year and key interventions in schools being paused for much of this financial year, the Local Authority funded Smokefree team has still been able to deliver and adapt the service for education in primary/ secondary schools and young people in Sheffield accessing the quits service.

- The team has partnered with 4 new primary schools to deliver 6 weeks of smokefree sports based sessions to 270 year 6 children.
- 4 secondary schools have been recruited for a whole school approach and at least 40 teenage students will receive the ASDAN accredited smokefree ambassador training.
- 17 young people have been supported through the quits service despite various lockdowns and restrictions.
- A total of 60 education and health professionals have received some basic training to encourage knowledge and action of referring young people to Zest services around smoking.

**Looking ahead,** the city Health Team will:

- Support a range of partners in delivery of the extended Live Lighter Sheffield service following additional investment from Central Government
- Re-establish face to face services, delivering Live Lighter sessions in community venues across the City and supporting children and young people in school settings.

#### **Children, Young People & Families**

*"I personally would like to thank you for all your effort and dedication with the kids, M was so happy having his Zoom meetings, and he was having lots of fun. We hope to see you soon."* Salime, Mother of 2, Started attending Zest activities virtually during lockdown.

Zest community services were adapted to meet the needs of the community during the pandemic. Initially, this took the form of a **Covid-19 Community Response Hub**, which, effectively created a single referral point for individuals and families requiring support and also provided a set of additional services. Highlights from this additional provision include:

- **Lockdown Facebook Group**  
At the very beginning of Lockdown 1.0 we established the Zest Children and Families Group on Facebook as a way to stay in touch with local families. The group has been used to disseminate Covid-19 messages, provide activities and educational materials for children and as a support hub for parents with various queries. It currently has 107 members
- **Essential Items delivery service**  
29 households were supported with regular weekly deliveries of shopping from April to June 2020 for people who had Covid-19, were self-isolating or otherwise were unable to get essential items

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### - **This Community Can Tea Tent**

203 individuals attended, supported by 3 volunteers. Every week on a Tuesday from 10am - 3pm the team put the tent up in the garden behind Zest or in another green space in the local area and offer drop in coffee, tea and biscuits to everyone.

The tea tent has been a great way to meet people in an informal outdoor setting, in particular those who may not have been comfortable coming in to the Zest building.

#### - **Zoom and Play**

58 sessions, 263 attendances, 5 Volunteers.

During the early stages of lockdown we were able to offer online play sessions for kids. This allowed valuable socialisation time as well as welcome distractions from the various difficulties of lockdown. These sessions continued until children returned to school in September.

**The Communities team successfully adapted a range of existing provision** to meet the needs of children and families in the local area. This activity was supported by 45 volunteers. Highlights include:

#### - **Healthy Holidays**

919 Food hampers, 2818 kids meals, 1357 Activity packs, 568 face to face attendances, 22 Volunteers.

The Sheffield Healthy Holidays project has been a citywide effort to reduce child food poverty during the school holidays. As a community hub, Zest has coordinated a number of partner organisations to organise the provision and delivery of food hampers, activity packs and face-to-face activities for families across Netherthorpe, Upperthorpe, Langsett, Hillsborough, Middlewood and Stanington. This project has been particularly vital during lockdowns and COVID restrictions, providing hampers with two meals for a family of four as well as craft and sports packs.

#### - **Homework Club**

274 attendances, 15 volunteers engaged.

Providing one-to-one video calls with children and young people to assist them with schoolwork was a natural continuation of our ever-popular homework club. Supported by our amazing volunteers we've been able to run this service non-stop since April 2020.

#### - **Play Trail app**

5 Volunteers engaged.

Developed during the Summer 2020 this app enables families to explore their local play spaces in new ways. Designed for kids to stay active whilst socially distanced, the app provides challenges to be completed at a trail of 9 play areas and green spaces.  
<https://arcg.is/18vrqD>



## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### TRUSTEES' REPORT (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2021

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##### - **Roots and Futures**

A collaborative project with the University of Sheffield Archaeology department, Ecus Ltd and Kelham Island and Neepsend Community Alliance (KINCA), this project sought to connect people to the heritage and history of the local area. An app was created that listed various areas of historical interest, showing them on a map so users can explore and find out information about the places they can see. The app allowed users to upload their own photo's and stories to share their personal histories as local residents.

<https://arcg.is/y9WOL>

##### - **Empowering Parents Empowering Communities**

This city- wide project is a parenting initiative, where local parents are trained to deliver parenting groups to other parents including Chinese and Arabic communities. The project supported and trained 33 parent volunteers, 55% from a Black and Minority Ethnic background, who have delivered 15 'Being a Parent' groups benefitting 144 adults.

This year 3 of the volunteers have gained employment, one as a Teaching Assistant and one as an Infant Feeding Peer Support worker and one as a Doctor.

**Looking ahead**, the Communities Team will:

- Stabilise and develop the new youth mentoring project.
- Redevelop and enhance the local primary-aged activity offer.
- Carry out a research project to identify needs of the local community post-pandemic.
- Ensure a smooth comeback to face-to-face activities/services after Covid-19, focussing on team cohesiveness and wellbeing, stabilising all services to allow for future growth and expansion.
- Work closely with the SCC parenting team to establish new opportunities and needs to meet in the community/wider city.
- Work to increase community membership and make it more meaningful.

##### **Our Youth Offer**

The Zest Youth service continues to provide a vital, safe, social hub for young people. The main aims of the Children in Need funded project are centred on making 3 key differences:

1. 106 young people developed improved self-confidence and resilience;
2. 102 young people developed improved life skills and a stronger voice;
3. 107 young people were supported to feel safer in their community.

Creating a Covid-safe environment was important for both young people and staff. We delivered a Q&A session on 'How you feel about Covid 19', this brought to light that there was a number of young people that were feeling isolated and vulnerable.

##### **Building Confidence**

The team delivered online sessions giving young people tips on how to manage their emotions as a lot of them described their feelings as being "stressed". The youth team recorded exercise videos which were posted on Instagram. We also talked online about managing stress techniques which resulted in some young people requesting 1:1 sessions which interlinked with building self-confidence.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Money Management Skills**

Post lockdown, the team delivered a money management workshop to teach young people financial life skills. This covered budgeting, shopping and what kind of bills they will need to pay when they live alone. The feedback received was very positive and some participants said they now feel more confident to manage money and understand what items mean on a payslip.

#### **Support to Feel Safe**

We used 'young people friendly' information on our social media to ensure the young people understood how to keep safe in particular with regard the guidance around Covid-19. Young people communicated with the team through Instagram and were able to answer any questions they had. This enabled them to gain a better understanding of keeping safe.

During one of our online sessions it became apparent that the young people were spending more time on social media through the lockdown so we delivered a short session on how to keep safe online. A number of DJ sessions were delivered and in one particular session a Q&A section was incorporated at the end to remind young people how to keep safe online.

#### **Counselling Service**

The team developed counselling service based on growing demand for 1:1 support, which was popular especially with females. We delivered this both online and face to face. This is ongoing and at times expanded to the staff. We are currently investing in team counselling skills as we see a greater need for this service.

One young female revealed that she was anxious about school and was practically giving up, and started to drink alcohol. One of the Youth Work Team arranged 1:1 sessions with her around the use of alcohol and how to keep safe. She has now decided that she wants to catch up with her work and wants to become a social worker.

#### **Rooted in the Community**

Finally, with our workers being rooted in this community we were able to understand where some of the need was and could target resources. This led us to start providing toiletry hampers rather than food as this was also an important area to support. We regularly dropped hampers at the front door.

#### **Youth service in numbers**

Young people accessing our services:	124
Sessions delivered:	56
Hampers delivered:	74
Online study sessions:	16
Counselling sessions:	23

94% of young people accessing the service were from a Black and Minority Ethnic background. 10% of service users were female.

#### **Looking ahead, the Youth Team will:**

- Continue to be flexible and alert to community issues
- Develop a Winn Gardens 'youth offer' in partnership with St Johns Church
- Develop a parental support session
- Work with the SYNC partnership to obtain local commissioner buy in and establish responsive local youth hubs in the city.

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### Supporting People into Work & Training

*"Zest has been brilliant, I have had so much support from Russell, he has been awesome helping me to be more confident, to believe in myself and to successfully find employment in a role I wanted to do. Russell always listened, understood and believed in me, he truly has helped me every step of the way. I was encouraged to volunteer with Zest as part of my journey and this has been a big confidence boost for me, meeting others and feeling part of the Zest team. I would recommend Zest to anyone needing support. I can't wait to start my new job! – Thank you".* Subair Hujaleh, Zest4Work client

Zest for Work provides a range of interconnected services, taking a holistic approach to supporting individuals. An experienced team, delivering Matrix accredited Information Advice and Guidance services, empowering individuals to access employment, training and voluntary opportunities. Highlights include:

#### **Covid-19 Service Adaptation**

The team contacted all services users to compile data and tailor our support, identifying those who are high risk, self-isolators, those seeking employment during the pandemic and those who choose to stop actively seeking employment.

This included launching monthly and weekly newsletters and bulletins to ensure clients had access to up to date information about routes to support and employment.

#### **Keeping People Connected**

Through the Good Things Foundation, Zest secured 10 new tablets with free internet access. Some have been distributed to our services users to enable them to continue seeking employment and other services users that have been allocated have been identified as the most vulnerable and isolated. Digital champions have supported those who have limited IT skills. One of the customers a lady contacted us via their device to say

*"Thank you all so much for all your help, I can now connect to my family. I am on medication and the app you installed is really helping me to relax as I listen to soothing sounds."*

#### **Volunteer Support**

In the first week of lockdown we created a "What's App Group" to keep volunteers engaged and up to date. With the structure of volunteering gone, some reported that they were feeling low and that their mental health had started to decline. To counteract this with the use of technology and Zoom, we set up a weekly "Wellbeing Wednesday Group".

Staff and volunteers met online and focused on positive interventions, sharing tips and 'having a laugh' with a quiz. Topics have included, relaxation techniques using headspace app, incorporating the 5 ways to wellbeing and sharing links such as every mind matters quiz for expert advice and a personalised plan.

This **kept everyone connected** and made for a varied, fun and informal meeting. It gave everyone something to look forward to each week, especially our volunteers that are isolated and live alone.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2021**

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**Family Adult Community Education Service (FACES).** Engaging and supporting adults into training, employment, or volunteering, including:

- 226 people were engaged (55% female participants).
- 159 people referred to a learning opportunity.
- 49 people supported to access employment advice.
- 18 people supported with volunteering advice and opportunities.
- 15 people progressed onto further learning.
- 4 courses delivered to 33 learners.

#### **Mental Health Educational Programme**

- 25 referrals made to managing anxiety and managing depression courses (64% female). This was limited by the pandemic/ courses being put on hold.
- 61 wellbeing calls made to clients waiting to start courses.  
*The programme was limited by the pandemic/ courses being put on hold.*

**ESF Lead Keyworker Service,** Supporting people into employment and training, which included:

- 55 unemployed and economically inactive people engaged (45% from a Black and Minority Ethnic background, 23% reported to have a disability)
- 22 people secured employment (48% from a Black and Minority Ethnic background)
- 16 people went into education (56% from a Black and Minority Ethnic background, 25% reported to have a disability)

#### **Matrix Accreditation Secured**

The service was, again, successful in securing Matrix accreditation, reflecting our continued commitment to high quality and responsive delivery of Information, Advice & Guidance.

**Looking ahead,** the Work and Training Team will:

- Develop our training and employment support work with young people, in partnership with our youth service
- Work to ensure effective transition to face to face engagement and delivery.
- Work to secure more equitable and longer-term contract arrangements with the Local Authority for delivery of Adult Learning.
- Adapt services to respond to increased vulnerability of service users based on changes to Universal Credit and the increased cost of living.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Subsidiary and other controlled companies**

The charity also controls Upperthorpe and Netherthorpe Healthy Living Centre Trust, a registered charity (Charity number 1090345) and a company limited by guarantee (company number 4258284), as it is able to appoint and remove trustees in that charitable company. Its incoming resources for the year were £80,000 (2020: £80,000) and its total resources expended were £175,770 (2020: £176,383), leaving a net decrease in funds of £95,770 (2020: £96,383). At 31 March 2021 the net assets of Upperthorpe and Netherthorpe Healthy Living Centre Trust were £1,052,463 (2020: £1,148,233).

#### **Financial review**

The group has made a deficit of £49,552 in the year (2020: surplus of £90,676). Unrestricted funds are showing a surplus of £29,125 (2020: surplus of £25,592) and restricted funds are showing a deficit of £78,677 (2020: surplus of £65,084) for the year after transfers between funds. At 31 March 2021 total fund balances were £1,966,963 of which £885,310 were unrestricted and £1,081,653 were restricted.

The charity has made a surplus of £46,218 in the year (2020: £187,059). Unrestricted funds are showing a surplus of £43,060 (2020: £40,140) and restricted funds are showing a surplus of £3,158 (2020: £146,919) for the year after transfers between funds. At 31 March 2021 total fund balances were £914,500 of which £705,052 were unrestricted and £209,448 were restricted.

#### **Reserves Statement**

The charity reviewed its reserves policy during the year and agreed that funds of £225,000 should be held in reserve, including cover for significant events, as follows:

- £75,000 to cover the costs of closing a substantial area of the business;
- £50,000 working capital to be released against a business case;
- £50,000 to be used for unexpected or emergency costs;
- £50,000 to manage short term budget fluctuation and cash flow issues.

The Trustees agreed that any surplus above that needed for reserves may be re-invested to support charitable activities and that any such re-investment will be agreed by the Trustees.

Free unrestricted group reserves at 31 March 2021 were £191,309, a welcome increase of £43,455 on the last period. This remains below the target reserve level and requires close financial risk management and monitoring alongside clear business development objectives to ensure the company retains a secure footing that minimises any call on reserves. This includes quarterly review of the 'in year' accounts position and the pipeline investment opportunities to provide a clear and robust position for Trustees.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Future Plans**

Looking to **the year ahead**, the organisations strategic priorities will include;

#### **Covid-19 Recovery & Reset:**

- Adapting services to ensure they are Covid-19 safe and accessible.
- Engaging with local stakeholders to understand and address any ongoing negative impact and concerns stemming from Covid-19.
- Supporting local vaccination roll out.
- Working to get the Zest Centre and Shipton Street Hub back up and running with the reintroduction of all face to face services in line with Covid-19 safe protocols alongside ongoing assessment of the changeable trading environment.
- Being prepared for business continuity in the event of future lockdowns & restrictions.
- Introducing permanent agile working practices for staff.

#### **Action on Equality & Diversity**

- Establishing a clear set of baseline data and information regarding existing staff, trustee and community member representation, including perspectives on addressing equality & diversity issues.
- Developing an Equality & Diversity Framework setting out priority actions and objectives.
- Establishing a range of accessible options for obtaining staff, trustee & service user voice in relation to equality & diversity.
- Work with local partners to support and enable improved resourcing and capacity building for local Black-led organisations.
- Celebrating the diversity of our local community.

#### **Funding Priorities & Commitments**

- Engaging with local commissioners to understand the emerging funding landscape and press for longer term funding commitments/ frameworks for the sector including more consistent practice across the Local Authority.
- Securing longer term capital and revenue funding commitments in relation to the Zest Centre, tied to the City Leisure Strategy, alongside identifying routes to external capital match funding.
- Engaging with the new Local Area Committee structures and consulting with local people to set priorities for the local area.



# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Structure, governance and management**

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006. The charity trades as ZEST which is a trading name of Netherthorpe and Upperthorpe Community Alliance.

The trustees, who are also directors for the purpose of company law, and who served during the year were:

T Hunt (Chair)

D S Thornett

A Abdulrub

H M Sims

K Mudge

J A Grist

K Hadrami

(Resigned 15 July 2020)

L Smith

S Jones

(Appointed 29 October 2020)

Membership of the Charity is open to individuals, community or voluntary groups who live, work or are based in Netherthorpe, Upperthorpe and Langsett areas of Sheffield or who use the charity's services.

Trustees are appointed so that there are up to 5 Member Trustees, 5 Non-Member Trustees and 2 Co-optees. Member Trustees are elected, on a rotating basis, by member organisations at the Annual General Meeting. Non-member Trustees are selected by the Trustees at a Trustees meeting, taking into account the need for a mix of skills and experience on the Board. Trustees serve a term of office as near to 3 years as possible.

All new trustees are subject to a structured trustee induction process as set out in the Trustees' Terms of Reference.

The trustees delegate all day to day decision making concerning staff and resources to the Chief Executive. The trustees are responsible for all strategic decisions about the charity.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

#### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. During 2020/21 the trustees received reports and held meetings to assess financial and other risks to the company and agreed strategies to mitigate key risks. This is captured in a **Company Risk Management Action Plan**.

#### **Covid-19 Impact, Response & Risk Management**

The reporting period was centred on managing the response to the ongoing impact of Covid-19.

The Charity continued undertake a range of measures to minimise risk, considering both the short and medium to long term impacts of Covid-19 and considered this in the context of Charity Commission guidance relating to Covid-19 incident reporting, noting our duty to disclose risks.

In terms of formal reporting, Trustees met on the 14<sup>th</sup> September 2020 to review Charity Commission guidelines in relation to Covid-19 incident reporting and agreed that whilst there was no requirement to report any incidents, it was important to note the triggers and to clearly set out the risk measures that are in place.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2021**

Reporting of Covid-19 incidents to the Charity Commission will be triggered by actions that could result in the charity:

- being unable to deliver vital services to at risk beneficiaries;
- become insolvent and/or forced to close permanently; or highly likely to be insolvent and/or forced to close permanently within the next 12 months.
- being investigated by HMRC for abuse of the furlough scheme or by the police for break of lockdown measures.

Plans to address the key risks highlighted by the Charity Commission are summarised below:

<b>Risk</b>	<b>Measures &amp; Context</b>
Income loss leading to insolvency/ service closure	<ul style="list-style-type: none"><li>- Diverse income base including grants and contracts across a range of services.</li><li>- Multi-year funding agreements</li><li>- Commissioner flexibility allowing us to adapt services/ recover from lockdown</li><li>- Local authority 2-year recovery support package for Zest and wider city leisure services.</li><li>- Bi-monthly cashflow analysis and reporting to Board</li><li>- Furlough draw down</li><li>- Accessing Covid-19 emergency grant schemes</li><li>- Regular online trustee meetings throughout the pandemic to address headline risks.</li><li>- Zest Centre Operational Staffing Review</li></ul>
Unable to deliver vital services to at risk clients	<ul style="list-style-type: none"><li>- Adapted (blended) service model to cater for at risk beneficiaries including phone and online mental health support, essential item delivery services to vulnerable clients, provision of equipment to enable online access.</li><li>- Ongoing service adaptation to provide safe settings for client/ community interaction.</li><li>- Covid-19 Staff Handbook setting out new and adapted protocols, for example, individual risk assessments, home working policy and outbreak protocol.</li></ul>
Covid-19 outbreak leading to service closure	<ul style="list-style-type: none"><li>- Covid-19 Staff Handbook setting out new and adapted protocols, for example, Covid-19 outbreak protocol and related Covid-19 safe policies, procedures and session risk assessments.</li><li>- Covid-19 premises risk assessment and adaptations in accordance with Government guidance.</li><li>- Lateral flow testing regime including provision of free test kits.</li></ul>

## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Risk	Measures & Context
Lockdown measures reintroduced	<ul style="list-style-type: none"><li>- Diverse income streams with multi-year agreements.</li><li>- Local commissioner dialogue and flexibility.</li><li>- Government financial intervention if businesses forced to close i.e. Furlough scheme, rates subsidy, industry grants</li><li>- Local Authority recovery support package for Zest and wider city leisure services.</li><li>- Lockdown experience including ability to develop successful community hub service and online service offer.</li><li>- National recognition that lockdown measures need to balance risk with longer term health &amp; wellbeing and need to continue services albeit on a restricted basis</li><li>- Adapted service model to provide effective blended service offer.</li><li>- Clear home working policy to ensure safe and productive working practices are supported and retained.</li></ul>

#### Future Plans

Zest Trustees and Zest Management Team will continue to meet at least bi-monthly to meet and review Covid-19 related risk and agree mitigating actions.

As lockdown restrictions are lifted the focus is shifting to how the organisation, services and the wider community recover and learn to adapt to living with Covid-19. In the short term, this includes supporting local vaccination take up, developing safe working practices, and what could be defined as a service 'reset' as social distancing restrictions are lifted and virus protection levels are increased during the Summer and early Autumn of 2021.

The trustees may nominate five trustees to the Upperthorpe and Netherthorpe Healthy Living Centre Board. D S Thornett, M Dean, T Hunt and K Mudge are currently nominated trustees.

#### Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

The trustees' report was approved by the Board of Trustees.



**T Hunt (Chair)**  
Trustee

Dated: 15 December 2021

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees, who are also the directors of Netherthorpe and Upperthorpe Community Alliance for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **Opinion**

We have audited the financial statements of Netherthorpe and Upperthorpe Community Alliance (the 'charitable company') for the year ended 31 March 2021 which comprise the consolidated Statement of Financial Activities, the parent Statement of Financial Activities, the consolidated Balance Sheet, the parent Balance Sheet, the consolidated Statement of Cash Flows, the parent Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- give a true and fair view of the state of the group and the parent charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of accounts section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusion relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE (CONTINUED)**

### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year of which the accounts are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE (CONTINUED)**

### **Responsibilities of the trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Based on our understanding of the charity and the sector in which it operates, we identified the principal risks of non-compliance with laws and regulations related to the acts by the charity, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to inflated revenue and the charity's net income for the year.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, review of correspondence with and reports to the regulators, including correspondence with the Charity Commission, review of correspondence with legal advisors, enquiries of management in so far as they related to the financial statements, and in testing of journals and evaluating whether there was evidence of bias by the trustees that represented a risk of material misstatement due to fraud.

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE (CONTINUED)**

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of the Part 16 of the Companies Act 2006. Our audit work has been undertaken, so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purposes. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Roland Givans (Senior Statutory Auditor)**  
**for and on behalf of UHY Hacker Young**

**15 December 2021**

**Chartered Accountants**  
**Statutory Auditor**



# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income from:</b>							
Donations and gifts	3	228,356	793	229,149	5,233	449	5,682
Charitable activities	4	578,307	853,515	1,431,822	872,609	813,535	1,686,144
Other trading activities	5	1,632	-	1,632	22,893	2,132	25,025
Investments	6	43,760	-	43,760	44,001	-	44,001
<b>Total income</b>		<u>852,055</u>	<u>854,308</u>	<u>1,706,363</u>	<u>944,736</u>	<u>816,116</u>	<u>1,760,852</u>
<b>Expenditure on:</b>							
Charitable activities	7	<u>923,456</u>	<u>832,459</u>	<u>1,755,915</u>	<u>1,005,596</u>	<u>664,580</u>	<u>1,670,176</u>
<b>Net (outgoing)/incoming resources before transfers</b>		(71,401)	21,849	(49,552)	(60,860)	151,536	90,676
Gross transfers between funds		<u>100,526</u>	<u>(100,526)</u>	-	<u>86,452</u>	<u>(86,452)</u>	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		29,125	(78,677)	(49,552)	25,592	65,084	90,676
Fund balances at 1 April 2020		<u>856,185</u>	<u>1,160,330</u>	<u>2,016,515</u>	<u>830,593</u>	<u>1,095,246</u>	<u>1,925,839</u>
<b>Fund balances at 31 March 2021</b>		<u>885,310</u>	<u>1,081,653</u>	<u>1,966,963</u>	<u>856,185</u>	<u>1,160,330</u>	<u>2,016,515</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income from:</b>							
Donations and gifts	3	228,356	793	229,149	5,233	449	771
Charitable activities	4	578,307	851,389	1,429,696	872,609	811,514	1,689,034
Other trading activities	5	1,632	-	1,632	22,893	2,132	25,025
Investments	6	<u>43,760</u>	<u>-</u>	<u>43,760</u>	<u>44,001</u>	<u>-</u>	<u>44,001</u>
<b>Total income</b>		<u>852,055</u>	<u>852,182</u>	<u>1,704,237</u>	<u>944,736</u>	<u>814,095</u>	<u>1,758,831</u>
<b>Expenditure on:</b>							
Charitable activities	7	<u>907,395</u>	<u>750,624</u>	<u>1,658,019</u>	<u>989,027</u>	<u>582,745</u>	<u>1,571,772</u>
<b>Net (outgoing)/incoming resources before transfers</b>		(55,340)	101,558	46,218	(44,291)	231,350	187,059
Gross transfers between funds		<u>98,400</u>	<u>(98,400)</u>	<u>-</u>	<u>84,431</u>	<u>(84,431)</u>	<u>-</u>
<b>Net income for the year/ Net movement in funds</b>		43,060	3,158	46,218	40,140	146,919	187,059
Fund balances at 1 April 2020		<u>661,992</u>	<u>206,290</u>	<u>868,282</u>	<u>621,852</u>	<u>59,371</u>	<u>681,223</u>
<b>Fund balances at 31 March 2021</b>		<u>705,052</u>	<u>209,448</u>	<u>914,500</u>	<u>661,992</u>	<u>206,290</u>	<u>868,282</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## CONSOLIDATED BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	1,566,206	1,662,371
<b>Current assets</b>			
Debtors	14	72,468	95,680
Cash at bank and in hand		<u>448,305</u>	<u>399,618</u>
		520,773	495,298
<b>Creditors: amounts falling due within one year</b>	15	<u>(120,016)</u>	<u>(141,154)</u>
Net current assets		<u>400,757</u>	<u>354,144</u>
<b>Total assets less current liabilities</b>		<u>1,966,963</u>	<u>2,016,515</u>
<b>Income funds</b>			
Restricted funds	18	1,081,653	1,160,330
Unrestricted funds		<u>885,310</u>	<u>856,185</u>
		<u>1,966,963</u>	<u>2,016,515</u>

The financial statements were approved by the board of directors and authorised for issue on 15 December 2021 and are signed on its behalf by:



T Hunt (Chair)  
Trustee

Company Registration No. 3628231

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	514,784	515,179
<b>Current assets</b>			
Debtors	14	72,468	95,720
Cash at bank and in hand		<u>447,713</u>	<u>377,097</u>
		520,181	472,817
<b>Creditors: amounts falling due within one year</b>	15	<u>(120,465)</u>	<u>(119,714)</u>
Net current assets		<u>399,716</u>	<u>353,103</u>
<b>Total assets less current liabilities</b>		<u>914,500</u>	<u>868,282</u>
<b>Income funds</b>			
Restricted funds	18	209,448	206,290
Unrestricted funds		<u>705,052</u>	<u>661,992</u>
		<u>914,500</u>	<u>868,282</u>

The financial statements were approved by the board of directors and authorised for issue on 15 December 2021 and are signed on its behalf by:



T Hunt (Chair)  
Trustee

Company Registration No. 3628231

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Group		2020	
		2021		2020	
		£	£	£	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	25		79,422		133,457
<b>Investing activities</b>					
Purchase of tangible fixed assets		(74,495)		(53,454)	
Rental income		43,556		43,645	
Interest received		<u>204</u>		<u>356</u>	
<b>Net cash (used in) investing activities</b>			(30,735)		(9,453)
<b>Net cash generated from financing activities</b>			<u>-</u>		<u>-</u>
<b>Net increase in cash and cash equivalents</b>			48,687		124,004
Cash and cash equivalents at beginning of year			<u>399,618</u>		<u>275,614</u>
<b>Cash and cash equivalents at end of year</b>			<u>448,305</u>		<u>399,618</u>

		Charity		2020	
		2021		2020	
		£	£	£	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	25		101,351		113,489
<b>Investing activities</b>					
Purchase of tangible fixed assets		(74,495)		(53,454)	
Rental income		43,556		43,645	
Interest received		<u>204</u>		<u>356</u>	
<b>Net cash (used in) investing activities</b>			(30,735)		(9,453)
<b>Net cash generated from financing activities</b>			<u>-</u>		<u>-</u>
<b>Net increase in cash and cash equivalents</b>			70,616		104,036
Cash and cash equivalents at beginning of year			<u>377,097</u>		<u>273,061</u>
<b>Cash and cash equivalents at end of year</b>			<u>447,713</u>		<u>377,097</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**

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### **1 Accounting policies**

#### **Company information**

Netherthorpe and Upperthorpe Community Alliance is a private company limited by guarantee incorporated in England and Wales. The registered office is 18 Upperthorpe, Sheffield, South Yorkshire, S6 3NA.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. In making that assessment, the trustees have specifically considered the impact of the coronavirus on the operations of the charity, alongside actions taken to mitigate that impact. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

#### **1.4 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grants received are allocated between activities and between restricted and unrestricted funds according to their nature.

Income from investments is included in the year in which it is receivable.

Income is deferred when income has been received in advance relating to a contract to perform a service, where that service has not yet been provided, either in full or in part.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Where the amount paid for the rental of the land and buildings used by the charity is below the commercial rate, a donation is included in income for the difference between the commercial rate and the amount actually paid by the charity.

## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 1.4 Incoming resources (continued)

Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

#### 1.5 Resources expended

Resources expended are recognised in the year in which they are incurred.

Charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes grants made to projects, costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant expenditure is included based on the date that individual projects' expenditure has been incurred, rather than the date that the grants are defrayed to the projects.

Governance costs included those costs associated with meeting constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource, and include irrecoverable VAT.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

#### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold buildings	-	straight line over the life of the lease
Leasehold property improvements	-	4% straight line
Plant and machinery	-	33%/20% and 10% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Fixed assets costing less than £500 are not capitalised.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss, if any.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **1.7 Impairment of fixed assets (continued)**

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

#### **1.8 Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured at cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### **1.9 Leasing and hire purchase commitments**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

#### **1.10 Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

#### **1.11 Basis of consolidation**

The financial statements consolidate the accounts of Netherthorpe and Upperthorpe Community Alliance and all of its subsidiary undertakings ('subsidiaries').

#### **1.12 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowing in current liabilities.

#### **1.13 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.



## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 1.13 Financial instruments (continued)

##### *Basic financial assets*

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### *Impairment of financial assets*

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value if the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

##### *Derecognition of financial assets*

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

##### *Basic financial liabilities*

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised. Debt instruments are subsequently carried at amortisation cost, using the effective interest rate method.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 1.14 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Critical judgements

##### Donation of land and buildings

The charity and its subsidiary charitable company receive a donation for the land and buildings from which they operate as only a peppercorn rent is paid to the lessor, which is below the commercial rate. To estimate this donation, the trustees need to make an assessment of what the commercial rent would be. They have done this based on a market valuation of the leasehold interest of the property that was done in June 2010. The trustees have used a retail price index calculation to increase the value of this estimate over the time since the valuation was completed.

### 3 Donations and gifts

#### Group and Charity

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Donations and gifts	35	793	828	322	449	771
Government						
Coronavirus Scheme	153,321	-	153,321	4,911	-	4,911
Donated goods and services	<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>228,356</u>	<u>793</u>	<u>229,149</u>	<u>5,233</u>	<u>449</u>	<u>5,682</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **4 Charitable activities**

	<b>Group</b>		<b>Charity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sales within charitable activities	17,072	285,807	17,072	285,807
Services provided under contract	902,697	1,036,863	902,697	1,036,863
Performance related grants	<u>512,053</u>	<u>363,474</u>	<u>509,927</u>	<u>361,453</u>
	<u>1,431,822</u>	<u>1,686,144</u>	<u>1,429,696</u>	<u>1,684,123</u>
Analysis by fund				
Unrestricted funds	578,307	872,609	578,307	872,609
Restricted funds	<u>853,515</u>	<u>813,535</u>	<u>851,389</u>	<u>811,514</u>
	<u>1,431,822</u>	<u>1,686,144</u>	<u>1,429,696</u>	<u>1,684,123</u>

	<b>Group and Charity</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Services provided under contract</b>		
SCC – Sheffield's Working	-	99,988
VAS – People Keeping Well - Early Years Volunteers	12,600	7,000
SCC – Empowering Parents Empowering Communities	27,500	24,918
SCC – FACES (Family Adult Community Education Service)	15,268	31,582
SCC - ESF 2020/2021	60,217	-
SCC - Behavioural Change	4,654	-
SCC - Holiday Hunger	5,000	-
SCC – Tobacco Control Related Education	93,746	99,996
SCC – Mental Health	25,993	17,312
SCC – Live Lighter	290,000	292,000
SCC – Community Wellbeing Programme	52,289	58,800
VAS - Healthy Holidays 2020	106,562	-
SCC – Social Prescribing	78,598	49,999
SCC – Winn Gardens	46,217	38,000
CCG - City Centre GPs	-	83,558
CCG - West 5 Cave	-	42,642
SCC – Dementia	35,000	28,500
SCC – Support for Services 2019/20	-	30,000
SCC – Upperthorpe Library	29,000	25,000
SYHA - Working Winn	-	6,728
SYFR - Safer Together	-	15,309
SCC – People Keeping Well Extension	10,000	-
Manor & Castle Development Trust	-	17,518
NHS Hillsborough GP's	-	15,500
Other small contracts	<u>10,053</u>	<u>52,513</u>
	<u>902,697</u>	<u>1,036,863</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

### **4 Charitable Activities (continued)**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
<b>Performance related grants</b>				
UHLIC Service Level Agreement	-	-	77,874	77,979
Sheffield City Council	80,000	80,000	-	-
SCC - Key Worker	6,712	47,453	6,712	47,453
SCC - Covid Support	100,500	-	100,500	-
Veolia Trust	-	1,539	-	1,539
The National Lottery Community Fund - This Community Can	51,064	100,623	51,064	100,623
BBC Children in Need 2019	46,410	39,686	46,410	3
SCC - Capital Receipts	10,000	57,084	10,000	57,084
SIB - Power to Change	25,000	-	25,000	-
SCC - CIL - Walkley Ward	21,300	-	21,300	-
SCC - Community Covid Support	5,000	-	5,000	-
SCC - Walking For Purpose	8,888	-	8,888	-
SCC - FACES (Faces Adult Community Education Service) 2019/20	-	13,309	-	13,309
SCC - This Girl Can	12,500	-	12,500	-
SCC - BME Older People	-	9,976	-	9,976
NHS - Student Mental Health	47,396	-	47,396	-
National Lottery - Covid19 Response	-	55,869	-	55,869
BBC Children in Need Booster Grant	5,000	-	5,000	-
Alliance of Sport - Level the Playing Field	6,250	-	6,250	-
Sport England - Leading the Way	10,000	-	10,000	-
Other small grants	<u>20,164</u>	<u>13,804</u>	<u>20,164</u>	<u>13,804</u>
	<u>512,053</u>	<u>363,474</u>	<u>509,927</u>	<u>361,453</u>

### **5 Other trading activities**

	Group and Charity					
	Unrestricted funds	Restricted funds	Total 2021	Unrestricted funds	Restricted funds	Total 2020
	£	£	£	£	£	£
Non-charitable trading activities	<u>1,632</u>	<u>-</u>	<u>1,632</u>	<u>22,893</u>	<u>2,132</u>	<u>25,025</u>

### **6 Investments**

	Group and Charity	
	2021	2020
	£	£
Rental income	43,556	43,645
Interest receivable	<u>204</u>	<u>356</u>
	<u>43,760</u>	<u>44,001</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **7 Charitable activities**

	<b>Group</b>		<b>Charity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	1,135,624	1,078,208	1,135,624	1,078,208
Depreciation and impairment	170,660	176,040	74,890	79,729
Training and recruitment	3,546	3,588	3,546	3,588
Rent, rates, insurance and utilities	166,614	129,168	166,000	128,587
Printing, postage and stationery	3,700	11,434	3,700	11,434
Repairs and renewals	63,500	65,373	63,500	65,373
Travel and volunteer expenses	1,904	9,674	1,904	9,674
Community activities	47,718	25,391	47,718	25,391
Management and outcome fees	1,565	40,402	1,565	40,402
Cleaning and security costs	22,920	18,578	22,920	18,578
Subscriptions	4,664	4,558	4,664	4,558
Equipment hire	14,704	17,335	14,704	17,335
Advertising and publicity	15,245	17,383	15,245	17,383
Legal, professional and consultancy fees	13,007	19,092	11,566	
General expenses	<u>60,507</u>	<u>35,386</u>	<u>60,435</u>	<u>35,314</u>
	1,725,878	1,649,619	1,627,982	1,551,215
Grant funding of activities (see note 8)	18,967	9,190	18,967	9,190
Share of governance costs (see note 9)	<u>11,070</u>	<u>11,367</u>	<u>11,070</u>	<u>11,367</u>
	<u>1,755,915</u>	<u>1,670,176</u>	<u>1,658,019</u>	<u>1,571,772</u>
<b>Analysis by fund</b>				
Unrestricted funds	923,456	1,005,596	907,395	989,027
Restricted funds	<u>832,459</u>	<u>664,580</u>	<u>750,624</u>	<u>582,745</u>
	<u>1,755,915</u>	<u>1,670,176</u>	<u>1,658,019</u>	<u>1,571,772</u>

### **8 Grants payable**

	<b>Group and Charity</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grants to institutions (23 grant)	18,803	9,190
Grants to individuals (3 grants)	<u>164</u>	<u>-</u>
	<u>18,967</u>	<u>9,190</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **9 Support costs**

	<b>Group and Charity</b>					
	<b>Support costs</b>	<b>Governance costs</b>	<b>2021</b>	<b>Support costs</b>	<b>Governance costs</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Audit fees		8,242	8,242	-	8,904	8,904
Legal and professional	-	<u>2,828</u>	<u>2,828</u>	-	<u>2,463</u>	<u>2,463</u>
	-	<u>11,070</u>	<u>11,070</u>	-	<u>11,367</u>	<u>11,367</u>
Analysed between						
Charitable activities	-	<u>11,070</u>	<u>11,070</u>	-	<u>11,367</u>	<u>11,367</u>

#### **Group**

Governance costs includes payments to the auditors of £8,242 (2020: £8,904) for audit fees. Charitable activities includes payments to the auditors of £3,831 (2020: £3,507) for other services.

#### **Charity**

Governance costs includes payments to the auditors of £8,242 (2020: £8,904) for audit fees. Charitable activities includes payments to the auditors of £2,391 (2020: £2,067) for other services.

### **10 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or any other benefits from employment with the charitable company or any other related entity during the year, and no trustee expenses have been incurred (2020: None).

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **11 Employees**

#### **Number of employees**

The average number of employees during the year was:

	<b>Group</b>		<b>Charity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>	<b>Number</b>	<b>Number</b>
Trustees	10	10	8	8
Management/administration/finance	14	12	14	12
Service delivery - contracted	42	44	42	44
Service delivery – casual	<u>5</u>	<u>8</u>	<u>5</u>	<u>8</u>
	<u>71</u>	<u>74</u>	<u>69</u>	<u>72</u>

#### **Employment costs**

	<b>Group and Charity</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	1,043,532	979,568
Social security costs	50,535	59,566
Other pension costs	<u>41,557</u>	<u>39,074</u>
	<u>1,135,624</u>	<u>1,078,208</u>

There were no employees whose annual remuneration was £60,000 or more.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **12 Tangible fixed assets**

	Group			Total
	Leasehold buildings	Improvements to leasehold property	Fixtures fittings & equipment	
	£	£	£	£
<b>Cost</b>				
At 1 April 2020	2,563,404	909,465	501,885	3,974,754
Additions at cost	-	44,636	29,859	74,495
Disposals	-	-	(3,936)	(3,936)
At 31 March 2021	<u>2,563,404</u>	<u>954,101</u>	<u>527,808</u>	<u>4,045,313</u>
<b>Depreciation and impairment</b>				
At 1 April 2020	1,416,212	464,506	431,665	2,312,383
Charge for the year	95,770	38,164	36,726	170,660
Eliminated in respect of disposals	-	-	(3,936)	(3,936)
At 31 March 2021	<u>1,511,982</u>	<u>502,670</u>	<u>464,455</u>	<u>2,479,107</u>
<b>Carrying Amount</b>				
At 31 March 2021	<u>1,051,422</u>	<u>451,431</u>	<u>63,353</u>	<u>1,566,206</u>
At 31 March 2020	<u>1,147,192</u>	<u>444,959</u>	<u>70,220</u>	<u>1,662,371</u>

	Charity		Total
	Leasehold improvements	Fixtures fittings & equipment	
	£	£	£
<b>Cost</b>			
At 1 April 2020	909,465	396,257	1,305,722
Additions	44,636	29,859	74,495
Disposals	-	(3,936)	(3,936)
At 31 March 2021	<u>954,101</u>	<u>422,180</u>	<u>1,376,281</u>
<b>Depreciation and impairment</b>			
At 1 April 2020	464,506	326,037	790,543
Depreciation charged in the year	38,164	36,726	74,890
Eliminated in respect of disposals	-	(3,936)	(3,936)
At 31 March 2021	<u>502,670</u>	<u>358,827</u>	<u>861,497</u>
<b>Carrying Amount</b>			
At 31 March 2021	<u>451,431</u>	<u>63,353</u>	<u>514,784</u>
At 31 March 2020	<u>444,959</u>	<u>70,220</u>	<u>515,179</u>



# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **13 Financial Instruments**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
<b>Carrying amount of financial assets</b>				
Debt instruments measured at amortised cost	<u>504,361</u>	<u>473,252</u>	<u>503,769</u>	<u>450,771</u>
<b>Carrying amount of financial liabilities</b>				
Measured at amortised cost	<u>82,481</u>	<u>113,916</u>	<u>82,930</u>	<u>92,476</u>

### **14 Debtors**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Trade debtors	45,082	73,235	45,082	73,235
Amounts owed by subsidiary undertakings	-	-	-	40
Other debtors	10,974	399	10,974	399
Prepayments and accrued income	<u>16,412</u>	<u>22,046</u>	<u>16,412</u>	<u>22,046</u>
	<u>72,468</u>	<u>95,680</u>	<u>72,468</u>	<u>95,720</u>

### **15 Creditors: amounts falling due within one year**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Trade creditors	44,626	70,913	44,626	70,913
Amounts due to parent undertaking	-	-	1,889	-
Taxation and social security	37,535	27,238	37,535	27,238
Other creditors	6,486	4,316	6,486	4,316
Accruals	29,418	18,687	27,978	17,247
Deferred income	<u>1,951</u>	<u>20,000</u>	<u>1,951</u>	<u>-</u>
	<u>120,016</u>	<u>141,154</u>	<u>120,465</u>	<u>119,714</u>

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **16 Deferred income**

	<b>Group</b>		<b>Charity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Other deferred income	<u>1,951</u>	<u>20,000</u>	<u>1,951</u>	<u>-</u>
	<b>Group</b>		<b>Charity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Current liabilities	<u>1,951</u>	<u>20,000</u>	<u>1,951</u>	<u>-</u>
	<u>1,951</u>	<u>20,000</u>	<u>1,951</u>	<u>-</u>

### **17 Pension and other post-retirement benefit commitments** **Defined contribution**

	<b>Group and Charity</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Contributions payable by the group and charity for the year	<u>41,557</u>	<u>39,074</u>

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in independently administered funds. The pension cost charge represents contributions payable by the group to the fund.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2021**

### **18 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Group Movement in funds									
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Veolia Trust	5,130	1,539	(11,346)	4,677	-	-	-	-	-
SIB - Power to Change	-	-	-	-	-	25,000	(25,000)	-	-
SCC - CIL Walkley Ward	-	-	-	-	-	21,300	-	(21,300)	-
Upperthorpe United	-	623	(591)	(32)	-	-	-	-	-
National Lottery - COVID19 Response	-	-	-	-	-	55,869	(55,869)	-	-
SCC - Community COVID Response Fund	-	-	-	-	-	5,000	(5,333)	333	-
SYFR - Safer Together	-	15,309	(14,735)	(574)	-	-	-	-	-
SCC - ESF 2020/2021	-	-	-	-	-	60,217	(50,260)	(9,957)	-
SCC - Mental Health 2020/2021	-	-	-	-	-	17,336	(9,556)	(3,396)	4,384
SCC - Walking for Purpose	-	-	-	-	-	8,888	(1,531)	(826)	6,531
SCC - Healthy Communities Programme	6,000	58,800	(54,326)	(10,474)	-	52,294	(38,862)	(6,823)	6,609
ZEST fundraising	7,310	-	-	(7,310)	-	681	(226)	-	455
SCC – FACES (Family Adult Community Education Service)	2,154	14,863	(17,145)	128	-	9,973	(3,974)	(4,189)	1,810
SCC -Behavioural Change	-	-	-	-	-	4,654	(4,006)	(648)	-
UKRI	-	-	-	-	-	1,633	(1,633)	-	-
SCC - Empowering Parents	-	-	-	-	-	-	-	-	-
Empowering Communities	4,945	24,918	(27,294)	-	2,569	27,500	(20,956)	(5,741)	3,372
VAS - Healthy Holidays 2020	-	-	-	-	-	106,562	(82,427)	(4,039)	20,096
Alliance of Sport - Level the Playing Field	-	-	-	-	-	6,250	(2,702)	-	3,548
Tesco Jacks	-	-	-	-	-	500	-	-	500
Tesco Fit and Fab	-	-	-	-	-	1,166	-	-	1,166

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 18 Restricted funds (continued)

	Group Movement in funds								
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
SYNC - Sheffield Youth	-	17,518	(15,505)	(2,013)	-	-	-	-	-
Neighbourhood and Communities	10,000	-	(9,500)	-	500	-	-	-	500
SCC - Clean Up	-	24,999	(22,836)	(2,163)	-	-	-	-	-
SCC - Social Prescribing	-	38,000	(26,753)	(5,627)	5,620	46,217	(31,128)	(3,505)	17,204
SCC - Winn Gardens	-	25,000	(16,392)	-	8,608	25,000	(25,659)	(2,265)	5,684
SCC - Social Prescribing (Hillsborough)	-	9,976	(7,477)	-	2,499	-	(2,499)	-	-
SCC - BME Older People	5,334	15,750	(11,626)	-	9,458	19,500	(14,892)	(4,391)	9,675
SCC - Dementia ITT (Hillsborough)	430	2,063	(905)	-	1,588	4,000	(86)	-	5,502
Donations - Library Fundraising	12,734	-	(11,276)	(1,458)	-	-	-	-	-
SCC - Dementia Youth	5,334	12,750	(8,086)	-	9,998	15,500	(14,397)	(2,245)	8,856
SCC - Dementia Upperthorpe	-	57,084	-	(57,804)	-	10,000	(10,714)	714	-
SCC - Capital Receipts: Boiler	-	2,052	(2,184)	132	-	-	-	-	-
SCC - Fire extinguisher	-	3,700	(3,700)	-	-	-	-	-	-
SCC - Cycle Racks	-	47,453	(44,832)	-	2,621	6,712	(9,333)	-	-
SCC - ESF 2019/20	-	31,582	(22,829)	-	8,753	5,295	(7,681)	(5,516)	851
SCC - FACES (Family Adult Community Education Service) 2019/20	-	17,312	(13,852)	-	3,460	8,657	(6,692)	(1,970)	3,455
SCC - Mental Health - Anxiety and depression	-	6,250	(1,240)	(5,010)	-	-	-	-	-
SCC - Holiday Hunger	-	7,000	(11,638)	4,638	-	12,600	(9,111)	(796)	2,693
SCC - People Keeping Well - Early Years Volunteers	-	39,685	(29,489)	-	10,196	46,410	(42,317)	(779)	13,510
BBC Children in Need 2019	-	-	-	-	-	-	-	-	-

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18 Restricted funds (continued)

	Group Movement in funds								
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
BBC Children in Need Booster Grant	-	-	-	-	-	5,000	(5,000)	-	-
SCC - Cohesion	-	6,324	(3,448)	-	2,876	-	(2,079)	(797)	-
Sports England Summer Programme	-	8,492	(7,781)	(711)	-	-	-	-	-
VAS - Healthy Holiday Community Fund	-	2,500	(2,500)	-	-	-	-	-	-
SCC - Holiday Hunger August 2019	-	90	(90)	-	-	-	-	-	-
National Lottery Community Fund - This Community Can	-	100,623	(17,175)	-	83,448	51,064	(80,438)	(10,813)	43,261
SCC - COVID19	-	419	(419)	-	-	5,036	(5,470)	434	-
NHS - City Centre GP's	-	83,558	(46,642)	-	36,916	-	(36,840)	(76)	-
NHS - West 5 Care	-	42,642	(25,462)	-	17,180	-	(11,825)	(3,650)	1,705
NHS - Hillsborough GP's	-	15,500	(13,950)	(1,550)	-	-	-	-	-
NHS - City SP 2021	-	1,734	(1,734)	-	-	28,598	(26,774)	(1,824)	-
NHS - CCG Urgent Care	-	8	(8)	-	-	-	-	-	-
SCC - People Keeping Well Extension	-	-	-	-	-	10,000	(9,118)	(882)	-
SCC - This Girl Can	-	-	-	-	-	12,500	(6,819)	(452)	5,229
NHS - Student Mental Health	-	-	-	-	-	47,396	(11,543)	(3,001)	32,852
Sport England - Leading The Way	-	-	-	-	-	10,000	-	-	10,000
The Building Complex	777,080	-	(59,776)	-	717,304	-	(59,776)	-	657,528
Zest Improvement Fund	258,795	-	(22,059)	-	236,736	-	(22,059)	-	214,677
Core Management Admin and Finance	-	80,000	(77,979)	(2,021)	-	80,000	(77,874)	(2,126)	-
	1,095,246	816,116	(664,580)	(86,452)	1,160,330	854,308	(832,459)	(100,526)	1,081,653

**NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

18	Restricted funds (continued)	Charity Movement in funds								
		Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
	UHLC core building, pool and gym	-	77,979	(77,979)	-	-	77,874	(77,874)	-	-
	Veolia Trust	5,130	1,539	(11,346)	4,677	-	-	-	-	-
	SIB - Power to Change	-	-	-	-	-	25,000	(25,000)	-	-
	SCC - CIL Walkley Ward	-	-	-	-	-	21,300	-	(21,300)	-
	Upperthorpe United	-	623	(591)	(32)	-	-	-	-	-
	National Lottery - COVID19 Response	-	-	-	-	-	55,869	(55,869)	-	-
	SCC - Community COVID Response Fund	-	-	-	-	-	5,000	(5,333)	333	-
	SYFR - Safer Together	-	15,309	(14,735)	(574)	-	-	-	-	-
	SCC - ESF 2020/2021	-	-	-	-	-	60,217	(50,260)	(9,957)	-
	SCC - Mental Health 2020/2021	-	-	-	-	-	17,336	(9,556)	(3,396)	4,384
	SCC - Walking for Purpose	-	-	-	-	-	8,888	(1,531)	(826)	6,531
	SCC - Healthy Communities Programme	6,000	58,800	(54,326)	(10,474)	-	52,294	(38,862)	(6,823)	6,609
	ZEST fundraising	7,310	-	-	(7,310)	-	681	(226)	-	455
	SCC – FACES (Family Adult Community Education Service)	2,154	14,863	(17,145)	128	-	9,973	(3,974)	(4,189)	1,810
	SCC - Behavioural Change	-	-	-	-	-	4,654	(4,006)	(648)	-
	UKRI	-	-	-	-	-	1,633	(1,633)	-	-
	SCC - Empowering Parents	-	-	-	-	-	-	-	-	-
	Empowering Communities	4,945	24,918	(27,294)	-	2,569	27,500	(20,956)	(5,741)	3,372
	VAS - Healthy Holidays 2020	-	-	-	-	-	106,562	(82,427)	(4,039)	20,096
	Alliance of Sport – Level the Playing Field	-	-	-	-	-	6,250	(2,702)	-	3,548
	Tesco Jacks	-	-	-	-	-	500	-	-	500
	Tesco Fit and Fab	-	-	-	-	-	1,166	-	-	1,166

# NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18

Restricted funds (continued)

Charity Movement in funds									
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
SYNC - Sheffield Youth									
Neighbourhood and Communities	-	17,518	(15,505)	(2,013)	-	-	-	-	-
SCC - Clean Up	10,000	-	(9,500)	-	500	-	-	-	500
SCC - Social Prescribing	-	24,999	(22,836)	(2,163)	-	-	-	-	-
SCC - Winn Gardens	-	38,000	(26,753)	(5,627)	5,620	46,217	(31,128)	(3,505)	17,204
SCC - Social Prescribing (Hillsborough)	-	25,000	(16,392)	-	8,608	25,000	(25,659)	(2,265)	5,684
SCC - BME Older People	-	9,976	(7,477)	-	2,499	-	(2,499)	-	-
SCC - Dementia ITT (Hillsborough)	5,334	15,750	(11,626)	-	9,458	19,500	(14,892)	(4,391)	9,675
Donations - Library Fundraising	430	2,063	(905)	-	1,588	4,000	(86)	-	5,502
SCC - Dementia Youth	12,734	-	(11,276)	(1,458)	-	-	-	-	-
SCC - Dementia Upperthorpe	5,334	12,750	(8,086)	-	9,998	15,500	(14,397)	(2,245)	8,856
SCC - Capital Receipts: Boiler	-	57,084	-	(57,804)	-	10,000	(10,714)	714	-
SCC - Fire extinguisher	-	2,052	(2,184)	132	-	-	-	-	-
SCC - Cycle Racks	-	3,700	(3,700)	-	-	-	-	-	-
SCC - ESF 2019/20	-	47,453	(44,832)	-	2,621	6,712	(9,333)	-	-
SCC - FACES (Family Adult Community Education Service) 2019/20	-	31,582	(22,829)	-	8,753	5,295	(7,681)	(5,516)	851
SCC - Mental Health	-	17,312	(13,852)	-	3,460	8,657	(6,692)	(1,970)	3,455
Anxiety and depression	-	6,250	(1,240)	(5,010)	-	-	-	-	-
SCC - Holiday Hunger	-								
SCC - People Keeping Well - Early Years Volunteers	-	7,000	(11,638)	4,638	-	12,600	(9,111)	(796)	2,693
BBC Children in Need 2019	-	39,685	(29,489)	-	10,196	46,410	(42,317)	(779)	13,510

NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021

18 Restricted funds (continued)

	Charity Movement in funds								
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
BBC Children in Need Booster Grant	-	-	-	-	-	5,000	(5,000)	-	-
SCC - Cohesion	-	6,324	(3,448)	-	2,876	-	(2,079)	(797)	-
Sports England Summer Programme	-	8,492	(7,781)	(711)	-	-	-	-	-
VAS - Healthy Holiday Community Fund	-	2,500	(2,500)	-	-	-	-	-	-
SCC - Holiday Hunger August 2019	-	90	(90)	-	-	-	-	-	-
National Lottery Community Fund - This Community Can	-	100,623	(17,175)	-	83,448	51,064	(80,438)	(10,813)	43,261
SCC - COVID19	-	419	(419)	-	-	5,036	(5,470)	434	-
NHS - City Centre GP's	-	83,558	(46,642)	-	36,916	-	(36,840)	(76)	-
NHS - West 5 Care	-	42,642	(25,462)	-	17,180	-	(11,825)	(3,650)	1,705
NHS - Hillsborough GP's	-	15,500	(13,950)	(1,550)	-	-	-	-	-
NHS - City SP 2021	-	1,734	(1,734)	-	-	28,598	(26,774)	(1,824)	-
SCC - People Keeping Well Extension	-	-	-	-	-	10,000	(9,118)	(882)	-
SCC - This Girl Can	-	-	-	-	-	12,500	(6,819)	(452)	5,229
NHS - Student Mental Health	-	-	-	-	-	47,396	(11,543)	(3,001)	32,852
Sport England - Leading The Way	-	-	-	-	-	10,000	-	-	10,000
	<u>59,371</u>	<u>814,095</u>	<u>(582,745)</u>	<u>(84,431)</u>	<u>206,290</u>	<u>852,182</u>	<u>(750,624)</u>	<u>(98,400)</u>	<u>209,448</u>



## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **18 Restricted funds (continued)**

The Upperthorpe Healthy Living Centre (UHLC) Core Building supports the Healthy Living Centre's core staff team and operational costs relating to the building and its key services.

Veolia Trust – This project was to improve access for disabled customers to the centre, improve disabled changing facilities, improve toilets and showers in the swimming pool changing area and to re-decorate the pool changing area with a waterproof paint.

SIB – Power to Change – An emergency COVID19 grant to support community businesses. The grant was used to bridge the trading income gap from temporary closure of the Zest Centre, funding core management and premises running costs.

SCC – CIL – Walkley Ward – Funding from the Local Community Infrastructure Levy Pot. The funding provided for replacement of the flat roof area of the Zest Centre, in line with an independently commissioned building condition report and risk assessment.

Upperthorpe United – Originally centred on creating a new community football team, providing opportunity for young people and adults to become part of a high quality football experience. Now focussed on providing regular coached football activities and sessions to the local community, part funded through direct session fees.

National Lottery Fund – COVID19 Response – Grant funding to reduce the impact of COVID19 to support the continued running of the organisation, development of COVID19 response services, for example telephone support to vulnerable residents, home deliveries of essential items, participation in the city wide third sector COVID19 response hub.

SCC – Community COVID Response Fund – Funding to support the local organisations to support their local community by helping provide funding to coordinate and deliver COVID19 vaccination awareness sessions focussed on the local ethnic minority community.

SYFR - Safer Together – To improve awareness of priority community safety issues and raise confidence and aspiration amongst excluded communities in Inner City Sheffield. This includes engaging local BAME communities in the target areas through existing networks with a view to delivering a series of safety workshops centred on home safety, prevention of road traffic collisions and water safety.

SCC – ESF 2020/2021 – The focus of this project is to fund a lead keyworker who will provide a quality employment support service for its ESF Pathways project. Lead keyworkers offer advice, guidance and support to a number of out of work individuals recruited to the programme and relevant employability options.

SCC - Healthy Communities Programme – Commissioned under the SCC People Keeping Well Framework to create joined up, local approach so that people can be supported better within their own communities. This programme provides neighbourhood-based support for patients at risk of declining health and wellbeing.

ZEST fundraising is funding raised through private donations, event and other activities. Monies raised are used to fund activities and services which we would be unable to fund otherwise including youth, community and library activities and services.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **18 Restricted funds (continued)**

SCC - FACES – There are two parts to this contract, all funded by the Sheffield City Council Lifelong Learning Department. We employ a learning champion who engages with people in the community, attending outreach such as libraries and children's centres as well as the faith organisations. To help individuals get into learning such as basic maths, English and IT, vocational training i.e. CSCS, forklift driver training, catering or further education.

The second part of the contract is to deliver training courses, we took over the management of tutors delivering in the Stocksbridge area. The tutors deliver craft courses and IT and more recently Zest have delivered Art & Wellbeing and (M.O.T) Motivational Organisational and Transformational course.

BBC Children in Need – A project centred on improving the lives of local young people aged 11 – 18 centred on two key strands i) a weekly youth club with structured engagement activities and ii) a key worker service to support young people on a 1-2-1 and group basis to overcome barriers and progress into employment and learning.

SCC – Behavioural Change – The aim of this programme is to re-engage clients with employability services, with the ultimate aim of entering sustained employment. The funding covers the cost of delivering the Zest for Life Behaviour Change Course. It is for people who are furthest from the job market, facing barriers to employment.

VAS – Healthy Holidays 2020 – To promote activities and food to children in receipt of free school meals during summer holidays. Modified due to COVID19 to provide meal hampers and activity packs. The funding covered the costs for local collection points and delivery.

Alliance of Sport – Level the playing field – This is a tackling inequalities fund and targeted at youth engagement and empowerment, engaging in diversionary activity, youth mentoring through sports and helping get facilities back up and running following the COVID19 lockdown.

SCC - Empowering Parents Empowering Communities – This is a community-based effective parenting programme, training local parents to deliver parenting groups in their own communities, aiming to provide cost effective and accessible help for families. It is centred on peer (parent) led interventions having the potential to promote social networks and engage populations who find it difficult to engage with professional health and social care services and provide pathways for the empowerment of individual community members.

SCC - Ward Pot – a variety of community engagement activities including cooking lessons for adults and families, gardening and circus equipment for children, support for Upperthorpe United junior football team, resources for Upperthorpe Library, older persons coffee morning and trip and a Human Library event.

SYNC – A 9 month National Lottery Funded Project lead by Manor & Castle Development Trust to devise a 'community led public health model' to challenge the exploitation of young people in our communities. Part of this will be to upskill the current workforce, empower community stakeholders and to negotiate partnerships with statutory agencies. Zest are funded to employ a strategic lead and be part of a city wide steering group to develop this city wide, community led model with a view to seeking additional investment.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **18 Restricted funds (continued)**

SCC - Clean Up – Sheffield City Council has been provided with a Clean Up Grant from the Government centred on providing funding to clean up and improve our local high streets and shopping centres. Zest allocated £2,000 per community clean up are (Upperthorpe, Walkley, Hillsborough and Sharrow) plus £2,000 has been spent on costs at Zest to administer and coordinate the activities/grants and on reporting. Funds will be distributed to local forums to fund local consultation, volunteer litter picking, planting and flower displays, related equipment, plus a new gate for a multi sports area in Winn Gardens.

SCC - Social Prescribing NUL and Hillsborough – This contract with Sheffield City Council is to deliver a social prescribing service through the People Keeping Well Partnership. Social prescribing is a way of GPs (and other health professionals) referring individuals with social, emotional and practical needs to non-medical services, for example to the range of health, wellbeing and practical support that we have at Zest. We deliver this service by employing a Health Link Worker to support individuals to access services.

SCC - Winn Gardens – This funds a part time health trainer and a part time community development worker who are employed by St. John the Baptist Church. Zest works in partnership with St. John's to deliver a range of activities, support and groups to residents on Winn Gardens to improve their health and wellbeing and increase community cohesion.

SCC BME Older People – This grant funding enables Zest to engage older, BME women in activities to improve their health literacy. For example, last year we engaged 15 women in social groups/activities, health walks, weight management programmes and English lessons.

SCC - Dementia (Hillsborough and Upperthorpe) – To create and develop dementia-friendly communities, where the needs of people living with dementia and their carers are understood by other citizens and organisations. Providing people with access to good quality information, advice and guidance, creating more dementia-friendly activities and groups and providing training and support to staff, volunteers and communities on dementia.

SCC - Dementia Intergenerational Project – A project bringing together older people living with dementia and their carers with children and young people using music and singing.

Library Fundraising – This fund comprises money raised by volunteers to help with the running of the library in the centre.

SCC – Capital Receipts: Boiler – Money was received from Sheffield City Council's capital receipts for money ring fenced for Zest Centre building improvements. The funding paid for replacement and installation of the swimming pool boilers, heat plate and related pipework.

SCC - Fire Extinguishers – Funding was received from the Sheffield City Council local ward pot to fund replacement fire extinguishers for the Zest Centre to ensure it remains safe for public use.

SCC - Cycle Racks – Funding was received from the Sheffield City Council local ward pot to fund improvements to the cycle racks in front of the Zest Centre.

SCC - Holiday Hunger – The project provided healthy meals to families in Upperthorpe, Netherthorpe and Langsett, alongside family activities aimed at families who are in receipt of free school meals and would otherwise have struggled to cover the cost of food throughout the school holidays.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **18 Restricted funds (continued)**

SCC – People Keeping Well Early Years Volunteers – This project provides volunteer coordination and support to family centres around Sheffield, providing the centres with volunteer support for their early years groups. The funding pays for the support of 5 volunteers, who run groups across Sheffield City Council Locality G.

VAS - Healthy Holiday Community Fund – The project provided healthy meals to families in Upperthorpe, Netherthorpe and Langsett, alongside family activities, aimed at families who are in receipt of free school meals and would otherwise have struggled to cover the cost of food through the school holidays.

SCC - Holiday Hunger August 2019 – The project provided healthy meals to families in Upperthorpe, Netherthorpe and Langsett, alongside family activities, aimed at families who are in receipt of free school meals and would otherwise have struggled to cover the cost of food through the school holidays.

BBC Children in Need 2019 – A project centred on improving the lives of local young people aged 11 to 18 experiencing deprivation. Structured youth club sessions will be delivered with a specific emphasis on improving self confidence and resilience, giving them improved life skills and stronger voice and making them feel safer in their community.

BBC Children in Need booster grant – The booster grant was part of BBC Children in Need's response to supporting organisations during the COVID19 situation. Its purpose is to help Zest reach and meet the needs of the children and young people we work with.

National Lottery Community Fund – This Community Can –Developed in response to needs identified by communities living in the inner city areas of Sheffield, where levels of poverty, vulnerability and isolation are concentrated and where people are not readily accessing existing services, including those provided by Zest. The project builds connections and relationships in and across communities and enhances the capability of local residents to influence positive change where they live, using volunteers to build community through positive activities.

SCC - Anxiety and depression management courses – This is funded by Sheffield City Council and two psycho-educational courses called Anxiety Management and Managing Depression, each of which have 7 weekly sessions of 2 hours. The aim of the service is to work to build resilience and help individuals to develop positive coping strategies in their lives enabling them to manage their mental health and prevent the need for longer term support and actively avoid hospital admissions. This approach also supports self growth and development, so that individuals can access mainstream activities within their community which may include support to return to work, education, volunteering and employment.

SCC - Walking for Purpose/ Walking in Time – A Sheffield City Council funded project for adults and residents of Sheffield who are out of work. A five week programme, delivered in Hillsborough and Upperthorpe which included workshops and local walks to support people to be more active, improve their motivation, mental health and ultimately job readiness. Delivered twice in each of the two People Keeping Well areas plus one additional programme delivered in partnership with pedal ready, using bikes instead of walking.

SCC – COVID19 – This was response funding to enable Zest to react and support our local communities through lockdown and beyond. This funding contributes to core costs and will help us to shape our COVID response, for example, increased IAG support and specific community campaigns.

NHS - City Centre GP's – To work in partnership with GP surgeries to support the development of the network and provide mental health key worker support for patients.

## **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

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#### **18 Restricted funds (continued)**

NHS - West 5 Care – To provide a health trainer to the GP Neighbourhood network, to deliver healthy lifestyle interventions and support for patients.

NHS - Hillsborough GP's – To provide a social prescribing link worker to the GP Neighbourhood network, to support patients access a range of community based services.

NHS - City SP 2021 – To provide a social prescribing link worker to the GP Neighbourhood network, to support patients access a range of community based services.

SCC – People Keeping Well Extension – This is a £10,000 per annum grant to deliver the Resilient Communities agenda in the West Sheffield neighbourhoods and as part of the whole People Keeping Well programme. Our objectives are around developing the capacity and capability of local community health organisation through improved resourcing and networking.

SCC – This Girl Can – To deliver physical activity opportunities and encourage more women to become physically active. Used to fund a member of staff to deliver physical activity classes and was also used to buy trainers to run Couch to 5K courses and online classes.

University of Sheffield UKRI – A community research project, in partnership with the University of Sheffield, looking at local people and how they connect with their heritage. Ultimately this research will lead to an exhibition of memories and photos of the local area. Zest provide staff support and links in to the community for the researchers.

VAS - Healthy Holidays 2020 – A project which provides support with the cost of food and activities in the holidays for children who are on free school meals. The project delivered food parcels, recipe kits, activity pack and offered face to face and online activities for children along the upper Don corridor.

Tesco Jacks – A project to provide positive physical activities for children and young people with the aim of them gaining social responsibilities and creating connections with their local community. (This project was delayed due to COVID).

Tesco Fit and Fab – Funding to provide activities for children during the school holidays alongside packed lunches. (This project was delayed due to COVID).

NHS – Student Mental Health – This project is funded from the Sheffield Mental Health Transformation Fund. We are contracted by Sheffield CCG but report to Sheffield MIND. The objectives are around supporting Sheffield 18+ students to manage their mental health. It funds one part time mental health and wellbeing coach who carries a case load and also delivers training and group work.

Sport England – Leading the Way – This project is aimed at encouraging more people from BAME communities into physical activity and particularly into coaching opportunities. One objective is to recruit and train 25 ambassadors (volunteers) who will deliver physical activity groups or classes.

Core Management Admin and Finance Fund is funds awarded to pay for the costs of some of the Upperthorpe Health Living Centre's revenue costs with the majority paying for the management of the centre. Some of the funds were used to pay off part of the long-standing pension creditor, these funds have been transferred to unrestricted funds.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

### **18 Restricted funds (continued)**

The Building Complex Fund is the fund where the various resources were applied to meet the costs associated with the lease, design and construction work to the buildings. Depreciation is charged to this fund.

The Zest Improvement Fund was provided by the Social Enterprise Investment Fund and Sheffield City Council for improvements to the swimming pool roof. Depreciation is charged to this fund.  
Research

All funds are considered to have sufficient resources available to enable each fund to be applied in accordance with its restrictions.

### **19 Analysis of net assets between funds**

	Group					
	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible fixed assets	694,001	872,205	1,566,206	708,331	954,040	1,662,371
Current assets/ (liabilities)	<u>191,309</u>	<u>209,448</u>	<u>400,757</u>	<u>147,854</u>	<u>206,290</u>	<u>354,144</u>
	<u>885,310</u>	<u>1,081,653</u>	<u>1,966,963</u>	<u>856,185</u>	<u>1,160,330</u>	<u>2,016,515</u>

	Charity					
	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible fixed assets	514,784	-	514,784	515,179	-	515,179
Current assets/ (liabilities)	<u>190,268</u>	<u>209,448</u>	<u>399,716</u>	<u>146,813</u>	<u>206,290</u>	<u>353,103</u>
	<u>705,052</u>	<u>209,448</u>	<u>914,500</u>	<u>661,992</u>	<u>206,290</u>	<u>868,282</u>

## NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 20 Operating lease commitments

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	Group and Charity	
	2021 £	2020 £
Within one year	<u>1,154</u>	<u>1,154</u>

#### 21 Capital commitments

The group and charity had no capital commitments at 31 March 2021.

The leasehold property owned by the subsidiary charitable company is subject to a legal charge held by The Secretary of State for Health of £499,152.

#### 22 Events after the reporting date

As referred to in the going concern section of the accounting policies, the trustees are monitoring the situation concerning the coronavirus and any impact it may have on the charity. Given the current uncertainties, any longer term financial effect cannot be estimated.

#### 23 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel, none of whom were trustees, is as follows.

	Group & charity	
	2021 £	2020 £
Aggregate compensation	<u>52,272</u>	<u>56,472</u>

Staff remuneration including all key management personnel was reviewed. No company-wide cost of living pay increase was awarded

The following factors were taken into consideration:

- market rates
- inflation
- affordability in the light of uncertainty generated by the Covid-19 pandemic

It was agreed by trustees to review staff remuneration on an annual basis.

# **NETHERTHORPE AND UPPERTHORPE COMMUNITY ALLIANCE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

### **24 Subsidiaries**

These financial statements are separate company financial statements for Netherthorpe and Upperthorpe Community Alliance.

The charitable company has control of 100% of the assets and trade of Upperthorpe and Netherthorpe Healthy Living Centre Trust (charity number 1090345), a charitable company limited by guarantee. Netherthorpe and Upperthorpe Community Alliance are able to appoint and remove trustees in this charitable company. Its incoming resources for the year were £80,000 (2020: £80,000) and its total resources expended were £175,770 (2020: £176,383), leaving a net decrease in funds of £95,770 (2020: £96,383). At 31 March 2021 the net assets of Upperthorpe and Netherthorpe Healthy Living Centre Trust were £1,052,463 (2020: £1,148,233).

### **25 Cash generated from operations**

	Group		Charity	
	2021	2020	2021	2019
	£	£	£	£
(Deficit)/surplus for the year	(49,552)	90,676	46,218	187,059
Adjustments for:				
Investment income recognised in statement of financial activities	(43,760)	(44,001)	(43,760)	(44,001)
Depreciation and impairment of tangible fixed assets	170,660	176,040	74,890	79,729
Movements in working capital:				
Decrease in stocks	-	132	-	132
Decrease/(increase) in debtors	23,212	(46,000)	23,252	(46,040)
(Decrease)/increase in creditors	(3,089)	(2,085)	(1,200)	(2,085)
(Decrease) in deferred income	(18,049)	(41,305)	1,951	(61,305)
<b>Cash generated from operations</b>	<u>79,422</u>	<u>133,457</u>	<u>101,351</u>	<u>113,489</u>

### **26 Analysis of changes in net funds**

The charity had no debt during the year.