

## **Trustees' Annual Report**

### **Wyndham Park Nursery School Fund**

**Hill Avenue, Grantham NG31 9BB**

**For the Year Ended 2023/2024**

**Charity Number: 1076997**

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## **Structure, Governance, and Management**

### **Constitution**

Wyndham Park Nursery School Fund is a registered charity governed by its Constitution. The fund operates in accordance with the Charities Act 2011 and is managed by the Trustees, who oversee the activities and financial administration of the fund to support the objectives of Wyndham Park Nursery School (WPNS).

The trustees are the Governors of Wyndham Park Nursery School

### **Trustees**

The Trustees during the period under review were:

- Laura Cook
- Rachael Sharpe
- Jason Leeks
- Lucy Bradley
- Vicky Chapman
- Lorraine Lynch

The Trustees are appointed in accordance with the Constitution and bring a range of skills and expertise to ensure effective governance and decision-making.

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## **Objectives and Activities**

The charity's primary objective is to support the education and development of children attending Wyndham Park Nursery School. The Trustees ensure that funds are used to enhance the learning environment, provide resources and support activities that promote the school's curriculum and values.

### **Public Benefit Statement**

The Trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to consider the public benefit guidance issued by the Charity Commission. The activities undertaken during the year have directly supported the education and well-being of children, particularly those with additional needs or from disadvantaged backgrounds.

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### **Financial Performance**

The charity's income for the year was £33,281.90 primarily generated through donations, voluntary contributions and fundraising events.

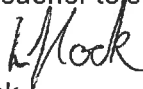
Expenditure totalled £30,606.86 with the majority allocated to covering additional sessions for children, theatre visits and curriculum enhancements.

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### **Declaration**

The Trustees declare that they have approved the Trustees' Annual Report and have authorised the Headteacher to sign it on their behalf.

**Signed:**



Laura Cook

Headteacher, Chair of Trustees

6<sup>th</sup> January 2025

## RECONCILIATION REPORT

05/01/2025

<u>Card Account</u>	<u>Amount</u>
Nursery Fees	£4,575.12
Photographs	£162.00
Theatre visits	-£900.00
Donations to Sch for Res	-£1,162.08
Spare	£0.00
Spare	£0.00
Spare	£0.00
Spare	£0.00
Spare	£0.00
Opening Balance	£8,910.99
<b>TOTAL - ACCOUNT BALANCES</b>	<b>£11,586.03</b>

### REPRESENTED BY :

BANK - Current Account	£11,586.03
BANK - Deposit Account	£0.00
BANK - Other Account	£0.00
CASH in Hand	£0.00

<b>TOTAL - CASH AND BANK BALANCES</b>	<b>£11,586.03</b>
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# **Income vs. Expenditure for the Period 01/04/23 to 31/03/24**

## **INCOME**

## **EXPENDITURE**

Nursery Fees	£33,119.90	Nursery Fees	£28,544.78
Photographs	£162.00	Photographs	£0.00
Theatre visits	£0.00	Theatre visits	£900.00
Donations to Sch for Res	£0.00	Donations to Sch for Res	£1,162.08
Spare	£0.00	Spare	£0.00
Spare	£0.00	Spare	£0.00
Spare	£0.00	Spare	£0.00
Spare	£0.00	Spare	£0.00
Spare	£0.00	Spare	£0.00
Opening Balance	£0.00	Opening Balance	£0.00

**TOTAL INCOME**

**£33,281.90**

**TOTAL EXPENDITURE**

**£30,606.86**

**SURPLUS (+) OR DEFICIT (-)**

**£2,675.04**

## **Balance Carried Forward as at 01/04/2023**

	CASH	BANK	TOTAL
Balance brought forward as at : 01/04/2023	£0.00	£8,910.99	£8,910.99
Add Total Income during period	£0.00	£33,281.90	£33,281.90
Less Total Expenditure during period	£0.00	£30,606.86	£30,606.86
<b>Balance carried forward as at : 31/03/2024</b>	<b>£0.00</b>	<b>£11,586.03</b>	<b>£11,586.03</b>

LINCOLNSHIRE COUNTY COUNCIL - EDUCATION & CULTURAL SERVICES  
DIRECTORATE

**ANNUAL DECLARATION OF SCHOOL FUNDS**

COST CODE : S12000

SCHOOL NAME : Wyndham Park Nursery School

*This side of the form must be completed by every school whether a school fund exists or not.*

**DECLARATION BY THE HEADTEACHER**

1. I confirm that I have/~~have not~~\* got a school fund. (If you have a school fund please complete section 2).

2. I confirm that it is a single comprehensive school fund. The title of the bank account is :

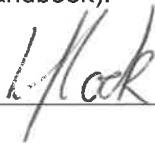
WYNDHAM PARK NURSERY SCHOOL FUND

The TYPE is : CALENDAR/FINANCIAL/ACADEMIC\*

It is for the YEAR : 2023/2024

I have received and will adhere to the notes of guidance on the administration and audit of school funds issued by the Director of Children's Services (section E of the Finance Handbook).

SIGNED :



DATE : 6/1/25

**DECLARATION BY THE CHAIR OF GOVERNORS**

I have noted the information above. I will ensure that the Governing Body appoints a suitable auditor and I have noted that (s)he should receive your notes of guidance for school fund auditors.

SIGNED :



DATE : 20.1.25

\* Delete as appropriate

**NOTIFICATION OF AUDITED ACCOUNTS OF THE SCHOOL FUND**

TYPE: FINANCIAL \*

YEAR: 01/04/23 to 31/03/24

I certify that the school fund has been maintained in accordance with the advice/ instructions given by the Director of Children's Services.

A copy of the audited statement of the fund has been passed to the Chairman of the Governors. A copy will/will not\* be displayed on the school noticeboard.

The following information is a correct summary of the transactions during the accounting period:-

Balance brought forward as at	<u>01/04/2023</u>	(date)	£ <u>£8,910.99</u>
Add Receipts during the accounting period			<u>£33,281.90</u>
Less Payments during the accounting period			<u>£30,606.86</u>
Balance carried forward as at	<u>31/03/2024</u>	(date)	<u>£11,586.03</u>
SIGNED	<u>L. Hock</u>	DATE:	<u>20/1/25</u>

**DECLARATION BY THE SCHOOL FUND AUDITOR**

I certify that the statement of account for the school fund for the period ending 31/03/2024 has been audited by me in accordance with the advice given by the Director of Children's Services and that the information shown above is correct.

SIGNED: Broadley DATE: 05/01/2025PROFESSION: Chartered Certified Accountant**DECLARATION BY THE CHAIRMAN OF GOVERNORS**

I certify that the statement of account referred to above, with the certificate of the school fund auditor attached to it, has been received by the School Governors at their meeting held on 20 Jan 25 (date)

SIGNED: [Signature] DATE: 20.1.25

When completed please return to: Schools Finance Team, Education & Cultural Services Directorate, Lincolnshire County Council, Newland, Lincoln, LN1 1YG.

\* Delete as appropriate

### CERTIFICATION SHEET

CERTIFICATION OF HEADTEACHER	BALANCES STATEMENT
I certify that the above is a complete summary of the transactions of the School Fund for the year ending: <u>2024</u>	Bank Account(s) <span style="float: right;">£11,586.03</span>
<u>L. Hock</u> Headteacher	Cash in Hand <span style="float: right;">£0.00</span>
<u>6/1/25</u> Date	Total <span style="float: right;">£11,586.03</span>

CERTIFICATION OF CHAIR OF GOVERNORS	BALANCES STATEMENT
I certify that the above is a complete summary of the transactions of the School Fund for the year ending: <u>2024</u>	Bank Account(s) <span style="float: right;">£11,586.03</span>
<u>[Signature]</u> Chair of Governors	Cash in Hand <span style="float: right;">£0.00</span>
<u>20.1.25</u> Date	Total <span style="float: right;">£11,586.03</span>

AUDIT CERTIFICATE
I have examined the above income and expenditure statement with all the books, vouchers and other accounting records relating thereto and have obtained all the information and explanations I have required. I certify that in my belief the income and expenditure statement gives a true and fair view of the income and expenditure for the period ending: <u>31st March 2024</u> according to the best of my information and to the explanations given to me and shown by the books of the School Fund.
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <u>[Signature]</u> </div> <div style="width: 50%;">           School Fund Auditor         </div> </div>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <u>7/1/25</u> </div> <div style="width: 50%;">           Date         </div> </div>