

REGISTERED COMPANY NUMBER: 03807112 (England and Wales)
REGISTERED CHARITY NUMBER: 1076995

CHARITY
COMMISSION

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

FOR

BRIGHTON & HOVE SPEAK OUT
(A COMPANY LIMITED BY GUARANTEE)

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

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FOR THE YEAR ENDED 31 MARCH 2022

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BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Speak Out's Objects

The Charitable objects are : 'the relief of people who have learning difficulties and who live in Brighton and Hove or the immediately surrounding area'.

Speak Out believes people with a learning difficulty/disability should have the support they need to speak up and be heard , participate in decisions made about their lives and access the services they need.

Speak Out's Aims

- People with learning disabilities to claim their rights , and deliver the skills , confidence and knowledge to make choices and take control of their lives.
- People with learning disabilities to get support to speak up and be listened to.
- Services to change in a way that people with learning disabilities want.
- The needs of people with learning disabilities to be included in local policies and public service plans.

BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

Speak out's activities

Brighton and Hove Speak Out is a dynamic, independent advocacy charity for people with learning disabilities to speak up and take action about the things that matter to them. Our mission is to work alongside people with learning disabilities to make sure they get their voices heard and can address problems they face and live fulfilling lives.

We deliver advocacy with impact, through which people with learning disabilities develop networks, skills and confidence so that they can:

- Challenge discrimination and access their rights
- Make their own choices and have control in their lives
- Access the support and services they need
- Build community links and take an active part in and contribute to community life
- Reduce isolation and improve their wellbeing
- Raise awareness of issues that matter them, challenge policy and campaign for change

We do this by offering a unique range of advocacy services and community projects for adults and young people (17+yrs). A team of staff and volunteers supported 382 beneficiaries in 2021-22 with a wide range of issues including accessing health, social care or mental health support, addressing housing/ financial problems, bullying and isolation. Service users were supported to build their skills and confidence and develop community/peer networks leading to greater resilience, reduced isolation and improved wellbeing.

Our current services include:

1-1 issue advocacy - People with learning disabilities are supported by a trained advocate to solve problems, express opinions and make choices about issues in their life. We are part of a pan Sussex partnership led by Pohwer which delivers community and statutory Care Act advocacy and also advocacy support for learning disabled parents going through child protection proceedings.

Citizen advocacy - People with learning disabilities are partnered with volunteers who provide longer term individual advocacy.

Self-advocacy groups and user led campaigning - We facilitate a number of self-advocacy groups which support members to explore and problem solve themes and issues whilst developing the confidence to speak out, learn new skills have a voice in the provision of local health, social care and mainstream services via close work with the Brighton and Hove Learning Disability Partnership Board. The Learning Disability Voices Network enables people to come together and campaign about the shared issues and positive changes for people with learning disabilities.

Weekly drop-in sessions - Drop ins offer a space for people to meet and support each other, access immediate short-term advocacy, information and signposting whilst providing peer support to each other.

Consultation activities - We run a variety of focus groups and interviews around themed consultations in conjunction with the Council in order to design services to meet local needs better. Speak Out's engagement work and partnership with the Council and NHS Sussex enables people with learning disabilities to have a voice and positively influence service development.

Easy read and training - We support people with learning disabilities to become trainers and run learning disability awareness training for a variety of services in order to improve the understanding and support of people locally. In conjunction with this, we also support local organisations to create accessible easy read information in order that their information can be understood by their learning-disabled service users.

BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in the planning of future activities.

Speak Out has many links with council, health, leisure and other services in the city and we use these links to positively influence how they work with the learning disabled community. Through our group work and awareness raising training, we ensure that local services understand the needs and priorities of learning disabled people and have tools to help them work more effectively. Additionally, we work more formally with the council in facilitating the Learning Disability Partnership Board and the CCG in order to make plans for people with learning disabilities locally.

ACHIEVEMENT AND PERFORMANCE

Achievements and Performance in 2021-22

The pandemic has increased many of the issues for people with learning disabilities including isolation, poor mental and physical health. Speak Out has creatively addressed these needs despite covid restrictions which meant we have had to deliver our work online, via calls and more recently reintroducing face to face work. Our staff have continued to provide a wide range of services to support people with learning disabilities including 1:1 advocacy case work, support to parents in child protection proceedings, groups, drop ins and engagement /consultation activities for the council and health authorities. Alongside this we have also continued to support people with learning disabilities to provide LD awareness raising training to local services and to carry out GP quality checks.

At the start of the pandemic, we set up individual welfare calls to those that needed them due to the isolation and stress caused by covid restrictions. The need for these calls continued well into 2021. However, as the risk from covid reduced, we were able to reduce them in favour of face-to-face groups and drop ins which offered a place which offered people a place to re-connect post pandemic and start to reshape their lives.

Speak Out has been recognised locally and nationally for delivering quality work with impact. Our recently awarded QPM (Quality Performance Mark for advocacy) awarded in April 2022 reported how dedicated and impressive Speak Out staff have been at continuing to deliver high class services despite working under very difficult circumstances. They said 'The enthusiasm of staff in Speak Out to continually develop the services they are involved with is astonishing; and the level of energy, despite the stresses of the last two years, demonstrates that there is a strong and committed team.' This year also saw the Being Heard in Government Group winning the national Learning Disability and Autism leader award for their part in making democracy more accessible for people with learning disabilities. Group members have developed in confidence and skills to stand up for the rights of people with learning disabilities.

This year, we have been successful in fundraising to cover existing work and also covid related support for people with learning disabilities. Highlights include refunding the Learning Disabilities Voices Network with 3-year funding from Henry Smith, 3-year funding for our transition project and continued engagement with the CCG amongst other funds.

FINANCIAL REVIEW

Financial position

The year ended 31st March 2022 recorded a net income over expenditure deficit of £6,993, with a £3,764 surplus in unrestricted funds and a deficit of £10,757 in restricted funds. Total reserves now stand at £109,629 of which £91,764 is unrestricted funds and £17,865 restricted funds. Total reserves in 2021 stood at £116,622 of which £88,000 was unrestricted and £28,622 was restricted funds.

Total income for the year ended 31st March 2022 amounted to £286,666 compared to 333,132 in the previous year, a decrease of £46,466 from 2021.

Total expenditure for the year ended 31st March 2022 amounted to £293,393 compared to £299,453 in the previous year, a decrease of £5,794 from 2021.

BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW

Reserves policy

Brighton & Hove Speak Out is committed to using its resources in pursuit of its charitable objectives. It is also committed however to maintaining a level of reserves that is prudent to meet on-going liabilities.

In seeking to balance these priorities, the trustees have agreed that, it is prudent to hold a level of reserves that equates to 4 months of current expenditure.

At 31 March 2022 there is £91,764 in general unrestricted reserves which equates to 3.7 months of expenditure at 2021/22 levels. As this is slightly below the level set by our policy, the future financial outlook is to pursue a policy of increasing reserves, both by diversifying income generation and by continuing to effectively manage resources, as identified in our Plans for the Future section. However, the trustees are confident they have sufficient reserves for funding forthcoming commitments in the coming year. The board of trustees monitors the level of reserves and takes appropriate action if reserves fall outside the desired range.

FUTURE PLANS

Our refreshed Strategic Plan 2021-24 gives a clear steer for our future plans and is based on feedback we gathered from 120 local stakeholders for our Advocacy Needs Assessment in 2021.

Broadly speaking, we aim to:

1. Increase the numbers of people we work with locally and broaden the range and flexibility of our offer in order to support people in the way they need. We plan to do this by:
 - Maintaining and creating successful projects supporting people with learning disabilities to be more confident and able to self-advocate whilst learning transferable skills and knowledge for their future development.
 - Developing a new project to support parents with learning disabilities who are at risk of having their children taken into care.
 - Outreaching to more people with learning disabilities so that all those that need advocacy know about Speak Out and can access our services.
 - Re-establishing links with people with learning disabilities who we have reduced contact with as a result of covid.
2. Increase the visibility of people with learning disabilities and raise awareness of the things they care about. We plan to do this by:
 - Supporting more people with learning disabilities to become strong self-advocates by attending training courses, groups and campaigning activities as part of our refunded Voices Network project.
 - Raise the profile of the issues facing people with learning disabilities and develop effective, impactful campaigning that brings about positive change for the learning-disabled community locally, regionally and nationally.
 - Develop local, regional and national partnerships to increase positive change as a result of self-advocacy.
 - Develop Speak Out's easy read and training offer in order to improve services.
3. Diversify income generation and manage resources effectively in order to adapt to change.
 - Explore opportunities to develop and implement new approaches to income generation post covid including corporate, legacy and community fundraising.
 - Increase unrestricted income from community fundraising, trusts and foundations, easy read services and training.
4. Ensure sustainability and stability throughout the organisation in order to deliver our services.
 - Grow, develop and strengthen volunteering opportunities across Speak Out's projects and infrastructure.
 - Develop the organisational infrastructure in order that Speak Out can grow and meet the needs of more people with learning disabilities.
 - Ensure we can evidence the impact and quality of our work.
 - Raise Speak Out's profile.
 - Ensure organisational growth is sustainable.

BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee incorporated on 14 July 1999.

It is governed by its Memorandum and Articles of Association.

It gained charitable status on 11 August 1999.

In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Organisational structure

Brighton & Hove Speak Out is currently governed by a Board of 6 people who are voted in at the AGM, 5 of whom are Trustees.

Of the wider board, two people have a learning disability and another trustee is also a current volunteer for Speak Out. An additional trustee resigned in February 2022. The board has two subgroups, the Operations and the Strategic subgroups. The Operations Group focuses on project delivery, HR, policies, finances and health and safety. The Strategy Group focus on longer term organisational planning and strategy. The board is advised by people with learning disabilities and Speak Out volunteers via focus groups and workshops and their feedback is incorporated into planning direct project work and longer-term goals. New board members are provided with training to understand their governance role and can attend external training about this.

Speak Out employed 12 permanent staff during 2021-22, two of whom are full time with the remaining working part time. The posts comprised the Director, the Deputy, 9 project workers delivering front line advocacy, group work and outreach and a part time Administrator/ fundraising assistant. One member of staff has a learning disability and other people with learning disabilities were employed on an ad hoc basis to deliver Learning Disability Awareness Training across the city. Our work was supported by a team of 18 volunteers including trustees.

Decision making

The Charity produces an annually updated 3 year development plan which outlines the project work plans for the year ahead and potential developments for future years. All staff and Board members participate in deciding the priorities for future work and fundraising. User views are influential in this process, supplied by evaluation and individual feedback throughout the year and the views provided by the Advisors Group. Staff make regular work reports to the Governance Board who monitor progress and targets reached throughout the year.

Risk review

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and events and by ensuring consistent quality of delivery for all operational aspects of the charity. These procedures are reviewed periodically to ensure that they still meet the needs of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03807112 (England and Wales)

Registered Charity number

1076995

Registered office

The Brighthelm Centre
40 North Road
Brighton
East Sussex
BN1 1YD

BRIGHTON & HOVE SPEAK OUT

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

Trustees

Kate McLachlan

Rohan Lowe

Elizabeth Hall (resigned 28.2.22)

Jo-Anne Carden (Chair)

Phil Seddon (resigned 28.6.21)

Shelley Brown

Nick Handley

Company Secretary

Jo-Anne Carden

Independent Examiner

Christopher Robert Tyler FCA DChA FCIE

Institute of Chartered Accountants in England and Wales

F1 CRT Limited

Flat 24 Wellingtonia Court

Laine Close

Brighton

East Sussex

BN1 6TD

Bankers

CafCash Limited

Kings Hill

West Malling

Kent

ME19 4TA

STATEMENT OF TRUSTEES' RESPONSIBILITIES

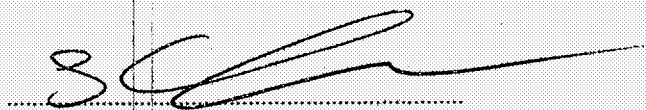
The trustees (who are also the directors of Brighton & Hove Speak Out for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 31/10/22 and signed on its behalf by:



Jo-Anne Carden - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRIGHTON & HOVE SPEAK OUT**

Independent examiner's report to the trustees of Brighton & Hove Speak Out ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE
Institute of Chartered Accountants in England and Wales
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 9th December 2022

BRIGHTON & HOVE SPEAK OUT**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,239	2	3,241	2,209
Charitable activities					
Grants		26,104	171,629	197,733	245,590
Other income		4,000	-	4,000	-
Sales		9,334	-	9,334	850
Contracts		72,353	-	72,353	84,469
Investment income	3	5	-	5	14
Total		<u>115,035</u>	<u>171,631</u>	<u>286,666</u>	<u>333,132</u>
EXPENDITURE ON					
Raising funds	5	266	-	266	216
Charitable activities	6				
Charitable activities		<u>111,005</u>	<u>182,388</u>	<u>293,393</u>	<u>299,237</u>
Total		<u>111,271</u>	<u>182,388</u>	<u>293,659</u>	<u>299,453</u>
NET INCOME/(EXPENDITURE)		3,764	(10,757)	(6,993)	33,679
RECONCILIATION OF FUNDS					
Total funds brought forward		88,000	28,622	116,622	82,943
TOTAL FUNDS CARRIED FORWARD		<u><u>91,764</u></u>	<u><u>17,865</u></u>	<u><u>109,629</u></u>	<u><u>116,622</u></u>

BRIGHTON & HOVE SPEAK OUT**BALANCE SHEET**
31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	13	9,895	-	9,895	9,714
Cash at bank and in hand		121,397	17,862	139,259	113,079
		<u>131,292</u>	<u>17,862</u>	<u>149,154</u>	<u>122,793</u>
CREDITORS					
Amounts falling due within one year	14	(39,525)	-	(39,525)	(6,171)
		<u>91,767</u>	<u>17,862</u>	<u>109,629</u>	<u>116,622</u>
NET CURRENT ASSETS					
		<u>91,767</u>	<u>17,862</u>	<u>109,629</u>	<u>116,622</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>91,767</u>	<u>17,862</u>	<u>109,629</u>	<u>116,622</u>
NET ASSETS					
		<u>91,767</u>	<u>17,862</u>	<u>109,629</u>	<u>116,622</u>
FUNDS					
Unrestricted funds	15			91,767	88,000
Restricted funds				17,862	28,622
				<u>109,629</u>	<u>116,622</u>
TOTAL FUNDS					
				<u>109,629</u>	<u>116,622</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

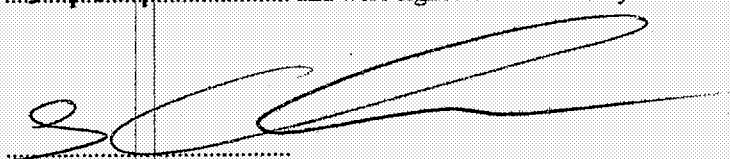
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 31/10/22 and were signed on its behalf by:


Jo-Anne Carden - Trustee

BRIGHTON & HOVE SPEAK OUT

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)', Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees/directors consider that there are no material uncertainties about the company's ability to continue as a going concern. The trustees have taken advantage of the various sources of Government support during the COVID-19 pandemic and consider that it will not have a significant impact on the company's ability to continue trading. Income from trading activities is expected to reduce due to the lockdown conditions and steps are being taken to make cost savings. The trustees regard any impact to be short term rather than affecting the company's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Incoming resources from charitable activities are recognised on an earned basis in the year in which the conditions for receipt are met.

Expenditure

Expenditure is recognised in the period in which it is incurred.

Expenditure on grants is recorded once the Charity has made an unconditional commitment to pay the grant and this has been communicated to the beneficiary or the grant has been paid, whichever is the earlier.

Expenditure is allocated to the particular activity where the cost relates directly to that activity. Support costs include central functions and have been allocated to activity cost categories on the basis consistent with the use of resources. Allocations are predominantly based on usage and staff time expended.

Tangible fixed assets

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, or where specifically for a project, over the life of the project. The company has a minimum value of £750 for capitalisation of fixed assets.

Depreciation policy applied:

Equipment - over 2 years on a straight line basis.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES - continued****Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Rentals payable under operating leases are charged on a straight line basis over the terms of the lease.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>3,241</u>	<u>2,209</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>5</u>	<u>14</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Grants	Grants	197,733	245,590
Online filing incentive	Other income	4,000	-
Sales	Sales	9,334	850
Contracts	Contracts	<u>72,353</u>	<u>84,469</u>
		<u>283,420</u>	<u>330,909</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Ernest Kleinwort Charitable Trust	-	5,000
The Edward Gostling Foundation	-	5,000
Brighton District Nursing Association Trust	-	3,000
Ian Askew Trust	-	1,000
The National Lottery Community Fund	104,228	107,023
Lloyds Bank Foundation	-	30,200
Brighton and Hove City Council	31,222	67,822
CCG	8,000	4,973
Sussex Community Foundation	7,500	10,000
Learning Disability England	3,300	5,000
SeeAbility Royal School	-	1,572
Bailey Thomas	-	5,000
Trust for Developing Communities	3,750	-
East Brighton Trust	500	-
Henry Smith Trust	28,900	-
The February Foundation	<u>5,000</u>	<u>-</u>
Carried forward	192,400	245,590

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2022**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

	2022	2021
	£	£
Brought forward	192,400	245,590
The Pebble Trust	3,333	-
Friargate Trust	2,000	-
	<u>197,733</u>	<u>245,590</u>

The following grants received in 2021/22 have been deferred to 2022/23:

	2022	2021
	£	£
Sussex Community Foundation	2,500	-
Speakfast East - Barchester Charitable Foundation	400	-
Transitions - Henry Smith Trust	13,600	-
LDVN - The National Lottery Community Fund	16,228	-
LDVN - Good Things Foundation	2,000	-
Helpline - The Pebble Trust	1,667	-
Parents Project - The Hendy Foundation	810	1,650
Parents Project - Boshier Hinton Foundation	800	-

5. RAISING FUNDS**Raising donations and legacies**

	2022	2021
	£	£
Raising funds	<u>266</u>	<u>216</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £
Charitable activities	<u>293,393</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Project costs	13,317	9,228
Staff costs	231,843	222,348
Premises and office costs	27,970	44,968
Professional costs	13,583	9,981
Governance costs	6,680	7,768
Bad debt	-	4,944
	<u>293,393</u>	<u>299,237</u>

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Independent examiner's fee	<u>1,000</u>	<u>650</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

One trustee was reimbursed expenses of £82 (2021 : none).

10. STAFF COSTS

Staff costs were as follows:

	2022	2021
	£	£
Salaries	204,862	204,300
Social security costs	14,334	14,188
Pension costs	<u>3,943</u>	<u>3,860</u>
	<u>223,139</u>	<u>222,348</u>

Average number of employees

9 9

No employee received emoluments in excess of £60,000 (2021 : none).

Brighton & Hove Speak Out considers that the key management personnel comprise the Board of Trustees and the Director. The total employee benefits of the key management personnel of the charity were £40,565 (2021 : £40,305).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2021)

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,209	-	2,209
Charitable activities			
Grants	34,055	211,535	245,590
Sales	850	-	850
Contracts	84,469	-	84,469
Investment income	<u>14</u>	<u>-</u>	<u>14</u>
Total	<u>121,597</u>	<u>211,535</u>	<u>333,132</u>
EXPENDITURE ON			
Raising funds	216	-	216

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2022**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2021) - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
Charitable activities			
Charitable activities	115,807	183,430	299,237
Total	116,023	183,430	299,453
NET INCOME	5,574	28,105	33,679
RECONCILIATION OF FUNDS			
Total funds brought forward	82,426	517	82,943
TOTAL FUNDS CARRIED FORWARD	88,000	28,622	116,622

12. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 1 April 2021 and 31 March 2022	870
DEPRECIATION	
At 1 April 2021 and 31 March 2022	870
NET BOOK VALUE	
At 31 March 2022	-
At 31 March 2021	-

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors	7,179	6,023
Taxes and SSC	358	1,832
Rent deposit	1,000	1,000
Staff loan	334	237
Prepayments and accrued income	1,024	622
	9,895	9,714

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Trade creditors	488	-
Other creditors	32	2,318
Accruals	1,000	2,203
Deferred income	38,005	1,650
	<u>39,525</u>	<u>6,171</u>

15. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	88,000	3,767	91,767
Restricted funds			
The National Lottery Community Fund - LDVN	15,385	(6,139)	9,246
Lloyds Bank Foundation - Transitions	1,000	(1,000)	-
CCG - Consultation and Engagement	2,937	(2,937)	-
The Edward Gosfling Foundation - Transitions	5,000	(5,000)	-
Learning Disability England	4,300	(4,300)	-
Henry Smith Trust - Transitions	-	1,016	1,016
Covid Stories	-	7,162	7,162
Help Line	-	438	438
	<u>28,622</u>	<u>(10,760)</u>	<u>17,862</u>
TOTAL FUNDS	<u>116,622</u>	<u>(6,993)</u>	<u>109,629</u>

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2022**15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	115,036	(111,269)	3,767
Restricted funds			
The National Lottery Community Fund - LDVN	56,684	(62,823)	(6,139)
Lloyds Bank Foundation - Transitions	-	(1,000)	(1,000)
Brighton and Hove City Council - Speak Out East	15,268	(15,268)	-
CCG - Consultation and Engagement	38,000	(40,937)	(2,937)
The Edward Gostling Foundation - Transitions	-	(5,000)	(5,000)
Learning Disability England	-	(4,300)	(4,300)
Henry Smith Trust - Transitions	28,900	(27,884)	1,016
CCG - Engage	8,000	(8,000)	-
Covid Stories	9,544	(2,382)	7,162
Help Line	13,234	(12,796)	438
Friargate Trust - Transitions	2,000	(2,000)	-
	<u>171,630</u>	<u>(182,390)</u>	<u>(10,760)</u>
TOTAL FUNDS	<u>286,666</u>	<u>(293,659)</u>	<u>(6,993)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	82,426	5,574	88,000
Restricted funds			
The National Lottery Community Fund - LDVN	517	14,868	15,385
Lloyds Bank Foundation - Transitions	-	1,000	1,000
CCG - Consultation and Engagement	-	2,937	2,937
The Edward Gostling Foundation - Transitions	-	5,000	5,000
Learning Disability England	-	4,300	4,300
	<u>517</u>	<u>28,105</u>	<u>28,622</u>
TOTAL FUNDS	<u>82,943</u>	<u>33,679</u>	<u>116,622</u>

BRIGHTON & HOVE SPEAK OUT**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****15. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,597	(116,023)	5,574
Restricted funds			
The National Lottery Community Fund - LDVN	107,023	(92,155)	14,868
Lloyds Bank Foundation - Transitions	30,200	(29,200)	1,000
Brighton and Hove City Council - Speak Out East	14,767	(14,767)	-
Brighton and Hove City Council - Engagement	38,000	(38,000)	-
CCG - Consultation and Engagement	4,973	(2,036)	2,937
The Edward Gostling Foundation - Transitions	5,000	-	5,000
Ernest Kleinwort Charitable Trust	5,000	(5,000)	-
Learning Disability England	5,000	(700)	4,300
SeeAbility	1,572	(1,572)	-
	<u>211,535</u>	<u>(183,430)</u>	<u>28,105</u>
TOTAL FUNDS	<u>333,132</u>	<u>(299,453)</u>	<u>33,679</u>

The National Lottery Community Fund - LDVN

The National Lottery Community Fund funds the Learning Disability Voices Network, a user led project which brings together people with learning disabilities to have a strong collective voice in order to address issues they face and bring about positive change for themselves and the wider community. The project supports a range of activities including group work, drop ins and other events.

Lloyds Bank Foundation - Transitions**Henry Smith Foundation Transitions****Friargate Trust - Transitions**

This project provides a range of advocacy support, including groups and one to one advocacy for young people going through the transition from children to adults' services and resulting in greater independence.

Brighton & Hove City Council - Speak Out East

Brighton & Hove City Council (BHCC) Speak Out East -The council fund Speak Out East, a drop in based in East Brighton which brings together people with learning disabilities and volunteers on a weekly basis and supports people with learning disabilities to link in with the local community.

Brighton & Hove City Council - Engagement

The council funds engagement work with people with learning disabilities in the City via a network of self-advocacy groups and regular external focus groups. This work is part of a citywide engagement and community development partnership which is led by another local charity, The Trust for Developing Communities.

CCG - Consultation and Engagement

Speak Out was funded by the CCG to provide consultation and engagement about the health needs of people with learning disabilities, especially in relation into the effects of covid

The Edward Gostling Foundation - Transitions

BRIGHTON & HOVE SPEAK OUT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

15. MOVEMENT IN FUNDS - continued

This provides additional funding towards our Transitions Project for young people with learning disabilities including advocacy and peer support for young people aged 17-26+ years.

**Learning Disability England
Covid Stories
Helpline**

All of the above contributed towards Speak Out's Covid-19 emergency response. This work included quickly reconfiguring our advocacy services and establishing ways to continue supporting people remotely, over the phone and online so they had the support they needed to navigate the complexities of lockdowns, reduction in other support services and associated problems as they arose. Work included improving digital access, equipment and IT costs and the production of a film highlighting the experiences of people with learning disabilities during covid.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

17. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2022 , the charity had the following commitments under non-cancellable operating leases , payable as follows:

<u>Premises</u>	2022	2021
Payments due:	£	£
Within one year	17,683	7,800
Between two and five years	-	-
	<u>17,683</u>	<u>7,800</u>

The lease for the office premises at Brighthelm Church and Community Centre , North Road , Brighton, BN1 1YD is on a rolling contract since 1st September 2020.