

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1076912

Details

Status Registered

Legal form Other

Registered 1999-08-05

Register [View on the Charity Commission register](#)

Contact

Address Sutton St. James Pre School
Bells Drove
Sutton St. James
Spalding
PE12 0JG

Phone 01945440000

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS .

Activities: Pre-school Playgroup for children from 2 years to school age.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£140,845	£129,053	-	-
2023-08-31	£119,146	£106,380	-	-
2022-08-31	£92,756	£72,651	-	-
2021-08-31	£77,999	£63,629	-	-
2020-08-31	£51,112	£49,746	-	-

Trustees

Name	Role	Appointed
SANDRA HORSFIELD	Chair	
Daisy Clitheroe		2021-11-09
Duncan John Harrison		2022-11-30
Emma Voka-Barrett		2025-11-04
KATHERINE JANE WALLACE		2022-03-23
Karen Baker		2022-11-30
Patrick Robert Horridge		2024-03-18
Philippa Heanes		2022-11-30
Sian Webster		2025-11-04
hannah thorpe		2019-11-12

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1076912

Accounts

APPROVAL

Sutton St. James Pre-School Playgroup

**Annual Report and Accounts
For the Year Ended 31 August 2024
Registered charity number 1076912**

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
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APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP OFFICIALS AND ADDRESSES FOR THE YEAR ENDED 31 AUGUST 2024

Trustees

S Horsfield	Chairman
H Thorpe	Vice Chairperson
C Willows	Secretary
K Wallace	Treasurer

D Clitheroe
P Heanes
D Harrison
K Baker
A Borland
P Horridge

Charity Address

C/o S Horsfield
Sutton St James Pre-School Playgroup
Bells Drove
Sutton St James
Spalding
Lincolnshire
PE12 0JG

Independent Examiner

Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Bankers

Barclays Bank Plc
8 High Street
Holbeach
Lincolnshire
PE12 7DX

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Officers and addresses

Details of the charity's current serving officers, principal advisors and addresses are listed on page 1.

Governing document

The pre-school is a member of the Pre-school Learning Alliance.

The pre-school is governed by its constitution dated 16 October 1997 which was amended on 10 May 1999 and 21 June 1999. The pre-school was registered with the Charity Commission on 5 August 1999, registered charity number 1076912.

Charity trustees

The Charity is administered by a committee consisting of trustees. The Committee meets at least three times a year and is responsible for ensuring that the pre-school complies with its aims and is properly managed.

Members of the Committee are of two kinds;

- (a) Family members - parents or guardians of all children who attend any group run by the pre-school, each family to have one vote and count as one member;
- (b) Other members - other interested individuals, persons or other bodies, excluding paid employees, approved by the committee shall be entitled to become members of the pre-school but such persons shall not be entitled to become members until the pre-school shall have received the appropriate subscription set by the committee.

The members serving the charity during the year with dates of changes where relevant are as follows:-

Name	Office
S Horsfield	Chairman
H Thorpe	Vice Chairperson
C Willows	Secretary
K Wallace	Treasurer
D Clitheroe	
P Heanes	
D Harrison	
K Baker	
A Borland	
P Horridge	

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Objectives & activities

The objectives of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- (a) offering appropriate play facilities and training courses, together with right of parents to take responsibility for and to become involved in the activities of such groups, ensuring such groups offer opportunities for all children, regardless of race, culture, religion or means;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and further the aim of the Pre-School Learning Alliance.

Achievements of performance

This report covers our financial year from September 2023 until August 2024.

The majority of our income is from government Early Year grants mainly for the 15 hours available to 3 and 4 year olds. This has risen significantly year-on-year due to increased child numbers & changes in the Government Funding Scheme. Income from parental fee contributions remained in line with previous year income (£22k).

There have been many fundraising initiatives this year, managed by staff and the committee. A huge thank you to Claire for orchestrating our main fundraiser events, Bingo. These are well attended and have raised over £3.5k. Additional fundraising events organised by members of the community & committee have catered for every taste, with a quiz, an Afternoon Tea, Coronation Events and some Wrestling raising £1,700. The staff have also raised money Easter raffles & pick a square competitions, raising over £250.

Moving onto our expenditure during the year. As would be expected wages are significantly higher year-on-year, by 25%, due to the increase in child numbers, changes in structure & Minimum wage increases. Our resources spend has remained in line with previous year and the pupil premium, disability and inclusion funds were spent on resources specifically with those relevant children in mind. Equipment is actually lower year-on-year, with fewer purchases. The largest purchase being the new cooker.

As predicted, our electricity year-on-year has increased as we had to pay a £2,700 bill to balance our account out following the expiration of our low rate contract and transition to the new tariff. Our direct debit for electricity has actually been lowered during this year from over £500 per month to £270. Refreshments and supplies have risen slightly year on year as would be expected with extra children attending. Food prices have risen but our expenditure has remained fairly similar to previous year – thank you to all the shoppers for their diligence in trying to keep costs as low as possible. There were some large repairs this year, including:

- Toilet floor repair works
- Septic tank work

The 2023/24 financial year was profitable and we ended the year with net receipts of £12k. As mentioned previously this is mainly driven by the high numbers of children at the playgroup during the year where we were running at near capacity. Fortunately numbers of children are still high going into the new financial year of 2024/25 but we will be faced with rising staff costs due to increases in Minimum Wage & National Insurance contributions and uncertainty as to whether the early years funding rates will change at all.

We ended the year with cash funds totalling £116k. This is made up of our current account which is kept at approximately £5k (year end was £2,388), our savings account of £92,870k and our fundraising account of £21,210. Our savings account always includes money set-aside in the event that the playgroup should have to close, to pay for site clearance and redundancies. We acknowledge the savings account is now running at quite a high amount but obviously we don't yet know how much will be needed to pay for a new building. The fundraising account contains any money specifically raised for the purpose of a new building since 2018 which we now keep separate from our savings as recommended by the council.

Going into the new financial year, we have managed to increase our savings by another £6k from business activities. Also an additional £5k has been raised to go towards a new building. This has been through our many fundraising efforts.

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2024

Financial review

Unrestricted funds amount to £114,273. This reserve represents the free reserves of the charity which are available to further the objectives of the charity. Any further increases in this fund will be utilised in this way.

Principal funding sources

The principal sources of funding comes from Lincolnshire County Council Early Years Grants.

Approved by the charity's trustees & signed on their behalf by:


.....
S Horsfield (Chairman)

Approved by the trustees on13.11.24

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	2024		2023	
		£	£	£	£
Receipts	1				
Receipts from charitable activities					
Grants received		134,671		114,498	
Fundraising income		<u>4,760</u>	139,431	<u>4,270</u>	118,768
Investment income			1,414		378
Other income			-		-
Total receipts			<u>140,845</u>		<u>119,146</u>
Payments					
Charitable Expenditure					
General	2		128,381		105,844
Governance Costs			672		536
Total payments			<u>129,053</u>		<u>106,380</u>
Net receipts/(payments) for the year			11,792		12,766
Cash funds brought forward at 1 September 2023			102,481		89,715
Cash funds carried forward at 31 August 2024			<u>114,273</u>		<u>102,481</u>

The notes on pages 7 to 9 form a part of the financial statements

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 AUGUST 2024

	2024 £	2023 £
Cash funds		
Barclays Bank Community account	2,388	2,331
Barclays Bank Premium account	92,870	86,393
Barclays Fundraising account	21,210	15,887
Petty cash	-	-
	<u>116,468</u>	<u>104,611</u>
Amounts receivable	-	-
Amounts payable		
PAYE	1,696	1,388
Creditors	600	740
	<u>2,196</u>	<u>2,129</u>
Total Cash Funds	<u>114,273</u>	<u>102,481</u>
Other non-monetary assets		
Mobile classroom and equipment brought forward	12,655	11,608
Additions	452	4,162
	<u>13,107</u>	<u>15,770</u>

The accounts on pages 1 to 9 have been approved by the trustees and signed on their behalf by:



K Wallace (Treasurer)

Approved by the trustees on 13/11/24

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

1 Receipts

	2024	2023
	£	£
a Receipts from charitable activities		
Grants received		
Fees	23,209	22,202
Early years grant	110,753	88,099
Donations	709	4,197
	<u>134,671</u>	<u>114,498</u>
Fundraising income		
Quiz night	-	305
Amazon	-	48
Christmas and Easter	166	77
Bingo	3,759	1,616
Comic Relief	18	58
Afternoon tea	-	1,001
Other	817	1,165
	<u>4,760</u>	<u>4,270</u>
b Investment income		
Barclays bank interest	<u>1,414</u>	<u>378</u>
Total receipts	<u><u>140,845</u></u>	<u><u>119,146</u></u>

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

2 Payments

	2024	2023
	£	£
General		
Christmas presents	68	160
Leavers presents	-	290
Electric and water	7,842	2,471
Equipment purchases Note 3	452	4,162
Resources	10,640	11,558
General repairs and renewals	3,362	1,832
Insurance	893	840
Ofsted	50	50
Pre-School Learning Alliance membership	116	181
Refreshments and supplies	1,104	881
Telephone	646	546
Training	888	267
Waste disposal	767	675
Uniform costs	593	505
Printing, stationery and advertising	495	75
Subscriptions	573	574
Wages	99,516	80,217
Other	376	558
	<u>128,381</u>	<u>105,844</u>
Governance Costs		
Accountancy fees	672	536
	<u>672</u>	<u>536</u>
Total payments	<u><u>129,053</u></u>	<u><u>106,380</u></u>

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

3 Assets retained for charity's own use

	2024	2023
	£	£
Mobile classroom	675	1,350
Tarmac play area	505	758
Setting up expenses	250	374
Water treatment	100	150
Anglian Water	34	68
Electricity Board	27	54
Outdoor wooden play equipment	27	32
Photocopier	19	23
Lease	8	10
Playhouse	13	15
Fence and gate	11	13
Architect	7	8
Stereo recorder	26	30
Playgroup sign	9	11
Planning application	6	7
Mobile book unit	20	24
Slide climber	14	17
Plumber	-	-
Fenland Fire Appliance	-	-
Building Regulations	-	-
Environment Agency	-	-
Table	-	-
Canopy planning	27	31
Alarm	25	29
Storage units	53	63
Canopy	513	604
2 x Chairs	28	33
Various toys	199	234
Heaters	460	541
Toys	33	39
Chairs	21	25
Rain shelter	232	273
Toys	29	34
Extension of timber shelter	57	67
Easel	26	31
Laptop	143	168
Photocopier	113	133
Kitchen sink and worktop	255	300
2 xiPads	226	265
iPad cases	29	35
Little Tikes Slide	146	172
Sofa & Chair	392	461
Carpet	53	63
Filing Cabinet	47	56
Outdoor play equipment	81	95
Climbing frame and slide	80	94
Balance bike	21	25
Basketball stand	29	35

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Wheelbarrows	38	44
Mobile market	112	131
Tool bench	38	45
Chalkboard	55	65
Table/easel	179	210
Fence	100	118
See-saw	53	63
Telephone	15	18
Photocopier	709	834
Nappy changing unit	383	450
Unit	34	40
Shed	438	515
2 x iPads	564	663
iPad cases	42	49
Laminator	19	22
Fire extinguisher	64	76
iPads cases	37	44
Collaborate and in	149	175
Shed	604	711
Climbing frame	391	460
Toaster	21	25
Mud Kitchen	540	635
Ikea Furniture	298	351
Sanitary Bin	31	36
Pump	549	646
Fridge	110	129
Furniture	54	63
iPad and accessories	329	387
Laptop	169	199
Interactive whiteboard	1,458	1,715
ARK ICT Solutions	80	
Reimburse KW for postbox	54	
Blankets	19	
Sleeping mats	190	
Blankets	27	
Radiator and padlock	53	
Toaster	30	

13,107

15,770

4 Grants and Donations

Grants and donations are included in the accounts when the charity receives the money.

6 Trustees Expenses

During the year there were no expenses paid to the Trustees.

APPROVAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUTTON ST JAMES PRE-SCHOOL PLAYGROUP FOR THE YEAR ENDED 31 AUGUST 2024

I report on the accounts of the Sutton St James Playgroup for the year ended 31 August 2024, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

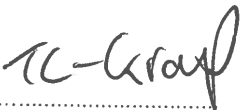
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - (a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - (b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter R Wright (FCCA)
TC Group
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: 26/06/2025

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1076912

Accounts

**Sutton St. James
Pre-School Playgroup**

**Annual Report and Accounts
For the Year Ended 31 August 2023
Registered charity number 1076912**

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
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FOR THE YEAR ENDED 31 AUGUST 2023

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4	Receipts and Payments Account
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Schedule A	Independent Examiner's Report

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
OFFICIALS AND ADDRESSES
FOR THE YEAR ENDED 31 AUGUST 2023

Trustees

S Horsfield	Chairman
H Thorpe	Vice Chairperson
C Willows	Secretary
K Wallace	Treasurer

D Clitheroe
P Heanes
D Harrison

Charity Address

C/o S Horsfield
Sutton St James Pre-School Playgroup
Bells Drove
Sutton St James
Spalding
Lincolnshire
PE12 0JG

Independent Examiner

Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Bankers

Barclays Bank Plc
8 High Street
Holbeach
Lincolnshire
PE12 7DX

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP **TRUSTEES' ANNUAL REPORT** **FOR THE YEAR ENDED 31 AUGUST 2023**

Officers and addresses

Details of the charity's current serving officers, principal advisors and addresses are listed on page 1.

Governing document

The pre-school is a member of the Pre-school Learning Alliance.

The pre-school is governed by its constitution dated 16 October 1997 which was amended on 10 May 1999 and 21 June 1999. The pre-school was registered with the Charity Commission on 5 August 1999, registered charity number 1076912.

Charity trustees

The Charity is administered by a committee consisting of trustees. The Committee meets at least three times a year and is responsible for ensuring that the pre-school complies with its aims and is properly managed.

Members of the Committee are of two kinds;

- (a) Family members - parents or guardians of all children who attend any group run by the pre-school, each family to have one vote and count as one member;
- (b) Other members - other interested individuals, persons or other bodies, excluding paid employees, approved by the committee shall be entitled to become members of the pre-school but such persons shall not be entitled to become members until the pre-school shall have received the appropriate subscription set by the committee.

The members serving the charity during the year with dates of changes where relevant are as follows:-

Name	Office
S Horsfield	Chairman
H Thorpe	Vice Chairperson
C Willows	Secretary (appointed)
S Cooper	Treasurer (resigned)
K Wallace	Treasurer (appointed)
K Dobney	Resigned
M Harrison	Resigned
B Richardson	Resigned
H Cooper	Resigned
S Morgan	Resigned
D Clitheroe	Appointed
P Heanes	Appointed
D Harrison	Appointed

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

Objectives & activities

The objectives of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- (a) offering appropriate play facilities and training courses, together with right of parents to take responsibility for and to become involved in the activities of such groups, ensuring such groups offer opportunities for all children, regardless of race, culture, religion or means;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and further the aim of the Pre-School Learning Alliance.

Achievements of performance

This report covers our financial year from September 2022 until August 2023. The majority of our income is from government Early Year grants mainly for the 15 hours available to 3 and 4 year olds. This has risen significantly year-on-year (27% vs 5% previous year) due to increased child numbers. Income from parental fee contributions has risen by over £5k year on year which would be due to increases in the number of 2 year olds and children attending additional hours. There have been many fundraising initiatives this year, managed by staff, committee and members of the community. There have been regular Bingo events, which are well attended, have raised over £3k. Additional fundraising events organised by members of the community & committee have catered for every taste, with a quiz, an Afternoon Tea, Coronation Events and some Wrestling raising £1,700. The staff have also raised money with Comic Relief and Easter events, raising nearly £100. In addition to our fundraising, we have received a sizeable donation from the Sutton St James Bowls Club, which we are extremely grateful for. Moving onto our expenditure during the year. As would be expected wages are significantly higher year-on-year due to the increase in child numbers, but is in line with the increase in EY Grants and fees. (36% increase in wages and 29% total increase in EY grant/fees). Our resources spend has increased significantly but we have received more pupil premium, disability and inclusion funding which has then been spent on resources specifically with those relevant children in mind. Equipment is actually lower year-on-year, with purchases on an iPad, office chair, fridge and laptop. The increase in electricity year-on-year is due to the fact that from Dec 2022 our contract expired and we achieved the best deal possible, but in line with the current increase in tariffs, our new tariff is significantly higher. As the portacabin is heated with electric heaters and poorly insulated, electrical costs will increase dramatically in the next financial year. Refreshments and supplies have risen slightly year on year as would be expected with extra children attending. Food prices have risen significantly but Helen has worked hard to shop around to try to keep costs as low as possible. Printing costs have risen significantly year-on-year due to extra printing over our set rental limits. This should be reviewed. Uniform costs have risen as expected with new numerous new members joining the team. Repairs are up significantly year on year with big jobs completed. These included: • The exterior fencing (many thanks to Duncan for completing this work) • The guttering & water butt being repaired and installed. Many thanks to Stuart for completing this work • Front door, water pump and ipad repairs The 2022/23 financial year was profitable and we ended the year with net receipts of £16k. As mentioned previously this is mainly driven by the high numbers of children at the playgroup during the year where we were running at near capacity. Fortunately numbers of children are still high going into the new financial year of 2022/23 but we will be faced with rising costs of electricity. We ended the year with cash funds totalling £104k. This is made up of our current account which is kept at approximately £5k (year end was £2,331), our savings account of £86,393k and our fundraising account of £15,887. Our savings account always includes money set-aside in the event that the playgroup should have to close, to pay for site clearance and redundancies. The savings account is now running at quite a high amount but obviously we don't yet know how much will be needed to pay for a new building. The fundraising account contains any money specifically raised for the purpose of a new building since 2018 which we now keep separate from our savings as recommended by the council. Going into the new financial year, we have managed to increase our savings by another £10k from business activities. Also an additional £10k has been raised to go towards a new building. This has been through our many fundraising efforts.

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2023

Financial review

Unrestricted funds amount to £102,481. This reserve represents the free reserves of the charity which are available to further the objectives of the charity. Any further increases in this fund will be utilised in this way.

Principal funding sources

The principal sources of funding comes from Lincolnshire County Council Early Years Grants.

Approved by the charity's trustees & signed on their behalf by:



S Horsfield (Chairman)

Approved by the trustees on 6/11/23

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	2023		2022	
		£	£	£	£
Receipts	1				
Receipts from charitable activities					
Grants received		114,498		88,379	
Fundraising income		<u>4,270</u>	118,768	<u>4,377</u>	92,756
Investment income			378		8
Other income			-		-
Total receipts			<u>119,146</u>		<u>92,764</u>
Payments					
Charitable Expenditure					
General	2		105,844		72,094
Governance Costs			536		557
Total payments			<u>106,380</u>		<u>72,651</u>
Net receipts/(payments) for the year			12,766		20,113
Cash funds brought forward at 1 September 2022			89,715		69,602
Cash funds carried forward at 31 August 2023			<u>102,481</u>		<u>89,715</u>

The notes on pages 7 to 9 form a part of the financial statements

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 AUGUST 2023

	2023 £	2022 £
Cash funds		
Barclays Bank Community account	2,331	13,630
Barclays Bank Premium account	86,393	15,001
Barclays Fundraising account	15,887	59,475
Petty cash	-	-
	<u>104,611</u>	<u>88,106</u>
Amounts receivable	-	2,337
Amonuts payable		
PAYE	1,388	323
Creditors	740	404
	<u>2,129</u>	<u>727</u>
Total Cash Funds	<u>102,481</u>	<u>89,715</u>
Other non-monetary assets		
Mobile classroom and equipment brought forward	11,608	12,114
Additions	4,162	1,503
	<u>15,770</u>	<u>13,616</u>

The accounts on pages 1 to 9 have been approved by the trustees and signed on their behalf by:



K Wallace (Treasurer)

Approved by the trustees on 6/11/23

The notes on pages 6 to 8 form a part of the financial statements

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

1 Receipts

	2023	2022
	£	£
a Receipts from charitable activities		
Grants received		
Fees	22,202	15,363
Early years grant	88,099	71,846
Donations	4,197	1,170
	<u>114,498</u>	<u>88,379</u>
Fundraising income		
Bags 2 School	-	67
Quiz night	305	441
Amazon	48	42
Christmas and Easter	77	69
Boxing day football	-	14
Bingo	1,616	1,092
Muddy Puddle	-	314
Comic Relief	58	
Joules	-	1,010
Race night	-	1,328
Afternoon tea	1,001	-
Other	1,165	-
	<u>4,270</u>	<u>4,377</u>
b Investment income		
Barclays bank interest	<u>378</u>	<u>8</u>
Total receipts	<u><u>119,146</u></u>	<u><u>92,764</u></u>

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

2 Payments

	2023 £	2022 £
General		
Christmas presents	160	50
Leavers presents	290	103
Electric and water	2,471	1,443
Equipment purchases Note 3	4,162	1,503
Resources	11,558	4,565
Fire inspection fee	-	66
General repairs and renewals	1,832	351
Insurance	840	873
Ofsted	50	50
Pre-School Learning Alliance membership	181	109
Refreshments and supplies	881	552
Telephone	546	597
Training	267	330
Waste disposal	675	513
Uniform costs	505	365
Printing, stationery and advertising	75	400
Subscriptions	574	107
Wages	80,217	58,928
Other	558	1,188
	<u>105,844</u>	<u>72,094</u>
Governance Costs		
Accountancy fees	536	557
	<u>536</u>	<u>557</u>
Total payments	<u><u>106,380</u></u>	<u><u>72,651</u></u>

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

3 Assets retained for charity's own use

	2023	2022
	£	£
Mobile classroom	1,350	2,024
Tarmac play area	758	1,010
Setting up expenses	374	499
Water treatment	150	200
Anglian Water	68	103
Electricity Board	54	81
Outdoor wooden play equipment	32	37
Photocopier	23	27
Lease	10	11
Playhouse	15	18
Fence and gate	13	15
Architect	8	10
Stereo recorder	30	36
Playgroup sign	11	13
Planning application	7	9
Mobile book unit	24	28
Slide climber	17	20
Plumber	-	-
Fenland Fire Appliance	-	-
Building Regulations	-	-
Environment Agency	-	-
Table	-	-
Canopy planning	31	37
Alarm	29	35
Storage units	63	74
Canopy	604	710
2 x Chairs	33	39
Various toys	234	275
Heaters	541	637
Toys	39	46
Chairs	25	29
Rain shelter	273	322
Toys	34	40
Extension of timber shelter	67	79
Easel	31	36
Laptop	168	198
Photocopier	133	157
Kitchen sink and worktop	300	352
2 iPads	265	312
iPad cases	35	41
Little Tikes Slide	172	203
Sofa & Chair	461	543
Carpet	63	74
Filing Cabinet	56	66
Outdoor play equipment	95	112
Climbing frame and slide	94	111
Balance bike	25	29
Basketball stand	35	41
Wheelbarrows	44	52
Mobile market	131	154
Tool bench	45	53
Chalkboard	65	76
Table/easel	210	247
Fence	118	139
See-saw	63	74
Telephone	18	21

Photocopier	834	834
Nappy changing unit	450	450
Unit	40	40
Shed	515	515
2 x iPads	663	663
iPad cases	49	49
Laminator	22	22
Fire extinguisher	76	76
iPads cases	44	44
Collaborate and in	175	175
Shed	711	711
Climbing frame	460	460
Toaster	25	25
Mud Kitchen	635	-
Ikea Furniture	351	-
Sanitary Bin	36	-
Pump	646	-
Fridge	129	-
Furniture	63	-
iPad and accessories	387	-
Laptop	199	-
Interactive whiteboard	1,715	-
	<u>15,770</u>	<u>13,616</u>

4 Grants and Donations

Grants and donations are included in the accounts when the charity receives the money.

5 Trustees Expenses

During the year there were no expenses paid to the Trustees.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
FOR THE YEAR ENDED 31 AUGUST 2023**

I report on the accounts of the Sutton St James Playgroup for the year ended 31 August 2023, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

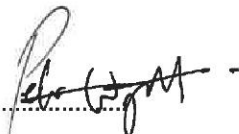
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - (a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - (b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter R Wright (FCCA)
TC Group
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated:29/4/24..

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1076912

Accounts

APPROVAL

**Sutton St. James
Pre-School Playgroup**

**Annual Report and Accounts
For the Year Ended 31 August 2022
Registered charity number 1076912**

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
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FOR THE YEAR ENDED 31 AUGUST 2022

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1	Officials and Addresses
2 to 3	Trustees' Annual Report
4	Receipts and Payments Account
5	Statement of Assets and Liabilities
6 to 9	Notes to the Accounts
Schedule A	Independent Examiner's Report

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP OFFICIALS AND ADDRESSES FOR THE YEAR ENDED 31 AUGUST 2022

Trustees

S Horsfield
H Thorpe
S Cooper

Chairman, acting Secretary
Vice Chairperson
Treasurer

C Willows
K Dobney
M Harrison

Charity Address

C/o S Horsfield
Sutton St James Pre-School Playgroup
Bells Drove
Sutton St James
Spalding
Lincolnshire
PE12 0JG

Independent Examiner

Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Bankers

Barclays Bank Plc
8 High Street
Holbeach
Lincolnshire
PE12 7DX

APPROVAL

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Officers and addresses

Details of the charity's current serving officers, principal advisors and addresses are listed on page 1.

Governing document

The pre-school is a member of the Pre-school Learning Alliance.

The pre-school is governed by its constitution dated 16 October 1997 which was amended on 10 May 1999 and 21 June 1999. The pre-school was registered with the Charity Commission on 5 August 1999, registered charity number 1076912.

Charity trustees

The Charity is administered by a committee consisting of trustees. The Committee meets at least three times a year and is responsible for ensuring that the pre-school complies with its aims and is properly managed.

Members of the Committee are of two kinds;

- (a) Family members - parents or guardians of all children who attend any group run by the pre-school, each family to have one vote and count as one member;
- (b) Other members - other interested individuals, persons or other bodies, excluding paid employees, approved by the committee shall be entitled to become members of the pre-school but such persons shall not be entitled to become members until the pre-school shall have received the appropriate subscription set by the committee.

The members serving the charity during the year with dates of changes where relevant are as follows:-

Name	Office
S Horsfield	Chairman, acting Secretary
H Thorpe	Vice Chairperson
S Cooper	Treasurer
C Wilows	
K Dobney	
M Harrison	
B Richardson	
H Cooper	
S Morgan	

Objectives & activities

The objectives of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- (a) offering appropriate play facilities and training courses, together with right of parents to take responsibility for and to become involved in the activities of such groups, ensuring such groups offer opportunities for all children, regardless of race, culture, religion or means;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and further the aim of the Pre-School Learning Alliance.

APPROVAL

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Achievements of performance

This report covers our financial year from September 2021 until August 2022. The majority of our income is from government Early Year grants mainly for the 15 hours available to 3 and 4 year olds. This has risen year-on-year due to increased child numbers. Income from parental fee contributions has risen by over £6k year on year which would be due to increases in the number of 2 year olds and children attending additional hours. Due to the lifting of Covid restrictions this year, we have managed to raise over £4k in the current year. This has been through regular bingos, quizzes and Amazon Smile contributions. Along with a Joules clothing event that raised in excess of £1k organised by a member of the community and a Race night that raised over £1.3k. The staff have also raised money with regular Bags2Schools drops, Christmas and Easter events and a Muddy Puddle sponsored event that the children took part in and raised over £300. In addition to our fundraising, we have received donations from the parish council, the solar farm and from a collection at one of our committee's wedding reception which we are extremely grateful for. Moving onto our expenditure during the year. As would be expected wages are slightly higher year-on-year due to the increase in child numbers. Our resources spend has increased significantly but we have received more pupil premium, disability and inclusion funding which has then been spent on resources specifically with those relevant children in mind. Equipment is actually lower year-on-year due to the previous year's equipment spend including a new photocopier, nappy unit and 2 new Ipads. The difference in electricity year-on-year is due to the fact that we were paying too much direct debit in the previous year and too little in the current year. We currently owe £500 which the electricity company will take by direct debits. We have been on a fixed contract for the last 2 years and this is due to end in December 2022. Our current fixed term contract is a very low tariff in comparison to current available tariffs and as the portacabin is heated with electric heaters and poorly insulated, electrical costs will increase dramatically in the next financial year. Refreshments and supplies have risen slightly year on year as would be expected with extra children attending. Food prices have risen significantly but Helen has worked hard to shop around to try to keep costs as low as possible. Printing costs have risen slightly year-on-year due to extra printing over our set rental limits. Uniform costs have risen but this is because staff had not had any new uniform for a long time. Repairs are down significantly year-on-year as the previous year included £1.3k of roof repairs. We have recently received a quote for more roof repairs that are recommended and this quote is £1.8k. All in all the 2021/22 financial year was profitable and we ended the year with net receipts of £20.5k which is even higher than the previous year. As mentioned previously this is mainly driven by the high numbers of children at the playgroup during the year where we were running at near capacity. Fortunately numbers of children are still high going into the new financial year of 2022/23 but we will be faced with rising costs of electricity and roof repairs. We ended the year with cash funds totalling £90k. This is made up of our current account which is kept at approximately £5k, our savings account of £76k and our fundraising account of £6.6k. Our savings account always includes money set-aside in the event that the playgroup should have to close, to pay for site clearance and redundancies. The savings account is now running at quite a high amount but obviously we don't yet know how much will be needed to pay for a new building. The fundraising account contains any money specifically raised for the purpose of a new building since 2018 which we now keep separate from our savings as recommended by the council. Going into the new financial year, we have managed to increase our savings by another £2k from business activities. Also an additional £1.8k has been raised to go towards a new building. This has been from an afternoon tea organised by a member of the community and then another 3 bingos and 1 quiz.

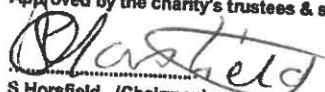
Financial review

Unrestricted funds amount to £89,715. This reserve represents the free reserves of the charity which are available to further the objectives of the charity. Any further increases in this fund will be utilised in this way.

Principal funding sources

The principal sources of funding comes from Lincolnshire County Council Early Years Grants.

Approved by the charity's trustees & signed on their behalf by:


S Horsfield (Chairman)

Approved by the trustees on 16/11/22

APPROVAL

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	2022		2021	
		£	£	£	£
Receipts	1				
Receipts from charitable activities					
Grants received		88,379		77,988	
Fundraising income		<u>4,377</u>	<u>92,756</u>	<u>6</u>	<u>77,994</u>
Investment income			8		5
Other income			-		-
Total receipts			<u><u>92,764</u></u>		<u><u>77,999</u></u>
 Payments					
Charitable Expenditure					
General	2		72,094		63,034
Governance Costs			557		595
Total payments			<u><u>72,651</u></u>		<u><u>63,629</u></u>
 Net receipts/(payments) for the year			20,113		14,370
 Cash funds brought forward at 1 September 2021			69,602		55,232
 Cash funds carried forward at 31 August 2022			<u><u>89,715</u></u>		<u><u>69,602</u></u>

The notes on pages 2 to 9 form a part of the financial statements


APPROVAL

DRAFT

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 AUGUST 2022

	2022 £	2021 £
Cash funds		
Barclays Bank Community account	13,630	43,178
Barclays Bank Premium account	15,001	5,010
Barclays Fundraising account	59,475	22,694
Petty cash	-	35
	<u>88,106</u>	<u>70,918</u>
Amounts receivable	2,337	-
Amonuts payable		
PAYE	323	297
Creditors	404	1,019
	<u>727</u>	<u>1,316</u>
Total Cash Funds	<u>89,715</u>	<u>69,602</u>
Other non-monetary assets		
Mobile classroom and equipment brought forward	12,114	11,713
Additions	1,503	2,573
	<u>13,616</u>	<u>14,286</u>

The accounts on pages 1 to 9 have been approved by the trustees and signed on their behalf by:


S. Cooper (Treasurer)

K. WALLACE

Approved by the trustees on 30/15/22

The notes on pages 6 to 8 form a part of the financial statements

DRAFT

DRAFT

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

1 Receipts	2022	2021
	£	£
a Receipts from charitable activities		
Grants received		
Fees	15,363	9,206
Early years grant	71,846	68,482
Donations	1,170	300
	<u>88,379</u>	<u>77,988</u>
Fundraising income		
Bags 2 School	67	6
Quiz night	441	-
Amazon	42	-
Christmas and Easter squares	69	-
Boxing day football	14	-
Bingo	1,092	-
Muddy Puddle	314	-
Joules	1,010	-
Race night	1,328	-
	<u>4,377</u>	<u>6</u>
b Investment income		
Barclays bank interest	<u>8</u>	<u>5</u>
c Other income		
Coronavirus Job Retention Scheme claims	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
Total receipts	<u>92,764</u>	<u>77,998</u>

DRAFT

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

2 Payments

	2022	2021
	£	£
General		
Christmas presents	50	55
Leavers presents	103	70
Electric and water	1,443	2,116
Equipment purchases Note 3	1,503	2,573
Resources	4,565	1,279
Fire inspection fee	66	70
General repairs and renewals	351	1,488
Insurance	873	656
Ofsted	50	50
Pre-School Learning Alliance membership	109	115
Refreshments and supplies	552	517
Telephone	597	425
Training	330	295
Waste disposal	513	468
Uniform costs	365	39
Printing, stationery and advertising	400	415
Subscriptions	107	172
Wages	58,928	51,867
Other	1,188	362
	<u>72,094</u>	<u>63,034</u>
Governance Costs		
Accountancy fees	557	595
	<u>557</u>	<u>595</u>
Total payments	<u>72,651</u>	<u>63,628</u>

APPROVAL

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

3 Assets retained for charity's own use

	2022	2021
	£	£
Mobile classroom	2,024	2,699
Tarmac play area	1,010	1,263
Setting up expenses	499	623
Water treatment	200	250
Anglian Water	103	137
Electricity Board	81	108
Outdoor wooden play equipment	37	44
Photocopier	27	31
Lease	11	13
Playhouse	18	21
Fence and gate	15	18
Architect	10	12
Stereo recorder	36	42
Playgroup sign	13	15
Planning application	9	10
Mobile book unit	28	33
Slide climber	20	23
Plumber	-	-
Fenland Fire Appliance	-	-
Building Regulations	-	-
Environment Agency	-	-
Table	-	-
Canopy planning	37	43
Alarm	35	41
Storage units	74	87
Canopy	710	836
2 x Chairs	39	45
Various toys	275	324
Heaters	637	749
Toys	46	54
Chairs	29	34
Rain shelter	322	378
Toys	40	46
Extension of timber shelter	79	93
Easel	36	42
Laptop	198	233
Photocopier	157	184
Kitchen sink and worktop	352	415
2 iPads	312	367
IPad cases	41	48
Little Tikes Slide	203	238
Sofa & Chair	543	639
Carpet	74	87
Filing Cabinet	66	77
Outdoor play equipment	112	132
Climbing frame and slide	111	131
Balance bike	29	35
Basketball stand	41	48
Wheelbarrows	52	61
Mobile market	154	182
Tool bench	63	62
Chalkboard	76	90

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Table/easel		
Fence	247	291
See-saw	139	163
Telephone	74	87
Photocopier	21	25
Nappy changing unit	834	834
Unit	450	450
Shed	40	40
2 x iPads	515	515
iPad cases	663	663
Laminator	49	49
Fire extinguisher	22	22
iPads cases	78	-
Collaborate and in	44	-
Shed	175	-
Climbing frame	711	-
Toaster	460	-
	25	-
	<u>13,616</u>	<u>14,283</u>

4 Grants and Donations

Grants and donations are included in the accounts when the charity receives the money.

5 Trustees Expenses

During the year there were no expenses paid to the Trustees.

APPROVAL

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
FOR THE YEAR ENDED 31 AUGUST 2022**

I report on the accounts of the Sutton St James Playgroup for the year ended 31 August 2022, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

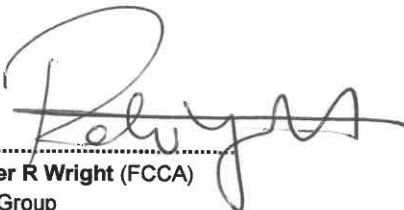
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - (a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - (b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Peter R Wright (FCCA)
TC Group
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: 13/06/23

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1076912

Accounts

APPROVAL

Sutton St. James Pre-School Playgroup

**Annual Report and Accounts
For the Year Ended 31 August 2021
Registered charity number 1076912**

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP CONTENTS PAGE FOR THE YEAR ENDED 31 AUGUST 2021

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2 to 3	Trustees' Annual Report
4	Receipts and Payments Account
5	Statement of Assets and Liabilities
6 to 9	Notes to the Accounts
Schedule A	Independent Examiner's Report

APPROVAL

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SUTTON ST JAMES PRE-SCHOOL PLAYGROUP OFFICIALS AND ADDRESSES FOR THE YEAR ENDED 31 AUGUST 2021

Trustees

S Horsfield
H Thorpe
S Cooper

Chairman, acting Secretary
Vice Chairperson
Treasurer

C Willows
K Dobney
M Harrison

Charity Address

C/o S Horsfield
Sutton St James Pre-School Playgroup
Bells Drove
Sutton St James
Spalding
Lincolnshire
PE12 0JG

Independent Examiner

Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Bankers

Barclays Bank Plc
8 High Street
Holbeach
Lincolnshire
PE12 7DX

APPROVAL

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP **TRUSTEES' ANNUAL REPORT** **FOR THE YEAR ENDED 31 AUGUST 2021**

Officers and addresses

Details of the charity's current serving officers, principal advisors and addresses are listed on page 1.

Governing document

The pre-school is a member of the Pre-school Learning Alliance.

The pre-school is governed by its constitution dated 16 October 1997 which was amended on 10 May 1999 and 21 June 1999. The pre-school was registered with the Charity Commission on 5 August 1999, registered charity number 1076912.

Charity trustees

The Charity is administered by a committee consisting of trustees. The Committee meets at least three times a year and is responsible for ensuring that the pre-school complies with its aims and is properly managed.

Members of the Committee are of two kinds;

- (a) Family members - parents or guardians of all children who attend any group run by the pre-school, each family to have one vote and count as one member;
- (b) Other members - other interested individuals, persons or other bodies, excluding paid employees, approved by the committee shall be entitled to become members of the pre-school but such persons shall not be entitled to become members until the pre-school shall have received the appropriate subscription set by the committee.

The members serving the charity during the year with dates of changes where relevant are as follows:-

Name	Office
S Horsfield	Chairman, acting Secretary
H Thorpe	Vice Chairperson (appointed 24/11/2020)
S Cooper	Treasurer
C Willows	
K Dobney	
M Harrison	Appointed 24/11/2020
B Richardson	Resigned 24/11/2020
H Cooper	Resigned 24/11/2020
S Morgan	Resigned 24/11/2020

Objectives & activities

The objectives of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- (a) offering appropriate play facilities and training courses, together with right of parents to take responsibility for and to become involved in the activities of such groups, ensuring such groups offer opportunities for all children, regardless of race, culture, religion or means;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and further the aim of the Pre-School Learning Alliance.

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2021

Achievements of performance

Once again the Playgroup has continued to develop in all areas with the hard work, enthusiasm and dedication of all the staff. We were delighted to appoint a new leader in December but unfortunately, due to personal circumstances, Kerri was unable to continue in post after February so we continue to be very grateful to Helen Fitzpatrick who continued as Acting Leader as the search for a new leader continues. Lisa Parker became Acting Deputy Leader and we welcomed back Amanda Garrod from her Maternity Leave.

We have continued to offer the staff a range of online training courses during the current year which all serve to enhance and extend the curriculum, the environment and the development of the children in our care. In the summer, 10 children transferred to local schools.

At the beginning of September, we continued to plan for fundraising for a new replacement building but unfortunately due to Covid 19 all the usual activities and plans had to be suspended. Playgroup opened for the children of Key workers from March and opened for all children once again in June. We are very grateful to all staff for their support during this difficult time. They worked hard to provide a safe and secure setting for our children, putting in place stringent risk assessments and precautions, allowing the children to continue their learning.

We are continuously searching for further ways to extend our links with the local and wider community. As ever, we are aware of the tremendous support we receive from our staff, committee and parents on these occasions. We were also very grateful for the support and grants received from local charities. During the year, we have continued to replace and develop resources to support the curriculum and work has taken place to maintain our buildings and play area. Numbers have remained stable and we continue to offer full time childcare and are constantly striving to develop and improve our provision. We remain, as ever, committed to providing a caring and secure environment for our children to develop and prepare for the future.

Financial review

Unrestricted funds amount to £69,602. This reserve represents the free reserves of the charity which are available to further the objectives of the charity. Any further increases in this fund will be utilised in this way.

Principal funding sources

The principal sources of funding comes from Lincolnshire County Council Early Years Grants.

Approved by the charity's trustees & signed on their behalf by:



S Horsfield (Chairman)

Approved by the trustees on 9/11/21

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	2021		2020	
		£	£	£	£
Receipts	1				
Receipts from charitable activities					
Grants received		77,988		49,259	
Fundraising income		<u>6</u>	77,994	<u>645</u>	49,904
Investment income			5		30
Other income			-		1,178
Total receipts			<u>77,999</u>		<u>51,112</u>
Payments					
Charitable Expenditure					
General	2		63,034		49,130
Governance Costs			595		616
Total payments			<u>63,629</u>		<u>49,746</u>
Net receipts/(payments) for the year			14,370		1,366
Cash funds brought forward at 1 September 2020			55,232		53,866
Cash funds carried forward at 31 August 2021			<u>69,602</u>		<u>55,232</u>

The notes on pages 7 to 9 form a part of the financial statements

APPROVAL

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 AUGUST 2021

	2021 £	2020 £
Cash funds		
Barclays Bank Community account	43,178	33,350
Barclays Bank Premium account	5,010	5,009
Barclays Fundraising account	22,694	17,685
Petty cash	35	-
	<u>70,918</u>	<u>56,045</u>
Creditors		
PAYE	297	334
Creditors	1,019	479
	<u>1,316</u>	<u>813</u>
Total Cash Funds	<u>69,602</u>	<u>55,232</u>
Other non-monetary assets		
Mobile classroom and equipment brought forward	11,713	12,843
Additions	2,573	1,227
	<u>14,286</u>	<u>14,070</u>

The accounts on pages 1 to 9 have been approved by the trustees and signed on their behalf by:


.....
S Cooper (Treasurer)

Approved by the trustees on 9/11/21.....

The notes on pages 6 to 8 form a part of the financial statements

APPROVAL

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

1 Receipts	2021	2020
	£	£
a Receipts from charitable activities		
Grants received		
Fees	9,206	9,271
Early years grant	68,482	37,317
Donations	300	2,671
	<u>77,988</u>	<u>49,259</u>
Fundraising income		
Other	6	-
Quiz	-	39
Book sale	-	15
Easter and Portrait squares	-	35
Christmas fair	-	50
Makeup/pamper night	-	21
Sponsored trike	-	140
Bingo	-	345
	<u>6</u>	<u>645</u>
b Investment income		
Barclays bank interest	<u>5</u>	<u>30</u>
c Other income		
Coronavirus Job Retention Scheme claims	<u>-</u>	<u>1,178</u>
	<u>-</u>	<u>1,178</u>
Total receipts	<u>77,998</u>	<u>51,112</u>

APPROVAL

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

2 Payments

	2021 £	2020 £
General		
Christmas presents	55	57
Leavers presents	70	39
Electric and water	2,116	2,483
Equipment purchases Note 3	2,573	1,227
ESPO	1,279	876
Fire inspection fee	70	68
General repairs and renewals	1,489	66
Insurance	656	572
Ofsted	50	50
Pre-School Learning Alliance membership	115	106
Refreshments and supplies	517	462
Telephone	425	446
Training	295	29
Waste disposal	468	468
Uniform costs	39	159
Printing, stationery and advertising	415	373
Subscriptions	172	-
Wages	51,867	41,447
Other	362	202
	<u>63,034</u>	<u>49,130</u>
Governance Costs		
Accountancy fees	595	616
	<u>595</u>	<u>616</u>
Total payments	<u>63,628</u>	<u>49,746</u>

APPROVAL

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

3 Assets retained for charity's own use

	2021	2020
	£	£
Mobile classroom	2,699	3,373
Tarmac play area	1,263	1,516
Setting up expenses	623	747
Water treatment	250	300
Anglian Water	137	171
Electricity Board	108	135
Outdoor wooden play equipment	44	52
Photocopier	31	37
Lease	13	16
Playhouse	21	25
Fence and gate	18	21
Architect	12	14
Stereo recorder	42	50
Playgroup sign	15	18
Planning application	10	12
Mobile book unit	33	39
Slide climber	23	27
Plumber	-	7
Fenland Fire Appliance	-	8
Building Regulations	-	4
Environment Agency	-	3
Table	-	5
Canopy planning	43	51
Alarm	41	48
Storage units	87	102
Canopy	836	983
2 x Chairs	45	53
Various toys	324	381
Heaters	749	882
Toys	54	64
Chairs	34	41
Rain shelter	378	445
Toys	46	55
Extension of timber shelter	93	109
Easel	42	50
Laptop	233	274
Photocopier	184	217
Kitchen sink and worktop	415	488
2 iPads	367	432
iPad cases	48	56
Little Tikes Slide	238	281
Sofa & Chair	639	751
Carpet	87	102
Filing Cabinet	77	91
Outdoor play equipment	132	155
Climbing frame and slide	131	154
Balance bike	35	41
Basketball stand	48	56
Wheelbarrows	61	72
Mobile market	182	214

APPROVAL

APPROVAL

Tool bench	62	73
Chalkboard	90	106
Table/easel	291	342
Fence	163	192
See-saw	87	102
Telephone	25	29
Photocopier	834	-
Nappy changing unit	450	-
Unit	40	-
Shed	515	-
2 x iPads	663	-
iPad cases	49	-
Laminator	22	-
	<u>14,286</u>	<u>14,070</u>

4 Grants and Donations

Grants and donations are included in the accounts when the charity receives the money.

5 Trustees Expenses

During the year there were no expenses paid to the Trustees.

APPROVAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUTTON ST JAMES PRE-SCHOOL PLAYGROUP FOR THE YEAR ENDED 31 AUGUST 2021

I report on the accounts of the Sutton St James Playgroup for the year ended 31 August 2021, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.


An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - (a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - (b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: ...11/3/2022.....

APPROVAL

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1076912

Accounts

**Sutton St. James
Pre-School Playgroup**

**Annual Report and Accounts
For the Year Ended 31 August 2020
Registered charity number 1076912**

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
CONTENTS PAGE
FOR THE YEAR ENDED 31 AUGUST 2020

Page	
1	Officials and Addresses
2 to 3	Trustees' Annual Report
4	Receipts and Payments Account
5	Statement of Assets and Liabilities
6 to 9	Notes to the Accounts
Schedule A	Independent Examiner's Report

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
OFFICIALS AND ADDRESSES
FOR THE YEAR ENDED 31 AUGUST 2020

Trustees

S Horsfield	Chairman, acting Secretary (Appointed 12 November 2019)
C Willows	Vice Chairperson, acting Secretary (Appointed 12 November 2019)
S Cooper	Treasurer

K Dobney	
H Thorpe	(Appointed 12 November 2019)
B Richardson	(Appointed 12 November 2019)
H Cooper	

Charity Address

C/o S Horsfield
Sutton St James Pre-School Playgroup
Bells Drove
Sutton St James
Spalding
Lincolnshire
PE12 0JG

Independent Examiner

Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Bankers

Barclays Bank Plc
8 High Street
Holbeach
Lincolnshire
PE12 7DX

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Officers and addresses

Details of the charity's current serving officers, principal advisors and addresses are listed on page 1.

Governing document

The pre-school is a member of the Pre-school Learning Alliance.

The pre-school is governed by its constitution dated 16 October 1997 which was amended on 10 May 1999 and 21 June 1999. The pre-school was registered with the Charity Commission on 5 August 1999, registered charity number 1076912.

Charity trustees

The Charity is administered by a committee consisting of trustees. The Committee meets at least three times a year and is responsible for ensuring that the pre-school complies with its aims and is properly managed.

Members of the Committee are of two kinds;

- (a) Family members - parents or guardians of all children who attend any group run by the pre-school, each family to have one vote and count as one member;
- (b) Other members - other interested individuals, persons or other bodies, excluding paid employees, approved by the committee shall be entitled to become members of the pre-school but such persons shall not be entitled to become members until the pre-school shall have received the appropriate subscription set by the committee.

The members serving the charity during the year with dates of changes where relevant are as follows:-

Name	Office
S Horsfield	Chairman, acting Secretary (Appointed 12 November 2019)
C Willows	Vice Chairperson, acting Secretary (Appointed 12 November 2019)
S Cooper	Treasurer
J Merrison	Secretary (Resigned 12 November 2019)
K Dobney	
H Thorpe	(Appointed 12 November 2019)
B Richardson	(Appointed 12 November 2019)
H Cooper	
S Morgan	(Resigned 12 November 2019)

Objectives & activities

The objectives of the pre-school is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- (a) offering appropriate play facilities and training courses, together with right of parents to take responsibility for and to become involved in the activities of such groups, ensuring such groups offer opportunities for all children, regardless of race, culture, religion or means;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and further the aim of the Pre-School Learning Alliance.

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Achievements of performance

Once again the Playgroup has continued to develop in all areas with the hard work, enthusiasm and dedication of all the staff. We were delighted to appoint a new leader in December but unfortunately, due to personal circumstances, Kerri was unable to continue in post after February so we continue to be very grateful to Helen Fitzpatrick who continued as Acting Leader as the search for a new leader continues. Lisa Parker became Acting Deputy Leader and we welcomed back Amanda Garrod from her Maternity Leave.

We have continued to offer the staff a range of online training courses during the current year which all serve to enhance and extend the curriculum, the environment and the development of the children in our care. In the summer, 10 children transferred to local schools.

At the beginning of September, we continued to plan for fundraising for a new replacement building but unfortunately due to Covid 19 all the usual activities and plans had to be suspended. Playgroup opened for the children of Key workers from March and opened for all children once again in June. We are very grateful to all staff for their support during this difficult time. They worked hard to provide a safe and secure setting for our children, putting in place stringent risk assessments and precautions, allowing the children to continue their learning.

We are continuously searching for further ways to extend our links with the local and wider community. As ever, we are aware of the tremendous support we receive from our staff, committee and parents on these occasions. We were also very grateful for the support and grants received from local charities. During the year, we have continued to replace and develop resources to support the curriculum and work has taken place to maintain our buildings and play area. Numbers have remained stable and we continue to offer full time childcare and are constantly striving to develop and improve our provision. We remain, as ever, committed to providing a caring and secure environment for our children to develop and prepare for the future.

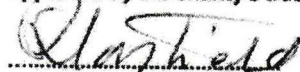
Financial review

Unrestricted funds amount to £55,232. This reserve represents the free reserves of the charity which are available to further the objectives of the charity. Any further increases in this fund will be utilised in this way.

Principal funding sources

The principal sources of funding comes from Lincolnshire County Council Early Years Grants.

Approved by the charity's trustees & signed on their behalf by:



S Horsfield (Chairman)

Approved by the trustees on 8/1/21

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020

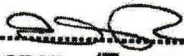
	Notes	2020		2019	
		£	£	£	£
Receipts	1				
Receipts from charitable activities					
Grants received		49,259		60,302	
Fundraising income		<u>645</u>	49,904	<u>767</u>	61,069
Investment income			30		31
Other income			1,178		-
Total receipts			<u>51,112</u>		<u>61,100</u>
Payments					
Charitable Expenditure					
Fundraising			-		-
General	2		49,130		44,152
Governance Costs			616		200
Total payments			<u>49,746</u>		<u>44,352</u>
Net receipts/(payments) for the year			1,366		16,748
Cash funds brought forward at 1 September 2019			53,866		37,118
Cash funds carried forward at 31 August 2020			<u>55,232</u>		<u>53,866</u>

The notes on pages 7 to 9 form a part of the financial statements

SUTTON ST JAMES PRE-SCHOOL PLAYGROU
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 AUGUST 2020

	2020 £	2019 £
Cash funds		
Barclays Bank Community account	33,350	37,265
Barclays Bank Premium account	5,009	5,000
Barclays Fundraising account	17,685	12,078
Petty cash	-	-
	<u>56,045</u>	<u>54,344</u>
Creditors		
PAYE	334	478
Creditors	479	-
	<u>813</u>	<u>478</u>
Total Cash Funds	<u>55,232</u>	<u>53,866</u>
Other non-monetary assets		
Mobile classroom and equipment brought forward	14,070	13,366
Additions	1,227	1,805
	<u>15,296</u>	<u>15,171</u>

The accounts on pages 1 to 9 have been approved by the trustees and signed on their behalf by:



 S Cooper (Treasurer)

Approved by the trustees on 8 / 1 / 21

The notes on pages 6 to 8 form a part of the financial statements

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

1 Receipts

	2020	2019
	£	£
a Receipts from charitable activities		
Grants received		
Fees	9,271	7,261
Early years grant	37,317	51,032
Donations	2,671	2,010
	<u>49,259</u>	<u>60,302</u>
Fundraising income		
Other	-	125
Quiz	39	-
Bags 2 School	-	76
Sports day	-	30
Crowd funding	-	140
Book sale	15	-
Easter and Portrait squares	35	29
Christmas fair	50	-
Makeup/pamper night	21	151
Sponsored trike	140	-
Bingo	345	217
	<u>645</u>	<u>767</u>
b Investment income		
Barclays bank interest	<u>30</u>	<u>31</u>
c Other income		
Coronavirus Job Retention Scheme claims	<u>1,178</u>	<u>-</u>
Total receipts	<u><u>51,112</u></u>	<u><u>61,100</u></u>

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

2 Payments

	2020 £	2019 £
General		
Christmas presents	57	39
Leavers presents	39	12
Electric and water	2,483	2,062
Equipment purchases Note 3	1,227	1,805
ESPO	876	1,343
Fire inspection fee	68	39
General repairs and renewals	66	259
Insurance	572	568
Ofsted	50	50
Pre-School Learning Alliance membership	106	106
Refreshments and supplies	462	699
Telephone	446	515
Training	29	200
Waste disposal	468	468
Uniform costs	159	277
Printing, stationery and advertising	373	191
Wages	41,447	35,211
Other	202	309
	<u>49,130</u>	<u>44,152</u>
Governance Costs		
General expenses	-	-
Accountancy fees	616	200
	<u>616</u>	<u>200</u>
Total payments	<u><u>49,746</u></u>	<u><u>44,352</u></u>

SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

3 Assets retained for charity's own use

	2020	2019
	£	£
Mobile classroom	3,373	4,048
Tarmac play area	1,516	1,768
Setting up expenses	747	872
Water treatment	300	350
Anglian Water	171	205
Electricity Board	135	162
Outdoor wooden play equipment	52	61
Photocopier	37	43
Lease	16	19
Playhouse	25	29
Fence and gate	21	25
Architect	14	16
Stereo recorder	50	58
Playgroup sign	18	21
Planning application	12	14
Mobile book unit	39	46
Slide climber	27	32
Plumber	7	9
Fenland Fire Appliance	8	9
Building Regulations	4	5
Environment Agency	3	4
Table	5	6
Canopy planning	51	60
Alarm	48	56
Storage units	102	120
Canopy	983	1,157
2 x Chairs	53	63
Various toys	381	448
Heaters	882	1,037
Toys	64	75
Chairs	41	48
Rain shelter	445	524
Toys	55	64
Extension of timber shelter	109	129
Easel	50	58
Laptop	274	322
Photocopier	217	255
Kitchen sink and worktop	488	574
2 xiPads	432	508
iPad cases	56	66
Little Tikes Slide	281	330
Sofa & Chair	751	884
Carpet	102	120
Filing Cabinet	91	107
Outdoor play equipment	155	183
Climbing frame and slide	154	181
Balance bike	41	-
Basketball stand	56	-
Wheelbarrows	72	-
Mobile market	214	-

Tool bench	73	-
Chalkboard	106	-
Table/easel	342	-
Fence	192	-
See-saw	102	-
Telephone	29	-
	<u>14,070</u>	<u>15,171</u>

4 Grants and Donations

Grants and donations are included in the accounts when the charity receives the money.

5 Trustees Expenses

During the year there were no expenses paid to the Trustees.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUTTON ST JAMES PRE-SCHOOL PLAYGROUP
FOR THE YEAR ENDED 31 AUGUST 2020**

I report on the accounts of the Sutton St James Playgroup for the year ended 31 August 2020, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

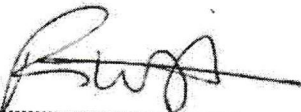
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - (a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - (b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Peter R Wright (FCCA)
Bulley Davey
1 - 4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: 17/3/2021