

NEWPORT YOUTH CAFE PROJECT

England & Wales - Charity number 1076691

Details

Status Registered

Legal form Other

Registered 1999-07-22

Register [View on the Charity Commission register](#)

Contact

Address Newport Youth Cafe
139 High Street
Newport
Shropshire
TF10 7BH

Phone 07984171065

Email enquiries@thehubnewport.co.uk

Website www.thehubnewport.co.uk

Activities

Objects: TO PROVIDE OPPORTUNITIES TO ADDRESS THE EDUCATIONAL, DEVELOPMENTAL AND LEISURE NEEDS OF YOUNG PEOPLE OF NEWPORT (SHROPSHIRE) AND DISTRICT BY ESTABLISHING AN INDOOR MEETING PLACE FOR THE PROMOTION OF INFORMAL SOCIAL EDUCATION

Activities: To provide opportunities to address the educational, developmental and leisure needs of the young people and wider community of Newport Shropshire and District by establishing an indoor meeting place for the promotion of informal social education and within the building a volunteer lead cafe which will provide work experience opportunities including those living with disabilities

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Education/training, Disability, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** NEWPORT (SHROPSHIRE) AND DISTRICT
- Telford & Wrekin

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£110,732	£109,913	-	-
2024-03-31	£87,620	£62,302	-	-
2023-03-31	£65,037	£68,294	-	-
2022-03-31	£61,606	£46,806	-	-
2021-03-31	£32,400	£18,250	-	-

Trustees

Name	Role	Appointed
Newport Shropshire Town Council		2019-01-03

NEWPORT YOUTH CAFE PROJECT

England & Wales - Charity number 1076691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2024		Day 31	Month 03	Year 2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

139 High Street
Newport
Shropshire
Postcode <input type="text" value="TF10 7BH"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Newport Town Council	Corporate Trustee		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Newport Town Council	

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution and Mission Statement
How the charity is constituted <i>(eg. trust, association, company)</i>	
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected by previous board of trustees on 03/01/2019

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Newport Town Council became corporate trustees on 03/01/2019</p> <p>Management committee elected on 17th July 2024</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The object of the charity is:</p> <p>To provide opportunities to address the educational, development and leisure needs of the young people of Newport (Shropshire) and District by establishing an indoor meeting place for the promotion of informal social education.</p>

The mission statement for the volunteer led community café:

To create a welcoming and accessible environment that will be used primarily by the youth of Newport (Shropshire) but that is accessible for everyone. Offering a range of activities that include and integrate the youth in the community and reduce social isolation. Also providing volunteering opportunities and work experience along with placements and training for young people with learning disabilities and difficulties.

Activities undertaken have been:

Providing a space for the local youth club (no other club in Newport) and provide support for the wider community. The youth club operates once per week, on a Monday evening.

Offering work experience placements for local schools.

Offering volunteering opportunities for young people embarking on Duke of Edinburgh Award scheme.

Creating a work placement programme for young volunteers after school and during holidays providing practical café experience and access to qualifications relevant to a café environment eg Food Hygiene and Customer Services.

Free activities such as crafting and educational sessions for young people during the café opening hours over school breaks and summer holidays.

Providing a safe space for young people to go after school with access to study supplies and leisure equipment to encourage social interaction.

Employment of a youth officer to interact with the community youth and manage youth services at the Hub.

Groups and activities for young people and families such as Toddler Tuesdays, games afternoons, craft afternoons.

Activities for the wider community during the day times such as knit and natter, wellbeing café.

Providing work experience for vulnerable young people and adults and reduces social isolation in the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

A large number of volunteers work within the café and youth club to support young people and people with additional needs

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Increased Revenue: Achieved an increase in revenue compared to the previous year, by successfully increasing opening hours from 3 days per week to 5 days per weeks as well as obtaining grant funding..

Expanded Outreach: Reaching out to more individuals in need within the community, serving a larger demographic and providing essential support to those who may require it. Increase in open hours from 3pm until 5pm enables the café to provide a social space for young people and families after school.

Volunteer Engagement: Recruiting and retaining a dedicated team of volunteers who contribute their time and efforts towards running the cafe and youth services smoothly and efficiently. Recruiting more younger volunteers by opening after school. Recruiting volunteers for specific events such as Games club and Toddler Tuesdays

Menu Diversification: Introducing new menu items that cater to various dietary preferences and restrictions, ensuring inclusivity and accessibility for all users. Introducing special after school deals to ensure we are affordable as well as sustainable.

Partnerships and Collaborations: Establishing partnerships with organisations and food suppliers to reduce costs, increase donations, and expand the cafe's reach through collaborative events or promotions. Working with local schools to encourage volunteering and work experience as well as promotion of a safe after school space for children transitioning from primary to secondary.

Community Events: Hosting successful community events such as quiz nights, craft events, and educational workshops that not only raise awareness about the cafe's cause but also foster a sense of community engagement and participation. Hiring the space to community groups at a reasonable cost such as Repair Café, community fitness class and tabletop gaming group.

Long-Term Sustainability: Developing strategies and plans for the cafe's long-term sustainability, including financial stability, volunteer succession planning, and ongoing community support initiatives.

These achievements can help demonstrate the cafe's positive impact on the community and serve as a roadmap for future growth and development.

Section E Financial review

Brief statement of the charity's policy on reserves

Follow the Charity Commission guidance of 3-6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Financial Year 2024 2025

Employment of a 2nd cafe manager to support efficient management of the café facility and increase support to volunteers.

Increased cafe opening hours from 15 hours over 3 days per week to 35 hours over 5 days per week.

Beneficial administration support from Newport Town Council including an increase in external grant funding sought and realised.

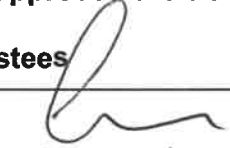

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tim Nelson	LOUISE TUNKS
Position (eg Secretary, Chair, etc)	Chair	Finance officer
Date	30 07 25	



Receipts and payments accounts

CC16a

For the period from	Period start	To	Period end date
	1st April 2024		31-Mar-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	Variance Analysis greater than 10%	Variance Analysis greater than 10%
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £		
A1 Receipts							
Grants	49,893	-	-	49,893	42,316	18%	Increased grants awarded
Bank Interest	614	-	-	614	479	28%	Increased funds in savings account to gain interest on reserves
Other Income	-	-	-	-	-		
Room Hire	1,795	-	-	1,795	2,298	-22%	
Cafe Sales	57,557	-	-	57,557	42,000	37%	Increased opening hours from 3 days per week to 5 days
Council Rates Refund	-	-	-	-	-		
Youth Club Income	478	-	-	478	528	-9%	
Volunteer tips	227	-	-	227			
Other Income	168	-	-	168			
Sub total (Gross income for AR)	110,732	-	-	110,732	87,620		
A2 Asset and investment sales, (see table).							
	-	-	-	-	-		
Sub total	-	-	-	-	-		
Total receipts	110,732	-	-	110,732	87,620		
A3 Payments							
Café stock 01	18,725	-	-	18,725	13,263	41%	Increased opening hours from 3 days to 5 days per week = increased stock
Administration / Training/ Sundries 02	2,143	-	-	2,143	312	590%	Increased opening hours increased admin, training usage
Rates 03	-	-	-	-	-		
Insurance/Legal/H&S 04	2,856	-	-	2,856	1,975	45%	Increased insurance cost
Building works/ repairs 05	12,462	-	-	12,462	3,094	303%	New heating boiler, guttering works, extension of kitchen area
Cleaning 06	4,901	-	-	4,901	3,393	39%	Increased opening hours increased cleaning
Youth Club 07	1,603	-	-	1,603	1,360	18%	additional material provision for the growth of youth club services
Salary/HMRC 08	54,809	-	-	54,809	21,828	191%	Increased Staffing by 1 additional member
Utilities/ services 09	7,794	-	-	7,794	11,583	-33%	Increased opening hours increased utility usage
Events 10	144	-	-	144	505	-71%	
Licences/ Subscriptions 11	1,097	-	-	1,097	986	11%	increased licence costs
Sumup / bank Charges 12	473	-	-	473	321	47%	Increased opening hours increased sales which incur card transaction chg
Equipment/ Furntiure 13	2,907	-	-	2,907	3,681	-21%	
Sub total	109,913	-	-	109,913	62,302		
A4 Asset and investment purchases. (see table)							
	-	-	-	-	-		
Sub total	-	-	-	-	-		
Total payments	109,913	-	-	109,913	62,302		
Net of receipts/(payments)	819	-	-	819	25,318		
A5 Transfers between funds	-	-	-	-	-		
A6 Cash funds last year end	64,564	-	-	64,564	39,249		
Cash funds this year end	65,383	-	-	65,383	64,567		

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowme nt funds to nearest £
B1 Cash funds	Current Account	32,402	-	-
	BMM Account 9606	32,667	-	-
	Community (Youth) Café Acc	-	-	-
	Petty Cash & Float Youth Club	114	-	-
	Petty Cash & Float Café	200	-	-
	Total cash funds	65,382	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
	Chairs, rack and shelving	Unrestricted Funds	711.00	711.00
	Cutlery, Crockery, Office Furniture, Toaster, Coat Stand, Bin	Unrestricted Funds	870.00	870.00
	Tables & Chairs	Unrestricted Funds	540.00	540.00
	Storage units for entrance	Unrestricted Funds	1400.00	1400.00
	Tub	Unrestricted Funds	280.00	280.00
	Microwave and Fridges	Unrestricted Funds	1940.00	1940.00
	Long Tables	Unrestricted Funds	400.00	400.00
	Hoover	Unrestricted Funds	100.00	100.00
	Telephones	Unrestricted Funds	50.00	50.00
	Shelving units x 2	Unrestricted Funds	70.00	300.00
	Pool table	Unrestricted Funds	100.00	950.00
	Coffee Machine	Unrestricted Funds	2500.00	2500.00
	Slow cooker	Unrestricted Funds	30.00	30.00
	Blender	Unrestricted Funds	25.00	25.00
	Extra tables and chairs	Unrestricted Funds	130.00	130.00
	Popcorn machine	Unrestricted Funds	35.00	35.00
	Post box	Unrestricted Funds	35.00	35.00
	Shelving unit in store room	Unrestricted Funds	55.00	55.00
	Multi games Table	Unrestricted Funds	80.00	80.00
	Table Tennis Table	Unrestricted Funds	325.00	325.00
	Shelving unit in store room	Unrestricted Funds	25.00	25.00
	Hanging chalk board	Unrestricted Funds	20.00	20.00
	Panini maker	Unrestricted Funds	28.00	28.00
	Trolley	Unrestricted Funds	26.00	26.00
	New outside tables and chairs	Unrestricted Funds	600.00	600.00
	Step ladder	Unrestricted Funds	30.00	30.00
	White board	Unrestricted Funds	55.00	55.00
	Acoustic Panels	Unrestricted Funds	1416.00	1416.00
	Blinds to office & Store heaters x 2	Unrestricted Funds	268.00	268.00
	new microwave	Unrestricted Funds	150.00	150.00
	new microwave	Unrestricted Funds	75.00	75.00
	outdoor tables & chairs additional	Unrestricted Funds	428.00	428.00
	2 x tub chairs	Unrestricted Funds	340.00	340.00
Coat rail	Unrestricted Funds	20.00	20.00	
noticeboard	Unrestricted Funds	61.00	61.00	
Stand alone shelving units	Unrestricted Funds	100.00	100.00	
Crockery for café	Unrestricted Funds	59.00	59.00	
café containers	Unrestricted Funds	21.70	21.70	
upright freezer	Unrestricted Funds	771.00	771.00	
drinks upright display chiller / cooler	Unrestricted Funds	551.00	551.00	
Dishwasher	Unrestricted Funds	1793.00	1793.00	

Play station 5	Unrestricted Funds	559.00	559.00
PS5 exesories charger, dust cover, cabels, controller	Unrestricted Funds	375.00	375.00
Café aprons and polo shirts	Unrestricted Funds	308.00	308.00
Cake Domes	Unrestricted Funds	46.00	46.00
4 x community use laptops	Unrestricted Funds	3082.00	3082.00
Lap top and bag - youth worker	Unrestricted Funds	726.00	726.00
Sound bar, TV's and speaker	Unrestricted Funds	1000.00	1000.00
Projector	Unrestricted Funds	2490.00	2490.00
Manager laptop	Unrestricted Funds	624.00	624.00
Printer	Unrestricted Funds	70.00	70.00
2 x dehumidifyer	Unrestricted Funds	340.00	340.00
Hoover	Unrestricted Funds	89.99	89.99
Electric Fly Catcher	Unrestricted Funds	247.02	247.02
allotment Gardening Equip			
Spade, storage box fork, 2 x watering cans, rake	Unrestricted Funds	162.87	162.87
JB Gardening Equip	Unrestricted Funds	119.95	119.95
Urn Kettle	Unrestricted Funds	119.01	119.01
Aprons & Polos	Unrestricted Funds	549.56	549.56
Aprons & Polos	Unrestricted Funds	156.48	156.48
Nintendo games x 4	Unrestricted Funds	237.07	237.07
Classroom rug	Unrestricted Funds	349.19	349.19
Cake domes x 4	Unrestricted Funds	84.40	84.40
Coffee cups and glasses	Unrestricted Funds	28.98	28.98
D and D board game	Unrestricted Funds	20.00	20.00
Bean bags x 2	Unrestricted Funds	89.98	89.98
Chess board game	Unrestricted Funds	30.59	30.59
Block party Board Game	Unrestricted Funds	16.85	16.85
Case files game	Unrestricted Funds	24.99	24.99
ping pong bats	Unrestricted Funds	19.01	19.01
Nintendo Switch	Unrestricted Funds	296.95	296.95
GRILL Buffalo	Unrestricted Funds	325.64	325.64
Ninja Foodie	Unrestricted Funds	149.00	149.00
Total		29251.23	30331.23


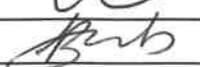
Fund to which liability relates	Amount due (optional)	When due (optional)
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Details

B5 Liabilities

		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Tim Nelson	30/07/25
	LOUISE TUNKS	30/07/25



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of **Newport Youth Café Project**

On accounts for the period ended 31st March 2025 **Charity no (if any)** 1076691

Set out on pages

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: July 22nd, 2025

Name: John Henry

Relevant professional qualification(s) or body ICAEW

Address: Carreg Lwyd, Cefn Bychan Road, Pantymwyn, Flintshire, CH7 5EW

NEWPORT YOUTH CAFE PROJECT

England & Wales - Charity number 1076691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Newport Town Council	Corporate Trustee		
2				
3				
4				
5				
6				
7				
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10				
11				
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13				
14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Newport Town Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution and Mission Statement
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by previous board of trustees on 03/01/2019

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Newport Town Council became corporate trustees on 03/01/2019

Management committee elected on 17th May 2023

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is:

To provide opportunities to address the educational, development and leisure needs of the young people of Newport (Shropshire) and District by establishing an indoor meeting place for the promotion of informal social education.

The mission statement for the volunteer led community café:

To create a welcoming and accessible environment that will be used primarily by the youth of Newport (Shropshire) but that is accessible for everyone. Offering a range of activities that include and integrate the youth in the community and reduce social isolation. Also providing volunteering opportunities and work experience along with placements and training for young people with learning disabilities and difficulties.

Activities undertaken have been:

Providing a space for the local youth club (no other club in Newport) and provide support for the wider community. The youth club ran once a week on a Monday evening, Hub volunteers and Duke of Edinburgh volunteers. Free activities such as crafting and educational sessions for young people during the café opening hours over school breaks and summer holidays.

Employment of a youth officer to interact with the community youth and manage youth services at the Hub.

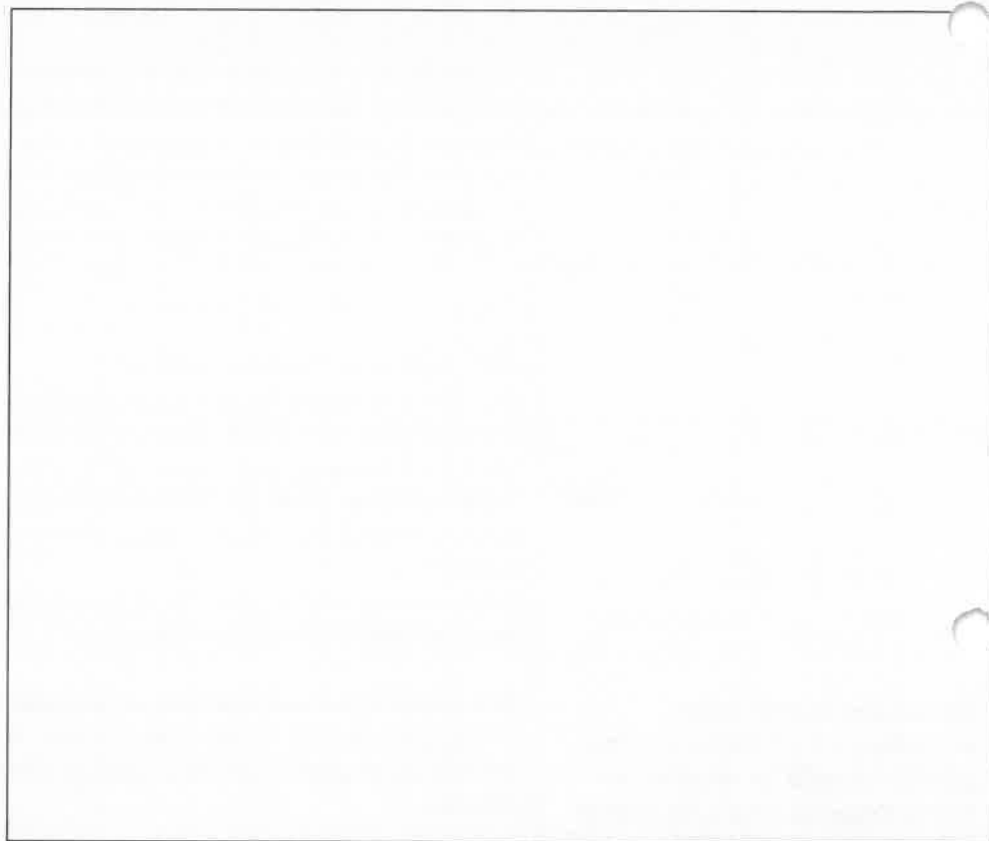
The small volunteer led café incorporates work experience for vulnerable young people and adults and reduces social isolation in the community as well as young volunteers participating in their Duke of Edinburgh Awards.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Increased Revenue: Achieving a significant increase in revenue compared to the previous year, indicating being successful obtaining grant funding and receiving community support.

Expanded Outreach: Reaching out to more individuals in need within the community, serving a larger demographic and providing essential support to those who may require it. We undertook a trial period of opening between the hours of 3pm – 5pm to give a warm space for children after school along with continuing to offer free activities for children at the café during half terms and school breaks along with youth club being held once a week.

Volunteer Engagement: Recruiting and retaining a dedicated team of volunteers who contribute their time and efforts towards running the cafe and youth services smoothly and efficiently.

Menu Diversification: Introducing new menu items that cater to various dietary preferences and restrictions, ensuring inclusivity and accessibility for all users.

Partnerships and Collaborations: Establishing partnerships with organisations and food suppliers to reduce costs, increase donations, and expand the cafe's reach through collaborative events or promotions.

Community Events: Hosting successful community events such as quiz nights, craft events, and educational workshops that not only raise awareness about the cafe's cause but also foster a sense of community engagement and participation.

Long-Term Sustainability: Developing strategies and plans for the cafe's long-term sustainability, including financial stability, volunteer succession planning, and ongoing community support initiatives.

These achievements can help demonstrate the cafe's positive impact on the community and serve as a roadmap for future growth and development.

Section E

Financial review

Brief statement of the charity's policy on reserves

Follow the Charity Commission guidance of 3-6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Financial Year 2023 2024

Employment of a Café manager and youth officer which supports efficient management of the café facility along with no longer the requirement to outsource the provision of the youth facility.

Beneficial administration support from Newport Town Council

Being successful in sourcing and being awarded grant funding.

Section F

Other optional information


N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Curt Nelson	TOM LANE
Position (eg Secretary, Chair, etc)	Chairman	DEPUTY CHAIR
Date	17 th July 2024.	



Receipts and payments accounts

For the period from	Period start date 1st April 2023	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	42,316	-	-	42,316	30,169
Bank Interest	479	-	-	479	6
Other Income	-	-	-	-	461
Room Hire	2,298	-	-	2,298	5,783
Cafe Sales	42,000	-	-	42,000	28,105
Council Rates Refund	-	-	-	-	-
Youth Club Income	528	-	-	528	438
Events	-	-	-	-	75
Sub total (Gross income for AR)	87,620	-	-	87,620	65,037
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	87,620	-	-	87,620	65,037
A3 Payments					
Café stock 01	13,263	-	-	13,263	8,350
Administration / Training/ Sundries 02	312	-	-	312	1,466
Rates 03	-	-	-	-	-
Insurance/Legal/H&S 04	1,975	-	-	1,975	1,608
Building works/ repairs 05	3,094	-	-	3,094	1,152
Cleaning 06	3,393	-	-	3,393	2,042
Youth Club 07	1,360	-	-	1,360	11,745
Salary/HMRC 08	21,828	-	-	21,828	18,293
Utilities/ services 09	11,583	-	-	11,583	5,029
Events 10	505	-	-	505	1,518
Licences/ Subscriptions 11	986	-	-	986	574
Sumup / bank Charges 12	321	-	-	321	348
Equipment/ Furniture 13	3,681	-	-	3,681	16,169
Sub total	62,302	-	-	62,302	68,294
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	62,302	-	-	62,302	68,294
Net of receipts/(payments)	25,318	-	-	25,318	3,257
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,246	-	-	39,246	42,506
Cash funds this year end	64,564	-	-	64,564	39,249

Section B Statement of assets and liabilities at the end of the period



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	32,259	-	-
	BMM Account 9606	32,053	-	-
	Community (Youth) Café Acc	-	-	-
	Petty Cash & Float Youth Club	52	-	-
	Petty Cash & Float Café	200	-	-
	Total cash funds	64,563	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Chairs, rack and shelving	Unrestricted Funds	711.00	711.00
	Cutlery, Crockery, Office Furniture, Toaster, Coat Stand, Bin	Unrestricted Funds	870.00	870.00
	Tables & Chairs	Unrestricted Funds	540.00	540.00
	Storage units for entrance	Unrestricted Funds	1400.00	1400.00
	Tub	Unrestricted Funds	280.00	280.00
	Microwave and Fridges	Unrestricted Funds	940.00	940.00
	Long Tables	Unrestricted Funds	400.00	400.00
	Hoover	Unrestricted Funds	100.00	100.00
	Telephones	Unrestricted Funds	50.00	50.00
	Shelving units x 2	Unrestricted Funds	70.00	300.00
	Pool table	Unrestricted Funds	100.00	950.00
	Coffee Machine	Unrestricted Funds	2500.00	2500.00
	Slow cooker	Unrestricted Funds	30.00	30.00
	Blender	Unrestricted Funds	25.00	25.00
	Extra tables and chairs	Unrestricted Funds	130.00	130.00
	Popcorn machine	Unrestricted Funds	35.00	35.00
	Post box	Unrestricted Funds	35.00	35.00
	Shelving unit in store room	Unrestricted Funds	55.00	55.00
	Multi games Table	Unrestricted Funds	80.00	80.00
	Table Tennis Table	Unrestricted Funds	325.00	325.00
	Shelving unit in store room	Unrestricted Funds	25.00	25.00
	Hanging chalk board 3	Unrestricted Funds	20.00	20.00

Panini maker	Unrestricted Funds	28.00	28.00
Trolley	Unrestricted Funds	26.00	26.00
New outside tables and chairs	Unrestricted Funds	600.00	600.00
Step ladder	Unrestricted Funds	30.00	30.00
White board	Unrestricted Funds	55.00	55.00
Accoustic Panels	Unrestricted Funds	1416.00	1416.00
Blinds to office & Store	Unrestricted Funds	268.00	268.00
heaters x 2	Unrestricted Funds	150.00	150.00
new microwave	Unrestricted Funds	75.00	75.00
outdoor tables & chairs additional	Unrestricted Funds	428.00	428.00
2 x tub chairs	Unrestricted Funds	340.00	340.00
Coat rail	Unrestricted Funds	20.00	20.00
noticeboard	Unrestricted Funds	61.00	61.00
Stand alone shelving units	Unrestricted Funds	100.00	100.00
Sound bar, TV's and speaker	Unrestricted Funds	1000.00	1000.00
Projector	Unrestricted Funds	2490.00	2490.00
Manager laptop	Unrestricted Funds	624.00	624.00
Printer	Unrestricted Funds	70.00	70.00
Crockery for café	Unrestricted Funds	59.00	59.00
café containers	Unrestricted Funds	21.70	21.70
upright freezer	Unrestricted Funds	771.00	771.00
drinks upright display chiller / cooler	Unrestricted Funds	551.00	551.00
Dishwasher	Unrestricted Funds	1793.00	1793.00
Play station 5	Unrestricted Funds	559.00	559.00
PS5 excesories charger, dust cover, cabels, controller	Unrestricted Funds	375.00	375.00
	Unrestricted Funds	308.00	308.00
Café aprons and polo shirts	Unrestricted Funds	46.00	46.00
4 x community use laptops	Unrestricted Funds	3082.00	3082.00
Lap top and bag - youth worker	Unrestricted Funds	726.00	726.00
Sound bar, TV's and speaker	Unrestricted Funds	1000.00	1000.00
Projector	Unrestricted Funds	2490.00	2490.00
Manager laptop	Unrestricted Funds	624.00	624.00
Printer	Unrestricted Funds	70.00	70.00
2 x dehumidifyer	Unrestricted Funds	340.00	340.00
Total		29317.70	

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CCF Tim Nelson	24/07/24
	Tom KNOX	24/07/24

Newport Youth Café Project Charity Number 1076691 2023/24 Independent Examination

The independent examination of the Newport Youth Café Project Charity accounts was carried out by undertaking the following tests:

- Comprehensive review of the accounts and all disclosure notes
- Review of Trustee Report including consistency of financial information with the Charity Accounts
- Review of minutes
- Review of insurance
- Review of cash and bank reconciliations including selected substantive testing of year end bank reconciliation
- Review of variance analysis or analytical review
- Checking that books of account have been properly kept throughout the year
- Selective testing of transactions to source documents
- Verify that opening balances are brought forward correctly
- Review of fixed assets disclosures

Conclusion

Please see the independent examination certificate for the statutory conclusion. The action plan overleaf details the issues identified during the independent examination relating to improvements in the system of accounting and governance.

JDH Business Services Ltd



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Newport Youth Café Project

On accounts for the
period ended

31st March 2024

**Charity no
(if any)**

1076691

Set out on pages

1-8

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Newport Youth Café Project Charity Number 1076691
2023/24 Independent Examination

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

July 8th, 2024

Name:

John Henry

**Relevant professional
qualification(s) or body**

ICAEW

Address:

Carreg Lwyd, Cefn Bychan Road, Pantymwyn, Flintshire, CH7 5EW

2023/24 Independent Examination

Review Category	Findings	Recommendation	Follow Up
<p>Review of draft accounts</p> <p>Review of Trustee Report including consistency of financial information with the Charity Accounts</p>	<p>No issues arising and 2022/23 issues raised were amended for the final version of the 2022/23 accounts</p>		
<p>Fixed assets</p>	<p>The fixed assets included in the CC16a accounts notes and the fixed asset register total did not agree.</p> <p>In the accounts fixed asset disclosure, a full list of assets have been disclosed with cost and 'market value' as the same value.</p>	<p><i>The difference between the fixed asset register and year end accounts disclosure should be reconciled and any amendments identified should be corrected in the final version of the accounts.</i></p> <p><i>If the fixed asset disclosure in the accounts represents the purchase price of the assets then consideration should be given to leaving the 'current value' blank.</i></p>	

Newport Youth Café Project Charity Number 1076691
2023/24 Independent Examination

Review Category	Findings	Recommendation	Follow Up
Internal Controls	No issues arising - the Trustees reviewed internal controls during the financial year and therefore implemented the 2022/23 independent examination recommendation.		

2022/23 report and follow up

Review Category	Findings	Recommendation	Follow Up
Review of draft accounts and disclosure notes	The draft CC16A accounts were incorrect. The rows for cash and bank brought forward and carried forward had not been completed for 2022/23 and the 2021/22 comparative.	<i>All sections of the receipts and payments CC16A accounts should be completed correctly.</i>	<i>Amendments processed for final version of CC16A accounts.</i>
Review of draft accounts and disclosure notes	The expenditure column added to £68294 not the £68298 disclosed due to rounding for individual expenditure categories.	<i>The accounts should cast correctly and rounding issues should be resolved.</i>	<i>Noted</i>
Fixed assets	The fixed assets included in the CC16a accounts notes and the fixed asset register had not been updated for capital additions in 2022/23.	<i>Year end procedures should include update of the fixed asset register to include all capital additions and disposals in the financial year.</i>	<i>Implemented for final version of CC16A and fixed asset register</i>

Review Category	Findings	Recommendation	Follow Up
Internal Controls	Trustees did not formally review internal controls during the financial year although we note internal controls including recording and reconciliation of the Rialtas ledger is consistent with the prior year, and we are informed a full evaluation of controls will be presented to the trustee meeting on 17th July 2023.	<i>Trustees should review the adequacy of internal controls annually.</i>	<i>Implemented</i>
Sales	One of the hire invoice payments selected for testing did not agree to the issued invoice. This was due to the hirer paying for what they deemed the time they had occupied the room rather than the agreed hire time period.	<i>Hirers must pay according to the hire agreement and the agreed fees.</i>	<i>No further issues regarding hires identified in 2023/24.</i>

NEWPORT YOUTH CAFE PROJECT

England & Wales - Charity number 1076691

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

139 High Street	
Newport	
Shropshire	
Postcode	TF10 7BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Newport Town Council	Corporate Trustee		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Newport Town Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution and Mission Statement
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by previous board of trustees on 03/01/2019

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Newport Town Council became corporate trustees on 03/01/2019</p> <p>Management committee elected on 17th May 2023</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The object of the charity is:</p> <p>To provide opportunities to address the educational, development and leisure needs of the young people of Newport (Shropshire) and District by establishing an indoor meeting place for the promotion of informal social education.</p>

The mission statement for the volunteer led community café:

To create a welcoming and accessible environment that will be used primarily by the youth of Newport (Shropshire) but that is accessible for everyone. Offering a range of activities that include and integrate the youth in the community and reduce social isolation. Also providing volunteering opportunities and work experience along with placements and training for young people with learning disabilities and difficulties.

Activities undertaken have been:

Providing a space for the local youth club (no other club in Newport) and provide support for the wider community. The youth club hold x2 weekly sessions run by SYA, Hub volunteers and Duke of Edinburgh volunteers. Weekly youth dance group.

Free activities such as crafting and educational sessions for young people during the café opening hours over school holidays.

Weekly bridge club

The small volunteer led café incorporates work experience for vulnerable young people and adults and reduces social isolation in the community as well as young volunteers participating in their Duke of Edinburgh Awards and school children taking part in work experience.

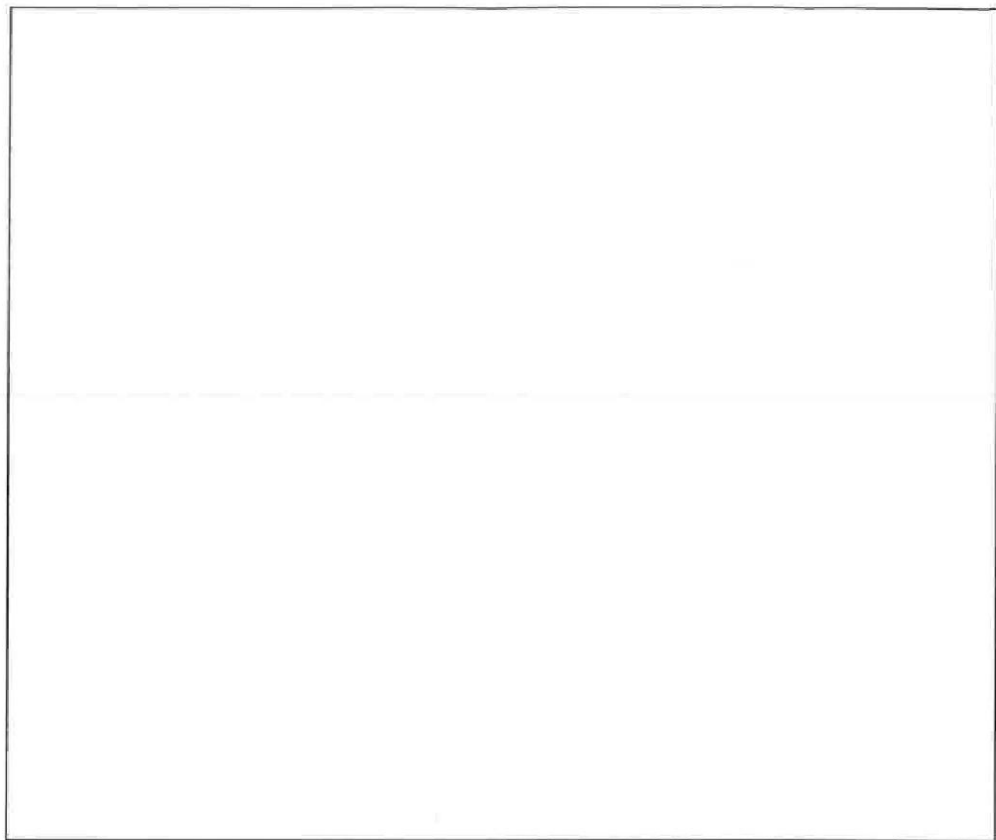
A number of community groups use the small café as a meeting place.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The community café has been able to open every week and footfall has been steadily increasing. The café continues to offer free activities for children at the café during school holidays and these are very well attended. Activities have included free crafts, links with community groups such as Newport in Bloom and Knit and Natter to provide activities and free Makaton lessons. Community groups using the space has expanded and now includes a community walking group, knit and natter and a wellbeing café.

Telford repair café have recently used the space and have expressed an interest in a regular six monthly hire.

The focus for the coming year will be to increase the opening hours of the café to provide a safe meeting place for school children after school with affordable snacks and activities. This will also increase work experience opportunities for young people.

A new café manager was recruited in June 2023 and a new youth worker is being sought to enable an enhanced provision.

The Hub youth Club started in April 21 and is managed by Shropshire Youth Association and our Hub volunteers. Unfortunately, the youth club has struggled with attendees therefore with the rising costs of SYA. The new youth worker will take over the running of the youth club and will seek to improve the number of attendees.

The performance of the charity this financial year has not been as envisaged as the main income in 2022-2023 has been provided by Newport Town Council in the forms of grants.

The charity is working to ensure sustainability by ensuring income from other areas such as café sales, youth club, the general hire and external grants is increased.

Section E

Financial review

Brief statement of the charity's policy on reserves

Follow the Charity Commission guidance of 3-6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Currently Newport Town Council are the main source of funding but the future modelling for the Newport Youth Café Project will work towards it being self funded with outside funding sought for capital projects.

Purchase of café products and equipment for running of the community café. Hub manager's maternity pay, and maternity cover. Crafts and activities for school holidays

NA

Section F

Other optional information

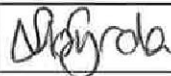
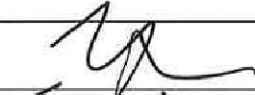
N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SARAH JURDA	Tim Nelson
Position (eg Secretary, Chair, etc)	DEPUTY CHAIR	Chair
Date	17/07/2023	08 08 23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Newport Youth Café Project "The Hub"

1076691

Receipts and payments accounts

CC16a

For the period from	1st April 2022	To	31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	30,169	-	-	30,169	36,854
Bank Interest	6	-	-	6	-
Other Income	461	-	-	461	556
Room Hire	5,783	-	-	5,783	2,862
Cafe Sales	28,105	-	-	28,105	20,949
Council Rates Refund	-	-	-	-	-
Youth Club Income	438	-	-	438	329
Events	75	-	-	75	56
Sub total (Gross income for AR)	65,037	-	-	65,037	61,606
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	65,037	-	-	65,037	61,606
A3 Payments					
Café stock 01	8,350	-	-	8,350	5,787
Administration / Training/ Sundries 02	1,466	-	-	1,466	1,828
Rates 03	-	-	-	-	-
Insurance/Legal/H&S 04	1,608	-	-	1,608	1,975
Building works/ repairs 05	1,152	-	-	1,152	1,094
Cleaning 06	2,042	-	-	2,042	1,152
Youth Club SYA 07	11,745	-	-	11,745	7,425
Salary/HMRC 08	18,293	-	-	18,293	17,158
Utilities/ services 09	5,029	-	-	5,029	4,160
Events 10	1,518	-	-	1,518	506
Licences/ Subscriptions 11	574	-	-	574	440
Sumup / bank Charges 12	348	-	-	348	251
Equipment/ Furniture 13	16,169	-	-	16,169	5,030
Sub total	68,294	-	-	68,294	46,806
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	68,294	-	-	68,294	46,806
Net of receipts/(payments)	- 3,257	-	-	- 3,257	14,800
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,506	-	-	42,506	27,706
Cash funds this year end	39,249	-	-	39,249	42,506

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	37,543	-	-
	BMM Account 9606	1,319	-	-
	Community (Youth) Café Acc	225	-	-
	Petty Cash & Float	159	-	-
	Total cash funds	39,246	-	-

(agree balances with receipts and payments account(s))

Agreement/Enter

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

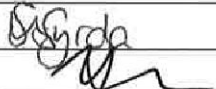
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Chairs, rack and shelving	Unrestricted Funds	711.00	711.00
	Cutlery, Crockery, Office Furniture, Toaster, Coat Stand, Bin	Unrestricted Funds	870.00	870.00
	Tables & Chairs	Unrestricted Funds	540.00	540.00
	Storage units for entrance	Unrestricted Funds	1400.00	1400.00
	Tub	Unrestricted Funds	280.00	280.00
	Dishwasher, Microwave and Fridges	Unrestricted Funds	1940.00	1940.00
	Long Tables	Unrestricted Funds	400.00	400.00
	Hoover	Unrestricted Funds	100.00	100.00
	Telephones	Unrestricted Funds	50.00	50.00
	Shelving units x 2	Unrestricted Funds	70.00	300.00
	Pool table	Unrestricted Funds	100.00	950.00
	Coffee Machine	Unrestricted Funds	2500.00	2500.00
	Slow cooker	Unrestricted Funds	30.00	30.00
	Blender	Unrestricted Funds	25.00	25.00
	Extra tables and chairs	Unrestricted Funds	130.00	130.00
	Popcorn machine	Unrestricted Funds	35.00	35.00
	Post box	Unrestricted Funds	35.00	35.00
	Shelving unit in store room	Unrestricted Funds	55.00	55.00
	Multi games Table	Unrestricted Funds	80.00	80.00
	Table Tennis Table	Unrestricted Funds	325.00	325.00
	Shelving unit in store room	Unrestricted Funds	25.00	25.00
	Hanging chalk board	Unrestricted Funds	20.00	20.00
Panini maker	Unrestricted Funds	28.00	28.00	

Trolley	Unrestricted Funds	26.00	26.00
New outside tables and chairs	Unrestricted Funds	600.00	600.00
Step ladder	Unrestricted Funds	30.00	30.00
White board	Unrestricted Funds	55.00	55.00
Accoustic Panels	Unrestricted Funds	1416.00	1416.00
Blinds to office & Store heaters x 2	Unrestricted Funds	268.00	268.00
new microwave	Unrestricted Funds	150.00	150.00
outdoor tables & chairs additional	Unrestricted Funds	75.00	75.00
2 x tub chairs	Unrestricted Funds	428.00	428.00
Coat rail	Unrestricted Funds	340.00	340.00
noticeboard	Unrestricted Funds	20.00	20.00
Stand alone shelving units	Unrestricted Funds	61.00	61.00
Sound bar, TV's and speaker	Unrestricted Funds	100.00	100.00
Projector	Unrestricted Funds	1000.00	1000.00
Manager laptop	Unrestricted Funds	2490.00	2490.00
Printer	Unrestricted Funds	624.00	624.00
Total		17502.00	17502.00

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SARAH BURDA Tim Nelson	17/07/2023 080823



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Newport Youth Café Project

On accounts for the
period ended

31st March 2023

Charity no
(if any)

1076691

Set out on pages

1-9

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

July 4th, 2023

Name:

John Henry

**Relevant professional
qualification(s) or body**

ICAEW

Address:

Carreg Lwyd, Cefn Bychan Road, Pantymwyn, Flintshire, CH7 5EW

NEWPORT YOUTH CAFE PROJECT

England & Wales - Charity number 1076691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name Newport Youth Café Project

Other names charity is known by The Hub

Registered charity number (if any) 1076691

Charity's principal address 139 High Street
 Newport
 Shropshire
Postcode TF10 7BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Newport Town Council	Corporate Trustee	01/04/2020 to 31/03/2021	
2				
3				
4				
5				
6				
7				
8				
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10				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Newport Town Council	01/04/2020 to 01/03/2021

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution and Mission Statement

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by previous board of trustees on 25/05/2021

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Newport Town Council became corporate trustees on 03/01/2019

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is:

To provide opportunities to address the educational, development and leisure needs of the young people of Newport (Shropshire) and District by establishing an indoor meeting place for the promotion of informal social education.

The mission statement for the volunteer led community café:

To create a welcoming and accessible environment that will be used primarily by the youth of Newport (Shropshire) but that is accessible for everyone. Offering a range of activities that include and integrate the youth in the community and reduce social isolation. Also providing volunteering opportunities and work experience along with placements and training for young people with learning disabilities and difficulties.

Activities undertaken have been:
 Youth Club- was unable to start due to lockdown.
 Youth Dance clubs x2 groups
 Free activities for young people during the café opening hours over school holidays.

Providing a space for the local youth club (no other club in Newport) and provide support for the wider community.

Small volunteer led café which incorporates work experience for vulnerable young people and adults and reduces social isolation in the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately, our achievements were not as we had hoped this year due to Covid-19 restrictions and continuous lockdowns.

We now have a building manager in place to oversee the building, hall hire, café and youth club.

X2 Youth Dance groups were able to continue through some stages of lockdown- Facility hire

Other group hires were unable to continue throughout the year as planned due to Covid-19.

The Community Café was able to open (when lockdown permitted) Offering free activities for children at the café during half terms and school breaks

Youth Club is set up and ready to start asap when lockdown allows (starting April 21)- managed by Shropshire Youth Association and Hub volunteers. The club was set to open in October 2020 but due to lockdown it was unable to commence.

Our performance this financial year has not be as we had envisaged as our main income in 2019-2020 has been provided by Telford & Wrekin Council and the Covid support funding grant. Which has helped us greatly because even though the building has been closed for most of the year (in line with lockdowns) we still have had to pay for some of the utilities and the building manager. Although we put on hold the bills we were able to, without the Covid support funding we would have struggled to pay them and the building manager with the café income and general hire alone.

Section E Financial review

Brief statement of the charity's policy on reserves	Follow the Charity Commission guidance of 3-6 months
Details of any funds materially in deficit	

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted. 	<p>Through lockdown our main funding has been from Telford & Wrekin Covid support funding</p> <p>Purchase of café products for running of the community café. Making the building Covid secure for the wider community and volunteers there. Manager's salary- who provides support and oversees the day to day running of the building as well as looking after the charity's finances.</p> <p>N/A</p>
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Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately, our achievements were not as we had hoped this year due to Covid-19 restrictions and continuous lockdowns.

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Follow the Charity Commission guidance of 3-6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

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- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Through lockdown our main funding has been from Telford & Wrekin Covid support funding

Purchase of café products for running of the community café. Making the building Covid secure for the wider community and volunteers there. Manager's salary- who provides support and oversees the day to day running of the building as well as looking after the charity's finances.

N/A

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
car Tim Nelson	
Chair	

22/08/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Newport Youth Café Project "The Hub" No (if any)
1076691

Receipts and payments accounts

CC16a

For the period from 1st April 2020 To 31st March 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	A Variance Analysis giving clear financial explanations of all income and expenditure variances greater than 10%
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
grants	27,653	-	-	27,653	7,835	Includes Covid support funding
Bank Interest	1	-	-	1	3	Bank interest rate reduced
other income	-	-	-	-	-	
room hire	373	-	-	373	5,542	Closed due to Covid
café sales	4,373	-	-	4,373	1,958	Café only open 6 weeks in 2019-2020, then closed on and off 2020-2021 due to Covid
Council rates refund	-	-	-	-	-	Rate exemption FY 20-21
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	32,400	-	-	32,400	15,338	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	32,400	-	-	32,400	15,338	
A3 Payments						
Café Stock	970	-	-	970	994	
administration/ training / sundries	747	-	-	747	2,510	Less due to Covid and Furniture was put under sundries in the previous year
Rates	-	-	-	-	-	Rates exemption
Insurance/legal/ H&S	2,374	-	-	2,374	2,100	
Building works / repairs	512	-	-	512	356	
cleaning	598	-	-	598	385	Extra cleaning due to Covid
youth club	-	-	-	-	-	No youth club due to Covid
salary/ HMRC	7,038	-	-	7,038	1,211	Manager wage- employed from July 2020
utilities	3,274	-	-	3,274	5,806	Some utilities suspended/in credit due to Covid
Events	49	-	-	49	-	
Licenses/Subscriptions	193	-	-	193	-	TV license and RCC subscription which we didn't have 2019-2020
Equipment/furniture	2,495	-	-	2,495	-	Off set against grant received for coffee machine
	-	-	-	-	-	
Sub total	18,250	-	-	18,250	13,362	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	18,250	-	-	18,250	13,362	
Net of receipts/(payments)	14,150	-	-	14,150	1,976	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	13,556	-	-	13,556	11,580	
Cash funds this year end	27,706	-	-	27,706	13,556	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowme nt funds to nearest £
B1 Cash funds	Current Account	21,293	-	
	BMM Account 9606	1,313	-	
	Community (Youth) Café 0148	4,950		
	Float	-		
	Petty Cash	150	-	
	Total cash funds	27,706	-	-
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Table Tennis Table (inherited)	unrestricted Funds	100	100
	Pool Table (inherited)	unrestricted Funds	100	950
	Hoover (inherited)	unrestricted Funds	100	100
	Chairs / Racking / Shelving	unrestricted Funds	711	711
	Cutlery, crockery, office furniture, toaster, coat stand , Tables & Chairs	unrestricted Funds	870	870
	Storage Units entrance	unrestricted Funds	540	540
	Tub Chairs	unrestricted Funds	1,400	1,400
	Tub Chairs	unrestricted Funds	280	280
	Sound bar & TV x 2	unrestricted Funds	280	280
	White goods	unrestricted Funds	1,000	1,000
	Projector	unrestricted Funds	1,940	1,940
	Long tables(inherited)	unrestricted Funds	2,490	2,490
	Telephones (gifted)	unrestricted Funds	400	400
	Coffee maker (gifted)	unrestricted Funds	50	50
	Shelving units x 2 (purchased second hand)	unrestricted Funds	-	100
	Till (purchased second hand)	unrestricted Funds	70	300
	Coffee machine	unrestricted Funds	120	300
	Slow cooker	unrestricted Funds	2,500	3,300
	Blender	unrestricted Funds	30	30
	Popcorn machine	unrestricted Funds	25	25
	Manager laptop	unrestricted Funds	35	35
	Total		624	624
			13,385	15,545

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	Utilities	26	19th April 2021
	Creditors	Utilities	11	1st April 2021
	Internal Audit	Audit	216	
	Pension fund	Pension	147	8th April 2021
			-	

[Handwritten Signature]

Tim Nelson 2/08/21

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Newport Youth Café Project

On accounts for the
period ended

31st March 2021

Charity no
(if any)

1076691

Set out on pages

1 - 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

August 18th, 2021

Name:

John Henry

Relevant professional qualification(s) or body

ICAEW

Address:

Carreg Lwyd, Cefn Bychan Road, Pantymwyn, Flintshire, CH75EW