

Canewdon Community Association and Village Hall

Trustees Annual Report

(Apr 2023-Mar 2024)

1. Reference and Administration Details

Charity name: Canewdon Community Association and Village Hall

Alternative names: The CCA

Charity No: 1076685

Property Address: Lambourne Hall Road, Canewdon, SS4 3PG

Trustees: Dot Locke (Chair), Michael Fuller (Treasurer, Apr 2024-), Ann Holmes, Penny Popham, Charlotte Fuller, Tamsin Collinge, Andrew Collinge, Lee Harrison, Jo Barwick, Carl Whalley, Layla Green (Apr 2024-), Anita Prior (Apr 2024-), Lorraine Harding (Apr 2024-).

2. Structure, Governance, and Management

Governance type: Scheme

How the charity is constituted: Unincorporated Association

Trustee selection methods: Trustees are appointed or reappointed annually at the Annual General Meeting in April.

Additional governance issues: The trustees represent a wide section of the community as set out in the governing document, with representation from the Parish council, the church, and from groups associated with the hall. This has been steadily improving over the last 5 years from a position where the committee was struggling to recruit members. This has enabled the committee to work with other local groups to provide a range of services for the local community.

3. Objects and Activities

Summary of the objects of the charity as set out in the governing document: To promote the benefit of the inhabitants of the area of benefit (Canewdon Parish) without distinction of sex, or of political, religious or of other opinions in an effort to provide facilities in the interests of social welfare, including use for recreation and leisure-time occupation, and meetings, lectures, and classes, with the object of improving the conditions of life for the said inhabitants and the provision, maintenance, and management of a village hall to be used for (the purposes above)

Summary of the main activities undertaken for the public benefit in relation to these objects: We have worked with the local community to provide a space for activities for all age groups. We host regular meetings for toddler groups, dog owners, pensioners, fitness groups, and various religious groups. When considering the activities that are provided at the hall, the committee always refers to our governing document. These activities cater to a wide section of the local community.

4. Achievements and performance

Summary of the main achievements of the charity during the year: The committee have worked hard to upgrade the facilities at the hall, and have installed a new heating system to provide sufficient heat over the winter months. They also secured a grant to replace the cladding on the East wall, ensuring that the the East side is better protected against the elements. Other items upgraded include new flooring in the Hall and toilets, electrical upgrades, a new drinks fridge, and a bleed kit. These should help us ensure that the hall continues to be used for public benefit.

The CCA have had a bumper year of fundraising. We continue to invest this money to ensure that the Hall can be made fit for purpose going forward. Once again we held a village fete, which was enjoyed by many members of the community. We also held fun day activities for children during the holidays, which were well received. We held a party in the hall to celebrate The King's coronation as well as events at Halloween, Easter, and Christmas to help bring our community together. Our village Christmas card was once again a hit, with the proceeds supporting both ourselves and Cancer Research UK as chosen by the winner.

5. Financial Review

Summary of financial reserves: The committee have financial reserves in place to ensure a year's worth of general expenses can be met in the event of unforeseen circumstances (like those around COVID-19). At the year-end unrestricted reserves are £26,318 which is almost 3 years of general running costs. The committee have spent money in order to upgrade and modernise the hall, as this is vital to its future viability. Restricted grant funds of £13,179 were received in the year, of which £11,111 has been spent: £2,068 carried forward to next year.

6. Other optional information

Future plans: Now that the committee is at full strength, they expect to invest money into upgrading the hall, so that it can continue to be of benefit to the local community for years to come. This year, we have plans to replace the kitchen, which is outdated and in urgent need of modernisation. An updated business plan, detailing all of the improvements to be made over the next few years, is currently being worked upon.

7. Declaration

Signature  _____

Full name Michael Fuller

Position Treasurer

Date 13/01/25

CANEWDON COMMUNITY ASSOCIATION & VILLAGE HALL
REGISTERED CHARITY NUMBER 1076685
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2024

	Unrestricted £	2024 Restricted £	Total £	2023 Total £
INCOME				
Hall hire income	9,957		9,957	11,028
Government Grants		11,625	11,625	
Other Grants and Donations		1,554	1,554	2,704
Fundraising Activities	4,055		4,055	4,424
Sundry Income	200		200	
Savings interest	197		197	64
Total value of Income	14,409	13,179	27,588	18,219
EXPENDITURE				
Charitable Activities				
Repairs & maintenance	2,924		2,924	5,914
Cleaning & waste collection	2,639		2,639	2,257
Grass cutting	1,090		1,090	1,053
Gas & electricity	983		983	1,112
Insurance	2,100		2,100	1,956
Licences & fees	155		155	224
Broomstick printing and expenses	0		0	700
Administration and Sundries	72		72	306
Rates & water	553		553	607
	10,516	0	10,516	14,129
Other Expenditure			0	
New Flooring in Main Hall & Toilets	10,374		10,374	
New Ceiling	9,676		9,676	
New Cladding on East Side Wall		9,486	9,486	
New Heaters Installed	10,563		10,563	
New Bleed Kit and Drinks cooler		960	960	
Costs of fundraising activities	877	800	1,677	635
Community Charity donations	158		158	
Total value of Expenditure	42,163	11,246	53,409	14,764
NET SURPLUS	-27,754	1,933	-25,821	3,455
BALANCE BROUGHT FORWARD	54,207		54,207	50,752
Transfer between funds	-135	135	0	
BALANCE CARRIED FORWARD	26,318	2,068	28,386	54,207

CANEWDON COMMUNITY ASSOCIATION & VILLAGE HALL
REGISTERED CHARITY NUMBER 1076685
STATEMENT OF ASSETS AND LIABILITIES
AT 31ST MARCH 2024

	Unrestricted £	2024 Restricted £	Total £	2023 Total £
CASH ASSETS				
Cash at bank - Reserve account	14,840		14,840	39,564
Current account	11,478	2,068	13,545	14,643
Total value of Cash Assets	26,318	2,068	28,386	54,207

OTHER MONETARY ASSETS

Debtors

Unpaid lettings

Liabilities

Electricity bill to British Gas

1923

1,923

Independent Examination

142

142

FIXED ASSETS RETAINED FOR USE


Building


Stage

Tables and chairs

Kitchen white goods

Other equipment

Signed (Trustee 1):  Name: Michael Fuller Date: 13/01/25

Signed (Trustee 2):  Name: Charlotte Fuller Date: 13/01/25

On behalf of all trustees of Canewdon Community Association and Village Hall

Independent Examiner's Report to the Trustees of Canewdon Community Association and Village Hall (Registered Charity No. 1076685)

I report to the trustees on my examination of the accounts on pages 1 to 4 of Canewdon Community Association and Village Hall (the Trust) for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
13th January 2025