



Trustees' Annual Report for the period

		Period start date			Period end date			
		01	09	2020	31		08	2021
From					To			

Section A Reference and administration details

Charity name

Micheldever and Stratton Pre School

Other names charity is known by

Registered charity number (if any)

1076656

Charity's principal address

The Warren Centre, Andover Rd, Micheldever Station, Winchester	
Postcode	SO21 3AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Smith	Chair	Elected on 13.10.21	
2	Amelia Prescott	Secretary	Elected on 13.10.21	
3	Ruth Jeffery	Treasurer		
4	Marcus Mann			
5	Meila Roy		Elected on 01.12.21	
6	Emily Clarke		Elected on 13.10.21	
7				
8	Claire Bentham	Chair	Stepped down 01.08.21	
9	Charlotte Fraser	Secretary	Stepped down 22.06.21	
10	Charlotte Lawrence		Stepped down 01.12.21	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually at AGM in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Pre-School is managed by a voluntary committee of trustees made up of parents of the pre-school children. The activities of the Pre-School are run by a remunerated Pre-School leader and team of remunerated staff.

A remunerated administrator is employed to produce administrative assistance and consistency in an organisation where the committee can change on an annual basis.

Summary of the objects of the charity set out in its governing document

The Pre-School's aim is to provide excellent care and education, which meets the needs and aspirations of the families in the community it serves within the terms of the constitution. More specifically, it has identified medium and long term goals as follows:

- Increase number of students on roll, continue to advertise the preschool locally and engage with local community
- Develop the team and support development of the team through training and new government guidance for early years settings
- Continue to self-assess, including gaining the views of parents, and seek to improve.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Since it was established in 1999 the Pre-School has grown considerably in size and is very well regarded both by parents who use it and the local community. Its core strengths are its links with parents and the wider local community in which it operates. The local community is highly valued by those who live in it, and this is reflected in the Pre-School and the support that it enjoys. The Pre-School also has a strong active committee of parents.

The Pre-School ensures that all children in the local area, whatever their race, culture, religion, means or ability can benefit from our services. There is no catchment area restrictions for the setting.

All trustees have full regards to the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the year, covered by these accounts, the focus was to provide a continued service, ensuring that new, continued and safe practices were in place to manage the restrictions and challenges of COVID-19.

The total number attending the setting has declined and reflective of the impact of COVID-19. The restrictions have also led to minimised interactive and community opportunities. However, the move to a new location (Warren Centre in Micheldever Station) is hoped to be a positive step in supporting the enrolment of new children and opportunities.

Unfortunately, there hasn't been an opportunity for significant fundraising due to restrictions, which have resulted in the financial losses stated in the accounts. However, the Government's furlough scheme supported the income as well as a couple of generous donations. Active plans are in place for both fundraising and enrolment of new children into the setting.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity maintains a reserve bank account, sperate from its operating bank account with funds allocate to provide funds for financial obligations should the Pre-School cease to operate. The funds in the account are reviewed and top up funds transferred when a need is identified. Current reserves at YE stood at £29,576.20

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Smith	
Full name(s)	Samantha Smith	
Position (eg Secretary, Chair, etc)	Chair	
Date	22/06/2022	

Micheldever & Stratton Pre School

Receipts and Payments Account for the year ended 31 August 2021

Cash book balance brought forward at 01.09.20
from Statement of Assets and Liabilities 2020

£43,103.37

	Unrestricted	Restricted
RECEIPTS		
Fees & Deposits from Parents	£16,581.95	
EYE Funding	£20,930.99	
Fundraising	£586.84	
Grants	£0.00	
Donations	£2,187.66	
Interest	£6.31	
Other	£100.00	
JRS Payments	£1,195.03	
<i>Total Receipts</i>	<i>£41,588.78</i>	<i>£41,588.78</i>
		£84,692.15

	Unrestricted	Restricted
PAYMENTS		
Premises	£5,837.63	
Wages	£41,830.60	
Pensions	£861.64	
Bills (inc Insurance)	£1,734.48	
Classes	£973.00	
Consumables	£1,065.42	
Equipment	£259.21	
Fundraising	£63.20	
Training	£306.99	
Other	£25.99	
<i>Total Payments</i>	<i>£52,958.16</i>	<i>-£52,958.16</i>

Cash book carried forward at 31-08-21

£31,733.99

Statement of Assests & Liabilities at Year end 31 August 2021

Cash Funds		
Current Account - bank balance	£2,157.79	
Less cheques not cleared	£0.00	
Deposit Account	£29,576.20	
		£31,733.99
Other Monetary Assets		None
Investment Assets		None
Liabilities		None
Assests retained for the Charity's own use		Various

	Signature	Print name	Date
Signed by the Chair of the the Committee		SAMANTHA SMITH	22/6/2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Micheldever and Stratton Pre-School

On accounts for the year
ended

31 August 2021

Charity no
(if any)

1076656

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Anna Parker

Date:

23/6/22

Name:

Anna Parker

Relevant professional
qualification(s) or body
(if any):

Fellow of the Institute of Chartered Accountants England and Wales

Address:

Meadowside, Northbrook

Micheldever

SO21 3AJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Micheldever & Stratton Pre School

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	Signature	Print name	Date
Signed by the Chair of the the Committee		SAMANTHA SMITH	22/6/2022