

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	September	2019		31	August	2020

Section A Reference and administration details

Charity name

Micheldever and Stratton Pre-School

Other names charity is known by

Registered charity number (if any)

1076656

Charity's principal address

East Stratton Village Hall, East Stratton, Winchester

Postcode

SO21 3DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Bentham	Chairperson		
2	Charlotte Fraser	Secretary	Elected as Secretary 14.10.20 (previously held health & safety role)	
3	Ruth Jeffery	Treasurer		
4	Alice Symonds			
5	Sam Smith		Elected on 14.10.20	
6	Marcus Mann		Elected on 14.10.20	
7				
8				
9	Eleanor Warr	Secretary	Stepped down 14.10.20	
10	Joanna Rowley	HR	Stepped down 14.10.20	
11	Rachel Drewer		Stepped down 31.12.20	
12	Charlotte Lawrence		Stepped down 22.6.21	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually at AGM in September / October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Pre-School is managed by a voluntary committee of trustees made up of parents of the pre-school children. The activities of the Pre-School are run by a remunerated pre-school leader and team of remunerated staff. A remunerated administrator is employed to produce administrative assistance and consistency in an organisation where the committee can change on an annual basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Pre-School's aim is to provide excellent care and education, which meets the needs and aspirations of the families in the community it serves within the terms of its constitution. More specifically, it has identified medium and long term goals as follows:

- To develop staff pedagogy and raise qualifications in line with government guidelines;
- To develop the learning opportunities for all children by

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>developing the outdoor area and extending opportunities for those with special educational needs;</p> <ul style="list-style-type: none"> ○ To raise the profile of the setting within the wider local community; ○ To strengthen the management structure of the setting; ○ To ensure the Pre-School is financially sustainable; and ○ To continue to improve the flexibility of the sessions offered by the setting thereby meeting the needs of parents.
<p>Since it was established in 1999, the Pre-School has grown considerably in size and is very well regarded both by the parents who use it and the local community. Its core strength is its links with parents and the wider local community in which it operates. A majority of the staff live within the local area and are part of the local community cementing the strong links with the parents and children. The local community is highly valued by those who live in it and this is reflected in the Pre-School and the support that it enjoys. The Pre-School also has a strong active committee of parents.</p> <p>The Pre-School ensures that all children in the local area, whatever their race, culture, religion, means or ability, can benefit from our services. We have no catchment area.</p> <p>All trustees have full regards to the guidance on public benefit issued by the Charity Commission.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the year covered by these accounts the main focus has been on consolidating changes introduced in the previous academic year namely:

- Additional training for Forest school, which has become an incredibly popular session;
- Weekly sports & dance sessions with specialist teachers;
- Regular cooking opportunities with the children;

Unfortunately, over this reporting period, we have had to deal with 2 terms of Covid19 and so our main priority was to keep up to date with the Covid19 policies.

The total number attending was broadly similar to last year but the number of younger children has decreased significantly. This reflects the lack of new children attending the setting, probably as a result of the pandemic. Therefore, recruiting was also a key focus.

We spent significantly less than in previous years, due to the unusual summer term. However, staffing costs have risen due to increases in the minimum wage and pension costs. We did though receive £32,300 from the Governments furlough scheme.

Sadly, there was no significant fundraising this year due to the pandemic and restriction on socialising.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity maintains a reserve bank account, separate from its operating bank account with funds allocated to provide funds for financial obligations should the Pre-School cease to operate. The funds in this account are reviewed on an annual basis and top up funds transferred when a need is identified. Current reserve funds stand at £29,569.89

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Charlotte Fraser	
Full name(s)	Charlotte Jane Fraser	
Position (eg Secretary, Chair, etc)	Secretary	
Date	23 June 2021.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Micheldever & Stratton Pre-school

**On accounts for the year
ended**

31st August 2020

**Charity no
(if any)**

Set out on page

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2020**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

CHOMBY

Date:

20/6/2021

Name:

CAREY HORNBY

**Relevant professional
qualification(s) or body
(if any):**

Address:

4 STRATTON CLOSE

EAST STRATTON

HAMPSHIRE SO21 3DX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Micheldever & Stratton Pre School**Receipts and Payments Account for the year ended 31 August 2020**

Cash book balance brought forward at 01.09.19
from Statement of Assets and Liabilities
2019

£43,563.66

	Unrestricted	Restricted
RECEIPTS		
Fees & Deposits from Parents	£12,841.22	
Childcare Vouchers	£0.00	
EYE Funding	£31,068.36	
Fundraising	£211.35	
Grants	£0.00	
Donations	£500.00	
Interest	£47.75	
Other	£2,366.18	
<i>Total Receipts</i>	<i>£47,034.86</i>	<i>£47,034.86</i>
		£90,598.52

	Unrestricted	Restricted
PAYMENTS		
Premises	£4,911.06	
Wages	£37,408.37	
Pensions	£818.78	
Bills (inc Insurance)	£1,443.73	
Classes	£1,441.95	
Consumables	£614.43	
Equipment	£406.33	
Fundraising	£0.00	
Training	£400.00	
Other	£50.00	
<i>Total Payments</i>	<i>£47,494.65</i>	<i>-£47,494.65</i>

Cash book carried forward at 31-08-20

£43,103.87

Statement of Assests & Liabilities at Year end 31 August 2020**Cash Funds**

Current Account - bank balance	£13,633.48
Less cheques not cleared - Hall deposit	£100.00
Deposit Account	£29,569.89

£43,103.37

Other Monetary Assets

None

Investment Assets

None

Liabilities

None

Assests retained for the Charity's own use

Various



CHARITY COMMISSION
FOR ENGLAND AND WALES

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Section A

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Signed:

CHornby

Date:

20/6/2021

Name:

CAREY HORNBY

**Relevant professional
qualification(s) or body
(if any):**

Address:

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EAST STRATTON

HAMPSHIRE SO21 3DX

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