

Manor Childcare Centre

Accounts

For the year ended 31 December 2020

**LERMAN QUAILE
CHARTERED ACCOUNTANTS**

**1 MORTIMER STREET
BIRKENHEAD
MERSEYSIDE
CH41 5EU**

**Tel: 0151 647 7171
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**MANOR CHILDCARE CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2020**

RECEIPTS	£	PAYMENTS	£
Surplus Brought Forward	236.28	Wages	85,721.62
Pre-School Cash & Cheques	11,069.68	Rent	6,420.00
Pre-School Grants	75,065.45	Subscription/Fees & Insurance	1,989.80
OOSC Cash and Cheque	18,369.13	Travel & Recreation	0.70
Furlough Grant	23,843.34	Telephone & Internet	758.38
Donations	-	Milk & Snacks	633.67
Fundraising	54.00	Stationery & Photocopying	0.70
Milk Subsidy	11.90	Equipment	1,716.10
		Sundries	144.04
		Bank Charges	272.78
		Loan Repayments	2,500.00
		Surplus carried forward	28,491.99
Total	128,649.78		128,649.78
Represented by:			
Bank balance	27,041.47		
Cash in hand	1,450.52		
	28,491.99		

**Accountants Report to the Committee
Of Manor Childcare Centre**

In accordance with your instructions, we have examined without performing an audit, the annexed accounts for the year ended 31 December 2020. In our opinion the accounts have been properly prepared from your accounting records.

1 Mortimer Street
Birkenhead

Date: 28th March 2022

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LERMAN QUAILE
CHARTERED ACCOUNTANTS

Committee's Approval of the Accounts

We hereby approve the accounts for the year ended 31 December 2020

Signed: Chairman: *[Signature]*

Funding Co-Ordinator: *[Signature]*

Manor Childcare Centre

Managers Report 2020

"I believe that investing in our children's development from the earliest age is the single most important contribution we can make"

(Jay Weatherill 1964 45th Premier of South Australia)

2020 started off as usual, who would have known within a few months our whole Earth would be struck down with COVID 19?

January brought new children in, with two areas formed for our 3 and 4 yr olds and the 2 yr olds.

Planning for the year included visits from the Fire and Rescue and the Police service. The children loved dressing up in the uniforms and seeing the Fire Engine.

Other themes were:

- Costa Coffee Station, Costa Coffee in Liscard provided all the resources for our café!
- Light and dark
- Cooking and Baking
- World Book Day. All the children dressed up in their favourite characters.
- The Corona Virus was explained to the children, with extra cleaning routines introduced!

On March 23rd we had to close our doors and did not open again until 1st June.

We opened preschool for our Key Working parents and for vulnerable children.

The Out of School Club started back for the Summer Holidays. A lot of our working parents where and still are working from home. This resulted in their children not needing our services. Numbers are very low in our Before and After School Clubs.

In July we opened fully for our preschool children and we were able to have our Graduation Ceremony for children leaving us to go to 'big' school.

Government support financially meant staff could be furloughed and still have a regular wage. Early Years Funding also continued and this was a blessing to our setting.

From September, fully opened and with lots of preschoolers we enjoyed the best months leading up to Christmas.

Looking back we can say "We survived!"

Jacqui Woods

Manager

Manor Childcare Centre Management Committee Convenor's Report 2020

Manor Childcare Centre's mission has always been to provide affordable and accessible childcare to children from 2½ to 11 years. Since 2012 that age range has been extended to include all 2 year olds. The continuing dedication of the staff, and the leadership offered by Jacqui and Tracy, are to be commended and have enabled us to continue to offer a quality service throughout 2020.

The COVID-19 Pandemic had a significant impact during 2020. Initially we were completely closed as full lockdown measures were introduced. We were able to gradually reopen from June. Initially the Pre-School reopened with a small number of key worker and vulnerable children, building up to 'normal' operations from September in both the Pre-School and After School.

The support of the Coronavirus Job Retention Scheme meant that we could furlough staff during the lockdown, and use flexible furlough to manage staffing during the gradual reopening period.

Finally, the Management Committee values input from parents and carers, and our constitution allows for a number of parent and community representatives on the Committee, some of which are currently vacant. If you would be prepared to consider joining the Committee, please speak to Jacqui, Tracy, or myself.

The Committee would like to thank you for your continued support over the last year. Thanks should also be expressed to our hosts at Christ Church.

Rev Ian Smith
Management Committee Convenor