

Registered Number: 03705361
Charity registration number: 1076585

AGE CONCERN NEW FOREST
(A company limited by guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Registered Office Address:
Southward House, 2 Beaulieu Road
Dibden Purlieu, Southampton
Hampshire, SO45 4PT

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Reference and Administrative Details

Chairman	R N Lee
Chief Executive Officer	T D Blakey
Trustees	L E Harris R N Lee M R Cox P Parrott C King L Francis
Secretary	T D Blakey
Principal Office	Southward House 2 Beaulieu Rd Dibden Purlieu Southampton Hampshire SO45 4PT
Company Registration Number	03705361
Charity Registration Number	1076585
Independent Examiner	Tee Accounts Limited T/A On The Spot Rosehill House PL26 7BA

Trustees Report

Amendments to Trustees

R.N. Lee
L E Harris
M Cox
C. King
P. Parrott
D. Poole – resigned 24.5.2021
L. Francis
S. Delemare – resigned 2.12.2020

Trustees' Report 2020-2021

Achievement and Performance

2020-21 has been the most worrying and challenging year for Age Concern New Forest with the Covid-19 Pandemic. We started the new Financial Year in Lockdown 1 and finished it in Lockdown 3. We worked very closely with our other local Advice Agencies, NFDC and Foodbanks by monthly Zoom Meeting to share information and experiences. This close partnership work was an invaluable support to us all. We all also continued to network and signpost during this time making sure we provided local older people, their families and carers with a reliable, professional and up-to-date essential phone service.

We also continue to be a "Friend" of Age UK Southampton and continue to support national campaigns where appropriate and share good working practices with many other Age UKs and Age Concerns across the county.

All money raised locally by Age Concern New Forest from our four Charity Shops is only spent providing vital services for our local older people in our own local area.

We recruited and welcomed a part-time new member of staff to join our Dibden Purlieu Shop as Assistant Manager at the beginning of November, 2020.

Our monthly Trustee Meetings were adapted to Zoom and this ensured the CEO kept them up to date with all our Services the ever-changing Government restrictions and guidelines.

As you will see from the Annual Accounts we have finished the financial year in a much stronger and healthier position. This is due to the careful guidance of the CEO and Trustees, the support of the Government Furlough Scheme, Local NFDC Grants and the Fundraising Officer obtaining Grants to support our Services during this time.

Services 2020/21

Information and Advice - Our Manager and her Assistant and one of our Volunteers gave a comprehensive telephone service, as restrictions and Government Guidelines meant our Office had to close. This ensured that local older people were able to access good quality information and in particular help with benefits (e.g. form filling), Blue Badges and Power of Attorney. This financial year saw us secure £293,283.56 in previously unclaimed benefits. 2682 people contacted our Office by telephone, even though we had 3 Lockdowns, furloughing and self- isolating to contend with. A full breakdown of this service can be seen in our Annual Review.

Trustees Report

Waterside Goodneighbours - Our Coordinator and her small dedicated team of Volunteers ensured that this service was kept running throughout the whole of the year, including all 3 Lockdowns. This team picked up prescriptions and got essential shopping for our local clients who were vulnerable or self-isolating. This year saw us complete 509 tasks for 207 Clients. A full breakdown can be seen in our Annual Review.

Befriending – . Befriending visits were halted due to restrictions and Government Guidelines but our Volunteers adapted and contacted our Befriending Clients with regular weekly calls instead. We completed 1440 Telephone Befriending calls and some were as far away as Ringwood. We also had so many new Volunteers offer their service that at one stage we did not have enough clients.

Telephone Buddying - This service merged with Befriending during this Pandemic and ensured that our clients received regular telephone calls.

Computer At Home - This service did not run during this financial year due to the Government Guidelines and restrictions.

Totton Lunch Clubs - These two weekly clubs every Monday and Tuesday have been running for over 40 years, but we were only able to run them during September, October and December last year. We were not able to provide a minibus due to the Covid 19 restrictions but our clients managed to get to the lunch clubs with lifts from family and friends. Our two Volunteer Coordinators and their dedicated team dealt with the many challenges of social distancing ensuring masks were worn and hands were regularly sanitised. Our clients were very pleased when we were able to run the Lunch Clubs and when we were locked down the Tuesday Lunch Club Volunteers took a hot meal from one of the local cafes round the most vulnerable clients. Totton and Eling Community Centre and Bartley Village Hall have been very supportive of our Lunch Clubs and have ensured we able to run these lunch clubs whenever possible.

Sunday Lunch Club - This club was not able to run during this financial year due to the Horrill Centre, where we hold the Lunch Club, being closed for the entire year.

Foot clinics - This service had to close in March, 2020 due to the Coronavirus Pandemic and Government restrictions and our two Footcare Specialists provided home visits for those needing nail cutting. From July 2020 we were able to resume our Footcare clinics at only 3 venues – Hythe Community Centre, Totton and Eling Community Centre and Blackfield Baptist Church as the local Dr.Surgeries were unable to let us in due to their restrictions. These clinics at these 3 venues have been running well and appointments have been in great demand. Clients have been very understanding and followed the various guidelines completely. From July 2020 to March 2021 we provided 119 clinics and saw us complete 1967 appointments. Since the Pandemic we call all our clients to remind them of their next appointment and although this causes a lot of extra work, it has meant missed appointments were down from 195 in 2019/20 to 61 for this financial year. The dedication and commitment of the Footcare Specialists and Volunteer Receptionists meant that we were able to provide a first-class affordable service. We received a Grant for this Service for a Slipper Swap and this will continue in the next financial year. A full breakdown of statistics for the year is shown in our Annual Review.

Shops - Our four charity shops were only able to open for just over 5 months of the financial year and this was very worrying as it provides us with the income required to run our services to our local older people. We also had to contend with the restrictions of quarantining donated goods for 72 hours before they could be sorted. We had to purchase screens to protect the Staff and Volunteers, masks, contactless payment machines and gallons of cleaning fluids and sanitising hand gel. Recognition must be given to our Shop Managers and their team of dedicated Volunteers who were able to keep our Shops open when we were allowed. At the end of October,2020 with a heavy heart we took the decision to close our Holbury Shop and not to renew the Lease. This was due to income being down, lack of Volunteers and difficulties with soicla distancing as it was a very small shop. Our shops are a huge part of the local communities as they provide shop fronted links for the charity and promote all the services we provide.

Trustees Report

Age Concern New Forest has 9 part-time members of staff, around 180 Volunteers and 8 Trustees (also Volunteers). We must acknowledge their support, hard work and dedication as they all play a major part in our continued success and we could not provide our services without them. This last year was very difficult for some of our Volunteers if they were vulnerable and had to self-isolate. Most of our Staff spent half of the year furloughed and self-isolating as were vulnerable. However, when they were able to return to work in between Lockdowns their dedication, adapting to new ways of working and work ethics should be highly commended. Only three members of our Staff worked their full contracted part-time hours through this year, the CEO, WGN Coordinator and the Fundraising & Marketing Officer. We also recognise that all our staff members work over and above their contracted paid hours and this does not go unnoticed or without immense gratitude.

It is important that, each year, we express our thanks to those Organisations, Foundations and Trusts who have supported us and recognised the important role we play in the local community. These include Age UK, Age UK Southampton, The Horril Wellbeing Centre, Community First New Forest, Hampshire County Council, New Forest District Council, Totton & Eling Town Council, Hythe and Dibden Parish Council, Fawley Parish Council, Marchwood Parish Council, Hythe and Waterside Rotary Club, Trading Standards, Paris Smith Solicitors, New Forest Disability Information Services, Citizens Advice New Forest, Community First, the Good neighbours Support Network, Adult Services, MIND, The Alzheimer's Society, Asda Totton, Waitrose Hythe, The Herald, Holbury WI, Waterside and Totton Care Navigators and other Age Concerns/Age UKs in the County. The following Trusts and Foundations supported us with Grants to help with Core Costs, Information & Advice, Lunch Clubs, Waterside Good neighbours and Befriending and our Slipper Swap:- Garfield Weston Foundation, The Childwick Trust, Charles Hayward Foundation, The Edward Gosling Foundation, The WG Edwards Foundation, National Lottery Covid 19 Grant, Hampshire & Isle of Wight Community Fund National Emergencies Trust, Skipton Building Society, Tesco Bags of Help, Dibden Allotment Fund, Marks and Spencer Neighbourly Fund, Exxon Mobil Fawley, Waitrose Hythe and New Forest District Council.

Many individuals have donated and raised money for us and thanks must go to Martin Cox, Roger and Olwen Lee, Christine King, Mr Frank Wood and Mrs. Sylvia Cartwright.

The Trustees recognise that the staff and Volunteers continue to work hard so we are able to make a valuable contribution to the local community and provide these very vital services for our local older people.

Financial Review

Total Income exceeded expenditure this year that resulted in a net gain of £86,805, compared to a deficit of £6,568 in the previous year. This was due to the Government Furlough Scheme, Government/NFDC Covid Business Support Grants which were calculated on the same basis as for any rateable valued premises, Grants obtained from Trusts and Organisations and help with reduced rents from our Landlords.

Policy on Reserves

The charity aims to maintain sufficient reserves to meet any unexpected reductions in income in the short term and to provide some confidence in its ability to meet ongoing operational commitments. Total funds at the date of this report stand at £177,433, of which £85,000 of unrestricted funds are held in the charity deposit accounts as a strategic reserve to cover the cost of closing shops or offices and redundancies.

The annual report was approved by the trustees of the charity on28/10/2021.....and signed on its behalf by:

..........

R N Lee
Chair

AGE CONCERN NEW FOREST
CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Age Concern New Forest for the year ended 31 March 2021 as set out on pages 2 - 17 from the Company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/uk/en/about-us/regulation/rulebook.html>

This report is made solely to the charity trustees of Age Concern New Forest, as a body, in accordance with the terms of our engagement letter dated 8 April 2021. Our work has been undertaken solely to prepare for your approval the accounts of Age Concern New Forest and state those matters that we have agreed to state to the trustees of Age Concern New Forest as a body in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, we do not accept or resume responsibility to anyone other than Age Concern New Forest and its Board of Trustees as a body for our work for this report.

It is your duty to ensure that Age Concern New Forest has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Age Concern New Forest. You consider that Age Concern New Forest is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Age Concern New Forest. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts



Janice Willis FCCA
On The Spot
Trading name of Eleve11 Consulting Ltd
05.08.21

AGE CONCERN NEW FOREST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF AGE CONCERN NEW FOREST
FOR THE YEAR ENDED 31 MARCH 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW (FCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an
3. independent examination; or
the accounts have not been prepared in accordance with the methods and principles of the Statement of
4. Recommended Practice for accounting and reporting by charities, in accordance with the FRS 102.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Teresa Rogers BFP FCA
Director

21 September 2021

AGE CONCERN NEW FOREST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and endowments From:				
Donations and legacies	2	119,359		119,359
Charitable activities	3	42,538	47,194	89,732
Other trading activities	4	60,183	-	60,183
Investment income	5	1,230	-	1,230
Total Income		<u>223,310</u>	<u>47,194</u>	<u>270,504</u>
				0
Expenditure on:				
Raising funds	6	99,604	0	99,604
Charitable Activities	7	46,474	37,621	84,095
Total Expenditure:		<u>146,078</u>	<u>37,621</u>	<u>183,699</u>
Net income		77,232	9,573	86,805
Transfers between funds		(11,480)	11,480	0
Net movement in funds		65,752	21,053	86,805
		-		-
Reconciliation of funds				
Total funds brought forward		<u>90,638</u>	<u>-</u>	<u>90,638</u>
Total funds carried forward	19	<u>156,390</u>	<u>21,053</u>	<u>177,443</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments From:				
Donations and legacies	2	20,646	-	20,646
Charitable activities	3	76,296	2,773	79,069
Other trading activities	4	113,825	-	113,825
Investment income	5	926	-	926
Total Income		<u>211,693</u>	<u>2,773</u>	<u>214,466</u>
Expenditure on:				
Raising funds	6	(95,266)	-	(95,266)
Charitable Activities	7	(120,025)	(5,743)	(125,768)
Total Expenditure:		<u>(215,291)</u>	<u>(5,743)</u>	<u>(221,034)</u>
Net expenditure		(3,598)	(2,970)	(6,568)
Transfers between funds		(2,970)	2,970	-
Net movement in funds		(6,568)	-	(6,568)
		-		-
Reconciliation of funds				
Total funds brought forward		<u>97,206</u>	<u>-</u>	<u>97,206</u>
Total funds carried forward	18	<u>90,638</u>	<u>-</u>	<u>90,638</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2021 is shown in note 18.

AGE CONCERN NEW FOREST**BALANCE SHEET****AS AT 31st March 2021**

	Note	£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	13		<u>111</u>		<u>148</u>
			111		148
CURRENT ASSETS					
Debtors	14	2,258		958	
Cash at bank and in hand		<u>183,015</u>		<u>92,513</u>	
		185,273		93,471	
CREDITORS: amounts falling due within one year	15	<u>(7,941)</u>		<u>(2,981)</u>	
NET CURRENT ASSETS			177,332		90,490
NET ASSETS			<u>177,443</u>		<u>90,638</u>
Funds of the Charity:					
Restricted income funds			21,053		
Unrestricted funds			156,390		90,638
TOTAL FUNDS	18		<u>177,443</u>		<u>90,638</u>

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on

28/10/2021 and signed on their behalf
by:


.....

R N Lee
Trustee

AGE CONCERN NEW FOREST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (charities SORP (FRS 102)). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Age Concern New Forest meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity has opted to take the exemption available in Bulletin 1 and has therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Government Grants

Government grants are recognised under the accrual model meaning that grants relating to revenue shall be recognised in income on a systematic basis over the periods in which the charity recognises the related costs for which the grant is intended to compensate.

1. ACCOUNTING POLICIES (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising Funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities to raise funds.

Charitable Activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost of valuation, less any estimated residual value, over their expected economic life as follows:

Asset Class	Depreciation method and rate
Fixtures, Fittings and Equipment	25% reducing balance
Computer Equipment	25% straight line

Trade debtors

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after their reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

AGE CONCERN NEW FOREST**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2021****Fund structure**

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2. Income from donations and legacies

	Unrestricted funds	Total	Total
	General	2021	2020
	£	£	£
Donations and legacies;			
Appeals and donations	6,988	6,988	20,646
Grants;	-	-	-
Government Grants	112,371	112,371	
	<u>119,359</u>	<u>119,359</u>	<u>20,646</u>

3. Income from charitable activities

	Unrestricted funds	Restricted funds	Total	Total
	General	General	2021	2020
	£	£	£	£
Foot care	40,552	2,200	42,752	66,213
IT Classes	55	-	55	95
Befriending	-	8,990	8,990	-
Waterside Good Neighbours	143	12,525	12,668	2,773
Lunch Club income	1,788	10,300	12,088	9,988
Information and Advice Line	-	13,179	13,179	-
	<u>42,538</u>	<u>47,194</u>	<u>89,732</u>	<u>79,069</u>

4. Income from other trading activities

	Unrestricted funds	Total	Total
	General	2021	2020
	£	£	£
Income from generating funds	<u>60,183</u>	<u>60,183</u>	<u>113,825</u>

5. Investment income

	Unrestricted funds	Total	Total
	General	2021	2020
	£	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>1,230</u>	<u>1,230</u>	<u>926</u>

AGE CONCERN NEW FOREST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Expenditure on raising funds **Note**

a) Costs of generating donations and legacies

		Direct costs	Allocated Support costs	Total 2021	Total 2020
		£	£	£	£
Costs of generating donations and legacies:	8	<u>74,897</u>	<u>24,707</u>	<u>99,604</u>	<u>95,266</u>

7. Expenditure on charitable activities

		Unrestricted funds	Restricted Funds	Total 2021	Total 2020
		General £	£	£	£
Staff costs	8	11,496	24,571	36,067	45,686
Allocated support costs	8	6,009	7,815	13,824	80,082
Direct Costs		<u>28,969</u>	<u>5,235</u>	<u>34,204</u>	<u>-</u>
		<u>46,474</u>	<u>37,621</u>	<u>84,095</u>	<u>125,768</u>
		Activity undertaken directly	Activity support costs	Total 2021	Total 2020
		£	£	£	£
Foot Care		25,856	11,099	36,955	62,863
IT Classes		-	-	-	15
Befriending		-	1,339	1,339	-
Waterside Good Neighbours		4,522	2,206	6,728	5,743
Lunch clubs		3,825	6,614	10,439	19,435
Information and advice		-	18,046	18,046	23,011
Governance		-	10,587	10,587	14,701
		<u>34,203</u>	<u>49,891</u>	<u>84,094</u>	<u>125,768</u>

£46,473 (2020- £120,025) of the above expenditure was attributable to unrestricted funds and £37,621 (2020- £5,743) to restricted funds.

AGE CONCERN NEW FOREST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

8. Analysis of support costs

Support costs allocated to raising funds

Basis of allocation	Governance costs £	Staff costs £	Administration costs £	Total 2021 £	Total 2020 £
Support staff hours					
Costs of Donations and legacies	915	16,057	5,239	22,211	7,006
Costs of trading activities	103	1,804	589	2,496	-
	<u>1,018</u>	<u>17,861</u>	<u>5,828</u>	<u>24,707</u>	<u>7,006</u>
	Governance costs £	Staff costs £	Administration costs £	Total 2021 £	Total 2020 £
Foot Care	457	8,024	2,618	11,099	18,037
IT Classes	-	-	-	-	7,694
Befriending Service	55	968	316	1,339	-
Waterside Good Neighbours	91	1,595	520	2,206	-
Lunch Clubs	273	4,781	1,560	6,614	-
Information and advice	744	13,046	4,256	18,046	23,011
Governance	437	7,653	2,497	10,587	14,599
	<u>2,057</u>	<u>36,067</u>	<u>11,767</u>	<u>49,891</u>	<u>63,341</u>

9. Net incoming/outgoing resources

Net outgoing resources for the year include:

	Total 2021 £	Total 2020 £
Depreciation of fixed assets	37	50
Independent examiners & Accountants fees	<u>1,380</u>	<u>1,386</u>
	-	-

10. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

AGE CONCERN NEW FOREST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

11. Staff costs	2021	2020
The aggregate payroll costs were as follows:		
Staff costs during the year were:		
Wages and salaries	89,805	82,195
The monthly average number of employees (including senior management team) employed by the charity during the period were:		
Charitable activities	<u>9</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £24,654 (2020 £23,531)

12. Taxation

The company is a registered charity and is, therefore exempt from taxation.

AGE CONCERN NEW FOREST**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2021****13. Tangible fixed assets**

	Fixtures, Fittings and Equipment £	Computer Equipment £	Total £
COST			
At beginning of year	2,019	2,005	4,024
Disposals	-	-	-
Additions	-	-	-
At end of year	<u>2,019</u>	<u>2,005</u>	<u>4,024</u>
DEPRECIATION			
At beginning of year	1,871	2,005	3,876
Disposals	-	-	-
Charge for the year	37	-	37
At end of year	<u>1,908</u>	<u>2,005</u>	<u>3,913</u>
NET BOOK VALUES			
As at 31 March 2021	<u>111</u>	<u>-</u>	<u>111</u>
As at 31 March 2020	<u>148</u>	<u>-</u>	<u>-</u>

14. DEBTORS

	2021 £	2020 £
Trade debtors	-	-
Prepayments	863	958
Other debtors	1,395	-
	<u>2,258</u>	<u>958</u>

15. CREDITORS: amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,574	576
Accruals	4,949	1,386
Taxation and social security	708	1,019
Other creditors	710	-
	<u>7,941</u>	<u>2,981</u>

16. Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

17. Commitments

Other financial commitments

Commitments under non cancellable operating leases

The total amount of other financial commitments not provided in the financial statements was £64,123 (2020 - £100,360)

AGE CONCERN NEW FOREST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

18. Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted Funds					
General					-
Unrestricted Funds	90,638	223,310	(146,078)	(11,480)	156,390
Restricted Funds					
Footcare	-	2,200	(1,069)		1,131
Befriending	-	8,990	(1,340)		7,650
Waterside Good Neighbours	-	12,525	(6,728)		5,797
Lunch Club	-	10,300	(10,438)	6,613	6,475
Information and Advice line	-	13,179	(18,046)	4,867	-
Total Funds	<u>90,638</u>	<u>270,504</u>	<u>(183,699)</u>	<u>-</u>	<u>177,443</u>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted Funds					
General					-
Unrestricted Funds	97,206	211,693	(215,291)	(2,970)	90,638
Restricted Funds					
Footcare	-	-			-
Befriending	-	-			-
Waterside Good Neighbours	-	2,773	(5,743)	2,970	-
Lunch Club	-	-			-
Information and Advice line	-	-			-
Total Funds	<u>97,206</u>	<u>214,466</u>	<u>(221,034)</u>	<u>-</u>	<u>90,638</u>

AGE CONCERN NEW FOREST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

The specific purposes for which the funds are to be applied are as follows:

The unrestricted funds can be used for any purpose in accordance with the charitable objectives at the discretion of the trustees.

The restricted funds were made up of five activities:

Footcare- we provide affordable toenail cutting at our clinics held in Totton, Hythe and Blackfield. Vital for ensuring good foot health, prolonging independence and mobility

Befriending and Telephone Buddying - We can provide a Volunteer to visit an older person in their own home who is lonely or isolated to share interests and provide friendship and company. We can also offer a regular telephone call from one of our volunteers for a friendly regular chat.

Waterside Goodneighbours - Offering neighbourly help, from our Volunteers, with all manner of day-to-day tasks such as shopping or taking shopping, collecting prescriptions, dog walking, taking to medical appointments, etc for people in the Waterside and Totton area.

Lunch Clubs - we hold two weekly Lunch Clubs in Totton and Bartley and a monthly Sunday Club in Dibden. Members are able to enjoy a 2 course hot meal with friends. Minibus transport is also available.

New Forest Advice Network - We keep in regular touch and we work in partnership with other Advice Agencies and FoodBanks. There are no funds in our Accounts left at the moment for this.

19. Analysis of net assets between funds	Unrestricted Funds General	restricted Funds General	Total Funds
	£	£	£
Tangible fixed assets	111	-	111
Current assets	164,220	21,053	185,273
Current Liabilities	(7,941)	-	(7,941)
	-	-	-
Total net assets	<u>156,390</u>	<u>21,053</u>	<u>177,443</u>

20. Related party transactions

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

