

COMMUNITY AWARENESS PROGRAMME

ACCOUNTS FOR THE YEAR ENDED

30 NOVEMBER 2024

BELDENN LTD

CHARTERED ACCOUNTANTS

COMMUNITY AWARENESS PROGRAMME

CHARITY INFORMATION

REGISTERED OFFICE

2-8 Market Street
Wakefield
WF1 1DH

CHARITY NUMBER

1076401

TRUSTEES

Mrs E Hibbert - Chair
Mrs S Hornby Mould - Vice Chair
Mr L Crompton - Chaplain
Mrs J Breaton
Mrs J Carroll
Mr J Gledhill
Mrs K Cox
Mr J Cannings
Mrs J Hemsworth

HONORARY TRUSTEES

Mrs N Denison
Mrs J Phillips
Mr J McGuire

REPORTING ACCOUNTANTS

Beldenn Ltd
Townend House
8 Springwell Court
Leeds
West Yorkshire
England
LS12 1AL

SOLICITORS

Geldards
Number One Pride Place
Pride Park
Derby
DE24 8QR

BANKERS

Virgin Money
6 - 10 Northgate
Wakefield
WF1 1TA

COMMUNITY AWARENESS PROGRAMME

ACCOUNTS FOR THE YEAR ENDED

30 NOVEMBER 2024

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 NOVEMBER 2024**Aims and Objectives of the Trust**

The aim of the Charity is to see lives changed by helping to relieve the suffering caused by want and poverty in the Wakefield Five Towns and beyond. Facilitating a resource centre in the city does this. The centre is open weekdays 10am – 2pm with clients visiting daily via a referral system from other service providers and agencies. The Charity not only provides food, clothing, toiletries, furniture, housewares but help and support in every avenue, either in house or by referral to other specific agencies.

The Charity was founded in 1997 by Ernest and Elisabeth Hibbert.

The day to day running of the charity is done by the project manager Kevin Dobson 4 members of paid staff and 34 volunteers. 8 of these volunteers are client helpers. Working for the clients in the various departments gives them a sense of well being but also experience to put on a CV. 292 (272) clients have moved on to independent living and in no need of our services.

To quantify a successful year is difficult. The statistics show that the service users have increased by 2.9% during the year proving that need and poverty in the area are still very prevalent.

The centre saw 1029 (1022) individuals visiting a total of 24373 (23689) times and 24282 (23566) meals being served. 391 (389) new users crossed the threshold This gives an average daily attendance of 95.6 (94.1). 4837 (4946) items of clothing were issued. [the figure in brackets refer to 2023 figures]

The 'Drop-in' initiative continues to be a success with daily surgeries in house from many agencies. Turning Point, Housing needs; Rough Sleeper; Universal credit; hairdressers and several specialist health services to name but a few. 634 (669) clients were referred to 3rd party agencies for more support.

The room upstairs is used twice a week by Alcoholics Anon.

Yet again this year and in partnership with the Wakefield Express and Wakefield Chantry Rotary, CAP has provided 545 (630) hampers for families who are experiencing poverty.

Fund Raising this last year has been varied with 2 Preloved sales; Christmas Fayre; Murder mystery evening; Sleepout; but we are also so grateful for the continued giving of individuals and organisations. The 100 club and One Multiplied continues to bring in revenue.

Management and Governance Arrangements.

The Charity is governed by the chair and a board of 9 trustees as accounted for in the constitution and meet 4 times per year, with other meetings as required. All new trustees are invited by the board and are provided with the previous annual accounts, governing documents, and standard operation procedure as well as the relevant documents on trusteeship as required by the charity commission. All Trustee board members have a relevant job description. At the AGM 2023 2 new trustees were welcomed and appointed to the Board. – Mrs J Brearton and Mr Luke Crompton. Elisabeth Hibbert was elected as Chair following the retirement of Kevin Foster. A presentation was made to Mr Foster in honour of his time as Chair

The annual accounts are independently examined, ratified by the board, and then presented to the member and public at the annual general meeting held in the spring of each year. Attendance to this meeting is open to the public although members, volunteers and staff are invited and given the opportunity to vote by proxy.

COMMUNITY AWARENESS PROGRAMME

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)

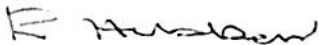
Statement of Trustee Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to :

- Select suitable accounting policies and apply them consistently;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Mrs E Hibbert
Chair



Mrs S Hornby Mould
Vice Chair

Dated: 7/3/25

COMMUNITY AWARENESS PROGRAMME**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AWARENESS PROGRAMME**

We report to the Trustees on our examination of the accounts of The Community Awareness Programme for the year ended 30 November 2024, which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any respect:

- accounting records have not been kept in respect of the Trust as required by section 130 of the Act; or
- the accounts did not accord with those records.
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ash Bruce

Ashley Bruce (May 13, 2025 11:05 GMT+1)

Ashley Bruce
Beldenn Ltd
Chartered Accountants
Townend House
8 Springwell Court
Leeds
West Yorkshire
England
LS12 1AL

COMMUNITY AWARENESS PROGRAMME

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 NOVEMBER 2024

	2024 Unrestricted £	2023 Total £
Income:		
Public donations	77,769	75,428
Gift Aid	7,567	7,098
Utility Warehouse	382	777
Other fund raising	1,649	14,571
Grants received	48,150	74,500
	<u>135,517</u>	<u>172,374</u>
Less Overhead expenditure:		
Wages	83,439	84,773
Security	798	403
Fund-raising costs	1,567	2,009
Rent and rates	33,825	35,123
Heat and light	10,957	28,001
Telephone	915	1,093
Repairs and renewals	1,942	3,507
Printing, postage and stationery	2,583	3,697
Accountancy	1,368	1,332
Sundries	1,237	622
Motor	1,977	1,790
Insurance	2,697	2,392
Waste	859	811
Catering and hospitality	446	409
Capital expenditure		-
	<u>144,610</u>	<u>165,962</u>
Net surplus/(deficit) on normal activities	(9,093)	6,412
Interest received	1,816	581
Net surplus/(deficit) for the year	(7,277)	6,993
Total cash funds brought forward	63,703	38,674
Transfer from deposit account	-	18,036
Total cash funds carried forward	56,426	63,703

No restricted income or expenditure in 2024 or prior year (2023).

COMMUNITY AWARENESS PROGRAMME

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 30 NOVEMBER 2024

ASSETS

	2024 Unrestricted £	2023 Total £
Bank Account	56,426	63,703
Deposit account with Kingdom Bank	40,293	58,036
Investments	50,000	50,000
	<hr/>	<hr/>
	146,719	171,739
	<hr/>	<hr/>

The investments of £50,000 represents the purchase of a right to buy the current premises at any time and at a price that has been agreed.

In addition the charity also owns a motor vehicle which was purchased in May 2022 and small items of office furniture and computer equipment.

LIABILITIES

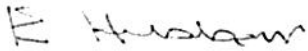
At 30 November 2024 the charity had a total future commitment of £0 (2023: £20,417) under a non-cancellable lease for the premises from which it operates. The lease was a rolling contract and therefore did not get renewed.

COMMUNITY AWARENESS PROGRAMME
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2024

1. BASIS OF PREPARATION

The accounts have been prepared on a receipts and payments basis.

Approved by the Trustees and signed on their behalf:



Mrs E Hibbert



Mrs S Hornby Mould

Dated: 7/3/25