

WESTBURY LEIGH COMMUNITY PROJECT LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 JANUARY 2025

The trustees present their annual report and financial statements for the year ended 31 January 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charitable objects are to provide facilities in the interest and social welfare, for the recreation, or other leisure time occupation and for the advancement of religion for the general community but specifically for the residents of Westbury, Wiltshire.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

Overall we have had a steady year with both regular bookings and one off bookings remaining similar to 2023-2024.

The general income from casual hirers, has decreased slightly by £203 over the previous year, from £5,372 to £5,169.

The income from regular hirers has increased by £7,311 over the previous year, from £9,133 to £16,524. The total income from casual and regular hirers is decreased slightly by the repayment of refunds to hirers, and movement on debtors costs to £21,097.

The total income included bank interest and donations is £33,096.

I wish to extend a huge thank you to our regular fundraiser, the monthly bingo, which generated an impressive income of £4,477 for hall funds.

Our annual charity bingo, where the monthly bingo is run in aid of a nominated charity, on this occasion raised an amazing £528, for the Royal Osteoporosis Society.

As in previous years, in 2024-2025 we have run a number of successful village events, all of which were very well attended. The Summer Fete, Christmas Fair and Table Top Sales raised £2,403 in total.

WESTBURY LEIGH COMMUNITY PROJECT LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

We have had some large expenditure costs this year. Insurance at £2,332, and the installation of a new fire alarm system along with other new fire safety features at a total cost of £15,262.

Completing the installation of the fire alarm system along with other upgrades throughout the year now means the hall is fully compliant with all the latest legislation.

We continue to keep the gardening and cleaning costs to a minimum by running both with our willing band of volunteers.

The expenditure total is £33,466

We were fortunate during the year to receive some grants towards the running of the community hall, firstly in March we were awarded £2,839 from Westbury Town Council towards the cost of installing the new complete fire alarm system, also in March £961 was granted by Swindon Borough Council towards the new hedge project in the car park to replace the recently removed overgrown laurel hedge.

During the year a total of £194 was received towards the upkeep of the defibrillator from the Hollies Inn made up of monies from the collection box together with an extremely generous donation from the owners of the Hollies.

Financial review

Reserves policy

We lease the hall from the church. The lease requires us to maintain the church building and grounds. We are therefore liable for all repairs and all maintenance. It was therefore agreed that we should hold a larger reserves fund to enable us to deal with any major repair. We look to keep £30,000 as our reserves. This stood us in good stead through the Covid years as we were able to finance our losses then, and have survived to carry on serving the community.

Structure, governance and management

The charity is a company limited by guarantee. Westbury Leigh Community Project Limited, has directors (all trustees) and a secretary. It is run by a committee. The committee is made up with volunteers from the local community.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were.

Mr A Bass

Mrs M Befoh

Mrs C M Cargill

Miss L V Munday

Mrs L Mason

(Retired 1 June 2024)

Recruitment and appointment of trustees

Trustees are recruited and appointed at the AGM. Names are put forward, and appointment agreed by a vote of those present.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

WESTBURY LEIGH COMMUNITY PROJECT LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2025

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction,
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts, and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.

Mr A Bass
Trustee

28 March 2025

WESTBURY LEIGH COMMUNITY PROJECT LTD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £
Income from:					
Donations and legacies	3	22	4,009	4,031	340
Charitable activities	4	21,097	-	21,097	14,228
Other trading activities	5	6,801	-	6,801	7,275
Investments	6	1,167	-	1,167	767
Total income		<u>29,087</u>	<u>4,009</u>	<u>33,096</u>	<u>22,610</u>
Expenditure on:					
Raising funds	7	368	-	368	563
Charitable activities	8	30,082	3,017	33,099	14,184
Total expenditure		<u>30,450</u>	<u>3,017</u>	<u>33,467</u>	<u>14,747</u>
Net income/(expenditure) and movement in funds		(1,363)	992	(371)	7,863
Reconciliation of funds:					
Fund balances at 1 February 2024		<u>43,102</u>	<u>-</u>	<u>43,102</u>	<u>35,239</u>
Fund balances at 31 January 2025		<u>41,739</u>	<u>992</u>	<u>42,731</u>	<u>43,102</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

WESTBURY LEIGH COMMUNITY PROJECT LTD

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WESTBURY LEIGH COMMUNITY PROJECT LTD

I report to the trustees on my examination of the financial statements of Westbury Leigh Community Project Ltd (the charity) for the year ended 31 January 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Katy Gooding
Gooding Accounts Ltd

24 Warminster Road
Westbury
Wiltshire
BA13 3PE
United Kingdom

Dated: 4 April 2025