



Proclaim Trust **Trustees' Annual Report**

From: 1st August 2021

To: 31st July 2022

Charity registration number: 1076342

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The advancement of the Christian faith.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The main activities of Proclaim Trust undertaken for the public benefit are:</p> <ul style="list-style-type: none">- Communicating the relevance of Christianity- Training churches / mentoring Evangelists- Prisons Ministry- Drugs Education in schools- Distribution of resources to advance the message of Christianity
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees have taken the Charity Commission's public benefit guidance into account when making any decisions, in particular the guidance on charities for the advancement of religion.

Staff and Volunteers

Contribution made by staff	During 2021 to 2022, Proclaim Trust had one full-time and three part time staff members, one of whom is self-employed, who contributed towards the running of the ministry.
Contribution made by volunteers	During 2021 to 2022, Proclaim Trust had one volunteer, who contributed towards the running of the ministry.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Since coming out of lockdown due to Covid-19 Proclaim Trust's ministry has become increasingly in-person once again. However, Proclaim Trust continues to undertake online events / record talks as a result of this time, where churches, persons and organisations request and where this provides the opportunity for a far greater reach to people.</p> <p>Proclaim Trust's main achievements during August 2021 to July 2022 were:</p> <ul style="list-style-type: none">- 61 in person church outreach / parachurch and 3 online church / parachurch outreach events. At the majority of events people who attended were invited to make a commitment to the Christian faith; were welcomed by the church whether or not this was the case; were offered different types of support depending on the individual organisation; and offered prayer for any needs they had. <p>We found during this time that more people were attending in person events due to broadcasts undertaken by the Trust during the lockdowns.</p> <ul style="list-style-type: none">- 19 in person prison / young offenders and 4 online prison talks took place, which produced positive responses from prisoners and staff. Prisoners' lives were changed due to the spiritual experience of becoming a Christian and/or due to the role model of the speaker, Barry Woodward.- Since working in partnership with prisons, Proclaim Trust has been receiving letters from prisoners writing about the impact of the message from Barry Woodward. Every letter is replied to.- Several talks were recorded for TBN UK Network that and broadcast on TV.- Distributed over 51,000 copies of Barry Woodward's autobiography to prisons throughout the UK between 2007 - 2022. This story is of 15 years of heroin/drug addiction that was turned around because of his experience in a church. This story educates people and gives hope to people who are in similar positions. The usual model for this outreach is that the Trust send Once an Addict books free of charge into prisons, due to sponsorship of the books, and Barry Woodward offers to follow this up with a speaking event in the prison.- Undertaken 9 half day training days with recovery organisations / ex-offenders on 'Turning Your Mess into a Message: How to Tell Your Story'.
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	<p>- Hosted our ninth FIXED Conference. FIXED is an annual conference for addicts, ex-addicts, recovering addicts and those with a heart for addicts. Individuals, recovery agencies and churches joined online. 136 people responded to the Gospel message.</p> <p>- Produced Fixed Highlight for Prisoners. This was streamed over 5 days into 50% of UK prisons through Way Out TV. We also put this content onto DVDs and multiple copies were sent to prisons for library type distribution through the Chaplaincies.</p> <p>- In May 2015 Proclaim launched and hosted the Evangelists' Network. This teaching, equipping and networking event is for emerging Evangelists and experienced Evangelists. During 2021 – 2022, 2 Evangelists Network events took place online with a good attendance of between 10 and 25 new, emerging and established Evangelists attending. One-to-one mentoring was undertaken with several of these via zoom too.</p> <p>For 2022 to 2023 Proclaim Trust have, as of November 2022, the following scheduled:</p> <ul style="list-style-type: none"> - Online church / church events – 1 - In person church / outreach events – 87 - Fixed 22 highlight for prisoners streamed into UK prisons - In person prison events – 42 - Half day training days for recovery organisations / ex-offenders – 12 - School events – 1 <p>Proclaim Trust will also in 2022 - 2023:</p> <p>- Host our tenth FIXED Conference.</p> <p>- Aim to continue to distribute further copies of Barry Woodward's autobiography to prisoners in the UK.</p> <p>- Deliver 10 half day training days with recovery organisations / ex-offenders on 'Turning Your Mess into a Message: How to Tell Your Story'.</p> <p>- Launch 'Your Story Reframed'. This is a yearlong course which aims to train people to tell their life stories. This will be a mix of zoom and in person meetings. 21 people have signed up.</p>
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Financial Review

Review of the charity's financial position at the end of the period	<p>For the year ended 31st July 2022 Proclaim Trust had the following Income and Expenditure:</p> <p>Income: £84,010</p> <p>Expenditure: £100,237</p> <p>The balance brought forward is: £93,853</p> <p>There were fixed assets of the total of £648, for office equipment.</p> <p>A £10,000 grant was obtained between 2021 and 2022.</p> <p>Grant options are regularly reviewed. Proclaim Trust is exploring fundraising organisations.</p> <p>The £93,853 balance brought forward includes £82,500 of a legacy from 2019.</p>
Statement explaining the policy for holding reserves stating why they are held	Proclaim Trust's reserve policy is to keep a minimum of £10,000 in the bank account on a month-to-month basis to cover events or situations that may happen (contingencies and risks).
Amount of reserves held	£10,000
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Trust deed
How is the charity constituted?	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Proclaim Trust follow an informal process, meeting with each candidate and inviting those that are suitable and interested to observe a board meeting and meet the Trustees.
Trustees' consideration of major risks and the system and procedures to manage them	The Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

Reference and Administrative details

Charity name	Proclaim Trust
Other name the charity uses	
Registered charity number	1076342
Charity's principal address	Proclaim Trust Leigh Works Elizabeth House Leigh Greater Manchester WN7 1AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Smith	Chair		
2	Doug Clark			
3	Frank Robinson			
4	Rod Williams			
5				
6				

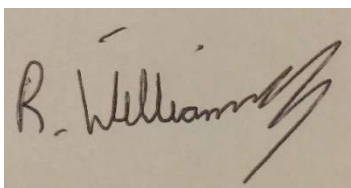
Name of chief executive or names of senior staff members (Optional information)

Barry Woodward - Director

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rod Williams	
Position (eg Secretary, Chair, etc)	Trustee	
Date	20/11/2023	

PROCLAIM TRUST

CHARITY NO: 1076342

ACCOUNTS FOR YEAR ENDED 31st JULY 2022

PROCLAIM TRUST - CHARITY NO: 1076342

RECEIPTS AND PAYMENTS ACCOUNTS

	For 12 months from 01/08/21 to 31/07/22				Y/E 31/07/21
	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£	£	£	£
Receipts					
Gifts from Churches & Organisations	33,491			33,491	29,620
Gifts from Individuals	16,422			16,422	15,058
Sales of CDs, DVDs & Books	734			734	185
Gift Aid Receipts	6,377			6,377	3,008
Other - unrestricted	4,017			4,017	35,434
Other - Designated funds		533			1,276
Prisons Project				0	1,494
Prison Ministry Funds			6,089	6,089	6,831
FIXED Conference			16,220	16,220	9,974
Evangelists Network			127	127	715
Other - restricted				0	0
Total Receipts	61,041	533	22,436	84,010	103,595
Payments					
Wages	38,236			38,236	49,319
Wages - Prisons Project			600	600	400
Wages - Prison Ministry Funds			5,913	5,913	850
Wages - Other restricted				0	2,250
Gifts to Churches/individuals/other organisations	1,325			1,325	460
Publicity/website	2,737			2,737	3,535
Communications	1,113			1,113	1,227
Communications - Prisons Project			60	60	40
Resources	1,939			1,939	1,715
Resources - Prisons Project			770	770	600
Resources - Prison Ministry Funds			120	120	600
Training	1,136			1,136	1,069
Ministry expenses	10,687			10,687	5,634
Ministry expenses - Prison Ministry Funds			3,120	3,120	195
Office expenses/overheads	20,703			20,703	19,388
Office expenses/overheads - Prisons Project			126	126	80
Office expenses/overheads - Prison Ministry			11	11	450
FIXED conference			11,630	11,630	5,426
Evangelist network			450	450	847
Other	-349			-349	197
Total Payments	77,527	0	22,800	100,327	94,282
NET RECEIPTS/(PAYMENTS)	-16,486	533	-364	-16,317	9,313
Transfer between funds	13,805	-15,309	1,504	0	0
	-2,681	-14,776	1,140	-16,317	9,313
Balance b/fwd at 01/08/21	2,871	97,276	10,023	110,170	100,857
Balance c/fwd at 31/07/22	190	82,500	11,163	93,853	110,170

Signed on behalf of all the trustees
Signature:

R. Williams

Name:

Rod Williams

Date of approval:

18/3/2023

PROCLAIM TRUST - CHARITY NO: 1076342

STATEMENT OF ASSETS AND LIABILITIES

	At 31/07/22			At 31/07/21	
	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£	£	£	£
Cash Funds					
Yorkshire Bank	190	0	10,229	10,419	22,269
Hampshire Trust	0	82,500	934	83,434	87,901
Other monetary assets					
Paypal account	0	0	0	0	112
Unbanked cheques & cash	0	0	0	0	0
Debtors and prepayments	880	0	0	880	613
Fixed assets					
Office equipment NBV	648	0	0	648	0
Total Assets	1,718	82,500	11,163	95,381	110,895
Liabilities					
Creditors	3,055	0	127	3,182	3,321
Total Liabilities	3,055	0	127	3,182	3,321

Signed on behalf of all the trustees

Signature:



Name:

Rod Williams

Date of approval:

18/3/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Proclaim Trust

On accounts for the year
ended

31st July 2022

Charity no
(if any) 1076342

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14-01-2023

Name:

NII OTU QUAYE FCCA FFA/FIPA

Relevant professional
qualification(s) or body
(if any):

ACCA AND IFA

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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