



Trustees' Annual Report **Proclaim Trust**

From: 1st August 2020

To: 31st July 2021

Charity registration number: 1076342

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The advancement of the Christian faith.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The main activities of Proclaim Trust undertaken for the public benefit are:</p> <ul style="list-style-type: none">- Communicating the relevance of Christianity- Training churches / mentoring Evangelists- Prisons Ministry- Drugs Education in schools- Distribution of resources to advance the message of Christianity
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees have taken the Charity Commission's public benefit guidance into account when making any decisions, in particular the guidance on charities for the advancement of religion.

Staff and Volunteers

Contribution made by staff	During 2020 to 2021, Proclaim Trust had one full-time and four part time staff members, two of whom are self-employed, who contributed towards the running of the ministry.
Contribution made by volunteers	During 2020 to 2021, Proclaim Trust had two volunteers, who contributed towards the running of the ministry.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Covid-19 has impacted Proclaim Trust's ministry since March 2020. Many in person events have been postponed. While some in-person events were allowed between August 2020 to July 2021, Barry Woodward also undertook a number of online events with churches and prisons during this time.</p> <p>Proclaim Trust's main achievements during August 2020 to July 2021 were:</p> <ul style="list-style-type: none">- 21 in person church outreach / parachurch and 22 online church / parachurch outreach events. At the majority of events people who attended were invited to make a commitment to the Christian faith; were welcomed by the church whether or not this was the case; were offered different types of support depending on the individual organisation; and offered prayer for any needs they had. <p>An example of the events that took place include an in-person event in the north of England where 15 people made a commitment to faith. A number of residents attended from the local Salvation Army. One resident who had recently experienced a life changing event said that he had asked Jesus into his life and it was a fresh start for him. He was going to attend a discipleship course.</p> <ul style="list-style-type: none">- 9 in-person prison / young offenders and 13 prison broadcasts took place, which produced positive responses from prisoners and staff. Prisoners' lives were changed due to the spiritual experience of becoming a Christian and/or due to the role model of the speaker, Barry Woodward. On the 19th July 2020, during Covid 19, a recorded message of Barry's life transforming testimony of hope was broadcast by the National Prison Radio into all 50% of the prisons in England and Wales, which had the potential to reach tens of thousands of prisoners. <p>Stories include those of a prisoner who read Once an Addict, Barry's autobiography, while in solitary confinement in prison. This was instrumental in their journey to becoming a Christian whilst in prison. Barry met them at an outreach event, where they made a recommitment. They said the book kick started their journey, but then went 'off track' for a while. This person got back on track again and saw some amazing changes in their family life moving forward.</p> <p>Since working in partnership with prisons Proclaim Trust has been receiving letters from prisoners writing about the impact of the message from Barry Woodward. Every letter is replied to, this has continued throughout Covid 19.</p>
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Proclaim Trust has also distributed over 50,000 copies of Barry Woodward's autobiography to prisons throughout the UK between 2007 - 2020. This story is of 15 years of heroin/drug addiction that was turned around as a result of his experience in a church. This story educates people and gives hope to people who are in similar positions. The usual model for this outreach is that the Trust send Once an Addict books free of charge due, on the whole, to sponsorship of the books, and Barry Woodward offers to follow this up with a speaking event in the prison. During Covid 19 the Trust has continued to send free copies of Once an Addict into prisons upon request.

- Proclaim hosted our eighth FIXED Conference online. FIXED is an annual conference for addicts, ex-addicts, recovering addicts and those with a heart for addicts. Individuals, recovery agencies and churches joined online. Some hosted Facebook Watch Parties. Altogether 12,000 people watched the conference during the day and afterwards. Forty-seven people responded to the Gospel message, these were a mix of people online and those who attended the Watch Parties.

- In May 2015 Proclaim launched and hosted the Evangelists' Network. This teaching, equipping and networking event is for emerging Evangelists and experienced Evangelists. During 2020 – 2021, three Evangelists Network events took place online with a good attendance of between 10 and 25 new, emerging and established Evangelists attending. One-to-one mentoring was undertaken with several of these via zoom too.

For 2021 to 2022 some events are still planned to be in-person, and some will be online. The projected plan is to engage in the following:

- Online prison events – 9
- In person prison events – 35
- Online church / parachurch events – 3
- In person church / parachurch events – 71

Proclaim Trust will also in 2021 - 2022:

- Host our ninth FIXED Conference. This conference will either be online or in-person depending on the pandemic situation and government guidance.

- Aim to continue to distribute further copies of Barry Woodward's autobiography to prisoners in the UK.

- Host 2 more Evangelists' Networks online or in-person.

Financial Review

Review of the charity's financial position at the end of the period	<p>For the year ended 31st July 2021 Proclaim Trust had the following Income and Expenditure:</p> <p>Income: £103,595</p> <p>Expenditure: £94,282</p> <p>The balance brought forward is: £110,170</p> <p>There were nil Fixed assets.</p> <p>Due to Covid19 gifts from individuals and churches have decreased. Grant options are regularly reviewed. £16,000 in grants were obtained between 2020 and 2021.</p> <p>The £110,170 balance brought forward includes £97,276 of the legacy from 2019.</p>
Statement explaining the policy for holding reserves stating why they are held	Proclaim Trust's reserve policy is to keep a minimum of £10,000 in the bank account on a month-to-month basis to cover events or situations that may happen (contingencies and risks).
Amount of reserves held	£10,000
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Trust deed
How is the charity constituted?	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Proclaim Trust follow an informal process, meeting with each candidate and inviting those that are suitable and interested to observe a board meeting and meet the Trustees.
Trustees' consideration of major risks and the system and procedures to manage them	The Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

Reference and Administrative details

Charity name	Proclaim Trust
Other name the charity uses	
Registered charity number	1076342
Charity's principal address	Proclaim Trust TOPS Business Centre 22, Hind Hill Street, Heywood Greater Manchester OL10 1AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Smith	Chair		
2	Doug Clark			
3	Frank Robinson			
4	Rod Williams			
5				
6				

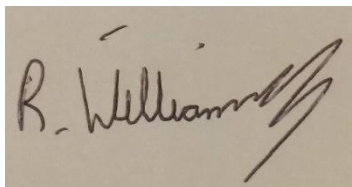
Name of chief executive or names of senior staff members (Optional information)

Barry Woodward - Director

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rod Williams	
Position (eg Secretary, Chair, etc)	Trustee	
Date	5/3/2022	

PROCLAIM TRUST

CHARITY NO: 1076342

ACCOUNTS FOR YEAR ENDED 31st JULY 2021

PROCLAIM TRUST - CHARITY NO: 1076342

RECEIPTS AND PAYMENTS ACCOUNTS

	For 12 months from 01/08/20 to 31/07/21				Y/E 31/07/20
	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	TOTAL FUNDS
	£	£	£	£	£
Receipts					
Gifts from Churches & Organisations	29,620			29,620	38,710
Gifts from Individuals	15,058			15,058	17,122
Sales of CDs, DVDs & Books	185			185	3,691
Gift Aid Receipts	3,008			3,008	2,337
Other - unrestricted	35,434			35,434	2,306
Other - DESIGNATED FUNDS		1,276		1,276	1,625
Prisons Project			1,494	1,494	2,058
Prison Ministry Funds			6,831	6,831	2,605
FIXED Conference			9,974	9,974	8,479
Evangelists Network			715	715	863
Other - restricted				0	0
Total Receipts	83,305	1,276	19,014	103,595	79,796
Payments					
Wages	49,319			49,319	51,323
Wages - Prisons Project			400	400	1,500
Wages - Prison Ministry Funds			850	850	59
Wages - Other restricted			2,250	2,250	2,000
Gifts to Churches/individuals/other organisations	460			460	1,516
Publicity/website	3,535			3,535	3,614
Communications	1,227			1,227	1,984
Communications - Prisons Project			40	40	150
Resources	1,715			1,715	3,401
Resources - Prisons Project			600	600	3,000
Resources - Prison Ministry Funds			600	600	0
Training	1,069			1,069	1,119
Ministry expenses	5,634			5,634	7,719
Ministry expenses - Prison Ministry Funds			195	195	2,546
Office expenses/overheads	19,388			19,388	14,571
Office expenses/overheads - Prisons Project			80	80	368
Office expenses/overheads - Prison Ministry			450	450	0
FIXED conference			5,426	5,426	12,571
Evangelist network			847	847	1,872
Other	197			197	0
Total Payments	82,544	0	11,738	94,282	109,313
NET RECEIPTS/(PAYMENTS)	761	1,276	7,276	9,313	-29,517
Transfer between funds	1,800	-2,000	200	0	0
	2,561	-724	7,476	9,313	-29,517
Balance b/fwd at 01/08/20	310	98,000	2,547	100,857	130,374
Balance c/fwd at 31/07/21	2,871	97,276	10,023	110,170	100,857

Signed on behalf of all the trustees

Signature:



Name:

Rod Williams

Date of approval:

24/1/2022

PROCLAIM TRUST - CHARITY NO: 1076342

STATEMENT OF ASSETS AND LIABILITIES

	At 31/07/21				At 31/07/20
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS £	TOTAL FUNDS £
Cash Funds					
Yorkshire Bank	2,871	9,375	10,023	22,269	14,232
Hampshire Trust		87,901		87,901	86,625
Other monetary assets					
Paypal account	60	0	52	112	0
Unbanked cheques & cash	0	0	0	0	0
Debtors and prepayments	613	0	0	613	3,734
Fixed assets					
Office equipment NBV	0	0	0	0	0
Total Assets	3,544	97,276	10,075	110,895	104,591
Liabilities					
Creditors	3,313	0	8	3,321	2,521
Total Liabilities	3,313	0	8	3,321	2,521

Signed on behalf of all the trustees

Signature:



Name:

Rod Williams

Date of approval:

24/1/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

PROCLAIM TRUST

On accounts for the year
ended

31st JULY 2021

Charity no
(if any)

1076342

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24th OCTOBER 21

Name:

NII OTU QUAYE

Relevant professional
qualification(s) or body
(if any):

FCCA, FFA/FIPA

Address:

11 LOUVAINNE CLOSE

ABBEY HEY

MANCHESTER

M18 8SJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.