



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**        **01/01/2021**        **To**        **31/12/2021**

**Charity name: Proteus Reptile Trust**

**Charity registration number: 1076331**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Proteus Reptile Trust
Other name the charity uses	
Registered charity number	1076331

Charity's principal address	Catholic Lane, Sedgley, Dudley, DY3 3YE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Swann			
2	Sarah Beales			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

*N Swann*

S Beales

**Full name(s)**

Neil Swann

Sarah Beales

**Position (eg  
Secretary, Chair, etc)**

Trustee

Trustee

**Date**

19/11/2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Proteus Reptile Trust

No (if any)

## Receipts and payments accounts

For the period  
from

1/1/2021

To

12/31/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	5,936	-	-	5,936
Animal Sponsorship	2,775	-	-	2,775
Educational Talks	3,750	-	-	3,750
Boarding/Rehoming	8,534	-	-	8,534
Furlough Payments	5,667	-	-	5,667
Other Income	1,317	-	-	1,317
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	27,979	-	-	27,979
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	27,979	-	-	27,979
<b>A3 Payments</b>				
Animal Feed	2,211	-	-	2,211
Salaries	12,999	-	-	12,999
Utility Bills	14,814	-	-	14,814
Telephone/internet	675	-	-	675
Training costs	330	-	-	330
Veterinary Fees	1,600	-	-	1,600
General Purchases	870	-	-	870
Card/Bank Charges	5	-	-	5
Miscellaneous Expenses	-	-	-	-
<b>Sub total</b>	33,504	-	-	33,504
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	33,504	-	-	33,504
<b>Net of receipts/(payments)</b>	- 5,525	-	-	- 5,525
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	5,801	-	-	5,801
<b>Cash funds this year end</b>	276	-	-	276

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Cash funds this year end	276	-
		-	-
		-	-
	<b>Total cash funds</b>	276	-
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>
	Bank Account	5,475	-
	Loans to Others	45,963	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>
	Credit Card	unrestricted	-
	Outstanding Bills that fall due in 2022	unrestricted	-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
	S Beales	Sarah Beales	

**CC16a**

**Last year**

**to the nearest £**

<b>4,319</b>
<b>3,997</b>
<b>1,080</b>
<b>8,276</b>
-
<b>3,207</b>
-
-
<b>20,879</b>

-
-

<b>20,879</b>
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<b>1,580</b>
<b>11,897</b>
<b>10,933</b>
<b>710</b>
<b>300</b>
<b>337</b>
<b>503</b>
<b>418</b>
<b>2</b>
<b>26,680</b>

-

<b>26,680</b>
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- <b>5,801</b>
-
-
- <b>5,801</b>



**Endowment  
funds**  
to nearest £

-
-
-
-

OK

**Endowment  
funds**  
to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

11/19/2022