

**Charity Registration Number: 1076322**

**Dalton Community Association  
Financial Statements  
For the Year Ending  
31<sup>st</sup> March 2024**

**Knox Accountants Limited  
6 Bath Street  
Barrow in Furness  
Cumbria  
LA14 1LZ**

# **Dalton Community Association**

## **Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024**

The trustees present their report and the financial statements of the charity for the year ended 31<sup>st</sup> March 2024.

### **Objectives and Activities**

The objects of the Association shall be:-

- a) To promote the benefit of the inhabitants of Dalton Town and surrounding area (see appendix for details) of Dalton-in-Furness (hereinafter called the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants.
- b) To establish or to secure the establishment of a Community Centre (hereinafter called 'the centre') and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objectives.

### **Achievements and Performance**

This past year has been one of significant activity and achievement for Dalton Community Association. We are immensely grateful for the ongoing support we receive from a variety of organisations through grant funding and donations. This valuable assistance has enabled us to continue our work and invest in the improvements and services offered at our centre. I would in particular like to mention:-

Sir John Fisher Foundation – a grant of £5,000 towards repairing the hall floor and the much-needed building work at the back of the building

Cumbria Community Foundation for their assistance towards the cost of the hall floor replacement with a grant of £1,700.00. They also supported us with a further grant of £1,895 towards the cost of two 'detached' youth workers.

Furness Building Society - £500 towards the hall floor replacement

Thank you too to Cllr Ben Shirley for his generous donation of £500 towards the development of our Sensory room.

# **Dalton Community Association**

## **Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024**

### **Achievements and Performance (cont'd)**

#### **Governance and Policies**

As part of our commitment to maintaining high standards in governance, the Board undertook a comprehensive review of all our policies. A key development this year was the creation of a Lockdown Policy, which further strengthens our preparedness and response to potential emergencies.

#### **Health and Safety**

Ensuring the health and safety of our centre users has remained a top priority. We conducted several key assessments and tests to ensure the centre's compliance with safety regulations:

- Legionella Risk Assessment – completed to mitigate potential health risks relation to water systems
- 5-year Fixed Wire Test – conducted to ensure the safety of our electrical installations
- Gas Safety Check – performed to guarantee the safety of our gas appliances
- Emergency Lighting – regular monthly tests
- Fire alarm tests – on a weekly basis
- Defibrillator checks – monthly checks to ensure the defibrillator is linked to the national network

#### **Trustee Appointments**

We welcomed to the Board Cllr Tony Callister and Martin McLeavy on the 1<sup>st</sup> April 2023 and Ms Claire Stainton in September 2023. Their expertise and commitment have already had a positive impact and we look forward to working with them to further our mission.

#### **Centre Maintenance and Improvements**

Over the past year we have made significant strides in improving the facilities at the centre. Repairs and maintenance were a major focus, driven by our goal of providing an optimal environment for our users. Notable projects included:

- Replacement of Emergency Lights to ensure the safety of the building during emergencies
- Repointing and Replacement of Lintels – the work have been completed on the back of the centre to improve the structural integrity.
- Flat Roof Repairs – Essential maintenance to address and prevent further water ingress and ensure the building's longevity
- Installation of Infra-red Water Heaters – two heaters installed to improve water heating efficiency.
- Carpet Cleaning – a thorough cleaning of the carpets in the reception area and East Wing were done to maintain hygiene and comfort for all users and visitors.

# **Dalton Community Association**

## **Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024**

### **Achievements and Performance (cont'd)**

#### **New Centre Users**

We were delighted to welcome several new users to the centre, reflecting the growing and increasing demand for our facilities. These include:

- Age UK Ltd
- Dalton Medical Centre
- Westmorland and Furness Council
- Family Hub

These partnerships align with our vision to offer diverse and valuable services to the local community.

#### **Community Engagement and Training**

A highlight of the year was the delivery of a highly successful Suicide Prevention course, facilitated by Shaun Blezard, the Suicide Safer Communities Coordinator. The course was well-received and made a meaningful impact on participants, underscoring our commitment to mental health support and education within the community.

#### **Addressing Anti-Social Behaviour**

Unfortunately, we have experienced an increase in anti-social behaviour over the past 18 months. Incidents have included damage to the furniture and IT equipment in the reception area and Library, verbal abuse towards staff and the misuse of fire extinguishers. These matters were formally raised in a letter to the Fire and Police Crime Commissioner, who responded by investigating the issues and taking appropriate measures to address them.

#### **Sensory Room Development**

Thanks to funding from The Co-op, we were able to purchase equipment for our new to be developed Sensory Room. This space will offer a calming and therapeutic environment for users, particularly benefitting those with sensory processing challenges.

#### **Trustees and Staff**

We said goodbye to Brenda Walker, Centre Manager in April 2023 and welcomed Cathy Corn as Centre Manager. Unfortunately, due to health issues, Cathy was forced to resign in March 2024. I would like to give my personal thanks to Cathy for her commitment, help and support given to me in particular during her time with the Dalton Community Association.

Two clean-up days were organised, with the help of the Trustees. These days resulted in much needed painting of corridors and sprucing up of the kitchen and toilet facilities, contributing to the upkeep and cleanliness of the centre.



# **Dalton Community Association**

## **Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024**

### **Achievements and Performance (cont'd)**

It would be remiss of me not to acknowledge the support I have received from the Board. Thank you to all the trustees for their help and support. If I may I would like to single out Ian Maddox and John McGill who once again have been pillars of support over the last 12 months.

The DCA's financial position remains positive, and our Treasurer Brian Ryninks remains instrumental in supporting the Trustees.

As we look forward to the coming year, we remain committed to improving the facilities and service we offer, fostering a safe and welcoming environment for all. We thank everyone involved, our Trustees, staff, volunteers, and supporters for their continued dedication and hard work. With your support we will continue to serve our community to the best of our ability.

### **Financial Review**

The trustees are satisfied that the Charity has adequate reserves to continue its work for the next twelve months.

### **Reserves Policy**

The DCA follows the guidance of the Charity Commission by seeking to maintain adequate reserves to meet the commitments of the charity totalling £34,000.

### **Plans for future**

The maintenance of the building remains our highest priority. The flat roof above the kitchen and storeroom will have to be replaced and currently funding applications are in the process of being developed. In the next few months, a new sensory room will be developed to be used by organisations and individuals that require specialist stimulation.

### **Structure, Governance and Management**

Dalton Community Association is a charity governed under a constitution.

### **Appointment of Trustees**

Trustees who are elected at the Annual General Meeting, are appointed to the Board following nomination by member organisations or are co-opted by the Trustee Board. (Appointment of nominated or co-opted Trustees is agreed at any ordinary meeting of the Board.)

### **Recruitment, induction and training of trustees**

The Trustee Board actively seeks out new Trustees as appropriate to ensure the Board has the most useful skill mix possible and is representative of the local community.

All trustees are expected to be committed to the aims and principles of Dalton Community Association and be willing to take an active role in the governance of the Association

# **Dalton Community Association**

## **Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024**

### **Recruitment, induction and training of trustees (cont'd)**

Association. Trustees are selected on the basis of the expertise and experience they might bring to the organisation. All new Trustees are made aware of the structure, aims and principles of Dalton Community Association, legal obligations under charity law, the objectives and activities of Dalton Community Association and current business and development plans.

### **Organisation structure and networks**

Dalton Community Association is governed by the Board of Trustees. The Board is responsible for setting the strategic direction of the organisation and has ultimate responsibility for the conduct of Dalton Community Association and for ensuring that the charity satisfies its legal and contractual obligations. Board meetings are held monthly with additional meetings as necessary. Non-Trustee members may be co-opted to attend meetings for a specific expertise they bring for time limited periods.

Operations management of Dalton Community Association is delegated to the Chair of the Board, who works closely with the Centre Manager to ensure delivery of all services

### **Risk Policy**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place, so timely action is taken to mitigate exposure to those risks.

The major risk to the organisation is the risk of an unforeseen large building repair. The building is the main asset of the charity and the reason for the existence of the Dalton Community Association and can be a significant drain on financial resources.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed by the trustees and staff to ensure they still meet the needs of the charity.

# Dalton Community Association

## Trustees' Annual Report Year Ended 31<sup>st</sup> March 2024

### Reference and Administrative Details

**Registered charity name** Dalton Community Association

**Charity registration number** 1076322

**Principal office and registered office** 21 Nelson Street  
Dalton in Furness  
Cumbria  
LA15 8AF

#### The Trustees

Mrs W Robinson  
Mr B Doughty  
Mr I Maddox  
Mr R Willock  
Mr D Ward  
Mr N Perie  
Mr. S Nott  
Mrs A Thurlow  
Mrs S Johnson  
Mr J McGill  
Mr G Smith (Resigned 01.04.2023)  
Mr. A Callister (Appointed 01.04.2023)  
Mr. M McLeavy (Appointed 01.04.2023;  
Resigned 22.02.2024)  
Ms C Stainton (Appointed 24.10.2023)  
Mr B Ryninks

#### Treasurer

#### Auditors

Knox Accountants Limited  
6 Bath Street  
Barrow in Furness  
LA14 1LZ

#### Bankers

NatWest Bank  
Dalton Road  
Barrow in Furness  
LA14 1WY

The Trustees' Annual Report was approved on 26<sup>th</sup> September 2024 and signed on behalf of the board of trustees by:-

**Mrs W Robinson - Chair**

**Dalton Community Association**

**Charity No. 1076322**

**Financial Statements**

**for the year ended**

**31 March 2024**

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**Dalton Community Association**  
**Financial Statements**  
**For The Year Ended**  
**31 March 2024**  
**Independent Examiners Report To The Trustees Of**  
**Dalton Community Association**  
**On The Accounts For The Year Ended 31 March 2024**  
**Set Out On Pages 3 to 6**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)b of the Charities Act), and
- to state whether particular matters have come to my attention.

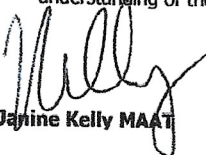
**Basis of independent examiners report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Charities Act;
  - (b) to prepare accounts which accord with the accounting records and comply with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2019).
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Janine Kelly MAAT

**Knox Accountants Limited**  
**6 Bath Street**  
**Barrow in Furness**  
**Cumbria**  
**LA14 1LZ**

**23 July 2024**

**Dalton Community Association**

**Charity No. 1076322**

**Financial Statements**

**for the year ended**

**31 March 2024**

**Statement of Financial Activities**

**(incorporating the Income & Expenditure Account)**

**for the year 31 March 2024**

	<b>2024</b>			<b>2023</b>		
	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Charity Operations</b>						
Income						
Sundry Income		8,863	8,863		7,571	7,571
Grants for Projects	9,095		9,095	15,514		15,514
Donations		1,454	1,454		1,369	1,369
Cadets		5,796	5,796		5,796	5,796
Police		4,800	4,800		4,503	4,503
Youth Work			0		430	430
Library		5,004	5,004		5,004	5,004
Children's Centre		3,600	3,600		3,600	3,600
True Life Church		3,760	3,760		3,460	3,460
Grants / Awards			0		2,500	2,500
Income from Restricted Funds			0		4,895	4,895
Income from Electricity Grid		2,224	2,224			0
	9,095	35,500	44,595	15,514	39,128	54,642
Expenditure						
Broadband & Telephone		859	859		735	735
Repairs		842	842		970	970
Cleaning incl Materials & Equipment		964	964		1,069	1,069
Salaries		17,224	17,224		14,046	14,046
Insurance		1,883	1,883		1,769	1,769
Water		808	808		919	919
Gas		1,553	1,553		1,639	1,639
Electricity		1,732	1,732		2,220	2,220
Projects	9,099		9,099	3,657		3,657
Charges from Unrestricted			0	2,751		2,751
External Building & Roof Repairs		946	946		650	650
Lighting, Building, F&F, Equipment		726	726		3,081	3,081
Banners / Signs / Pictures		132	132			0
Miscellaneous		6,387	6,387		2,617	2,617
Transfer to Unrestricted			0	2,144		2,144
Independent Examiner		300	300		288	288
	9,099	34,355	43,454	8,552	30,004	38,556
	-4	1,145	1,141	6,962	9,123	16,085
	6,962	60,996	67,958	0	51,873	51,873
<b>FUNDS at the end of the YEAR</b>	<b>6,958</b>	<b>62,142</b>	<b>69,100</b>	<b>6,962</b>	<b>60,996</b>	<b>67,958</b>

**Dalton Community Association****Charity No. 1076322****Financial Statements****for the year ended****31 March 2024****Statement of Financial Position (Balance Sheet)****as at 31 March 2024**

	<u>Note</u>	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>			
<b>Fixed Assets</b>			
Building	2	0	0
<b>Current Assets</b>			
Accounts Receivable		70	1,869
Prepayments		1,552	1,364
		<u>1,622</u>	<u>3,233</u>
Petty Cash		156	113
Bank Accounts - Unrestricted		64,522	60,432
Bank Accounts - Restricted		6,958	6,984
		<u>71,636</u>	<u>67,529</u>
<b>Current Liabilities</b>			
Restricted Funds Received in Advance	3	0	0
Creditors		4,158	2,804
		<u>4,158</u>	<u>2,804</u>
<b>Net Current Assets</b>		<u>69,101</u>	<u>67,958</u>
<b>TOTAL ASSETS</b>		<u>69,101</u>	<u>67,958</u>
<b>RESERVES</b>			
Restricted	1	6,958	6,962
Unrestricted	1	62,143	60,996
		<u>69,101</u>	<u>67,958</u>
<b>TOTAL FUNDS</b>		<u>69,101</u>	<u>67,958</u>

These financial statements were approved by the Trustees and authorised for issue on 25/07/2024  
and are signed on their behalf by:

  
Chair **W. Robinson**

**Dalton Community Association****Charity No. 1076322****Financial Statements****for the year ended****31 March 2024****Notes to the Financial Statements****1 Accounting Policies****Income**

Income including donations, gifts and trading income is credited to the Statement of Financial Activities when the charity is legally entitled to the funds and the amount can be measured reliably and it is probable that the income will be received.

**Expenditure**

All expenditure is accounted for on an accruals basis and recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

**Fund Accounting****Unrestricted funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

**Restricted funds**

Restricted funds arise where the donor specifies the use of the funds, or the funds have arisen in response to an appeal or application for a specified purpose. In prior years, until all performance conditions have been met, the income was treated as Received in Advance. During the current year, remaining amounts Received in Advance were taken to Restricted Income

**Taxation**

HM Revenue & Customs considers Dalton Community Association to be a charity and therefore entitled to exemption from tax afforded by Sections 478 - 489 of the Corporation Taxes Act 2010 to the extent that income is applied exclusively for charitable purposes.

**2 Building**

Dalton Drill Hall, 21 Nelson Street, Dalton in Furness, LA15 8AF - acquired 8 May 2013 by Community Asset Transfer. Valuation 29 May 2024 by an Independent Estate Agent - £375,000 (£375,000 - valuations 28 January 2022 & 23 March 2019).

**3 Restricted Funds**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b><u>History Project</u></b>		
Balance brought forward	0	503
Received	0	0
Transferred to another Grant	0	-503
Balance carried forward	<u>0</u>	<u>0</u>
<b><u>Lunch Club</u></b>		
Balance brought forward	3,199	4,367
Received	0	0
Utilised during the year	-1,495	-1,168
Balance carried forward	<u>1,704</u>	<u>3,199</u>
<b><u>Peoples Project</u></b>		
Balance brought forward	0	659
Received	0	0
Utilised during the year	0	-659
Balance carried forward	<u>0</u>	<u>0</u>
<b><u>Computer Training</u></b>		
Balance brought forward	0	800
Received	0	0
Utilised during the year	0	-800
Balance carried forward	<u>0</u>	<u>0</u>
<b><u>Youth Worker</u></b>		
Balance brought forward	0	580
Received	1,895	0
Utilised during the year	-192	-580
Balance carried forward	<u>1,703</u>	<u>0</u>



**Dalton Community Association****Charity No. 1076322****Financial Statements****for the year ended****31 March 2024*****Notes to the Financial Statements (continued)*****3 Restricted Funds (contd)**

	<b>2024</b>	<b>2023</b>
<u>Dalton Booklet</u>		
Balance brought forward	0	1,725
Transfer from another Grant / Received in Advance	0	977
Utilised during the year	0	-2,702
Balance carried forward	<u>0</u>	<u>0</u>
<u>Lighting and Video</u>		
Balance brought forward	0	1,390
Received	0	0
Utilised during the year	0	-1,390
Balance carried forward	<u>0</u>	<u>0</u>
<u>Holiday Club</u>		
Balance brought forward	0	1,353
Transfer to another Grant / Received in Advance	0	-599
Utilised during the year	0	-754
Balance carried forward	<u>0</u>	<u>0</u>
<u>Coffee Club</u>		
Balance brought forward	0	500
Received in Advance	0	0
Utilised during the year	0	-500
Balance carried forward	<u>0</u>	<u>0</u>
<u>Hall Floor</u>		
Balance brought forward	750	0
Received	2,200	750
Utilised during the year	-39	0
Balance carried forward	<u>2,911</u>	<u>750</u>
<u>Sensory Lighting</u>		
Balance brought forward	3,013	0
Received	0	3,013
Utilised during the year	-2,373	0
Balance carried forward	<u>640</u>	<u>3,013</u>
<u>Building Repairs</u>		
Balance brought forward	0	0
Received	5,000	0
Utilised during the year	-5,000	0
Balance carried forward	<u>0</u>	<u>0</u>
Total Restricted Funds	<u>6,958</u>	<u>6,962</u>

**4 Reserves**

The DCA Reserve Policy makes provision for six months operating costs, redundancy and non-major building repairs totalling £34,000.