

Dalton Community Association (DCA)
AGM Report for the year ended March 2022
Dalton Community Centre (Drill Hall)

The pandemic continued to affect everyone's lives throughout this financial year, vaccine development and a massive immunisation programme meant progress towards managing the impact of the virus and a gradual return to normal life, that is without restrictions gathered pace.

This report will reflect on the development at the DCA over the last 12 months. This has been a year which has been difficult for everyone due to the pandemic, however through the help and support of various Government schemes and initiatives during these challenging times, the association has continued to deliver a much-valued service to the local community.

I must pay homage to Barry Doughty our longstanding Chair, who stood down from this position as Chair at the end of September 2021 though he continues to be a Trustee. Everybody knows that Barry has been the driving force at the DCA. His hard work over a period of 13 years has resulted in a facility which we all know is highly appreciated and very well used. I took over as Chair, following an 'apprenticeship' period and I can vouch that Barry has left a huge void on the Board of Trustees and of course in the local community. Barry and his wife Eileen have relocated to South Wales and at a small gathering, we had the opportunity to thank both for their help, support and commitment to the DCA before they left. We all wish them a happy and relaxed retirement.

We also said 'happy retirement' to our longstanding Centre Manager, Patricia Wilson, who retired at the end of June 2021. Pat was a familiar face at the centre, and we wish her well for the future. Brenda Walker graciously stepped forward and took on the position of Centre Manager.

It would be remiss of me not to thank the following organisations:-

- Dalton Town Council, Barrow Borough Council and Cumbria County Council for their ongoing help and support
- ACTion Cumbria for their advice in getting ready to re-open the centre
- Co-operative Community Funding for their support of the centre and in particular for the financial support towards the holiday 'club' project. The latest project that will benefit from funding from the Co-op is the 'Mother and Toddler' group. The funding will contribute towards the cost to purchase sensory equipment. The equipment will be available for use by any of the groups providing activities for mothers and babies
- Cumbria County Council's Neighbourhood Fund for their grant support towards the 'Reflections of Dalton' publication
- Dalton with Newton Town Council and Nick Perie's Mayoral Fund for their contribution towards the 'Reflections of Dalton' publication.
- Cumbria County Council's grant towards the 'Tea, Coffee and Cake' project
- The High Sheriff of Cumbria – David Beeby – for the financial support towards youth activities
- Cumbria County Council for the installation of an awning in the courtyard

The financial support from the organisations above, has enabled the DCA to provide specific targeted support to the local community.

I must express my sincere appreciation to the Board of Trustees. Very early on in the pandemic we reviewed the procedures and processes to ensure that the building is as safe as possible for all users. Much was achieved through their voluntary help during the pandemic and when the rules were relaxed, we were able to carry out some much-needed maintenance work

We were honoured to receive a visit from the High Sheriff of Cumbria – David Beeby – and his partner Soo on the 26th May 2021. After a tour of the centre, Trustees provided information on the projects housed in the centre, and in particular youth provision being carried out through the 'Dalton Youthy' project. A buffet lunch was served before David and Soo left their next appointment in Millom. They were both very impressed with the services being provided at the centre, especially the youth provision where demand has increased recently and we now have a 'junior' and a 'senior group'. On the 21st March this year, we were invited to attend an afternoon tea at Rose Castle to receive recognition from the High Sheriff for the work, and in particular the youth work that is carried out in the centre. A framed certificate is on display at the centre and the financial award received in the next financial year of £500.00 will be used towards the work we do.

Our Trustees continue to offer great support to the running and the governance of the association. Our monthly board meetings, previously on Zoom, but now back to face-to-face meetings at the centre are proactive. We said goodbye to Deborah Brown, who was one of our longstanding Trustees, and stepped down from the board, due to heavy work commitments. We welcomed John McGill to the board in July 2021 and his substantial experience in the voluntary sector and his knowledge will add to the skill base of the Board. I also want to express my sincere thanks to all the Trustees for their commitment, but a special thank you must go to Ian Maddox and Dave Ward for their ongoing help and support with maintenance tasks.

The review and updating of our policies and procedures is continuous and in the last 12 months we have added a new Bribery, Whistle Blowing and Reserve policies. Furthermore, the website was reviewed, refreshed and a new electronic booking system has been developed ensuring that the managing of booking events is easy to do.

Our Treasurer Brian Ryninks continues to ensure that the association remains financially healthy. Brian is also instrumental in supporting the Trustees as the DCA complies with the requirements to be a charitable organisation.

Cumbria County Council renewed the library lease and this much needed facility will continue to provide a well-used service from the centre.

When it comes to our carbon footprint, the centre has been utilising the benefits of the solar panels over the last number of years. In the last year more energy sensitive lights have been installed, the courtyard received a new awning, which enhances the use of this outdoor space by giving it shading in the summer months, whilst also providing some shelter if the area is used when it is raining. New doors have been fitted to the car park and the courtyard exits and a new storeroom facility was created, through the support of Cumbria County Council for Family Action. We also replaced the flat roof above the Cadet's storeroom and the DCA boiler house and carried out residual repairs to the roof where there was ingress of water.

A new booklet was commissioned – Reflections of Dalton – as a follow up to the 'From Drill Hall to Centre for All' publication. This publication was launched on the 22nd July 2022. The booklet, collated and written by one of our Trustees, Ron Creer, is an oral record, as well as a written account of a number of selected residents to reflect upon their time in Dalton, their links to the centre, and their contributions to the Town over the years.

Our website and Facebook pages are well used and anyone looking at our calendar on the website cannot help but be amazed at the number of activities taking place each week. Following the pandemic the existing groups using the centre, gradually returned and we welcomed the following new groups:

- The U3A rummy card group
- Market Street Medical Practice using the hall for flu vaccinations
- Cumbria County Council's Family Action
- Children's parties are increasing, and we also had a wedding reception

To conclude, despite the challenges faced due to COVID, the Centre continues to thrive. We as Trustees are very grateful for the support we have received from Government, Local Government, Charitable organisations and Trusts and of course from the local community. We have a great partnership with Dalton Town Council who are very supportive and my sincere thanks to Fiona for all their help.

What does the future hold? Well, we are keen to reduce our carbon emissions and work towards the Government's net zero challenge. To that effect, we have received support for an internship from Lancaster University's Eco-1 NW programme and obtained the services of a MSc Environmental student with a keen interest in zero waste and environmental sustainability. The internship in the new financial year will support us to research, evaluate and benchmark the current carbon footprint of the community centre and start the process of putting in place a plan which would support carbon reductions.

We continue to ensure the facilities are available, have easy access, are fit for purpose and provides a high standard of service, which is befitting a community venue where all ages are welcome.

The future looks bright, we continue to look for opportunities and we remain extremely grateful for the support we have locally.

Welma Robinson

Chair – Dalton Community Association

Financial Review

The year ended 31 March 2022 saw a continued improvement in the financial position / strength of the Dalton Community Association (DCA) with Income exceeding Expenditure by £14,368 (£21,794) to increase the accumulated surplus from £37,503 to £51,873. Total income was £67,974 (£64,408) and total costs were £53,606 (£42,614).

Unrestricted Charity Income totalled £52,255 that was lower than the £56,268 of the prior year mainly due to just £9,082 (£37,867) of Covid 19 related grant income but offset by the rental income release from the ending of the first lease of the library in August 2021. Unrestricted Charity Expenditure of £37,877 was marginally higher than the £34,474 in the prior year mainly due to the effect of sundry repairs for example on the roof.

Restricted Charity Income / Expenditure was slightly higher at £15,719 (£8,140) that increased given the re-opening of the centre and projects re-commencing

Bank balances as at the yearend decreased slightly in total compared to the prior year end with Restricted Funds of £11,877 (£20,752) and Unrestricted Funds of £48,070 (£45,443).

The building was valued in the current year as at 28 January 2022 at £375,000. The last valuation was £375,000 as at 23 March 2019 compared to the previous valuation of £345,000 as at 28 February 2018.

The financial position / strength of the Association continued to improve in the current year with a third consecutive year of surplus. The Reserves Policy increased the total required to be held to £34,000 (£29,000).

The resumption of the use of the facilities of the Centre has progressed to a stage where it might be considered that use of the Centre is now back to "normal" although some users have ceased use of the hall to thankfully be replaced by others.

Dalton Community Association

Charity No. 1076322

Financial Statements

for the year ended

31 March 2022

Dalton Community Association

Charity No. 1076322

Financial Statements

for the year ended

31 March 2022

Statement of Financial Activities

(Incorporating the Income & Expenditure Account)

for the year ended 31 March 2022

				2022	2022	2022	2021	2021	2021
				Restricted	Unrestricted	Total Funds	Restricted	Unrestricted	Total Funds
				Funds	Funds	Funds	Funds	Funds	Funds
				£	£	£	£	£	£
Charity Operations									
Income									
		Sundry Income			14,453	14,453		3,197	3,197
		Development Posts Funding		1,224		1,224	1,727		1,727
		Grants for Projects		14,495		14,495	6,413		6,413
		Fund Raising			0	0			0
		Donations			3,263	3,263			0
		Cadets			5,796	5,796		5,796	5,796
		Police			4,404	4,404		4,404	4,404
		Youth Work			0	0			0
		Library			15,257	15,257		5,004	5,004
		Covid 19 Grants	4		9,082	9,082		37,867	37,867
				15,719	52,255	67,974	8,140	56,268	64,408
Expenditure									
		Broadband & Telephone			621	621		1,020	1,020
		Repairs			802	802		2,221	2,221
		Cleaning incl Materials & Equipment			487	487		943	943
		Salaries		836	12,821	13,657	1,727	15,206	16,933
		Insurance			1,798	1,798		2,034	2,034
		Water			312	312		996	996
		Gas			1,618	1,618		1,428	1,428
		Electricity			1,967	1,967		1,119	1,119
		Projects		14,495		14,495	3,761		3,761
		Roof Repair			2,960	2,960		1,020	1,020
		Lighting, Building, F&F, Equipment			8,545	8,545	2,495	6,681	9,176
		Banners / Signs / Pictures			3,053	3,053		528	528
		Miscellaneous			3,291	3,291	157	1,277	1,434
		Transfer to Unrestricted		388	-388	0			0
				15,719	37,887	53,606	8,140	34,474	42,614
Excess Income / (Deficit)				0	14,368	14,368	0	21,794	21,794
Refurbishment									
Income									
		Grants				0			0
Expenditure									
		Refurbishment Costs				0			0
Excess Income / (Deficit)				0	0	0	0	0	0
TOTAL INCOME				15,719	52,255	67,974	8,140	56,268	64,408
TOTAL EXPENDITURE				15,719	37,887	53,606	8,140	34,474	42,614
TOTAL SURPLUS for the YEAR				0	14,368	14,368	0	21,794	21,794

Dalton Community Association

Charity No. 1076322

Financial Statements

for the year ended

31 March 2022**Balance Sheet**

as at	31 March 2022	Note	2022	2021
ASSETS				
Fixed Assets				
	Building	2	0	0
Current Assets				
	Accounts Receivable		3,702	5,593
	Prepayments		1,550	0
			<u>5,252</u>	<u>5,593</u>
	Petty Cash		182	32
	Current A/c - Unrestricted		48,070	45,443
	Current A/c - Restricted		11,877	20,752
			<u>60,130</u>	<u>66,227</u>
	TOTAL ASSETS		65,381	71,820
LIABILITIES				
	Restricted Funds Received in Advance	3	11,877	20,752
	Un-Restricted Funds Received in Advance		0	12,338
	Creditors		1,631	1,227
			<u>13,508</u>	<u>34,317</u>
RESERVES				
	Restricted	1	0	0
	Unrestricted	1	51,873	37,503
			<u>51,873</u>	<u>37,503</u>
	TOTAL FUNDS & LIABILITIES		65,381	71,820

These financial statements were approved by the Trustees and authorised for issue on
and are signed on their behalf by:

24/11/2022

Chair *V. Robinson*

24.11.22

Independent Examiner's Statement

In my opinion and based on the information provided, the above Income and Expenditure account gives a fair view of the affairs of the Dalton Community Association for the period 1 April 2021 to 31 March 2022, as shown by the accounting records; in addition the bank balance is confirmed.

Auditor *Sue Roberts*
CPFA, ACMA

Date 9.11.2022

Dalton Community Association**Charity No. 1076322****Financial Statements****for the year ended****31 March 2022****Notes to the Financial Statements****1 Accounting Policies****Income**

Income including donations, gifts and trading income is credited to the Statement of Financial Activities when the charity is legally entitled to the funds after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Expenditure

All expenditure is accounted for on an accruals basis and recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Fund Accounting**Unrestricted funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds

Restricted funds arise where the donor specifies the use of the funds, or the funds have arisen in response to an appeal or application for a specified purpose. Until the performance conditions have been met, the income is treated as Received in Advance.

Taxation

HM Revenue & Customs considers Dalton Community Association to be a charity and therefore entitled to exemption from tax afforded by Sections 478 - 489 of the Corporation Taxes Act 2010 to the extent that income is applied exclusively for charitable purposes.

2 Building

Dalton Drill Hall, 21 Nelson Street, Dalton in Furness, LA15 8AF - acquired 8 May 2013 by Community Asset Transfer. Valuation 28 January 2022 by an Independent Estate Agent - £375,000 (£375,000 - valuation 23 March 2019).

3 Restricted Funds**Development Posts**

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

2022	2021
552	2,018
0	0
-552	-1,466
0	552

History Project

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

503	4,218
0	0
0	-3,715
503	503

Lunch Club

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

5,710	1,305
0	4,514
-1,343	-109
4,367	5,710

Peoples Project

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

659	1,020
0	0
0	-361
659	659

Training

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

1,800	1,800
0	0
-1,800	0
0	1,800

Computer Training

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

1,500	1,493
0	7
-700	0
800	1,500

Youth Worker

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

5,500	5,500
0	0
-4,920	0
580	5,500

Dalton Booklet

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

0	0
3,500	0
-1,775	0
1,725	0

Lighting and Video

Balance brought forward
Received in Advance
Utilised during the year
Balance carried forward

3,565	0
0	6,060
-2,175	-2,495
1,390	3,565

Dalton Community Association

Charity No. 1076322

Financial Statements

for the year ended

31 March 2022

Notes to the Financial Statements (continued)

3 Restricted Funds (contd)

Holiday Club

Balance brought forward	963	0
Received in Advance	2,171	963
Utilised during the year	-1,781	0
Balance carried forward	1,353	963

Coffee Club

Balance brought forward	0	0
Received in Advance	500	0
Utilised during the year	0	0
Balance carried forward	500	0

Total Restricted Funds

11,877	20,752
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4 Covid Grants Received

Barrow Borough Council Covid-19 Grant	8,000	10,000
Barrow Borough Council - Govt Business Retention Scheme		9,669
Cumbria County Council - DEFRA		5,000
Furlough Funding	1,082	13,198
	9,082	37,867

5 Subsequent Events

The 2019/20 year-end coincided with the Covid-19 Pandemic lockdown that commenced in the UK in the last week of March 2020 and resulted in the closure of the hall.

The resumption of the use of facilities commenced in May 2021 with a few users returning then, but this increased in the following months of the current financial year when use of the hall had returned to "normal".

6 Reserves

The DCA Reserve Policy makes provision for six months operating costs, redundancy and non-major building repairs totalling £34,000.