

## **DUNCTON VILLAGE HALL**

### **ANNUAL REPORT, 31 AUGUST 2022**

The Hall reopened to hirers in June 2021 and has been well booked ever since. The variety of activities includes weddings (eleven in this calendar year), family parties, funeral receptions and wakes, camping, caravan, cycling and Croquet Club events, First Aid courses, Emergency Life Support and defibrillator training, plus weekly bookings for art, qigong, choir, and yoga.

The Parish Council, Duncton school, Catholic Church, Croquet Club, and Petworth Cottage Nursing Home use the Hall for their regular meetings. Local community events have included a Macmillan Coffee morning last September (next one September 30), the annual Fireworks celebration in November (next one November 12), in March a coffee morning to support Ukraine, and the Fun Dog Show in August that raised funds for Duncton's Holy Trinity church. All were well-attended with very positive feedback. The Rude Mechanical Shows held on the recreation ground on July 21 last year, and July 6 this, were welcome treats. We also supported the Duncton Village Event held at The Cricketers in August last year, their Platinum Jubilee Party in June, and the new Community orchard.

Our financial year runs to May 31. In 2021/2 turnover was £27.8k (including £6.7k Covid support grants), and expenditure £18.1k, so a surplus of £9.7k is declared. Trading turnover more than doubled year-on-year as more normal hiring conditions returned. Our reserves stand at £50.6k, a 24% increase on the previous year-end, which will enable us to fund further investment in the Hall in 2022/3.

We have continued to progress our improvement plan, aided by the Covid support grants for which we are most grateful. This ongoing programme will benefit the local community for many years to come. Over the past four years we have arranged a new floor, replacement windows and doors, new curtains and tracking, a new fire door, a heating system upgrade, internal repainting, and an improved decked area and steps at the rear of the Hall. Over the past year we have purchased a complete new set of crockery, additional glassware, a new cooker, coffee machines, a replacement water boiler, a table-top freezer, display cabinets, and a new computer. Broadband has now been installed to benefit all hirers.

We see our task as Trustees as threefold – to ensure DVH remains financially sound, to keep the fabric of the building well-maintained, and to encourage wide use of the Hall. We are pleased to report all these objectives have clearly been met.

Improving Hall acoustics is next on the agenda, with 70 sq. metres of Ecophon Focus panels being installed in early October. We also plan to install a new shower unit. Our focus will then switch to arranging better storage facilities, and replacing chairs and tables. We plan to enhance the view from the balcony by removing some bushes in the autumn.

We wish to thank Rob Knight (Hall Manager since October 2019) for his considerable efforts in managing the Hall and dealing with bookings, as well as undertaking most of our maintenance work. Also, many thanks to Becky Stanbridge for cleaning and housekeeping; Andy Gadd for mowing the recreation ground; and Helen Brown for gardening. And of course, all the Committee who freely give so much time to ensure our valuable community asset is kept in good order and the business managed properly.

All members of the Committee were re-appointed, namely Andy Beadsley (finance and corporate), Alison Pindell (secretarial, maintenance), Tom Cole (Acting Chairman, general management), Peter Thomas (Chairman of Parish Council, major project), Hilary O'Sullivan (fund raising), and Louise Exall, Helen Clifford, and Sue Thomas (organising village events). All members will continue for 2022/3. No other nominations have been received.

Katharine Minchin retired from the Committee earlier this year, having served as the Croquet Club's representative for over five years. We are most grateful for her contribution and enthusiastic support during this time.

We look forward to working with all our hirers and being able to arrange more events for the local community. We will of course continue to offer very generous discounts for locals, especially those wishing to organise community and charity events. We can help with the cost, organisation, and publicity for any worthy cause. We have a great venue with wonderful views, and easy access, and wish to see it used and enjoyed by everyone in the local community.

Tom Cole

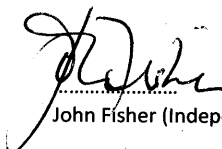
[cole.tom1111@gmail.com](mailto:cole.tom1111@gmail.com)

**Duncton Hall & Recreation Ground**  
**Registered Charity No 1076256**  
**Financial Statements for the year ended 31 May 2022**

<b>INCOME</b>	<b>Y/e May 2022</b>	<b>Y/e May 2021</b>
	<b>£</b>	<b>£</b>
Weddings	6,334.00	4,375.00
Classes, meetings, etc	4,627.25	745.00
Camping	960.00	40.00
Other functions	3,930.50	385.00
Croquet Club	2,813.20	2,187.40
Grants	6,667.00	8,000.00
Garage rent	720.00	720.00
Damages deposits c/fwd	1,050.00	-600.00
Damages deposits retained	400.00	100.00
Miscellaneous	270.00	0.00
	<u>27,771.95</u>	<u>15,952.40</u>
	27,771.95	15,952.40
<b>EXPENDITURE</b>		
Hall manager	2,010.00	1,440.00
Rates	268.29	0.00
Electric	703.86	114.83
Water	477.18	742.22
Oil	0.00	711.90
Sceptic tank/bins	1,390.85	0.00
Cleaning	2,508.47	378.11
Grounds maintenance	2,286.89	1,082.00
Decorating	527.73	0.00
Repairs/servicing	1,486.33	1,374.11
Misc equipment	1,559.84	67.39
Insurance	774.23	751.40
Subscriptions/licenses	445.56	321.22
Phone/broadband	516.58	155.37
Sundries	27.19	0.00
Fixed assets	1,775.94	3,960.40
Advertising	120.00	120.00
Website	229.85	224.75
Functions	848.45	0.00
Bank charges	96.00	75.00
	<u>18,053.24</u>	<u>11,518.70</u>
	18,053.24	11,518.70
<b>Surplus of income over expenditure</b>	<u><b>9,718.71</b></u>	<u><b>4,433.70</b></u>

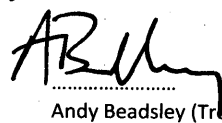
**Cash book summary**

Balance b/fwd @ 1/6/21	40,834.84
Receipts	27,771.95
Expenditure	(18,053.24)
Balance c/fwd @ 31/5/22	<u>50,553.55</u>

  
 John Fisher (Independent Examiner) 24/8/2022

**Allocation of funds**

Cash book balance	<u>50,553.55</u>
Deposits held	1,550.00
Capital Reserve	15,000.00
Maintenance reserve	5,000.00
Village events	200.00
General Reserve	28,803.55
	<u>50,553.55</u>

  
 Andy Beadsley (Treasurer) 24/8/2022

## **Independent examiner's report to the trustees of Duncton Hall & Recreation Ground**

I report on the accounts of the Trust for the year ended 31 May 2022 to which this report is attached.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: John Fisher

Address: 24 Wealden Drive, Chichester, West Sussex

Date: 24 August 2022