

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S Doerr M Davies T Collins (Chair) A Rayner C Bate (Treasurer) A Ritchie M Hicks (Pastoral Trustee) D Harding	(Appointed 25 October 2023) (Appointed 25 October 2023) (Appointed 28 June 2023) (Appointed 19 June 2024)
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Charity number 1076244

Principal address 2 The Quintet
Churchfield Road
Walton on Thames
Surrey
KT122TZ

Independent examiner Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Bankers Barclays Bank PLC - Hounslow
Hounslow 2
Leicester
Leicestershire
LE87 2BB

United Trust Bank Limited
One Ropemaker Street
London
EC2Y 9AW

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide an affordable one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a high quality service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly. We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Our venue in Woking has a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed, as there is an increasing need for mental health support.

There has been no change in these during the year.

Public Benefit

The trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

Achievements and Performance

Over the past year the charity has increased its reach and number of clients helped. The success of the charity over the past year is due in no small part to the professionalism of our staff. The charity has increased its volunteer counsellors to 24 who are working within our Surrey communities and have provided over 2,000 hours of affordable counselling to people with mental health issues throughout the year.

Grants kindly provided by Woking Borough Council, Elmbridge Borough Council, Elmbridge Partnership Fund, Walton Charity and Community Foundation for Surrey, Waitrose and anonymous donations enabled the charity to continue to provide affordable counselling to people in our Surrey communities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Financial Review

The charity had a satisfactory year with a small deficit of £3,060; but continued effort is required to raise funding for 2024/25 and beyond. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2024. The performance of the charity during the financial year is considered satisfactory by the board of trustees and leaves it well placed to provide and extend its critical services.

Reserves Policy

At the year end, the charity's reserves stood at £64,280 of which £230 represented restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time, the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

The trustees regularly review their policies and procedures and during the year updated the DBS enhanced check with a review date of 2-3 years.

Future Plans

The trustees policy of working with other charitable groups continues and during the year we have worked with Walsingham Care, Home-Start Elmbridge, Walton Charity, the Elmbridge Older Persons' Advisory Group, Bridge (run by Walton Charity), Mary Frances Trust, Rentstart and Transform Housing. We intend to further expand our services to include working with groups the initiative is called "Shoulder to Shoulder".

We are reviewing our growth and marketing strategies for 2024/25, and planning to enhance our processes with automation to allow for increased clients without extra costs. Also reviewing administration to ensure ongoing resilience. Our induction processes will continue to be updated.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999. The Charity continues to trade as **The Counselling Partnership**.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon	(Resigned 30 November 2023)
S Doerr	
S Langley	(Resigned 28 June 2023)
M Davies	
T Price (Treasurer & Vice-chair)	(Resigned 28 June 2023)
T Collins (Chair)	
M Bidmead	(Resigned 30 June 2024)
A Rayner	
C Bate (Treasurer)	(Appointed 25 October 2023)
A Ritchie	(Appointed 25 October 2023)
M Hicks (Pastoral Trustee)	(Appointed 28 June 2023)
D Harding	(Appointed 19 June 2024)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

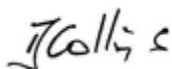
Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administers the charity and is responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance reviews and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.



.....
T Collins (Chair)

Dated: 29/01/2025

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP**

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 30/01/2025.....

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income and endowments from:						
Donations and legacies	3	103,573	-	-	103,573	85,853
Charitable activities	4	49,163	-	20,551	69,714	49,300
Other trading activities	5	1,757	-	-	1,757	-
Investments	6	246	-	-	246	-
Other income	7	-	-	-	-	493
Total income		<u>154,739</u>	<u>-</u>	<u>20,551</u>	<u>175,290</u>	<u>135,646</u>
Expenditure on:						
Raising funds	8	7,954	-	-	7,954	731
Charitable activities	9	149,615	-	20,781	170,396	124,860
Total expenditure		<u>157,569</u>	<u>-</u>	<u>20,781</u>	<u>178,350</u>	<u>125,591</u>
Net income/(expenditure)		(2,830)	-	(230)	(3,060)	10,055
Transfers between funds		3,105	(3,105)	-	-	-
Net movement in funds	11	275	(3,105)	(230)	(3,060)	10,055
Reconciliation of funds:						
Fund balances at 1 April 2023		64,005	3,105	230	67,340	57,285
Fund balances at 31 March 2024		<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>	<u>67,340</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
Income and endowments from:					
Donations and legacies	3	85,853	-	-	85,853
Charitable activities	4	35,233	-	14,067	49,300
Other income	7	493	-	-	493
Total income		121,579	-	14,067	135,646
Expenditure on:					
Raising funds	8	731	-	-	731
Charitable activities	9	110,793	-	14,067	124,860
Total expenditure		111,524	-	14,067	125,591
Net income and movement in funds		10,055	-	-	10,055
Reconciliation of funds:					
Fund balances at 1 April 2022		53,950	3,105	230	57,285
Fund balances at 31 March 2023		64,005	3,105	230	67,340

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	16	5,314		8,934	
Cash at bank and in hand		73,666		69,573	
		<u>78,980</u>		<u>78,507</u>	
Creditors: amounts falling due within one year	17	(14,700)		(11,167)	
Net current assets			64,280		67,340
The funds of the charity					
Restricted income funds	21		-		230
Unrestricted funds - general			64,280		64,005
Unrestricted funds - designated	20		-		3,105
			<u>64,280</u>		<u>67,340</u>

The financial statements were approved by the trustees on 29/1/25



 C Bate (Treasurer)
 Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Donations and gifts	6,480	5,403
Grants receivable	9,993	16,900
Membership fees	5,750	4,700
Donated goods and services	81,350	58,850
	<u>103,573</u>	<u>85,853</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Counselling activities						
Sales within charitable activities	49,163	-	49,163	35,233	-	35,233
Performance related grants	-	20,551	20,551	-	14,067	14,067
	<u>49,163</u>	<u>20,551</u>	<u>69,714</u>	<u>35,233</u>	<u>14,067</u>	<u>49,300</u>

Performance related grants analysis

	Counselling activities 2024 £	Counselling activities 2023 £
Elmbridge Borough Council	4,633	2,400
Community Foundation for Surrey	12,082	5,000
Sparks	1,834	-
Central Surrey Voluntary Action	1,168	-
Walton Charity	834	6,667
Other	-	-
	<u>20,551</u>	<u>14,067</u>

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	<u>1,757</u>	<u>-</u>

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>246</u>	<u>-</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

7 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	-	493

8 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising		
Advertising	7,954	731

9 Expenditure on charitable activities

	Heading #ac982 2024 £	Heading #ac982 2023 £
Direct costs		
Staff costs	106,720	79,599
Depreciation and impairment	-	230
Counsellors supervision	14,412	8,650
Postage, stationery and computing costs	1,706	1,137
Sundry expenses	429	40
Counsellors training expenses	696	315
Hub hire / venues	9,436	6,429
Assessments	2,870	2,190
Insurance	827	1,036
Other staff costs	31,873	23,099
	168,969	122,725
Share of support and governance costs (see note 10)		
Governance	1,427	2,135
	170,396	124,860
Analysis by fund		
Unrestricted funds - general	149,615	110,793
Restricted funds	20,781	14,067
	170,396	124,860

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

10 Support costs

	Governance costs £	2024 £	2023 £
Legal and professional	275	275	1,031
Independent Examination	1,152	1,152	1,104
	<u>1,427</u>	<u>1,427</u>	<u>2,135</u>
Analysed between			
Charitable activities	<u>1,427</u>	<u>1,427</u>	<u>2,135</u>

The accounts include an accrual for the Independent Examiners fees of £1,152 (2023: £1,104) including VAT.

11 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>-</u>	<u>230</u>

12 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

13 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Employees	1	1

Employment costs

	2024	2023
	£	£
Wages and salaries	105,981	78,995
Other pension costs	739	604
	<u>106,720</u>	<u>79,599</u>

Employee costs includes £81,350 (2023: £58,850) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

15 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2023	2,100
At 31 March 2024	<u>2,100</u>
Depreciation and impairment	
At 1 April 2023	2,100
At 31 March 2024	<u>2,100</u>
Carrying amount	

16 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	<u>5,314</u>	<u>8,934</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Other taxation and social security		1,243	-
Deferred income	18	8,516	6,667
Other creditors		167	139
Accruals		4,774	4,361
		<u>14,700</u>	<u>11,167</u>

18 Deferred income

	2024 £	2023 £
Other deferred income	<u>8,516</u>	<u>6,667</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	<u>8,516</u>	<u>6,667</u>
Movements in the year:		
Deferred income at 1 April 2023	6,667	3,234
Released from previous periods	(6,667)	(3,234)
Resources deferred in the year	<u>8,516</u>	<u>6,667</u>
Deferred income at 31 March 2024	<u>8,516</u>	<u>6,667</u>

19 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>739</u>	<u>604</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

20 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2023 £	Transfers £	At 31 March 2024 £
Police and Crime Commissioner for Surrey	3,105	(3,105)	-

Previous year:

	At 1 April 2022 £	Transfers £	At 31 March 2023 £
Police and Crime Commissioner for Surrey	3,105	-	3,105

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			Movement in funds			
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Elmbridge Borough Council	-	2,400	(2,400)	-	4,633	(4,633)	-
Mrs Smith & Mount Trust	230	-	-	230	-	(230)	-
Community Foundation for Surrey	-	5,000	(5,000)	-	12,082	(12,082)	-
Sparks	-	-	-	-	1,834	(1,834)	-
Central Surrey Voluntary Action	-	-	-	-	1,168	(1,168)	-
Walton Charity	-	6,667	(6,667)	-	834	(834)	-
	230	14,067	(14,067)	230	20,551	(20,781)	-

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office, providing counselling to vulnerable people in the community.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

22 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:				
Current assets/(liabilities)	64,280	-	-	64,280
	<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>
	<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>
	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:				
Current assets/(liabilities)	64,005	3,105	230	67,340
	<u>64,005</u>	<u>3,105</u>	<u>230</u>	<u>67,340</u>
	<u>64,005</u>	<u>3,105</u>	<u>230</u>	<u>67,340</u>

23 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).