

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A Evans-Gordon (Chair until August 2021) S Doerr R Kapadia S Langley M Davies T Price (Treasurer from August 2021) (Appointed 24 August 2021) T Collins (Chair from August 2021) (Appointed 24 August 2021) M Bidmead (Appointed 25 July 2022) A Rayner (Appointed 14 September 2022)
Charity number	1076244
Principal address	2 The Quintet Churchfield Road Walton on Thames Surrey KT122TZ
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF
Bankers	Barclays Bank PLC - Hounslow Hounslow 2 Leicester Leicestershire LE87 2BB United Trust Bank Limited One Ropemaker Street London EC2Y 9AW

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide a low cost one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a better service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly.

We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Venues in Walton and Woking have a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed.

There has been no change in these during the year.

Achievements and Performance

Like many charities the COVID-19 pandemic and the resulting lockdowns caused significant disruption to our operations. In particular, we were not able to offer face to face counselling due to social distancing and staff had to adapt to working from home. This notwithstanding the staff and volunteers adapted marvellously to quickly set up online personal counselling. This enabled us to maintain a continued service to our clients, although some potential clients were lost due to our inability to offer face to face counselling.

The lockdowns and social distancing meant that we also had to cancel our fundraising programme, but thanks to the support of our grantors and some fantastic fundraising by our supporters the reserves of the charity were not depleted.

During the year the charity was able to provide 781 counselling sessions to 54 clients. Grants kindly provided by Woking County Council, Elmbridge Borough Council, Elmbridge Partnership Fund and Community Foundation for Surrey enabled the charity to provide counselling services targeted at special interest groups.

Public Benefit

The Trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The charity was able to work with 14 different counsellors, providing BACP accredited supervision and contributing to their on-going training. In addition, the charity held 1 training event for our counsellors on domestic abuse.

Financial Review

The charity had a satisfactory year with a small surplus of £4,061 but continued effort is required to raise funding for 2022/23. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2022. The performance of the charity during financial year is considered satisfactory in the circumstances of the pandemic by the board of trustees and leaves it well placed to provide and extend its critical services in 2022/23.

Reserves Policy

At the year end the charity's reserves stood at £57,285 of which £230 represents restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

Future Plans

The trustees' policy of working with other groups will continue. We will continue to review approaches from organisations that meet the objectives of the charity.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999.

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon (Chair until August 2021)	
S Peckham	(Resigned 8 April 2021)
S Doerr	
R Hitching	(Resigned 13 April 2021)
R Kapadia	
S Langley	
M Davies	
G Langsdon	(Resigned 20 August 2021)

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
TRUSTEES' REPORT (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

M Davies

G Langsdon

T Price (Treasurer from August 2021)

C Edmondson (Treasurer from April 2021 to August 2021)

T Collins (Chair from August 2021)

(Resigned 20 August 2021)

(Appointed 24 August 2021)

(Resigned 20 August 2021)

(Appointed 24 August 2021)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

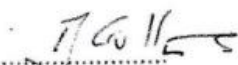
Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administer the charity and are responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance review and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.



T Collins (Chair from August 2021)

Dated: 23 JANUARY 2023

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
INDEPENDENT EXAMINER'S REPORT**

TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

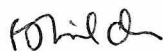
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 23 January 2023

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income from:</u>						
Donations	3	64,457	-	-	64,457	68,841
Counselling activities	4	23,468	-	10,572	34,040	56,812
Other trading activities	5	90	-	-	90	4,088
Interest receivable	6	-	-	-	-	338
Total income		88,015	-	10,572	98,587	130,079
<u>Expenditure on:</u>						
Raising funds	7	2,657	-	-	2,657	624
Charitable activities	8	80,547	-	11,322	91,869	123,437
Total expenditure		83,204	-	11,322	94,526	124,061
Net income/(expenditure) for the year/ Net movement in funds		4,811	-	(750)	4,061	6,018
Net income/(expenditure) for the year/ Net movement in funds		4,811	-	(750)	4,061	6,018
Fund balances at 1 April 2021		49,139	3,105	980	53,224	47,206
Fund balances at 31 March 2022		53,950	3,105	230	57,285	53,224

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income from:</u>					
Donations	3	68,841	-	-	68,841
Counselling activities	4	33,732	12,080	11,000	56,812
Other trading activities	5	4,088	-	-	4,088
Interest receivable	6	338	-	-	338
Total income		106,999	12,080	11,000	130,079
<u>Expenditure on:</u>					
Raising funds	7	449	175	-	624
Charitable activities	8	101,817	8,800	12,820	123,437
Total expenditure		102,266	8,975	12,820	124,061
Net income/(expenditure) for the year/ Net movement in funds		4,733	3,105	(1,820)	6,018
Fund balances at 1 April 2020		44,406	-	2,800	47,206
Fund balances at 31 March 2021		49,139	3,105	980	53,224

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET**

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13		230		468
Current assets					
Debtors	14	9,410		9,764	
Cash at bank and in hand		54,862		48,628	
		<u>64,272</u>		<u>58,392</u>	
Creditors: amounts falling due within one year	15	<u>(7,217)</u>		<u>(5,636)</u>	
Net current assets			57,055		52,756
Total assets less current liabilities			<u>57,285</u>		<u>53,224</u>
Income funds					
Restricted funds	18		230		980
<u>Unrestricted funds</u>					
Designated funds	19	3,105		3,105	
General unrestricted funds		<u>53,950</u>		<u>49,139</u>	
			57,055		52,244
			<u>57,285</u>		<u>53,224</u>

The financial statements were approved by the Trustees on 23 JANUARY 2023



T Price (Treasurer from August 2021)
Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3 Donations

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	22,257	7,053
Membership fees	3,150	3,938
Donated goods and services	39,050	57,850
	<u> </u>	<u> </u>

Donated goods and services

Volunteers provided 781 hours of time for counselling services.

4 Counselling activities

	2022 £	2021 £
Sales within charitable activities	23,468	33,732
Performance related grants	10,572	23,080
	<u> </u>	<u> </u>
	<u>34,040</u>	<u>56,812</u>
	<u> </u>	<u> </u>
Analysis by fund		
Unrestricted funds - general	23,468	33,732
Unrestricted funds - designated	-	12,080
Restricted funds	10,572	11,000
	<u> </u>	<u> </u>
	<u>34,040</u>	<u>56,812</u>
	<u> </u>	<u> </u>
Performance related grants		
Surrey PCC	-	6,580
Elmbridge Borough Council	3,489	2,000
Woking Borough Council	3,000	3,000
Community Foundation for Surrey	4,083	11,000
Groundwork	-	500
Other	-	-
	<u> </u>	<u> </u>
	<u>10,572</u>	<u>23,080</u>
	<u> </u>	<u> </u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	90	4,088

6 Interest receivable

	Total 2022 £	Unrestricted funds general 2021 £
Interest receivable	-	338

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Total 2021 £
<u>Fundraising</u>				
Advertising	2,657	353	175	528
Other fundraising costs	-	96	-	96
	<u>2,657</u>	<u>449</u>	<u>175</u>	<u>624</u>
Fundraising	2,657	449	175	624
	<u>2,657</u>	<u>449</u>	<u>175</u>	<u>624</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

8 Charitable activities

	2022	2021
	£	£
Staff costs	75,993	100,140
Depreciation and impairment	238	324
Counsellors supervision	7,036	9,253
Postage, stationery and computing costs	2,042	1,313
Sundry expenses	911	599
Counsellors training expenses	750	1,020
Hub hire/venues	1,950	4,252
Assessments	635	275
Insurance	927	883
	<u>90,482</u>	<u>118,059</u>
Grant funding of activities (see note 9)	-	4,139
Share of governance costs (see note 10)	1,387	1,239
	<u>91,869</u>	<u>123,437</u>
Analysis by fund		
Unrestricted funds - general	80,547	101,817
Unrestricted funds - designated	-	8,800
Restricted funds	11,322	12,820
	<u>91,869</u>	<u>123,437</u>

9 Grants payable

	2021
	£
COVID grants made to supplement individuals counselling costs	4,139
	<u>4,139</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

10 Support costs

	Governance costs	2022	2021
	£	£	£
Legal and professional	319	319	354
Independent Examination	1,068	1,068	885
	<u>1,387</u>	<u>1,387</u>	<u>1,239</u>
Analysed between			
Charitable activities	<u>1,387</u>	<u>1,387</u>	<u>1,239</u>

The accounts include an accrual for the Independent Examiners fees of £1,068 (2021: £990) including VAT.

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Employees	<u>2</u>	<u>2</u>

Employment costs

	2022	2021
	£	£
Wages and salaries	75,035	98,908
Other pension costs	958	1,232
	<u>75,993</u>	<u>100,140</u>

Employee costs includes £39,050 (2021: £57,850) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

13 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2021	2,100
At 31 March 2022	2,100
Depreciation and impairment	
At 1 April 2021	1,632
Depreciation charged in the year	238
At 31 March 2022	1,870
Carrying amount	
At 31 March 2022	230
At 31 March 2021	468

14 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	90	220
Other debtors	3,900	5,925
Prepayments and accrued income	5,420	3,619
	9,410	9,764

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	1,276	1,488
Deferred income	3,234	-
Other creditors	282	-
Accruals	2,425	4,148
	7,217	5,636

Notes

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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Deferred income

	2022	2021
	£	£
Other deferred income	3,234	-
	<u>3,234</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2022	2021
	£	£
Deferred income is included within:		
Current liabilities	3,234	-
	<u>3,234</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2021	-	-
Resources deferred in the year	3,234	-
	<u>3,234</u>	<u>-</u>
Deferred income at 31 March 2022	<u>3,234</u>	<u>-</u>

17 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £958 (2021 - £1,232).

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18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Balance at 31 March 2022
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Elmbridge Borough Council	-	2,000	(2,000)	-	3,489	(3,489)	-
Mrs Smith & Mount Trust	2,800	-	(1,820)	980	-	(750)	230
Woking Borough Council	-	3,000	(3,000)	-	3,000	(3,000)	-
Community Foundation for Surrey	-	6,000	(6,000)	-	4,083	(4,083)	-
	<u>2,800</u>	<u>11,000</u>	<u>(12,820)</u>	<u>980</u>	<u>10,572</u>	<u>(11,322)</u>	<u>230</u>

Elmbridge Partnership Fund: To subsidise development of the charity's reach in the community.

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office.

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Balance at 31 March 2022
	£	£	£	£	£
Community Foundation for Surrey	5,000	(5,000)	-	-	-
Groundwork	500	(500)	-	-	-
Police and Crime Commissioner for Surrey	6,580	(3,475)	3,105	-	3,105
	<u>12,080</u>	<u>(8,975)</u>	<u>3,105</u>	<u>-</u>	<u>3,105</u>

Unrestricted grants donated due to extra demand for services attributable to the COVID pandemic have been earmarked for costs associated with that demand.

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20	Analysis of net assets between funds	Unrestricted		Designated		Restricted		Total Unrestricted		Designated		Restricted		Total	
		fund	2022	funds	2022	fund	2022	fund	2021	funds	2021	fund	2021	2021	£
		£	£	£	£	£	£	£	£	£	£	£	£	£	£
	Fund balances at 31 March 2022 are represented by:														
	Tangible assets	-	-	-	-	230	468	-	-	-	-	-	-	468	
	Current assets/(liabilities)	53,950	3,105	3,105	-	-	48,671	3,105	980	3,105	980	980	52,756		
		<u>53,950</u>	<u>3,105</u>	<u>3,105</u>	<u>-</u>	<u>230</u>	<u>49,139</u>	<u>3,105</u>	<u>980</u>	<u>3,105</u>	<u>980</u>	<u>980</u>	<u>53,224</u>		

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21 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).