

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

England & Wales · Charity number 1076244

Details

Other names The Counselling Partnership

Status Registered

Legal form Other

Registered 1999-06-24

Register [View on the Charity Commission register](#)

Contact

Address 2 The Quintet
Churchfield Road
Walton-On-Thames
KT12 2TZ

Phone 07494893443

Email Info@thecounsellingpartnership.org

Website www.thecounsellingpartnership.org

Activities

Objects: TO RELIEVE PERSONS LIVING IN THE COUNTY OF SURREY WHO ARE SUFFERING FROM MENTAL AND EMOTIONAL DISTRESS BY THE PROVISION OF A CONFIDENTIAL COUNSELLING SERVICE.

Activities: To provide an affordable, high quality counselling service for adults in Surrey who are facing mental health challenges. The service offers independent counselling and receives referrals from community health teams and GP surgeries as well as self-referrals.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** SURREY
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£176,441	£208,387	-	-
2024-03-31	£175,290	£178,350	-	-
2023-03-31	£135,646	£125,591	-	-
2022-03-31	£98,587	£94,526	-	-
2021-03-31	£130,079	£124,061	-	-

Trustees

Name	Role	Appointed
Teresa Jeannette Collins	Chair	2021-08-24
David Harding		2024-06-19
Katherine Mary Lewis		2025-04-15
Margaret Hicks		2023-06-28
Mary Davies		2019-12-11
SUZANNE DOERR		2017-04-26

Accounts

Charity registration number 1076244 (England and Wales)

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S Doerr M Davies T Collins (Chair) A Rayner M Hicks (Pastoral Trustee) D Harding (Vice Chair) K Lewis (Treasurer)	(Appointed 19 June 2024) (Appointed 15 April 2025)
Charity number	1076244	
Principal address	2 The Quintet Churchfield Road Walton on Thames Surrey KT122TZ	
Independent examiner	Linda Dunford FCCA CTA Warner Wilde Limited Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	
Bankers	Barclays Bank PLC - Hounslow Hounslow 2 Leicester Leicestershire LE87 2BB	

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide an affordable one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

In addition, we aim to provide training and experience to increase the number of counsellors available to the community.

There has been no change in these during the year.

Public Benefit

The trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Achievements and Performance

Over the past year, our 25 Counsellors have provided over 2,000 hours of affordable counselling to people in our community who are struggling with mental health issues.

This is quite an achievement, given that 2024-25 has been a difficult year for the charity. We have an amazingly talented and committed team of trustees, staff and volunteers, and have always achieved a lot with very little. That said, the pressure of the cost-of-living crisis has increased our overheads, whilst simultaneously having a negative impact on client donations and grant availability. As many mental health charities have fallen by the wayside, as a result of this difficult financial and political backdrop, we have made a number of changes to The Counselling Partnership, in an effort to ensure that our charity not only survives but thrives for years to come.

We have taken a number of steps to increase our financial resilience and sustainability, with a view to growing and expanding the work we do and the number of people we reach. One way we have done so is by beginning to diversify our services, and we are currently piloting providing group support through our "Shoulder to Shoulder" initiative, initially to local community charity workers in front line roles. Feedback from the pilots have been resoundingly positive, and we hope to gradually grow this arm of our work.

We have also recruited a new Deputy Chair onto our Board of Trustees who, amongst other things, has automated many of our more time-consuming processes, making us more efficient and reducing overheads.

Until December 2024, the charity was managed by a voluntary Board of Trustees, which was becoming increasingly unsustainable. We have recruited a part-time Charity Manager to provide day to day leadership and management of our operations, including Marketing and Fundraising. This will not only enable the charity to become more strategic, sustainable and resilient, but will also help us to grow, and increase the number of people we are able to help.

The charity aims to be accessible to a wide client base and to ensure a high-quality service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly. We strive to be an inclusive service, and all our venues are wheelchair accessible with parking available nearby or on site. Our venue in Woking has a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed, as there is an increasing need for mental health support.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Financial Review

The charity had a difficult year resulting in a deficit of £29,398; continued effort is required to raise funding for 2025/26 and beyond. As set out above, significant effort has been made over the last 12 months to professionalise the operation of the charity through hiring and through updating our systems and automation of many manual processes. These improvements are designed to increase the consistency of our donation income to ensure we are financially sustainable and so that we can rely less heavily on grants to support our day-to-day work and rather use this vital money to expand our services. The trustees have instigated several initiatives to increase our client numbers and we spend time reviewing our annual budget and reserve policy to ensure we are able to meet our financial challenges as a viable charity.

The performance of the charity during the financial year is concerning to the trustees but we believe actions we have taken during this financial year will pay off in the years to come and the charity will be well placed to provide and extend its critical services.

Grants were kindly provided by:

Walton Charity
Elmbridge Borough Council
Elmbridge Partnership Fund
Walsingham Care

We are also very grateful for the anonymous donations we received throughout the year.

Finally, we would like to record our great thanks to the trustees, staff and volunteers for all their hard work throughout the year, ensuring that we are able to provide the professional, affordable mental health support that members of our community so desperately need.

Reserves Policy

At the year end, the charity's reserves stood at £34,882 of which £2,548 represented restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

The trustees regularly review their policies and procedures, and during the year reviewed and updated our Lone Working Policy and corresponding procedures, ensuring that they continue to be fit for purpose.

At the present time, the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Future Plans

With the arrival of a new Deputy Chair, Treasurer, Charity Manager, Marketing and Communications Officer and Book Keeper, we are in a much stronger position to face current and future challenges.

The steps we have taken to increase our financial resilience are already starting to bear fruit, and we will continue with this important strand of work in the year ahead.

We are reviewing our growth and marketing strategies for 2025/26, with a view to increasing our visibility, reach and the number of people we help. This will include continuing to build and deepen partnerships with other local organisations, including charities, GP surgeries, business and government.

And we plan to continue to diversify our services by expanding our group offering in the local community.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999. The Charity continues to trade as **The Counselling Partnership**.

The trustees who served during the year and up to the date of signature of the financial statements were:

S Doerr

M Davies

T Collins (Chair)

M Bidmead

(Resigned 30 June 2024)

A Rayner

C Bate (Treasurer)

(Resigned 15 April 2025)

A Ritchie

(Resigned 2 July 2025)

M Hicks (Pastoral Trustee)

D Harding (Vice Chair)

(Appointed 19 June 2024)

K Lewis (Treasurer)

(Appointed 15 April 2025)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

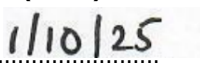
Organisation

The board of trustees, which normally meets four times a year, administers the charity and is responsible for all major decisions of the charity regarding strategic direction, policies, finances and activities.

The Trustees' report was approved by the Board of Trustees.



.....
T Collins (Chair)

Dated: 

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP**

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Linda Dunford FCCA CTA

Warner Wilde Limited
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF
Date: 08/10/2025

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Current financial year		Unrestricted funds general 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
	Notes				
Income from:					
Donations and legacies	3	103,301	-	103,301	103,573
Charitable activities	4	73,140	9,903	83,043	69,714
Other trading activities	5	-	-	-	1,757
Investments	6	-	-	-	246
Total income		<u>176,441</u>	<u>9,903</u>	<u>186,344</u>	<u>175,290</u>
Expenditure on:					
Raising funds	7	12,211	-	12,211	7,954
Charitable activities	8	196,176	7,355	203,531	170,396
Total expenditure		<u>208,387</u>	<u>7,355</u>	<u>215,742</u>	<u>178,350</u>
Net income/(expenditure)		<u>(31,946)</u>	<u>2,548</u>	<u>(29,398)</u>	<u>(3,060)</u>
Net movement in funds	10	<u>(31,946)</u>	<u>2,548</u>	<u>(29,398)</u>	<u>(3,060)</u>
Reconciliation of funds:					
Fund balances at 1 April 2024		<u>64,280</u>	<u>-</u>	<u>64,280</u>	<u>67,340</u>
Fund balances at 31 March 2025		<u>32,334</u>	<u>2,548</u>	<u>34,882</u>	<u>64,280</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

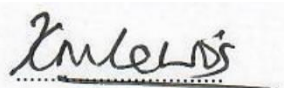
Prior financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes				
Income from:					
Donations and legacies	3	103,573	-	-	103,573
Charitable activities	4	49,163	-	20,551	69,714
Other trading activities	5	1,757	-	-	1,757
Investments	6	246	-	-	246
Total income		154,739	-	20,551	175,290
Expenditure on:					
Raising funds	7	7,954	-	-	7,954
Charitable activities	8	149,615	-	20,781	170,396
Total expenditure		157,569	-	20,781	178,350
Net income		(2,830)	-	(230)	(3,060)
Transfers between funds		3,105	(3,105)	-	-
Net movement in funds	10	275	(3,105)	(230)	(3,060)
Reconciliation of funds:					
Fund balances at 1 April 2023		64,005	3,105	230	67,340
Fund balances at 31 March 2024		64,280	-	-	64,280

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Current assets					
Debtors	14	11,286		5,314	
Cash at bank and in hand		40,244		73,666	
		<u>51,530</u>		<u>78,980</u>	
Creditors: amounts falling due within one year	15	(16,648)		(14,700)	
Net current assets			<u>34,882</u>		<u>64,280</u>
The funds of the charity					
Restricted income funds	18		2,548		-
Unrestricted funds	20		32,334		64,280
			<u>34,882</u>		<u>64,280</u>

The financial statements were approved by the trustees on 1/10/25



K Lewis (Treasurer)
Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	4,830	6,480
Grants	-	9,993
Counsellor donations	4,921	5,750
Donated goods and services	93,550	81,350
	<u>103,301</u>	<u>103,573</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Counselling activities						
Income from charitable activities	49,775	-	49,775	49,163	-	49,163
Performance related grants	23,365	9,903	33,268	-	20,551	20,551
	<u>73,140</u>	<u>9,903</u>	<u>83,043</u>	<u>49,163</u>	<u>20,551</u>	<u>69,714</u>

Performance related grants analysis

	Counselling activities 2025 £	Counselling activities 2024 £
Elmbridge Borough Council	15,320	4,633
Anonymous	9,993	-
Walsingham Care	1,123	-
Community Foundation for Surrey	834	12,082
Sparks	166	1,834
Central Surrey Voluntary Action	832	1,168
Walton Charity	5,000	834
	<u>33,268</u>	<u>20,551</u>

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	-	1,757

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	-	246

7 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising		
Advertising	12,211	7,954

8 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
Direct costs		
Staff costs	109,398	106,720
Counsellors supervision	17,552	14,412
Postage, stationery and computing costs	269	1,706
Sundry expenses	1,155	429
Counsellors training expenses	-	696
Hub hire / venues	22,489	9,436
Assessments	1,616	2,870
Insurance	632	827
Other staff costs	46,960	31,873
	200,071	168,969
Share of support and governance costs (see note 9)		
Support	1,745	-
Governance	1,715	1,427
	203,531	170,396
Analysis by fund		
Unrestricted funds - general	196,176	149,615
Restricted funds	7,355	20,781
	203,531	170,396

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

9 Support costs allocated to activities

	2025	2024
	£	£
Bookkeeping	1,745	-
Governance costs	1,715	1,427
	<u>3,460</u>	<u>1,427</u>
Analysed between:		
Charitable activities	<u>3,460</u>	<u>1,427</u>
	2025	2024
	£	£
Governance costs comprise:		
Independent examination	1,150	1,152
Legal and professional	565	275
	<u>1,715</u>	<u>1,427</u>

10 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	<u>1,150</u>	<u>1,152</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Employees	<u>1</u>	<u>1</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

12 Employees **(Continued)**

Employment costs	2025	2024
	£	£
Wages and salaries	108,978	105,981
Other pension costs	420	739
	<u>109,398</u>	<u>106,720</u>

Employee costs includes £83,550 (2024: £81,350) of donated counsellor time.

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025	2024
	£	£
Aggregate compensation	<u>9,284</u>	<u>-</u>

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Debtors

Amounts falling due within one year:	2025	2024
	£	£
Prepayments and accrued income	<u>11,286</u>	<u>5,314</u>

15 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Other taxation and social security		685	1,243
Deferred income	16	10,000	8,516
Trade creditors		1,989	-
Other creditors		-	167
Accruals		<u>3,974</u>	<u>4,774</u>
		<u>16,648</u>	<u>14,700</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

16 Deferred income

	2025	2024
	£	£
Other deferred income	10,000	8,516
	<u> </u>	<u> </u>

Deferred income is included in the financial statements as follows:

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	10,000	8,516
	<u> </u>	<u> </u>
Movements in the year:		
Deferred income at 1 April 2024	8,516	6,667
Released from previous periods	(8,516)	(6,667)
Resources deferred in the year	10,000	8,516
	<u> </u>	<u> </u>
Deferred income at 31 March 2025	10,000	8,516
	<u> </u>	<u> </u>

17 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	420	739
	<u> </u>	<u> </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
Elmbridge - Shoulder to Shoulder	-	2,220	(672)	1,548
Elmbridge - Residents	-	1,000	-	1,000
Elmbridge Borough Council	-	6,683	(6,683)	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	-	9,903	(7,355)	2,548
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

18 Restricted funds

(Continued)

Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
Elmbridge Borough Council	-	4,633	(4,633)	-
Mrs Smith & Mount Trust	230	-	(230)	-
Community Foundation for Surrey	-	12,082	(12,082)	-
Sparks	-	1,834	(1,834)	-
Central Surrey Voluntary Action	-	1,168	(1,168)	-
Walton Charity	-	834	(834)	-
	<u>230</u>	<u>20,551</u>	<u>(20,781)</u>	<u>-</u>

Elmbridge - Residents: To provide subsidised sessions for Elmbridge residents

Elmbridge - Shoulder to Shoulder: To fund group counselling sessions.

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office, providing counselling to vulnerable people in the community.

19 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Current assets/(liabilities)	32,334	2,548	34,882
	<u>32,334</u>	<u>2,548</u>	<u>34,882</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Current assets/(liabilities)	64,280	-	64,280
	<u>64,280</u>	<u>-</u>	<u>64,280</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

20 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
General funds	64,280	176,441	(208,387)	-	32,334
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	64,005	154,739	(157,569)	3,105	64,280
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Unrestricted grants donated due to extra demand for services attributable to the COVID pandemic have been earmarked for costs associated with that demand.

21 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

Accounts

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S Doerr	
	M Davies	
	T Collins (Chair)	
	A Rayner	
	C Bate (Treasurer)	(Appointed 25 October 2023)
	A Ritchie	(Appointed 25 October 2023)
	M Hicks (Pastoral Trustee)	(Appointed 28 June 2023)
	D Harding	(Appointed 19 June 2024)

Charity number 1076244

Principal address 2 The Quintet
Churchfield Road
Walton on Thames
Surrey
KT122TZ

Independent examiner Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Bankers Barclays Bank PLC - Hounslow
Hounslow 2
Leicester
Leicestershire
LE87 2BB

United Trust Bank Limited
One Ropemaker Street
London
EC2Y 9AW

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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Balance sheet	7
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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide an affordable one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a high quality service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly. We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Our venue in Woking has a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed, as there is an increasing need for mental health support.

There has been no change in these during the year.

Public Benefit

The trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

Achievements and Performance

Over the past year the charity has increased its reach and number of clients helped. The success of the charity over the past year is due in no small part to the professionalism of our staff. The charity has increased its volunteer counsellors to 24 who are working within our Surrey communities and have provided over 2,000 hours of affordable counselling to people with mental health issues throughout the year.

Grants kindly provided by Woking Borough Council, Elmbridge Borough Council, Elmbridge Partnership Fund, Walton Charity and Community Foundation for Surrey, Waitrose and anonymous donations enabled the charity to continue to provide affordable counselling to people in our Surrey communities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Financial Review

The charity had a satisfactory year with a small deficit of £3,060; but continued effort is required to raise funding for 2024/25 and beyond. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2024. The performance of the charity during the financial year is considered satisfactory by the board of trustees and leaves it well placed to provide and extend its critical services.

Reserves Policy

At the year end, the charity's reserves stood at £64,280 of which £230 represented restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time, the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

The trustees regularly review their policies and procedures and during the year updated the DBS enhanced check with a review date of 2-3 years.

Future Plans

The trustees policy of working with other charitable groups continues and during the year we have worked with Walsingham Care, Home-Start Elmbridge, Walton Charity, the Elmbridge Older Persons' Advisory Group, Bridge (run by Walton Charity), Mary Frances Trust, Rentstart and Transform Housing. We intend to further expand our services to include working with groups the initiative is called "Shoulder to Shoulder".

We are reviewing our growth and marketing strategies for 2024/25, and planning to enhance our processes with automation to allow for increased clients without extra costs. Also reviewing administration to ensure ongoing resilience. Our induction processes will continue to be updated.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999. The Charity continues to trade as **The Counselling Partnership**.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon	(Resigned 30 November 2023)
S Doerr	
S Langley	(Resigned 28 June 2023)
M Davies	
T Price (Treasurer & Vice-chair)	(Resigned 28 June 2023)
T Collins (Chair)	
M Bidmead	(Resigned 30 June 2024)
A Rayner	
C Bate (Treasurer)	(Appointed 25 October 2023)
A Ritchie	(Appointed 25 October 2023)
M Hicks (Pastoral Trustee)	(Appointed 28 June 2023)
D Harding	(Appointed 19 June 2024)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administers the charity and is responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance reviews and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.



.....
T Collins (Chair)

Dated: 29/01/2025

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP**

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: ..30/01/2025.....

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income and endowments from:						
Donations and legacies	3	103,573	-	-	103,573	85,853
Charitable activities	4	49,163	-	20,551	69,714	49,300
Other trading activities	5	1,757	-	-	1,757	-
Investments	6	246	-	-	246	-
Other income	7	-	-	-	-	493
Total income		<u>154,739</u>	<u>-</u>	<u>20,551</u>	<u>175,290</u>	<u>135,646</u>
Expenditure on:						
Raising funds	8	7,954	-	-	7,954	731
Charitable activities	9	149,615	-	20,781	170,396	124,860
Total expenditure		<u>157,569</u>	<u>-</u>	<u>20,781</u>	<u>178,350</u>	<u>125,591</u>
Net income/(expenditure)		(2,830)	-	(230)	(3,060)	10,055
Transfers between funds		3,105	(3,105)	-	-	-
Net movement in funds	11	275	(3,105)	(230)	(3,060)	10,055
Reconciliation of funds:						
Fund balances at 1 April 2023		64,005	3,105	230	67,340	57,285
Fund balances at 31 March 2024		<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>	<u>67,340</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
Income and endowments from:					
Donations and legacies	3	85,853	-	-	85,853
Charitable activities	4	35,233	-	14,067	49,300
Other income	7	493	-	-	493
Total income		121,579	-	14,067	135,646
Expenditure on:					
Raising funds	8	731	-	-	731
Charitable activities	9	110,793	-	14,067	124,860
Total expenditure		111,524	-	14,067	125,591
Net income and movement in funds		10,055	-	-	10,055
Reconciliation of funds:					
Fund balances at 1 April 2022		53,950	3,105	230	57,285
Fund balances at 31 March 2023		64,005	3,105	230	67,340

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	16	5,314		8,934	
Cash at bank and in hand		73,666		69,573	
		<u>78,980</u>		<u>78,507</u>	
Creditors: amounts falling due within one year	17	(14,700)		(11,167)	
Net current assets			64,280		67,340
			<u>64,280</u>		<u>67,340</u>
The funds of the charity					
Restricted income funds	21		-		230
Unrestricted funds - general			64,280		64,005
Unrestricted funds - designated	20		-		3,105
			<u>64,280</u>		<u>67,340</u>

The financial statements were approved by the trustees on 29/1/25



 C Bate (Treasurer)
 Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Donations and gifts	6,480	5,403
Grants receivable	9,993	16,900
Membership fees	5,750	4,700
Donated goods and services	81,350	58,850
	<u>103,573</u>	<u>85,853</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Counselling activities						
Sales within charitable activities	49,163	-	49,163	35,233	-	35,233
Performance related grants	-	20,551	20,551	-	14,067	14,067
	<u>49,163</u>	<u>20,551</u>	<u>69,714</u>	<u>35,233</u>	<u>14,067</u>	<u>49,300</u>

Performance related grants analysis

	Counselling activities 2024 £	Counselling activities 2023 £
Elmbridge Borough Council	4,633	2,400
Community Foundation for Surrey	12,082	5,000
Sparks	1,834	-
Central Surrey Voluntary Action	1,168	-
Walton Charity	834	6,667
Other	-	-
	<u>20,551</u>	<u>14,067</u>

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	<u>1,757</u>	<u>-</u>

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>246</u>	<u>-</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

7 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	-	493

8 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising		
Advertising	7,954	731

9 Expenditure on charitable activities

	Heading #ac982 2024 £	Heading #ac982 2023 £
Direct costs		
Staff costs	106,720	79,599
Depreciation and impairment	-	230
Counsellors supervision	14,412	8,650
Postage, stationery and computing costs	1,706	1,137
Sundry expenses	429	40
Counsellors training expenses	696	315
Hub hire / venues	9,436	6,429
Assessments	2,870	2,190
Insurance	827	1,036
Other staff costs	31,873	23,099
	168,969	122,725
Share of support and governance costs (see note 10)		
Governance	1,427	2,135
	170,396	124,860
Analysis by fund		
Unrestricted funds - general	149,615	110,793
Restricted funds	20,781	14,067
	170,396	124,860

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

10 Support costs

	Governance costs	2024	2023
	£	£	£
Legal and professional	275	275	1,031
Independent Examination	1,152	1,152	1,104
	<u>1,427</u>	<u>1,427</u>	<u>2,135</u>
Analysed between			
Charitable activities	<u>1,427</u>	<u>1,427</u>	<u>2,135</u>

The accounts include an accrual for the Independent Examiners fees of £1,152 (2023: £1,104) including VAT.

11 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>-</u>	<u>230</u>

12 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

13 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Employees	1	1

Employment costs

	2024	2023
	£	£
Wages and salaries	105,981	78,995
Other pension costs	739	604
	<u>106,720</u>	<u>79,599</u>

Employee costs includes £81,350 (2023: £58,850) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

15 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2023	2,100
At 31 March 2024	<u>2,100</u>
Depreciation and impairment	
At 1 April 2023	2,100
At 31 March 2024	<u>2,100</u>
Carrying amount	

16 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	<u>5,314</u>	<u>8,934</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Other taxation and social security		1,243	-
Deferred income	18	8,516	6,667
Other creditors		167	139
Accruals		4,774	4,361
		<u>14,700</u>	<u>11,167</u>

18 Deferred income

	2024 £	2023 £
Other deferred income	<u>8,516</u>	<u>6,667</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	<u>8,516</u>	<u>6,667</u>
Movements in the year:		
Deferred income at 1 April 2023	6,667	3,234
Released from previous periods	(6,667)	(3,234)
Resources deferred in the year	<u>8,516</u>	<u>6,667</u>
Deferred income at 31 March 2024	<u>8,516</u>	<u>6,667</u>

19 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>739</u>	<u>604</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

20 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2023 £	Transfers £	At 31 March 2024 £
Police and Crime Commissioner for Surrey	3,105	(3,105)	-
	<u>3,105</u>	<u>(3,105)</u>	<u>-</u>
Previous year:	At 1 April 2022 £	Transfers £	At 31 March 2023 £
Police and Crime Commissioner for Surrey	3,105	-	3,105
	<u>3,105</u>	<u>-</u>	<u>3,105</u>

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			Movement in funds			
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Elmbridge Borough Council	-	2,400	(2,400)	-	4,633	(4,633)	-
Mrs Smith & Mount Trust	230	-	-	230	-	(230)	-
Community Foundation for Surrey	-	5,000	(5,000)	-	12,082	(12,082)	-
Sparks	-	-	-	-	1,834	(1,834)	-
Central Surrey Voluntary Action	-	-	-	-	1,168	(1,168)	-
Walton Charity	-	6,667	(6,667)	-	834	(834)	-
	<u>230</u>	<u>14,067</u>	<u>(14,067)</u>	<u>230</u>	<u>20,551</u>	<u>(20,781)</u>	<u>-</u>

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office, providing counselling to vulnerable people in the community.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

22 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:				
Current assets/(liabilities)	64,280	-	-	64,280
	<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>
	<u>64,280</u>	<u>-</u>	<u>-</u>	<u>64,280</u>
	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:				
Current assets/(liabilities)	64,005	3,105	230	67,340
	<u>64,005</u>	<u>3,105</u>	<u>230</u>	<u>67,340</u>
	<u>64,005</u>	<u>3,105</u>	<u>230</u>	<u>67,340</u>

23 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

Accounts

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S Doerr M Davies T Collins (Chair) M Bidmead A Rayner C Bate (Treasurer) A Ritchie M Hicks (Pastoral Trustee)	(Appointed 25 July 2022) (Appointed 14 September 2022) (Appointed 25 October 2023) (Appointed 25 October 2023) (Appointed 28 June 2023)
Charity number	1076244	
Principal address	2 The Quintet Churchfield Road Walton on Thames Surrey KT122TZ	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	
Bankers	Barclays Bank PLC - Hounslow Hounslow 2 Leicester Leicestershire LE87 2BB United Trust Bank Limited One Ropemaker Street London EC2Y 9AW	

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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Notes to the financial statements	8 - 18

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide an affordable one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a high quality service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly. We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Our venue in Woking has a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed.

There has been no change in these during the year.

Public Benefit

The trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

Achievements and Performance

The success of the charity over the past year is due in no small part to the professionalism of our staff who have worked with trustees to re-establish our face-to-face counselling following the repercussions of the Covid pandemic. The charity has increased its volunteer counsellors to 23 who are working within our Surrey communities and have helped 112 clients throughout the year. We increased our professional team by 2 to help with the increased demand for our service.

Grants kindly provided by Woking Borough Council, Elmbridge Borough Council, Elmbridge Partnership Fund, Walton Charity and Community Foundation for Surrey and Waitrose, enabled the charity to continue to provide affordable counselling to people in our Surrey communities who would be unable to access counselling without our service.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial Review

The charity had a satisfactory year with a small surplus of £10,055; but continued effort is required to raise funding for 2023/24 and beyond. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2024. The performance of the charity during the financial year is considered satisfactory by the board of trustees and leaves it well placed to provide and extend its critical services.

Reserves Policy

At the year end, the charity's reserves stood at £67,340 of which £230 represented restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time, the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

The trustees regularly review their policies and procedures and during the year updated the DBS enhanced check with a review date of 2-3 years.

Future Plans

The trustees policy of working with other charitable groups continues and during the year we have worked with Walsingham Care, Home-Start Elmbridge, Walton Charity, the Elmbridge Older Persons' Advisory Group, Rentstart and Transform Housing.

We are reviewing our growth/marketing strategies for 2024/25.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999. The Charity continues to trade as The Counselling Partnership.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon	(Resigned 30 November 2023)
S Doerr	
R Kapadia (Secretary)	(Resigned 1 February 2023)
S Langley	(Resigned 28 June 2023)
M Davies	
T Price (Treasurer & Vice-chair)	(Resigned 28 June 2023)
T Collins (Chair)	
M Bidmead	(Appointed 25 July 2022)
A Rayner	(Appointed 14 September 2022)
C Bate (Treasurer)	(Appointed 25 October 2023)
A Ritchie	(Appointed 25 October 2023)
M Hicks (Pastoral Trustee)	(Appointed 28 June 2023)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administers the charity and is responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance reviews and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.


.....
T Collins (Chair)

Dated: 24/01/2024

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

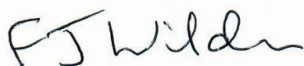
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 26 January 2024

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Current financial year

		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
<u>Income and endowments from:</u>						
Donations	3	68,953	-	-	68,953	64,457
Counselling activities	4	52,133	-	14,067	66,200	34,040
Other trading activities	5	-	-	-	-	90
Other income	6	493	-	-	493	-
Total income		121,579	-	14,067	135,646	98,587
<u>Expenditure on:</u>						
Raising funds	7	731	-	-	731	2,657
Charitable activities	8	110,793	-	14,067	124,860	91,869
Total expenditure		111,524	-	14,067	125,591	94,526
Net income for the year/ Net movement in funds		10,055	-	-	10,055	4,061
Net income for the year/ Net movement in funds		10,055	-	-	10,055	4,061
Fund balances at 1 April 2022		53,950	3,105	230	57,285	53,224
Fund balances at 31 March 2023		64,005	3,105	230	67,340	57,285

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

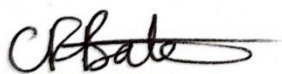
		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<u>Income and endowments from:</u>					
Donations	3	64,457	-	-	64,457
Counselling activities	4	23,468	-	10,572	34,040
Other trading activities	5	90	-	-	90
Total income		<u>88,015</u>	<u>-</u>	<u>10,572</u>	<u>98,587</u>
<u>Expenditure on:</u>					
Raising funds	7	<u>2,657</u>	<u>-</u>	<u>-</u>	<u>2,657</u>
Charitable activities	8	<u>80,547</u>	<u>-</u>	<u>11,322</u>	<u>91,869</u>
Total expenditure		<u>83,204</u>	<u>-</u>	<u>11,322</u>	<u>94,526</u>
Net income for the year/ Net movement in funds		4,811	-	(750)	4,061
Fund balances at 1 April 2021		<u>49,139</u>	<u>3,105</u>	<u>980</u>	<u>53,224</u>
Fund balances at 31 March 2022		<u>53,950</u>	<u>3,105</u>	<u>230</u>	<u>57,285</u>

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET**

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		-		230
Current assets					
Debtors	13	8,934		9,410	
Cash at bank and in hand		69,573		54,862	
		78,507		64,272	
Creditors: amounts falling due within one year	14	(11,167)		(7,217)	
Net current assets			67,340		57,055
Total assets less current liabilities			67,340		57,285
Income funds					
Restricted funds	17		230		230
<u>Unrestricted funds</u>					
Designated funds	18	3,105		3,105	
General unrestricted funds		64,005		53,950	
			67,110		57,055
			67,340		57,285

The financial statements were approved by the Trustees on 24/01/2024



C Bate (Treasurer)
Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Donations and gifts	5,403	22,257
Membership fees	4,700	3,150
Donated goods and services	58,850	39,050
	<u>68,953</u>	<u>64,457</u>

Donated goods and services

Volunteers provided 781 hours of time for counselling services.

4 Counselling activities

	2023 £	2022 £
Sales within charitable activities	35,233	23,468
Performance related grants	30,967	10,572
	<u>66,200</u>	<u>34,040</u>
Analysis by fund		
Unrestricted funds - general	52,133	23,468
Restricted funds	14,067	10,572
	<u>66,200</u>	<u>34,040</u>
Performance related grants		
Elmbridge Borough Council	2,400	3,489
Woking Borough Council	-	3,000
Community Foundation for Surrey	5,000	4,083
Walton Charity	6,667	-
Other	16,900	-
	<u>30,967</u>	<u>10,572</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

5 Other trading activities

	Total	Unrestricted funds general 2022 £
	2023 £	
Fundraising events	-	90

6 Other income

	Unrestricted funds general 2023 £	Total 2022 £
Other income	493	-

7 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Fundraising	731	2,657
Advertising	731	2,657

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Charitable activities

	2023	2022
	£	£
Staff costs	79,599	75,993
Depreciation and impairment	230	238
Counsellors supervision	8,650	7,036
Postage, stationery and computing costs	1,137	2,042
Sundry expenses	40	911
Counsellors training expenses	315	750
Hub hire/venues	6,429	1,950
Assessments	2,190	635
Insurance	1,036	927
Other staff costs	23,099	-
	<u>122,725</u>	<u>90,482</u>
Share of governance costs (see note 9)	2,135	1,387
	<u>124,860</u>	<u>91,869</u>
Analysis by fund		
Unrestricted funds - general	110,793	80,547
Restricted funds	14,067	11,322
	<u>124,860</u>	<u>91,869</u>

9 Support costs

	Governance costs	2023	2022
	£	£	£
Legal and professional	1,031	1,031	319
Independent Examination	1,104	1,104	1,068
	<u>2,135</u>	<u>2,135</u>	<u>1,387</u>
Analysed between			
Charitable activities	2,135	2,135	1,387

The accounts include an accrual for the Independent Examiners fees of £1,104 (2022: £1,068) including VAT.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Employees	1	2

Employment costs

	2023	2022
	£	£
Wages and salaries	78,995	75,035
Other pension costs	604	958
	<u>79,599</u>	<u>75,993</u>

Employee costs includes £58,850 (2022: £39,050) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

12 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2022	<u>2,100</u>
At 31 March 2023	<u>2,100</u>
Depreciation and impairment	
At 1 April 2022	<u>2,100</u>
At 31 March 2023	<u>2,100</u>
Carrying amount	
At 31 March 2022	<u>230</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	-	90
Other debtors	-	3,900
Prepayments and accrued income	8,934	5,420
	<u>8,934</u>	<u>9,410</u>

14 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Other taxation and social security		-	1,276
Deferred income	15	6,667	3,234
Other creditors		139	282
Accruals		4,361	2,425
		<u>11,167</u>	<u>7,217</u>

15 Deferred income

	2023	2022
	£	£
Other deferred income	<u>6,667</u>	<u>3,234</u>

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	<u>6,667</u>	<u>3,234</u>
Movements in the year:		
Deferred income at 1 April 2022	3,234	-
Released from previous periods	(3,234)	-
Resources deferred in the year	<u>6,667</u>	<u>3,234</u>
Deferred income at 31 March 2023	<u>6,667</u>	<u>3,234</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £604 (2022 - £958).

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023
	£	£	£	£	£	£	£
Elmbridge Borough Council	-	3,489	(3,489)	-	2,400	(2,400)	-
Mrs Smith & Mount Trust	980	-	(750)	230	-	-	230
Woking Borough Council	-	3,000	(3,000)	-	-	-	-
Community Foundation for Surrey	-	4,083	(4,083)	-	5,000	(5,000)	-
Walton Charity	-	-	-	-	6,667	(6,667)	-
	<u>980</u>	<u>10,572</u>	<u>(11,322)</u>	<u>230</u>	<u>14,067</u>	<u>(14,067)</u>	<u>230</u>

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office, providing counselling to vulnerable people in the community.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Incoming resources	Balance at 1 April 2022	Incoming resources	Balance at 31 March 2023
	£	£	£	£	£
Police and Crime Commissioner for Surrey	3,105	-	3,105	-	3,105
	<u>3,105</u>	<u>-</u>	<u>3,105</u>	<u>-</u>	<u>3,105</u>

Unrestricted grants donated due to extra demand for services attributable to the COVID pandemic have been earmarked for costs associated with that demand.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19 Analysis of net assets between funds

	Unrestricted fund 2023 £	Designated funds 2023 £	Restricted fund 2023 £	Total 2023 £	Unrestricted fund 2022 £	Designated funds 2022 £	Restricted fund 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:								
Tangible assets	-	-	-	-	-	-	230	230
Current assets/(liabilities)	64,005	3,105	230	67,340	53,950	3,105	-	57,055
	<u>64,005</u>	<u>3,105</u>	<u>230</u>	<u>67,340</u>	<u>53,950</u>	<u>3,105</u>	<u>230</u>	<u>57,285</u>

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

20 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

Accounts

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A Evans-Gordon (Chair until August 2021)	
	S Doerr	
	R Kapadia	
	S Langley	
	M Davies	
	T Price (Treasurer from August 2021)	(Appointed 24 August 2021)
	T Collins (Chair from August 2021)	(Appointed 24 August 2021)
	M Bidmead	(Appointed 25 July 2022)
Charity number	A Rayner	(Appointed 14 September 2022)
	1076244	
Principal address	2 The Quintet	
	Churchfield Road	
	Walton on Thames	
	Surrey	
	KT122TZ	
Independent examiner	Frances Wilde FCCA DChA	
	Warner Wilde	
	Chartered Certified Accountants	
	4 Marigold Drive	
	Bisley	
	Surrey	
Bankers	GU24 9SF	
	Barclays Bank PLC - Hounslow	
	Hounslow 2	
	Leicester	
	Leicestershire	
	LE87 2BB	
	United Trust Bank Limited	
	One Ropemaker Street	
	London	
	EC2Y 9AW	

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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Statement of financial activities	5 - 6
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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide a low cost one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a better service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly.

We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Venues in Walton and Woking have a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed.

There has been no change in these during the year.

Achievements and Performance

Like many charities the COVID-19 pandemic and the resulting lockdowns caused significant disruption to our operations. In particular, we were not able to offer face to face counselling due to social distancing and staff had to adapt to working from home. This notwithstanding the staff and volunteers adapted marvellously to quickly set up online personal counselling. This enabled us to maintain a continued service to our clients, although some potential clients were lost due to our inability to offer face to face counselling.

The lockdowns and social distancing meant that we also had to cancel our fundraising programme, but thanks to the support of our grantors and some fantastic fundraising by our supporters the reserves of the charity were not depleted.

During the year the charity was able to provide 781 counselling sessions to 54 clients. Grants kindly provided by Woking County Council, Elmbridge Borough Council, Elmbridge Partnership Fund and Community Foundation for Surrey enabled the charity to provide counselling services targeted at special interest groups.

Public Benefit

The Trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The charity was able to work with 14 different counsellors, providing BACP accredited supervision and contributing to their on-going training. In addition, the charity held 1 training event for our counsellors on domestic abuse.

Financial Review

The charity had a satisfactory year with a small surplus of £4,061 but continued effort is required to raise funding for 2022/23. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2022. The performance of the charity during financial year is considered satisfactory in the circumstances of the pandemic by the board of trustees and leaves it well placed to provide and extend its critical services in 2022/23.

Reserves Policy

At the year end the charity's reserves stood at £57,285 of which £230 represents restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time the trustees believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

Future Plans

The trustees' policy of working with other groups will continue. We will continue to review approaches from organisations that meet the objectives of the charity.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999.

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon (Chair until August 2021)	
S Peckham	(Resigned 8 April 2021)
S Doerr	
R Hitching	(Resigned 13 April 2021)
R Kapadia	
S Langley	
M Davies	
G Langsdon	(Resigned 20 August 2021)

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
TRUSTEES' REPORT (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

M Davies

G Langsdon

T Price (Treasurer from August 2021)

C Edmondson (Treasurer from April 2021 to August 2021)

T Collins (Chair from August 2021)

(Resigned 20 August 2021)

(Appointed 24 August 2021)

(Resigned 20 August 2021)

(Appointed 24 August 2021)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

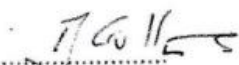
Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administer the charity and are responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance review and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.



T Collins (Chair from August 2021)

Dated: 23 JANUARY 2023

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
INDEPENDENT EXAMINER'S REPORT**

TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

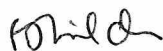
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 23 January 2023

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income from:</u>						
Donations	3	64,457	-	-	64,457	68,841
Counselling activities	4	23,468	-	10,572	34,040	56,812
Other trading activities	5	90	-	-	90	4,088
Interest receivable	6	-	-	-	-	338
Total income		88,015	-	10,572	98,587	130,079
<u>Expenditure on:</u>						
Raising funds	7	2,657	-	-	2,657	624
Charitable activities	8	80,547	-	11,322	91,869	123,437
Total expenditure		83,204	-	11,322	94,526	124,061
Net income/(expenditure) for the year/ Net movement in funds		4,811	-	(750)	4,061	6,018
Net income/(expenditure) for the year/ Net movement in funds		4,811	-	(750)	4,061	6,018
Fund balances at 1 April 2021		49,139	3,105	980	53,224	47,206
Fund balances at 31 March 2022		53,950	3,105	230	57,285	53,224

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income from:</u>					
Donations	3	68,841	-	-	68,841
Counselling activities	4	33,732	12,080	11,000	56,812
Other trading activities	5	4,088	-	-	4,088
Interest receivable	6	338	-	-	338
Total income		106,999	12,080	11,000	130,079
<u>Expenditure on:</u>					
Raising funds	7	449	175	-	624
Charitable activities	8	101,817	8,800	12,820	123,437
Total expenditure		102,266	8,975	12,820	124,061
Net income/(expenditure) for the year/ Net movement in funds		4,733	3,105	(1,820)	6,018
Fund balances at 1 April 2020		44,406	-	2,800	47,206
Fund balances at 31 March 2021		49,139	3,105	980	53,224

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET**

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13		230		468
Current assets					
Debtors	14	9,410		9,764	
Cash at bank and in hand		54,862		48,628	
		<u>64,272</u>		<u>58,392</u>	
Creditors: amounts falling due within one year	15	<u>(7,217)</u>		<u>(5,636)</u>	
Net current assets			57,055		52,756
Total assets less current liabilities			<u>57,285</u>		<u>53,224</u>
Income funds					
Restricted funds	18		230		980
<u>Unrestricted funds</u>					
Designated funds	19	3,105		3,105	
General unrestricted funds		<u>53,950</u>		<u>49,139</u>	
			57,055		52,244
			<u>57,285</u>		<u>53,224</u>

The financial statements were approved by the Trustees on 23 JANUARY 2023



T Price (Treasurer from August 2021)
Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3 Donations

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	22,257	7,053
Membership fees	3,150	3,938
Donated goods and services	39,050	57,850
	<u> </u>	<u> </u>

Donated goods and services

Volunteers provided 781 hours of time for counselling services.

4 Counselling activities

	2022 £	2021 £
Sales within charitable activities	23,468	33,732
Performance related grants	10,572	23,080
	<u> </u>	<u> </u>
	<u>34,040</u>	<u>56,812</u>
	<u> </u>	<u> </u>
Analysis by fund		
Unrestricted funds - general	23,468	33,732
Unrestricted funds - designated	-	12,080
Restricted funds	10,572	11,000
	<u> </u>	<u> </u>
	<u>34,040</u>	<u>56,812</u>
	<u> </u>	<u> </u>
Performance related grants		
Surrey PCC	-	6,580
Elmbridge Borough Council	3,489	2,000
Woking Borough Council	3,000	3,000
Community Foundation for Surrey	4,083	11,000
Groundwork	-	500
Other	-	-
	<u> </u>	<u> </u>
	<u>10,572</u>	<u>23,080</u>
	<u> </u>	<u> </u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	90	4,088
	<u> </u>	<u> </u>

6 Interest receivable

	Total 2022 £	Unrestricted funds general 2021 £
Interest receivable	-	338
	<u> </u>	<u> </u>

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Total 2021 £
<u>Fundraising</u>				
Advertising	2,657	353	175	528
Other fundraising costs	-	96	-	96
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Fundraising	2,657	449	175	624
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u>2,657</u>	<u>449</u>	<u>175</u>	<u>624</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

8 Charitable activities

	2022	2021
	£	£
Staff costs	75,993	100,140
Depreciation and impairment	238	324
Counsellors supervision	7,036	9,253
Postage, stationery and computing costs	2,042	1,313
Sundry expenses	911	599
Counsellors training expenses	750	1,020
Hub hire/venues	1,950	4,252
Assessments	635	275
Insurance	927	883
	<u>90,482</u>	<u>118,059</u>
Grant funding of activities (see note 9)	-	4,139
Share of governance costs (see note 10)	1,387	1,239
	<u>91,869</u>	<u>123,437</u>
Analysis by fund		
Unrestricted funds - general	80,547	101,817
Unrestricted funds - designated	-	8,800
Restricted funds	11,322	12,820
	<u>91,869</u>	<u>123,437</u>

9 Grants payable

	2021
	£
COVID grants made to supplement individuals counselling costs	4,139
	<u>4,139</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

10 Support costs

	Governance costs	2022	2021
	£	£	£
Legal and professional	319	319	354
Independent Examination	1,068	1,068	885
	<u>1,387</u>	<u>1,387</u>	<u>1,239</u>
Analysed between			
Charitable activities	<u>1,387</u>	<u>1,387</u>	<u>1,239</u>

The accounts include an accrual for the Independent Examiners fees of £1,068 (2021: £990) including VAT.

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Employees	<u>2</u>	<u>2</u>

Employment costs

	2022	2021
	£	£
Wages and salaries	75,035	98,908
Other pension costs	958	1,232
	<u>75,993</u>	<u>100,140</u>

Employee costs includes £39,050 (2021: £57,850) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

13 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2021	2,100
At 31 March 2022	2,100
Depreciation and impairment	
At 1 April 2021	1,632
Depreciation charged in the year	238
At 31 March 2022	1,870
Carrying amount	
At 31 March 2022	230
At 31 March 2021	468

14 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	90	220
Other debtors	3,900	5,925
Prepayments and accrued income	5,420	3,619
	9,410	9,764

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	1,276	1,488
Deferred income	3,234	-
Other creditors	282	-
Accruals	2,425	4,148
	7,217	5,636

Notes

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NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Deferred income

	2022	2021
	£	£
Other deferred income	3,234	-
	<u>3,234</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2022	2021
	£	£
Deferred income is included within:		
Current liabilities	3,234	-
	<u>3,234</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2021	-	-
Resources deferred in the year	3,234	-
	<u>3,234</u>	<u>-</u>
Deferred income at 31 March 2022	<u>3,234</u>	<u>-</u>

17 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £958 (2021 - £1,232).

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Balance at 31 March 2022
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Elmbridge Borough Council	-	2,000	(2,000)	-	3,489	(3,489)	-
Mrs Smith & Mount Trust	2,800	-	(1,820)	980	-	(750)	230
Woking Borough Council	-	3,000	(3,000)	-	3,000	(3,000)	-
Community Foundation for Surrey	-	6,000	(6,000)	-	4,083	(4,083)	-
	<u>2,800</u>	<u>11,000</u>	<u>(12,820)</u>	<u>980</u>	<u>10,572</u>	<u>(11,322)</u>	<u>230</u>

Elmbridge Partnership Fund: To subsidise development of the charity's reach in the community.

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office.

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Balance at 31 March 2022
	£	£	£	£	£
Community Foundation for Surrey	5,000	(5,000)	-	-	-
Groundwork	500	(500)	-	-	-
Police and Crime Commissioner for Surrey	6,580	(3,475)	3,105	-	3,105
	<u>12,080</u>	<u>(8,975)</u>	<u>3,105</u>	<u>-</u>	<u>3,105</u>

Unrestricted grants donated due to extra demand for services attributable to the COVID pandemic have been earmarked for costs associated with that demand.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

20	Analysis of net assets between funds	Unrestricted		Designated		Restricted		Total Unrestricted		Designated		Restricted		Total	
		fund	2022	funds	2022	fund	2022	fund	2021	funds	2021	fund	2021	2021	£
		£	£	£	£	£	£	£	£	£	£	£	£	£	£
	Fund balances at 31 March 2022 are represented by:														
	Tangible assets	-	-	-	-	230	468	-	-	-	-	-	-	468	
	Current assets/(liabilities)	53,950	3,105	3,105	-	-	48,671	3,105	980	3,105	980	980	52,756		
		<u>53,950</u>	<u>3,105</u>	<u>3,105</u>	<u>-</u>	<u>230</u>	<u>49,139</u>	<u>3,105</u>	<u>980</u>	<u>3,105</u>	<u>980</u>	<u>980</u>	<u>53,224</u>		

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2022***

21 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

Accounts

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A Evans-Gordon (Chair until August 2021)	
	S Doerr	
	R Kapadia	
	S Langley	
	M Davies	
	T Price (Treasurer from August 2021)	(Appointed 24 August 2021)
	T Collins (Chair from August 2021)	(Appointed 24 August 2021)
Charity number	1076244	
Principal address	2 The Quintet Churchfield Road Walton on Thames Surrey KT122TZ	
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF	
Bankers	Barclays Bank PLC - Hounslow Hounslow 2 Leicester Leicestershire LE87 2BB	
	United Trust Bank Limited One Ropemaker Street London EC2Y 9AW	

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP CONTENTS

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Balance sheet	7
Notes to the financial statements	8 - 20

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The objectives of the charity are to provide a low cost one-to-one counselling service in Surrey. Our aim is to help clients:

- Gain a greater understanding of their issues
- Feel empowered
- Improve communication skills
- Improve self-confidence and self-esteem
- Increase independence
- Find employment
- Address depression and anxiety symptoms

The charity aims to be accessible to a wide client base and to ensure a better service for all clients. We are working to increase and improve the usability and accessibility of our service and review regularly.

We strive to be an inclusive service and all our venues are wheelchair accessible with parking available nearby or on site. Venues in Walton and Woking have a loop system for clients that may be hearing impaired. We aim to increase access to counselling and to provide our service when and where it is needed.

There has been no change in these during the year.

Achievements and Performance

Like many charities the COVID-19 pandemic and the resulting lockdowns caused significant disruption to our operations. In particular, we were not able to offer face to face counselling due to social distancing and staff had to adapt to working from home. This notwithstanding the staff and volunteers adapted marvellously to quickly set up online personal counselling. This enabled us to maintain a continued service to our clients, although some potential clients were lost due to our inability to offer face to face counselling.

The lockdowns and social distancing meant that we also had to cancel our fundraising programme, but thanks to the support of our grantors and some fantastic fundraising by our supporters the reserves of the charity were not depleted.

During the year the charity was able to provide 1,157 counselling sessions to 137 clients. Grants kindly provided by Woking County Council, Elmbridge Borough Council, Elmbridge Partnership Fund, Walton Charity and Community Foundation for Surrey enabled the charity to provide counselling services targeted at special interest groups.

Public Benefit

The Trustees are satisfied that the activities undertaken by the charity as outlined under Objectives and Activities and Achievements and Performance constitute a significant public benefit to members of the local community and that they have therefore complied with the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The charity held 1 recruitment day to secure new counsellors. As a result of the success of this event the charity was able to work with 16 different counsellors, providing BACP accredited supervision and contributing to their on-going training. In addition, the charity held 1 virtual training event for our counsellors – Equality, diversity, inclusion, and unconscious bias.

Financial Review

The charity had a satisfactory year with a small surplus of £6,018; but continued effort is required to raise funding for 2021/22. We spend time reviewing our annual budget and reserve policy to enable us to meet our financial challenges as a viable charity. As part of the Business Plan review, our funding resource and client acquisition strategies will be thoroughly reviewed in 2021. The performance of the charity during financial year is considered satisfactory in the circumstances of the pandemic by the board of trustees and leaves it well placed to provide and extend its critical services in 2021/22.

Reserves Policy

At the year end the charity's reserves stood at £53,224 of which £980 represents restricted reserves.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level to ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have a risk management process which comprises:

- An annual review of the risks the charity may face, both financial and non-financial:
- Procedures to minimise the impact should those risks occur.

At the present time the Directors believe that there are no risks connected with the internal management of the charity beyond those of staff dishonesty, which are managed by supervision of income and accounting functions and internal control processes and are insured.

Future Plans

The trustees' policy of working with other groups will continue. We will continue to review approaches from organisations that meet the objectives of the charity.

Governing Document

North Surrey Community Counselling Partnership is an unincorporated association, registered as a charity on 24 June 1999. The charity was established under its constitution adopted on 17 December 1998, as amended 23 March 1999.

The trustees who served during the year and up to the date of signature of the financial statements were:

A Evans-Gordon (Chair until August 2021)

S Peckham (Treasurer to Sept, then February to (Resigned 8 April 2021)

S Doerr

R Hitching (Resigned 13 April 2021)

R Kapadia

S Langley

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

M Davies

G Langsdon

(Appointed 16 September 2020 and resigned 20 August 2021)

T Price (Treasurer from August 2021)

(Appointed 24 August 2021)

C Edmondson (Treasurer from April 2021 to August 2021)

(Appointed 25 February 2021 and resigned 20 August 2021)

T Collins (Chair from August 2021)

(Appointed 24 August 2021)

Appointment of Trustees

The articles of association allow for a maximum of 13 and minimum of 6 trustees. All trustees shall retire from office at the end of the AGM following the date on which they were appointed, but they may be re-appointed. Honorary officers are elected from the membership at the AGM until the next AGM, when they are eligible for re-appointment. Up to three other trustees may also be elected at the AGM. The trustees have the power to co-opt a member at any time to fill a vacancy, provided that not more than one-third of the trustees would be co-opted members.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

Trustee Induction and Training

New trustees are given copies of the constitution, latest accounts and details of current financial standing, and Charity Commission literature regarding their legal obligations under charity and company law, and informed of any changes as and when they become known. They are also given copies of all current policies agreed by the Charity. All trustees are kept informed about, and vote for, the adoption or otherwise of the annual budget, and are encouraged to attend external training events which could improve their role as trustees.

Organisation

The board of trustees, which normally meets four times a year, administer the charity and are responsible for all major decisions of the charity regarding activities, pricing, staff salaries, capital expenditure and investment of funds as well as the strategic direction and policy of the charity. Staff are subject to annual performance review and job specifications give clear detail of roles and responsibilities.

The Trustees' report was approved by the Board of Trustees.



T Collins (Chair from August 2021)

Dated: 2/12/2021

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP TRADING AS THE COUNSELLING PARTNERSHIP INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

I report to the trustees on my examination of the financial statements of North Surrey Community Counselling Partnership (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 3 December 2021

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<u>Income from:</u>						
Donations	3	68,841	-	-	68,841	68,752
Counselling activities	4	33,732	12,080	11,000	56,812	45,543
Other trading activities	5	4,088	-	-	4,088	2,025
Interest receivable	6	338	-	-	338	457
Total income		106,999	12,080	11,000	130,079	116,777
<u>Expenditure on:</u>						
Raising funds	7	449	175	-	624	1,094
Charitable activities	8	101,817	8,800	12,820	123,437	117,424
Total resources expended		102,266	8,975	12,820	124,061	118,518
Net income/(expenditure) for the year/ Net movement in funds		4,733	3,105	(1,820)	6,018	(1,741)
Net income/(expenditure) for the year/ Net movement in funds		4,733	3,105	(1,820)	6,018	(1,741)
Fund balances at 1 April 2020		44,406	-	2,800	47,206	48,947
Fund balances at 31 March 2021		49,139	3,105	980	53,224	47,206

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<u>Income from:</u>				
Donations	3	68,752	-	68,752
Counselling activities	4	29,043	16,500	45,543
Other trading activities	5	2,025	-	2,025
Interest receivable	6	457	-	457
Total income		<u>100,277</u>	<u>16,500</u>	<u>116,777</u>
<u>Expenditure on:</u>				
Raising funds	7	<u>1,094</u>	<u>-</u>	<u>1,094</u>
Charitable activities	8	<u>103,724</u>	<u>13,700</u>	<u>117,424</u>
Total resources expended		<u>104,818</u>	<u>13,700</u>	<u>118,518</u>
Net income/(expenditure) for the year/ Net movement in funds		(4,541)	2,800	(1,741)
Fund balances at 1 April 2019		<u>48,947</u>	<u>-</u>	<u>48,947</u>
Fund balances at 31 March 2020		<u><u>44,406</u></u>	<u><u>2,800</u></u>	<u><u>47,206</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
BALANCE SHEET**

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		468		102
Current assets					
Debtors	14	9,764		9,223	
Cash at bank and in hand		48,628		42,108	
		<u>58,392</u>		<u>51,331</u>	
Creditors: amounts falling due within one year	15	<u>(5,636)</u>		<u>(4,227)</u>	
Net current assets			52,756		47,104
Total assets less current liabilities			<u>53,224</u>		<u>47,206</u>
Income funds					
Restricted funds	17		980		2,800
<u>Unrestricted funds</u>					
Designated funds	18	3,105		-	
General unrestricted funds		49,139		44,406	
		<u>52,244</u>		<u>44,406</u>	
			<u>53,224</u>		<u>47,206</u>

The financial statements were approved by the Trustees on 2 December 2021



T Price (Treasurer from August 2021)
Trustee

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP

TRADING AS THE COUNSELLING PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

North Surrey Community Counselling Partnership is an unincorporated association.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	3 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are measured at the cash or other consideration expected to be received and not discounted.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at the cash or other consideration expected to be paid and not discounted.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

3 Donations

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Donations and gifts	7,053	5,952
Membership fees	3,938	4,400
Donated goods and services	57,850	58,400
	<u> </u>	<u> </u>

Donated goods and services

Volunteers provided 1168 hours of time for counselling services.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

4 Counselling activities

	2021	2020
	£	£
Sales within charitable activities	33,732	29,043
Performance related grants	23,080	16,500
	<u>56,812</u>	<u>45,543</u>
Analysis by fund		
Unrestricted funds - general	33,732	29,043
Unrestricted funds - designated	12,080	-
Restricted funds	11,000	16,500
	<u>56,812</u>	<u>45,543</u>
For the year ended 31 March 2020		
Unrestricted funds - general	29,043	
Restricted funds	16,500	
	<u>45,543</u>	
Performance related grants		
Surrey PCC	6,580	-
Elmbridge Borough Council	2,000	3,000
Woking Borough Council	3,000	3,000
Community Foundation for Surrey	11,000	6,000
Elmbridge Partnership	-	4,000
Walton Charity	-	500
Groundwork	500	-
	<u>23,080</u>	<u>16,500</u>

5 Other trading activities

	Unrestricted funds general 2021	Unrestricted funds general 2020
	£	£
Fundraising events	<u>4,088</u>	<u>2,025</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

6 Interest receivable

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	338	457
	<u> </u>	<u> </u>

7 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Total 2021 £	Unrestricted funds general 2020 £
<u>Fundraising</u>				
Advertising	353	175	528	749
Other fundraising costs	96	-	96	345
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Fundraising	449	175	624	1,094
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	2021	2020
	£	£
Staff costs	100,140	97,344
Depreciation and impairment	324	470
Counsellors supervision	9,253	7,235
Postage, stationery and computing costs	1,313	1,370
Sundry expenses	599	998
Counsellors training expenses	1,020	825
Hub hire/venues	4,252	5,543
Assessments	275	1,460
Insurance	883	842
	<u>118,059</u>	<u>116,087</u>
Grant funding of activities (see note 9)	4,139	-
Share of governance costs (see note 10)	1,239	1,337
	<u>123,437</u>	<u>117,424</u>
Analysis by fund		
Unrestricted funds - general	101,817	103,724
Unrestricted funds - designated	8,800	-
Restricted funds	12,820	13,700
	<u>123,437</u>	<u>117,424</u>

9 Grants payable

	2021	2020
	£	£
COVID grants made to supplement individuals counselling costs	4,139	-
	<u>4,139</u>	<u>-</u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

10 Support costs

	Governance costs	2021	2020
	£	£	£
Legal and professional	354	354	-
Independent Examination	885	885	1,000
Legal and professional	-	-	337
	<u>1,239</u>	<u>1,239</u>	<u>1,337</u>
Analysed between			
Charitable activities	<u>1,239</u>	<u>1,239</u>	<u>1,337</u>

The accounts include an accrual for the Independent Examiners fees of £925 (2020: £1,000) including VAT.

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2021	2020
	Number	Number
Employees	<u>2</u>	<u>2</u>

Employment costs

	2021	2020
	£	£
Wages and salaries	98,908	96,210
Other pension costs	1,232	1,134
	<u>100,140</u>	<u>97,344</u>

Employee costs includes £57,850 (2020: £58,400) of donated counsellor time.

There were no employees whose annual remuneration was £60,000 or more.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

13 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2020	1,410
Additions	690
	<u> </u>
At 31 March 2021	2,100
	<u> </u>
Depreciation and impairment	
At 1 April 2020	1,308
Depreciation charged in the year	324
	<u> </u>
At 31 March 2021	1,632
	<u> </u>
Carrying amount	
At 31 March 2021	468
	<u> </u>
At 31 March 2020	102
	<u> </u>

14 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	220	709
Other debtors	5,925	5,068
Prepayments and accrued income	3,619	3,446
	<u> </u>	<u> </u>
	9,764	9,223
	<u> </u>	<u> </u>

15 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	1,488	1,103
Other creditors	-	2,902
Accruals and deferred income	4,148	222
	<u> </u>	<u> </u>
	5,636	4,227
	<u> </u>	<u> </u>

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

16 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,232 (2020 - £1,134).

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources	Resources expended	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£	£	£
Elmbridge Borough Council	3,000	(3,000)	-	2,000	(2,000)	-
Elmbridge Partnership Fund	4,000	(1,200)	-	-	-	-
Mrs Smith & Mount Trust	-	-	2,800	-	(1,820)	980
Woking Borough Council	3,000	(3,000)	-	3,000	(3,000)	-
Community Foundation for Surrey	6,000	(6,000)	-	6,000	(6,000)	-
Walton Charity	500	(500)	-	-	-	-
	<u>16,500</u>	<u>(13,700)</u>	<u>2,800</u>	<u>11,000</u>	<u>(12,820)</u>	<u>980</u>

Elmbridge Partnership Fund: To subsidise development of the charity's reach in the community.

Elmbridge Borough Council: To subsidise staff payroll and counsellor supervision costs.

Woking Borough Council: To subsidise staff payroll and counsellor supervision costs.

Community Foundation: To subsidise staff payroll and counsellor supervision costs

Walton Charity: To subsidise the cost of the charity office.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
	Incoming resources	Balance at	Incoming resources	Resources expended	Balance at
	£	1 April 2020	£	31 March 2021	£
Community Foundation for Surrey	-	-	5,000	(5,000)	-
Groundwork	-	-	500	(500)	-
Police and Crime Commissioner for Surrey	-	-	6,580	(3,475)	3,105
	<u>-</u>	<u>-</u>	<u>12,080</u>	<u>(8,975)</u>	<u>3,105</u>
	<u>-</u>	<u>-</u>	<u>12,080</u>	<u>(8,975)</u>	<u>3,105</u>

Unrestricted grants donated due to extra demand for services attributable to the COVID pandemic have been earmarked for costs associated with that demand.

NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

19 Analysis of net assets between funds

	Unrestricted fund 2021 £	Designated funds 2021 £	Restricted fund 2021 £	Total Unrestricted fund 2021 £	Restricted fund 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	468	-	-	468	102	102
Current assets/(liabilities)	48,671	3,105	980	52,756	2,800	47,104
	<u>49,139</u>	<u>3,105</u>	<u>980</u>	<u>53,224</u>	<u>2,800</u>	<u>47,206</u>

**NORTH SURREY COMMUNITY COUNSELLING PARTNERSHIP
TRADING AS THE COUNSELLING PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2021***

20 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).