



# Trustees' Annual Report for the period

Period start date

Period end date

From

01 08 2022 To 31 07 2023

## Section A

## Reference and administration details

Charity name

Congleton & District University Of The Third Age

Other names charity is known by

Registered charity number (if any)

1076203

Charity's principal address

C/O Eileen Grigg

14 Southlands Road

Congleton, Cheshire

Postcode

CW12 3JY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	S Boynton	Chair		Members at AGM
2	A Gubbins	Vice Chair		Members at AGM
3	J Bardgett	Secretary	01.08.22 – 08.09.22	Members at AGM
4	E Grigg	Treasurer		Members at AGM
5	H Davies	Membership Sec		Members at AGM
6	L Messham	Groups Co-ordinator		Members at AGM
7	J Provis	Technical Support	01.08.22 – 08.09.22	Members at AGM
8	S Kemp	Secretary	08.09.22 – 31.07.23	Members at AGM
9	L Taylor	Member	08.09.22 – 31.07.23	Members at AGM
10	M Broughton	Member	08.09.22 – 31.07.23	Members at AGM
11	V Sparks	Member	08.09.22 – 31.07.23	Members at AGM
12	D Sinclair	Member	17.04.23 – 31.07.23	Co-opted
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution, Version 7.0.2, 12 April 2018
How the charity is constituted	Trust
Trustee selection methods	Election by members at Annual General Meeting. Chair and Vice Chair serve a fixed two year term. Secretary, Treasurer and Membership Secretary serve a five year term and other trustees three years.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Affiliated to the National U3A Trust organisation.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Promotion of educational and physical activities, on a self help basis, primarily to semi/fully retired individuals in the local community, on a totally non-discriminatory basis

The trustees are satisfied that the objectives and activities above meet the aims and objectives of the public benefit principles of the Charities Act 2011.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

No external grants were made by the organisation but the trustees authorised expenditure from time to time to assist the U3A groups with the purchase of equipment and materials.

Tuition and leadership is mainly on a voluntary basis.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Membership level was maintained and groups continued to thrive throughout the year.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

To maintain the main account end of year reserve at a level between three and six months operating costs.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal income was from the member annual subscription and the resulting Gift Aid.

No investments other than cash on deposit.

## Section F

## Other optional information

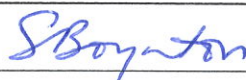
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sandie Boynton

Eileen Patricia Grigg

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

8<sup>th</sup> April 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Congleton & District University Of The Third Age

## Receipts and payments accounts

CC16a

For the period  
from

01/08/2022

To

31/07/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Subscriptions	43,997	-	-	43,997	24,345
Badminton		-	-	-	58
Bank Interest		-	-	-	225
Paid Instructor Fees	15,211	-	-	15,211	13,728
Gift Aid	1,710			1,710	3,322
Day trips		-	-	-	73
Socials, theatre trips and UK holidays				-	629
Holiday Commission	3,390			3,390	819
Other				-	-
<b>Sub total (Gross income for AR)</b>	<b>64,308</b>	<b>-</b>	<b>-</b>	<b>64,308</b>	<b>43,199</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>64,308</b>	<b>-</b>	<b>-</b>	<b>64,308</b>	<b>43,199</b>
<b>A3 Payments</b>					
Rent	36,151	-	-	36,151	26,932
3rd Age Trust Affiliation	4,983	-	-	4,983	5,434
Diaries		-	-	-	-
Administration	352	-	-	352	360
Group Expenses		-	-	-	-
Computer Expenses	647	-	-	647	1,584
Paid Instructor Costs	15,890	-	-	15,890	13,944
Catering & Cleaning	948	-	-	948	-
Newsletter		-	-	-	-
Stripe Charges	680	-	-	680	470
Telephone				-	10
Equipment	147			147	459
Socials, theatre trips and UK holidays				-	-
Holiday Commission				-	-
Zoom				-	-
Other	671			671	81
<b>Sub total</b>	<b>60,469</b>	<b>-</b>	<b>-</b>	<b>60,469</b>	<b>49,274</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>60,469</b>	<b>-</b>	<b>-</b>	<b>60,469</b>	<b>49,274</b>
<b>Net of receipts/(payments)</b>	<b>3,839</b>	<b>-</b>	<b>-</b>	<b>3,839</b>	<b>- 6,075</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,731</b>	<b>-</b>	<b>-</b>	<b>34,731</b>	<b>40,806</b>
<b>Cash funds this year end</b>	<b>38,570</b>	<b>-</b>	<b>-</b>	<b>38,570</b>	<b>34,731</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	38,570	-	-

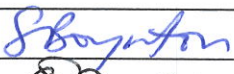

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sandie Boynton, Chair	08.04.24
	Eileen Grigg, Treasurer	08.04.24



Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Congleton & District University of The Third Age

On accounts for the year  
ended

31 July 2023

Charity no  
(if any)

1076203

Set out on pages

6 and 7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: JGTudor

Date:

Name: John Tudor

Relevant professional  
qualification(s) or body  
(if any):

ACMA

Address:

6 Brereton Court


Brereton Heath, Congleton

Cheshire, CW12 4TP



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Signature:   
John Tudor (Apr 9, 2024 21:20 GMT+1)

Email: johntudor@btinternet.com





# Trustees Annual Report, Receipt & Payments and Independent Examiners Report - 31.07.23

Final Audit Report

2024-04-09

Created:	2024-04-09
By:	Eileen Grigg (eileengrigg@epgaccountants.co.uk)
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## "Trustees Annual Report, Receipt & Payments and Independent Examiners Report - 31.07.23" History

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