



| Trustees' Annual Report for the period |                   |    |      |    |                 |    |
|--|-------------------|----|------|----|-----------------|----|
| From                                   | Period start date |    |      | To | Period end date |    |
|  | Day01             | 08 | 2021 |    | 31              | 07 |

## Section A Reference and administration details

|   |  |
|---|--|
| <b>Charity name</b>                       | Congleton & District University Of The Third Age |
| <b>Other names charity is known by</b>    |  |
| <b>Registered charity number (if any)</b> | 1076203  |
| <b>Charity's principal address</b>        | C/O Eileen Grigg                                 |
|   | 14 Southlands Road                               |
|   | Congleton, Cheshire                              |
| <b>Postcode</b>                           | CW12 3JY   |

### Names of the charity trustees who manage the charity

|    | Trustee name | Office (if any)     | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|---------------------|-----------------------------------|---|
| 1  | S Boynton    | Chair               |                                   | Members at AGM  |
| 2  | A Gubbins    | Vice Chair          |                                   | Members at AGM  |
| 3  | J Bardgett   | Secretary           |                                   | Members at AGM  |
| 4  | E Grigg      | Treasurer           |                                   | Members at AGM  |
| 5  | H Davies     | Membership Sec      |                                   | Members at AGM  |
| 6  | L Messham    | Groups Co-ordinator |                                   | Members at AGM  |
| 7  | J Provis     | Technical Support   |                                   | Members at AGM  |
| 8  |              |                     |                                   |   |
| 9  |              |                     |                                   |   |
| 10 |              |                     |                                   |   |
| 11 |              |                     |                                   |   |
| 12 |              |                     |                                   |   |
| 13 |              |                     |                                   |   |
| 14 |              |                     |                                   |   |
| 15 |              |                     |                                   |   |
| 16 |              |                     |                                   |   |
| 17 |              |                     |                                   |   |
| 18 |              |                     |                                   |   |
| 19 |              |                     |                                   |   |
| 20 |              |                     |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution, Version 7.0.2, 12 April 2018

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Election by members at Annual General Meeting. Chair and Vice Chair serve a fixed two year term. Secretary, Treasurer and Membership Secretary serve a five year term and other trustees three years.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Affiliated to the National U3A Trust organisation.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Promotion of educational and physical activities, on a self help basis, primarily to semi/fully retired individuals in the local community, on a totally non-discriminatory basis

The trustees are satisfied that the objectives and activities above meet the aims and objectives of the public benefit principles of the Charities Act 2011.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

No external grants were made by the organisation but the trustees authorised expenditure from time to time to assist the U3A groups with the purchase of equipment and materials.

Tuition and leadership is mainly on a voluntary basis.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The organisation was severely impacted by COVID 19 in the previous year.

Membership level was maintained and groups slowly started to throughout the year.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

To maintain the main account end of year reserve at a level between three and six months operating costs.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal income was from the £20 per member annual subscription and the resulting Gift Aid.

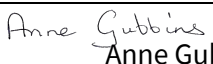

No investments other than cash on deposit.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        | <br>Anne Gubbins | <br>Eileen Patricia Grigg |
| Full name(s)                        | Anne Gubbins  | Eileen Patricia Grigg  |
| Position (eg Secretary, Chair, etc) | Vice Chair  | Treasurer  |
| Date                                | 11 January 2023   |  |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

The Congleton & District University of The Third Age

On accounts for the year  
ended

31 July 2022

Charity no  
(if any)

1076203

Set out on pages

6 and 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

John Tudor

Relevant professional  
qualification(s) or body  
(if any):

ACMA

Address:

6 Brereton Court

Brereton Heath, Congleton

Cheshire, CW12 4TP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Congleton & District University Of The Third Age

No (if any)

CC16a

## Receipts and payments accounts

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
|                     | 01/08/2021        |    | 31/07/2022      |

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Membership Subscriptions                              | 24,345             | -                | -                | 24,345           | 15,798           |
| Badminton   | 58                 | -                | -                | 58               | -                |
| Bank Interest   | 225                | -                | -                | 225              | -                |
| Paid Instructor Fees                                  | 13,728             | -                | -                | 13,728           | 841              |
| Gift Aid  | 3,322              | -                | -                | 3,322            | -                |
| Day trips   | 73                 | -                | -                | 73               | -                |
| Socials, theatre trips and UK holidays                | 629                | -                | -                | 629              | -                |
| Holiday Commission                                    | 819                | -                | -                | 819              | -                |
| Other   | -                  | -                | -                | -                | 2,860            |
| <b>Sub total (Gross income for AR)</b>                | <b>43,199</b>      | <b>-</b>         | <b>-</b>         | <b>43,199</b>    | <b>19,499</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>43,199</b>      | <b>-</b>         | <b>-</b>         | <b>43,199</b>    | <b>19,499</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Rent  | 26,932             | -                | -                | 26,932           | 526              |
| 3rd Age Trust Affiliation                             | 5,434              | -                | -                | 5,434            | 4,919            |
| Diaries   | -                  | -                | -                | -                | -                |
| Administration  | 360                | -                | -                | 360              | 465              |
| Group Expenses  | -                  | -                | -                | -                | -                |
| Computer Expenses                                     | 1,584              | -                | -                | 1,584            | 471              |
| Paid Instructor Costs                                 | 13,944             | -                | -                | 13,944           | 840              |
| Catering & Cleaning                                   | -                  | -                | -                | -                | -                |
| Newsletter  | -                  | -                | -                | -                | 4,464            |
| Stripe Charges  | 470                | -                | -                | 470              | 356              |
| Telephone   | 10                 | -                | -                | 10               | 864              |
| Equipment   | 459                | -                | -                | 459              | -                |
| Socials, theatre trips and UK holidays                | -                  | -                | -                | -                | -                |
| Holiday Commission                                    | -                  | -                | -                | -                | -                |
| Zoom  | -                  | -                | -                | -                | 1,503            |
| Other   | 81                 | -                | -                | 81               | 371              |
| <b>Sub total</b>                                      | <b>49,274</b>      | <b>-</b>         | <b>-</b>         | <b>49,274</b>    | <b>14,779</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>49,274</b>      | <b>-</b>         | <b>-</b>         | <b>49,274</b>    | <b>14,779</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>- 6,075</b>     | <b>-</b>         | <b>-</b>         | <b>- 6,075</b>   | <b>4,720</b>     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>40,806</b>      | <b>-</b>         | <b>-</b>         | <b>40,806</b>    | <b>36,086</b>    |
| <b>Cash funds this year end</b>                       | <b>34,731</b>      | <b>-</b>         | <b>-</b>         | <b>34,731</b>    | <b>40,806</b>    |



## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | 34,731                             | -                                | -                               |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                     |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               |  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |

|   |              |                          |                  |
|---|--------------|--------------------------|------------------|
| Signed by one or two trustees on behalf of all the trustees | Signature    | Print Name               | Date of approval |
|   | Anne Gubbins | Anne Gubbins, Vice Chair | 11.01.23         |
|   | Eileen Grigg | Eileen Grigg, Treasurer  | 11.01.23         |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Congleton & District University Of The Third Age

No (if any)

CC16a

## Receipts and payments accounts

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
|                     | 01/08/2021        |    | 31/07/2022      |

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
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| Paid Instructor Fees                                  | 13,728             | -                | -                | 13,728           | 841              |
| Gift Aid  | 3,322              | -                | -                | 3,322            | -                |
| Day trips   | 73                 | -                | -                | 73               | -                |
| Socials, theatre trips and UK holidays                | 629                | -                | -                | 629              | -                |
| Holiday Commission                                    | 819                | -                | -                | 819              | -                |
| Other   | -                  | -                | -                | -                | 2,860            |
| <b>Sub total (Gross income for AR)</b>                | <b>43,199</b>      | <b>-</b>         | <b>-</b>         | <b>43,199</b>    | <b>19,499</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>43,199</b>      | <b>-</b>         | <b>-</b>         | <b>43,199</b>    | <b>19,499</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
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| Computer Expenses                                     | 1,584              | -                | -                | 1,584            | 471              |
| Paid Instructor Costs                                 | 13,944             | -                | -                | 13,944           | 840              |
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| Equipment   | 459                | -                | -                | 459              | -                |
| Socials, theatre trips and UK holidays                | -                  | -                | -                | -                | -                |
| Holiday Commission                                    | -                  | -                | -                | -                | -                |
| Zoom  | -                  | -                | -                | -                | 1,503            |
| Other   | 81                 | -                | -                | 81               | 371              |
| <b>Sub total</b>                                      | <b>49,274</b>      | <b>-</b>         | <b>-</b>         | <b>49,274</b>    | <b>14,779</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>49,274</b>      | <b>-</b>         | <b>-</b>         | <b>49,274</b>    | <b>14,779</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>- 6,075</b>     | <b>-</b>         | <b>-</b>         | <b>- 6,075</b>   | <b>4,720</b>     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>40,806</b>      | <b>-</b>         | <b>-</b>         | <b>40,806</b>    | <b>36,086</b>    |
| <b>Cash funds this year end</b>                       | <b>34,731</b>      | <b>-</b>         | <b>-</b>         | <b>34,731</b>    | <b>40,806</b>    |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | 34,731                             | -                                | -                               |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         |  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       |  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  | Anne Gubbins, Vice Chair           | 11.01.23                         |                                 |
|   |  | Eileen Grigg, Treasurer            | 11.01.23                         |                                 |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

The Congleton & District University of The Third Age

On accounts for the year  
ended

31 July 2022

Charity no  
(if any)

1076203

Set out on pages

6 and 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

  
JGTudor (Jan 22, 2023 11:12 GMT)

Date:

22

Name:

John Tudor

Relevant professional  
qualification(s) or body  
(if any):

ACMA

Address:

6 Brereton Court

Brereton Heath, Congleton

Cheshire, CW12 4TP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**


# Charity Commission Independent Examiner Report 2022

Final Audit Report

2023-01-22

|                 |   |
|-----------------|---|
| Created:        | 2023-01-21                                      |
| By:             | Eileen Grigg (eileengrigg@epgaccountants.co.uk) |
| Status:         | Signed  |
| Transaction ID: | CBJCHBCAABAA20hBT_9ULSCnXhP13qzFGc5ba6dWlt5G    |


## "Charity Commission Independent Examiner Report 2022" History

 Document created by Eileen Grigg (eileengrigg@epgaccountants.co.uk)


2023-01-21 - 5:17:15 PM GMT

 Document emailed to johntudor@btinternet.com for signature

2023-01-21 - 5:17:41 PM GMT

 Email viewed by johntudor@btinternet.com

2023-01-22 - 11:11:41 AM GMT

 Signer johntudor@btinternet.com entered name at signing as JGTudor

2023-01-22 - 11:12:41 AM GMT

 Document e-signed by JGTudor (johntudor@btinternet.com)

Signature Date: 2023-01-22 - 11:12:43 AM GMT - Time Source: server

 Agreement completed.

2023-01-22 - 11:12:43 AM GMT