



# Trustees' Annual Report for the period

	Period start date		Period end date				
From	01	Sept.	2024	To	31	Aug.	2025

## Section A Reference and administration details

Charity name	Lisvane Community Association
Other names charity is known by	
Registered charity number (if any)	1076168
Charity's principal address	The Old Workshops Mill Farm Industrial Estate Lisvane, Cardiff Postcode CF14 0SH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Williams	Chairman		
2	Colin George	Secretary		
3	Michael Archer	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Community Association.
Trustee selection methods (eg. appointed by, elected by)	Elected by majority vote in Committee.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In addition to the three Trustees we maintain a committee of 15 individuals who manage all our activities. These include the arrangement of various social and community based events throughout the year, together with the monthly publication and distribution of our Link magazine.

We conduct regular meetings at which reports of activities are submitted and items such as grants and donations are agreed. We also conduct an AGM at which we agree updates as necessary to the committee membership.

We are independent but also operate alongside Lisvane Community Council, Lisvane Old School Community Centre and Lisvane Memorial Hall.

Everyone involved with LCA acts on a voluntary basis.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To operate within Lisvane Village as a community based association for the benefit of all local residents.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Firstly, we arrange a programme of social events during the year which include a Children's Halloween Party, a Christmas Craft Fair, a Christmas Tree Lighting Event and an annual two week Festival in June comprised of a range of events and which becomes the highlight event in our calendar.

Secondly, we publish and distribute monthly a subscription based magazine to residents through a network of volunteers who deliver to the individual addresses.

Thirdly, we act as an umbrella organisation to a number of local affiliated groups including Churches, Charity Organisations, Sports and other Local Interest groups.

Additionally, on occasions we consider and agree the granting of minor donations to local groups and individuals to support them in their activities.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our primary event during the year was the Festival in June which was extremely popular and successful. There was a range of different events during the fortnight but the highlight was, as ever, the Summer Fete which provided a wide range of amusements and activities enjoyed by the nearly 500 people in attendance.

Our Link magazine is distributed each month to approximately 1,000 households by a team of 60 volunteers. This carries articles and advertising from various local groups providing much interest to subscribers. It is a longstanding publication and is widely enjoyed and respected for its quality in content and presentation.

We have a number of local groups who also affiliate with us and who regularly submit articles of their past and forthcoming activities to the Link magazine which widens the overall appeal that LCA has to offer.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We maintain a Deposit Account in a reserve capacity which we believe is adequate to cover any unforeseen circumstances.

**Details of any funds materially in deficit**

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income is derived from annual membership subscriptions, magazine advertising and through the various events we arrange.

All our income and expenditure is directly in line with our objectives and activities and we only seek to act on behalf of the community rather than only pursue profit related goals.

## Section F

## Other optional information

Lisvane remains as a village to the north east of Cardiff. We maintain a total membership of approximately 1,000 residents and our challenge is to extend this, together with interest in our activities, throughout the substantial building development that is currently taking place.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M.R. Archer

Full name(s)

MICHAEL ROBERT ARCHER

Position (eg Secretary, Chair, etc)

TREASURER

Date

14th November 2025.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Lisvane Community Association

1076168

## Receipts and payments accounts

CC16a

For the period  
from

1st Sept. 2024

To

31st Aug. 2025

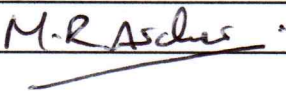
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Annual Membership Subscriptions -	9,480	-	-	9,480	9,460
Lisvane Link Magazine Advertising -	11,418	-	-	11,418	10,622
Affiliation Fees -	290	-	-	290	285
Annual Events -	5,243	-	-	5,243	4,510
Sundry Income -	-	-	-	-	18
32 Day Notice Account Interest -	641	-	-	641	648
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	27,072	-	-	27,072	25,543
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	27,072	-	-	27,072	25,543
<b>A3 Payments</b>					
Lisvane Link Magazine Editing -	4,050	-	-	4,050	3,850
Lisvane Link Magazine Printing -	17,120	-	-	17,120	17,655
Liabilities Insurances -	501	-	-	501	438
2024 Festival -	190	-	-	190	-
Lisvane Memorial Hall Hire -	228	-	-	228	228
Grants and Donations -	1,390	-	-	1,390	550
Sundry Expenses -	184	-	-	184	61
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	23,663	-	-	23,663	22,782
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	23,663	-	-	23,663	22,782
<b>Net of receipts/(payments)</b>	3,409	-	-	3,409	2,761
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	35,171	-	-	35,171	32,410
<b>Cash funds this year end</b>	38,580	-	-	38,580	35,171

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Current Account	6,245	-	-
	Loyds Bank 32 Day Notice Account	32,335	-	-
		-	-	-
	<b>Total cash funds</b>	<b>38,580</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	None.	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	None.		Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	None.	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	None.	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Michael Archer	14.11.25





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Lisvane Community Association

On accounts for the year  
ended

31<sup>st</sup> August, 2025

Charity no  
(if any)

1076168

Set out on pages

1 and 2.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August, 2025.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27.10.25

Name:

Haydn William Davies

Relevant professional  
qualification(s) or body  
(if any):

Address:

7, Cherry Orchard Road,  
Lisvane,  
Cardiff, CF14 0UD



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No matters of concern identified.