

**Douglas Drive Senior Citizens Association
Financial Statements
Year Ended 31 March 2024**

Charity registration number: 1076161

Working in partnership with



**Chauncy Charity
Stevenage**



Douglas Drive Senior Citizens Association

Financial Statements

Year Ended 31 March 2024

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Douglas Drive Senior Citizens Association

Financial Statements

Year Ended 31 March 2024

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Douglas Drive Senior Citizens Association

Financial Statements

Year Ended 31 March 2024

Charity registration number	1076161
Trustees	Cllr Jeanette Thomas (Chairman) John Lloyd (Vice Chairman) Emily Bridges (Treasurer) Bernadette Desmond (Secretary) Julie Dudley Diane Gibson Valarie Smith Martin Dudley (Treasurer) Cllr Maureen Mckay (Council Representative)
Centre Manager	Rose Griffin
Address	Douglas Drive Senior Citizen's Association 32 Douglas Drive Stevenage SG1 5PF
Independent Examiner	Hargreaves Owen Limited Red Sky House Fairclough Hall Halls Green Weston Herts SG4 7DP
Bankers	HSBC Danestrete Stevenage SG1 1BY Nationwide Building Society (Online Account)

Statement of Financial Activities

Year Ended 31 March 2024

The Trustees present their annual report together with the financial statements of the Charity for the year ended 31 March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2022 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Trustees of the Charity

The trustees who have served during the year and since the year end were as follows:

Cllr Jeanette Thomas (Chairman)

John Lloyd (Vice Chairman)

Emily Bridges (Treasurer) (*Resignation Accepted September 2023*)

Bernadette Desmond (Secretary) (*Resignation Accepted September 2023*)

Julie Dudley

Diane Gibson

Valarie Smith (*Resignation Accepted September 2023*)

Martin Dudley (Treasurer) (*Appointed September 2023*)

Cllr Maureen McKay (Council Representative) (*Resignation Accepted March 2024 – Awaiting new Council Representative to be allocated*)

The Trustees have considered the major risks to which the Charity is exposed and have established systems and procedures to manage those risks.

Objectives and Activities

The Charity was established under a constitution deed which defines the Charity's objects as being the relief of the elderly in need in any manner in particular to provide or assist in the provision of day care facilities for the residence of Stevenage and its surrounding villages.

Public Benefit Statement

The Trustees confirm that the Charity Commission's general guidance on public benefit has been considered in relation to the objectives of the Charity. The Charity believes that these facilities will help prevent loneliness, isolation and depression in the elderly population.

The objectives, activities, performance and achievement sections of this report clearly set out the activities which the Charity undertakes for public benefit. The Trustees confirm that they have complied with their duty in Section 4 of the Charities Act 2006 to have due regard to public benefits guidance published by the Charities Commission in determining the activities undertaken by the Charity.

Strategic Report

Achievements and Performance



- **Increased Client Numbers** – Douglas Drive have managed to retain the group sizes of 15/16 clients per group and, on occasion, 17 clients. Our current client groups attend with equipment such as walking aids, wheelchairs, frames and rollators and this, along with health and safety, is considered when reviewing our maximum group numbers. Douglas Drive also holds a small waiting list, predominantly for our Monday and Wednesday general day care groups.
- **Staff Recruitment** - Douglas Drive said goodbye to two valued members of staff this year. Our chef, Mike, retired in September 2023 and our Tuesday support worker Diane, retired after 34 years of service. In November 2023 Douglas Drive welcomed Chantelle to the team as our new cook.

Statement of Financial Activities

Year Ended 31 March 2024

- **50th Anniversary Celebrations** – Well, what an amazing year it has been celebrating 50 years of Douglas Drive and the service provided to Senior Citizens and Stroke Survivors in Stevenage. And surrounding villages.

- **Picnic in the Park – June 2023**
A fantastic event held at Hampson Park Community Centre. Outdoor games, table magician musical entertainment, dancing and a large raffle with kindly donated prizes including some from local businesses.
A great opportunity for clients, staff, volunteers, committee members, friends and family members to join together and celebrate.

- **1970's Week at Douglas Drive – October 2023**
A week of celebrating all things 70's. Music, food, costumes, and activities galore!

- **In House Entertainment**
Douglas Drive have been fortunate to welcome some very talented musicians and entertainers during this year to add variety to our weekly activities and help the celebrating continue!

- **Christmas Dinner Outings – December 2023**
This year, it was decided to arrange for all three day care groups to have Christmas lunch out. Monday and Wednesday joined together for a trip to The Toby Carvery and Tuesday group enjoyed a visit to Rump & Wade at the Cromwell.
Thank you to Chauncy Charity for the kind donation which funded these trips and also to HCC and the drivers for your much appreciated help with transport on these days.

The Charity continues to provide 3 Day Care services. These include two sessions of general day care and one session specifically for Stroke Survivors and also people living with Parkinson's Disease, MS and similar conditions.

The charity continues to receive referrals from various sources however, we currently seem to be receiving less referrals from professionals e.g. Adult Care Services.

The Trustees will continue to promote all of the charity's Day Care services ensuring any available places are filled as soon as possible.

The Trustees believe that the charity continues to be a viable organisation and with thanks to generous grants and donations, the charity will have the funds to continue for the foreseeable future.

Fundraising

This year a total of £1,650 (2023 £800) has been raised through fundraising, of which £1,090 (2023 £800) is unrestricted and the remaining £560 (2023 £nil) is restricted.

The team and trustees will continue looking for opportunities to raise both funds and awareness for the charity in the coming year.

Statement of Financial Activities

Year Ended 31 March 2024

- **Training** – Training undertaken this year included:
 - **Safeguarding Adults from Abuse - April 2023**
With the help of HCPA, an approved trainer was sought to deliver the course held at Douglas Drive. This training was attended by both staff and volunteers.
 - **First Aid – Basic Life Support - May 2023**
Three key members of staff attended this training at Robertson House. This included practical training in the use of defibrillators.
 - **Food Hygiene & Infection Control – February 2024**
This online training offered by HCC was attended by our new cook as a refresher and to ensure that we are following the most recent advice and guidelines.
- **Grants & Funding** - The charity continues to source and apply for grants relevant to the service and activities undertaken.
- **Fundraising and Awareness** – This year Douglas Drive has concentrated on celebrating their 50th anniversary including both fundraising and awareness at our events.
 - **Stevenage Mayors Charities**
Douglas Drive were delighted to have been selected as one of the Mayors four chosen charities.
Both the Day Centre Manager and Deputy, Rose and Karin, took advantage of attending the fundraising events hosted by the Mayor to network and raise awareness of Douglas Drive. Events included the Mayor's Charity Ball, Garden Party and the Pride of Stevenage Awards
 - **Knebworth Golf Club**
The Captain of the senior's section at Knebworth Golf Club very kindly chose Douglas Drive as their Charity for 2023-2024. This has allowed our day care groups to get behind some of the activities that the golf club members had undertaken, to raise funds for Douglas Drive. It has also been a great opportunity to re-establish our connection with KGC and open up further avenues for future events.
- **Social Media Presence** - The website and social media platforms continue to be reviewed and updated regularly. Facebook continues to see increased activity and interaction to our posts and updates.
- **Monthly Hearing Clinic** – The hearing advisory service now hold a monthly clinic at Douglas Drive, servicing and supplying batteries for NHS hearing aids.
This has been a great opportunity for us to raise awareness of Douglas Drive to members of the public who attend these clinics. It has also allowed some of the clients to source help and advice regarding their hearing aids without having to arrange further outside appointments.

Douglas Drive Senior Citizens Association

Statement of Financial Activities

Year Ended 31 March 2024

Other Funds

With successful grant applications and kind donations, the balance of the Hamilton Davies Inheritance has not changed significantly during this financial year.

Grants have been applied for and granted from

- Chauncy Charity
- Hertfordshire County Council
- Stevenage Borough Council
- Stevenage Borough Council Locality Budget

Core Funding

Hertfordshire County Council (HCC) & Hertfordshire Community Foundation (HCF) Community Opportunities & Day Activities Grant Programme

[In last year's report, Trustees were pleased to report that Douglas Drive were successful in their application for this funding through the Community Opportunities & Day Activities Grant Programme. This secured £24,469 per year for two years FY 2022-2023 and FY 2023-2024. There was a possibility that this funding could extend to a third but this was not guaranteed.]

The Trustees are delighted to report that Douglas Drive Senior Citizens Association have received a third year of funding for the coming financial year 2024-2025.

As yet, the charity is not aware of how or if the Community Opportunities & Day Activities Grant Programme will continue after the third year. The trustees will support the staff team, as required, to secure funding as and when this information is made available.

The trustees remain reluctant to plan any large expenditure without the provision of external funding or grants.

Donations

The Charity have received a generous amount in Donations this financial year. These include

Chauncy Charity - £1000.00

Client/family donations - £736 (2023 £1676.69)

In Memory Of Donations - £227.50 (2023 £227.50)

Knebworth Golf Club - £2482.84

.Financial Review (including reserves policy)

At the end of the year the Charity had unrestricted reserves of £113,103 (2023; £93,450) and restricted reserves of £15,637 (2023; £16,000)

During the year the Charity spent £63,627 (2023; £52,190) on fulfilling the Charity's objects.

The Trustees aim to maintain reserves in order to cover 6 months costs. The Trustees estimate that this stands at £43,493.

Douglas Drive Senior Citizens Association

Statement of Financial Activities

Year Ended 31 March 2024

Plans for Future Periods

- **Monthly carers coffee morning** – This remains a priority for Douglas Drive and is always in the background. Douglas Drive continues to operate an open-door policy allowing both clients and carers to chat about any issues they are facing, seek advice and sometimes, just unload. If it's not something we can help with, we will always do our best to signpost to people or organisations who can assist.
- **Increased Day Care Sessions** – This is a topic regularly discussed and considered over the years. With a current increase in demand for our Monday and Wednesday general day care groups, the charity considers this to be a suitable time to re-visit the idea of running an extra day care session. Much would need to be considered i.e. staffing, transport, hours, client groups and core funding ensuring that this could be achieved without compromising the level of service currently offered.
- **Volunteer recruitment** – Volunteers are essential to the service at Douglas Drive and the running of the daily groups. The charity will continue to raise awareness of volunteering opportunities at Douglas Drive whenever possible. It would be an advantage to the charity to have a bank of volunteers who could be called on at short notice to cover sickness and help cover holiday periods, ensuring minimal disruption to the standard of care offered.
- **Repairs and renewals** – The charity, whilst in a financial position, will take the opportunity to look at some of the areas needing attention to keep the building a safe and comfortable environment for all. These may include:
 - Replace flooring in the main hall, and corridor.
 - New blinds for the main hall.
 - Re-decoration where required.

The Trustees are pleased with the work undertaken by the charity this financial year and hope to continue to develop and improve all areas of the service. They want to thank all the staff and the volunteers whose hard work has made this possible.

Structure, Governance and Management

Douglas Drive Senior Citizens Association is an Association with unincorporated status governed by a constitution adopted by the Trustees on 24 May 2006. The Charity Commissioners registration number is 1076161. There are a minimum of 5 Trustees who are voted in at the AGM and a council representative provided by Stevenage Borough Council. Stevenage Borough Council also provide the committee with an advisor from their Community Development Team. The Chair of Trustees is responsible for the training of any new Trustees which involves awareness of a Trustee's responsibilities, the governing document, administrative procedures and the history and objectives of the Charity. A new Trustee would also receive copies of the previous year's annual report and accounts.

Douglas Drive Senior Citizens Association

Statement of Financial Activities

Year Ended 31 March 2024

I report on the accounts of the Charity for the year ended 31 March 2024 which are set out on pages 9 to 18.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (revised for 2022) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act; (revised for 2022)
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act (revised for 2022); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act (revised for 2022); and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act (revised for 2022)have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... 

Date: 15 / 8 / 2024

For and on behalf of: HARGREAVES OWEN LTD

Statement of Financial Activities

Year Ended 31 March 2024

Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in [England & Wales/Northern Ireland] requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of trustees and signed on its behalf by:


.....
Signature of trustee

Name: JEANETTE THOMAS

Date: 13/08/2024

Douglas Drive Senior Citizens Association

Statement of Financial Activities

Year Ended 31 March 2024

		2024			2023
	Note	Unrestricted funds £	Restricted funds £	Total £	Total £
Income and endowments from:					
Donations and legacies		6,725	-	6,725	4,430
Charitable activities	2	47,284	34,182	81,466	62,119
Other trading activities	3	1,651	-	1,651	800
Investments	4	2,222	-	2,222	912
Total income and endowments		57,882	34,182	92,064	68,261
Expenditure on:					
Raising funds	5	2,926	604	3,530	2,520
Charitable activities	5	31,669	31,864	63,533	52,190
Investment management	5	265	18	283	194
Other	5	3,268	2,059	5,327	4,644
Total expenditure		38,128	34,545	72,673	59,548
Net income / (expenditure)		19,754	(363)	19,391	8,713
Net movement in funds	16	19,754	(363)	19,391	8,713
Add: transfer from restricted to unrestricted funds	16			-	-
Reconciliation of funds:					
Total funds brought forward	16	93,450	16,000	109,450	100,737
Total funds carried forward	16	113,204	15,637	128,841	109,450

All income and expenditure derive from continuing activities.

Douglas Drive Senior Citizens Association

Balance Sheet

Year Ended 31 March 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible Assets	12	-	-
Current assets			
Debtors	13	3,600	2,761
Cash at bank and in hand	14	126,075	107,293
		<u>129,675</u>	<u>110,054</u>
Creditors: amounts falling due within one year	15	834	604
Net current assets		<u>128,841</u>	<u>109,450</u>
Total assets less current liabilities		<u>128,841</u>	<u>109,450</u>
Net assets		<u>128,841</u>	<u>109,450</u>
Charity Funds			
Restricted funds		15,637	16,000
Unrestricted funds	16	113,204	93,450
Total Charity funds	16	<u>128,841</u>	<u>109,450</u>

The financial statements were approved and authorised for issue by the Board on

Signed on behalf of the board of trustees



Name: JEANNETTE THOMAS



Name: MARTIN DWYER

Date: 13/08/2024

The notes on pages 11 to 18 form part of these financial statements.

Notes to the Financial Statements

Year Ended 31 March 2024

1 Summary of significant accounting policies

(a) General information and basis of preparation

The address of the registered office is given in the Charity information on page 2 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2022, and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity adopted SORP (FRS 102) in the current year. The transition to SORP (FRS 102) from 1 April 2016 has not affected the reported financial position and performance, nor has it affected any accounting policies.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted Funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when the funds are raised for particular purposes.

Further explanation of the nature and purpose of each fund is included within the notes to these financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised, the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

There are no donated facilities or donated professional services, nor are there any fixed asset gifts in kind.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Notes to the Financial Statements

Year Ended 31 March 2024

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the Charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the Charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes fundraising, trading and investment management costs;
- Expenditure on charitable activities includes costs relating to maintaining the hall for use by the church; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Support costs allocation

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the Charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

(f) Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery - 25% on cost

(g) Tax

The Charity is an exempt Charity within the meaning of schedule 3 of the Charities Act 2011 and is therefore exempt from tax on its charitable activities.

Douglas Drive Senior Citizens Association

Notes to the Financial Statements

Year Ended 31 March 2024

2 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Fee income	39,810	-	39,810	24,630
Grants	10,092	31,564	41,656	37,489
Sale of meals and tea in a bag	1,567	-	1,567	1,061
Other income	-	-	-	-
	51,469	31,564	83,033	63,180

3 Income from other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Centre fundraising	1,650	-	1,650	800
	1,650	-	1,650	800

4 Income from investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Rent and room hire	-	-	-	-
Interest	2,222	-	2,222	912
	2,222	-	2,222	912

5 Analysis of expenditure on charitable activities

	Activities undertaken directly £	Support costs £	Total £
Charitable activities	18,682	44,851	63,533
Fundraising trading	2,502	1,028	3,530
Investment management	283	-	283
Other	1,333	3,994	5,327
	22,800	49,873	72,673

Notes to the Financial Statements

Year Ended 31 March 2024

6 Allocation of support costs

Support cost	Fundraising Trading £	Investment Management £	Charitable Activities £	Governance £	Total £
Payroll costs		-	-	731	731
Admin expenses	24	-	46	7	77
Salary costs	441	-	43,534	3,060	47,035
Pension costs	2	-	151	9	162
Telephone & internet	234	-	468	78	780
IT Software & support	207	-	409	69	685
Printing post & stationery	120	-	243	40	403
Total	1,028	-	44,851	3,994	49,873

7 Governance costs

	2024 £	2023 £
Trustee remuneration	10	-
Trustee expenses	-	-
Consultancy	-	-
Independent examiners remuneration (including expenses and benefits in kind)	9	600
Legal fees	-	-
Support costs	3,994	3,541
Other	733	503
	5,327	4,644

8 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2024 £	2023 £
Trustees remuneration	-	-
Depreciation of tangible fixed assets	-	-

9 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £600 (2023 - £600).

Notes to the Financial Statements

Year Ended 31 March 2024

10 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2023: £nil).

Trustees were reimbursed in respect of expenses incurred (training, travel and subsistence) to the value of £nil (2023: £nil) during the year.

11 Staff costs and employee benefits

The average monthly number of employees during the year was as follows:

	2024 Number	2023 Number
Administration	5	6
	<u>5</u>	<u>6</u>

The total staff costs and employees benefits were as follows:

	2024 £	2023 £
Wages and salaries	46,931	41,820
Social security	1,532	1,251
Less employer's allowance	(1,532)	(1,251)
Pension	162	126
	<u>47,093</u>	<u>41,946</u>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

12 Tangible Fixed Assets

	Plant & machinery £	Total £
Cost		
At 1 April 2023	67	67
Additions	-	-
Less: Grants received	-	-
At 31 March 2024	<u>67</u>	<u>67</u>

Douglas Drive Senior Citizens Association

Notes to the Financial Statements

Year Ended 31 March 2024

	Plant & machinery £	Total £
Depreciation		
At 1 April 2023	67	67
Charge for year	-	-
At 31 March 2024	67	67

	Plant & machinery £	Total £
Net Book Value		
At 31 March 2024	-	-
At 31 March 2023	-	-

13 Debtors

	2024 £	2023 £
Other debtors – PAYE	-	143
Grant income still to be received	-	2,618
Hertfordshire County Council sales invoice debtor	3,600	-
	3,600	2,761

14 Bank and cash in hand

	2024 £	2023 £
Current account	44,616	26,414
Deposit account	36,389	35,750
Nationwide 125 Day Saver	45,000	45,000
Petty cash	70	129
	126,075	107,293

Douglas Drive Senior Citizens Association

Notes to the Financial Statements

Year Ended 31 March 2024

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	600	600
Social security	234	4
Rates – Castle Water	-	-
Join-IT	-	-
	<u>834</u>	<u>604</u>

16 Fund reconciliation

	Balance at 1 April 2023	Income	Cost	Transfer of Funds	Balance at 31 March 2024
	£	£	£	£	£
Hamilton Davis	10,618	-	233	-	10,385
Community Chest Fund	1,889	-	1,354	-	535
HCF Funding – iPads	9	-	9	-	-
Dementia Support Worker	2,573	5,000	4,563	-	3,010
DWP Food Poverty Grant	-	2,000	1,054	-	946
HCF Community Opportunities and Day Activities	-	26,182	26,182	-	-
SCT Exercise Grant	150	-	150	-	-
HCB Winter Grant	-	500	500	-	-
LCB Washing Machine	-	500	500	-	-
Platinum Jubilee Celebration	-	-	-	-	-
Chauncy Charity - Admin	761	-	-	-	761
Total Restricted	<u>16,000</u>	<u>34,182</u>	<u>34,545</u>	<u>-</u>	<u>15,637</u>
Unrestricted	93,450	57,882	38,128	-	113,204
Total	<u>109,450</u>	<u>92,064</u>	<u>72,673</u>	<u>-</u>	<u>128,841</u>

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	-	-
Debtors	3,600	-	3,600
Cash and current investments	110,438	15,637	126,075
Other current assets/ liabilities	(834)	-	(834)
Total	<u>113,204</u>	<u>15,637</u>	<u>128,841</u>

18 Related party transactions

No Trustee received any payment during the year (2023: £nil).

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2024

INCOMING RESOURCES

	Donations & Trading Activities £	Investments £	Charitable Activities £	Other £	2024 £	2023 £
Income	6,725	2,222	81,466	1,651	92,064	68,261

TOTAL RESOURCES EXPENDED

	Fundraising Trading £	Investment Management £	Charitable Activities £	Governance Cost £	2024 £	2023 £
Group Costs			2,689		2,689	964
Group Outings			907		907	
Catering			4,430		4,430	3,236
Welfare			133		133	519
Legal expenses						40
Staff Training			248		248	
Volunteer Expenses			75		75	80
Cleaning			191		191	135
Catering Equipment & Consumables			1,992		1,992	
Equipment & Consumables			1,086		1,086	221
Consumables			111		111	
Repairs and renewals			1,166		1,166	3,051
Fundraising Costs	289				289	85
Light, Heat, Rent & Rates	2,213	283	4,733	733	7,962	5,461
Insurance			352		352	354
Subscriptions			152		152	149
Salaries & NIC	441		43,430	3,060	46,931	41,820
Pension costs	2		151	9	162	126
Bank Charges			374		374	308
Admin Expenses	24		46	7	77	54
Telephone & Internet	234		468	78	780	646
IT Software & support	207		409	69	685	674
Printing, Postage & Stationery	120		243	40	403	355
Advertising & Marketing			43		43	36
Payroll Costs				731	731	634
Independent Examiners Fees				600	600	600
Direct Wages			104		104	
	3,530	283	63,533	5,327	72,673	59,548
Net income / expenditure	3,195	1,939	17,933	(3,676)	19,391	8,713

