



**Douglas Drive Senior Citizens Association
Financial Statements
Year Ended 31 March 2021**

Charity registration number: 1076161

Working in partnership with



**Chauncy Charity
Stevenage**



**Club of
Stevenage Grange**

Douglas Drive Senior Citizens Association

Financial Statements

Year Ended 31 March 2021

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Douglas Drive Senior Citizens Association

Financial Statements

Year Ended 31 March 2021

Charity registration number	1076161
Trustees	Jeanette Thomas (Chairman) John Lloyd (Vice Chairman) Eileen Greasby Diane Gibson Christine Mackenzie – Resigned October 2020 Valarie Smith Julie Dudley Bernadette Desmond (Secretary) Emily Bridges (Treasurer)
Centre Manager	Rose Griffin
Address	Douglas Drive Senior Citizen's Association 32 Douglas Drive Stevenage SG1 5PF
Independent Examiner	Karen Bunyan FCCA Hargreaves Owen Limited Red Sky House Fairclough Hall Halls Green Weston Herts SG4 7DP
Bankers	HSBC Danestrete Stevenage SG1 1BY

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

The Trustees present their annual report together with the financial statements of the Charity for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Trustees of the Charity

The trustees who have served during the year and since the year end were as follows:

Jeanette Thomas (Chairman)
John Lloyd (Vice Chairman)
Emily Bridges (Treasurer)
Bernadette Desmond (Secretary)
Julie Dudley
Diane Gibson
Eileen Greasby
Christine Mackenzie – Resigned October 2020
Valarie Smith

The Trustees have considered the major risks to which the Charity is exposed and have established systems and procedures to manage those risks.

Objectives and Activities

The Charity was established under a constitution deed which defines the Charity's objects as being the relief of the elderly in need in any manner in particular to provide or assist in the provision of day care facilities for the residence of Stevenage and its surrounding villages.

Public Benefit Statement

The Trustees confirm that the Charity Commission's general guidance on public benefit has been considered in relation to the objectives of the Charity. The Charity believes that these facilities will help prevent loneliness, isolation and depression in the elderly population.

The objectives, activities, performance and achievement sections of this report clearly set out the activities which the Charity undertakes for public benefit. The Trustees confirm that they have complied with their duty in Section 4 of the Charities Act 2006 to have due regard to public benefits guidance published by the Charities Commission in determining the activities undertaken by the Charity.

Trustees' Annual Report

Year Ended 31 March 2021

Strategic Report

Achievements and Performance

Due to the Coronavirus (COVID-19) pandemic and following the government advice, the centre was temporarily closed on the 16th March 2020. Unfortunately, the centre remained closed right through to March 2021 however, work still continued on in the background.

The manager and deputy manager continued to work their normal hours throughout this year from either the office or from home, paid by DDSCA. However, their hours did reduce in November for the manager and in January for the deputy. This was facilitated by the furlough support scheme. All other staff were furloughed at the statutory rate of 80% of their wages throughout the centre closure. All staff apart from the Manager and Deputy were moved on to zero hours contracts to ensure that the charity was able to continue should any event of this nature occur again.

A phrase that has been very much in the forefront of the minds of the team over this last year and, will continue well into the next is *"Not if we can support, but how"*

The client's mental and physical welfare remained of high importance to the team throughout this time. The team maintained contact with the clients through phone calls, letters and doorstep visits and did their best to provide friendship and support. The team were strongly aware that a number of clients were suffering from boredom and loneliness due to being unable to get out and to see family or friends. The clients commented that the contact that they received from the Centre was a lifeline. Regular newsletters were produced as a way of keeping clients, families and carers up to date with what was happening at the centre whilst reassuring that we are still available if required. These newsletters also informed the clients of all the changes that the centre was making, so that their safety was maintained on their return as soon as it was possible to reopen the centre.

The newsletters also provided useful contact details including Douglas Drive's and clients were reminded at every opportunity that they can contact us should they have any worries or concerns and assured that "If we are unable to help, we will find the right people who can". A puzzle page was also included for a bit of light relief and feedback received about these newsletters was very positive.

As you will see from the diagram below, work continued during the closure period.



Trustees' Annual Report

Year Ended 31 March 2021

- Staff took the opportunity to undertake various training sessions via zoom and webinars, updating current certificates and increasing knowledge in areas relevant to the centre including Dementia training, first aid and fire safety.
- The website and social media platforms were updated and improved, including the addition of several new pages on the website providing more information about Douglas Drive, the team and the services offered.
- Redecoration of the main entrance, main hall and toilets was undertaken in May/June 2020. John MacDonald once again did the centre proud, giving the centre a bright and fresh update ready for welcoming clients back to the centre.
- Networking and making new contacts was still important during this year. Small Acts of Kindness are an organisation that provides winter warmer bags for the elderly. These bags contained items such as socks, gloves, a blanket, hot drink sachets and biscuits. Small Acts of Kindness generously donated one of these bags to each of our clients and they were gratefully received. The centre were very fortunate to also receive Christmas presents, wrapped up and ready for the centre to deliver during the doorstep visits to each of the clients.

Trotts Hill Primary School are a local school who very kindly made beautiful Christmas cards for every client at Douglas Drive which were hand delivered along with the Christmas gifts. Lots of sparkles and glitter and really wonderful messages written by the children.

Earlier this year Douglas Drive were informed that the nomination for The Queens Award for Voluntary Service had been unsuccessful. It was an honour to have been nominated and reflects that Douglas Drive Day Centre provides a wonderful visitor experience for the clients as well as respite and peace of mind for their carers. The team at Douglas Drive could not make this possible without the volunteers who do an amazing job, they are priceless! The team would like to thank everyone that sent in letters of appreciation of the service in support of this nomination. We had glowing praise and the team at Douglas Drive appreciate the feedback. The team are pleased to know that the service they provide has improved the life of the clients and their carer's.

The staff have kept up to date with all the government recommendations and advice, planning how the facilities could be adapted to continue once the risk was lowered to ensure suitable social distancing. In accordance with the government road map, the Centre reopened on May 17th 2021.

The Charity will continue to provide 3 Day Care services delivered in smaller groups initially and in a COVID secure way. These will include two sessions of general day care and one session specifically for Stroke Survivors and also people living with Parkinson's Disease, MS and similar conditions.

Sadly, client numbers have significantly decreased during this last year, however, the team continued to receive phone calls during closure for places at Douglas Drive which they will follow up once the centre has got back into the swing of the new operating procedures. The Trustees will continue to promote all of the charity's Day Care services ensuring the available places are filled as soon as possible.

The Trustees believe that the charity will be able to return to operating at full capacity once restrictions are eased. Thanks to the generous grants and donations, the charity will have the funds to continue for the foreseeable future.

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

Fundraising

This year a total of £104 (2020 **£2,063**) has been raised through fundraising, of which £104 (2020 **£2,063**) is unrestricted and the remaining £nil (2020 **£nil**) is restricted.

Fundraising sites Amazon Smile and The Giving Machine raised a total of £85.34 for the charity this year.

With the COVID-19 situation, fundraising events were put on hold this year. The team and trustees are looking at alternative ways to hold fundraising events in line with the current government recommendations

Other Funds

The Hamilton Davies inheritance balance has remained largely the same this year with minimal expenditure due to the centre closure and the generous gifts from Small Acts of Kindness. The staff at Douglas Drive are planning to continue to use this fund to further support activities upon reopening.

Grants were also applied for and granted from the following:

- United Way UK / Costco – used for core funding, allowing us to subsidise the smaller groups when the centre re-opened.
- Groundwork UK / Tesco Bags of Help – For use towards producing, printing and posting our newsletters.
- Stevenage Community Trust – For use towards producing, printing and posting our newsletters.

Core Funding

The charity continued to receive core funding from HCC during this year.

As mentioned in last year's AGM report, the charity has received notification that HCC are to change their grant process. This will now involve Douglas Drive applying for core funding through the Community opportunities & Day Activities Grant Programme. As with so many things during this year, the application process was delayed due to the Coronavirus (COVID-19) pandemic however, Douglas Drive will continue with their application as and when advised.

If Douglas Drive are successful with this application, funding will be secured for two years with a possible, but not guaranteed, extension for a third year.

Hertfordshire County Council's connected lives principles will now be key in everything we do. As a Day Service, we are encouraged to look at ways to broaden our service, enabling clients who may require more individual one to one support, to continue to attend our service for longer until such time that more specialist care is required.

This is where the phrase *"Not if we can support, but how"* will again be forefront in the minds of both the trustees and the staff team.

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

Donations

The Charity have received a generous amount in Donations this financial year. These include

Friends of DD – **£168** (2020; £500)
Rotary Club – **£250** (2020; £500)
Christmas collections – **£700** (2020; £700)
Client donations – **£100** (2020; £205)

Friends of Douglas Drive

Julie Dudley and Karin Endersby set up the Friends of Douglas Drive in October 2013 to provide somewhere for likeminded individuals to undertake their craft and generate stock to sell at fundraising events whilst continuing the ethos of the charity, to prevent loneliness and isolation.

Again, due to Coronavirus (COVID-19) pandemic and following government guidelines, the group has been unable to meet this year. The group are currently looking at alternative ways to advertise and sell the current craft items they have in stock to support the centre.

Financial Review (including reserves policy)

At the end of the year the Charity had unrestricted reserves of £86,634 (2020; £65,899) and restricted reserves of £14,523 (2020; £14,281)

During the year the Charity spent £28,631 (2020; £46,537) on fulfilling the Charity's objects.

The Trustees aim to maintain reserves in order to cover 6 months costs. The Trustees estimate that this stands at £28,152.

Plans for Future Periods

The Trustees are pleased that throughout the pandemic the reserves account has not been used. This was possible thanks to the H.C.C grant, government grants and other funding received to support our core costs throughout that time when we had no income.

Although the day care sessions are running, the number of clients who can attend is smaller and therefore, only half of the income of a full session is received. This is the time that we may have to rely upon reserves.

This coming year we must once again look to volunteers for their help in assisting the staff with the day care sessions. As with client numbers the volunteer numbers over this year have also sadly reduced.

Volunteering is such an important role within Douglas Drive, with their help on board we can ensure our clients are being provided with the opportunity to achieve the best out of their day care session. It is never an easy task recruiting volunteers but one we shall keep trying and also take up any opportunities for advertising through other organisations. We would like to recruit volunteers that also have some knowledge of IT to promote the use of iPads within the sessions.

In order to provide our dementia clients an extended length of time with us we have managed to secure funding to employ and pay a dementia support worker. We look forward to recruiting a new member of staff to the team for approximately 9 hours per week. We initially have the funding for one year but have been told we can apply for a further two years thereafter.

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

Structure, Governance and Management

Douglas Drive Senior Citizens Association is an Association with unincorporated status governed by a constitution adopted by the Trustees on 24 May 2006. The Charity Commissioners registration number is 1076161. There are a minimum of 5 Trustees who are voted in at the AGM and a council representative provided by Stevenage Borough Council. Stevenage Borough Council also provide the committee with an advisor from their Community Development Team. The Chair of Trustees is responsible for the training of any new Trustees which involves awareness of a Trustee's responsibilities, the governing document, administrative procedures and the history and objectives of the Charity. A new Trustee would also receive copies of the previous year's annual report and accounts.

Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in [England & Wales/Northern Ireland] requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of trustees and signed on its behalf by:


.....
Signature of trustee

Name: JEANNETE THOMAS

Date: 1/9/21

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

I report on the accounts of the Charity for the year ended 31 March 2021 which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*K. Byrnes*.....

Date:6/9/21.....

For and on behalf of: *Hargreaves Owen Ltd*

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

		2021			2020
	Note	Unrestricted funds £	Restricted funds £	Total £	Total £
Income and endowments from:					
Donations and legacies		1,314	-	1,314	2,369
Charitable activities	2	30,488	22,480	52,968	53,123
Other trading activities	3	104	-	104	2,063
Investments	4	247	-	247	560
Total income and endowments		32,153	22,480	54,633	58,115
Expenditure on:					
Raising funds	5	391	1,330	1,721	1,990
Charitable activities	5	9,680	18,951	28,631	46,370
Investment management	5	84	-	84	125
Other	5	1,263	1,957	3,220	4,211
Total expenditure		11,418	22,238	33,656	52,696
Net income / (expenditure)		20,735	242	20,977	5,419
Net movement in funds	16	20,735	242	20,977	5,419
Add: transfer from restricted to unrestricted funds	16			-	-
Reconciliation of funds:					
Total funds brought forward	16	65,899	14,281	80,180	74,761
Total funds carried forward	16	86,634	14,523	101,157	80,180

All income and expenditure derive from continuing activities.

Douglas Drive Senior Citizens Association

Balance Sheet

Year Ended 31 March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible Assets	12	-	16
Current assets			
Debtors	13	1,603	641
Cash at bank and in hand	14	100,717	80,127
		<u>102,320</u>	<u>80,768</u>
Creditors: amounts falling due within one year	15	1,163	604
Net current assets		<u>101,157</u>	<u>80,164</u>
Total assets less current liabilities		<u>101,157</u>	<u>80,180</u>
Net assets		<u>101,157</u>	<u>80,180</u>
Charity Funds			
Restricted funds		14,523	14,281
Unrestricted funds	16	86,634	65,899
Total Charity funds	16	<u>101,157</u>	<u>80,180</u>

The financial statements were approved and authorised for issue by the Board on

Signed on behalf of the board of trustees


.....

Name: JEANNETTE THOMAS


.....

Name: BERNADETTE DESMOND

Date: 1/9/21

The notes on pages 10 to 17 form part of these financial statements.

Notes to the Financial Statements

Year Ended 31 March 2021

1 Summary of significant accounting policies

(a) General information and basis of preparation

The address of the registered office is given in the Charity information on page 2 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The Charity adopted SORP (FRS 102) in the current year. The transition to SORP (FRS 102) from 1 April 2016 has not affected the reported financial position and performance, nor has it affected any accounting policies.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted Funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when the funds are raised for particular purposes.

Further explanation of the nature and purpose of each fund is included within the notes to these financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised, the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

There are no donated facilities or donated professional services, nor are there any fixed asset gifts in kind.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the Charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Notes to the Financial Statements

Year Ended 31 March 2021

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the Charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes fundraising, trading and investment management costs;
- Expenditure on charitable activities includes costs relating to maintaining the hall for use by the church; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Support costs allocation

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the Charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

(f) Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery - 25% on cost

(g) Tax

The Charity is an exempt Charity within the meaning of schedule 3 of the Charities Act 2011 and is therefore exempt from tax on its charitable activities.

Notes to the Financial Statements

Year Ended 31 March 2021

2 Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Fee income	-	-	-	26,635
Grants	30,488	22,480	52,968	25,524
Sale of meals	-	-	-	388
Tea in a bag	-	-	-	576
Other income	-	-	-	-
	30,488	22,480	52,968	53,123

3 Income from other trading activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Centre fundraising	104	-	104	2,063
Bingo	-	-	-	-
	104	-	104	2,063

4 Income from investments

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Rent and room hire	-	-	-	103
Interest	247	-	247	457
	247	-	247	560

5 Analysis of expenditure on charitable activities

	Activities undertaken directly £	Support costs £	Total £
Charitable activities	5,452	23,179	28,631
Fundraising trading	686	1,035	1,721
Investment management	84	-	84
Other	817	2,403	3,220
	7,039	26,617	33,656

Notes to the Financial Statements

Year Ended 31 March 2021

6 Allocation of support costs

Support cost	Fundraising Trading £	Investment Management £	Charitable Activities £	Governance £	Total £
Payroll costs		-	-	612	612
Admin expenses	11	-	21	3	35
Salary costs	217	-	21,475	1,514	23,206
Pension costs	1	-	85	5	91
Telephone & internet	180	-	358	60	598
IT Software & support	528	-	1,042	176	1,746
Printing post & stationery	98	-	198	33	329
Total	1,035	-	23,179	2,403	26,617

7 Governance costs

	2021 £	2020 £
Trustee remuneration	10	-
Trustee expenses	-	-
Consultancy	-	-
Independent examiners remuneration (including expenses and benefits in kind)	9	600
Legal fees	-	149
Support costs	2,403	3,139
Other	217	323
	3,220	4,211

8 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2021 £	2020 £
Trustees remuneration	-	-
Depreciation of tangible fixed assets	16	17

9 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £600 (2020 - £600).

Notes to the Financial Statements

Year Ended 31 March 2021

10 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2020: £Nil).

Trustees were reimbursed in respect of expenses incurred (training, travel and subsistence) to the value of £nil (2020: £145) during the year.

11 Staff costs and employee benefits

The average monthly number of employees during the year was as follows:

	2021 Number	2020 Number
Administration	6	6
	<u>6</u>	<u>6</u>

The total staff costs and employees benefits were as follows:

	2021 £	2020 £
Wages and salaries	23,206	36,472
Social security	893	1,035
Less employer's allowance	(893)	(1,035)
Pension	91	259
	<u>23,297</u>	<u>36,731</u>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

12 Tangible Fixed Assets

	Plant & machinery £	Total £
Cost		
At 1 April 2020	67	67
Additions	-	-
Less: Grants received	-	-
At 31 March 2021	<u>67</u>	<u>67</u>

Notes to the Financial Statements

Year Ended 31 March 2021

	Plant & machinery £	Total £
Depreciation		
At 1 April 2020	51	51
Charge for year	16	16
At 31 March 2021	<u>67</u>	<u>67</u>

	Plant & machinery £	Total £
Net Book Value		
At 31 March 2021	-	-
At 31 March 2020	<u>16</u>	<u>16</u>

13 Debtors

	2021 £	2020 £
Other debtors – furloughed wages	1,432	470
Grant income still to be received	171	171
	<u>1,603</u>	<u>641</u>

14 Bank and cash in hand

	2021 £	2020 £
Current account	20,123	8,396
Deposit account	35,578	26,659
Nationwide 125 Day Saver	45,000	45,000
Petty cash	16	72
	<u>100,717</u>	<u>80,127</u>

Douglas Drive Senior Citizens Association

Notes to the Financial Statements

Year Ended 31 March 2021

15 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	600	600
Social security	89	4
Rates – Castle Water	474	-
	<u>1,163</u>	<u>604</u>

16 Fund reconciliation

	Balance at 1 April 2020 £	Income £	Cost £	Transfer of Funds £	Balance at 31 March 2021 £
Hamilton Davis	11,408	-	10	-	11,398
HCF Emergency Coronavirus	-	10,000	10,000	-	-
HCF Funding – iPads	-	1,900	1,882	-	18
SCT Exercise Grant	-	280	-	-	280
SCT Newsletter Grant	-	300	164	-	136
Small Business Grant	-	10,000	10,000	-	-
Chauncy Charity - Admin	2,873	-	182	-	2,691
Total Restricted	<u>14,281</u>	<u>22,480</u>	<u>22,238</u>	<u>-</u>	<u>14,523</u>
Unrestricted	65,899	32,153	11,418	-	86,634
Total	<u>80,180</u>	<u>54,633</u>	<u>33,656</u>	<u>-</u>	<u>101,157</u>

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	-	-
Debtors	1,603	-	1,603
Cash and current investments	86,194	14,523	100,717
Other current assets/ liabilities	(1,163)	-	(1,163)
Total	<u>86,634</u>	<u>14,523</u>	<u>101,157</u>

18 Related party transactions

No Trustee received any payment during the year (2020: £nil).

Douglas Drive Senior Citizens Association

Trustees' Annual Report

Year Ended 31 March 2021

INCOMING RESOURCES

	Donations & Trading Activities £	Investments £	Charitable Activities £	Other £	2021 £	2020 £
Income	1,418	247	52,968	0	54,633	58,115

TOTAL RESOURCES EXPENDED

	Fundraising Trading £	Investment Management £	Charitable Activities £	Governance Cost £	2021 £	2020 £
Group Costs			1,945		1,945	1,541
Group Outings						387
Catering			76		76	4,516
Welfare			12		12	188
Legal expenses						149
Donations			25		25	30
Volunteer Expenses			4		4	214
Cleaning & Maintenance			29		29	178
Equipment & Consumables			265		265	751
Repairs and renewals			998		998	558
Fundraising Costs	29				29	254
Light, Heat, Rent & Rates	657	84	1,405	217	2,363	3,510
Insurance			423		423	516
Subscriptions			218		218	218
Salaries & NIC	217		21,475	1,514	23,206	36,472
Pension costs	1		85	5	91	259
Staff Training						253
Admin Expenses	11		21	3	35	30
Telephone & Internet	180		358	60	598	513
IT Software & support	528		1,042	176	1,746	626
Printing, Postage & Stationery	98		198	33	329	208
Advertising & Marketing			36		36	132
Payroll Costs				612	612	576
Independent Examiners Fees				600	600	600
Depreciation			16		16	17
	1,721	84	28,631	3,220	33,656	52,696
Net income / expenditure	(303)	163	24,337	(3,220)	20,977	5,419