



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name

The Jubilee Centre

Other names charity is known by

Registered charity number (if any)

1076048

Charity's principal address

The Priory

28 High Street

Marlborough

Postcode

SN8 1LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs S A Wolfenden	Chairman		
2	Miss K F Watt	Treasurer	Resigned 20/12/2021	
3	Mr D H Snape	Treasurer	Appointed 20/12/2021	Mrs S A Wolfenden
4	Mr J A Kirk-Wilson		Resigned 20/12/2021	
5	Mr R R Hagerty		Resigned 20/12/2021	
6				
7				
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11				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	Bew & Co	130 High Street, Marlborough, SN8 1LZ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum & Articles of Association
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Nominated by a Trustee and voted on by the current Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- to provide a caring, nurturing and stimulating environment for our Members
- to provide a hot cooked midday meal and beverages
- to promote independence and health

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Successfully provided a caring, nurturing and stimulating environment for all Members
- Provided healthy and well-balanced midday meals to all attending Members
- Provided a full Meals on Wheels service to our Members who were unable to attend the Centre
- Provided entertainment (singers/speakers etc) and also activities for our Members to take part in

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to hold one year's money in reserve, and this is successfully held on Deposit

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The principal source of funds for the year remained to be the local authority, but this funding has now been cut by 50% in the current year
- Funding for future years will be by direct fund raising from the local community
- Due to the impact of COVID restrictions the Charity took the opportunity to redecorate the Centre, instal new furniture and replace some of the old kitchen appliances for more modern and energy efficient ones. This has improved the overall look and feel for the centre and the new appliances will help to keep cooking costs down
- Many of our Members have commented on how much nicer the Centre is now, and much more welcoming colour schemes

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Derek Snape

Signed electronically

Full name(s)

Derek Howard Snape

Position (eg Secretary, Chair, etc)

Treasurer

Date

08/03/2023

REGISTERED COMPANY NUMBER: 03771163 (England and Wales)
REGISTERED CHARITY NUMBER: 1076048

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31st March 2022
for
The Jubilee Centre
(Limited by Guarantee)

Bew & Co Limited
Chartered Accountants
130 High Street
Marlborough
Wiltshire
SN8 1LZ

**Contents of the Financial Statements
for the Year Ended 31st March 2022**

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**Report of the Trustees
for the Year Ended 31st March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The main objectives and aims of the charity are to provide Day Care facilities to the elderly of the Kennet district and also Drop-in facilities for the more able over-60s.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The trustees are pleased with the achievement of the charity activities for the period, despite the challenging operating conditions.

FINANCIAL REVIEW

Principal funding sources

The Jubilee Centre receives funding from a number of sources. During the current year we received core funding from Wiltshire County Council and The Community Foundation for Wiltshire and Swindon.

Overall the charity has experienced a good year and hopes it will continue to do so next year.

Reserves policy

The trustees would like to maintain reserves of three months running costs.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

New trustees are appointed at the AGM if necessary.

Related parties

There were no related party transactions to report.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03771163 (England and Wales)

Registered Charity number

1076048

Registered office

28 High Street
Marlborough
Wiltshire
SN8 1LW

Trustees

D H Snape Treasurer (appointed 22/12/2021)
J A Kirk Wilson
R R Hagerty (resigned 22/12/2021)
Miss K F Watt Treasurer (resigned 22/12/2021)
Mrs S A Wolfenden

**Report of the Trustees
for the Year Ended 31st March 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Bew & Co Limited
Chartered Accountants
130 High Street
Marlborough
Wiltshire
SN8 1LZ

Approved by order of the board of trustees on 12th October 2022 and signed on its behalf by:

Mrs S A Wolfenden - Trustee

**Independent Examiner's Report to the Trustees of
The Jubilee Centre**

Independent examiner's report to the trustees of The Jubilee Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P King
FCA
Bew & Co Limited
Chartered Accountants
130 High Street
Marlborough
Wiltshire
SN8 1LZ

12th October 2022

**Statement of Financial Activities
for the Year Ended 31st March 2022**

		31.3.22 Unrestricted fund £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		7,718	2,745
Other trading activities	2	20,789	21,815
Investment income	3	3	12
Other income		50,500	24,855
Total		79,010	49,427
EXPENDITURE ON			
Charitable activities			
Centre activities			
		63,771	30,259
NET INCOME		15,239	19,168
RECONCILIATION OF FUNDS			
Total funds brought forward		56,660	37,492
TOTAL FUNDS CARRIED FORWARD		71,899	56,660

**Balance Sheet
31st March 2022**

	Notes	31.3.22 Unrestricted fund £	31.3.21 Total funds £
CURRENT ASSETS			
Debtors	8	186	867
Cash at bank		73,259	64,033
		<u>73,445</u>	<u>64,900</u>
CREDITORS			
Amounts falling due within one year	9	(1,546)	(8,240)
		<u>71,899</u>	<u>56,660</u>
NET CURRENT ASSETS			
		<u>71,899</u>	<u>56,660</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>71,899</u>	<u>56,660</u>
NET ASSETS			
		<u>71,899</u>	<u>56,660</u>
FUNDS	10		
Unrestricted funds		71,899	56,660
TOTAL FUNDS		<u>71,899</u>	<u>56,660</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th October 2022 and were signed on its behalf by:

S A Wolfenden - Trustee

**Notes to the Financial Statements
for the Year Ended 31st March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.22	31.3.21
	£	£
Day care	11,244	1,834
Drop in	2,774	-
Meals on wheels	6,771	19,981
	<u>20,789</u>	<u>21,815</u>

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2022**

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	3	12
	<u>3</u>	<u>12</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Other operating leases	1,495	1,820
	<u>1,495</u>	<u>1,820</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Manager	1	1
Cook	1	1
Support staff	3	3
	<u>5</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	2,745
Other trading activities	21,815
Investment income	12
Other income	24,855
Total	<u>49,427</u>
EXPENDITURE ON	
Charitable activities	
Centre activities	30,259

Notes to the Financial Statements - continued
for the Year Ended 31st March 2022

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
NET INCOME	19,168
RECONCILIATION OF FUNDS	
Total funds brought forward	37,492
TOTAL FUNDS CARRIED FORWARD	56,660

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Prepayments and accrued income	186	867

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade creditors	-	(205)
Other creditors	1,046	7,585
Accrued expenses	500	860
	1,546	8,240

10. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	56,660	15,239	71,899
TOTAL FUNDS	56,660	15,239	71,899

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	79,010	(63,771)	15,239
TOTAL FUNDS	79,010	(63,771)	15,239

Notes to the Financial Statements - continued
for the Year Ended 31st March 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	37,492	19,168	56,660
TOTAL FUNDS	<u>37,492</u>	<u>19,168</u>	<u>56,660</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	49,427	(30,259)	19,168
TOTAL FUNDS	<u>49,427</u>	<u>(30,259)</u>	<u>19,168</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	37,492	34,407	71,899
TOTAL FUNDS	<u>37,492</u>	<u>34,407</u>	<u>71,899</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	128,437	(94,030)	34,407
TOTAL FUNDS	<u>128,437</u>	<u>(94,030)</u>	<u>34,407</u>

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2022**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2022**

	31.3.22 £	31.3.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	7,718	2,745
Other trading activities		
Day care	11,244	1,834
Drop in	2,774	-
Meals on wheels	6,771	19,981
	<u>20,789</u>	<u>21,815</u>
Investment income		
Deposit account interest	3	12
Other income		
Core funding	50,500	24,855
Total incoming resources	<u>79,010</u>	<u>49,427</u>
EXPENDITURE		
Charitable activities		
Wages	39,978	15,155
Pensions	1,100	403
Transport	8,560	2,390
Food costs	4,057	1,272
Members outings	-	595
	<u>53,695</u>	<u>19,815</u>
Support costs		
Management		
Other operating leases	1,495	1,820
Insurance	1,330	1,023
Light and heat	2,125	1,533
General running costs	1,778	6,566
Accountancy	1,486	1,152
Repairs and renewals	1,862	(1,650)
	<u>10,076</u>	<u>10,444</u>
Total resources expended	<u>63,771</u>	<u>30,259</u>
Net income	<u><u>15,239</u></u>	<u><u>19,168</u></u>

The Jubilee Centre

Charity No 1076048

Independent Examiners Report to the Trustees of the Jubilee Centre

Please refer to Page 3 of the Annual Accounts for the year ended 31st March 2022