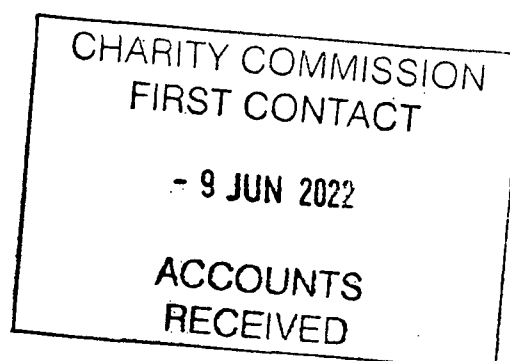


CRAWLEIGH SCOUT GROUP

REG. NO 1076008

Trustees Report
and
Year End Accounts
2021/2022



Independent examiner's report to the trustees of Cranleigh Scout Group Scout Council

I report to the trustees on my examination of the accounts of the Cranleigh Scout Group for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Cranleigh Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Cranleigh Scout Group accounts carried out under section 145 of the Charities Act 2011 and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Cranleigh Scout Group as required by section 145 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Richard Fullerton

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date: 8 April 2022

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CRANLEIGH SCOUT GROUP

TRUSTEES' REPORT & ACCOUNTS FROM 01/04/21 TO 31/03/22

SECTION A: REFERENCE AND ADMINISTRATION DETAILS

CHARITY NAME: Cranleigh Scout Group

REGISTERED CHARITY NUMBER: 1076008

HQ REGISTRATION NUMBER: 46011

CHARITY'S PRINCIPAL ADDRESS: Cranleigh Scout Group, Village Way, Cranleigh, Surrey, GU6 8

CHARITY CONTACT: Maurice Cranefield, 16 Nower Close West, Dorking, Surrey, RH4 3DB

TRUSTEES - Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Denis Lester	Chairman	
Colin Desmond	Group Scout Leader	
Dave Saunders	AGSL	
Paula Elms	Secretary (elected)	
Maurice Cranefield	Treasurer (elected)	
Matt Emms	Cub Scout Leader (Nominated)	
Jen Yates	Scout leader (Nominated)	
Andrew Saunders	Scout Leader (Nominated)	Stood down 25 May 2021
Aimee Payne	Membership Secretary (elected)	From AGM 25 May 2021
Vicky Adams	Membership Secretary (elected)	Stood down 25 May 2021
Barry Hancock	Gift Aid Secretary (elected)	
Kat Ridley		Stood down 25 May 2021

ADVISORS - Names and addresses of advisors

Type of Advisor	Name	Address

Bankers: Lloyds TSB Bank

SECTION B: STRUCTURE, GOVERNANCE AND MANAGEMENT

DESCRIPTION OF CHARITIES TRUSTS

Governing document:

- The Group's governing documents are those of The Scout Association.
- They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, The Policy, Organisation and Rules of The Scout Association.

Constitution and governance:

- The Group is a trust established under the rules of The Scout Association, which are common to all Scout Groups.
- The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
- The Group is managed by the Group Executive Committee, the members of which are the 'charity trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
- The Committee consists of three independent representatives the Chairman, Secretary and Treasurer together with the Group Scout Leader and his Assistants, individual section leaders and parent representatives.
- Members of the Executive Committee complete 'Essential Information for Executive Committee Members' as soon as possible after joining the committee.

The Committee, which meets on a quarterly basis, exists to support the Group Scout Leader and section leaders in carrying out their duties and is responsible for:

- The maintenance of Group property
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting in the recruitment and training of section leaders and other adult support
- Appointing any sub committees that may be required
- Appointing Group administrators and advisors as may be required other than those who are nominated or elected

RISK AND INTERNAL CONTROL

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive policies to ensure that insurable risks are covered.

SECTION C: OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empower them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices.
- undertake new and challenging activities
- make and live by their Promise.

- The objectives of the Group are as a unit of The Scout Association.
- The aim of The Scout Association is to promote the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aims of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.
- Subscriptions are charged for membership to cover the immediate running costs of the Group. These do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.
- Two key principles demonstrate that Scouting's aims for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.
- The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

SECTION D: ACHIEVEMENTS AND PERFORMANCE

The Group and Section Reports, which provide a summary of activities during the year, are published in the Group's 'Annual Report and Directory 2022' as circulated at the Group's Annual general meeting held in May 2022. Despite Covid restrictions we have been able to provide a full and varied programme with emphasis on outdoor activities."

SECTION E: FINANCIAL REVIEW

- A Receipts and Payments Account for the year ended 31st March 2022 follows this report.
- Reserves - the Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.
- Investments - the Group has only limited income and expenditure and as a consequence does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only a mainstream bank and a well-known COIF Charities Deposit Fund operated by CCLA Investment Management Ltd.

SECTION F: FUTURE PLANNING

To continue to offer Scouting to the young people living in Cranleigh and surrounding villages.

To work towards reducing waiting lists and maintaining availability of places for those young people through the organisation. Recruitment and training of new adult leaders will continue to be an essential part of the organisation.

SECTION G: DECLARATION

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

SIGNATURE (Signed by P.M. Cranefield) SIGNATURE (Signed by D.G.J. Lester)

FULL NAME Peter Maurice Cranefield FULL NAME Denis Gordon John Lester

POSITION Treasurer POSITION Chairman

DATE 24th May 2022 DATE 24th May 2022

Cranleigh Scout Group

Receipts and Payments Account

	For the year from	1st April 2021	To	31st March 2022
Receipts and payments				
		2021/22		2020/21
		Unrestricted funds		Unrestricted funds
RECEIPTS		£		£
Subscriptions, donations, youth programme				
Membership subscriptions		11,835		9,809
Less: payment of membership subscriptions and additional personal accident insurance.		5,786		6,495
Net membership subscriptions retained		6,049		3,314
Coronavirus related Additional Restrictions Grants from Waverley Council		14,708		
AXA Insurance re fraudulent payments (see note 1)		5,077		
Lloyds Bank re fraudulent payments (see note)		500		
Donations		3,000		1,500
Gift Aid		1,888		1,974
Youth programme and activities		8,530		317
Sub total		39,752		7,105
Fundraising				
Sale of polo shirts				
MABAC Running League				
Cranleigh Lions		750		
Cranleigh Rotary		500		
Miscellaneous				50
Sub total		1,250		50
Investment income				
Lloyds Bank interest				1
COIF Charities Deposit Fund interest		12		13
Sub total		12		14
Total receipts		41,014		7,169

Cranleigh Scout Group

Receipts and Payments Account

For the year
from

1st April 2021 To 31st March 2022

Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
PAYMENTS	£	£
Youth programme and activities	8,559	1,308
Water and sewage	87	146
Electricity	1,065	1,169
HQ insurance	1,525	1,359
Expenditure on Group Headquarters	11,070	234
Fraudulent payments (see note 1)	5,352	
Training courses	75	142
Broadband fees (see note 2)	54	439
Camping materials and equipment	319	390
Printing, photocopying, stationery and postage	64	39
Expenditure in Scout Shop (including uniforms and badges)	2,081	573
Programme support and leaders' expenses	1,051	202
Coronavirus related expenditure		230
Website and Online Scout Manager fees	142	231
Contribution to Xmas meal for leaders etc		
Awards and gifts of appreciation to leaders		
Cleaning of Headquarters	417	143
National Navigation Award Scheme	90	
Subscription to Ordnance Survey		100
Miscellaneous expenses	127	82
Total payments	32,078	6,787
Surplus/(deficit) for year	8,936	382
Cash funds at end of year end	27,471	18,535

Statement of assets and liabilities at the end of the year

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	816	333
Bank deposit account	638	1,197
COIF Charities Deposit Fund	26,017	17,005
Total cash funds	27,471	18,535
Non monetary assets for charity's own use		
Value of Headquarters building	500,000	485,000
Scouting equipment, furniture etc	15,000	15,000
Value of non-monetary assets	515,000	500,000

Note 1. Fraudulent payments of £5,352 were made from the Lloyds Bank account in July 2021. A claim for compensation was made to Lloyds without success as it held the group responsible for the loss. A claim was therefore submitted to the Group's insurers, AXA, who, after protracted discussion and the intervention of a Sunday newspaper columnist, eventually met the claim less a £500 excess. AXA also made a donation of £225 by way of an apology for the delay. Again, thanks to the intervention of the columnist, Lloyds Bank agreed to donate £500 to cover the excess.

Note 2. The actual charge for broadband for the year was £412 but a refund of £358 was received from the provider to compensate for over-charging in previous years.

The above receipts and payments account and statement of assets were approved by the Trustees on 4th April 2022 signed on their behalf by

Print Name

[Signature]

Denis Lester (Group Chair)
Maurice Crane (Group Treasurer)

31/12/2021 (31st January 2022)