

YORKSHIRE AND THE HUMBER ECOLOGICAL DATA TRUST

ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF THE
YORKSHIRE & HUMBER ECOLOGICAL DATA TRUST**

I report on the accounts of the Trust for the year ended 31 March 2021, which are annexed.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

1. Examine the Trust's accounts under section 145 of the 2011 Act,
2. To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
3. To state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required in an audit, and consequently we do not present an audit opinion on the view given in the accounts.

Independent examiners' statement

I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records: or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Morrell
Jones & Co. Chartered Certified Accountants
Wellington House
Aviator Court
Clifton Moor
York
YO30 4UZ



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name

Yorkshire and Humber Ecological Data Trust

Other names charity is known by

North and East Yorkshire Ecological Data Centre
(Primary Operating Function)

Registered charity number (if any)

1075999

Charity's principal address

10a Minster Gates

York

Yorkshire

Postcode

YO1 7HL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Kelham	Chairman		Trustees
2	Jeff Lunn	Secretary		Trustees
3	Andrew Barker			Trustees
4	Philip Butler			Trustees
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Howson	Jones & Co, Wellington House, Aviator Court, Clifton Moor, York, YO30 4UZ
Solicitor	Richard Watson	Crombie Wilkinson, 17-19 Clifford St, York YO1 9RJ

Name of chief executive or names of senior staff members (Optional information)

Simon John Pickles

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed made 1 st August 1998 and amended 18 rd January 2006.
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the existing Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Major organisational risks are a standing item at each Trustees' meeting. All risks brought to the meetings are discussed, assessed and entered into the Trust's Risk Register. Where appropriate for acute risks, mitigating measures are actioned and minuted for review at the subsequent Trustees' meeting. Once each year, at a designated Trustees' meeting, the Risk Register is reviewed in its entirety and all risks reassessed in the light of the prevailing operational environment. Systemic or chronic risks are targeted for reduction, control or elimination through the strategic planning process.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public by producing a database of ecological information in North and East Yorkshire.

To facilitate the study and research of ecological matters by the supply of such information.

AND in furtherance of the same

To raise funds of a capital nature from local authorities, government bodies, companies, partnerships, sole traders and individuals to

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

enable the Trust to achieve its aims, namely:

- To gather, collect and assemble data of an ecological, biological, geographical or geological nature and record the same in records, archives on computers or otherwise and to employ persons to effect this purpose;
- To make such records, archives and, computerised records available to interested parties by way of examination, copy or print out with or without charge.

The Trustees of the Yorkshire and Humber Ecological Data Trust (YHEDT) direct the work of the Trust and its operating functions through the Trust's Strategic Plan, which is reviewed and revised in line with a five year rolling programme of meetings and reports. In developing and enacting the plan and in any related decision making activities, the Trustees give due regard to the guidance on public interest issued by the Charity Commission.

<https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit>

The primary activities of the Trust are achieved through its operating function, the North and East Yorkshire Ecological Data Centre (NEYEDC). NEYEDC is a Local Environmental Records Centre (LERC) covering North Yorkshire, East Riding of Yorkshire, the cities of York and Hull, and the North York Moors and Yorkshire Dales National Parks.

The Centre has a mission, *"to improve decision making in conservation, environmental management and sustainable development through the collection, collation, management, analysis and dissemination of ecological and related data"*.

NEYEDC is an accredited LERC under the Defra approved Association of Local Environmental Records Centres (ALERC) accreditation scheme and is a constituent member of the National Biodiversity Network. The Centre provides data to all parties with a stakeholder interest in the environment including, but not limited to, statutory bodies, local authorities, NGOs, commercial organisations, the general public and organisations and individuals within educational and academic organisations. Data is disseminated with due regard to the interests of data donors with respect to intellectual property and the requirements of the Data Protection Act 2018. NEYEDC is registered with the Information Commissioner's Office (ICO).

In addition to this, the Trust, through operating functions where appropriate, promotes, instigates and undertakes a range of time constrained projects that address the following issues and activities that have bearing on its charitable functions:

- Facilitate surveys which fill gaps in the existing ecological evidence base for North and East Yorkshire through commercial surveys, the work of amateur experts and Citizen Science activities;
- Develop, promote and popularise new and novel ecological data capture techniques through partnership working with statutory bodies, academic institutions, commercial organisations and the amateur naturalist community;
- Collaborate on, pilot and promote new methods for the analysis of environmental data through partnership working with statutory bodies, commercial organisations and academic bodies;
- Develop new and improved techniques and protocols for environmental data management and dissemination in

partnership with other LERCs through the Association of Local Environmental Records Centres (ALERC);

- Deliver training and knowledge transfer activities related to any of the issues listed above and;
- Undertake outreach activities to inform and empower the general public to participate in environmental decision making through an understanding of how ecological data can help to underpin good decisions to the benefit of the environment, people and the economy.

The Trust raises funds to support the activities listed above through commercial undertakings and from charitable and grant giving organisations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trust is not currently a grant giving organisation, though may, from time-to-time, contribute to field work or other activities that help to establish the need for a grant funded project.

The Trust has a policy to review any surplus funds that are not necessary for the operation of the Trust or its operating functions once a year and record decisions relating to any appropriate investment made at that time. The Trust does not currently have sufficient surplus funds to make such investments.

The Trust is small and operates in a dynamic and highly technical working environment. It values its volunteers very highly and usually recruits volunteers for prolonged periods of time (usually longer than 1 year at between 0.6 and 1 full time equivalent). These opportunities are often framed in the context of an internship, which may result in a subsequent paid contract. The Trust rarely benefits from more than one direct volunteer at any one time as this allows core staff the necessary time to invest in supporting the volunteer and developing their knowledge and skills. The Trust does however benefit from volunteers who operate within partner organisations that generate significant amounts of environmental and ecological data.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 – 2021 was dominated by the global COVID pandemic. The planned focus for the year was to support our partner organisations in preparing for the outcomes to the draft Environment Bill which, at the outset of the financial year, was expected to gain Royal Assent in the Autumn of 2020. In the light of COVID, however, the Bill was significantly delayed and most partners, particularly public bodies, were responding to COVID. NEYEDC took the decision not to furlough staff, but rather to implement home working and to pivot to alternative activities in line with the strategic plan developed the previous financial year. NEYEDC was able to secure £5000.00 in COVID grant support through the local authority led mechanism, which was a significant help towards establishing COVID –safe working practices.

The strategic plan can be summarised by the following strategic aims: -

1. Alter and expand the role and scope of NEYEDC – co-ordinate this with the Local Environmental Records Centre (LERC)

community through Association of Local Environmental Records Centres (ALERC)

2. Develop an assertive communications strategy to support the expansion of NEYEDC
3. Embed the ideas of 'spring forward' and 'fall back' resilience – link to further diversified funding streams and key target funders
4. Develop and expand the human resource available to the Centre.

Pivoting of activities was surprisingly successful and YHEDT was able to secure a modest surplus during the financial year, despite the significant obstacles posed by COVID.

Core Local Environmental Records Centre Activity

The core function of NEYEDC is to support decision making in conservation, land management and sustainable development through the provision of rigorous biodiversity evidence. This work is funded by a handling charge levied on commercial organisations for undertaking data searches on their behalf. Such work is completed on an at-cost basis, so there is no surplus to fund other activities. The Centre continues to service requests for data from the general public, education, academia and the amateur naturalist community free of charge, in pursuit of its charitable functions.

The number of data searches handled by the NEYEDC during was 704, and increase of 15% on 2019 – 2020 despite the pandemic, with ten of these being carried out free of charge in line with the Centre's charitable function. Only two of the free data searches were carried out to support scholarship or academic activity, with the rest been undertaken to support conservation land management by other charities or voluntary groups. The increase in data searches may be, in part, due to the fact that this activity is not impacted significantly as a result of commercial consultants working from home, as the data products produced are all digital. It seems that academic activity was more negatively impacted by the restrictions imposed in response to COVID.

These results reverse the trend for falling data search activity that had been established both in Yorkshire and nationally over the previous two financial years.

NEYEDC Data Management Systems

During 2020 – 2021 NEYEDC began a strategic adoption of the Online Record Centre Administration (ORCA) system, developed by Cofnod (the LERC that services North Wales) using funding from the Welsh Government. This system, which has successfully been adopted by other LERCs in the UK, will offer increased efficiency in data dissemination and increased security and sustainability by co-developing a system with other LERCs rather than developing a bespoke system locally.

Partnership Working Between NEYEDC and Local Authorities

NEYEDC now has formal Memoranda of Agreements (MoA) with ten of the 11 local authorities in North and East Yorkshire, which facilitate the grant funding that these organisations provide to support the work of the Centre. Scarborough District Council entered into a MoA during the

financial year continuing the process of consolidation that was reported over the last two years.

Significant work was done by the Centre to facilitate Local Wildlife Site (LWS) re-surveys in both Richmondshire and Selby Districts.

Partnership Working Between NEYEDC and Statutory Bodies

The Centre continues to enjoy support from the Environment Agency, with the continuation of the four year national funding agreement and further collaborative working.

NEYEDC has begun to undertake a major review of the Ancient Woodland Inventory for North and East Yorkshire, securing contracts for the first two of five work phases. The review will consider much smaller bodies of woodland than the previous inventory and may result in the recognition of a significant additional area of ancient woodland.

NEYEDC was also part of a consortium, led by the Aberystwyth based consultancy Environment Systems, which won a competitive tender to scope the upcoming review of the Priority Habitat Inventory of England.

YHEDT Supported Survey Work

NEYEDC continues to support and facilitate the Local Wildlife Site survey programmes in North and East Yorkshire and in the City of York, though active survey activity was limited to Richmondshire and Selby Districts during the 2020 field season.

The North York Moors National Park Authority '*Land of Iron*' and the Nidderdale AONB '*The Wild Watch*' projects, both funded by the National Lottery Heritage Fund, ended this year, with NEYEDC playing a full part in data management and analysis following the completion of the three year survey campaign. NEYEDC also continues to carry out eDNA surveys as part of the Freshwater Habitats Trust's national PondNet project.

NEYEDC undertook Unmanned Aerial Vehicle (UAV) surveys on behalf of partners across the region as part of the on-going monitoring of developing nature reserves at High Batts, Nosterfield, Thornborough Henge as well as sites managed by the Woodmeadow Trust, furthering the collaborative network of organisations developed through NEYEDC's National Lottery Heritage Fund '*NatureHack*' project.

YHEDT Supported Research and Development

NEYEDC supported a scoping study on the use of forestry biomass for energy generation undertaken by North Yorkshire County Council and City of York Council.

The '*North Yorkshire Turtle Dove Project*', continued to undertake surveys this year following the completion of the funded phase of the project last year with help and support from NEYEDC staff.

NEYEDC participated in the National Lottery Heritage Fund '*Well Wetlands*' project led by the Lower Ure Conservation Trust (LUCT), providing mapping support to the project.

Section D

Achievements and performance

Developing, Supporting and Promoting New Data Capture Technologies

The NatureHack project concluded in March 2020 and was well received, with the independent evaluation describing the impact of the project as “transformational”. NEYEDC is now in the process of embedding the learning from NatureHack into future activities. The NatureHack brand will be retained by the Centre in connection with on-going on training, knowledge transfer and promotion of new and emerging ecological surveillance and monitoring technologies. NEYEDC received a grant from the George and Esme Pollitzer Charitable Settlement, which will be used to buy equipment to support these activities.

As a result of NatureHack, NEYEDC was able to secure a role in the prestigious DECIDE project, led by the Centre for Ecology and Hydrology and funded by the Natural Environment Research Council (NERC). The projects combines high resolution species occupancy modelling with novel approaches to encouraging Citizen Scientists to make biological records which have maximum impact on the modelling process.

NEYEDC Training, Knowledge Transfer and Outreach

The Trust continues to act in support of the amateur ecological data community by providing the Yorkshire Naturalists’ Union (YNU) with registered office facilities, library space and material resources. NEYEDC continues to fulfil the role of YNU Membership Secretary and associated administration functions. This strengthens the relationship between the two charities and it is anticipated that this agreement will continue into the future.

The Trust worked with local amateur naturalists and natural history societies on a range of small projects, advising on survey methodology, data management and data analysis. NEYEDC undertook the data capture and management for a garden bioblitz at The Avenue, Haxby.

During lockdown, NEYEDC supported the YNU to run a series of talks and events using the Zoom platform and helped organise and provide technical support for the LUCT webinars on their Well Wetlands project. Both of these programmes were well attended and received.

The Trust makes available a director of ALERC, two trustees of the National Forum for Biological Recording (NFBR) and a member of the YNU education committee as well as sitting on numerous local fora and working groups. The Trust also host the National Co-ordinator of ALERC. Through these links, the Centre has played a key role in organising the national ALERC and NFBR conferences.

Section E

Financial review

Brief statement of the charity’s policy on reserves

YHEDT has a policy to maintain a reserve fund which is sufficient to meet all statutory liabilities in the event that the Trustees are of the opinion that the Charity is no longer sustainable nor able to deliver its charitable functions and should be wound down.

In addition, the Charity maintains a ring-fenced sum which is sufficient to re-capitalise the Charity’s IT infrastructure in the event of a catastrophic technical failure, including replacing the servers on which NEYEDC store

and manage the ecological datasets that constitute the Charity's main asset.

Details of any funds materially in deficit

The Charity Currently has no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

YHEDT is funded in approximately equal thirds through donations from partner organisations, principally local authorities, grants from various sources including, but not limited to, the National Lottery Heritage Fund and through commercial activity linked to the activities of the Trust's primary operating function, the North and East Yorkshire Ecological Data Centre.

The majority of YHEDT expenditure is to cover staff salaries and office facilities. The Trust has a low level of capital assets and owns no property nor investments. The funding allows NEYEDC to fulfil all the functions of an accredited Local Environmental Records Centre. All other funds are explicitly capitated to specific time-limited projects in pursuit of the Trust's charitable functions.

The Trust has no investments at the current time.

Section F Other optional information

Other YHEDT Operating Functions: The Humber Environmental Data Centre (HEDC), the Trust's second operating function, has suspended activity pending the emergence of policies and initiatives from local strategic partnerships, principally the Economic, Nature and Health and Wellbeing partnerships, which are likely to provide the chief focus for work in this area going forward.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Tomy Kelham

Full name(s)

Anthony Kelham

Position (eg Secretary, Chair, etc)

Chair

Date

21/01/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Yorkshire & Humber Ecological Data Trust			Charity No (if any)	1075999	
Annual accounts for the period					
Period start date	1st April 2020	To	Period end date	31st March 2021	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
		F01	F02	F03	F04	F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	184,631	-	-	184,631	82,168
Charitable activities	S02	89,946	34,763	-	124,709	147,718
Other trading activities	S03	7,438	-	-	7,438	-
Investments	S04	105	-	-	105	247
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	282,120	34,763	-	316,883	230,133
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	197,885	33,084	-	230,969	222,554
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	197,885	33,084	-	230,969	222,554
Net income/(expenditure) before investment gains/(losses)						
	S13	84,235	1,679	-	85,914	7,578
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	84,235	1,679	-	85,914	7,578
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	- 5,648	5,648	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	78,587	7,327	-	85,914	7,578
Reconciliation of funds:						
Total funds brought forward	S21	48,944	115,000	-	163,944	156,366
Total funds carried forward	S22	127,531	122,327	-	249,858	163,944

Section B Balance sheet

	Guidance Notes					
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	19,933	-	-	19,933	9,011
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	19,933	-	-	19,933	9,011
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	52,852	-	-	52,852	26,309
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	65,009	122,327	-	187,336	134,052
Total current assets	B10	117,861	122,327	-	240,188	160,361
Creditors: amounts falling due within one year (Note 20)	B11	10,263	-	-	10,263	5,429
Net current assets/(liabilities)	B12	107,598	122,327	-	229,925	154,932
Total assets less current liabilities	B13	127,531	122,327	-	249,858	163,943
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	127,531	122,327	-	249,858	163,943
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	122,327	-	122,327	115,000
Unrestricted funds	B19	127,531	-	-	127,531	48,944
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	127,531	122,327	-	249,858	163,944
Signed by one or two trustees on behalf of all the trustees						
		Signature	Print Name		Date of approval dd/mm/yyyy	

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;	N/A
Disclosure of any uncertainties that make the going concern assumption doubtful;	N/A
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	N/A

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the change in accounting policy;	N/A
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	N/A
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

N/A

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. 	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Government grants	The charity has received government grants in the reporting period	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Support costs	The charity has incurred expenditure on support costs.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which gives a member the right to buy services or other	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>

	benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> </table>	✓	✓	✓			
✓	✓	✓						
2.3 EXPENDITURE AND LIABILITIES								
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Redundancy cost	The charity made no redundancy payments during the reporting period.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Deferred income	No material item of deferred income has been included in the accounts.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
2.4 ASSETS								
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	£500						
	They are valued at cost.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	The depreciation rates and methods used are disclosed in note 9.2.							
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	They are valued at cost.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	They are valued at cost.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table>	✓	✓	✓	Yes	No	N/a
✓	✓	✓						
Yes	No	N/a						
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	<table> <tr><td>✓</td><td>✓</td><td>✓</td></tr> </table>	✓	✓	✓			
✓	✓	✓						

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
✓	✓	✓

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
✓	✓	✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
✓	✓	✓

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

Section C	Notes to the accounts	(cont)
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Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
	Analysis				£	£
Donations and legacies:	Donations and gifts	98,611	-	-	98,611	105,378
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	86,020	-	-	86,020	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	184,631	-	-	184,631	105,378
Charitable activities:	Data Search Sales	78,695	1,679	-	80,374	75,067
	ANC Income - Seconded Staff	-	33,084	-	33,084	35,240
	SLA - Non Data Search	1,250	-	-	1,250	3,500
	Research & Development	10,000	-	-	10,000	3,600
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	89,945	34,763	-	124,708	117,407
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	7,438	-	-	7,438	-
	Total	7,438	-	-	7,438	-
Income from investments:	Interest income	105	-	-	105	247
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	105	-	-	105	247
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		282,119	34,763	-	316,882	223,032

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

N/A

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

N/A

Note 4 Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1	<i>Coronavirus Micro Business Support Grant</i>	5,000	-
Government grant 2	<i>N/A</i>	-	-
Government grant 3	<i>N/A</i>	-	-
Other	<i>N/A</i>	-	-
	Total	5,000	-

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

N/A

Please give details of other forms of government assistance from which the charity has directly benefited.

N/A

Note 5 **Donated goods, facilities and services**

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

N/A

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

N/A

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

N/A

Section C Notes to the accounts (cont)

Note 6 Analysis of expenditure

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
	Analysis				£	£
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants					
	Operating membership schemes and social lotteries					
	Staging fundraising events					
	Fundraising agents					
	Operating charity shops					
	Operating a trading company undertaking non-charitable trading activity					
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities					
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities	MOA Expenses	312	-	-	312	-
	Salaries & NIC and Expenses	136,138	33,084	-	169,222	155,202
	Pension Contributions	4,099	-	-	4,099	4,153
	Training Costs	500	-	-	500	1,083
	Membership Fees	2,756	-	-	2,756	1,559
	Consultancy & Professional Fees	12,282	-	-	12,282	8,378
	Small Purchases & Repairs	-	-	-	-	4,424
	Printing Postage & Stationary	338	-	-	338	805
	Telephone	758	-	-	758	975
	Software & Internet Costs	6,519	-	-	6,519	6,341
	Conferences & Seminars	30	-	-	30	8,040
	Rent	15,220	-	-	15,220	10,277
	Donations	1,650	-	-	1,650	-
	Insurance	5,463	-	-	5,463	4,407
	Accountancy Fees	2,610	-	-	2,610	3,144
	Bank Charges	-	-	-	-	42
	Bad Debts	1,873	-	-	1,873	126
	Depreciation	7,320	-	-	7,320	4,012
	Sundry Expenses	16	-	-	16	39
	Total expenditure on charitable activities	197,885	33,084	-	230,969	213,007
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	-	-	-	-	-
TOTAL EXPENDITURE		197,885	33,084	-	230,969	213,007

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
Doncaster MBC		1,821	2,000	1,821	2,000	-	-
Rotherham MBC		1,821	2,000	1,821	2,000	-	-
Barnsley MBC			1,000		1,000	-	-
Sheffield City Council		1,821	2,000	1,821	2,000	-	-
West Yorkshire Ecology Services		1,821	2,000	1,821	2,000	-	-
Total		7,284	9,000	7,284	9,000	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Note 10 Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
640	640
1970	2000

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

This year £	Last year £
158,656	146,452
8,567	9,750
4,099	4,153
-	-
171,322	160,355

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Income of £33,084 (2020 - £35,240) was received from ALERC and Norfolk County Council and towards the following seconded staff expenses: Staff Salary £33,084 (2020 - £35,240)

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

As director of the Trust, Mr Simon Pickles was paid a Gross Salary of £36,571, Employer's NIC of £3,611, and Employer Pension Contributions of £1,097 for the year.

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	6	5
Governance	-	-
Other	-	-
Total	6	5

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

12.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

Any Restricted funds are held for any liabilities resulting from the cessation of charitable activities. As the Trust is considered to be a Going Concern, all pension scheme contributions and liabilities have been allocated to the Unrestricted Fund.

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

N/A

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

N/A

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

N/A

N/A

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
	£	£	£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	20,096	48,093	68,189
Additions	-	-	18,242	-	18,242
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	38,338	48,093	86,431

14.2 Depreciation and impairments

	**Basis	SL or RB	SL or RB	RB	RB	RB	Straight Line ("SL") or Reducing Balance ("RB")
	** Rate			25%	33%		
At beginning of the year	-	-	-	17,414	41,764	59,178	
Disposals	-	-	-	-	-	-	
Depreciation	-	-	-	5,231	2,089	7,320	
Impairment	-	-	-	-	-	-	
Transfers*	-	-	-	-	-	-	
At end of the year	-	-	-	22,645	43,853	66,498	

14.3 Net book value

Net book value at the beginning of the year	-	-	2,682	6,329	9,011
Net book value at the end of the year	-	-	15,693	4,240	19,933

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

N/A

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

<i>the effective date of the revaluation</i>	N/A
<i>the name of independent valuer, if applicable</i>	N/A
<i>the methods applied and significant assumptions</i>	N/A
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>	N/A

14.6 Other disclosures

<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>	N/A
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>	N/A
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>	N/A

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
49,775	25,276
446	559
2,631	-
52,852	25,835

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	9,466	5,040	-	-
Taxation and social security	-	62	-	-
Other creditors	797	327	-	-
Total	10,263	5,429	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

N/A

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

N/A

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

N/A

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
187,336	134,052
-	-
187,336	134,052

Section C**Notes to the accounts****(cont)****Note 27****Charity funds****27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; a, U - unrestricted funds and CR - Capital replacement fund

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	UR	General Finance Of The Trust's charitable activities	48,944	282,120	- 197,885	- 5,648	-	127,531
ANC Fund	R	Funding for the expenses incurred by hosted Staff	-	33,085	- 33,085		-	-
Redundancy Fund	R	Ring-fenced funding for the provision of staff redundancy costs and administration costs should the Trust cease to operate.	65,000		-		-	65,000
Sick Pay Fund	CR	Ring-fenced funding for the provision of staff Sick Pay costs and administration costs.	20,000	-	-		-	20,000
IT Equipment Fund	CR	Ring-fenced funding for the provision of new and replacement of IT Equipment	20,000	-	-		-	20,000
Surveillance & Monitoring Fund	CR	Ring-fenced funding for the provision of Surveillance & Monitoring equipment	10,000	-	-		-	10,000
Survey Fund	CR	Ring-fenced income for the resurvey of Local Wildlife sites	-	1,679	-	5,648	-	7,327
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			163,944	316,884	- 230,970	-	-	249,858

Section C **Notes to the accounts**

(cont)

Note 27 **Charity funds (cont)**

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	UR	General Finance Of The Trust's charitable activities	96,366	194,892	- 187,314	- 55,000	-	48,944
ANC Fund	R	Funding for the expenses incurred by Secured Staff	-	35,240	- 35,240	-	-	-
Redundancy Fund	R	Ring-fenced funding for the provision of staff redundancy costs and administration costs should the Trust cease to operate.	60,000	-	-	5,000	-	65,000
Sick Pay Fund	CR	Ring-fenced funding for the provision of staff Sick Pay costs and administration costs.	-	-	-	20,000	-	20,000
IT Equipment Fund	CR	Ring-fenced funding for the provision of new and replacement of IT Equipment	-	-	-	20,000	-	20,000
Surveillance & Monitoring Fund	CR	Ring-fenced funding for the provision of Surveillance & Monitoring equipment	-	-	-	10,000	-	10,000
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			156,366	230,132	- 222,554	-	-	163,944

Note 27

Charity funds (cont)

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	<i>Transfer of income restricted for the purpose of the survey of Local Wildlife Sites</i>	5,648
Between endowment and restricted funds	<i>N/A</i>	
Between endowment and unrestricted funds	<i>N/A</i>	

27.4 Designated funds

Planned use	Purpose of the designation	Amount
ANC Fund	<i>ALERC has a commitment to cover all expenses related to the seconded staff placement. Any expenses are matched the the incoming funding, however there may be a timing difference between the expenditure being incurred and the monies received.</i>	-
Redundancy Fund	<i>Ring-fenced funding for the provision of staff redundancy costs and administration costs should the Trust cease to operate.</i>	65,000
Sick Pay Fund	Ring-fenced funding for the provision of staff Sick Pay costs and	20,000
IT Equipment Fund	Ring-fenced funding for the provision of new and replacement of IT	20,000
Surveillance & Monitoring Fund	Ring-fenced funding for the provision of Surveillance & Monitoring equipment	10,000
Survey Fund	Ring-fenced income for the resurvey of Local Wildlife Sites	7,327

Section C **Notes to the accounts** **(cont)**

Note 28 **Transactions with trustees and related parties**

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Mark Wills	Employee	The Trust received funding of £33,084 from the Association Of Local Environmental Record Centres (ALERC) or which Mark Wills is a Director. This is to compensate the trust for the expenses incurred by a seconded member of staff.	33,084	0	0	33,084
Mark Wills	Employee	£800 was paid by the Trust towards the ALERC annual membership fee and a £50 conference fee was paid to ALERC for staff to attend the 2020	850			850

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

N/A

For any related party, please provide details of any guarantees given or received.

Mark Wills has stated that his directorship of ALERC is an unpaid position and whilst sitting on the board of ALERC he is not representing the Y&HEDT.

Section C	Notes to the accounts	(cont)
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Note 29	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

N/A