

TANDRIDGE VILLAGE PRE-SCHOOL  
NO. 1071000  
ACCOUNTS FOR YEAR ENDED 31ST AUGUST 2023

DECLARATION

The accounts set out on pages 4 and 5 for the year ending 31st August 2023

and the signatories of these accounts are approved by the Trustees

TANDRIDGE VILLAGE PRE-SCHOOL

TRUSTEES' REPORT AND CHARITY ACCOUNTS

FOR THE YEAR ENDED 31ST AUGUST 2023

*[Signature]*  
Trustees  
TANDRIDGE VILLAGE PRE-SCHOOL

**TANDRIDGE VILLAGE PRE-SCHOOL**  
**No. 1075958**  
**ACCOUNTS FOR YEAR ENDED 31ST AUGUST 2023**

**DECLARATION**

The accounts set out on pages 5 and 6 for the financial year (being the period of 12 months to 31st August 2023) and the statement of assets and liabilities at that date set out on page 6 are as approved by the Trustees.



**Emma Haswell**  
**Treasurer**  
**TANDRIDGE VILLAGE PRE-SCHOOL**

Date: 10th June 2024

**TANDRIDGE VILLAGE PRE-SCHOOL  
ANNUAL REPORT FOR THE YEAR TO 31ST AUGUST 2023  
TRUSTEES' REPORT**

The Trustees present herewith the Charity Account statements for the year ended 31st August 2023.

Tandridge Village Pre-school at Tandridge Village Hall, Tandridge Lane, Tandridge, Surrey RH8 9NN is registered with the Charity Commissioners (No. 1075958) in connection with its charitable activities and is constituted by a governing document dated 18th November 2021.

**The charity was administered in the year by a management committee comprising of:**

Officers:

Maria Coyle resigned as Chair - Nov 2022  
Richard Andrews appointed as Chair - Nov 2022  
Richard Andrews resigned as Secretary - Nov 2022  
Zoe South appointed as Treasurer - May 2022  
Sarah Bridgland appointed as Secretary - Nov 2022

Committee Members:

Emma Blair appointed - Nov 2022 resigned January 2023  
Katie Abbott appointed - Nov 2022  
**Alison Alder appointed - Nov 2022**  
Maria Coyle - resigned as Chair Nov 2022, remains as trustee until Nov 2023

**During the period following the year end up until the approval of the accounts (June 2024) the management committee changed as follows:**

Officers:

**Richard Andrews appointed as Chair - Nov 2022**  
Zoe South resigned Nov 2023  
Sarah Bridgland resigned Nov 2023  
**Emma Haswell and Rebecca Leigh appointed as Treasurers Nov 2023**  
**Alison Alder appointed as secretary Nov 2023**

Committee Members:

**Natalie Weale appointed as a trustee Nov 2023**  
**Rebecca Morgan appointed as a trustee Nov 2023**  
Maria Coyle resigned Nov 2023  
Katie Abbott resigned Nov 2023

In summary the object of the Pre-School is to enhance the development and education of children, ordinarily under statutory school age, by encouraging parents to understand and provide for the needs of their children and by offering play facilities and training courses, encouraging the study needs of children and their families and furthering the aims of the Pre-School learning alliance.

The Pre-School operates in the Village Hall in Tandridge, Surrey and has close links with St Peter's School in the same village. Suitably qualified and paid staff offer the facilities to children and parents. Funds mainly derive from fees charged to parents and from government grants, together with some fund-raising events each year. There is a deficit of -£15,317.42 for the year. This has been shown separately on the receipts and payments account on page 5.

#### **INDEPENDENT EXAMINATION OF ACCOUNTS**

Mr Edward K H Wright FCA has acted as an independent examiner for the year and his report is on page 4.

FOR & ON BEHALF OF THE TRUSTEES



Richard Andrews  
Chairman

**TANDRIDGE VILLAGE PRE-SCHOOL**

Date: 10th June 2024

**TANDRIDGE VILLAGE PRE-SCHOOL  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TANDRIDGE VILLAGE PRE-SCHOOL**

I report on the charity accounts of the Trust for the year ended 31st August 2023 which are set out on pages 5 to 6.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed. It is my responsibility to: examine the accounts (under section 43(3)(a) of the 1993 Act); to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts in this report.

**Independent examiner's statement**

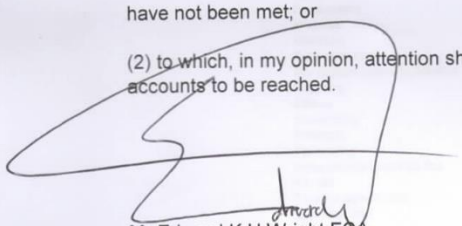
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- \* to keep accounting records in accordance with section 41 of the 1993 Act; and
- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Edward K H Wright FCA  
Independent examiner

Date: 10th June 2024

**TANDRIDGE VILLAGE PRE-SCHOOL**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

	Y/E 31/08/2023	Y/E 31/08/2022
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>		
<b>Income receipts</b>		
<i>Grants and donations</i>		
Donations	£ 3,255	£ 250
Grants	£ 61,201	£ 59,029
	<u>£ 64,455</u>	<u>£ 59,279</u>
<i>Operating activities</i>		
Fees paid by Parents	£ 30,609	£ 32,076
Deposits retained	£ 935	£ 835
Fruit charge	£ 3,150	£ 2,940
Craft charge	£ 1,279	£ 1,352
Forest School charge	£ 585	
Fund raising	£ 3,059	£ 1,127
Photos	£ 52	£ 61
Chair hire	£ 45	£ 27
Uniform	£ 844	£ 298
	<u>£ 40,558</u>	<u>£ 38,716</u>
<i>Investment income</i>		
Bank interest	£ 482	£ 15
<i>Other receipts</i>		
Staff collection/ presents	£ 504	£ 883
Miscellaneous	£ 986	£ 898
	<u>£ 106,000</u>	<u>£ 98,894</u>
<b>TOTAL RECEIPTS</b>		
<i>Direct charitable expenditure</i>		
Cooking	£ 78	£ 13
Payroll	£ 90,957	£ 83,684
Fees paid back	£ 475	£ 227
Pensions	£ 2,316	£ 2,099
Rent	£ 11,135	£ 11,083
Refreshments and milk	£ 98	£ 92
Training	£ 4,718	£ 3,768
Craft supplies	£ 722	£ 573
Fruit	£ 948	£ 820
	<u>£ 111,447</u>	<u>£ 102,358</u>
<i>Other expenditure</i>		
Printing postage and stationery	£ 474	£ 813
DBS checks	£ 346	£ 397
Overpaid funding	£ 105	
Photo costs	£ -	£ -
Uniform costs	£ 998	£ 531
Payroll Fees	£ 804	£ 804
Entertaining	£ 326	£ 497
Telephone	£ 769	£ 636
Insurance	£ 876	£ 787
Equipment	£ 2,540	£ 2,255
Fundraising	£ 177	£ 178
Website	£ 35	£ -
Cleaning	£ 620	£ 360
Data protection	£ 35	£ 40
Pre-School Learning Alliance	£ 112	£ 109
Tapestry	£ 170	£ 154
Ofsted	£ 50	£ 50
Advertising	£ 215	£ 1,317
Presents	£ 184	£ 61
Pat testing		£ 70
Independent examiner fee	£ 456	£ 378
Flu jab	£ 32	£ 30
Twinkle subscription	£ 97	£ 71
Microsoft 365	£ 80	
Bank charges	£ 63	£ 41
Virus protection		£ 136
Amazon prime	£ 108	
Miscellaneous	£ 199	£ 167
	<u>£ 9,870</u>	<u>£ 9,882</u>
<b>TOTAL PAYMENTS</b>	<u>£ 121,317</u>	<u>£ 112,241</u>
Deficit for the year before prior year funding	<u>£ (15,317)</u>	<u>£ (13,347)</u>
	£ -	£ -
Deficit for the year	<u>£ (15,317)</u>	<u>£ (13,347)</u>
Balance Brought Forward	<u>£ 96,872</u>	<u>£ 110,219</u>
Cash and bank balances at 31st August 2023	<u>£ 81,554</u>	<u>£ 96,872</u>



**TANDRIDGE VILLAGE PRE-SCHOOL  
STATEMENT OF ASSETS AND LIABILITIES  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

	Y/E 31/08/2023	Y/E 31/08/2022
	£	£
<b>Monetary Assets</b>		
Current Account	£ 22,613	£ 47,548
Deposit Account	£ 61,321	£ 50,839
Cash Float	£ -	£ -
	<u>£ 83,934</u>	<u>£ 98,387</u>
Deposit Monies held	-£ 2,380	-£ 1,515
	<u>£ 81,554</u>	<u>£ 96,872</u>
 Surplus/deficit		
<b>Liabilities</b>		
Payroll taxes	<u>£ 2,557</u>	<u>£ 838</u>
 <b>Non Monetary Assets</b>		
Held for investment purposes - none	<u>-</u>	<u>-</u>
Held for Charity's own use:- Play Equipment- current value	<u>£ 26,944</u>	<u>£ 25,104</u>

**Notes to the Accounts**

**1 Accounting basis**

These accounts have been prepared on the receipts and payments basis and in accordance with the relevant provisions of the Charities Act 1993.

Miscellaneous

	Y/E	Y/E
	31/08/2023	31/08/2022
Receipt paid in error	£ 19	£ -
Petty cash money paid back to account		£ 143
Amazon prime		£ 24
Fundraising paid in error	£ 70	
Float not needed	£ 10	£ -
Chair hire deposit	£ 100	£ -
	<b>199</b>	<b>167</b>