

**TANDRIDGE VILLAGE PRE-SCHOOL**  
**TRUSTEES' REPORT AND CHARITY ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2021**

**TANDRIDGE VILLAGE PRE-SCHOOL**  
**No. 1075958**  
**ACCOUNTS FOR YEAR ENDED 31ST AUGUST 2021**

**DECLARATION**

The accounts set out on pages 5 and 6 for the financial year (being the period of 12 months to 31st August 2021) and the statement of assets and liabilities at that date set out on page 6 are as approved by the Trustees.

*Sally Hogg*

Sally Hogg  
Treasurer  
TANDRIDGE VILLAGE PRE-SCHOOL

Date: 31-5-22.

**TANDRIDGE VILLAGE PRE-SCHOOL  
ANNUAL REPORT FOR THE YEAR TO 31ST AUGUST 2021  
TRUSTEES' REPORT**

The Trustees present herewith the Charity Account statements for the year ended 31st August 2021.

Tandridge Village Pre-school at Tandridge Village Hall, Tandridge Lane, Tandridge, Surrey RH8 9NN is registered with the Charity Commissioners (No. 1075958) in connection with its charitable activities and is constituted by a governing document dated 8th October 1998.

**The charity was administered in the year by a management committee comprising of:**

Officers:

Emma Joyce - appointed as Chair October 2020

Sally Hogg - appointed as Treasurer October 2020

Maria Coyle - appointed as Secretary October 2020

Committee Members:

Laura Eagar - appointed November 2019 and resigned July 2021

Elizabeth Abbott - appointed November 2020 and resigned July 2021

**Sarah Wallace - appointed June 2021**

**Sarah Bridgland - appointed June 2021**

During the period following the year end up until the approval of the accounts (June 2021) the management committee changed as follows:

Officers:

Emma Joyce resigned as Chair - November 2021

**Maria Coyle appointed as Chair - November 2021**

Maria Coyle resigned as Secretary - November 2021

**Richards Andrews appointed as Secretary - November 2021**

Sally Hogg resigned as Treasurer - February 2022

**Sarah Wallace appointed as Treasurer - February 2022 and resigned May 2022**

**Zoe South appointed as Treasurer - May 2022**

Committee Members:

**Lyndsey Wright - Appointed Sept 2021**

Summary the object of the Pre-School is to enhance the development and education of children, ordinarily under statutory school age, by encouraging parents to understand and provide for the needs of their children and by offering play facilities and training courses, encouraging the study needs of children and their families and furthering the aims of the Pre-School learning alliance.

The Pre-School operates in the Village Hall in Tandridge, Surrey and has close links with St Peter's School in the same village. Suitably qualified and paid staff offer the facilities to children and parents. Funds mainly derive from fees charged to parents and from government grants, together with some fund-raising events each year. There is a surplus of **£13073** for the year. This has been shown separately on the receipts and payments account on page 5.

#### **INDEPENDENT EXAMINATION OF ACCOUNTS**

Mr Edward K H Wright FCA has acted as an independent examiner for the year and his report is on page 4.

FOR & ON BEHALF OF THE TRUSTEES



Emma Joyce

Chair

**TANDRIDGE VILLAGE PRE-SCHOOL**

Date: 31.5.22

**TANDRIDGE VILLAGE PRE-SCHOOL  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TANDRIDGE VILLAGE PRE-SCHOOL**

I report on the charity accounts of the Trust for the year ended 31st August 2021 which are set out on pages 5 to 6.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed. It is my responsibility to: examine the accounts (under section 43(3)(a) of the 1993 Act); to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts in this report.

**Independent examiner's statement**

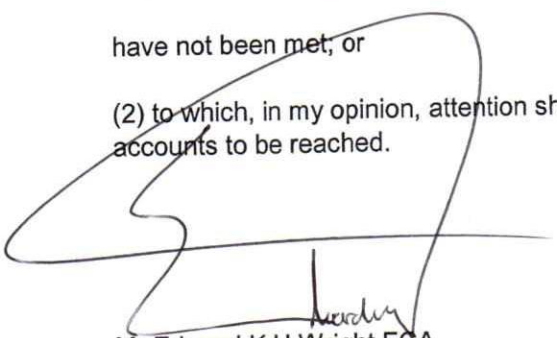
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- \* to keep accounting records in accordance with section 41 of the 1993 Act; and
- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Edward K H Wright FCA  
Independent examiner

Date: 31 May 2022



**TANDRIDGE VILLAGE PRE-SCHOOL**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021**

	Y/E 31/08/2021	Y/E 31/08/2020
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>		
<b>Income receipts</b>		
<i>Grants and donations</i>		
Donations	£ 275	£ 460
Grants	£ 73,614	£ 41,726
	<u>£ 73,889</u>	<u>£ 42,186</u>
<i>Operating activities</i>		
Fees paid by Parents	£ 29,843	£ 32,124
Extended funding charge	£ 420	£ -
Deposits retained	£ 695	£ 930
Fruit charge	£ 3,692	£ 3,001
Craft charge	£ 1,733	
Fund raising	£ 1,672	£ 3,084
Photos	£ 45	£ -
Chair hire	£ -	£ 16
Uniform	£ 374	£ 483
Furough pay	£ 1,882	£ -
	<u>£ 40,356</u>	<u>£ 39,638</u>
<i>Investment income</i>		
Bank interest	£ 5	£ 67
<i>Other receipts</i>		
Staff collection/ presents	£ -	
Miscellaneous	£ 230	£ 8,561
	<u>£ 230</u>	<u>£ 8,561</u>
<b>TOTAL RECEIPTS</b>	<u><u>£ 114,480</u></u>	<u><u>£ 90,452</u></u>
<i>Direct charitable expenditure</i>		
Cooking	£ 3	£ 24
Payroll	£ 77,763	£ 64,904
Pensions	£ 849	
Rent	£ 11,028	£ 7,470
Refreshments and milk	£ 7	£ 19
Training	£ 656	£ 1,064
Craft supplies	£ 423	£ 430
Fruit	£ 670	£ 370
<i>Other expenditure</i>		
Printing postage and stationery	£ 299	£ 730
DBS checks	£ 371	£ 297
Photo costs	£ -	£ -
Uniform costs	£ 512	£ 500
Payroll Fees	£ 1,485	£ 648
Entertaining	£ 321	£ 44
Telephone	£ 675	£ 572
Insurance	£ 659	£ 639
Equipment	£ 2,492	£ 546
Fundraising	£ 322	£ -
Website	£ 586	£ 239
Cleaning	£ 725	£ 471
Data protection	£ 40	£ 40
Pre-School Learning Alliance	£ 115	£ 106
Tapestry	£ 130	£ 127
Ofsted	£ 50	£ 50
Advertising	£ 288	£ 192
Presents	£ 174	£ 80
Pat testing	£ -	£ -
Independent examiner fee	£ 360	£ 360
Twinkle subscription	£ 71	£ -
Miscellaneous	£ 333	£ 220
<b>TOTAL PAYMENTS</b>	<u><u>£ 101,407</u></u>	<u><u>£ 80,143</u></u>
(Deficit)/ Surplus for the year before prior year funding	<u>£ 13,073</u>	<u>£ 10,309</u>
	£ -	£ -
(Deficit)/Surplus for the year	<u><u>£ 13,073</u></u>	<u><u>£ 10,309</u></u>
Balance Brought Forward	£ 97,146	£ 86,837
<b>Cash and bank balances at 31st August 2021</b>	<u><u>£ 110,219</u></u>	<u><u>£ 97,146</u></u>

**TANDRIDGE VILLAGE PRE-SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021**

	Y/E 31/08/2021 £	Y/E 31/08/2020 £
<b>Monetary Assets</b>		
Current Account	£ 61,482	£ 49,150
Deposit Account	£ 50,824	£ 50,819
Cash Float	£ 183	£ 217
	<u>£ 112,489</u>	<u>£ 100,186</u>
Deposit Monies held	-£ 2,270	-£ 3,040
	<u>£ 110,219</u>	<u>£ 97,146</u>
 Surplus/deficit		
<b>Liabilities</b>		
Payroll taxes	<u>£ 2,229</u>	<u>£ 341</u>
 <b>Non Monetary Assets</b>		
Held for investment purposes - none	<u>-</u>	<u>-</u>
Held for Charity's own use:- Play Equipment- current value	<u>£ 22,713</u>	<u>£ 24,674</u>

**Notes to the Accounts**

**1 Accounting basis**

These accounts have been prepared on the receipts and payments basis and in accordance with the relevant provisions of the Charities Act 1993.

Miscellaneous	Y/E		Y/E	
	31/08/2021		31/08/2020	
Fees	£	41	£	103
Save the children event	£	-	£	39
Petty cash tin under	£	-	£	0
Twinkle account	£	-	£	59
Change for parents	£	-	£	6
Parking	£	-	£	-
Drop box	£	271		
Flu jab	£	21	£	13
		<b>333</b>		<b>220</b>