

# HOLBECK TOGETHER

England & Wales · Charity number 1075934

## Details

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Other names	HOLBECK ELDERLY AID
Status	Registered
Legal form	Charitable company
Company number	<a href="#">03657728</a>
Registered	1999-06-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	99 Domestic Street Leeds LS11 7NS
Phone	01132455553
Email	<a href="mailto:admin@holbecktogether.org">admin@holbecktogether.org</a>
Website	<a href="http://www.holbecktogether.org">www.holbecktogether.org</a>

## Activities

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**Objects:** 5 The Charity's objects are specifically restricted to the Holbeck neighbourhood and surrounding areas of Leeds: 5.1 The relief of those in need because of youth, age, ill-health, disability, financial hardship or other disadvantage.5.2 The advancement of the education of the community in the area of benefit in relation to financial, health and wellbeing, housing and welfare entitlement.5.3 To further or benefit the residents of Holbeck neighbourhood and surrounding areas of Leeds, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.In furtherance of this object but not otherwise, the Trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Charity in furtherance of this object.5.4 To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.For the purpose of Article 5.4, 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

**Activities:** To benefit the elderly community of Holbeck and surrounding areas in Leeds and families and other groups within the local community. Activities include Advice and Advocacy, Luncheon Clubs, Shopping Scheme, day trips, Friendship Groups, Exercise Groups, Quarterly Newsletter, IT Classes, Craft Classes, Healthy Eating, holidays, clubs and much more!

## Classification

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- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Amateur Sport, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- **Area of benefit:** HOLBECK NEIGHBOURHOOD OF LEEDS
- Leeds City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£648,497	£582,855	£314,043	8
2024-03-31	£507,010	£582,855	£250,553	13
2023-03-31	£482,162	£479,312	-	-
2022-03-31	£286,194	£204,168	-	-
2021-03-31	£483,812	£317,208	-	-

## Trustees

Name	Role	Appointed
<b>JOHN ENGLAND BSC, MBA</b>	Chair	2011-06-24
ANN HEPBURN		
Carol Cochrane		2016-04-11
John Curbison		2022-11-10
Karen Wint		2020-10-13
MAVIS ADDAWOO		2011-06-24
PETER HODKINSON		
Susan Wearmouth		2020-12-10

**HOLBECK TOGETHER**

England & Wales - Charity number 1075934

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# Accounts

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**COMPANY REGISTRATION NUMBER: 03657728**  
**CHARITY REGISTRATION NUMBER: 1075934**

**Holbeck Together**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**For the year ended**  
**31 March 2025**

**Holbeck Together**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2025**

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## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2025

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The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2025. The annual report serves the purpose of both a trustee's report and a director's report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

#### Reference and administrative details

<b>Registered charity name</b>	Holbeck Together
<b>Charity registration number</b>	1075934
<b>Company registration number</b>	03657728
<b>Principal office and registered office</b>	The Old Box Office 99 Domestic Street Leeds LS11 9NS
<b>The trustees</b>	John England BSc MBA, (Chair) Peter Hodgkinson (Vice Chair) Mavis Addawoo Carol Cochrane Karen Wint Susan Cawthray John Curbison Anne Hopper (passed away 29 May 2024) Ann Hepburn
<b>Independent examiner</b>	Patrick Heaton FCA Gibson Booth Chartered Accountants New Court Abbey Road North Shepley Huddersfield HD8 8BJ

#### Senior management team

Elissa Newman - Chief Executive Officer  
Claire Holmes - Operations and Service Officer

## **Holbeck Together**

### **Company Limited by Guarantee**

#### **Trustees' Annual Report (Incorporating the Director's Report) (continued)**

**Year ended 31 March 2025**

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### **Structure, governance and management**

#### **Governing Document**

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from 'Holbeck Elderly Aid' to 'Holbeck Together'. The charity is keeping its governing structures under review, including legal and taxation advice to ensure full compliance with all statutory requirements. Based on the advice received, Trustees have decided to maintain current governance structures whilst keeping under review the implications of trading, growth in the charity's asset base, and broadening charitable activities.

#### **Appointment of Trustees, Induction and Training**

The Board of Trustees is the governing body of the charity. The Board continues to use a skills matrix for current trustees and uses this information to appoint from time-to-time new trustees, taking account of skills, knowledge, experience, and enthusiasm for the cause of the charity. During the year to 31st March 2025, Ann Hopper, a longstanding trustee and vice chair, sadly passed away after a long illness. Ann was a founding member of the charity, a strong advocate for local people and an active supporter and volunteer for the charity. The Board is actively pursuing the appointment of one or more new trustees at the present time.

#### **Risk Management**

The identification and management of risk is integral to the work of Holbeck Together. A strategic risk register is in place covering governance, finance, operational and strategic development. It identifies the potential risks the organisation is exposed to and, for each risk, the existing controls in place and potential improvements in control. The Risk Register is overseen by a lead trustee and updated on a regular basis. Risks are considered at every board meeting along with mitigations. During the year work has been ongoing to address data and cyber security following the appointment of a new IT Service provider. Another high priority has been the safety and security of staff and service users, with further investment in the security system at the St Matthews Centre. During the year the risk register has been expanded to incorporate risks associated with the Heart of Holbeck project and the business plan required to support the grant allocation from the Levelling Up Fund.

Fundamental to our risk management is fulfilling our statutory responsibilities for health and safety and as a charity working with vulnerable people, safeguarding. The Board has appointed a lead trustee for both areas, who work closely with the Operations Manager. During the year safeguarding data has been transferred to CRM software and security access has been reviewed. Incident reporting and follow up actions are also reviewed with the lead trustee. A safeguarding report is presented to every full board meeting.

#### **Safeguarding**

Building our roots supporting older people to live healthy and active lives in the community, we place safeguarding at the heart of everything we do. This is particularly important as the charity extends its remit to support all members of the community, with particular emphasis on families and children through our school holiday work. The board has appointed a trustee to take a safeguarding lead, and an audit of safeguarding procedures and practice has been undertaken. All board members will complete or refresh their safeguarding training in the next financial year.

#### **Fundraising Policy**

The charity has an active fundraising strategy approved by the board and reviewed on a regular basis. This strategy identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf. The charity has developed some trading activities including a shop, a café and transport which are income generating. During the year the charity held a match day fund raising event in partnership with Leeds United and actively promoted the charity at several local events including the Holbeck Christmas Fayre.

Applications for larger grants including the one submitted during the year to The National Lottery Community Fund is only possible through working with external consultants in the preparation of funding applications. The board maintains oversight of all fundraising activities, and trustees are responsible for signing all legally binding contracts and funding agreements. Due to its size, the charity does not include itself within the Fundraising Regulator regime.

Arising from our active fundraising strategy the income profile for the charity is changing, with a growing contribution from income generated through charging for services and corporate sponsorship. During the year Holbeck Together commenced planning for the launch of a Business Alliance, a multi-sector partnership which aims to focus on the needs of people living in the Holbeck area.



**Objectives and activities**

The objectives of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has successfully expanded its reach to all people in the Holbeck and wider community.

Holbeck Together (HT) has embraced the concept of the "community anchor" organisation working with local people across all generations to improve lives and strengthen community cohesion. As the 'community anchor' the charity consults frequently and widely with local people, working closely with statutory agencies on their future plans and issues that impact on the local community. If gaps in services are identified HT works with agencies to bring their services closer to where people live, for example sessions run by West Yorkshire Police and the NHS at St Matthews centre and the City Council's mobile advice service regularly parks outside the centre.



## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

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Our Business Alliance initiative is designed to raise awareness and encourage all sectors to contribute and support social investment to achieve these goals, including opportunities for employment and improved health and well-being. The Heart of Holbeck project, funded through central government, has moved forward significantly during the year and plans for the refurbishment of the St Matthews Centre and the Leeds Building Society owned 'Old Box Office' building are at an advanced stage. The services and facilities hosted by these two buildings from 2026 onwards will form a 'community hub' and a key building block in meeting our strategic goals. Finally, building on our relationship with the National Lottery Community Fund, Holbeck Together was invited to submit a stage 2 funding application for a 3-year programme entitled 'Live, Thrive, Work, Play' which was submitted in March 2025.



Holbeck Together's charitable objectives focus on the lives of people who live in Holbeck and surrounding areas. On a day-to-day basis we offer a range of services accessible by the whole community, ranging from hot meals, a warm place to meet people and enjoy company, keep fit activities, digital access, well-being sessions and mental health support. During the summer months there is a programme of trips and outings for older people and for families. Holbeck Together works extensively with other organisations to facilitate access to and the provision of a wider range of services based on the St Matthews Centre and the surrounding open spaces. Examples include health screening delivered by the NHS and community safety advice, delivered by West Yorkshire Police.

This year was one of consolidation improving and building on the services offered at St Matthews. The charity introduced additional layers of security, in partnership with and taking advice from, other organisations such as Safer Leeds and West Yorkshire Police.

#### **A summary of the charity's activities:**

**1. Community Support** - Holbeck Together's community support work includes maintaining regular contact and visiting people identified as the most vulnerable in the local community. Partnerships with statutory organisations, including the NHS and Leeds City Council, aim to deliver more accessible services and support, tailored to the needs of the local community. A team of volunteers assists with this work, delivering hot meals and responding to calls for assistance. In partnership with other third sector organisations, Holbeck Together is now delivering a range of additional services including mental health community engagement work.

**2. Transport services** - The two minibuses are in regular use, enabling people in Holbeck to participate in activities organised by the charity, including a programme of regular shopping trips and outings. A further vehicle is used to deliver hot meals and to transport individuals to medical appointments. Our vehicles are regularly hired out to similar organisations across the city who share our charitable objectives.

**3. Activities** - A programme of activities for all age groups is publicised through a regular newsletter and on the Holbeck Together website. The summer programme of outings is very popular and special celebration events at the St Matthews Centre are always well supported. Demand for the school holiday support programmes for children and families continues to grow.

#### **Organisation**

The Board of Trustees meets a minimum of 6 times each year to review the performance of the charity and guide the charity's strategic direction. Since the last annual report, a number of sub-groups have been established, for example, a group to review pay and HR policies including appraisal and performance-related pay of key staff members.

#### **Public Benefit**

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for the public benefit.

## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

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### Achievements and performance

Utilisation of the funding secured by Holbeck Together has led to:

- 60 individual children who are in receipt of income-based free school meals attended Holbeck Together's Healthy Holidays summer activity programme across 5 weeks (20 days) of the summer holidays.
- 5,410 hot, nutritious meals were provided for local older people through our meal's delivery service and the St Matthews Café.
- 67 families are registered with the 'parents and tots' group.
- 62 people have joined the Friendship Club since its launch in October 2024.
- 23 people have taken part in skills and employability training, including as volunteers at Holbeck Together.

### Financial review

Overall Holbeck Together ended the financial year with reserves of £314,043 (2024: £250,553) made up of unrestricted reserves of £248,296 (2024: £178,973) and restricted reserves of £65,747 (2024: £71,580). Total income for the year was £648,497 (2024: £507,010). The charity has been able to maintain progress on the diversification of income, with the income generated from activities now at 0.6% of total income. Commissioned services place an increasingly important role in the funding profile for the charity and at the year end, income designated for specific service provision represented 18% of total grant income.

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## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

#### Year ended 31 March 2025

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Expenditure totalled £585,007 (2024: £582,855). Of this, £364,075 came from restricted funds (2024: £398,324) and £220,932 from general funds (2024: £184,531) which includes unrestricted grants and other income. £366,235 of expenditure in the year was on delivery of charitable activities (2024: £411,281) and £218,772 on support costs (2024: £171,574).

The charity operated within the range set out in our Reserves Policy during the year.

During the year the number of staff employed fell by 2. Besides those posts funded directly by grant or contract, two posts are an addition to the core costs of the charity, through the appointment of a finance worker and caretaker for St Matthews.

#### Reserves policy

The Trustees have a long-established Reserves Policy with the overarching principle to hold a robust level of reserves, designed to ensure financial stability and support the charity's objectives during times of uncertainty and investment for growth.

The policy is reviewed on an annual basis. During the most recent review, adjustments were made to account for changes in operational risks and financial priorities.

The reserves policy continues to be aligned with the charity's risk register. In the past year, the board has identified additional risks. These risks have been addressed to ensure the charity maintains sufficient reserves to mitigate potential impacts. The trustees remain committed to ensuring reserves are managed responsibly to support the charity's work.

The board will continue to monitor the reserves policy in relation to the charity's risk profile and financial position, with the next review scheduled for next year.

As at 31 March 2025 the charity reported total reserves of £314,043 (2024: £250,553) of which £248,296 represented unrestricted reserves (2024: £178,973). None of those reserves were designated and £37,502 were invested in fixed assets (2024: £48,174) giving free reserves for the charity at 31 March 2025 of £276,541 (2024: £202,379).

#### Going concern

In reviewing the sustainability of the charity trustees consider the financial health of the charity, including the reserves and identified financial risks. However, trustees also consider whether the organisation is succeeding in delivering its charitable objectives and has a successful track record of raising funds through grants, contracts and sponsorship. Trustees are of the opinion that Holbeck Together continues to demonstrate its ability to enhance its reputation and build third sector leadership combined with generating and diversifying its income streams through an effective fundraising strategy and partnership working.

Now that central government commitment to the 'Heart of Holbeck' project has been confirmed, along with further plans to bring substantial investment and regeneration to South Leeds and Holbeck in particular, the charity leadership is expending significant time and resources to ensure Holbeck Together delivers. Whilst our immediate focus is on the successful completion of the St Matthews and 'Old Box Office' schemes, trustees must be mindful of the impact that growth in income and expenditure, the resources required to deliver new work programmes and all the associated risks, are carefully managed. Trustees will ensure that our charitable objectives remain at the forefront of all our plans and decision making. At board and management level we are fortunate in having people with a depth of knowledge and skills across all business sectors and above all the leadership skills to take Holbeck Together forward.

All that Holbeck Together achieves is only made possible through the dedication and professionalism of our team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve their lives.

Holbeck Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2025

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This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

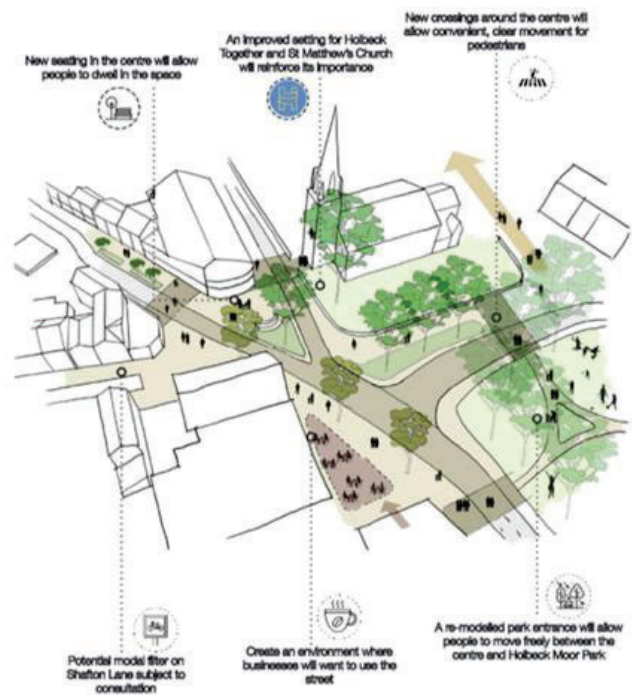
21 Nov 2025

The trustees' annual report was approved on ..... and signed on behalf of the board of trustees by:

*J R England*

John England (Nov 21, 2025, 10:34am)

John England BSc MBA, (Chair)  
Trustee



## Holbeck Together

### Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Holbeck Together

Year ended 31 March 2025

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I report to the trustees on my examination of the financial statements of Holbeck Together ('the charity') for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick Heaton (Nov 21, 2025, 10:44am)

Patrick Heaton FCA  
Independent Examiner

Gibson Booth Chartered Accountants  
New Court  
Abbey Road North  
Shepley  
Huddersfield  
HD8 8BJ

21 Nov 2025

Holbeck Together

Company Limited by Guarantee

Statement of Financial Activities  
(including income and expenditure account)

Year ended 31 March 2025

		Unrestricted funds £	2025 Restricted funds £	Total funds £	2024 Total funds £
<b>Income and endowments</b>	<b>Note</b>				
Donations and legacies	5	200,281	360,971	561,252	422,877
Charitable activities	6	80,169	–	80,169	80,994
Investment income	7	7,076	–	7,076	3,139
<b>Total income</b>		<u>287,526</u>	<u>360,971</u>	<u>648,497</u>	<u>507,010</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	(220,932)	(364,075)	(585,007)	(582,855)
<b>Total expenditure</b>		<u>(220,932)</u>	<u>(364,075)</u>	<u>(585,007)</u>	<u>(582,855)</u>
Transfers between funds	19	2,729	(2,729)	–	–
<b>Net income/(expenditure) and net movement in funds</b>		<u>69,323</u>	<u>(5,833)</u>	<u>63,490</u>	<u>(75,845)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		178,973	71,580	250,553	326,398
<b>Total funds carried forward</b>		<u>248,296</u>	<u>65,747</u>	<u>314,043</u>	<u>250,553</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 12 to 21 form part of these financial statements.

**Holbeck Together**

**Company Limited by Guarantee**

**Statement of Financial Position**

**31 March 2025**

	<b>Note</b>	2025 £	2024 £
<b>Fixed assets</b>			
Tangible fixed assets	<b>15</b>	37,502	48,174
<b>Current assets</b>			
Debtors	<b>16</b>	27,866	30,154
Cash at bank and in hand		<u>318,268</u>	<u>261,918</u>
		346,134	292,072
<b>Creditors: amounts falling due within one year</b>	<b>17</b>	<u>(69,593)</u>	<u>(89,693)</u>
<b>Net current assets</b>		<u>276,541</u>	<u>202,379</u>
<b>Total assets less current liabilities</b>		<u>314,043</u>	<u>250,553</u>
<b>Net assets</b>		<u><u>314,043</u></u>	<u><u>250,553</u></u>
<b>Funds of the charity</b>			
Restricted funds		65,747	71,580
Unrestricted funds		<u>248,296</u>	<u>178,973</u>
<b>Total charity funds</b>	<b>19</b>	<u><u>314,043</u></u>	<u><u>250,553</u></u>

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

21 Nov 2025

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

*J R England*

John England (Nov 21, 2025, 10:34am)

John England BSc MBA, (Chair)  
Trustee

The notes on pages 12 to 21 form part of these financial statements.

**Holbeck Together****Company Limited by Guarantee****Statement of Cash Flows****Year ended 31 March 2025**

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	2025	2024
	£	£
<b>Cash flows from operating activities</b>		
Net income/(expenditure)	63,490	(75,845)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	12,442	13,121
Other interest receivable and similar income	(7,076)	(3,139)
Interest payable and similar charges	3,892	3,096
Accrued (income)/expenses	(18,925)	23,134
<i>Changes in:</i>		
Trade and other debtors	2,288	11,996
Trade and other creditors	(1,175)	10,040
Cash generated from operations	54,936	(17,597)
Interest paid	(3,892)	(3,096)
Interest received	7,076	3,139
Net cash from/(used in) operating activities	<u>58,120</u>	<u>(17,554)</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(1,862)	(24,524)
Proceeds from sale of tangible assets	92	-
Net cash used in investing activities	<u>(1,770)</u>	<u>(24,524)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	56,350	(42,078)
<b>Cash and cash equivalents at beginning of year</b>	261,918	303,996
<b>Cash and cash equivalents at end of year</b>	<u>318,268</u>	<u>261,918</u>

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The notes on pages 12 to 21 form part of these financial statements.

## Holbeck Together

### Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2025

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Old Box Office, 99 Domestic Street, Leeds, LS11 9NS.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 (FRS 102), (Charities SORP (FRS 102)), the Companies Act 2006, Charities Act 2011 and UK Generally Accepted Accounting Practice.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency of the entity and are rounded to the nearest £. The significant accounting policies consistently applied in the preparation of these financial statements are set out below.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Significant judgements

No significant judgements have been made in the process of applying the entity's accounting policies.

##### Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

##### Allocation of overheads and support costs by activity

The allocation of support costs between activity types is an estimation based upon the type of work performed and expenditure required for each activity type.

##### Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on the general fund and designated funds. They are available for use at the discretion of the directors in the furtherance of the company's general charitable objectives.

Restricted funds are created when grants and donations are made for a particular purpose, the use of which is restricted to that purpose.

**3. Accounting policies (*continued*)**

**Incoming resources**

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement is established.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income: Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes, but not expended during the period, is shown in the relevant funds in the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

**Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Computer equipment	-	25% reducing balance
Plant and machinery	-	25% reducing balance

**Financial instruments**

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (*continued*)

#### Year ended 31 March 2025

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#### 3. Accounting policies (*continued*)

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

#### 4. Limited by guarantee

The charitable company has nine members. If the charity is dissolved, each member promises to remain a member or within twelve months afterwards, to pay up to £1 towards the cost of dissolution and the liabilities of the charity while the contributor was a member.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
<b>Donations</b>			
Donations	139,241	305	139,546
<b>Grants</b>			
Grants receivable	61,040	360,666	421,706
	<u>200,281</u>	<u>360,971</u>	<u>561,252</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	18,232	–	18,232
<b>Grants</b>			
Grants receivable	37,807	366,838	404,645
	<u>56,039</u>	<u>366,838</u>	<u>422,877</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Activities income	3,942	3,942	2,198	2,198
Charity shop income	5,414	5,414	7,449	7,449
Fundraising	34	34	2,358	2,358
Lunch club	29,326	29,326	31,343	31,343
Social supermarket	5,531	5,531	8,354	8,354
Transportation income	32,588	32,588	29,292	29,292
Café income	3,334	3,334	–	–
	<u>80,169</u>	<u>80,169</u>	<u>80,994</u>	<u>80,994</u>

#### 7. Investment income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Bank interest receivable	7,076	7,076	3,139	3,139

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**Holbeck Together****Company Limited by Guarantee****Notes to the Financial Statements (continued)****Year ended 31 March 2025****8. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Charitable activities	60,509	305,725	366,235
Support costs	160,423	58,350	218,772
	<u>220,932</u>	<u>364,075</u>	<u>585,007</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable activities	65,713	345,566	411,281
Support costs	118,818	52,758	171,574
	<u>184,531</u>	<u>398,324</u>	<u>582,855</u>

**9. Expenditure on charitable activities by activity type**

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total funds 2024 £
Charitable activities	366,235	181,090	547,325	546,871
Governance costs	–	37,682	37,682	35,984
	<u>366,235</u>	<u>218,772</u>	<u>585,007</u>	<u>582,855</u>

**10. Analysis of support costs**

	Charitable activities £	Total 2025 £	Total 2024 £
Staff costs	106,910	106,910	73,347
Premises	8,391	8,391	2,316
Finance costs	568	568	495
Employer's NIC	2,650	2,650	1,615
Pension costs	5,388	5,388	3,945
Legal and professional	–	–	17,772
Other expenditure	57,183	57,183	36,100
	<u>181,090</u>	<u>181,090</u>	<u>135,590</u>

**11. Net income/(expenditure)**

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation of tangible fixed assets	<u>12,442</u>	<u>13,121</u>

**12. Independent examination fees**

	2025 £	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,880</u>	<u>2,100</u>

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (*continued*)

#### Year ended 31 March 2025

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#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	304,316	289,137
Social security costs	18,404	18,284
Employer contributions to pension plans	19,669	13,116
	<u>342,389</u>	<u>320,537</u>

The average head count of employees during the year was 15 (2024: 13). The average number of full-time equivalent employees during the year is analysed as follows:

	2025	2024
	No.	No.
Number of staff	<u>8</u>	<u>10</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees (2024: Nil).

#### 15. Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Plant and machinery £	Total £
<b>Cost</b>					
At 1 April 2024	19,737	98,180	45,091	7,835	170,843
Additions	1,450	–	–	412	1,862
Disposals	–	–	(877)	–	(877)
<b>At 31 March 2025</b>	<u>21,187</u>	<u>98,180</u>	<u>44,214</u>	<u>8,247</u>	<u>171,828</u>
<b>Depreciation</b>					
At 1 April 2024	12,254	88,349	19,440	2,626	122,669
Charge for the year	2,208	2,458	6,384	1,392	12,442
Disposals	–	–	(785)	–	(785)
<b>At 31 March 2025</b>	<u>14,462</u>	<u>90,807</u>	<u>25,039</u>	<u>4,018</u>	<u>134,326</u>
<b>Carrying amount</b>					
<b>At 31 March 2025</b>	<u>6,725</u>	<u>7,373</u>	<u>19,175</u>	<u>4,229</u>	<u>37,502</u>
At 31 March 2024	<u>7,483</u>	<u>9,831</u>	<u>25,651</u>	<u>5,209</u>	<u>48,174</u>

#### 16. Debtors

	2025	2024
	£	£
Trade debtors	3,879	6,853
Prepayments and accrued income	23,987	23,301
	<u>27,866</u>	<u>30,154</u>

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Holbeck Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2025

17. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	15,926	13,700
Accruals and deferred income	30,817	49,742
Other loans	20,000	20,000
Other creditors	2,850	6,251
	<u>69,593</u>	<u>89,693</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £19,669 (2024: £13,116).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
General funds	178,973	257,526	(220,932)	2,729	218,296
Leeds Building Society	–	30,000	–	–	30,000
	<u>178,973</u>	<u>287,526</u>	<u>(220,932)</u>	<u>2,729</u>	<u>248,296</u>

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General funds	226,629	140,172	(184,531)	(3,297)	178,973
Leeds Building Society	–	–	–	–	–
	<u>226,629</u>	<u>140,172</u>	<u>(184,531)</u>	<u>(3,297)</u>	<u>178,973</u>

Restricted funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
100% Digital E-Visa Support	–	4,000	(2,629)	–	1,371
Active Travel Community Grant	–	4,821	–	–	4,821
Anne Hopper Fund	–	305	–	–	305
Being You	–	41,149	(40,408)	–	741
Better Together	505	17,994	(13,657)	1,921	6,763
Blood Pressure Awareness Grant	–	3,000	(3,000)	–	–
British Library	–	3,563	(3,563)	–	–
Department of Transport	(492)	1,805	(1,556)	–	(243)
Digital Inclusion	4,830	6,254	(4,440)	(411)	6,233
Francis Winham Foundation	2,469	5,000	(3,669)	–	3,800
Healthy Holiday	17	25,667	(23,497)	(19)	2,168
Henry Smith	19,493	59,800	(59,711)	–	19,582
Household Support Fund	706	21,805	(21,717)	146	940
Hungry Gap	–	20,000	(20,000)	–	–
International Day of Older People	–	250	(101)	(149)	–
Irwin Mitchell	–	20,000	(20,000)	–	–
LCC Christmas Light Switch On	–	500	(500)	–	–
LCC Lunch Club	459	2,509	(2,919)	–	49
Leeds Christian Church Trust	2,231	11,000	(9,576)	(1,152)	2,503

Holbeck Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2025

19. Analysis of charitable funds (*continued*)

Leeds City Council	671	56,840	(57,511)	–	–
Listening Well	–	10,816	(10,816)	–	–
Multiply	2,555	5,000	(5,892)	–	1,663
National Lottery	29,204	–	(30,743)	1,539	–
National Lottery COL Uplift	3,242	–	–	(3,242)	–
Neighbourhood Matching	2,830	1,100	(3,937)	7	–
NHS Health and Wellbeing (Charities Art Project)	845	–	(845)	–	–
Northern Monk	–	6,194	(3,000)	–	3,194
Power of Community	–	2,000	(2,000)	–	–
Sir George Martin Trust	–	3,796	–	–	3,796
South Leeds Community Grant Fund	–	1,000	(792)	(208)	–
Stay Well This Winter	1,345	2,053	(2,597)	(801)	–
Teatime Club	–	4,337	(3,977)	(360)	–
Wades	670	3,500	(2,218)	–	1,952
Welcome Spaces	–	2,951	(2,951)	–	–
Yorkshire Children's Charity	–	6,962	(5,853)	–	1,109
Yorkshire Property Charitable Trust	–	5,000	–	–	5,000
	<u>71,580</u>	<u>360,971</u>	<u>(364,075)</u>	<u>(2,729)</u>	<u>65,747</u>

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
(NHS) Leeds Hospital Charity	(1,727)	13,375	(11,037)	(611)	–
Being You	–	30,620	(30,620)	–	–
Better Together	–	15,674	(15,169)	–	505
Department of Transport	–	1,024	(1,516)	–	(492)
Digital Inclusion	–	10,000	(5,170)	–	4,830
Francis Winham Foundation	5,000	–	(2,531)	–	2,469
Get Set Leeds	–	570	(586)	16	–
Health for All	–	(3,694)	(3)	3,697	–
Healthy Holiday	3,242	16,655	(19,880)	–	17
Healthy Warm and Well	–	4,446	(4,413)	(33)	–
Henry Smith	21,303	58,800	(60,610)	–	19,493
Household Support Fund	984	23,800	(24,078)	–	706
LCC Christmas Light Switch On	–	1,000	(749)	(251)	–
LCC Lunch Club	–	3,121	(2,662)	–	459
Leeds Christian Church Trust	–	11,750	(9,519)	–	2,231
Leeds City Council	–	56,840	(55,605)	(564)	671
Leeds Fund	1,723	–	(1,723)	–	–
Leeds Older People's Forum	3,835	–	(3,835)	–	–
Masonic Charitable Foundation	3,333	–	(3,333)	–	–
Multiply	–	6,000	(3,445)	–	2,555
National Lottery	43,756	90,619	(105,171)	–	29,204
National Lottery COL Uplift	–	5,619	(2,377)	–	3,242
Neighbourhood Matching	–	5,840	(3,010)	–	2,830
NHS Health and Wellbeing (Charities Art Project)	1,170	1,000	(1,325)	–	845
Northern Monk	–	–	–	–	–
Other restricted funds	1,052	661	(1,819)	106	–
People's Postcode Lottery	12,559	–	(13,024)	465	–
Stay Well This Winter	–	3,000	(1,655)	–	1,345
Touchstone Support	2,498	8,118	(10,616)	–	–
Wades	1,041	–	(982)	611	670
Welcome Spaces	–	2,000	(1,861)	(139)	–
	<u>99,769</u>	<u>366,838</u>	<u>(398,324)</u>	<u>3,297</u>	<u>71,580</u>

**Holbeck Together**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2025**

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**19. Analysis of charitable funds (continued)**

**Purpose of Unrestricted Funds:**

**Leeds Building Society** - To support general charitable activities and costs incurred relating to the Levelling Up Fund Project.

**Purpose of Restricted Funds:**

**(NHS) Leeds Hospital Charity** - Health and wellbeing support.

**100% Digital E-Visa Support** - To purchase digital equipment for the purpose of completing digital e-visa applications.

**Active Travel Community Grant** - To host walking group/ other active groups, to purchase equipment/ refreshments and cover overheads.

**Anne Hopper Fund** - To purchase a plaque commemorating a late Trustee.

**Being You** - Staff costs and activities to improve mental health in the community.

**Better Together** - Staff costs for the Community Development worker and projects to reduce health inequalities.

**Blood Pressure Awareness Grant** - To purchase blood pressure monitoring equipment and increase the awareness thereof.

**British Library** - Staff costs for Community Development worker and projects to reduce health inequalities.

**Department of Transport** - Contribution towards fuel costs from BSOG.

**Digital Health Hub** - Staff costs to help users access relevant information and tools digitally to improve health and wellbeing.

**Digital Inclusion** - For digital support to clients.

**Francis Winham Foundation** - Towards feeding the elderly during the Winter Period.

**Get Set Leeds** - To promote physical activity.

**Health for All** - Towards seasonal workers, resources, venue hire and refreshments for projects.

**Healthy Holiday** - For food parcels, cookery support, organised family activities and events through the school holidays.

**Healthy Warm and Well** - Provide food and free transport for older people.

**Henry Smith** - Towards management and salary costs.

**Household Support Fund** - For the purchase of ambient goods, toiletries and fuel vouchers to support those most in need.

**Hungry Gap** - To fund outreach worker salaries.

**International Day of Older People** - To celebrate the day thereof; hosting activities for older people.

**Irwin Mitchell** - To cover the salary and employment costs for our Volunteer Co-ordinator.

**LCC Christmas Light Switch On** - Promotion, entertainment and volunteer costs for Leeds Christmas Market.

**LCC Lunch Club** - For provision of meals at lunch club.

**Leeds Christian Church Trust** - For provision of food, meals, fuel vouchers.

**Leeds City Council** - Staff costs.

**Holbeck Together**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2025**

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**19. Analysis of charitable funds (continued)**

**Leeds Fund** - Communications and marketing.

**Leeds Older People's Forum (Transport Connected)** - To support trips using digital apps.

**Listening Well** - To carry out surveys on behalf of Listening Well project, to cover staff costs.

**Masonic Charitable Foundation** - Part funding for the volunteer co-ordinator post.

**Multiply Round 1** - For digital worker salary and tablets for learners.

**National Lottery** - Towards staffing and organisational activities.

**National Lottery COL Uplift** - An additional one-off sum to support Cost of Living Crisis.

**Neighbourhood Matching** - For recruiting volunteers and related volunteer activities.

**NHS Health and Wellbeing (Charities Art Project)** - Towards costs for the Charities Art Project.

**Northern Monk** - To cover costs of various activities for both older/younger people.

**People's Postcode Lottery** - Towards costs for the expansion of the community shop.

**Power of Community** - To fund admin costs and engage local groups in various free training opportunities.

**Sir George Martin Trust** - To cover community minibus/ driver costs to carry out trips and transport for older people.

**South Leeds Community Grant** - To host roadshow community breakfast events, to cover food costs and any overheads.

**Stay Well This Winter** - Support to frail, vulnerable, elderly people by reducing isolation and increasing resilience and self-care through the encouragement of connections between older people in the community.

**Teatime Club** - To host tea-time clubs for families, to purchase food, activity equipment.

**Touchstone Support** - To form a new project "Your Space" focusing on mental health.

**Wades** - Towards exercise class costs.

**Yorkshire Children's Charity** - To provide subsidised summer trips for children, to cover transport and ticket costs.

**Yorkshire Property Charitable Trust** - To provide subsidised summer trips for children, to cover transport and ticket costs.

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2025

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#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2025 £
Tangible fixed assets	37,502	37,502
Current assets	346,134	346,134
Creditors less than 1 year	(69,593)	(69,593)
<b>Net assets</b>	<u>314,043</u>	<u>314,043</u>

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	48,174	48,174
Current assets	292,072	292,072
Creditors less than 1 year	(89,693)	(89,693)
<b>Net assets</b>	<u>250,553</u>	<u>250,553</u>

#### 21. Analysis of changes in net debt

	At 1 Apr 2024 £	Cash flows £	At 31 Mar 2025 £
Cash at bank and in hand	<u>261,918</u>	<u>56,350</u>	<u>318,268</u>

#### 22. Operating lease commitments

At 31 March 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £	2024 £
Not later than 1 year	493	1,129
Later than 1 year and not later than 5 years	–	493
	<u>493</u>	<u>1,622</u>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	2025 £	2024 £
Operating lease rentals	<u>985</u>	<u>1,248</u>

#### 23. Related parties

During the year, the Charity raised sales invoices amounting to £1,063 (2024: £1,073) to Westward Care, a company of which Peter Hodgkinson, a trustee, is also a director. At 31 March 2025 there was a balance of £615 outstanding (2024: £250).

**HOLBECK TOGETHER**

England & Wales - Charity number 1075934

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# Accounts

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**COMPANY REGISTRATION NUMBER: 03657728**  
**CHARITY REGISTRATION NUMBER: 1075934**

**Holbeck Together**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**For the year ended**  
**31 March 2024**

**Holbeck Together**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2024**

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## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 March 2024

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The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2024. The annual report serves the purpose of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

#### Reference and administrative details

**Registered charity name** Holbeck Together

**Charity registration number** 1075934

**Company registration number** 03657728

**Principal office and registered office** The Old Box Office  
99 Domestic Street  
Leeds  
LS11 9NS  
England

#### The trustees

John England BSc MBA, (Chair)  
Anne Hopper, (Vice Chair) (passed away 29 May 2024)  
Mavis Addawoo  
Carol Cochrane  
Karen Wint  
Susan Cawthray  
John Curbison  
Peter Hodgkinson  
Ann Hepburn

**Independent examiner** Gibson Booth  
New Court  
Abbey Road North  
Shepley  
Huddersfield  
HD8 8BJ

**Bankers** Unity Trust Bank Plc  
9 Brindley Place  
4 Oozells Square  
Birmingham  
B1 2HB

#### Senior management team

Elissa Newman - Chief Executive Officer  
Claire Holmes - Operations and Service Officer

## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

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#### Structure, governance and management

##### Governing Document

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from Holbeck Elderly Aid to Holbeck Together. As the charity's business planning develops to incorporate potential growth arising from (currently unsecured) capital investment, consideration is being given to further changes to the governing structure of the charity, with a view to separating commercial and social enterprise activities from core charitable services delivered directly by Holbeck Together.



Holbeck Together Supermarket based at St Matthews Community Centre



Friendship group and games afternoons



##### Appointment of Trustees, Induction and Training

The Board of Trustees is the governing body of the charity. The Board has produced a skills matrix for current trustees and will use this information to appoint from time-to-time new trustees taking account of skills, knowledge, experience, and enthusiasm for the cause of the charity. All new trustees are provided with an induction pack which includes details of their responsibilities as trustees (including guidance from the Charity Commission on trustees' roles and responsibilities). During the year to March 31st, 2024, there were no changes to the membership of the Board.

##### Risk Management

The identification and management of risk is integral to the work of Holbeck Together. A strategic risk register is in place covering governance, finance, operational and strategic development. It identifies the potential risks the organisation is exposed to and, for each risk, the existing controls in place and potential improvements in control. The Risk Register is overseen by a lead trustee and updated on a regular basis. Risks are considered at every Board meeting along with mitigations. As new risks are identified these are added to the register along with existing controls and potential improvements. Trustees remain satisfied that there are systems in place to mitigate exposure to the major risks identified in the risk register, specifically financial risk, reputational risk, and policies and procedures to ensure safe services are delivered.

During the year this process of risk assessment has resulted in work being undertaken in a number of areas including a review of financial systems and implementation of changes, staff cyber security training and clarification of staff roles, responsibilities and delegations. Work has also progressed on the development of a regulatory Compliance Framework for the organisation.

## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2024

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#### Structure, governance and management (continued)



Parent and Tots Group



Holbeck Together's Minibus

#### Safeguarding

Safeguarding is integral to the work of Holbeck Together reflecting the expansion of our role from supporting older people in the community to working with families and children. Over the year considerable progress has been made on ensuring our systems for safeguarding are robust and effective. There is a lead trustee for safeguarding and an organisational safeguarding lead. A safeguarding report is presented at every Board meeting. This provides trustees with updates on areas including training, audits, any safeguarding incidents and safety.

During the year policies and procedures for safeguarding of children and young people and staff recruitment (in line with Safer Recruitment) has been updated and DBS checks for volunteers undertaken, recorded and audited. Work is nearing completion on a volunteer recruitment policy. Trustees have completed safeguarding training, and the safeguarding lead trained in e-safety.

#### Fundraising Policy

The charity has an active fundraising strategy approved by the board and reviewed on a regular basis. This strategy identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf. The charity has developed some trading activities including a shop, a café and transport which are income generating.

The charity does work with external consultants in the preparation of funding applications; however, the board maintains oversight of all fundraising activities. Due to its size, the charity does not, include itself within the Fundraising Regulator regime.

Arising from our active fundraising strategy the income profile for the charity is changing, with a growing contribution from income generated through charging for services and corporate sponsorship. New activities have emerged through engagement with partners in the delivery of statutory commissioned services and there is potential for further growth in this activity. However, our core services and charitable purpose continues to be supported through funding from the National Lottery, Leeds City Council, and long-term grant making partners including The Garfield Weston and Henry Smith Trusts.

#### Objectives and Activities

The objectives of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has expanded its reach to all people in the Holbeck and wider community and is exercising freedoms under charity law to raise funds through commercial activities.

Holbeck Together has embraced the concept of the "community anchor" organisation working with local people across all generations to improve lives and strengthen community cohesion. During the year under review Holbeck Together engaged with Leeds City Council and other key partners to prepare a funding bid under the then government's Levelling Up programme. Of the three schemes included within the bid, the 'Heart of Holbeck' envisages a fully refurbished and re-designed St Matthews Centre alongside the 'The Old Box Office' building currently owned by Leeds Building Society, providing a community hub, with facilities for a social supermarket, café, charity shop, rooms for wellbeing services and rentable space for community and family events. The emphasis will be on providing skills and opportunities for local people and tackling health inequalities in the area.

**Objectives and activities (continued)**

Building the Heart of Leeds partnership and the preparation of the bid has been resource intensify and during 2023-24 the board has committed significant senior staff time as well as expenditure exceeding £10K in fees and other costs. In due course a proportion of these costs will be recoverable. This work programme is re-shaping Holbeck Together's strategic direction and business objectives in line with our revised charitable objectives.

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Each meal service, shopping outing and event has limited availability and therefore must be booked in advance. All other services on the weekly schedule are available on a drop-in basis. For further information please call 0113 245 5553 and speak to Matthew.

All events are at St Matthews Community Centre unless otherwise stated.



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Parents &amp; Tots (Term time only)</b> St Matthews 9:30am-11:00am	<b>Coffee Shop</b> St Matthews 10:00am-12:00pm Various Prices	<b>Coffee Morning</b> Ingram Court 10:00am-12:00pm Various Prices	<b>Coffee Shop</b> St Matthews 9:45am-11:30pm Various Prices  <b>Holbeck Community Shop</b> St Matthews 9:30am-2:00pm £3.50 for 14 Food Items	<b>Coffee Shop</b> St Matthews 10:00am-12:00pm Various Prices
<b>Coffee Shop</b> St Matthews 10:00am-12:00pm Various Prices	<b>Chair Based Exercise Wellness Activity</b> St Matthews 10:00am-11:00am £3.00 per person	<b>Shopping to Morley Town Centre,</b> 9:30am collect 1:30pm return £5.00 Transport  9 Oct, 30 Oct, 20 Nov, Thur 12 Dec  <b>Shopping to Crossgates</b> 9:30am collect 1:30pm return £5.00 Transport  2 Oct, Thur 24 Oct, 13 Nov, 4 Dec		<b>Dance On Yorkshire Dance</b> St Matthews 10:00am-11:00am Free of Charge  55+
		<b>Shopping to Pudsey, Owlcoates</b> 9:30am collect 1:30pm return £5.00 Transport  16 Oct, 6 Nov, 27 Nov, 18 Dec  <b>Charity Shop</b> St Matthews 11:30am-3:00pm		<b>Charity Shop</b> St Matthews 10:00am-2:00pm
<b>Charity Shop</b> St Matthews 11:30am-3:00pm	<b>Charity Shop</b> St Matthews 10:00am-12:00pm and 1:00pm-2:00pm		<b>Charity Shop</b> St Matthews 10:00am-2:00pm	
<b>2-Course Lunch Delivery</b> 11:45am-1:00pm £5.00  55+	<b>2-Course Lunch Delivery</b> 11:45am-1:00pm £5.00  55+	<b>2-Course Lunch Delivery</b> 11:45am-1:00pm £5.00  55+	<b>2-Course Lunch Delivery</b> 11:45am-1:00pm £5.00  55+	<b>Fish &amp; Chip Lunch Delivery</b> 12:00pm-1:30pm From £5.50  55+
<b>2-Course Lunch</b> St Matthews 12:00pm-1:00pm £5.00  55+	<b>3-Course Lunch</b> St Matthews 12:00pm-1:15pm £6.00  55+	<b>3-Course Lunch</b> Ingram Court 12:00pm-1:15pm £6.00  55+	<b>Baby Massage</b> Jamyang Buddhist Centre 10:30am-11:30am 12 Sept - 10 Oct 5-week programme  Call Leanne on 01132455553 for further programme details	<b>3-Course Fish &amp; Chips</b> St Matthews 11:30am-1:15pm From £6.50  55+
<b>Community Support</b> St Matthews 1:00pm-3:00pm Please book with Nicole on 0113 245 5553	<b>Friendship Club Afternoon</b> St Matthews 1:15pm-2:45pm Various Prices	<b>Craft Group Afternoon</b> Ingram Court 1:15pm-3:15pm £1.00 per person	<b>Memories Café</b> St Matthews 2:00pm-3:30pm Fortnightly from 10 <sup>th</sup> October	<b>Bingo Afternoon</b> St Matthews 1:15pm-2:15pm £1.00 per person

## Holbeck Together

### Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

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#### Public benefit

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for public benefit.

#### Financial review

Income increased by £25k (5.1%) to £507k (2022/23: £482k) with grant income up £16k and revenue from charitable activities £12k higher than the previous year. Donations were £6k lower. A healthy level of cash at the bank combined with rising interest rates resulted in investment income increasing by £2k. Grants represent 80% of total income. Diversification of income sources is a key area of strategic focus to enable us to broaden the services we deliver and for continuation of operations when grants naturally roll off.

Expenses increased by £104k to £583k (2022/23: £479k). Of this, £398k (2022/23: £265k) came from restricted funds and £185k (2022/23: £214k) from general funds which includes unrestricted grants and other income. Where possible funding for staff roles for delivery of specific programmes of work are matched to grants secured to support those programmes enabling us to have flexibility in our operating model. We also aim to secure funding for a proportion of central support costs from grants. £411k of expenditure in the year was on delivery of charitable activities (2022/23: £269k) and £172k on support costs (2022/23: £210k).

Overall funds reduced from £326k to £251k, of which £179k (2022/23: £227k) is unrestricted. The charity operated within the range set within our Reserves Policy during the year.

In November 2023 the board appointed new accountants, Gibson Booth, following a tender exercise. The transition period and the data handover has been completed successfully although there were gaps in reporting and detailed oversight was required by our senior managers to ensure effective financial controls were maintained.

During the year the number of staff employed grew by 3. Besides those post funded directly by grant or contract, two posts are an addition to the core costs of the charity, through the appointment of a finance worker and caretaker for St Matthews.

#### Reserves policy

The Trustees have a long-established reserves policy with the overarching principle to hold a robust level of reserves, designed to ensure financial stability and support the charity's objectives during times of uncertainty and investment for growth.

The policy is reviewed on an annual basis. During the most recent review, adjustments were made to account for changes in operational risks and financial priorities.

The reserves policy continues to be aligned with the charity's risk register. In the past year, the board has identified additional risks. These risks have been addressed to ensure the charity maintains sufficient reserves to mitigate potential impacts. The trustees remain committed to ensuring reserves are managed responsibly to support the charity's work.

The board will continue to monitor the reserves policy in relation to the charity's risk profile and financial position, with the next review scheduled for next year.

As at 31 March 2024 the charity reported total reserves of £250,553 of which £178,973 represented unrestricted reserves. None of those reserves were designated and £48,174 were invested in fixed assets giving free reserves for the charity at 31 March 2024 of £202,379.

#### Going Concern

In reviewing the sustainability of the charity, the trustees consider the financial health of the charity, including the reserves and identified financial risks. However, the trustees also consider whether the organisation is succeeding in delivering its charitable objectives and has a successful track record of raising funds through grants, contracts and sponsorship. The trustees are of the opinion that Holbeck Together has demonstrated its ability to enhance its reputation and build third sector leadership combined with generating income through an effective fundraising strategy and partnership working.

The trustees are also aware that there are macro level economic and political risks associated with 'The Heart of Holbeck', which we are not able to control. Our decisions to proceed at risk and incur ongoing costs associated with the project, are grounded in our charitable objectives and the strength of our third sector leadership and public and private sector partnerships. Further investment in fundraising and business expertise is also planned to help mitigate future financial risks.

The trustees are of the view that carried forward reserves will be sufficient to cover projected deficits and have taken the decision to utilise a substantial legacy to maintain cash reserves until the outcome of several key funding applications, including Heart of Holbeck, is known.

All that Holbeck Together has achieved is only made possible through the dedication and professionalism of our team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve their lives.

**Holbeck Together**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2024**

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**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

20 Dec 2024

The trustees' annual report was approved on ..... and signed on behalf of the board of trustees by:



John England (Fri, 20th Dec 2024  
11:56:30 GMT)

John England BSc MBA, (Chair)  
Trustee

Date... 20 Dec 2024 .....

## Holbeck Together

### Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Holbeck Together

Year ended 31 March 2024

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I report to the trustees on my examination of the financial statements of Holbeck Together ('the charity') for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick Heaton (Fri, 20th Dec 2024  
12:03:11 GMT)

Patrick Heaton FCA  
Independent Examiner

For and on behalf of:  
Gibson Booth Chartered Accountants  
New Court  
Abbey Road North  
Shepley  
Huddersfield  
HD8 8BJ

20 Dec 2024

**Holbeck Together****Company Limited by Guarantee****Statement of Financial Activities  
(including income and expenditure account)****Year ended 31 March 2024**

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		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
<b>Income and endowments</b>	<b>Note</b>				
Donations and legacies	<b>5</b>	56,039	366,838	422,877	412,621
Charitable activities	<b>6</b>	80,994	–	80,994	68,587
Investment income	<b>7</b>	3,139	–	3,139	954
<b>Total income</b>		<u>140,172</u>	<u>366,838</u>	<u>507,010</u>	<u>482,162</u>
<b>Expenditure</b>					
Expenditure on charitable activities	<b>8,9</b>	<u>(184,531)</u>	<u>(398,324)</u>	<u>(582,855)</u>	<u>(479,312)</u>
<b>Total expenditure</b>		<u>(184,531)</u>	<u>(398,324)</u>	<u>(582,855)</u>	<u>(479,312)</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(44,359)</u>	<u>(31,486)</u>	<u>(75,845)</u>	<u>2,850</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>226,629</u>	<u>99,769</u>	<u>326,398</u>	<u>323,548</u>
<b>Total funds carried forward</b>		<u>182,270</u>	<u>68,283</u>	<u>250,553</u>	<u>326,398</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

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The notes on pages 11 to 20 form part of these financial statements.

## Holbeck Together

### Company Limited by Guarantee

### Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	15	48,174	36,771
<b>Current assets</b>			
Debtors	16	30,154	42,150
Cash at bank and in hand		261,918	303,996
		<u>292,072</u>	<u>346,146</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>(89,693)</u>	<u>(56,519)</u>
<b>Net current assets</b>		<u>202,379</u>	<u>289,627</u>
<b>Total assets less current liabilities</b>		<u>250,553</u>	<u>326,398</u>
<b>Net assets</b>		<u>250,553</u>	<u>326,398</u>
<b>Funds of the charity</b>			
Restricted funds		71,580	99,769
Unrestricted funds		178,973	226,629
<b>Total charity funds</b>	19	<u>250,553</u>	<u>326,398</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

20 Dec 2024

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:



John England (Fri, 20th Dec 2024  
11:56:30 GMT)

John England BSc MBA, (Chair)  
Trustee

The notes on pages 11 to 20 form part of these financial statements.

**Holbeck Together****Company Limited by Guarantee****Statement of Cash Flows****Year ended 31 March 2024**

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	2024	2023
	£	£
<b>Cash flows from operating activities</b>		
Net (expenditure)/income	(75,845)	2,850
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	13,121	9,356
Other interest receivable and similar income	(3,139)	(954)
Interest payable and similar charges	3,096	–
Accrued expenses/(income)	23,134	(869)
<i>Changes in:</i>		
Trade and other debtors	11,996	12,004
Trade and other creditors	10,040	5,218
Cash generated from operations	(17,597)	27,605
Interest paid	(3,096)	–
Interest received	3,139	954
Net cash (used in)/from operating activities	<u>(17,554)</u>	<u>28,559</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(24,524)	(17,754)
Proceeds from sale of tangible assets	–	201
Net cash used in investing activities	<u>(24,524)</u>	<u>(17,553)</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(42,078)	11,006
<b>Cash and cash equivalents at beginning of year</b>	303,996	292,990
<b>Cash and cash equivalents at end of year</b>	<u>261,918</u>	<u>303,996</u>

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The notes on pages 11 to 20 form part of these financial statements.

## Holbeck Together

### Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2024

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Old Box Office, 99 Domestic Street, Leeds, LS11 9NS, England.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), (Charities SORP (FRS 102)), the Companies Act 2006, Charities Act 2011 and UK Generally Accepted Accounting Practice.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency of the entity and are rounded to the nearest £. The significant accounting policies consistently applied in the preparation of these financial statements are set out below.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Significant judgements

No significant judgements have been made in the process of applying the entity's accounting policies.

##### Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

##### Allocation of overheads and support costs by activity

The allocation of support costs between activity types is an estimation based upon the type of work performed and expenditure required for each activity type.

##### Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on the general fund and designated funds. They are available for use at the discretion of the directors in the furtherance of the company's general charitable objectives.

Restricted funds are created when grants and donations are made for a particular purpose, the use of which is restricted to that purpose.

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (*continued*)

#### Year ended 31 March 2024

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### 3. Accounting policies (*continued*)

#### Incoming resources

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement is established.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income: Income from donations is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes, but not expended during the period, is shown in the relevant funds in the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Computer equipment	-	25% reducing balance
Plant and machinery	-	25% reducing balance

#### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

##### Year ended 31 March 2024

### 3. Accounting policies (continued)

#### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

### 4. Limited by guarantee

The charitable company has nine members. If the charity is dissolved, each member promises to remain a member or within twelve months afterwards, to pay up to £1 towards the cost of dissolution and the liabilities of the charity while the contributor was a member.

### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	18,232	–	18,232
<b>Grants</b>			
Grants receivable	37,807	366,838	404,645
	<u>56,039</u>	<u>366,838</u>	<u>422,877</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	24,171	–	24,171
<b>Grants</b>			
Grants receivable	72,844	315,606	388,450
	<u>97,015</u>	<u>315,606</u>	<u>412,621</u>

### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Activities income	2,198	2,198	1,479	1,479
Charity shop income	7,449	7,449	–	–
Fundraising	2,358	2,358	–	–
Lunch club	31,343	31,343	32,911	32,911
Social supermarket	8,354	8,354	7,808	7,808
Transportation income	29,292	29,292	26,389	26,389
	<u>80,994</u>	<u>80,994</u>	<u>68,587</u>	<u>68,587</u>

### 7. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	3,139	3,139	954	954

**Holbeck Together****Company Limited by Guarantee****Notes to the Financial Statements (continued)****Year ended 31 March 2024****8. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable activities	65,713	345,566	411,281
Support costs	118,818	52,758	171,574
	<u>184,531</u>	<u>398,324</u>	<u>582,855</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable activities	55,631	213,588	269,219
Support costs	158,219	51,874	210,093
	<u>213,850</u>	<u>265,462</u>	<u>479,312</u>

**9. Expenditure on charitable activities by activity type**

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total funds 2023 £
Charitable activities	411,281	135,590	546,871	418,693
Governance costs	–	35,984	35,984	60,619
	<u>411,281</u>	<u>171,574</u>	<u>582,855</u>	<u>479,312</u>

**10. Analysis of support costs**

	Charitable activities £	Total 2024 £	Total 2023 £
Staff costs	73,347	73,347	109,927
Premises	2,316	2,316	16,223
Finance costs	495	495	727
Employer's NIC	1,615	1,615	2,234
Pension costs	3,945	3,945	4,583
Legal and professional	17,772	17,772	–
Other expenditure	36,100	36,100	15,780
	<u>135,590</u>	<u>135,590</u>	<u>149,474</u>

**11. Net (expenditure)/income**

Net (expenditure)/income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>13,121</u>	<u>9,356</u>

**12. Independent examination fees**

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,100</u>	<u>2,800</u>

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2024

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#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	289,137	251,032
Social security costs	18,284	11,190
Employer contributions to pension plans	13,116	10,259
	<u>320,537</u>	<u>272,481</u>

The average head count of employees during the year was 10 (2023: 9). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of staff	<u>13</u>	<u>15</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees (2023: Nil).

#### 15. Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Plant and machinery £	Total £
<b>Cost</b>					
At 1 April 2023	17,855	98,180	22,738	7,546	146,319
Additions	1,882	–	22,353	289	24,524
<b>At 31 March 2024</b>	<u>19,737</u>	<u>98,180</u>	<u>45,091</u>	<u>7,835</u>	<u>170,843</u>
<b>Depreciation</b>					
At 1 April 2023	10,160	85,072	13,386	930	109,548
Charge for the year	2,094	3,277	6,054	1,696	13,121
<b>At 31 March 2024</b>	<u>12,254</u>	<u>88,349</u>	<u>19,440</u>	<u>2,626</u>	<u>122,669</u>
<b>Carrying amount</b>					
<b>At 31 March 2024</b>	<u>7,483</u>	<u>9,831</u>	<u>25,651</u>	<u>5,209</u>	<u>48,174</u>
At 31 March 2023	<u>7,695</u>	<u>13,108</u>	<u>9,352</u>	<u>6,616</u>	<u>36,771</u>

#### 16. Debtors

	2024 £	2023 £
Trade debtors	6,853	12,770
Prepayments and accrued income	23,301	29,380
	<u>30,154</u>	<u>42,150</u>

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**Holbeck Together****Company Limited by Guarantee****Notes to the Financial Statements (continued)****Year ended 31 March 2024****17. Creditors: amounts falling due within one year**

	2024	2023
	£	£
Trade creditors	13,700	7,732
Accruals and deferred income	49,742	26,608
Other loans	20,000	20,000
Other creditors	6,251	2,179
	<u>89,693</u>	<u>56,519</u>

**18. Pensions and other post retirement benefits****Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £13,116 (2023: £10,259).

**19. Analysis of charitable funds****Unrestricted funds**

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	226,629	140,172	(184,531)	(3,297)	178,973
	<u>226,629</u>	<u>140,172</u>	<u>(184,531)</u>	<u>(3,297)</u>	<u>178,973</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	260,802	166,556	(213,850)	13,121	226,629
	<u>260,802</u>	<u>166,556</u>	<u>(213,850)</u>	<u>13,121</u>	<u>226,629</u>

**Restricted funds**

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
(NHS) Leeds Hospital Charity	(1,727)	13,375	(11,037)	(611)	–
Being You	–	30,620	(30,620)	–	–
Better Together	–	15,674	(15,169)	–	505
Department of Transport	–	1,024	(1,516)	–	(492)
Digital Health Hub	–	–	–	–	–
Digital Inclusion	–	10,000	(5,170)	–	4,830
Francis Winham Foundation	5,000	–	(2,531)	–	2,469
Get Set Leeds	–	570	(586)	16	–
Health for All	–	(3,694)	(3)	3,697	–
Healthy Holiday	3,242	16,655	(19,880)	–	17
Healthy Warm and Well	–	4,446	(4,413)	(33)	–
Henry Smith	21,303	58,800	(60,610)	–	19,493
Household Support Fund	984	23,800	(24,078)	–	706
LCC Christmas Market	–	1,000	(749)	(251)	–
LCC Lunch Club	–	3,121	(2,662)	–	459
Leeds Christian Church Trust	–	11,750	(9,519)	–	2,231
Leeds City Council	–	56,840	(55,605)	(564)	671
Leeds Fund	1,723	–	(1,723)	–	–
Leeds Older People's Forum	3,835	–	(3,835)	–	–
Masonic Charitable Foundation	3,333	–	(3,333)	–	–
Multiply Round 1	–	6,000	(3,445)	–	2,555

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2024

#### 19. Analysis of charitable funds (continued)

National Lottery	43,756	90,619	(105,171)	–	29,204
National Lottery COL Uplift	–	5,619	(2,377)	–	3,242
Neighbourhood Matching	–	5,840	(3,010)	–	2,830
NHS Health and Wellbeing (Charities Art Project)	1,170	1,000	(1,325)	–	845
People's Postcode Lottery	12,559	–	(13,024)	465	–
Stay Well This Winter	–	3,000	(1,655)	–	1,345
Touchstone Support	2,498	8,118	(10,616)	–	–
Wades	1,041	–	(982)	611	670
Welcome Spaces	–	2,000	(1,861)	(139)	–
Other restricted funds	1,052	661	(1,819)	106	–
	<u>99,769</u>	<u>366,838</u>	<u>(398,324)</u>	<u>3,297</u>	<u>71,580</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
(NHS) Leeds Hospital Charity	13,375	–	(15,102)	–	(1,727)
Digital Health Hub	8,230	–	(8,230)	–	–
Francis Winham Foundation	–	5,000	–	–	5,000
Healthy Holiday	7,236	20,345	(24,481)	142	3,242
Henry Smith	–	59,900	(38,597)	–	21,303
Household Support Fund	–	14,500	(13,516)	–	984
Ideas that Change Lives	11,703	–	(3,214)	(8,489)	–
LCC Lunch Club	–	–	(13,277)	–	(13,277)
Leeds City Council	15,000	4,000	(165)	–	18,835
Masonic Charitable Foundation	4,554	5,000	(6,221)	–	3,333
National Lottery	–	103,876	(60,120)	–	43,756
NHS Health and Wellbeing (Charities Art Project)	–	1,170	–	–	1,170
People's Postcode Lottery	–	25,000	(12,441)	–	12,559
Touchstone Support	–	32,473	(29,975)	–	2,498
Wades	–	2,500	(1,459)	–	1,041
Widening Partnerships	1,799	–	(1,799)	–	–
Other restricted funds	849	41,842	(36,865)	(4,774)	1,052
	<u>62,746</u>	<u>315,606</u>	<u>(265,462)</u>	<u>(13,121)</u>	<u>99,769</u>

**Holbeck Together**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2024**

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**19. Analysis of charitable funds (continued)**

**Purpose of Restricted Funds:**

**(NHS) Leeds Hospital Charity** - Health and wellbeing support.

**Being You** - Staff costs and activities to improve mental health in the community.

**Better Together** - Staff costs for Community Development worker and projects to reduce health inequalities.

**Department of Transport** - Contribution towards fuel costs from BSOG.

**Digital Health Hub** - Staff costs to help users access relevant information and tools digitally to improve health and wellbeing.

**Digital Inclusion** - For digital support to clients.

**Francis Winham Foundation** - Towards feeding the elderly during the Winter Period.

**Get Set Leeds** - To promote physical activity.

**Health for All** - Towards seasonal workers, resources, venue hire and refreshments for projects.

**Healthy Holiday** - For food parcels, cookery support, organised family activities and events through the school holidays.

**Healthy Warm and Well** - Provide food and free transport for older people.

**Henry Smith** - Towards management and salary costs.

**Household Support Fund** - For the purchase of ambient goods, toiletries and fuel vouchers to support those most in need.

**LCC Christmas Market** - Promotion, entertainment and volunteer costs for Leeds Christmas Market.

**LCC Lunch Club** - For provision of meals at lunch club.

**Leeds Christian Church Trust** - For provision of food, meals, fuel vouchers.

**Leeds City Council** - Staff costs.

**Leeds Fund** - Communications and marketing.

**Leeds Older People's Forum (Transport Connected)** - To support trips using digital apps.

**Masonic Charitable Foundation** - Part funding for the volunteer co-ordinator post.

**Multiply Round 1** - For digital worker salary and tablets for learners.

**National Lottery** - Towards staffing and organisational activities.

**National Lottery COL Uplift** - An additional one off sum to support Cost of Living Crisis.

**Neighbourhood Matching** - For recruiting volunteers and related volunteer activities.

**NHS Health and Wellbeing (Charities Art Project)** - Towards costs for the Charities Art Project.

**People's Postcode Lottery** - Towards costs for the expansion of the community shop.

**Stay Well This Winter** - Support to frail, vulnerable, elderly people by reducing isolation and increasing resilience and self-care through the encouragement of connections between older people in the community.

## Holbeck Together

### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

Year ended 31 March 2024

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#### 19. Analysis of charitable funds (continued)

**Touchstone Support** - To form a new project "Your Space" focusing on mental health.

**Wades** - Towards exercise class costs.

#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	48,174	48,174
Current assets	292,072	292,072
Creditors less than 1 year	(89,693)	(89,693)
<b>Net assets</b>	<u>250,553</u>	<u>250,553</u>

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	36,771	36,771
Current assets	346,146	346,146
Creditors less than 1 year	(56,519)	(56,519)
<b>Net assets</b>	<u>326,398</u>	<u>326,398</u>

#### 21. Analysis of changes in net debt

	At 1 Apr 2023 £	Cash flows £	At 31 Mar 2024 £
Cash at bank and in hand	<u>303,996</u>	<u>(42,078)</u>	<u>261,918</u>

#### 22. Operating lease commitments

At 31 March 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	1,129	576
Later than 1 year and not later than 5 years	493	144
	<u>1,622</u>	<u>720</u>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	2024 £	2023 £
Operating lease rentals	<u>1,248</u>	<u>720</u>

**Holbeck Together**

**Company Limited by Guarantee**

**Notes to the Financial Statements *(continued)***

**Year ended 31 March 2024**

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**23. Related parties**

During the year, the Charity raised sales invoices amounting to £1,073 (2023: £854) to Westward Care, a company of which Peter Hodgkinson is also a director. At 31 March 2024 there was £250 outstanding (2023: £104).

**HOLBECK TOGETHER**

England & Wales - Charity number 1075934

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# Accounts

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**Registered number: 03657728**  
**Charity number: 1075934**

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	J R England, (Chair) A Hopper, (Vice Chair) M Addawoo S Cawthray C Cochrane J B Curbison A Gabriel (resigned 1 October 2022) A Hepburn P G Hodgkinson K R Wint
<b>Company registered number</b>	03657728
<b>Charity registered number</b>	1075934
<b>Registered office</b>	The Old Box Office 99 Domestic Street Leeds West Yorkshire LS11 9NS
<b>Chief executive officer</b>	Elissa Newman
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
<b>Senior Management Team</b>	Elissa Newman - Chief Executive Officer Claire Holmes - Operations and Service Officer

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2023. The annual report serves the purpose of both a trustees report and a directors report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Structure, Governance and Management**

Governing Document

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from Holbeck Elderly Aid to Holbeck Together.

Appointment of Trustees, Induction, and Training

The Board of Trustees is the governing body of the charity. The Board has produced a skills matrix for current trustees and will use this information to appoint from time-to-time new trustees taking account of skills, knowledge, experience, and enthusiasm for the cause of the charity. All new trustees are provided with an induction pack which includes details of their responsibilities as trustees (including guidance from the Charity Commission on trustees' roles and responsibilities). New trustees undertake informal training including meeting with the CEO to understand the activities of the charity, including visits to St Matthews Centre, and reviewing the financial reporting for the charity. During the year 2022/23, following four years of service, Angela Gabriel resigned from her position of board member. Aside from this, there are no further changes to report on the membership of the Board.

Risk management

A strategic risk register is in place and is overseen by a lead trustee. The Risk Register is an agenda item at each board meeting and has been reviewed and updated on a regular basis. Ongoing risk management includes recent board led audits of financial processes and procedures and safeguarding. Trustees remain satisfied that there are systems in place to mitigate exposure to the major risks identified in the risk register, specifically financial risk, reputational risk, and policies and procedures to ensure safe services are delivered.

Safeguarding

Building on our roots supporting older people to live healthy and active lives in the community, we place safeguarding at the heart of everything we do. This is particularly important as the charity extends its remit to support all members of the community with particular emphasis on families and children through our school holiday work. The board has now appointed a trustee to take a safeguarding lead, and an audit of safeguarding procedures and practice has been undertaken. All board members will complete or refresh their safeguarding training in the next financial year.

Fundraising Policy

The charity has an active fundraising strategy approved by the board and reviewed on a regular basis. This strategy identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf. The charity has developed its own shop to sell to the public donated items, and this is a growing source of income.

The charity does work with external consultants in the preparation of funding applications; however, the board maintains oversight of all fundraising activities. Due to its size, the charity does not, include itself within the Fundraising Regulator regime.

Much of the funding received is subject to performance review either through written report or face to face meetings with donor organisations. In the year to 31 March 2023, the charity was successful in securing a fourth multi year grant from the National Lottery and a further multi-year grant from the Henry Smith Trust.

**Objects and Activities**

The objects of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has expanded its reach to all people in the Holbeck and wider community and is exercising freedoms under charity law to raise funds through commercial activities. Holbeck Together has embraced the concept of the “community anchor” organisation working with local people across all generations to improve lives and strengthen community cohesion. The trustees remain committed to completing a lease agreement with Leeds City Council to manage St Matthews Community Centre as a key community resource, and as a landmark for social regeneration in the area. Holbeck Together has continued to invest in St Matthews through the installation of improved security systems including lighting, alarms and CCTV, new furnishings have been purchased and equipment for the kitchen.

The year was one of consolidation improving and building on the services offered at St Matthews. The charity introduced additional layers of security, in partnership with and taking advice from other organisations such as Safer Leeds and West Yorkshire Police.

**A summary of the charity's activities:**

1. Community Support – Holbeck Together's community support work includes maintaining regular contact and visiting people identified as the most vulnerable in the local community. Partnerships with statutory organisations, including the NHS, and Leeds City Council, aim to deliver more accessible services and support tailored to the needs of the local community. A team of volunteers assists with this work, delivering hot meals and responding to calls for assistance. In partnership with other third sector organisations, Holbeck Together is now delivering a range of additional services including mental health community engagement work.
2. Transport services – The two minibuses are in regular use, enabling people in Holbeck to participate in activities organised by the charity, including a programme of regular shopping trips and outings. A further vehicle is used to deliver hot meals and to transport individuals to medical appointments. Our vehicles are regularly hired out to similar organisations across the city, who share our charitable objectives.
3. Activities – A programme of activities for all age groups is publicised through a regular newsletter and on the Holbeck Together website. The summer programme of outings is very popular and special celebration events at St Matthews are always well supported. Demand for the school holiday support programmes for children and families continues to grow with over 100 families signed up during the summer of 2022.
4. The social supermarket has 319 subscribers overall, each family paying £3.50 for a selection of ambient and fresh food. Through the home delivery of hot meals, St Matthews Café and meals provided in other locations the charity is

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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proud to have been able to deliver 13,299 meals in the year, along with over 34,000 engagements with Holbeck Together as a charity.

5. The growth of services during the year has been supported by additional funds enabling the recruitment of 4 additional staff members by the year end. As all these posts are new the board anticipates that there will be a significant expansion of our work in the coming year.

**Organisation**

The Board of Trustees meet a minimum of 6 times each year to review the performance of the charity and guide the charity's strategic direction. Since the last annual report a number of sub-groups have been established for example a group to review pay and HR policies including appraisal and performance related pay of key staff members. Other task orientated sub-groups have been set up to support and monitor key strategic actions such as the appointment of financial services and lease arrangements for St Matthews.

During the financial year, the Board decided to conduct a tendering process for the appointment of an auditor and the provision of financial management services, with a focus on the long-term financial planning and smarter financial reporting. The charity continues to appoint external expertise for marketing and communications, digital content, and the preparation of fundraising applications.

**Public Benefit**

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for public benefit.

**Financial Review**

a. Reserve's policy – The trustees have a reserves policy which underwent a review during the financial year, leading to the adoption by the board of an updated policy, more closely related to the risk register. As at 31 March 2023 the charity reported total reserves of £326,398 of which £226,629 represented unrestricted reserves. None of those reserves were designated and £36,721 were invested in fixed assets giving free reserves for the charity at 31 March 2023 of £189,908. These free reserves were represented by net cash at bank.

b. Results – the charity generated incoming resources of £482,162 in the year (2022: £406,158). Total expenditure in the year amounted to £479,312 (2022: £369,524) resulting in an overall surplus in the year of £2,850 (2022: £36,634). There was a decrease of £34,173 in unrestricted reserves, however this is due to recognising £60,000 of unrestricted income recorded upfront in the prior year. Furthermore, the board had committed on investing some of the unrestricted reserves to support the expansion of services over the course of the current year. All the above, alongside inflationary increases to general costs throughout the year contributed to the aforementioned deficit.

c. Going concern – The Charity is able to report both an increase in income, however these results are accompanied by a corresponding increase in expenditure. Of note is the continuing increase in income generated internally, through charges and fundraising such as the community shop. Internally generated income now represent 13.6% of our total income. Our Strategic Plan and recently identified opportunities will potentially deliver significant growth and sustainable income streams in the longer term. We hope to be able to announce more details in the near future.

**Looking Ahead**

Holbeck Together continues to build a solid reputation as a leading edge third sector organisation, which has stimulated

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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board was disappointed to learn that the Levelling Up Fund bid had not been successful, it took the decision to continue working with key partners on the delivery of some aspects of the overall bid. We remain optimistic that the detailed work undertaken to support the bid provides the impetus to progress a number of smaller projects. Meanwhile, the St Matthews Centre remains at the heart of the Holbeck community and our focus for service delivery for the foreseeable future. Our vision for Holbeck as a place where people are proud to live is at the forefront of all the charity's work. All that Holbeck Together has achieved is only made possible through the dedication and professionalism of our team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve their lives.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....

J R England  
(Chair of Trustees)

Date:

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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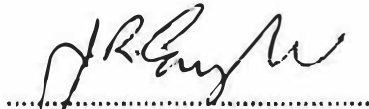
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



.....  
J R England  
(Chair of Trustees)  
Date:

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Report to the Trustees of Holbeck Together ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

*Laura Masheder*

Laura Masheder (Dec 20, 2023 14:37 GMT)

Signed:

Dated: Dec 20, 2023

Laura Masheder FCA DChA

**BHP LLP**

First Floor

Mayesbrook House

Lawnswood Business Park

Leeds

LS16 6QY

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies	3	97,015	315,606	412,621	350,459
Charitable activities	4	68,587	-	68,587	55,643
Investments	5	954	-	954	56
<b>Total income</b>		<b>166,556</b>	<b>315,606</b>	<b>482,162</b>	<b>406,158</b>
<b>Expenditure on:</b>					
Charitable activities	6	213,850	265,462	479,312	369,524
<b>Total expenditure</b>		<b>213,850</b>	<b>265,462</b>	<b>479,312</b>	<b>369,524</b>
<b>Net (expenditure)/income</b>		<b>(47,294)</b>	<b>50,144</b>	<b>2,850</b>	<b>36,634</b>
Transfers between funds	14	13,121	(13,121)	-	-
<b>Net movement in funds</b>		<b>(34,173)</b>	<b>37,023</b>	<b>2,850</b>	<b>36,634</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		260,802	62,746	323,548	286,914
Net movement in funds		(34,173)	37,023	2,850	36,634
<b>Total funds carried forward</b>		<b>226,629</b>	<b>99,769</b>	<b>326,398</b>	<b>323,548</b>

The Statement of Financial Activities complies with the requirements for an income and expenditure account under the Companies Act 2006 and includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 12 to 26 form part of these financial statements.

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 03657728**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	11	36,771	28,574
		<u>36,771</u>	<u>28,574</u>
<b>Current assets</b>			
Debtors	12	42,150	54,154
Cash at bank and in hand		303,996	292,990
		<u>346,146</u>	<u>347,144</u>
Creditors: amounts falling due within one year	13	(56,519)	(52,170)
<b>Net current assets</b>		<u>289,627</u>	<u>294,974</u>
<b>Total assets less current liabilities</b>		<u>326,398</u>	<u>323,548</u>
<b>Total net assets</b>		<u>326,398</u>	<u>323,548</u>
<b>Charity funds</b>			
Restricted funds	14	99,769	62,746
Unrestricted funds	14	226,629	260,802
<b>Total funds</b>		<u>326,398</u>	<u>323,548</u>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 03657728**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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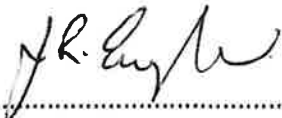
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



.....  
**J R England**  
(Chair of Trustees)  
Date:

The notes on pages 12 to 26 form part of these financial statements.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

Holbeck Together is a private limited company by guarantee incorporated in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given on page 2 onwards.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issues October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Holbeck Together meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

The charity relies heavily on grant and donation funding in order to carry out its charitable objectives. Such income sources remain uncertain. However, the trustees believe that charity has built an enviable reputation for delivering effective support to the community. Consequently, the trustees are confident that with improved free reserves and the time invested in building our partnerships, the charity is in a strong position to withstand interruptions in the grant funding cycle. As at 31 March 2023 free reserves stood at £189,908 which the trustees believe is sufficient for the charity to continue in operation for the foreseeable future. The trustees believe that it is reasonable for the accounts to be drawn up on a going concern basis.

**2.3 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
Motor vehicles	-	25%
Fixtures and fittings	-	25%
Office equipment	-	25%
St Matthews Equipment	-	25%

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

**2.10 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**2.12 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**2.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**2. Accounting policies (continued)**

**2.14 Concessionary Loans**

As permitted by paragraph 34.90 of FRS102, Concessionary Loans are initially recognised at the amount received or paid, with the carrying amount adjusted in subsequent years to reflect payments and any accrued interest and adjusted if necessary for any impairment.

**3. Income from donations and legacies**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
<b>Donations</b>				
Donations	23,844	-	<b>23,844</b>	23,844
<b>Subtotal detailed disclosure</b>	<b>23,844</b>	<b>-</b>	<b>23,844</b>	<b>23,844</b>
Donations	327	-	<b>327</b>	-
Grants	72,844	315,606	<b>388,450</b>	326,615
<b>Subtotal</b>	<b>73,171</b>	<b>315,606</b>	<b>388,777</b>	<b>326,615</b>
	<b>97,015</b>	<b>315,606</b>	<b>412,621</b>	<b>350,459</b>
Total 2022	<b>148,009</b>	<b>202,450</b>	<b>350,459</b>	

**4. Income from charitable activities**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Service delivery	68,587	<b>68,587</b>	55,643
Total 2022	<b>55,643</b>	<b>55,643</b>	

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**5. Investment income**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Investment income	954	<b>954</b>	56
Total 2022	56	56	

**6. Analysis of expenditure on charitable activities**

*Summary by fund type*

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Service delivery	213,850	265,462	<b>479,312</b>	369,524
Total 2022	135,646	233,878	369,524	

**7. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2023 £</b>	<b>Support costs 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Service delivery	321,716	157,596	<b>479,312</b>	369,524
Total 2022	243,819	125,705	369,524	

**Analysis of direct costs**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**7. Analysis of expenditure by activities (continued)**

	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Staff costs	<b>208,234</b>	170,113
Depreciation	<b>9,356</b>	8,084
Daytime Activities and Support	<b>51,614</b>	25,095
Lunch Club	<b>31,975</b>	28,433
Transport Costs	<b>20,537</b>	12,094
	<b>321,716</b>	243,819

**Analysis of support costs**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**7. Analysis of expenditure by activities (continued)**

**Analysis of support costs (continued)**

	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Staff costs	<b>64,247</b>	41,717
Bank Charges	<b>727</b>	686
Office Expenses	<b>6,947</b>	4,260
Printing, Postage and Stationery	<b>4,706</b>	4,780
IT Expenses	<b>4,049</b>	3,065
Marketing	<b>4,045</b>	7,817
Subscriptions	<b>419</b>	518
Premises Expenses	<b>4,505</b>	2,065
Utilities	<b>2,785</b>	3,767
Telephone	<b>2,369</b>	2,429
Insurance	<b>1,986</b>	1,650
Consultancy	<b>30,013</b>	32,585
Legal and Professional Fees	<b>9,815</b>	5,178
Accountancy Fees	<b>19,974</b>	13,279
Travel Expenses	<b>109</b>	9
Training Costs	<b>83</b>	250
Governance costs	<b>817</b>	1,650
	<b>157,596</b>	125,705

**8. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £2,800 (2022 - £2,600), and an annual accounts preparation fee of £2,000 (2022 - £1,900).

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**9. Staff costs**

	<b>2023</b>	2022
	£	£
Wages and salaries	<b>246,031</b>	192,583
Social security costs	<b>16,190</b>	11,870
Contribution to defined contribution pension schemes	<b>10,260</b>	7,377
	<u><b>272,481</b></u>	<u>211,830</u>

The average number of persons employed by the Charity during the year was as follows:

	<b>2023</b>	2022
	No.	No.
Employees	<b>15</b>	10

The average headcount expressed as full-time equivalents was:

	<b>2023</b>	2022
	No.	No.
Employees	<b>9</b>	7

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2023</b>	2022
	No.	No.
In the band £60,001 - £70,000	<b>1</b>	-

The key management personnel of the Charity is made up by the Senior Management Team, which comprises of two individuals. The total employee benefits received by the Senior Management Team amounted to £108,860 (2022 - £92,132).

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**11. Tangible fixed assets**

	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Office equipment £	St Matthews Equipment £	Total £
<b>Cost or valuation</b>						
At 1 April 2022	1,568	89,690	16,335	21,196	-	128,789
Additions	1,680	8,490	1,520	1,766	4,298	17,754
Disposals	-	-	-	(224)	-	(224)
At 31 March 2023	<u>3,248</u>	<u>98,180</u>	<u>17,855</u>	<u>22,738</u>	<u>4,298</u>	<u>146,319</u>
<b>Depreciation</b>						
At 1 April 2022	249	81,385	7,941	10,640	-	100,215
Charge for the year	541	3,687	2,219	2,769	140	9,356
On disposals	-	-	-	(23)	-	(23)
At 31 March 2023	<u>790</u>	<u>85,072</u>	<u>10,160</u>	<u>13,386</u>	<u>140</u>	<u>109,548</u>
<b>Net book value</b>						
At 31 March 2023	<u>2,458</u>	<u>13,108</u>	<u>7,695</u>	<u>9,352</u>	<u>4,158</u>	<u>36,771</u>
At 31 March 2022	<u>1,319</u>	<u>8,305</u>	<u>8,394</u>	<u>10,556</u>	<u>-</u>	<u>28,574</u>

**12. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	12,770	4,547
Other debtors	-	3,120
Prepayments and accrued income	29,380	46,487
	<u>42,150</u>	<u>54,154</u>

Included within prepayments and accrued income is a grant totalling £20,000 (2022 - £40,000) from Leeds Benevolent Society for Single Ladies which was scheduled to be released over a period of two years at £20,000 per annum.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**13. Creditors: Amounts falling due within one year**

	<b>2023</b>	2022
	£	£
Other loans	<b>20,000</b>	20,000
Trade creditors	<b>7,732</b>	9,501
Other creditors	<b>2,179</b>	1,279
Accruals and deferred income	<b>26,608</b>	21,390
	<u><b>56,519</b></u>	<u>52,170</u>

Included within other loans is a loan of £20,000 (2022 - £20,000) from Leeds City Council. There is no agreement in respect of repayments therefore the loan is deemed to be repayable on demand and included in creditors: amounts falling due within one year.

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b><i>Unrestricted funds</i></b>					
General Funds - all funds	260,802	166,556	(213,850)	13,121	226,629
<b><i>Restricted funds</i></b>					
Wades	-	2,500	(1,459)	-	1,041
National Lottery	-	103,876	(60,120)	-	43,756
NHS Health and Wellbeing (Charities Art Project)	-	1,170	-	-	1,170
Francis Winham Foundation	-	5,000	-	-	5,000
Henry Smith	-	59,900	(38,597)	-	21,303
Leeds Fund	15,000	-	(13,277)	-	1,723
Touchstone Support	-	32,473	(29,975)	-	2,498
Widening Partnerships	1,799	-	(1,799)	-	-
Digital Health Hub	8,230	-	(8,230)	-	-
(NHS) Leeds Hospital Charity	13,375	-	(15,102)	-	(1,727)
Household Support Fund	-	14,500	(13,516)	-	984
People's Postcode Lottery	-	25,000	(12,441)	-	12,559
Leeds Older People's Forum (Transport Connected)	-	4,000	(165)	-	3,835
Warm Spaces	-	-	-	-	-
Healthy Holiday	7,236	20,345	(24,481)	142	3,242
Masonic Charitable Foundation	4,554	5,000	(6,221)	-	3,333
Ideas that Change Lives	11,703	-	(3,214)	(8,489)	-
Other restricted funds	849	41,842	(36,865)	(4,774)	1,052
	<b>62,746</b>	<b>315,606</b>	<b>(265,462)</b>	<b>(13,121)</b>	<b>99,769</b>
<b>Total of funds</b>	<b>323,548</b>	<b>482,162</b>	<b>(479,312)</b>	<b>-</b>	<b>326,398</b>

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**14. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<b><i>Unrestricted funds</i></b>					
General Funds - all funds	162,569	203,708	(135,646)	30,171	260,802
<b><i>Restricted funds</i></b>					
Wades	918	-	(918)	-	-
National Lottery	69,425	46,278	(95,666)	(20,037)	-
NHS Health and Wellbeing (Charities Art Project)	155	1,580	(1,735)	-	-
Francis Winham Foundation	4,839	-	(4,839)	-	-
Henry Smith	7,806	17,250	(25,056)	-	-
Leeds Fund	-	30,050	(15,050)	-	15,000
Touchstone Support	-	4,980	(4,980)	-	-
Widening Partnerships	-	9,969	(8,170)	-	1,799
Digital Health Hub	-	10,000	(1,770)	-	8,230
(NHS) Leeds Hospital Charity	-	13,375	-	-	13,375
Household Support Fund	-	31,836	(26,450)	(5,386)	-
People's Postcode Lottery	6,446	1,045	(7,491)	-	-
Leeds Older People's Forum (Transport Connected)	499	-	-	(499)	-
Warm Spaces	2,913	-	-	(2,913)	-
Healthy Holiday	8,032	26,737	(26,893)	(640)	7,236
Masonic Charitable Foundation	5,000	5,000	(5,446)	-	4,554
Ideas that Change Lives	14,980	-	(3,277)	-	11,703
Other restricted funds	3,332	4,350	(6,137)	(696)	849
	124,345	202,450	(233,878)	(30,171)	62,746
<b><i>Total of funds</i></b>	<b>286,914</b>	<b>406,158</b>	<b>(369,524)</b>	<b>-</b>	<b>323,548</b>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**14. Statement of funds (continued)**

**Purpose of Restricted Funds:**

Wades - Towards exercise class costs.

National Lottery - Towards staffing and organisational activities.

NHS Health and Wellbeing (Charities Art Project) - Towards costs for the Charities Art Project.

Francis Winham - Towards feeding the elderly during the Winter Period.

Henry Smith - Towards management and salary costs.

Touchstone Support - To form a new project "Your Space" focusing on mental health.

Widening Partnerships - Event held in January 2022 - e.g. food costs.

Digital Health Hub - Staff costs to help users access relevant information and tools digitally to improve health and wellbeing.

(NHS) Leeds Hospital Charity -

Household Support Fund - For the purchase of ambient goods, toiletries and fuel vouchers to support those most in need.

People's Postcode Lottery - Towards costs for the expansion of the community shop.

Transport Connected - Towards the cost of various activities, including: Digital Inclusion, Service User Trip Costs, Staff Costs etc.

Healthy Holiday - For food parcels, cookery support, organised family activities and events through the school holidays.

Masons Charitable Foundation - Part funding for the volunteer co-ordinator post.

Ideas that Change Lives - For the development and expansion of the catering department. Contribution towards a meal delivery van, staff and marketing costs.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	36,771	-	<b>36,771</b>
Current assets	246,377	99,769	<b>346,146</b>
Creditors due within one year	(56,519)	-	<b>(56,519)</b>
<b>Total</b>	<b>226,629</b>	<b>99,769</b>	<b>326,398</b>

**Analysis of net assets between funds - prior year**

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Tangible fixed assets	28,574	-	28,574
Current assets	284,398	62,746	347,144
Creditors due within one year	(52,170)	-	(52,170)
<b>Total</b>	<b>260,802</b>	<b>62,746</b>	<b>323,548</b>

**16. Pension commitments**

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. At both the current and prior year-ends, there were no outstanding amounts owed to the fund.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**17. Operating lease commitments**

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>2023</b>	2022
	<b>£</b>	£
Not later than 1 year	<b>576</b>	576
Later than 1 year and not later than 5 years	<b>144</b>	864
	<u><b>720</b></u>	<u>1,440</u>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	<b>2023</b>	2022
	<b>£</b>	£
Operating lease rentals	<b>720</b>	576

**18. Related party transactions**

During the year, the Charity raised sales invoices amounting to £854 (2021 - £1,000) to Westward Care, a company of which Peter Hodgkinson is also a director. There was £104 outstanding at the end of the current year-end, with nothing outstanding in the prior year.

**HOLBECK TOGETHER**

England & Wales - Charity number 1075934

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# Accounts

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Registered number: 03657728  
Charity number: 1075934

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

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<b>Trustees</b>	J R England, (Chair) A Hopper, (Vice Chair) M Addawoo S Cawthray C Cochrane J B Curbison A Gabriel A Hepburn P G Hodgkinson K R Wint
<b>Company registered number</b>	03657728
<b>Charity registered number</b>	1075934
<b>Registered office</b>	The Old Box Office 99 Domestic Street Leeds West Yorkshire LS11 9NS
<b>Chief executive officer</b>	Elissa Newman
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
<b>Senior Management Team</b>	Elissa Newman - Chief Executive Officer Clare Holmes - Operations Manager

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Trustees Report for the year ended 31 March 2022**

The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2022. The annual report serves the purpose of both a trustees report and a directors report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Structure, Governance and Management**

**Governing Document**

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from Holbeck Elderly Aid to Holbeck Together.

**Appointment of Trustees, induction and training**

The Board of Trustees is the governing body of the charity. The Board has produced a skills matrix for current trustees and will use this information to appoint from time to time new trustees taking account of skills, knowledge, experience and enthusiasm for the cause of the charity. All new trustees are provided with an induction pack which includes details of their responsibilities as trustees (including guidance from the Charity Commission on trustees' roles and responsibilities). New trustees undertake informal training including meeting with the CEO to understand the activities of the charity, including visits to St Matthews centre and reviewing the financial reporting for the charity. During the year under review there were no changes to report on the composition of the Board.

**Risk management**

A strategic risk register is in place and is overseen by a lead trustee. The Risk Register is an agenda item at each board meetings and has been reviewed and updated on a regular basis. Ongoing risk management includes recent board led audits of financial processes and procedures and safeguarding. Trustees remain satisfied that there are systems in place to mitigate exposure to the major risks identified in the risk register, specifically financial risk, reputational risk, and policies and procedures to ensure safe services are delivered.

**Safeguarding**

Building on our roots supporting older people to live healthy and active lives in the community, we place safeguarding at the heart of everything we do. This is particularly important as the charity extends its remit to support all members of the community with particular emphasis on families and children through our school holiday work. The board has now appointed a trustee to take a safeguarding lead, and an audit of safeguarding procedures and practice has been undertaken. All board members will complete or refresh their safeguarding training in the next financial year.

**Fundraising Policy**

The charity has an active fundraising strategy approved by the board and reviewed on a regular basis. This strategy

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf. The charity has developed its own shop to sell to the public donated items, and this is a growing source of income.

The charity does work with external consultants in the preparation of funding applications; however, the board maintains oversight of all fundraising activities. Due to its size, the charity does not, include itself within the Fundraising Regulator regime.

Much of the funding received is subject to performance review either through written report or face to face meetings with donor organisations.

**Objects and activities**

The objects of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has expanded its reach to all people in the Holbeck and wider community and is exercising freedoms under charity law to raise funds through commercial activities. Holbeck Together has embraced the concept of the “community anchor” organisation working with local people across all generations to improve lives and strengthen community cohesion. The trustees remain committed to completing a lease agreement with Leeds City Council to manage St Matthew’s Community Centre as a key community resource, and as a landmark for social regeneration in the area. Whilst these negotiations remain ongoing, significant investment has been made improving facilities within the centre, including the social supermarket, the café area, and the fundraising shop. The new services developed in response to the Covid pandemic, such as the delivery of hot meals, have been consolidated, whilst new challenges that began to emerge towards the end of the financial year under review, notably the cost-of-living crisis, are now at the forefront of our service planning.

A summary of the charity’s activities:

1. Community Support – Holbeck Together’s community support work includes maintaining regular contact and visiting people identified as the most vulnerable in the local community. Partnerships with statutory organisations, including the NHS, and Leeds City Council, aim to deliver more accessible services and support tailored to the needs of the local community.
2. Transport services – The charity’s two minibuses are now back in regular use, enabling people in Holbeck to participate in activities organised by the charity, including a programme of trips and outings. A further vehicle has been purchased with a generous grant from the Ideas That Change Lives initiated by Leeds Community Foundation. Our vehicles regularly support similar organisations across the city, who share our charitable objectives.
3. Activities – A programme of activities is publicised through a regular newsletter and on the Holbeck Together website. The programme includes regular activities, trips and outings, celebratory events, with a greater emphasis on inter-generational activities wherever possible. School holiday support programmes for children and families commenced during 2021 with a programme of activities during the summer. This work extended into the half-term breaks with participation in the national programme to ensure children had access to a healthy meal.
4. Demand for the social supermarket continued to grow during the year with an average of 50 families being supported each week by the year end. Through the home delivery of hot meals, St Matthew’s café and meals provided in other locations the charity is proud to have been able to deliver 5932 meals in the year of which 4973 were outreach primarily to vulnerable isolating people due to covid.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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5. The charity has continued to work in partnership with other organisations to provide specialist support services to people living in the Holbeck area, including mental health support in partnership with Touchstone and support for families from minority groups, including refugees and asylum seekers in partnership with Health for All.

**Organisation**

The Board of Trustees meet a minimum of 4 times each year to review the performance of the charity and guide the charity's strategic direction. There were no sub-committees in place during the year under review. The day to day running of the charity is delegated to the Chief Executive Officer, Elissa Newman. The CEO will draw on her staff to keep her updated on operation matters.

The Board re-confirmed its appointment of BHP Accountants to undertake the annual audit and provide a range of financial management services, with a focus on the long-term financial planning and smarter financial reporting. The charity also makes use of external expertise for marketing and communications, digital content, and the preparation of fundraising applications.

**Public benefit**

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for public benefit.

**Financial review**

a. Reserves policy – The trustees have a reserves policy for the charity which is reviewed annually. A fundamental review of the policy is underway, and it is anticipated a significantly revised policy will be adopted during 2022/23. As at 31 March 2022 the charity reported total reserves of £323,548 of which £260,802 represented unrestricted reserves. None of those reserves were designated and £28,574 were invested in fixed assets giving free reserves for the charity at 31 March 2021 of £232,228. These free reserves were represented by net cash at bank.

b. Results – the charity generated incoming resources of £406,158 in the year (2021: £483,812). Total expenditure in the year amounted to £369,524 (2021: £317,209) resulting in an overall net movement in funds in the year of £36,634 (2021: £166,603).

c. Going concern – During the year the charity implemented a fundraising strategic plan as part of the business plan for the next two years that included applications to the National Lottery and Henry Smith Foundation. At the same income generated from activities, such as the community shop and transport has continued to grow and represents a higher proportion of our overall income than in previous years. There has been further success in securing several 'one-off' grants that have enabled the charity to expand the services it offers. The charity is demonstrating the benefits of its strategy to diversify income and long-term dependency on public sector grants.

**Looking ahead to the future**

Holbeck Together continues to build a solid reputation as a leading edge third sector organisation, which has stimulated media interest, and support and encouragement from the highest levels within the public sector and state. Towards the end of the financial year the charity agreed to take a lead role with other partners, including the City Council in making an application to the Government's Levelling Up Fund. Whatever the outcome, the legacy of this work could have significant implications for future community investment in Holbeck under the leadership of the charity. The St Matthews Centre will remain at the heart of our plans in the short to medium term, supporting our vision for Holbeck as a place where

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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people are proud to live.

All that we have achieved is only made possible through the dedication and professionalism of our small team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve lives and make Holbeck a place where people are proud to live.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....  
**J R England**

(Trustee)

Date: 10 November 2022

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

.....  
**J R England**

(Trustee)

Date: 10 November 2022

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Independent examiner's report to the Trustees of Holbeck Together ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Michael Jackson

Dated:

FCA DChA

**BHP LLP**

First Floor

Mayesbrook House

Lawnswood Business Park

Leeds

LS16 6QY

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	148,009	202,450	350,459	445,625
Charitable activities	4	55,643	-	55,643	38,093
Investments	5	56	-	56	94
<b>Total income</b>		<b>203,708</b>	<b>202,450</b>	<b>406,158</b>	<b>483,812</b>
<b>Expenditure on:</b>					
Charitable activities	6	135,646	233,878	369,524	317,209
<b>Total expenditure</b>		<b>135,646</b>	<b>233,878</b>	<b>369,524</b>	<b>317,209</b>
<b>Net income/(expenditure)</b>		<b>68,062</b>	<b>(31,428)</b>	<b>36,634</b>	<b>166,603</b>
Transfers between funds	14	30,171	(30,171)	-	-
<b>Net movement in funds</b>		<b>98,233</b>	<b>(61,599)</b>	<b>36,634</b>	<b>166,603</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		162,569	124,345	286,914	120,311
Net movement in funds		98,233	(61,599)	36,634	166,603
<b>Total funds carried forward</b>		<b>260,802</b>	<b>62,746</b>	<b>323,548</b>	<b>286,914</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 27 form part of these financial statements.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 03657728**

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**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

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	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	11	<b>28,574</b>	19,722
		<hr/>	<hr/>
		<b>28,574</b>	19,722
<b>Current assets</b>			
Debtors	12	<b>54,154</b>	2,230
Cash at bank and in hand		<b>292,990</b>	308,916
		<hr/>	<hr/>
		<b>347,144</b>	311,146
Creditors: amounts falling due within one year	13	<b>(52,170)</b>	(43,954)
		<hr/>	<hr/>
<b>Net current assets</b>		<b>294,974</b>	267,192
		<hr/>	<hr/>
<b>Total assets less current liabilities</b>		<b>323,548</b>	286,914
		<hr/>	<hr/>
<b>Total net assets</b>		<b>323,548</b>	286,914
		<hr/>	<hr/>
<b>Charity funds</b>			
Restricted funds	14	<b>62,746</b>	124,345
Unrestricted funds	14	<b>260,802</b>	162,569
		<hr/>	<hr/>
<b>Total funds</b>		<b>323,548</b>	286,914
		<hr/>	<hr/>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 03657728**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2022**

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The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....  
**J R England**  
(Trustee)  
Date: 10 November 2022

The notes on pages 12 to 27 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**1. General information**

Holbeck Together is a private limited company by guarantee incorporated in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given on page 2 onwards.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issues October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Holbeck Together meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

The charity relies heavily on grant and donation funding in order to carry out its charitable objectives. Such income sources remain uncertain. However, the trustees believe that the charity has built an enviable reputation for delivering effective support to the community. Consequently, the trustees are confident that with improved free reserves and the time invested in building our partnerships, the charity is in a stronger position to withstand interruptions in the grant funding cycle. As at 31 March 2022 free reserves stood at £232,228 which the trustees believe is sufficient for the charity to continue in operation for the foreseeable future. The trustees believe that it is reasonable for the accounts to be drawn up on a going concern basis.

**2.3 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**2. Accounting policies (continued)**

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
Motor vehicles	-	25%
Fixtures and fittings	-	25%
Office equipment	-	25%

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**2. Accounting policies (continued)**

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

**2.10 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**2.12 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**2.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**3. Income from donations and legacies**

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
<i>Donations</i>				
Donations	23,844	-	<b>23,844</b>	9,640
<b><i>Subtotal detailed disclosure</i></b>	<b>23,844</b>	<b>-</b>	<b>23,844</b>	<b>9,640</b>
Grants	124,165	202,450	<b>326,615</b>	435,985
<b><i>Subtotal</i></b>	<b>124,165</b>	<b>202,450</b>	<b>326,615</b>	<b>435,985</b>
	148,009	202,450	<b>350,459</b>	445,625
Total 2021	162,143	283,482	445,625	

**4. Income from charitable activities**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Service delivery	55,643	<b>55,643</b>	38,093
Total 2021	38,093	38,093	

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**5. Investment income**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	Total funds 2021 £
Investment income	56	56	94
Total 2021	94	94	

**6. Analysis of expenditure on charitable activities**

*Summary by fund type*

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>	Total funds 2021 £
Service delivery	135,646	233,878	<b>369,524</b>	317,209
Total 2021	131,184	186,025	317,209	

**7. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2022 £</b>	<b>Support costs 2022 £</b>	<b>Total funds 2022 £</b>	Total funds 2021 £
Service delivery	243,819	125,705	<b>369,524</b>	317,209
Total 2021	204,168	113,041	317,209	

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**7. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Activities</b>	<b>Total</b>	Total
	<b>2022</b>	<b>funds</b>	funds
	£	£	2021
			£
Staff costs	170,113	<b>170,113</b>	164,656
Depreciation	8,084	<b>8,084</b>	5,658
Daytime activities and support	25,095	<b>25,095</b>	4,012
Lunch club	28,433	<b>28,433</b>	24,517
Transport costs	12,094	<b>12,094</b>	5,325
	<u>243,819</u>	<u><b>243,819</b></u>	<u>204,168</u>
Total 2021	<u>204,168</u>	<u>204,168</u>	

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**7. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Staff costs	41,717	<b>41,717</b>	59,957
Bank charges	686	<b>686</b>	497
Office expenses	4,260	<b>4,260</b>	2,666
Printing, postage and stationery	4,780	<b>4,780</b>	4,832
IT expenses	3,065	<b>3,065</b>	2,862
Marketing	7,817	<b>7,817</b>	7,421
Subscriptions	518	<b>518</b>	287
Premise expenses	2,065	<b>2,065</b>	7,961
Utilities	3,767	<b>3,767</b>	1,636
Telephone	2,429	<b>2,429</b>	2,627
Insurance	1,650	<b>1,650</b>	1,803
Consultancy	32,585	<b>32,585</b>	2,721
Legal and professional fees	5,178	<b>5,178</b>	3,326
Accountancy	13,279	<b>13,279</b>	9,930
Travel expenses	9	<b>9</b>	49
Training costs	250	<b>250</b>	140
Governance costs	1,650	<b>1,650</b>	4,326
	<hr/>	<hr/>	<hr/>
	125,705	<b>125,705</b>	113,041
	<hr/>	<hr/>	<hr/>
Total 2021	<hr/>	<hr/>	<hr/>
	113,041	113,041	
	<hr/>	<hr/>	<hr/>

**8. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £4,500 (2021 - £4,326).

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**9. Staff costs**

	<b>2022</b>	2021
	<b>£</b>	£
Wages and salaries	<b>192,583</b>	202,305
Social security costs	<b>11,870</b>	14,143
Contribution to defined contribution pension schemes	<b>7,377</b>	8,165
	<u><b>211,830</b></u>	<u>224,613</u>

The average number of persons employed by the Charity during the year was as follows:

	<b>2022</b>	2021
	<b>No.</b>	No.
Employees	<b>10</b>	8

The average headcount expressed as full-time equivalents was:

	<b>2022</b>	2021
	<b>No.</b>	No.
Employees	<b>7</b>	6

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprises of the Senior Management Team. The total employee benefits received by the Senior Management Team amounted to £92,132 (2021 - £122,563).

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**11. Tangible fixed assets**

	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
<b><i>Cost or valuation</i></b>					
At 1 April 2021	-	89,690	11,130	20,779	121,599
Additions	1,568	-	5,204	10,263	17,035
Disposals	-	-	-	(9,847)	(9,847)
At 31 March 2022	<u>1,568</u>	<u>89,690</u>	<u>16,334</u>	<u>21,195</u>	<u>128,787</u>
<b><i>Depreciation</i></b>					
At 1 April 2021	-	78,617	5,316	17,944	101,877
Charge for the year	248	2,768	2,624	2,445	8,085
On disposals	-	-	-	(9,749)	(9,749)
At 31 March 2022	<u>248</u>	<u>81,385</u>	<u>7,940</u>	<u>10,640</u>	<u>100,213</u>
<b><i>Net book value</i></b>					
At 31 March 2022	<u><u>1,320</u></u>	<u><u>8,305</u></u>	<u><u>8,394</u></u>	<u><u>10,555</u></u>	<u><u>28,574</u></u>
At 31 March 2021	<u><u>-</u></u>	<u><u>11,073</u></u>	<u><u>5,814</u></u>	<u><u>2,835</u></u>	<u><u>19,722</u></u>

**12. Debtors**

	2022 £	2021 £
<b><i>Due within one year</i></b>		
Trade debtors	4,547	575
Other debtors	3,120	-
Prepayments and accrued income	46,487	1,655
	<u>54,154</u>	<u>2,230</u>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**13. Creditors: Amounts falling due within one year**

	<b>2022</b>	2021
	£	£
Trade creditors	<b>9,501</b>	4,610
Other creditors	<b>21,279</b>	20,000
Accruals and deferred income	<b>21,390</b>	19,344
	<hr/> <b>52,170</b> <hr/>	<hr/> 43,954 <hr/>

Included within other creditors is a loan of £20,000 (2021 - £20,000) from Leeds City Council. There is no agreement in respect of repayments therefore the loan is deemed to be repayable on demand and included in creditors: amounts falling due within one year.

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<b><i>Unrestricted funds</i></b>					
General Funds - all funds	162,569	203,708	(135,646)	30,171	260,802
<b><i>Restricted funds</i></b>					
Wades	918	-	(918)	-	-
Big Lottery Fund	69,425	46,278	(95,666)	(20,037)	-
Bus service operators grant	155	1,580	(1,735)	-	-
Evan Cornish	4,839	-	(4,839)	-	-
Henry Smith	7,806	17,250	(25,056)	-	-
Leeds Fund	-	30,050	(15,050)	-	15,000
Time to Shine	-	4,980	(4,980)	-	-
Widening Partnerships	-	9,969	(8,170)	-	1,799
Digital Health Hub	-	10,000	(1,770)	-	8,230
(NHS) Leeds Hospital Charity	-	13,375	-	-	13,375
Touchstone Support	-	31,836	(26,450)	(5,386)	-
Co-Op	6,446	1,045	(7,491)	-	-
Public Health	499	-	-	(499)	-
Clothworks	2,913	-	-	(2,913)	-
Healthy Holiday	8,032	26,737	(26,893)	(640)	7,236
Masonic Charitable Foundation	5,000	5,000	(5,446)	-	4,554
Ideas that Change	14,980	-	(3,277)	-	11,703
Other restricted funds	3,332	4,350	(6,137)	(696)	849
	124,345	202,450	(233,878)	(30,171)	62,746
<b><i>Total of funds</i></b>	<b>286,914</b>	<b>406,158</b>	<b>(369,524)</b>	<b>-</b>	<b>323,548</b>

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**14. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b><i>Unrestricted funds</i></b>				
General Funds - all funds	89,734	200,331	(127,496)	162,569
<b><i>Restricted funds</i></b>				
Wades	1,974	-	(1,056)	918
Big Lottery Fund	14,262	149,044	(93,881)	69,425
Bus service operators grant	-	1,104	(949)	155
Evan Cornish	4,839	-	-	4,839
Henry Smith	7,806	34,400	(34,400)	7,806
Time to Shine	344	3,784	(4,128)	-
Touchstone Support	-	31,212	(31,212)	-
Co-Op	-	10,000	(3,554)	6,446
Public Health	1,352	-	(853)	499
Clothworks	-	2,969	(56)	2,913
Healthy Holiday	-	22,489	(14,457)	8,032
Masonic Charitable Foundation	-	5,000	-	5,000
Ideas that Change	-	14,980	-	14,980
Other restricted funds	-	8,500	(5,168)	3,332
	<u>30,577</u>	<u>283,482</u>	<u>(189,714)</u>	<u>124,345</u>
<b><i>Total of funds</i></b>	<u><u>120,311</u></u>	<u><u>483,813</u></u>	<u><u>(317,210)</u></u>	<u><u>286,914</u></u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**14. Statement of funds (continued)**

**Restricted funds:**

**Wades** - Towards exercise class costs.

**Big Lottery** - Towards staffing and organisational activities.

**Bus service operators grant** - Towards minibus operating costs.

**Evan Cornish** - Part funding for the volunteer co-ordinator post.

**Henry Smith** - Towards management and salary costs.

**(NHS) Leeds Hospital Charity -**

**Digital Health Hub** - Staff costs to help users access relevant information and tools digitally to improve health and wellbeing.

**Touchstone Support** - To form a new project "Your Space" focusing on mental health.

**Co-Op** - To support the salary costs in relation to Community Consultation and development.

**Public Health** - Additional support for vulnerable people through winter challenges.

**Clothworks** - For the purchase of equipment for the catering department in relation to the meal delivery service.

**Healthy Holiday** - For food parcels, cookery support, organised family activities and events through the school holidays.

**Masons Charitable Foundation** - Part funding for the volunteer co-ordinator post.

**Ideas that Change Lives** - For the development and expansion of the catering department. Contribution towards a meal delivery van, staff and marketing costs.

**Leeds Fund -**

**Time to Shine** - Programme of events throughout July to November 2021.

**Widening Partnerships** - Event held in January 2022 - e.g. food costs

**Other restricted funds** - Includes other restricted funds as follows:

**Leeds Older People's Forum** - For the provision of tablets for older people during the pandemic.

**Sir George Martin** - For the Living Well project which supports older people through events and activity packs.

**Stay Well This Winter** - Additional support for older people due to the pressures caused by COVID-19 lockdowns.

**Get Set Leeds** - Variety of sporting equipment for hire

**HOLBECK TOGETHER**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**15. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
General funds	162,569	203,708	(135,646)	30,171	260,802
Restricted funds	124,345	202,450	(233,878)	(30,171)	62,746
	<u>286,914</u>	<u>406,158</u>	<u>(369,524)</u>	<u>-</u>	<u>323,548</u>

**Summary of funds - prior year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	89,734	200,331	(127,496)	162,569
Restricted funds	30,577	283,482	(189,714)	124,345
	<u>120,311</u>	<u>483,813</u>	<u>(317,210)</u>	<u>286,914</u>

**16. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	28,574	-	28,574
Current assets	284,398	62,746	347,144
Creditors due within one year	(52,170)	-	(52,170)
<b>Total</b>	<u>260,802</u>	<u>62,746</u>	<u>323,548</u>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**16. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	19,722	-	19,722
Current assets	186,800	124,346	311,146
Creditors due within one year	(43,954)	-	(43,954)
<b>Total</b>	<b>162,568</b>	<b>124,346</b>	<b>286,914</b>

**17. Pension commitments**

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. At both the current and prior year-ends, there were no outstanding amounts owed to the fund.

**18. Operating lease commitments**

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>2022</b> £	2021 £
Not later than 1 year	<b>576</b>	576
Later than 1 year and not later than 5 years	<b>864</b>	1,440
	<b>1,440</b>	2,016

The following lease payments have been recognised as an expense in the statement of financial activities:

	<b>2022</b> £	2021 £
Operating lease rentals	<b>576</b>	576

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**19. Related party transactions**

During the year, the Charity raised sales invoices amounting to £1,000 (2021 - £1,250) to Westward Care, a company of which Peter Hodkinson is also a director. There was no balance outstanding at either the current or previous year-end.

**HOLBECK TOGETHER**

England & Wales - Charity number 1075934

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# Accounts

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Registered number: 03657728  
Charity number: 1075934

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2021

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<b>Trustees</b>	J R England, (Chair) A Hopper, (Vice Chair) M Addawoo S Cawthray (appointed 10 December 2020) C Cochrane J B Curbison A Gabriel A Hepburn P G Hodgkinson K R Wint
<b>Company registered number</b>	03657728
<b>Charity registered number</b>	1075934
<b>Registered office</b>	The Old Box Office 99 Domestic Street Leeds West Yorkshire LS11 9NS
<b>Company secretary</b>	Susan Cawthray
<b>Chief executive officer</b>	Elissa Newman
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
<b>Senior Management Team</b>	Elissa Newman - Chief Executive Officer Clare Holmes - Operations Manager Bryony Redwood-Turner - Community Engagement Manager (until 24/03/2021)

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2021. The annual report serves the purpose of both a trustees report and a directors report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Structure, Governance and Management**

**Governing Document**

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from Holbeck Elderly Aid to Holbeck Together.

**Appointment of Trustees, induction and training**

The Board of Trustees is the governing body of the charity. The Board will appoint new trustees taking account of specialisms, experience and enthusiasm for the cause of the charity. All new trustees are provided with an induction pack which includes details of their responsibilities as trustees (including guidance from the Charity Commission on trustees' roles and responsibilities). New trustees undertake informal training including meeting with the CEO to understand the activities of the charity, visiting St Matthews centre and reviewing the financial reporting for the charity. The Board has yet to carry out a formal assessment of the skillset of the trustees and this along with appraisal of trustee performance is currently under consideration. One new trustee, who previously held the position of Company Secretary for Holbeck Together, was appointed as a trustee in 2020.

**Risk management**

With the involvement of a nominated trustee a risk register has been developed and approved by the board. Risk management is now a regular item at board meetings. Emerging from this work are several risks that have governance implications. The board is taking a lead in addressing these risks. The board has commissioned a trustee with relevant experience to undertake an internal audit of processes and controls within the organisation. With the steps already taken to strengthen governance through an active work programme, trustees remain satisfied that there are systems in place to mitigate exposure to the major risks identified in the risk register, specifically financial risk, reputational risk, and policies and procedures to ensure safe services are delivered.

**Safeguarding**

Building on our roots supporting older people to live healthy and active lives in the community, we place safeguarding at the heart of everything we do. This is particularly important as the charity extends its remit to support all members of the community with particular emphasis on families and children through our school holiday work. Notwithstanding changes in government guidance on the requirement for DBS checks for volunteers, trustees agreed that all our volunteers should continue to be asked to undertake a DBS check. The Chief Officer regularly discusses significant safeguarding incidents with the Chair of the board.

TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021

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**Fundraising Policy**

The charity has developed a fundraising strategy approved by the board and reviewed on a regular basis. This strategy identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf.

The charity does work with in the preparation of funding applications; however, the board maintains oversight of all fundraising activities. Due to its size, the charity does not, include itself within the Fundraising Regulator regime.

Much of the funding received is subject to performance review either through written report or face to face meetings with donor organisations. In the year to 31 March 2021 no adverse feedback from donors was received, indeed the charity received many accolades from donors for its work.

**Objects and activities**

The objects of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has expanded its reach to all people in the Holbeck and wider community and is exercising freedoms under charity law to raise funds through commercial activities.

Holbeck Together has embraced the concept of the "community anchor" organisation working with local people across all generations to improve lives and strengthen community cohesion. The trustees are committed to completing a lease agreement with Leeds City Council to manage St Matthew's Community Centre as a key community resource, and as a landmark for social regeneration in the area.

Throughout the Covid pandemic the charity has adapted and responded to the evidence of greater need within the local community. Services have had to be adapted and greater use of technology applied to maintain continuity with people who have received regular support and respond to families experiencing intense pressures as a result of social isolation, loss of income and poor health.

The activities of the charity can be broken down into four main areas:

1. Community Support – Holbeck Together's community support work includes visiting people in their own homes and in the community, providing a variety of services and activities. Holbeck Together support people locally with a range of issues including housing, benefits, financial concerns, mental health and wellbeing.  
During the last year Holbeck Together have supported our regular clients throughout Covid, with meals, activity packs, befriending calls, seasonal hampers, food parcels, shopping delivery and more.  
During the last year we have delivered over 2,000 food parcels, made over 4,500 wellbeing calls and provided additional intensive support to over 200 individuals, along with support for individuals to get to medical appointments including vital Covid vaccine appointments.  
Holbeck Together delivered Winter Warmer hampers including Winter health information, a flask, reusable face masks, hand sanitiser, hand crocheted blankets, hand warmers, hat, scarf and torch.
2. Transport services – During the year under review the charity's minibuses were unable to run normal activities because of Covid restrictions. For part of the time, the minibuses were made available to assist with NHS patient transport and they also played a vital role in the delivery of hot meal to local residents and taking people to and from vaccination appointments.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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3. Activities – Throughout the Covid-19 pandemic our regular schedule of activities were remodelled providing a schedule of 'at home' provision including well-being packs, a seasonal series of hampers and shopping delivery. We also engaged with 100% Digital Inclusion who supported us in upskilling clients digitally throughout the pandemic and introduced a digital lending scheme. Once restrictions eased, we were able to reintroduce face-to-face provision with socially distanced coffee mornings and one-to-one walks in the community. During the year under review Holbeck Together provided over 2,000 wellbeing/ activity packs for older clients and families, supported people with 293 individual shopping requests and facilitated 223 individual walks in the community.
4. Catering – Again the focus of the charity's work had to change with a focus on the production of hot meals for delivery at home, supper pack-ups for tea time and food parcels for families in need. Later in the year the charity opened a food bank, now transformed into a social supermarket. The charity is proud to have been able to deliver 10,171 meals in the year.
5. Specialist services – During the year under review the charities work with local children and young families has expanded. From the beginning of April 2020 to the end of March 2021. Holbeck Together supported over 100 local families. We provided families with 906 activity packs and recipe packs supporting young people to remain engaged throughout lockdown and whilst home learning. Once restrictions permitted we got creative by developing new ways to facilitate group activity within restrictions. We hosted a series of 'community trails' at Halloween, Christmas and Easter which proved to be very popular and beneficial.

The charity continues to extend its reach and provide more services year on year to a large number of people. The current issues the community faces following the onset of the COVID-19 pandemic makes it all the more important that the charity is able to continue and expand these services. Adapting the charitable purposes to include all age groups has meant that the charity is now able to extend the range of services offered, in particular to children and families. In partnership with Touchstone we are now also delivering a much-needed mental health support service to people in the area.

During the year under review the charity went through an extensive public consultation process to arrive at its new name, Holbeck Together. The trustees, members of staff and wider stakeholders came to a clear conclusion that the new name much better reflects the future focus and ambition of the charity and gives a clearer message to existing and potential service users.

### **Organisation**

The Board of Trustees meet a minimum of 4 times each year to review the performance of the charity and guide the charity's strategic direction. There are no sub-committees in place at present. The day to day running of the charity is delegated to the Chief Executive Officer, Elissa Newman. The CEO will draw on her staff to keep her updated on operation matters.

The Board also took the decision to appoint new accountants to provide a range of financial management services, with a focus on the long-term financial planning and smarter financial reporting. The charity also makes use of external expertise for marketing and communications, digital content, and the preparation of fundraising applications.

### **Public benefit**

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for public benefit.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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**Financial review**

**a. Reserves policy**

The trustees have adopted a reserves policy for the charity which is reviewed annually. For 2021/2 the trustees will align the reserves policy more closely to guidelines issued by the Charity Commission. As at 31 March 2021 the charity reported total reserves of £286,914 of which £162,568 represented unrestricted reserves. None of those reserves were designated and £19,722 were invested in fixed assets giving free reserves for the charity at 31 March 2021 of £142,846. These free reserves were represented by net cash at bank.

**b. Results**

The charity generated incoming resources of £483,812 in the year (2020: £361,169). Total expenditure in the year amounted to £317,209 (2020: £357,266) resulting in an overall surplus in the year of £166,603 (2020: £3,903). The trustees are pleased to report that unrestricted reserves increased in the year by £72,834 to assist with future resilience for the charity.

**c. Going concern**

The charity was successful in applying for additional funding linked to the Covid pandemic. This funding has contributed significantly to improving resilience to the current situation whilst enabling investment in infrastructure to support new services. Examples include freezers for food storage, and updated IT equipment. Whilst there will always be uncertainty because of reliance on grant income, trustees are confident that with improved free reserves and the time invested in building our partnerships, the charity is in a stronger position to withstand interruptions in the grant funding cycle.

**Looking ahead to the future**

During 2020/21 the charity commenced work on updating its business plan and risk register to take account of the changed environment in which we are working. Some of these changes are Covid related, however evolving as a 'community anchor' for Holbeck has also fostered innovation, new services, and significant new partnerships. Holbeck Together has built a solid reputation as a leading edge third sector organisation, which has stimulated media interest, and support and encouragement from the highest levels within the public sector and state. The charity will maintain its focus on its core business but intends to capitalise on the strength of its reputational asset and ability to innovate. The St Matthews Centre will be at the heart of our plans in the short to medium term, supporting our vision for Holbeck as a place where people are proud to live.

All that we have achieved is only made possible through the dedication and professionalism of our small team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve lives and make Holbeck a place where people are proud to live.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....  
**J R England**  
(Chair of Trustees)  
Date:

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

.....  
**J R England**  
(Chair of Trustees)  
Date:

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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**Independent examiner's report to the Trustees of Holbeck Together ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Michael Jackson

Dated:

FCA DChA

**BHP LLP**

First Floor  
Mayesbrook House  
Lawnswood Business Park  
Leeds  
LS16 6QY

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Note				
<b>Income from:</b>				
Donations and legacies	3	162,143	283,482	445,625
Charitable activities	4	38,093	-	38,093
Investments	5	94	-	94
		<u>200,330</u>	<u>283,482</u>	<u>483,812</u>
<b>Total income</b>				361,169
<b>Expenditure on:</b>				
Charitable activities	6	127,496	189,713	317,209
		<u>127,496</u>	<u>189,713</u>	<u>317,209</u>
<b>Total expenditure</b>				357,266
		<u>72,834</u>	<u>93,769</u>	<u>166,603</u>
<b>Net movement in funds</b>				3,903
<b>Reconciliation of funds:</b>				
Total funds brought forward		89,734	30,577	120,311
Net movement in funds		72,834	93,769	166,603
		<u>162,568</u>	<u>124,346</u>	<u>286,914</u>
<b>Total funds carried forward</b>				120,311

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 27 form part of these financial statements.

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
REGISTERED NUMBER: 03657728

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BALANCE SHEET  
AS AT 31 MARCH 2021

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	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	11	19,722	20,917
		<u>19,722</u>	<u>20,917</u>
<b>Current assets</b>			
Debtors	12	2,230	2,716
Cash at bank and in hand		308,916	130,916
		<u>311,146</u>	<u>133,632</u>
Creditors: amounts falling due within one year	13	(43,954)	(34,238)
		<u>267,192</u>	<u>99,394</u>
<b>Net current assets</b>			
		<u>286,914</u>	<u>120,311</u>
<b>Total assets less current liabilities</b>			
		<u>286,914</u>	<u>120,311</u>
<b>Total net assets</b>			
		<u><u>286,914</u></u>	<u><u>120,311</u></u>
<b>Charity funds</b>			
Restricted funds	14	124,346	30,577
Unrestricted funds	14	162,568	89,734
		<u>286,914</u>	<u>120,311</u>
<b>Total funds</b>			
		<u><u>286,914</u></u>	<u><u>120,311</u></u>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**  
REGISTERED NUMBER: 03657728

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BALANCE SHEET (CONTINUED)  
*AS AT 31 MARCH 2021*

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The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....  
**J R England**  
(Chair of Trustees)  
Date:

The notes on pages 12 to 27 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

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**1. General information**

Holbeck Together is a private limited company by guarantee incorporated in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given on page 2 onwards.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issues October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Holbeck Together meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

During the Covid pandemic, the charity has seen an increase in demand given the frontline nature of the services it provides and the demographic it serves. As a result, the Charity has been successful in obtaining additional grant funding to help it meet the increased need in the community. This funding has contributed significantly to improving resilience to the current situation whilst enabling investment in infrastructure to support new services. Whilst there will always be uncertainty because of reliance on grant income, trustees are confident that with improved free reserves and the time invested in building our partnerships, the charity is in a stronger position to withstand interruptions in the grant funding cycle. As at 31 March 2021 free reserves stood at £142,846 which the trustees believe is sufficient for the charity to continue in operation for the foreseeable future. The trustees believe that it is reasonable for the accounts to be drawn up on a going concern basis.

**2.3 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2. Accounting policies (continued)**

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Motor vehicles	-	25%
Fixtures and fittings	-	25%
Office equipment	-	25%

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2. Accounting policies (continued)**

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

**2.10 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**2.12 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**2.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**3. Income from donations and legacies**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
<i><b>Donations</b></i>				
Donations	9,640	-	<b>9,640</b>	10,350
Donations in kind	-	-	-	31,451
<i><b>Subtotal detailed disclosure</b></i>	<u>9,640</u>	<u>-</u>	<u><b>9,640</b></u>	<u>41,801</u>
Grants	152,503	283,482	<b>435,985</b>	270,785
<i><b>Subtotal</b></i>	<u>152,503</u>	<u>283,482</u>	<u><b>435,985</b></u>	<u>270,785</u>
	<u>162,143</u>	<u>283,482</u>	<u><b>445,625</b></u>	<u>312,586</u>
Total 2020	<u><u>120,347</u></u>	<u><u>192,239</u></u>	<u><u>312,586</u></u>	

**4. Income from charitable activities**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
Service delivery	38,093	<b>38,093</b>	48,245
Total 2020	<u><u>48,245</u></u>	<u><u>48,245</u></u>	

**HOLBECK TOGETHER**  
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NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**5. Investment income**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	Total funds 2020 £
Investment income	94	<b>94</b>	338
Total 2020	338	338	

**6. Analysis of expenditure on charitable activities**

*Summary by fund type*

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	Total funds 2020 £
Service delivery	127,496	189,713	<b>317,209</b>	357,266
Total 2020	167,051	190,215	357,266	

**7. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total funds 2021 £</b>	Total funds 2020 £
Service delivery	204,168	113,041	<b>317,209</b>	357,266
Total 2020	203,534	153,732	357,266	

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

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**7. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Activities</b>	<b>Total</b>	Total
	<b>2021</b>	<b>funds</b>	funds
	<b>£</b>	<b>2021</b>	2020
		<b>£</b>	<b>£</b>
Staff costs	164,656	<b>164,656</b>	156,427
Depreciation	5,658	<b>5,658</b>	6,891
Daytime activities and support	4,137	<b>4,137</b>	9,219
Lunch club	24,517	<b>24,517</b>	12,826
Transport costs	5,325	<b>5,325</b>	18,171
Profit on disposal of fixed assets	(125)	<b>(125)</b>	-
	<u>204,168</u>	<u><b>204,168</b></u>	<u>203,534</u>
Total 2020	<u>203,534</u>	<u>203,534</u>	

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**HOLBECK TOGETHER**  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

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**7. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities</b>	<b>Total</b>	Total
	<b>2021</b>	<b>funds</b>	funds
	<b>£</b>	<b>2021</b>	2020
		<b>£</b>	<b>£</b>
Staff costs	59,957	<b>59,957</b>	59,976
Bank charges	497	<b>497</b>	423
Office expenses	2,666	<b>2,666</b>	3,980
Printing, postage and stationery	4,832	<b>4,832</b>	4,839
IT expenses	2,862	<b>2,862</b>	5,563
Marketing	7,421	<b>7,421</b>	22,335
Subscriptions	287	<b>287</b>	361
Premise expenses	7,961	<b>7,961</b>	9,508
Utilities	1,636	<b>1,636</b>	1,711
Rent and room hire	-	-	16,451
Telephone	2,627	<b>2,627</b>	2,723
Insurance	1,803	<b>1,803</b>	1,745
Consultancy	2,721	<b>2,721</b>	10,081
Legal and professional fees	3,326	<b>3,326</b>	2,422
Accountancy	9,930	<b>9,930</b>	6,120
Travel expenses	49	<b>49</b>	489
Training costs	140	<b>140</b>	805
Governance costs	4,326	<b>4,326</b>	4,200
	<u>113,041</u>	<u><b>113,041</b></u>	<u>153,732</u>
Total 2020	<u>153,732</u>	<u>153,732</u>	

**8. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £4,326 (2020 - £4,200).

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

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**9. Staff costs**

	<b>2021</b>	2020
	<b>£</b>	£
Wages and salaries	<b>202,305</b>	193,701
Social security costs	<b>14,143</b>	14,465
Contribution to defined contribution pension schemes	<b>8,165</b>	8,237
	<b>224,613</b>	216,403

The average number of persons employed by the Charity during the year was as follows:

	<b>2021</b>	2020
	<b>No.</b>	No.
Employees	<b>8</b>	8

The average headcount expressed as full-time equivalents was:

	<b>2021</b>	2020
	<b>No.</b>	No.
Employees	<b>6</b>	6

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprises of the Senior Management Team. The total employee benefits received by the Senior Management Team amounted to 122,563 (2020 - £121,298).

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**11. Tangible fixed assets**

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
<b><i>Cost or valuation</i></b>				
At 1 April 2020	89,690	7,359	20,088	117,137
Additions	-	3,771	691	4,462
At 31 March 2021	<u>89,690</u>	<u>11,130</u>	<u>20,779</u>	<u>121,599</u>
<b><i>Depreciation</i></b>				
At 1 April 2020	74,926	4,255	17,039	96,220
Charge for the year	3,691	1,061	905	5,657
At 31 March 2021	<u>78,617</u>	<u>5,316</u>	<u>17,944</u>	<u>101,877</u>
<b><i>Net book value</i></b>				
At 31 March 2021	<u>11,073</u>	<u>5,814</u>	<u>2,835</u>	<u>19,722</u>
At 31 March 2020	<u>14,764</u>	<u>3,104</u>	<u>3,049</u>	<u>20,917</u>

**12. Debtors**

	2021 £	2020 £
<b><i>Due within one year</i></b>		
Trade debtors	575	619
Prepayments and accrued income	1,655	2,097
	<u>2,230</u>	<u>2,716</u>

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**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

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**13. Creditors: Amounts falling due within one year**

	<b>2021</b>	2020
	£	£
Trade creditors	<b>4,610</b>	5,355
Other creditors	<b>20,000</b>	20,000
Accruals and deferred income	<b>19,344</b>	8,883
	<u><b>43,954</b></u>	<u>34,238</u>

Included within other creditors is a loan of £20,000 (2019 - £20,000) from Leeds City Council. There is no agreement in respect of repayments therefore the loan is deemed to be repayable on demand and included in creditors: amounts falling due within one year.

**HOLBECK TOGETHER**  
**(A Company Limited by Guarantee)**

NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b><i>Unrestricted funds</i></b>				
General Funds - all funds	89,734	200,330	(127,496)	162,568
<b><i>Restricted funds</i></b>				
Wades	1,974	-	(1,056)	918
Big Lottery Fund	14,262	149,044	(93,881)	69,425
Bus service operators grant	-	1,104	(949)	155
Evan Cornish	4,839	-	-	4,839
Henry Smith	7,806	34,400	(34,400)	7,806
LCC Lunch Club	344	3,784	(4,128)	-
Touchstone Support	-	31,212	(31,212)	-
Co-Op	-	10,000	(3,554)	6,446
Public Health	1,352	-	(853)	499
Clothworks	-	2,969	(56)	2,913
Healthy Holiday	-	22,489	(14,456)	8,033
Masonic Charitable Foundation	-	5,000	-	5,000
Ideas that Change	-	14,980	-	14,980
Other restricted funds	-	8,500	(5,168)	3,332
	<b>30,577</b>	<b>283,482</b>	<b>(189,713)</b>	<b>124,346</b>
<b><i>Total of funds</i></b>	<b>120,311</b>	<b>483,812</b>	<b>(317,209)</b>	<b>286,914</b>

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NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**14. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
General Funds - all funds	81,592	168,930	(167,051)	6,263	89,734
<b>Restricted funds</b>					
Wades	1,157	2,500	(1,683)	-	1,974
Big Lottery Fund	9,199	91,861	(86,798)	-	14,262
Bus service operators grant	-	1,362	(1,362)	-	-
Evan Cornish	4,839	-	-	-	4,839
Henry Smith	7,839	34,050	(34,083)	-	7,806
LCC Inovations	4,187	-	(4,187)	-	-
LCC Lunch Club	-	3,780	(3,436)	-	344
LCF Winter Warmth (Wellbeing)	-	2,000	(2,121)	121	-
NHS Power of Community	7,345	14,247	(21,592)	-	-
LCC MICE	250	-	(250)	-	-
Touchstone Support	-	30,600	(24,216)	(6,384)	-
Co-Op	-	9,987	(9,987)	-	-
Public Health	-	1,852	(500)	-	1,352
	34,816	192,239	(190,215)	(6,263)	30,577
<b>Total of funds</b>	116,408	361,169	(357,266)	-	120,311

**14. Statement of funds (continued)**

**Restricted funds:**

**Wades** - Towards exercise class costs.

**Big Lottery** - Towards staffing and organisational activities.

**Bus service operators grant** - Towards minibus operating costs.

**Evan Cornish** - Part funding for the volunteer co-ordinator post.

**Henry Smith** - Towards management and salary costs.

**LCC Lunch club** - Towards the costs of running the lunch club.

**LCC Winter Warmth (Wellbeing)** - To provide a range of additional activities during winter.

**Touchstone Support** - To form a new project "Your Space" focusing on mental health.

**Co-Op** - To support the salary costs in relation to Community Consultation and development.

**Public Health** - Additional support for vulnerable people through winter challenges.

**Clothworks** - For the purchase of equipment for the catering department in relation to the meal delivery service.

**Healthy Holiday** - For food parcels, cookery support, organised family activities and events through the school holidays.

**Masons Charitable Foundation** - Part funding for the volunteer co-ordinator post.

**Ideas that Change Lives** - For the development and expansion of the catering department. Contribution towards a meal delivery van, staff and marketing costs.

**Other restricted funds** - Includes other restricted funds as follows:

**Leeds Older People's Forum** - For the provision of tablets for older people during the pandemic.

**Sir George Martin** - For the Living Well project which supports older people through events and activity packs.

**Stay Well This Winter** - Additional support for older people due to the pressures caused by COVID-19 lockdowns.

**Health for All** - Towards transport costs.

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NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2021

**15. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	89,734	200,330	(127,496)	162,568
Restricted funds	30,577	283,482	(189,713)	124,346
	<u>120,311</u>	<u>483,812</u>	<u>(317,209)</u>	<u>286,914</u>

**Summary of funds - prior year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
General funds	81,592	168,930	(167,051)	6,263	89,734
Restricted funds	34,816	192,239	(190,215)	(6,263)	30,577
	<u>116,408</u>	<u>361,169</u>	<u>(357,266)</u>	<u>-</u>	<u>120,311</u>

**16. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	19,722	-	19,722
Current assets	186,800	124,346	311,146
Creditors due within one year	(43,954)	-	(43,954)
<b>Total</b>	<u>162,568</u>	<u>124,346</u>	<u>286,914</u>

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**16. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	20,917	-	20,917
Current assets	103,055	30,577	133,632
Creditors due within one year	(34,238)	-	(34,238)
<b>Total</b>	<b>89,734</b>	<b>30,577</b>	<b>120,311</b>

**17. Pension commitments**

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. At both the current and prior year-ends, there were no outstanding amounts owed to the fund.

**18. Operating lease commitments**

At 31 March 2021 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>2021</b> £	2020 £
Not later than 1 year	<b>576</b>	576
Later than 1 year and not later than 5 years	<b>1,440</b>	2,016
	<b>2,016</b>	2,592

The following lease payments have been recognised as an expense in the statement of financial activities:

	<b>2021</b> £	2020 £
Operating lease rentals	<b>576</b>	432

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**19. Related party transactions**

During the year, the Charity raised sales invoices amounting to £1,250 (2020 - £1,512) to Westward Care, a company of which Peter Hodgkinson is also a director. There was no balance outstanding at either the current or previous year-end.