

Action Station South Tyneside Limited
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

Action Station South Tyneside Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Action Station South Tyneside Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name Action Station South Tyneside Limited

Charity registration number 1075913

Company registration number 03520264

Principal office and registered office Boldon Lane
South Shields
NE34 0LZ

The trustees

Dr Angela Lishman
John Ward OBE, DL
Rev Mervyn Patrick Thompson
Cllr Fay Cunningham
Lesley-Anne Kirk
Rev Deborah Wainwright
Yusef Hassen Abdullah
Heather Lee

Company secretary Christopher E Potts

Independent examiner JFS Torbitt
Chartered Certified Accountants
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Action Station South Tyneside Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management

Governing Documentation

Action Station South Tyneside Ltd is a company limited by guarantee, incorporated on 2nd March 1998 and was registered with the Charities Commission on 9th June 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Every member of the company undertakes to contribute such amount as maybe required (not exceeding £1) to the company's assets if it should be wound up while he or she is a member.

Appointment of Trustees

The Directors of the company are also charity trustees for the purposes of charity law under the company's Articles and are known as members of the Board of Directors.

As set out in the Memorandum and Articles of Association, the number of directors shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

At the first annual general meeting all the directors shall retire from office, and at every subsequent annual general meeting one-third of the directors who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one director who is subject to retirement by rotation, he / she shall retire.

Trustee Induction and Training

New Trustees are familiarised to the project, their legal obligations under charity and company law, the content of the governing document (Memorandum and Articles of Association), the Board of Directors and the decision-making process, the business plan and financial performance of the charity. Directors are encouraged to attend appropriate training events that will facilitate the undertaking of their role.

Risk Management

Where appropriate, systems or procedures have been established to mitigate the risks the charity might face. Significant external risks to funding and the nature of funding across the Community and Voluntary Sector, have led, in the past, to the development of a long-term strategic plan allowing the diversification of funding streams, the development of our asset base and managed workspace.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre including the required insurance cover.

Although we no longer hold the Investors in People Standard, we continue to implement procedures and policies to ensure consistent quality is maintained and reviewed from time to time.

Organisation

Action Station South Tyneside Limited has a Board of Directors not less than three but with no maximum. The Board meets monthly and there are sub-committees covering personnel, finance and funding. The Board of Directors are responsible for the strategic direction and policy of the charity. At present the Board has eight members from a variety of professional, religious and community backgrounds relevant to the work of the charity.

Action Station South Tyneside Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

The Centre Manager (CEO) has responsibility for the day-to-day provision of services ensuring that the charity delivers those services specified and that targets are met. He is also responsible for the operational management of the Centre, supervision of the staff team and volunteers (including induction, appraisals and individual training plans), also ensuring that the team continues to develop their skills and working practices. He oversees the financial management of the charity with support from the Board and ensures that health and safety, risk management and other policies are adhered to and fit for purpose.

Objectives and activities

Our Vision

To respond to high levels of unemployment, poverty and hardship.
Supporting people on the fringes of society and those with additional needs in South Shields and surrounding areas.

Our Mission

To provide a place where individuals and groups can access services that will enhance their life chances and wellbeing. This will lead to a general uplift in the quality of life in our community.

Our Values

We are a "values" driven organisation and committed to the integrity and respect for the individual. We focus on identifying a person's needs and potential by working in a holistic way to deliver services that will enable them to achieve their ambitions. All this is delivered in a safe and friendly environment by our dedicated team of staff, volunteers and partner organisations

Our mission

To provide a place where individuals and groups can access services that will enhance their life chances and wellbeing. This will lead to a general uplift in the quality of life in our community.

Our values

We are a "values" driven organisation and committed to the integrity and respect for the individual. We focus on identifying a person's needs and potential by working in a holistic way to deliver services that will enable them to achieve their ambitions. All this is delivered in a safe and friendly environment by our dedicated team of staff, volunteers and partner organisations.

Achievements and Performance

This financial year has been heavily influenced by the pandemic and started as we moved towards coming out of the second Lockdown. The consequence of these unprecedented circumstances is that we had to re-establish our centre services and usage, while re-establishing our footfall and re-engagement with our partner organisation (while also recovering from the financial loss of rental income).

With this in mind we developed our marketing and publicity and produced new signage, produced and distributed a new room hire booklet, while also refurbishing our café. We also extended our community engagement and networking and we are pleased to say that by the end of the year we had restored our usage to pre-pandemic levels with an annual footfall of 2898.

Action Station South Tyneside Limited

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

To achieve this, we extended our employment teams service for a year, introduced a new IT and employment service programme, organised and ran open days (with partner organisations and residents) and established new programmes.

These being;

- NHS drop-in Covid test
- Places of welcome
- Triage training (accredited courses focused on employability and personal development)
- Credit Union
- First Contact Clinical
- Happy at Home – Digital
- Accenture & Goodthings Foundation digital employability pilot
- WEA English as a second language (ESOL)
- Kind minds Community
- Making a Difference employability Support
- South Tyneside Adult Recovery
- South Tyneside Welfare advice
- Extended our volunteer base providing training and holding in Volunteer network meetings within our centre. These actions extended our services to the community and saw Action Station move to becoming recognised as a community hub for both residents and partner organisation.

Financial Review

During the year we have seen a reduction in our income mainly due to our grants and donations decreasing which can be attributed to difficulties in attracting new funds while also having to extend our existing grant periods to cover the pandemic (as we could not deliver outcomes during lockdown periods. We also had an obligation to extend staff contracts beyond lockdown periods, coupled with taking the decision to cover the 20% shortfall in full wages not covered by furlough grants), although our other expenditure remained within predicted levels. For the coming year we have developed a new funding strategy and have also reduced our operational costs (without impacting on our delivery). Although we don't have a reserve policy, we acknowledge that this is good practice and will work on establishing an operational reserve, through the increase of rental activity within the centre.

Action Station South Tyneside Limited

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Action Station South Tyneside Limited

Year ended 31 March 2022

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on ...21/12/2022..... and signed on behalf of the board of trustees by:


Angela Lishman (Dec 22, 2022 13:37 GMT)

Dr Angela Lishman
Trustee

Action Station South Tyneside Limited

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Action Station South Tyneside Limited

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Action Station South Tyneside Limited ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

The trustees are also the directors of the company for the purposes of company law are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants. Having satisfied myself that the charity is not subject to to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Freeman
FCCA
Independent Examiner
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Action Station South Tyneside Limited

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

			2022		2021
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Grants and donations	5	47,175	39,998	87,173	268,127
Other trading activities	6	28,675	–	28,675	21,420
Investment income	7	30	–	30	230
Total income		<u>75,880</u>	<u>39,998</u>	<u>115,878</u>	<u>289,777</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising grants, donations and other trading activities	8	114,330	122,009	236,339	227,268
Expenditure on charitable activities	9	1,020	–	1,020	1,024
Total expenditure		<u>115,350</u>	<u>122,009</u>	<u>237,359</u>	<u>228,292</u>
Net (expenditure)/income and net movement in funds		<u>(39,470)</u>	<u>(82,011)</u>	<u>(121,481)</u>	<u>61,485</u>
Reconciliation of funds					
Total funds brought forward		119,909	82,011	201,920	140,435
Total funds carried forward		<u>80,439</u>	<u>–</u>	<u>80,439</u>	<u>201,920</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 17 form part of these financial statements.

Action Station South Tyneside Limited

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Current assets			
Cash at bank and in hand		86,142	212,171
Creditors: amounts falling due within one year	16	(5,703)	(10,251)
Net current assets		80,439	201,920
Total assets less current liabilities		80,439	201,920
Net assets		80,439	201,920
Funds of the charity			
Restricted funds		—	114,170
Unrestricted funds		80,439	87,750
Total charity funds	18	80,439	201,920

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ...21/12/2022....., and are signed on behalf of the board by:


Angela Lishman (Dec 22, 2022 13:37 GMT)

Dr Angela Lishman
Trustee

The notes on pages 9 to 17 form part of these financial statements.

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Boldon Lane, South Shields, NE34 0LZ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

As with most Charities, they have been impacted by the Coronavirus (Covid-19). This has had an impact on operations, funders, members and staff. The Charity has utilised the grants and benefits available from the Government and are taking the steps it can to protect the future of the Charity. Although the total impact is still uncertain the trustees believe that it is appropriate to prepare the accounts on a going concern basis.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	- 16% straight line
Fixtures and fittings	- 20% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Impairment of fixed assets *(continued)*

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

Action Station South Tyneside Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Grants and donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
National Lottery Community Fund	–	9,986	9,986
Anonymous donations	3,250	–	3,250
Good Things Foundation	6,733	–	6,733
STMBC	22,334	–	22,334
Garfield Weston Foundation	–	20,000	20,000
Bernicia	–	9,512	9,512
Doggerbank	–	500	500
Grants			
Furlough Grants	14,858	–	14,858
	<u>47,175</u>	<u>39,998</u>	<u>87,173</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Community Foundation	–	1,990	1,990
Coalfields Regeneration	–	9,550	9,550
National Lottery Community Fund	–	73,022	73,022
National Lottery Community Fund - Covid Fund	–	14,988	14,988
Anonymous donations	3,000	–	3,000
Good Things Foundation	11,543	–	11,543
PTC Programmes	–	15,200	15,200
1989 Wilan Trust	–	10,000	10,000
STMBC	42,403	–	42,403
The Virgin Money Foundation	–	22,000	22,000
Catherine Cookson	–	1,000	1,000
Community Foundation Wellsley Trust	–	10,000	10,000
Grants			
Furlough Grants	53,431	–	53,431
	<u>110,377</u>	<u>157,750</u>	<u>268,127</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Gift Aid	—	—	5,995	5,995
Cafe	770	770	567	567
Room hire and other	27,905	27,905	14,858	14,858
	<u>28,675</u>	<u>28,675</u>	<u>21,420</u>	<u>21,420</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>30</u>	<u>30</u>	<u>230</u>	<u>230</u>

8. Costs of raising grants, donations and other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Wages and salaries	28,131	108,232	136,363
Employer's NIC	4,018	—	4,018
Pension costs	2,889	—	2,889
Redundancy	7,000	—	7,000
Consultancy	2,100	—	2,100
Rent, rates & water	8,247	—	8,247
Light & heat	14,176	—	14,176
Repairs & maintenance	20,108	9,986	30,094
Insurance	8,938	—	8,938
Subscriptions, licences and conferences	1,085	—	1,085
Volunteer expenses	3,835	—	3,835
Training, courses and travel	—	3,791	3,791
Coffee shop expenditure	586	—	586
Telephone	2,556	—	2,556
Printing, postage, stationery and advertising	4,164	—	4,164
Depreciation	—	—	—
Cleaning	2,207	—	2,207
Legal fees	—	—	—
Advertising	1,488	—	1,488
Bank charges	1,714	—	1,714
Sundry expenses	1,088	—	1,088
	<u>114,330</u>	<u>122,009</u>	<u>236,339</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

8. Costs of raising grants, donations and other trading activities *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Wages and salaries	77,454	67,647	145,101
Employer's NIC	—	8,019	8,019
Pension costs	—	1,095	1,095
Consultancy	—	—	—
Rent, rates & water	3,948	—	3,948
Light & heat	15,429	—	15,429
Repairs & maintenance	15,404	10,878	26,282
Insurance	4,764	—	4,764
Subscriptions, licences and conferences	335	—	335
Volunteer expenses	3,747	—	3,747
Training, courses and travel	1,828	—	1,828
Coffee shop experience	1,450	3,600	5,050
Telephone	2,650	—	2,650
Printing, postage, stationery and advertising	2,332	—	2,332
Depreciation	48	—	48
Cleaning	554	—	554
Legal fees	3,745	—	3,745
Advertising	—	—	—
Bank charges	2,082	—	2,082
Sundry expenses	259	—	259
	<u>136,029</u>	<u>91,239</u>	<u>227,268</u>

9. Expenditure on charitable activities by activity type

	Support costs £	Total funds 2022 £	Total fund 2021 £
Governance costs - support costs	<u>1,020</u>	<u>1,020</u>	<u>1,024</u>

The Trustees have reviewed their current assessment and believe 100% independent examiners fees only is an appropriate apportionment for governance.

10. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>—</u>	<u>48</u>

11. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>960</u>	<u>960</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	136,363	145,101
Social security costs	4,018	8,019
Employer contributions to pension plans	2,889	1,095
Redundancy	7,000	—
	<u>150,270</u>	<u>154,215</u>

The average head count of employees during the year was 4 (2021: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Cafe	1	1
Administrative staff	1	1
Management and Development	2	2
	<u>4</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

14. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Total £
Cost			
At 1 April 2021 and 31 March 2022	<u>21,000</u>	<u>118,261</u>	<u>139,261</u>
Depreciation			
At 1 April 2021 and 31 March 2022	<u>21,000</u>	<u>118,261</u>	<u>139,261</u>
Carrying amount			
At 31 March 2022	<u>—</u>	<u>—</u>	<u>—</u>
At 31 March 2021	<u>—</u>	<u>—</u>	<u>—</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	161	306
Accruals and deferred income	960	960
Social security and other taxes	4,582	8,985
	<u>5,703</u>	<u>10,251</u>

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,889 (2021: £1,095).

17. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General fund	74,909	75,880	(115,350)	35,439
Designated fund	45,000	—	—	45,000
	<u>119,909</u>	<u>75,880</u>	<u>(115,350)</u>	<u>80,439</u>

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Virgin Money Foundation	22,000	—	(22,000)	—
National Lottery Community Foundation	36,511	9,986	(46,497)	—
National Lottery Community Foundation Covid Fund	3,500	—	(3,500)	—
1989 Wilan Trust	10,000	—	(10,000)	—
Community Foundation Wellsley Trust	10,000	—	(10,000)	—
Garfield Weston	—	20,000	(20,000)	—
Bernicia	—	9,512	(9,512)	—
Doggerbank	—	500	(500)	—
	<u>82,011</u>	<u>39,998</u>	<u>(122,009)</u>	<u>—</u>

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2022 £
Current assets	41,142	—	45,000	86,142
Creditors less than 1 year	(5,703)	—	—	(5,703)
Net assets	<u>35,439</u>	<u>—</u>	<u>45,000</u>	<u>80,439</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Management Information

Year ended 31 March 2022

18. Analysis of net assets between funds (*continued*)

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds 2021 £
Tangible fixed assets	–	–	–	–
Current assets	85,160	82,011	45,000	212,171
Creditors less than 1 year	(10,251)	–	–	(10,251)
Net assets	<u>74,909</u>	<u>82,011</u>	<u>45,000</u>	<u>201,920</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Management Information

Year ended 31 March 2022

The following pages do not form part of the financial statements.

Action Station South Tyneside Limited

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 March 2022

	2022 £	2021 £
Income		
Grants and donations		
Community Foundation Daisy Marr	—	1,990
Coalfield Generation	—	9,550
National Lottery Community Fund	9,986	73,022
National Lottery Community Fund - Covid Fund		14,988
Anonymous donations	3,250	3,000
Good Things Foundation	6,733	11,543
PTC Programmes	—	15,200
1989 Wilan Trust	—	10,000
STMBC	22,334	42,403
The Virgin Money Foundation	—	22,000
Catherine Cookson	—	1,000
Community Foundation Wellsley Trust	—	10,000
Garfield Weston Foundation	20,000	—
Bernicia	9,512	—
Doggerbank	500	—
Coronavirus Job Retention Scheme	14,858	53,431
	<u>87,173</u>	<u>268,127</u>
Other trading activities		
Fundraising events	—	5,995
Cafe	770	567
Room hire and other	27,905	14,858
	<u>28,675</u>	<u>21,420</u>
Investment income		
Bank interest receivable	30	230
	<u>30</u>	<u>230</u>
Total income	<u>115,878</u>	<u>289,777</u>

Action Station South Tyneside Limited

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
Expenditure		
Costs of raising grants, donations and other trading activities		
Wages and salaries	136,363	145,101
Employer's NIC	4,018	8,019
Pension costs	2,889	1,095
Redundancy	7,000	–
Rent	2,100	–
Rates and water	8,247	3,948
Light and heat	14,176	15,429
Repairs and maintenance	30,094	26,282
Insurance	8,938	4,764
Subscriptions, licences and conferences	1,085	335
Volunteer expenses	3,835	3,747
Training, courses and travel	3,791	1,828
Coffee shop expenditure	586	5,050
Telephone	2,556	2,650
Other office costs	4,164	2,332
Depreciation	–	48
Cleaning	2,207	554
Legal fees	–	3,745
Advertising	1,488	–
Bank charges	1,714	2,082
Sundry expenses	1,088	259
	<u>236,339</u>	<u>227,268</u>
Expenditure on charitable activities		
Legal and professional fees	<u>1,020</u>	<u>1,024</u>
Total expenditure	<u>237,359</u>	<u>228,292</u>
Net (expenditure)/income	<u>(121,481)</u>	<u>61,485</u>











Action Station South Tyneside Limited 31.3.22 Final

Final Audit Report

2022-12-22

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